



# CODE ENFORCEMENT

Date of Complaint: \_\_\_\_\_

Location of Complaint: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

## Complainant

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Complaint: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## FOR CODE ENFORCEMENT ONLY

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

Certified Notification Sent: \_\_\_\_\_ (Attach Copy)

Delivery Receipt Received: \_\_\_\_\_ (Attach Copy)

Action Taken / Resolution: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_