



Melody Paradise, Mayor  
Don Surratt, Mayor Pro Tem

# AGENDA

## TOWN COUNCIL

### November 28, 2016

COUNCIL MEMBERS:  
Fred Adair  
Don Funderlic  
Jane Barrett  
Russell Brewster

Matthew Fielder, City Manager

**Work Session 6:30 p.m.**  
**Regular Session 7:30 p.m.**  
**Council Chamber**  
**1614 South Bowen Road**

WORK SESSION 6:30 P.M.

REVIEW AND DISCUSS ITEMS ON THE REGULAR AGENDA, AND CONSIDER PLACING APPROVED ITEMS ON CONSENT AGENDA.

*All consent agenda items are considered to be routine by the Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence.*

1. City Manager Report
  - Personnel Vacancies
  - TxDOT Invoice
  
2. Approval of Purchase Order Requests and Accounts Payable over \$5,000 and Review of Purchase Order Requests and Accounts Payable \$1,000 to \$5,000 previously approved by the City Manager.
  
3. Approval and Acceptance of Minutes
  - Approval of Town Council Minutes:
    - Town Council minutes from November 14, 2016
  
  - Acceptance of Minutes of Boards and Commissions:
    - PEDC minutes from October 26, 2016

REGULAR SESSION 7:30 P. M.

CALL TO ORDER/WELCOME

INVOCATION BY: Councilmember Barrett

PLEDGE OF ALLEGIANCE

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

COUNCIL LIAISON TO BOARD REPORT

- Community Relations Board
- Pantego Youth Leadership Council

PEDC REPORT

CITIZENS OPEN FORUM

This is a time for the public to address the Town Council on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. The Town Council or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

APPROVAL OF CONSENT AGENDA ITEMS

Approval of the Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations and all votes on final reading will be recorded as reflected on first reading unless otherwise indicated. Public comment will be accepted on items, with the exception of those items on which a public hearing has been held and closed by Council.

RESOLUTION

4. Discuss, direct, and consider action on Resolution 16-30 a resolution of the Town of Pantego, Texas authorizing the release of a paving lien assessed on the property located at 1708 Cresthaven Drive Pantego, Texas filed on January 28, 1983.

ORDINANCE

5. Discuss, direct, and consider action on Ordinance 16-794 an ordinance of the Town of Pantego, Texas, amending the Code of Ordinances Chapter 12 Traffic and Vehicles, Article 12.01 General Provisions, Section 12.01.001 Definitions

and Rules of Construction and by amending Article 12.05 Parking, Stopping and Standing Section 12.05.003 General Provisions; making the ordinance cumulative of other ordinances on the subject; providing a penalty clause; providing for publication; and declaring an effective date. This ordinance is otherwise known as the Boat and RV Ordinance.

- 6. Discuss, direct, and consider action on the Second and Final reading of Ordinance 16-795 an ordinance of the Town of Pantego, Texas, amending the Fiscal Year 2015-2016 adopted Budget; and declaring an effective date.
- 7. Discuss, direct, and consider action on a review of the major revisions to the Town of Pantego Municipal Code of Ordinances Chapter 14 Zoning.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
  - 1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Smith Barry Paving Assessment Liens.

COUNCIL INQUIRY

If a member of the Council makes a spontaneous inquiry about a subject not on this agenda, then the Town Council or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

ADJOURNMENT

CERTIFICATION

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Friday, November 25, 2016 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.

  
 Julie Arrington, City Secretary

*Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852.*

Complete Council Agenda and background information are available for review at the City Secretary's Office and on the Town's website: [www.townofpantego.com](http://www.townofpantego.com).





# City Manager's Report

**To:** Mayor Paradise and Members of the Town Council

**From:** Matt Fielder, City Manager

**Date:** November 28, 2016

## **Personnel Vacancies**

The police sergeant and part-time court clerk positions have been filled. With the departure of Officer Bruton, four police officer positions remain open.

## **TxDOT Invoice**

Staff received the attached invoice from the Texas Department of Transportation (TxDOT) for \$52,954.27 related to cost overruns for the Spur 303 Green Ribbon Project. We have no record of being notified of these cost increases for the project. In response, I have requested in writing a detailed explanation of those costs prior to submitting it to Council for payment. A copy of my response to TxDOT is included.



November 21, 2016

Texas Department of Transportation  
Mr. Stephen Stewart  
Director, Financial Management Division  
125 East 11<sup>th</sup> Street, Austin, Texas 78701-2483

Re: Project ID 02220801063

Dear Mr. Stewart,

I am in receipt of the invoice you sent regarding the Spur 303 Green Ribbon Project that was completed in 2013. The invoice states that the Town of Pantego owes \$52,954.27, including \$46,581.01 for "CE", which I have been informed by the contact listed on the statement of cost represents construction engineering. The original budget included as Attachment C in the Advanced Funding Agreement between the Town and TxDOT in the 2013 estimated construction engineering costs to be \$5,500, of which \$5,000 would be borne by the Town. The invoice submitted included no detail explaining the huge increase in these costs.

Construction of this project was completed in Fiscal Year 2013-14. The project was closed out that year, and not included in any of our three annual budgets approved since that time. Payment of this invoice will require the approval of the Town Council. The Council has a fiduciary duty to oversee the expenditure of taxpayer funds, and will surely question what specifically these funds were spent on and how they were approved. In addition, they will also question how the engineering costs grew by one thousand percent on a simple and straightforward landscape project.

I am requesting that you resubmit the invoice with specific detail regarding the expenditures for which the Town is being asked to reimburse TxDOT, including who they were made to, how they were approved, and why they were necessary.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matt Fielder", is written over a light blue horizontal line.

Matt Fielder  
City Manager

Encl.



125 EAST 11TH STREET, AUSTIN, TEXAS 78701-2483 | 512.463.8588 | WWW.TXDOT.GOV

**INVOICE**  
November 9, 2016

Town of Pantego  
Matthew Fielder, City Manager  
1614 South Bowen Road  
Pantego, TX 76013

**Project ID:** 02220801063  
**Customer ID:** 031850  
**Invoice Date:** 11/09/2016  
**Due Date:** 12/09/2016  
**Amount Due:** \$52,954.27

To Whom It May Concern:

The above reference project has been completed and accepted by the State. Final auditing by this office revealed additional funds due to the Texas Department of Transportation (TxDOT).

Please refer to the attached final Statement of Cost to see the breakdown of total construction costs, advanced payments received to cover the local's share of the estimated costs and the remaining balance due. Please remit a check made payable to the "Texas Department of Transportation" in the amount shown above within 30 days from receipt of this letter.

Forward all payments to:

Texas Department of Transportation  
ATTN: Revenue Management  
P.O. Box 149001  
Austin, TX 78714-9001

To ensure proper credit to your account, please include the above referenced **Project ID** on all payments and/or correspondence. For clarity and tracking purposes, it is strongly suggested that this payment not be combined with any other transactions to TxDOT.

If you should have any questions concerning this matter, please refer to the district contact listed on the attached Statement of Cost.

Sincerely,

Stephen Stewart, CPA  
Director, Financial Management Division

OUR VALUES: People • Accountability • Trust • Honesty

OUR MISSION: Through collaboration and leadership, we deliver a safe, reliable, and integrated transportation system that enables the movement of people and goods.

An Equal Opportunity Employer

**STATEMENT OF COST**  
**Town of Pantego**  
**11/7/2016**

PROJECT	Engineering Review	Construction	CE	TOTAL
2208-01-063	\$5,318.28	\$203,804.36	\$57,316.58	\$ 266,439.22
NH 2013(289)	\$5,318.28	\$203,804.36	\$57,316.58	\$ 266,439.22

	% Participation	Local
Overruns		
Construction	100%	\$6,373.26
CE	100%	\$46,581.01
SubTotal		\$52,954.27

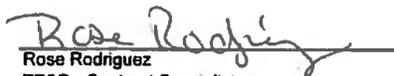
**Maximum Federal: 172,934.80**  
**Based on Project total: \$216,168.50**

Advanced Cash Payments	\$0.00
Total Amount Chargeable to Entity	<u>\$52,954.27</u>
Amount Due to TxDOT	\$52,954.27

**Federal Amounts:**

Engineering Review:	80% of \$5,318.15=	\$4,254.62
Construction:	80% of \$197,431.00=	\$157,944.80
CE	80% of \$13,419.46	\$10,735.57
Total		<u>\$172,934.99</u>

Certified Correct:

  
 Rose Rodriguez  
 TP&D - Contract Specialist

Tel (817) 370-6997

CSJ #2208-01-063  
District #02 – FTW  
Code Chart 64 #31850  
Project: SP 303  
West C/L (Shady Valley Dr)  
to East C/L (W Cornerstone Ln)  
Federal Highway Administration  
CFDA # 20.205  
Not Research and Development

STATE OF TEXAS §  
COUNTY OF TRAVIS §

**LOCAL TRANSPORTATION PROJECT  
ADVANCE FUNDING AGREEMENT  
For A Surface Transportation Program &  
Green Ribbon Program Project  
(On-System)**

**THIS Local Project Advance Funding Agreement (LPAFA) is made by and between the State of Texas, acting by and through the Texas Department of Transportation, called the "State", and the Town of Pantego, acting by and through its duly authorized officials, called the "Local Government."**

**WITNESSETH**

**WHEREAS**, a Master Agreement between the Local Government and the State has been adopted and states the general terms and conditions for transportation projects developed through this LPAFA; and,

**WHEREAS**, the Texas Transportation Commission passed Minute Order Number 113250 that provides for the development of, and funding for, the Project described herein; and,

**WHEREAS**, the Governing Body of the Local Government has approved entering into this LPAFA by resolution or ordinance dated OCTOBER 22, 2012, which is attached to and made a part of this agreement as Attachment A for the development of the Project. A map showing the Project location appears in Attachment B, which is attached to and made a part of this agreement. The Work Responsibility for the Project appears in Attachment D, which is attached to and made a part of this agreement.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

**AGREEMENT**

**1. Period of the Agreement**

The period of this LPAFA is as stated in the Master Agreement, without exception.

**2. Termination of this LPAFA**

Termination of this LPAFA shall be under the conditions as stated in the Master Agreement. This LPAFA may be terminated by the State if the Project is inactive for thirty-six (36) months or longer and no expenditures have been charged against federal funds.

CSJ #2208-01-063  
District #02 – FTW  
Code Chart 64 #31850  
Project: SP 303  
West C/L (Shady Valley Dr)  
to East C/L (W Cornerstone Ln)  
Federal Highway Administration  
CFDA # 20.205  
Not Research and Development

- 3. Amendments**

Amendments to this LPAFA shall be made as described in the Master Agreement, without exception.
- 4. Scope of Work**

The scope of work for this LPAFA is described as landscape improvements to median on Spur 303 from West city limits of Pantego at Shady Valley Drive to East city limits of Pantego at West Cornerstone Lane, as described in Attachment B, Project Location Map and maintained as described in Attachment D, Work Responsibility.
- 5. Right of Way and Real Property**

Right of way and real property shall be the responsibility of the Local Government as stated in the Master Agreement, without exception.
- 6. Utilities**

Adjustment of utilities will be provided by the Local Government as required and as stated in the Master Agreement, without exception.
- 7. Environmental Assessment and Mitigation**

Environmental assessment and mitigation will be carried out as stated in the Master Agreement. Additionally, before the advertisement for bids, the Local Government shall provide to the State written documentation from the appropriate regulatory agency or agencies that all environmental clearances have been obtained.
- 8. Compliance with Texas Accessibility Standards and ADA**

Compliance with Texas Accessibility Standards and the Americans with Disabilities Act (ADA) will be as stated in the Master Agreement, without exception.
- 9. Architectural and Engineering Services**

Architectural and engineering services will be provided by the Local Government as stated in the Master Agreement. The Local Government is responsible for performance of any required architectural or preliminary engineering work. For projects on the state highway system, the design shall, at a minimum conform to applicable State manuals. For projects not on the state highway system, the design shall, at a minimum, conform to applicable *American Association of State Highway and Transportation Officials* design standards. The State may review and comment on the work as required to accomplish the public purposes of the State. The Local Government will cooperate fully with the State in accomplishing these local public purposes to the degree permitted by State and Federal law.
- 10. Construction Responsibilities**

Construction responsibilities will be carried out by the State as stated in the Master Agreement and as shown in Attachment D, Work Responsibility.

CSJ #2208-01-063  
 District #02 – FTW  
 Code Chart 64 #31850  
 Project: SP 303  
 West C/L (Shady Valley Dr)  
 to East C/L (W Cornerstone Ln)  
 Federal Highway Administration  
 CFDA # 20.205  
 Not Research and Development

## 11. Project Maintenance

Project maintenance will be undertaken by the Local Government as shown in Attachment D, Work Responsibility.

## 12. Local Project Sources and Uses of Funds

- A. A Project Budget Estimate is provided in Attachment C. The State and the Federal Government will not reimburse the Local Government for any work performed before the federal spending authority is formally obligated to the Project by the Federal Highway Administration. After federal funds have been obligated, the State will send to the Local Government a copy of the formal documentation showing the obligation of funds including federal award information. The Local Government is responsible for one hundred percent (100%) of the cost of any work performed under its direction or control before the Federal spending authority is formally obligated.
- B. If the Local Government will perform any work under this contract for which reimbursement will be provided by or through the State, the Local Government must complete training before federal spending authority is obligated. Training is complete when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled *Local Government Project Procedures Qualification for the Texas Department of Transportation*. The Local Government shall provide the certificate of qualification to the State. The individual who receives the training certificate may be an employee of the Local Government or an employee of a firm that has been contracted by the Local Government to perform oversight of the Project. The State in its discretion may deny reimbursement if the Local Government has not designated a qualified individual to oversee the Project.
- C. A Source of Funds estimate based on the Transportation Improvement Program (TIP) is also provided in Attachment C. Attachment C shows the percentage and estimated dollar amount to be contributed to the project by federal, state, and local sources. The parties agree that the LPAFA may be amended from time to time as required to meet the funding commitments based on revisions to the TIP, Federal Project Authorization and Agreement (FPAA), or other federal document.
- D. The Local Government is responsible for all non-federal and non-state funding, including any project cost overruns, unless otherwise provided for in this agreement or through amendment of this agreement.
- E. Prior to the performance of any engineering review work by the State, the Local Government will pay to the State the amount specified in Attachment C. At a minimum, this amount shall equal the Local Government's funding share for the estimated cost of preliminary engineering for the project. At least sixty (60) days prior to the date set for receipt of the construction bids, the Local Government shall remit its remaining financial share for the State's estimated construction oversight and construction costs.
- F. In the event that the State determines that additional funding by the Local Government is required at any time during the Project, the State will notify the Local Government in writing. The Local Government shall make payment to the State within thirty (30) days from receipt of the State's written notification.

CSJ #2208-01-063  
 District #02 – FTW  
 Code Chart 64 #31850  
 Project: SP 303  
 West C/L (Shady Valley Dr)  
 to East C/L (W Cornerstone Ln)  
 Federal Highway Administration  
 CFDA # 20.205  
 Not Research and Development

- G. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation Trust Fund." The check or warrant shall be deposited by the State in an escrow account to be managed by the State. Funds in the escrow account may only be applied by the State to the Project. If, after final Project accounting, excess funds remain in the escrow account, those funds may be applied by the State to the Local Government's contractual obligations to the State under another advance funding agreement with approval by appropriate personnel of the Local Government.
- H. If any existing or future local ordinances, commissioners court orders, rules, policies, or other directives, including but not limited to outdoor advertising billboards and storm water drainage facility requirements, are more restrictive than State or Federal Regulations, or if any other locally proposed changes, including but not limited to plats or replats, result in increased costs, then any increased costs associated with the ordinances or changes will be paid by the Local Government. The cost of providing right of way acquired by the State shall mean the total expenses in acquiring the property interests either through negotiations or eminent domain proceedings, including but not limited to expenses related to relocation, removal, and adjustment of eligible utilities.
- I. The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. Any entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.
- J. Payment under this contract beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this contract shall be terminated immediately with no liability to either party.
- K. The Local Government is authorized to submit requests for reimbursement by submitting the original of an itemized invoice in a form and containing all items required by the State no more frequently than monthly and no later than ninety (90) days after costs are incurred. If the Local Government submits invoices more than ninety (90) days after the costs are incurred, and if federal funding is reduced as a result, the State shall have no responsibility to reimburse the Local Government for those costs.

### **13. Document and Information Exchange**

The Local Government agrees to electronically deliver to the State all general notes, specifications, contract provision requirements, and related documentation in a Microsoft® Word or similar document. If requested by the State, the Local Government will use the State's document template. The Local Government shall also provide a detailed construction time estimate including types of activities and month in the format required by the State. This requirement applies whether the Local Government creates the documents with its own forces or by hiring a consultant or professional provider. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

CSJ #2208-01-063  
 District #02 – FTW  
 Code Chart 64 #31850  
 Project: SP 303  
 West C/L (Shady Valley Dr)  
 to East C/L (W Cornerstone Ln)  
 Federal Highway Administration  
 CFDA # 20.205  
 Not Research and Development

**14. Incorporation of Master Agreement Provisions**

This LPAFA incorporates all of the governing provisions of the Master Agreement in effect on the date of final execution of this LPAFA, unless an exception has been made in this agreement.

**15. Insurance**

If this Agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

**16. Debarment Certification**

The parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this Agreement, the Local Government certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

**17. Cost Principles and Office of Management and Budget (OMB) Audit Requirements**

In order to be reimbursed with federal funds, the parties shall comply with the Cost Principles established in OMB Circular A-87 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

**18. Notices**

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

<p><b>Local Government:</b></p> <p>City Manager                  Town of Pantego                  1614 S. Bowen Road                  Pantego, Texas 76013</p>	<p><b>State:</b></p> <p>Director of Contract Services                  Texas Department of Transportation                  125 E. 11<sup>th</sup> Street                  Austin, Texas 78701</p>
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CSJ #2208-01-063  
 District #02 – FTW  
 Code Chart 64 #31850  
 Project: SP 303  
 West C/L (Shady Valley Dr)  
 to East C/L (W Cornerstone Ln)  
 Federal Highway Administration  
 CFDA # 20.205  
 Not Research and Development

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

#### 19. Civil Rights Compliance

The Local Government shall comply with the regulations of the U.S. Department of Transportation as they relate to non-discrimination (49 CFR Part 21 and 23 CFR Part 200), and Executive Order 11246 titled "Equal Employment Opportunity," as amended by Executive Order 11375 and supplemented in the Department of Labor Regulations (41 CFR Part 60).

#### 20. Disadvantaged Business Enterprise (DBE) Program Requirements

- A. The parties shall comply with the Disadvantaged Business Enterprise Program requirements established in 49 CFR Part 26.
- B. The Local Government shall adopt, in its totality, the State's federally approved DBE program.
- C. The Local Government shall set an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Local Government shall have final decision-making authority regarding the DBE goal and shall be responsible for documenting its actions.
- D. The Local Government shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity, and attachments found at web address [http://txdot.gov/business/business\\_outreach/mou.htm](http://txdot.gov/business/business_outreach/mou.htm).
- E. The Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Local Government of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- F. Each contract the Local Government signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this*

CSJ #2208-01-063  
 District #02 – FTW  
 Code Chart 64 #31850  
 Project: SP 303  
 West C/L (Shady Valley Dr)  
 to East C/L (W Cornerstone Ln)  
 Federal Highway Administration  
 CFDA # 20.205  
 Not Research and Development

*agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.*

## 21. Federal Funding Accountability and Transparency Act Requirements

- A. Any recipient of funds under this Agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This Agreement is subject to the following award terms: <http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf> and <http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf>.
- B. The Local Government agrees that it shall:
1. Obtain and provide to the State and the Federal government, a Central Contracting Registry (CCR) number (Federal Acquisition Regulation, Part 4, Sub-part 4.1100) if this award provides for more than \$25,000 in Federal Funding. The CCR number may be obtained by visiting the CCR website whose address is: <https://www.bpn.gov/ccr/default.aspx>;
  2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows the Federal government to track the distribution of federal money. The DUNS number may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website <http://fedgov.dnb.com/webform>; and
  3. Report the total compensation and names of its top five (5) executives to the State if:
    - i. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and
    - ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

## 22. Single Audit Report

- A. The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in OMB Circular A-133.
- B. If threshold expenditures of \$500,000 or more are met during the Local Government's fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 E. 11th Street, Austin, TX 78701 or contact TxDOT's Audit Office at [http://www.txdot.gov/contact\\_us/audit.htm](http://www.txdot.gov/contact_us/audit.htm).
- C. If expenditures are less than \$500,000 during the Local Government's fiscal year, the Local Government must submit a statement to TxDOT's Audit Office as follows: "We did not meet the \$500,000 expenditure threshold and therefore, are not required to have a single audit performed for FY \_\_\_\_\_."
- D. For each year the project remains open for federal funding expenditures, the Local Government will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the agreement, unless otherwise amended or the project has been formally closed out and no charges have been incurred within the current fiscal year.

CSJ #2208-01-063  
District #02 – FTW  
Code Chart 64 #31850  
Project: SP 303  
West C/L (Shady Valley Dr)  
to East C/L (W Cornerstone Ln)  
Federal Highway Administration  
CFDA # 20.205  
Not Research and Development

**23. Signatory Warranty**

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

**THIS AGREEMENT IS EXECUTED** by the State and the Local Government in duplicate.

**THE LOCAL GOVERNMENT**

*Melody L. Paradise*  
Signature

MELODY L. PARADISE  
Typed or Printed Name

MAYOR, PANTEGO  
Title

10/22/12  
Date

**THE STATE OF TEXAS**

*Janice Mullenix*  
Janice Mullenix

Director of Contract Services  
Texas Department of Transportation

October 31, 2012  
Date

CSJ #2208-01-063  
District #02 – FTW  
Code Chart 64 #31850  
Project: SP 303  
West C/L (Shady Valley Dr)  
to East C/L (W Cornerstone Ln)  
Federal Highway Administration  
CFDA # 20.205  
Not Research and Development

**ATTACHMENT A  
RESOLUTION OR ORDINANCE**

**- SEE ATTACHED -**

**RESOLUTION NO. 12-13**

**A RESOLUTION OF THE TOWN COUNCIL AUTHORIZING THE MAYOR TO ENTER INTO A LOCAL PROJECT ADVANCED FUNDING AGREEMENT WITH AND BETWEEN THE STATE OF TEXAS, ACTING BY AND THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION, AND THE TOWN OF PANTEGO.**

**WHEREAS**, the Town of Pantego, Texas is a Type A General Law municipality located in Tarrant County, Texas, created in accordance with provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, federal and state laws require local governments to meet certain contract standards relating to the management and administration of state and federal funds; and

**WHEREAS**, in an effort to provide efficient and effective contract administration for local governments, the Texas Department of Transportation has developed a state-wide standardized format for Local Transportation Project Advanced Funding Agreements

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF PANTEGO, TEXAS THAT:**

That the Town Council of the Town of Pantego, Texas, does hereby authorize the Mayor to sign and enter into the agreement entitled Local Transportation Project Advance Funding Agreement, attached hereto as "Exhibit A".

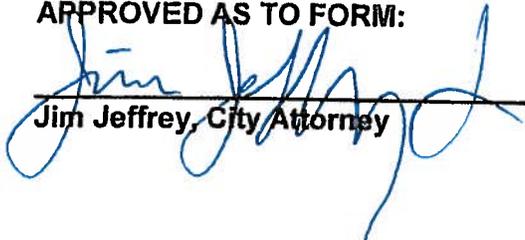
**PASSED AND APPROVED** this the 22<sup>nd</sup> day of October, 2012, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of 5 ayes, 0 nays and 0 abstentions.

  
Melody Paradise, Mayor

**ATTEST:**

  
Lindsay Wells, City Secretary

**APPROVED AS TO FORM:**

  
Jim Jeffrey, City Attorney



CSJ #2208-01-063  
District #02 – FTW  
Code Chart 64 #31850  
Project: SP 303  
West C/L (Shady Valley Dr)  
to East C/L (W Cornerstone Ln)  
Federal Highway Administration  
CFDA # 20.205  
Not Research and Development

### ATTACHMENT B PROJECT LOCATION MAP



CSJ #2208-01-063  
 District #02 – FTW  
 Code Chart 64 #31850  
 Project: SP 303  
 West C/L (Shady Valley Dr)  
 to East C/L (W Cornerstone Ln)  
 Federal Highway Administration  
 CFDA # 20.205  
 Not Research and Development

### ATTACHMENT C PROJECT BUDGET ESTIMATE AND SOURCE OF FUNDS

The Local Government will be responsible for 100% of the costs for environmental review and engineering. Construction costs will be allocated based on 80% Federal funding and 20% State funding until the federal and state funding reaches the maximum authorized amount. Costs for direct and indirect state costs will be allocated as shown below. The Local Government will then be responsible for 100% of the project costs.

Description	Total Estimated Cost	Federal Participation		State Participation		Local Participation	
		%	Cost	%	Cost	%	Cost
Environmental (Local Government)	\$250.00	0%	\$0	0%	\$0	100%	\$250.00
Engineering (by Local Government)	\$5,000.00	0%	\$0	0%	\$0	100%	\$5,000.00
Construction (by State)	\$188,500.00	80%	\$150,800.00	20%	\$37,700.00	0%	\$0
Subtotal	\$193,750.00		\$150,800.00		\$37,700.00		\$5,250.00
Environmental Direct State Costs (@ 10%)	\$25.00	80%	\$20.00	20%	\$5.00	0%	\$0
Right of Way Direct State Costs	\$1.00	0%	\$0	100%	\$1.00	0%	\$0
Engineering Direct State Costs (@ 10%)	\$500.00	80%	\$400.00	20%	\$100.00	0%	\$0
Utility Direct State Costs	\$1.00	0%	\$0	100%	\$1.00	0%	\$0
Construction Direct State Costs (@ 9.94%)	\$18,737.00	80%	\$14,990.00	20%	\$3,747.00	0%	\$0
Indirect State Costs (@ 4.29)	\$8,087.00	0%	\$0	100%	\$8,087.00	0%	\$0
<b>TOTAL</b>	<b>\$221,101.00</b>		<b>\$166,210.00</b>		<b>\$49,641.00</b>		<b>\$5,250.00</b>

Initial payment by the Local Government to the State: \$0

Payment by the Local Government to the State before construction: \$0

Estimated total payment by the Local Government to the State \$0

This is an estimate. The final amount of Local Government participation will be based on actual costs.

CSJ #2208-01-063  
 District #02 – FTW  
 Code Chart 64 #31850  
 Project: SP 303  
 West C/L (Shady Valley Dr)  
 to East C/L (W Cornerstone Ln)  
 Federal Highway Administration  
 CFDA # 20.205  
 Not Research and Development

## ATTACHMENT D

### WORK RESPONSIBILITY

#### Green Ribbon Landscaping Planting Project Responsibilities

##### Contract Period

The Green Ribbon Landscaping Planting Project between the State and the Local Government becomes effective upon the date of final execution of this Agreement by the State, and the maintenance responsibilities by the Local Government shall extend from the completion of the landscape installation by the State's contractor, and remain in effect for a five year period. The agreement shall then renew automatically on an annual basis until it is mutually determined by the Local Government and the State the plant materials are sufficiently established to survive without additional care or until this Agreement is terminated or modified as stated in the Master Agreement.

##### State's Responsibilities

The State will install landscape and irrigation in accordance to the plans and specifications set forth in the Project. The Local Government, having had the opportunity to review the plans, may provide input to the Engineer regarding the installation of the plant material and irrigation system under the contract.

##### Local Government's Responsibilities

Following the completed installation of the landscape items as shown in the plans, the Local Government will assume maintenance of the Project in accordance with State standards. The Local Government will:

For the work of plant maintenance, provide all reasonable means to preserve the plants existing within the project limits in a healthy and vigorous growing condition. This maintenance activity shall include but not be limited to the following:

- (1) Watering plants and vegetation
- (2) Plant bed and basin maintenance including shaping, weed control, and mulching/mulch layering
- (3) Plant replacement after the original plant maintenance period
- (4) Insect, Disease, and Animal Control
- (5) Fertilizing
- (6) Mowing and Trimming
- (7) Re-staking, re-guying, re-bracing and, when applicable, removal of staking, guying and bracing
- (8) Pruning
- (9) Litter pickup

CSJ #2208-01-063  
District #02 – FTW  
Code Chart 64 #31850  
Project: SP 303  
West C/L (Shady Valley Dr)  
to East C/L (W Cornerstone Ln)  
Federal Highway Administration  
CFDA # 20.205  
Not Research and Development

## **ATTACHMENT D WORK RESPONSIBILITY**

### Irrigation System Operation and Maintenance

Permanent irrigation system operation and maintenance shall include, but not be limited to, watering, monitoring, adjustment, repairing, and proper operation of the existing irrigation system as required, to ensure adequate moisture to the plant material existing on the site. It shall also include adjusting the system to keep water off hardscapes. All replacement parts shall be of the same type and manufacturer as originally installed. Substitute parts may be allowed with the approval of the State prior to replacement.

N. REGIONAL OFFICE - FWJ  
TXDOT MAILROOM

NOV 05 2012



# MEMORANDUM

**TO:** Allen Bowie  
Fort Worth District

**DATE:** November 2, 2012

**FROM:** Annette Cuevas  
Contract Mgmt. – North Region

**SUBJECT:** Executed VOL-AFA  
CSJ: 2208-01-063

---

Attached is the executed agreement between the Town of Pantego and the State for your handling and distribution to the city.

If you have any questions, please give me a call at (817) 370-6924.

Attachment



## AGENDA BACKGROUND

**AGENDA ITEM:** Approval of Bills Payable and Purchase Orders over \$5,000.

**DATE:** November 28, 2016

---

**PRESENTER:** Matthew Fielder, City Manager

**BACKGROUND:**

This agenda item includes a listing of bills payable over \$5,000. Included are copies of invoices for professional services and purchase orders over \$5,000, attached memo and invoice copies, if available.

**FISCAL IMPACT:**

Please review report for individual account number.

**RECOMMENDATION:**

Staff recommends the following motion:

Approval of the listing of bills payable and purchase orders over \$5,000 as submitted.

**ATTACHMENTS:**

Expenditure Summary and List of Purchase Orders over \$5,000 for November 28, 2016.

<b>Purchase Orders and Bills Payable for 11/28/16</b>
---

<u><b>Bills Payable over \$5,000</b></u>	<u><b>AMOUNT</b></u>	<u><b>DESCRIPTION</b></u>
<u><b>Purchase Orders over \$5,000</b></u>	<u><b>AMOUNT</b></u>	<u><b>DESCRIPTION</b></u>
<u><b>Bills Payable Under \$5,000</b></u>		
Auto Nation	\$2,498.45	Truck Repair
Del Carmen Consulting LLC	\$1,500.00	Contact Data Audit
Civic Plus	\$3,829.19	Hosting & Support Renewal Fee
Armando Gonzalez, Jr.	\$1,666.67	ROW Mowing -11/12
TCEQ	\$2,981.65	Water System Fee
Texas Workforce Commission	\$1,500.00	TWC Mainframe For Collections
Tyler Technologies	\$3,790.00	Ticket Writer & Warranty
<u><b>Professional Services</b></u>	<u><b>AMOUNT</b></u>	<u><b>DESCRIPTION</b></u>
Bill Lane, Attorney	\$1,837.50	November 2016 Court Services
iWerk	\$2,776.25	September Service
<u><b>GENERAL BILLS</b></u>	<u><b>AMOUNT</b></u>	<u><b>DESCRIPTION</b></u>
Pantego Water Utilities	\$2,173.28	October November Service
Intermedix	\$616.31	October Ambulance Service
Neofunds By Neopost	\$1,074.59	October Postage
Time Warner Cable	\$2,839.40	November Service
Voyager Fleet System	\$2,926.70	October Fuel Usage

# TOWN OF PANTEGO

1614 S. BOWEN  
PANTEGO, TEXAS 76013

No. 2038 24

**INSTRUCTIONS TO VENDOR**

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices to:  
TOWN OF PANTEGO  
Attn: Accounts Payable  
1614 S. Bowen Road  
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt  
Entity I.D. #75-1291097

TO Automation Ford.

SHIP TO Pantego F.D

DATE		ACCT #	DEPT.			
11-14-16		100-5-150.356.00	Fire			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
		Replace				
	2	Camshaft position sensor			627.	14
	2	Variable timing sensor solenoid			165.	00
	1	Guides			23.	85
	4	Tensioners			199.	90
	1	Timing chain			327.	18
	6	Gaskets			149.	38
		Labor			1280.	00
					<b>TOTAL</b>	<b>2,498.45</b>

*Robert Poken*  
*[Signature]*

APPROVED BY

Customer: Pantego Fire Dept

Customer Phone: (817)274-1387

RO Number: 628391

VIN: 1FTWW305X5EC07785 Make: Ford Light Truck Model: F-Super Duty Year: 2005

**Recommended Work Details**

Line	Operation Code	Operation Description	Op Code Qualifier	Labor Price	Line Total
D ( new )	EN001	TAPPING NOISE COMING FROM ENGINE;FOUND VCT SOLENOID CAUSING NOISE;RECOMMENDED TO REPLACE SOLENOIDS,SENSORS,GUIDES, TENSIONERS,AND TIMING CHAIN ALONG WITH RELATED GASKETS	All	\$1,280.00	\$2,595.93

Part Number	Part Description	Quantity	Part Price
3R2Z*6A257*DA	SENSOR - CAMSHAFT POSITION	2	\$647.14
8L3Z*6M280*B	SOLENOID - ENGINE VARIABLE TIM	2	\$165.00
2L1Z*6K297*AA	GUIDE	1	\$23.85
4L3Z*6M256*AA	CHAIN - TIMING	1	\$34.18
F85Z*6K255*AA	ARM - TIMING CHAIN TENSIONER	1	\$28.30
F85Z*6M274*AA	TENSIONER - TIMING BELT	1	\$33.25
1L3Z*6L266*AA	TENSIONER - TIMING CHAIN	1	\$70.27
XL1Z*6L266*AA	TENSIONER - TIMING CHAIN	1	\$67.08
3L3Z*6020*DA	GASKET	1	\$14.53
3L3Z*6020*EA	GASKET	1	\$18.20
3L3Z*6020*FA	GASKET	1	\$16.09
3L3Z*6584*DB	GASKET - VALVE ROCKER ARM COVE	1	\$43.28
3L3Z*6584*EA	GASKET - VALVE ROCKER ARM COVE	1	\$42.48
XW4Z*6700*AA	SEAL ASY - CRANKSHAFT OIL - FR	1	\$14.80

Miscellaneous Charges \$0.00

Tax ~~\$97.48~~  
**TAX EXEMPT**

**Total**  
\$2,595.93

2498.45



**PANTEGO FIRE  
DEPARTMENT**

**MEMO #: 000**

**To:** City Manager Matt Fielder  
**From:** Assistant Chief Robert Coker  
**Through:** Chief Thomas Griffith  
**Subject:** Request to expend funds  
**Release Date:** 11-14-2016

I am requesting approval to expend \$2,498.45 this amount is for emergency repairs to Utility One. This is not a budgeted item within the current budget.

Utility One began to make a knocking noise that appeared to be coming from the top end of the motor. We took the vehicle to one of the local shops to have this noise checked. We have been told that the noise was caused by what he believed to be the VCT Solenoid (Variable Camshaft Timing Solenoid). We then took U-1 to Auto Nation Ford. After the vehicle was inspected by the technicians it was found that the VCT Solenoid was the cause of the tapping noise. The technicians recommend replacing the (2) VCT Solenoid, (2) Camshaft Position Sensors, (1) Guide, (4) Tensioners, and (1) Timing Chain along with all related gaskets.

The original quoted price was \$3,875.93. I explained our situation and was able to have the service manager reduce the price to the requested amount that includes labor and the parts. This is a savings to the Town of \$1,377.48.

Upon approval the requested funds will cover the repairs of the listed items within the quote, however if any other repairs are found to be needed upon opening the motor additional cost may be incurred.

This is not budgeted item from the 2016/17 annual budget.

Cc: K. Hollingsworth 100-5-150-356.00

# TOWN OF PANTEGO

1614 S. BOWEN  
PANTEGO, TEXAS 76013

No. 2036

27

### INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices to:  
TOWN OF PANTEGO  
Attn: Accounts Payable  
1614 S. Bowen Road  
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt  
Entity I.D. #75-1291097

TO *Del Carmen Consulting*

SHIP  
TO

DATE		ACCT #	DEPT.		
<i>1/14/16</i>		<i>100-5-140-525-00</i>	<i>PD</i>		
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT
ORDERED	RECEIVED				
		<i>Racial Profiling Data Audit</i>			<i>1,500<sup>00</sup></i>
				<b>TOTAL</b>	<i>1,500<sup>00</sup></i>

APPROVED BY



# TOWN OF PANTEGO

1614 S. BOWEN  
PANTEGO, TEXAS 76013

No. 2040 29

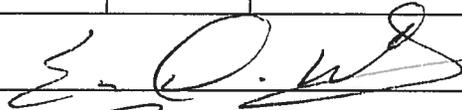
**INSTRUCTIONS TO VENDOR**

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TOWN OF PANTEGO  
Attn: Accounts Payable  
1614 S. Bowen Road  
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt  
Entity I.D. #75-1291097

TO Civic Plus (10051)  
302 S 4th St Suite 500  
Manhattan KS 66502

SHIP  
TO

DATE		ACCT#	DEPT.			
11-16-16		880-5-000-231.00	G & A			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
		Annual Renewal Fee (Hostings Support) 10/1/2016 - 9/30/2017			3829	19
					TOTAL	3829 19


APPROVED BY



# CIVICPLUS

HELPING COMMUNITIES ENGAGE & INTERACT

Remit to:  
 302 S 4th St. Suite 500  
 Manhattan, KS 66502  
 P 888-228-2233 ext 291  
 F 785-587-8951

## Invoice

**Invoice #** 161131  
**Date** 10/13/2016  
**Terms** Net 30  
**Due Date** 11/12/2016  
**PO #**  
**Contract Start Date** 10/1/2016  
**Contract End Date** 9/30/2017

### Bill To

City of Pantego  
 PO Box 13210  
 1614 S Bowen Rd  
 Arlington TX 76094



Qty	Description	Rate	Amount	Start Date	End Date
1	Annual Fee Renewal (Hosting & Support)	3,829.19	3,829.19	10/1/2016	9/30/2017

**Total** 3,829.19  
**Amount Due** \$3,829.19

**PLEASE NOTE OUR UPDATED MAILING ADDRESS:**

**CIVICPLUS**  
**302 S 4TH ST STE 500**  
**MANHATTAN, KS 66502**

**QUESTIONS? EMAIL: ACCOUNTING@CIVICPLUS.COM**

A Finance Charge of 2.9% Per Month Will Be Added To Past Due Accounts.

PAYMENT POLICY: Payments received will be applied first to finance charges, then to the oldest outstanding invoice(s).

V11496



Junior's LawnCare



Number 1414  
Date 11/16/2016

Bill To  
Town Of Pantego  
1614 S. Bowen  
Pantego, TX, 76013

Description	Date	Amount
Mowed, Line Trimmed, Blow various sites per town specifications.	11/12/16	\$1,666.67

*Split Accounts:*

100 - 5 - 135 - 464.00	\$ 335.00
500 - 5 - 000 - 475.00	\$ 283.33
200 - 5 - 201 - 360.00	\$ 883.34
200 - 5 - 202 - 360.00	\$ 165.00

\$ 1,666.67

*Collins 11/21/16*

Make Checks To: Armando Gonzalez Jr.  
7317 Ashcrest Ln.  
Dallas, TX 75249  
(214)251-2357

Total \$1,666.67

# TOWN OF PANTEGO

1614 S. BOWEN  
 PANTEGO, TEXAS 76013

No. 2044

32

**INSTRUCTIONS TO VENDOR**

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices to:  
 TOWN OF PANTEGO  
 Attn: Accounts Payable  
 1614 S. Bowen Road  
 PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt  
 Entity I.D. #75-1291097

TO TCEQ

SHIP TO

DATE		ACCT #	DEPT			
11/21/11e		200-5-201-367.00	PW-WATER			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
		WATER SYSTEM FEE			2,981	65
					TOTAL	2,981 65

*[Signature]*

*[Signature]*

APPROVED BY

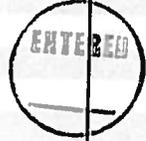


# INVOICE

DETACH BOTTOM PORTION AND RETURN ORIGINAL COUPON WITH PAYMENT

ACCOUNT NO.	INCLUDES PAYMENTS THROUGH:	COLL COST RECOVERY	LATE FEES	BALANCE DUE
92200066	NOV01, 16	0.00	0.00	2,981.65

INVOICE DATE	INVOICE NO.	DESCRIPTION	AMOUNT	BALANCE
NOV30, 16	PHS0170165	REG NUMBER 2200066 FY17 WATER SYSTEM FEE	2,981.65	2,981.65
		Acct# 200-5-201-367.00 <i>Collected 11/21/16</i>		



This fee is based on data reported from the last inspection. Please call 512-239-4691 for assistance with the calculation of your fee.

2,981.65

See REVERSE SIDE for Explanation of Charges and TCEQ Contact Telephone Numbers.

PLEASE PAY THIS AMOUNT INCLUDE ACCOUNT NUMBER ON CHECK

TCEQ VIPP Form AR41A 02-17-2011

NOV01, 16

DETACH THIS PORTION AND RETURN WITH CHECK OR MONEY ORDER PAYABLE TO:



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

ACCOUNT NO.	BALANCE DUE
92200066	2,981.65

CHECK HERE IF YOUR ADDRESS HAS CHANGED. PLEASE INDICATE ADDRESS CHANGE ON BACK

**INVOICES NOT PAID WITHIN 30 DAYS OF INVOICE DATE WILL ACCRUE PENALTIES**

TOWN OF PANTEGO

1614 S BOWEN RD  
PANTEGO TX 76013-3336

0092200066 1533367 00002981651231161

# TOWN OF PANTEGO

1614 S. BOWEN  
PANTEGO, TEXAS 76013

No. 2043

34

**INSTRUCTIONS TO VENDOR**

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices to:  
TOWN OF PANTEGO  
Attn: Accounts Payable  
1614 S. Bowen Road  
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt  
Entity I.D. #75-1291097

TO Texas Workforce Commission  
Attn: Revenue & Trust Management  
PO Box 322  
Austin, TX 78767-0322

SHIP TO

Municipal Court  
2600 Miller Ln  
Pantego, TX 76013

DATE		ACCT #	DEPT.		
11-10-16		100-5-160-234.10	Court		
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT
ORDERED	RECEIVED				
		TWC MAINFRAME for Collections			150000
		BUDGETED ITEM			
Householdly				TOTAL	1500 00

*[Handwritten signature]*

APPROVED BY

# Texas Workforce Commission

A Member of Texas Workforce Solutions

35

Andres Alcantar, Chairman  
Commissioner Representing  
the Public

Ruth R. Hughs  
Commissioner Representing  
Employers

Julian Alvarez  
Commissioner Representing  
Labor

Larry E. Temple  
Executive Director

November 7, 2016

Erica Williams, Accounts  
Pantego Municipal Court  
2600 Miller Lane  
Pantego, Texas 76013

**Re: TWC Invoice #PC3086  
Contract No. 2917PEN005**

Dear Ms. Williams:

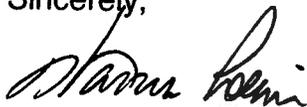
According to the provisions of the contract between the Texas Workforce Commission (TWC) and the Pantego Municipal Court, "on-line, read-only computer access" to specific TWC mainframe computer screens is provided to authorized employees.

As per Section 3.1.1 of Attachment A of the contract, enclosed is the invoice for the period of **November 1, 2016 to October 31, 2017**. The total amount due is **\$1,500.00**. Please remit payment to the address below within 30 days of the receipt of this letter. *Please include the TWC invoice number on the payment.*

**Texas Workforce Commission  
ATTN: Revenue and Trust Management  
P.O. Box 322  
Austin, Texas 78767-0322**

If you have any questions regarding this request for payment, please contact me at (512) 463-9729.

Sincerely,



Warren Collier, CPA  
Director of Accounting Services

Enclosures



# TOWN OF PANTEGO

1614 S. BOWEN  
PANTEGO, TEXAS 76013

No. 2031

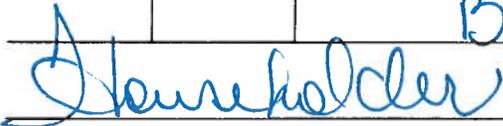
37

**INSTRUCTIONS TO VENDOR**

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices to:  
 TOWN OF PANTEGO  
 Attn: Accounts Payable  
 1614 S. Bowen Road  
 PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt  
 Entity I.D. #75-1291097

TO Tyler tech  
PO BOX 203556  
Dallas TX 75320

SHIP TO PANTEGO MUNICIPAL COURT  
2600 MILLER LANE  
PANTEGO, TX 76013

DATE		ACCT #	DEPT.			
11.9.16			Court			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
2		Zebra MC67 + iicket writer	1475 00	2	2950 00	
		extended warranty 5years	420 00	2	840 00	
BUDGETED Item						
					TOTAL	3790 00

APPROVED BY



ESTIMATE  
 Quote Number: 00003132  
 Date Created: 4/4/2016 1:23 PM  
 Expires On: 11/30/2016

Bill to:	Ship to:	Prepared by:
Pantego Municipal Court 2600 Miller Lane ATTN: Thressa Householder Pantego, TX 76013	Pantego Municipal Court 2600 Miller Lane ATTN: Thressa Householder Pantego, TX 76013	James Mulvey  (979) 690-2811 x1557  james.mulvey@tylertech.com

Quantity	Mfg_PartNumber	Product Description	Sales Price	Total Price
2.00	KT-67ND-PH0BAA0050	Zebra Enterprise MC67, GPS, 4G WWAN HSPA+ and 3.5G CDMA Verizon, WLAN 802.11 A/B/G/N, 2D DL imager, camera, WM 6.5, 1GB/8GB, QWERTY key, Bluetooth, extended 1.5X 3600 MAH Battery	\$ 1,475.00	\$ 2,950.00
2.00	SSE-MC67XX-50	Zebra Enterprise, One Care Essential Service, Includes comprehensive coverage, MC67XX, 5 year	\$ 420.00	\$ 840.00

Sign and fax approved quotation to 713.583.9323.

Subject to the applicable terms of your existing contract with Tyler, and for the fees quoted herein, we grant to City of Pantego, TX : (i) a per-unit license to the software located on the ticket writer hardware provided under this purchase order, and (ii) a per-unit license to access a remote database via the ticket writer hardware, both for your internal business purposes only. We will provide remote database access according to our industry standard hosting terms of service.

Signature \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_

Subtotal	\$ 3,790.00
Tax	_____
<b>Grand Total</b>	<b>\$ 3,790.00</b>

**BILL LANE**

INVOICE

1110 Tennon Road  
 Azle, Texas 76020  
 Phone 817-276-4709

**DATE:** October 6, 2016

**Bill To:****VIA FACSIMILE 817-261-4538**

Matt Fielder  
 City Manager  
 Town of Pantego  
 1614 S Bowen Road  
 Pantego, Texas 76013

DESCRIPTION	AMOUNT
Court Services for Nov 2016	\$1,837.50
<b>TOTAL</b>	<b>\$ 1,837.50</b>

Make all checks payable to **BILL LANE**

If you have any questions concerning this invoice, contact **Alma Roden 817-276-4710**



**INVOICE**

*Tuesday, October 18, 2016*

Invoice Number: 5234

**BILL TO:**  
 Town of Pantego  
 Accounts Payable  
 1614 South Bowen Road  
 Pantego, TX 76013

**SHIP TO:**  
 Town of Pantego  
 Accounts Payable  
 1614 South Bowen Road  
 Pantego, TX 76013

September 1, 2016-September 30, 2016 services and expenses associated with Town of Pantego.

**Flat Rate Monthly (20 hours) September 2016**

**\$1,820.00**

**Please pay by Wednesday, November 2, 2016:**

**\$1,820.00**

**Thank you for your business.**

Please remit payment to:  
 Iwerk-TX  
 washington square building  
 306 south washington, 5<sup>th</sup> floor  
 Royal Oak, MI 48067



# AGENDA BACKGROUND

**AGENDA ITEM:** Approval of the Town Council minutes and acceptance of minutes of the various Boards and Commissions.

**Date:** November 28, 2016

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**PRESENTER:**

Julie Arrington, City Secretary

**BACKGROUND:**

Minutes from Town Council and Pantego's various Boards and Commissions

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

111416 TC Minutes  
102616 PEDC Minutes

Director's Review: lea  
City Manager's Review: MDF

Town Council Minutes  
November 14, 2016

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 14<sup>th</sup> day of November 2016 with the following members present:

Melody Paradise	Mayor
Don Surratt	Mayor Pro-Tem
Fred Adair	Council Member
Jane Barrett	Council Member
Russell Brewster	Council Member

**Members absent:**

Don Funderlic	Council Member
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**Constituting a quorum. The following staff members were present:**

Matt Fielder	City Manager
Julie Arrington	City Secretary
Karen Hollingsworth	Finance Director
Dennis Jobe	Community Development Director
Scott Williams	Public Works Director
Tom Griffith	Chief of Public Safety
Barry Reeves	Assistant Police Chief
Robert Coker	Assistant Fire Chief
Thressa Householder	Court Administrator

**Also in attendance:**

Joyce Stanton	Town Engineer
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WORK SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:31 p.m.

**CONSENT AGENDA ITEMS**

Mayor, Council, and Staff discussed the following consent agenda items:

**1. City Manager Report**

Mr. Fielder informed Council of the following updates:

There are candidates for the police sergeant position and the part-time court position. Their introductions are expected at the next council meeting on December 14<sup>th</sup>; once filled this will leave two police department vacancies.

He informed Council of the following holiday events:

Saturday, November 26<sup>th</sup> - the Candy Train and the Small Business Saturday for PEDC;  
Friday, December 9<sup>th</sup> - The Town Christmas party; and  
Saturday, December 17<sup>th</sup> - the Salvation Army Red Kettle Challenge and the PEDC Santa event;

He informed Council of the following ribbon cuttings:

This Saturday at Noon Cake Bliss;  
Tuesday, November 29<sup>th</sup> at 4:00 p.m. Arlington Chiropractic;  
Saturday, December 3<sup>rd</sup> at 1:00 p.m. Timeless Treasures; and  
Saturday, December 17<sup>th</sup> at 1:00 p.m. Perna's Cajun & Soul Food.

Town Council Minutes  
November 14, 2016

Mayor Paradise read the caption of the executive session and recessed at 6:34 p.m.

Following the scheduled Executive Session, the Council will reconvene into public session and may take any and all action necessary concerning the Executive Session.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
  1. Pursuant to Government Code Section 551.074 Personnel Matters to deliberate the appointment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee – Boards and Commissions Appointment.

Mayor Paradise reconvened into regular session at 7:14 p.m. announced any action for this item will be taken at the end of the regular session.

**2. Monthly Staff Reports.**

Ms. Hollingsworth answered Council's inquiries and explained the deficiencies showing in the General Fund will balance once the accruals are posted on the report. Council gave positive comments on the Flex Krete used for road repair and inquired on the outcome of the bee hive relocation.

**3. Approval of Bills Payable and Purchase Orders in excess of \$5,000.**

There was a discussion with Ms. Hollingsworth on the purchase of the checks from Incode. Ms. Hollingsworth explained she is not satisfied and will be researching another vendor. Council requested an update at the next council meeting on this item.

There was a discussion on the new motorcycle helmet and radio purchase. Assistant Police Chief Reeves explained the helmet had passed the expiration date and the radio broke. Due to the age of the equipment the parts were obsolete, and the radio had to be completely replaced.

**4. Approval and Acceptance of Minutes**

Approval of Town Council Minutes:

- Town Council minutes from October 10, 2016
- Town Council minutes from October 17, 2016
- Town Council minutes from October 24, 2016

No comments were given.

Acceptance of Minutes of Boards and Commission:

- PEDC minutes from September 28, 2016
- PEDC minutes from October 12, 2016
- PEDC minutes from October 26, 2016
- CRB minutes from October 4, 2016

The PEDC minutes for October 26, 2016, were not in the packet and therefore removed.

Mayor Paradise adjourned the work session at 7:24 p.m.

**REGULAR SESSION 7:30 P. M.**  
**CALL TO ORDER/WELCOME**

Town Council Minutes  
November 14, 2016

Mayor Paradise called the regular session to order at 7:30 p.m. and welcomed the audience.

Councilmember Surratt led the invocation which was immediately followed by the Pledge of Allegiance.

**MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS**

Councilmember Brewster welcomed the audience and gave positive comments regarding the reception, the Fire Departments Fill the Boot campaign and the training Officer Meinke provided to the City of Dalworthington Gardens. He thanked Council and staff for working together to get things accomplished.

Councilmember Adair agreed stating it was great to see everyone here and welcomed the new employees. He thanked the staff for the hard work they perform and commented the first responders of Pantego are the best around.

Councilmember Barrett agreed with the previous comments and stated it was great to see everyone here.

Councilmember Surratt agreed with the previous comments and stated it is nice to see staff, family, and friends to help honor the new employees.

Mayor Paradise stated she was glad to have Lieutenant DeLeon back in service.

**HONORS AND RECOGNITIONS**

- **Introduction of Nicole McKeon as the new dispatcher and Jesus Najera as the new Public Works maintenance worker.**

Public Works Director Scott Williams introduced Jesus Najera as the new maintenance worker to the Public Works Department. Assistant Police Chief Reeves introduced Nicole McKeon as the new dispatcher to the Department of Public Safety.

- **Swearing In and Badge pinning of Sheli Godbold as the new police officer.**

Assistant Police Chief Reeves introduced Officer Sheli Godbold as a new officer to the Police Department and asked her to share her unique story. Officer Godbold shared her story stating she was an officer with another municipality when she received a diagnosis of Multiple Sclerosis. She moved to Russia to receive stem cell replacement therapy and now has been re-established to full duty. Chief Griffith welcomed Officer Godbold to the Pantego Police Department. Mayor Paradise delivered the Oath of Office and Officer Godbold's daughter pinned her badge.

**RECEPTION**

Mayor Paradise recessed the meeting for a brief reception at 7:45 p.m.  
Mayor Paradise reconvened the meeting at 8:05 p.m.

**COUNCIL LIAISON TO BOARD REPORT**

**Community Relations Board**

Mr. Fielder informed the Council that the CRB board met last Tuesday. They discussed the final preparations for the Candy Train and Santa in the Park on November 26<sup>th</sup>. They will have pictures with Santa, crafts, hot chocolate, cookies, a photo booth, face painting, a balloon artist, and the train. Mayor Paradise stated the Candy Train will leave Town Hall at 3:15 to 3:30 p.m.

**Pantego Youth Leadership Council**

Mayor Paradise stated the PYLC group had their overnight field trip to Fossil Rim Park the weekend before last. She thanked everyone who went along; Mayor Pro-Tem and his family, the City Manager, Public Works Director, and City Secretary. She stated the weather was great and the entire program could not have been better. Tomorrow night the Council will meet and discuss the field trip, community events, and communication techniques and how to get things accomplished with different personalities.

**PEDC REPORT**

Councilmember Adair informed Council the Board met last week. They discussed the splash pad with a couple of different vendors, which took up most of the meeting and discussed Santa on the same Saturday as the Red Kettle from 11:00 a.m. to 3:00 p.m. ending at Walmart. They also discussed the Small Business Saturday event.

**CITIZENS OPEN FORUM**

None.

**APPROVAL OF CONSENT AGENDA ITEMS**

Councilmember Brewster made a motion to approve the consent agenda items 1-4 with the PEDC minutes from October 26<sup>th</sup> being pulled. Councilmember Adair seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

**5. Discuss, direct, and consider action on Resolution 16-27 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with RJ Construction for repairs to the roof of the Town Hall building.**

Dennis Jobe explained to Council due to the storms this spring the Town Hall roof was damaged. He sent the scope of work to roofing contractors in the area and has received four bids. RJ Construction was the only contractor to return the provided bid documents fully completed. His cost was not the lowest bid and instead came in the middle of the bids at \$48,000. The Texas Municipal League has already paid the Town the insurance portion of the repairs minus the deductible. Mr. Jobe assured Council the representative from the Texas Municipal League agreed to pay the difference in cost once the work is completed. Mr. Fielder confirmed to Council the Town Attorney has reviewed and approved the resolution. There was a discussion on the color of the shingles, the material used for the vent pipes and the warranty for the work.

Councilmember Adair made a motion to approve Resolution 16-27 as submitted. Mayor Pro-Tem Surratt seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

**6. Discuss, direct, and consider action on Resolution 16-28 a resolution of the Town of Pantego, Texas, authorizing the City Manager to award the bid for construction, to negotiate, and to enter into a contract with Leetech Energy Service, LLC for the Smith Barry Sewer Line construction project; and providing an effective date.**

Scott Williams, Public Works Director, informed Council this work represents the Waste Water Capital Improvement Program specifically the pipe bursting for Smith Barry Road with the addition of some manholes and covering the older existing brick manholes. This project was budgeted for \$189,950 in the fiscal year 2016-17 budget. There were five bids received with Leetech Energy Service's coming in at \$170,750.00. They anticipate the work to begin after the first of the year and last forty-five (45) days. There was a discussion on the projected length of the project and anticipated issues. Council inquired on the spectrum shield product. Mr. Williams stated the use of the product on concrete

Town Council Minutes  
November 14, 2016

manholes would not be cost effective; therefore, it was removed from the scope of work. The spectrum shield product will add fifty years to the life of the bricked manholes. There was a discussion on the wide range of the bid amounts and if the references were verified.

Councilmember Adair made a motion to approve Resolution 16-28 as submitted. Councilmember Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

- 7. Discuss, direct, and consider action on Resolution 16-29 a resolution of the Town of Pantego, Texas, in support of the application by Cirrus Associates, LLC on behalf of SWC Arkansas & Cooper, LTD to the Texas Commission on Environmental Quality (TCEQ) for a Municipal Settings Designation (MSD) for the properties located at 1000 and 1030 W. Arkansas Lane, Arlington, Texas.**

Mr. Fielder informed Council this is a request for a Municipal Settings Designation at the corner of Arkansas and Cooper for an old dry cleaners location. A representative for Cirrus Associates and the Town Engineer, Joyce Stanton, are at the meeting for any questions Council may have of them. Mr. Fielder confirmed the Town Attorney, Jim Jeffrey, has read and approved the resolution for this item. Council verified with Dick Record with Cirrus Associates that the underground water flow was moving away from Pantego and the monitoring of the flow will be discontinued once the MSD is approved. There was a discussion on the missing chemical levels and their locations within the designated area. Councilmember Surratt informed Council he received a letter on behalf of his private well. There was a discussion on the disintegration rate of the plume and the current chemical levels. Mr. Record assured Council the water at the property boundary meets the acceptable level of drinking water as outlined by the Texas Commission on Environmental Quality and the Environmental Protection Agency. There was a discussion on the Town fees for the application.

Councilmember Adair made a motion to approve Resolution 16-29 as submitted. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

- 8. Discuss, direct, and consider action on Ordinance 16-795 an ordinance of the Town of Pantego, Texas, amending the Fiscal Year 2015-2016 adopted Budget; and declaring an effective date.**

Mr. Fielder stated this is the end of the year budget amendment that contains the cleanup of any changes made and approved by Council. The Police and Fire Departments make up the bulk of the changes and the waterline crossover on Pioneer Parkway. He verified this is the first reading of this ordinance. There was a discussion on the miscellaneous expenditure of \$500 and the increase of the Cartwright Fund expenses. Council verified this amount covers all expenses associated with the Pioneer Parkway waterline crossover project.

Mayor Pro-Tem Surratt made a motion to approve the first reading of Ordinance 16-795 as presented. Councilmember Brewster seconded the motion.

Town Council Minutes  
November 14, 2016

The vote was as follows:  
Ayes: Surratt, Barrett, Adair, and Brewster.  
Nays: None.  
Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

**COUNCIL INQUIRY**

Mayor Pro-Tem Surratt would like to review the fees for a Municipal Setting Designation application.

Mayor Paradise read the caption for the Executive Session and announced item number 1 was conducted during the work session.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

**SCHEDULED EXECUTIVE SESSION ITEMS**

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
  1. Pursuant to Government Code Section 551.074 Personnel Matters to deliberate the appointment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee – Boards and Commissions Appointment.
  2. Pursuant to Government Code Section 551.074 Personnel Matters to deliberate the appointment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee – City Secretary.

Councilmember Adair made a motion to appoint Steve Kunkel as PEDC Director, Place 6 with the term to begin immediately and to expire in June 2017. Councilmember Barrett seconded the motion.

The vote was as follows:  
Ayes: Surratt, Barrett, Adair, and Brewster.  
Nays: None.  
Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

Mayor Paradise recessed for the executive session item number 2 at 8:54 p.m.  
Mayor Paradise reconvened the regular session at 10:26 p.m. and announced there was no action taken.

**ADJOURNMENT**

Mayor Paradise adjourned the regular session at 10:26 p.m.

APPROVED:

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Melody Paradise, Mayor

ATTEST:

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Julie Arrington, City Secretary

STATE OF TEXAS           §  
COUNTY OF TARRANT   §  
TOWN OF PANTEGO       §

The Pantego Economic Development Corporation of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber, 1614 South Bowen Road, Pantego, on the 26<sup>th</sup> day of October 2016 with the following members present:

Danny Lakey	President
Fred Adair	Secretary
Arsalan Gittiban	Treasurer
Mickey Scott	Director

**Members Absent:**

Don Surratt	Vice President
Stephanie Springer	Director

**Constituting a quorum. Staff present was:**

Matt Fielder	Executive Director
Julie Arrington	City Secretary
Dennis Jobe	Community Development Director
Scott Williams	Public Works Director

**Also in attendance:**

Pam Mundo	Mundo and Associates
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**REGULAR SESSION 7:00 P.M.**  
**CALL TO ORDER AND GENERAL COMMENTS**

President Lakey called the meeting to order at 7:00 p.m. and welcomed the audience.

**INVOCATION**

President Lakey led the invocation which was followed by the Pledge of Allegiance.

**PRESIDENT'S COMMENTS**

None.

**PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST**

Secretary Adair informed the Board this Saturday at Bicentennial Park is the annual Halloween Festival beginning at 5:30 p.m. and volunteers are needed to help set up.

**REGULAR BUSINESS**

**1. Executive Director Report**

Mr. Fielder informed the Board of the following items:

The Texas Economic Development Council conference was last week, and they presented a positive outlook for the Texas economy. There is a push for legislation to change the ability to have for incentives paid for by public funds to benefit private industry. The possible consequence could be the poaching of Texas businesses by other states. GASB has established new accounting standards that

will require incentives to be included in the audit. The Texas Economic Development Council is looking for suggestions and ways to market to the younger workforce to get their involvement in the Economic Development Boards of the municipalities across the State.

There are a few ribbon cuttings scheduled. The Waterford is Thursday, November 3<sup>rd</sup> at 8:30 a.m. Perna's Cajun and Soul Food is scheduled for Saturday, November 12<sup>th</sup> at 1:00 p.m. Arlington Chiropractic is scheduled for Tuesday, November 29<sup>th</sup> at 4:00 p.m. Cake Bliss is still to be determined.

**2. Approval of PEDC Minutes**

- **September 28, 2016**
- **October 12, 2016**

No comments.

Secretary Adair made a motion to approve the minutes as submitted. Treasurer Gittiban seconded the motion.

The vote was as follows:

Ayes: Adair, Lakey, Scott, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

**3. Summary of Revenues and Expenditures**

- **October 26, 2016**

No comments.

Secretary Adair made a motion to approve the expenditures for this month as submitted. Director Scott seconded the motion.

The vote was as follows:

Ayes: Adair, Lakey, Scott, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

**CITIZENS OPEN FORUM**

None.

**5. Discuss, direct, and consider action on a presentation from Aquatic Interactive, LLC.**

Mr. Fielder introduced this item; informed the Board the size of the area is 1,700 square foot to 2,000 square foot; and introduced Keith Brown with Aquatic Interactive, LLC. Mr. Brown gave a presentation on his proposed ideas for the splash pad and informed the Board they are a turnkey operation. There was a discussion on the appropriate age of several features; state requirements; and state regulations. The Board inquired about the cost and involvement of a third party contractor to maintain the splash pad with the required chemicals, requirements for a certified pool operator, daily monitoring, and the waxing of the features twice a year. There was a discussion on the capability of several features between the different manufacturers, the timeline for completion, and the next step.

**4. Discuss, direct, and consider action on PEDC's Small Business Saturday event.**

Mr. Fielder researched hiring a Santa and found that the average cost is \$100 per hour plus \$50 to travel. He informed the Board he spoke with the Town's Santa and as he has strong reservations about the idea of having a Santa at the centers the same day as the Candy Train event. The children could see two Santa's in the same day and realize a Santa was hired for the Stores. He suggested a different day or Mrs. Clause, Elves, or Carolers.

**9. Discuss, direct, and consider action on the 2016 Business Holiday Light Contest.**

The Board directed staff to cancel the 2016 Business Holiday Light Contest and instead use these funds for the Santa rental.

**The Board revisited item number 4.**

Mrs. Arrington suggested moving the Small Business Saturday event idea for a Christmas Themed day to the Saturday before Christmas, December 17<sup>th</sup> and combine this with the Mayoral Red Kettle Challenge. This would allow the event to incorporate the businesses on Pioneer Parkway and have Santa end at Walmart with the Mayor for the evening. The Board agreed to have the event begin at Noon end at 4:00 p.m. at the Walmart and focus on promoting the Small Business Saturday like last year with the banners.

**8. Discuss, direct, and consider action on the cancellation of the regularly scheduled meetings on November 23, 2016, and December 28, 2016, due to the Holidays.**

Director Scott made a motion to cancel the Wednesday, November 23<sup>rd</sup> meeting and the Wednesday, December 28<sup>th</sup> meeting. Treasurer Gittiban seconded the motion.

The vote was as follows:

Ayes: Adair, Lakey, Scott, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

**6. Discuss, direct, and consider action on setting a date for splash pad proposal reviews.**

President Lakey informed the Board there are three more companies to present and suggested inviting one to the November 9<sup>th</sup> meeting and one to a special meeting on November 16<sup>th</sup>. There was a discussion on limiting the presentations to 45 minutes and placing other Board business between the presentations.

Director Scott made a motion to have presentations for the splash pad proposals on November 9<sup>th</sup> and at a special meeting to be held on November 16<sup>th</sup> at 6:30 p.m. Treasurer Gittiban seconded the motion.

The vote was as follows:

Ayes: Adair, Lakey, Scott, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

**7. Discuss, direct, and consider action on the planning of the splash pad at Bicentennial Park.**

Mr. Fielder presented a proposal from Joyce Stanton, the Town Engineer, for surveying the park as required by the Texas Parks & Wildlife Department. He stated the proposal will include all

improvements within five feet of the property line, but not the ditch. The board requested to have the item placed on the next agenda for approval.

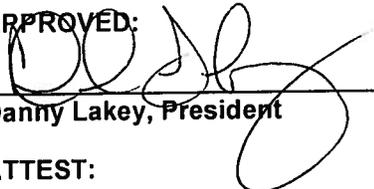
**PEDC MEMBER INQUIRY**

None.

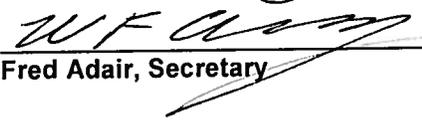
**ADJOURNMENT**

President Lakey adjourned the regular session at 9:24 p.m.

APPROVED:

  
\_\_\_\_\_  
Danny Lakey, President

ATTEST:

  
\_\_\_\_\_  
Fred Adair, Secretary





# AGENDA BACKGROUND

**AGENDA ITEM:** Discuss, direct, and consider action on Resolution 16-30 a resolution of the Town of Pantego, Texas, authorizing the release of a paving lien assessed on the property located at 1708 Cresthaven Drive Pantego, Texas filed on January 28, 1983.

**Date:** November 28, 2016

**PRESENTER:**

Julie Arrington, City Secretary

**BACKGROUND:**

Staff has received a request to release a paving assessment lien imposed in 1983 on 1708 Cresthaven Drive. Upon further research, information on the lien was located as an attachment to Ordinance 90, approved on January 24<sup>th</sup> 1983, declaring the necessity for and ordering the paving and improvements of Smith Barry Rd, approving the plans, calling for public hearings on assessments, and discussing the liens. The enforcement of the liens, the closing of the public hearings, and a list of properties associated to the lien was found in Ordinance 95, January 9<sup>th</sup> 1984. The calculation of the lien is based on the linear square footage of the properties that are located on Smith Barry Road. Staff is requesting approval to release the lien due to being unable to locate records that assign the lien to 1708 Cresthaven Dr., and due to the fact the property does not adjoin Smith Barry Road. Because of this, staff would be unable to determine an accurate fee to release the lien.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Staff recommends the approval of Resolution 16-30 as submitted.

**ATTACHMENTS:**

Res. 16-30  
Ordinance 90  
Ordinance 95

Director's Review: lea  
City Manager's Review: MDF

**RESOLUTION NO. 16-30**

**A RESOLUTION OF THE TOWN OF PANTEGO, TEXAS, AUTHORIZING THE RELEASE OF A PAVING LIEN ASSESSED ON THE PROPERTY LOCATED AT 1708 CRESTHAVEN DRIVE PANTEGO, TEXAS FILED ON JANUARY 28, 1983.**

**WHEREAS**, the Town of Pantego filed a Paving Assessment Lien in accordance with the Ordinance 90 of the Town of Pantego passed and approved on January 24, 1983 with four ayes and zero nays; and

**WHEREAS**, the Imposition of Lien was recorded with the Tarrant County Court Clerk Office Located at 100 West Weatherford, Fort Worth, Texas 76196-0401 on January 28, 1983.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS:**

**Section 1:** the Town Council authorizes the Town Mayor to release the Paving Assessment Lien for the following described real property Block 2, Lot 9 of the Oak Ridge Addition, Pantego, Tarrant County, Texas more commonly known as 1708 Cresthaven Drive, Pantego, Texas 76013 for the paving improvements and the construction of curbs and gutters to Smith Barry Road located in the Town of Pantego as outlined and planned by the Town Engineer and approved by Council.

**Section 2:** this resolution is effective immediately upon passage.

**PASSED AND APPROVED this the 28<sup>th</sup> day of November 2016, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of \_\_ ayes, \_\_ nays and \_\_ abstentions.**

\_\_\_\_\_  
**Melody Paradise, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Julie Arrington, City Secretary**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**James T. Jeffrey, Jr., City Attorney**

ord. 215

1-24-83

ORDINANCE NO. 90

AN ORDINANCE DECLARING THE NECESSITY FOR AND ORDERING THE PAVING AND IMPROVEMENT OF SMITH BARRY ROAD, A PUBLIC STREET IN THE TOWN OF PANTEGO, TEXAS; APPROVING PLANS AND SPECIFICATIONS FOR SUCH WORK; DIRECTING THE PREPARATION OF ESTIMATES; INVOKING CHAPTER 106 OF THE ACTS OF THE FIRST CALLED SESSION OF THE 40TH LEGISLATURE OF TEXAS; DETERMINING THAT THE COST OF SUCH IMPROVEMENTS SHALL BE PAID BY THE TOWN OF PANTEGO; CALLING FOR A PUBLIC HEARING ON ASSESSMENTS TO ABUTTING PROPERTY OWNERS IN ACCORDANCE WITH ART. 1105b SEC. 9 V.A.T.C.S. PROVIDING A METHOD OF REIMBURSING THE TOWN OF PANTEGO FOR A PORTION OF SUCH COSTS BY ASSESSMENT OF A PORTION OF SUCH COSTS AGAINST THE PROPERTY ABUTTING SUCH STREETS OR PORTIONS THEREOF TO BE IMPROVED, AND FOR THE FIXING OF A LIEN TO SECURE PAYMENT OF SUCH ASSESSMENTS; STATING THE TIME AND MANNER PROPOSED FOR PAYMENT OF ALL SUCH COSTS; DIRECTING THE TOWN SECRETARY TO CAUSE A NOTICE OF THE ENACTMENT OF THIS ORDINANCE TO BE FILED IN THE MORTGAGE OF DEED OF TRUST RECORDS OF TARRANT COUNTY TEXAS; AND ORDAINING OTHER MATTERS RELATING TO THE SUBJECT

BE IT ORDAINED by the Town Council of the Town of Pantego, Texas:

SECTION 1.

That a necessity exists for the permanent improvement of Smith Barry Road, a public street and roadway in the Town of Pantego, by filling, grading, raising, lowering, paving, repaving, and repairing in a permanent manner, and by constructing, reconstructing, repairing and realigning curbs, gutters, and sidewalks, and by widening, narrowing, and straightening, and by constructing appurtenances and incidentals to any of such improvements, including drains and culverts, and such improvements are hereby ordered. The street to be so improved is hereby designated and described as follows:

SMITH BARRY ROAD from Nora Drive to Bowen Road

## SECTION 2.

- (a) Such street shall be permanently paved with arterial grade pavement.
- (b) Such street shall be paved within the limits set out in SECTION 1, above, curbs and gutters will be installed where the Town Engineer of the Town of Pantego determines that adequate curbs and gutters do not exist, and necessary drainage facilities will be installed. The plans and specifications for all such improvements, heretofore prepared by the Town Engineer of the Town of Pantego, and now on file with the Town Council are hereby in all things approved.

## SECTION 3.

The Town Council has heretofore directed that bids for the improvement project be advertised, the advertising, receiving and opening of such bids to be as provided by the Laws of the State of Texas. Upon receipt and opening of the bids for such improvement work, the Town Engineer of the Town of Pantego is directed to prepare and file with the Town Council his estimate of the total cost for the improvements herein ordered, and the total amount of the part of such costs to be assessed against the abutting property owners in accordance with and under the provisions of SECTION 5 hereof and of the instructions which may be given him by the Town Council.

## SECTION 4.

The Town Council of the Town of Pantego deems it advisable and hereby determines to proceed under and in the exercise of the powers, terms and provisions of Chapter 106, Acts of the First Called Session of the 40th Legislature of Texas, being Article 1105b V.A.T.C.S.

## SECTION 5.

The cost of said improvements shall be paid as follows,  
to wit:

- (a) The entire contract price shall be paid to the successful bidder by the Town of Pantego.
- (b) The Town of Pantego shall reimburse itself for not more than one hundred per cent (100%) of the cost of constructing, reconstructing, repairing and realigning curbs, gutters and sidewalks, and for not more than ninety per cent (90%) of the remaining cost of such

improvements as shown on the engineer's estimate of cost of such improvements, by assessment against the respective abutting properties and the real and true owners thereof in accordance with the provisions of applicable provisions of the Statutes of the State of Texas herein referred to. No assessments shall be made against any abutting property or the real or true owners thereof in excess of the special benefits to such property and its owners in enhanced value by means of such improvements as determined at a hearing to be given on such benefits and enhancement. A Public Hearing on all of such matters is hereby called for Monday, March 14, 1983, 6:30 o'clock P.M. at the Pantego Municipal Building, 1614 South Bowen Road, Pantego, Texas, 76013. All property owners abutting Smith Barry Road shall be notified of the Public Hearing in accordance with law. The amounts of such assessments shall constitute a first and prior lien upon all such properties and personal liability of the real and true owners thereof, whether correctly named or not, and shall be payable in annual installments to the Town of Pantego as follows:

When the improvements herein ordered have been completed and accepted by the Town of Pantego, the amount of the assessment against each property abutting thereon and the real and true owners thereof shall be and become payable in four (4) equal annual installments, due respectively sixty (60) days, one (1), two (2) and three (3) years from the date of acceptance of such improvements by the Town, together with interest on each installment from said date of acceptance until paid at the rate of eight per cent (8%) per annum, payable annually; provided, however, that the owners of any of said property shall have the privilege of paying all or any of said installments at any time before maturity thereof by paying the total amount of principal of such installment together with interest accrued thereon down to the date of payment. Further, if default be made in the payment of any said installments of principal or interest promptly as the same matures, then at the option of the Town of Pantego, or its assigns, the entire amount of the assessment upon which default is made, together with reasonable attorney's fees and all collection costs incurred, shall be and become immediately due and payable.

#### SECTION 6.

Any security, lien, or document which, in the opinion of the Town Attorney, is reasonably necessary, in addition to the paving assessments and assignable certificates above mentioned, to secure the payment of the part of the costs of the improvements

assessed against the abutting property and the owners thereof, shall be obtained by the contractor. If the contractor is unable to obtain reasonably satisfactory security as to any abutting property or owner, the whole street unit to which the frontage of such property belongs may, at the option of the Town of Pantego, be deleted from the contract, and the lien upon the properties abutting said street unit fixed by the filing of notice of the enactment of this Ordinance will be released.

## SECTION 7.

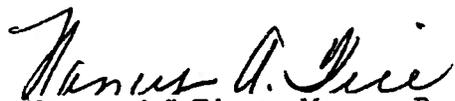
The Town Secretary is hereby directed to cause to be prepared a notice of the enactment of this Ordinance and file said notice with the County Clerk of Tarrant County, Texas, among the Mortgage or Deed of Trust Records of said County.

## SECTION 8.

This Ordinance shall be passed and take effect immediately and be in full force from and after its passage as provided by law, and it is so ordained.

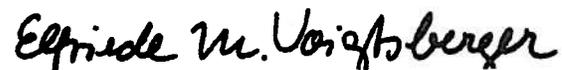
PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS BY A VOTE OF 4 "AYES", 0 "NAYES", AND 0 "ABSTENTION" THIS 24<sup>th</sup> DAY OF January 1983.

APPROVED:

  
Nancy A. Tice, Mayor Pro Tem  
TOWN OF PANTEGO, TEXAS

  
Stanley E. Wilkes, Jr. Town Attorney  
TOWN OF PANTEGO, TEXAS

ATTEST:

  
Elfriede M. Voigtsberger, Town Secretary  
TOWN OF PANTEGO, TEXAS

NOTICE

THE STATE OF TEXAS  
COUNTY OF TARRANT

1000

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3.00 D T  
6 01/31/83

Know All Men By These Presents:

That the duly elected and constituted Town Council of the Town of Pantego, Texas, adopted Ordinance No. 90 on the 24th day of January, 1983, declaring a necessity for and ordering the permanent improvement of Smith Barry Road from Nora Drive to South Bowen Road, a public street in the Town of Pantego, hereinafter described. That such Ordinance No. 90 provides that said street hereinbelow defined, shall be paved with arterial grade pavement and that such street shall be paved from curb to curb, and concrete curbs and gutters shall be constructed where, in the opinion of the Town Engineer of the Town of Pantego, adequate curbs and gutters are not now in place. All of such improvements shall be constructed in accordance with the plans and specifications therefor, which are now on file with the Town Council of the Town of Pantego and to which plans and specifications reference is hereby made for a more particular description of such improvements. The public street to be so improved is designated and defined as follows:

SMITH BARRY ROAD from Nora Drive to Bowen Road

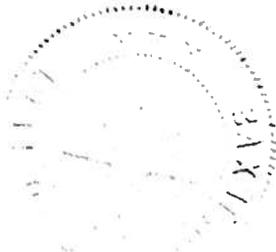
Said Ordinance No. 90 further provides that a portion of the cost of said improvements is to be specially assessed as a lien upon property abutting the street to be improved and as a personal liability against the owners of such abutting property, such assessments to be payable to the Town of Pantego.

Wherefore, the Town of Pantego, Texas, acting by and through its Town Council has caused this Notice to be signed by the Town Secretary in the name of the Town of Pantego and to have the official seal of the Town of Pantego hereto affixed this the 24th day of January, 1983.

TOWN OF PANTEGO, TEXAS

By: *Efriede M. Voigtsberger*  
Efriede M. Voigtsberger  
Town Secretary



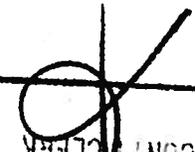


COUNTY OF TARRANT }  
STATE OF TEXAS

I hereby certify that this Instrument was FILED on this date and at the time stamped hereon by me and was duly RECORDED in the Volume and Page of the Named Records of Tarrant County, Texas, as stamped hereon by me.



*Madhu Shaffner*  
COUNTY CLERK  
TARRANT COUNTY, TEXAS

BY   
COUNTY CLERK

83 JAN 28 P 2: 08

FILED  
TARRANT COUNTY TEXAS

TOWN OF PANTEGO  
1614 South Bowen Road  
Panteogo, Texas, 76013

1 0 00.2  
25/13/70

Ord. 232

1-9-84

ORDINANCE NO. 95

AN ORDINANCE CLOSING HEARING AND LEVYING ASSESSMENTS AGAINST VARIOUS PERSONS AND THEIR PROPERTIES FOR THE PAYMENT OF A PART OF THE COST OF IMPROVING AND PAVING THE FOLLOWING STREET IN THE TOWN OF PANTEGO, TEXAS, TO-WIT: SMITH BARRY ROAD FROM NORA DRIVE TO BOWEN ROAD; PROVIDING FOR THE TIME WHEN SUCH ASSESSMENTS BECAME DUE AND PAYABLE, THE RATE OF INTEREST, AND FIXING A CHARGE AND LIEN AGAINST SAID PROPERTIES AND MAKING SAID CHARGE A PERSONAL LIABILITY OF THE PROPERTY OWNERS OWNING PROPERTY ABUTTING ON SAID SMITH BARRY ROAD; PROVIDING FOR THE COLLECTION THEREOF; DIRECTING THE ISSUANCE OF CERTIFICATES OF ASSESSMENTS; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, heretofore an ordinance was duly adopted by the Town Council of the Town of Pantego, ordering the improvement of Smith Barry Road, a public street and roadway in the Town of Pantego, by filling, grading, raising, lowering, paving, repaving, and repairing in a permanent manner, and by constructing, reconstructing, repairing and realigning curbs, gutters, and sidewalks, and by widening, narrowing, and straightening, and by constructing appurtenances and incidentals to any of such improvements, including drains and culverts; and,

WHEREAS, pursuant to said ordinance, specifications and an estimate of the cost of such improvements were prepared for said work by the Town Engineer and filed with said Council, examined, approved, and adopted by it, all as required by applicable law; and,

WHEREAS, in compliance with the law the Town Engineer prepared his statements or lists showing the names of property owners upon said Smith Barry Road, the description of their properties, the total cost of the said improvements, the cost thereof per front foot and cost to each property owner, said statements possessing all the other requisites required by law; and,

WHEREAS, thereafter the said statements were filed with the Town Council and by the Town Council examined and approved and an ordinance was passed by said Council determining the necessity of making an assessment for part of the cost of said pavement against property owners and their properties, and fixing a time and providing for a hearing to such property owners, all in accordance with the terms of applicable law, at which hearing said owners were to be heard as to the benefits of the said improvements to their properties, as to any error or invalidity in said proceedings, or to any matter or thing connected with the said improvements; and,

WHEREAS, the said ordinance in connection with the improvement of said Smith Barry Road was duly adopted in compliance with the law on the 24th day of January, 1983; and

WHEREAS, in accordance with the terms of the law, the Town Secretary of the Town of Pantego gave notice to the property owners on said Smith Barry Road of said hearing, by publishing three (3) times the Notice of Assessment in the Arlington Daily News, the official newspaper in the Town of Pantego, the first of said publications was made on the 8th of February, 1983, at least twenty-one (21) days prior to the date of the hearing on the 14th day of March, 1983, and additional notice of the hearing was given by depositing in the United States Mail at least fourteen (14) days before the hearing, by certified mail, a copy of such published notice; provided, however, that any failure of the property owners to receive said notices shall not invalidate these proceedings; and,

WHEREAS, said hearing was had at the time and place mentioned in said ordinance and notice, to-wit, on the 14th day of March, 1983, at 7:00 o'clock P.M., at the Council Chamber in Town Hall of the Town of Pantego, Texas, which hearing was continued from day to day, time to time, until the 9th day of January, 1984, and was then closed; and,

WHEREAS, at said hearing, all desiring to contest the said assessments, correct the same, or in any manner be heard concerning the benefits thereof, or in any related matter, were heard, and errors and all matters of error or mistake or inequalities or other matters requiring rectification which were called to the attention of the Council were rectified and corrected.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS:

SECTION 1. That the action of the Town Council closing the hearing and overruling the protests at the public hearing on the 9th day of January, 1984, in these proceedings is hereby ratified and confirmed by this ordinance. That the Town Council, from the evidence, finds that the assessments herein levied should be made and levied against the respective parcels of property abutting upon Smith Barry Road hereinbelow mentioned and against the owners thereof; that such assessments and charges are right and proper, and are substantially in proportion to the benefits to the respective parcels of property by means of the improvement in the unit or district for which such assessments are levied, and establish substantial justice, equality, and uniformity between the respective owners of the respective properties and between all parties concerned, considering the benefits received and burdens imposed. The Council further finds

that in each case the abutting property assessed is specially benefitted in enhanced value to the said properties by means of the said improvements in the unit or district upon which the particular property abuts, and for which assessment is levied and charge made, in a sum in excess or equal to the said assessment and charge made against the same by this ordinance. The Council further finds that the apportionment of the cost of the improvements is in accordance with the law in force in the Town and that the proceedings of the Town heretofore had with reference to said improvements are in all respects valid and regular.

SECTION 2. There is hereby levied and assessed against the parcels of property described in Exhibit 'A', attached and made part hereof, and against the real and true owners thereof (whether such owners are named or correctly named in such exhibit or not) the sums of money shown opposite the description of the respective parcels of property in such exhibit.

SECTION 3. Where more than one person, firm or corporation owns an interest in any property described in Exhibit 'A' each said person, firm or corporation shall be personally liable only for its, his or her pro rate part of the total assessment against such property in proportion as its, his or her respective interest bears to the total ownership of such property, and its, his or her respective interest in such property may be released from the assessment lien upon payment of such proportionate sum.

SECTION 4. For the several sums above mentioned and assessed against the said parcels of property and the owners thereof, the amount of the assessment against each property abutting thereon and the real and true owners thereof shall be and become payable in four (4) equal annual installments, due respectively sixty (60) days, one (1), two (2), and three (3) years from the date of acceptance of such improvements by the Town, together with interest on each installment from said date of acceptance until paid at the rate of eight percent (8%) per annum, payable annually; provided, however, that the owners of any of said property shall have the privilege of paying all or any of said installments at any time before maturity thereof by paying the total amount of principal of such installment together with interest accrued thereon down to the date of payment. Further, if default be made in the payment of any of said installments of principal or interest promptly as the same matures, then at the option of the Town of Pantego, or its assigns, the entire amount of the assessment, together with reasonable attorney's fees and all collection costs incurred, shall be and become immediately due and payable.

SECTION 5. That if default be made on the payment of any of the said sums hereby assessed against said property owners and their property, collection thereof shall be enforced either by suit in any court having jurisdiction or by lien foreclosure.

SECTION 6. That for the purpose of evidencing the several sums payable by said property owners and the time and terms of payment, and to aid in the enforcement thereof, assignable certificates are hereby issued by the Town of Pantego upon the completed and accepted work of improvement, which shall be executed by the Mayor, signed the same, attested by the Town Secretary, under the impress of the Town seal, and shall be payable to the Town of Pantego, or its assigns, which certificate shall declare the said amounts and the time and terms of payment thereof, and the said rate of interest payable thereof, and shall contain the name of the owner and the description of his property by Lot or Block number of front feet thereof, or such description as may otherwise identify the same by reference to any other fact, and if said property shall be owned by an estate, then the description thereof as so owned shall be sufficient.

And the said certificates shall further provide that if default shall be made on the payment of any installment of principal or interest thereon, when due then at the option of the said Town of Pantego being the owner and holder thereof, the whole of the said assessment shall at once become due and payable and shall be collectible with reasonable attorney's fees and costs if incurred.

And the said certificates shall further set forth and evidence the said personal liability of the owner and the lien upon his premises, and shall provide that if default shall be made in the payment thereof, the same may be enforced as above provided.

And the said certificates shall further recite that the proceedings with reference to making said improvements have been regularly had in compliance with the terms of the applicable law, and that all prerequisites to the fixing of the lien and claims of personal liability evidenced by such certificates have been performed, which recitals shall be prima facie evidence of the facts so recited and no further proof thereof shall be required.

That the said certificates shall also provide the amounts payable thereunder shall be paid to the Town Secretary of the Town of Pantego, who shall credit said payments upon the said certificates, and shall immediately deposit the amounts so collected into the Street Improvement Construction Fund of the Town of Pantego.

Full power to make and levy reassessments, and to correct mistakes, errors, invalidities or irregularities, either in the assessments or in the certificates issued in evidence thereof, is in accordance with the law in force in the Town, and is vested in the Town Council.

SECTION 7. All assessments levied are a personal liability and charged against the real and true owners of the premises described, notwithstanding such owners may not be named, or may be incorrectly named.

SECTION 8. The assessments herein levied are made and levied under and by virtue of the terms, powers and provisions of an Act passed at the First Called Session of the Fortieth Legislature of the State of Texas, known as Chapter 106 of the Acts of said Session, with amendments thereto, now shown as Article 1105b of Vernon's Texas Civil Statutes, which said law has been adopted as an alternative method for the construction of street improvements in the Town of Pantego, Texas, by Ordinance Number 40 and Ordinance Number 90 of the Town of Pantego.

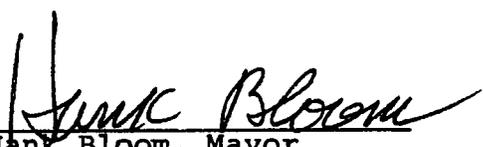
SECTION 9. The assessments so levied are for the improvements in the particular unit or district upon which the property described abuts, and the assessments for the improvements in one unit or district are in nowise related to or connected with the improvements in any other unit or district, and in making assessments and in holding said hearing, the amounts assessed for improvements in one unit or district have been in nowise affected by any fact in anywise connected with the improvements or the assessments heretofore made in any other unit or district.

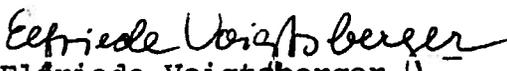
SECTION 10. This Ordinance shall be passed and take effect immediately and be in full force from and after its passage as provided by law, and it is so ordained.

PASSED AND APPROVED by the Town Council of the Town of Pantego, Texas, by a vote of 5 "Ayes" and 0 "Nays" and 0 "Abstentions", this the 9th day of January, 1984.

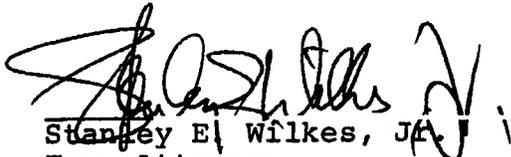
APPROVED:

ATTEST:

  
Hank Bloom, Mayor  
TOWN OF PANTEGO, TEXAS

  
Elfriede Voigtsberger  
Town Secretary

Approved as to form:

  
Stanley E. Wilkes, Jr.  
Town Attorney

TOWN OF PANTEGO

SMITH-BARRY ROAD PAVING AND DRAINAGE  
(BOWEN TO NORA)

ASSESSMENT ROLL  
(FINAL EVALUATION)

OWNER AND ADDRESS	PROPERTY DESCRIPTION	ZONING /ABUT.	CURB/GUTTER/PAVING FOOTAGE	PAVING ASSESS.	(ROW) APPARENT CREDITS P/CG/S	TOTAL ASSES. LESS CREDITS <EST. ASSESS.>	NET COST PER P.F.
<b>NORTH SIDE OF SMITH-BARRY:</b>							
1. Ford Walker 1810 S. Bowen Rd. Pantego, TX 76013	Block 3, Lot 2BR Oakridge Addn. Vol. 6785, PG. 185	C/S	145.00	4,550.48	1,405.05 P/CG/S	\$ 3,145.43 <3,292.95> - 147.52	\$ 21.69
2. A. E. Price 1809 Cresthaven Dr. Pantego, TX 76013	Block 3, Lot 1 Oakridge Addn. Vol. 5452, PG. 432	R-1/S	135.01	1,761.48	1,308.25 P/CG/S	\$ 453.23 <510.33> - 57.10	\$ 3.36
3. Wm. Kelly Cunningham 1812 Cresthaven Dr. Pantego, TX 76013	Block 2, Lot 17 Oakridge Addn. Vol. 5042, PG. 104	R-1/S	135.01	1,761.48	1,308.25 P/CG/S	\$ 453.23 <510.33> - 57.10	\$ 3.36
4. Archie T. Woods 1813 Hilltop Ln. Pantego, TX 76013	Block 2, Lot 1 Oakridge Addn. Vol. 6809, PG. 397	R-1/S	135.00	1,761.35	1,308.15 P/CG/S	\$ 453.20 <510.30> - 57.10	\$ 3.36
5. Billy J. Stultz 1812 Hilltop Ln. Pantego, TX 76013	Block 1, Lot 1 Oakridge Addn. Vol. 6258, PG. 536	R-1/S	145.87	1,903.17	509.09 P/CG/S	\$ 1,394.08 <1,455.78> - 61.70	\$ 9.56
6. Curtis C. Johnson 1813 Conley Pantego, TX 76013	Block 3, Lot 1 Stolper Addn. Vol. 6042, PG. 850	R-1/S	130.00	1,696.12	1,259.70 P/CG/S	\$ 436.42 <491.40> - 54.98	\$ 3.36

ASSESSMENT ROLL  
(FINAL EVALUATION)

OWNER AND ADDRESS	PROPERTY DESCRIPTION	ZONING /ABUT.	CURB/GUTTER/FOOTAGE	PAVING ASSESS.	(ROW)		TOTAL ASSES. LESS CREDITS <BEST. ASSESS.>	NET COST PER P.F.
					APPEARANT CREDITS P/CG/S	APPARENT CREDITS P/CG/S		
7. Pearl Butler 2607 Smith-Barry Rd. Pantego, TX 76013	Block 2, Lot 5 Stolper Addn. Vol. 5852, Pg. 138	R-1/F	92.00	1,497.07	813.96	891.48	\$ 605.59 <854.12> 48.53	\$ 6.58
8. Donald S. McEwen 2609 Smith-Barry Rd. Pantego, TX 76013	Block 2, Lot 4 Stolper Addn. Vol. 6748, Pg. 2067	R-1/F	84.00	1,366.89	822.68	813.96	\$ 552.93 <597.24> 44.31	\$ 6.58
9. Ewen P. Hunter 2611 Smith-Barry Rd. Pantego, TX 76013	Block 2, Lot 3 Stolper Addn. Vol. 6753, Pg. 1928	R-1/F	84.90	1,381.53	823.65	822.68	\$ 558.85 <803.64> 44.79	\$ 6.58
10. Wm. Harold Jones 2613 Smith-Barry Rd. Pantego, TX 76013	Block 2, Lot 2 Stolper Addn. Vol. 5736, Pg. 854	R-1/F	85.00	1,383.16	873.07	823.65	\$ 559.51 <804.35> 44.84	\$ 6.58
11. Robert E. Flice 2615 Smith-Barry Rd. Pantego, TX 76013	Block 2, Lot 1 Stolper Addn. Vol. 5539, Pg. 950	R-1/F	90.10	1,466.15	532.50	873.07	\$ 593.08 <640.61> 47.53	\$ 9.56
12. Lynwood W. Dickerson 2707 Smith-Barry Rd. Pantego, TX 76013	Block 1, Lot 7 Stolper Addn. Vol. 388-138, Pg. 57	R-1/S	152.58	1,980.72	532.50	891.48	\$ 605.59 <854.12> 48.53	\$ 6.58

A S S E S S M E N T R O L L  
(FINAL EVALUATION)

OWNER AND ADDRESS	PROPERTY DESCRIPTION	ZONING /ABUT.	CURB/GUTTER/PAVING /FOOTAGE	ASSESSES.	APPARENT CREDITS P/CG/S	(ROW)		NET COST PER P.F.
						TOTAL ASSES. LESS CREDITS <EST. ASSESS.>		
13. Ms. Patricia A. Valentine 1821 Roosevelt Panteogo, TX 76013	Lot 1 Roosevelt Court Vol. 6174, Pg. 447	R-1/S	111.69	1,457.22	226.73 P	\$ 1,230.49 <1,277.73> 47.24		\$ 11.02
14. Hettie Rutledge 3003 Smith-Barry Rd. Panteogo, TX 76013	Tract 7C1 Nathan Smith Survey Vol. 3757, Pg. 37 Abstract 1432	R-1/P	108.04	1,758.08	219.32 P	\$ 1,538.76 <1,595.75> 56.99		\$ 14.24
15. Hiram Whitaker 3003 Smith-Barry Rd. Panteogo, TX 76013	Tract 7C2 Nathan Smith Survey Vol. 2089, Pg. 611 Abstract 1432	R-1/P	150.00	2,440.87	304.50 P	\$ 2,136.37 <2,215.50> 79.13		\$ 14.24
16. Hiram Whitaker 3005 Smith-Barry Rd. Panteogo, TX 76013	Tract 7C Nathan Smith Survey Vol. 2089, Pg. 611 Abstract 1432	R-1/P	116.60	1,897.37	238.70 P	\$ 1,660.67 <1,722.18> 61.51		\$ 14.24
17. Marshall L. Webb 2011 Silverleaf Dr. Panteogo, TX 76013	Block 4, Lot 1 Sunnyvale #2 Vol. 6176, Pg. 214	R-1/S	90.00	1,174.23	182.70 P	\$ 991.53 <1,029.60> 38.07		\$ 11.02
18. James Sulder Glenn 2010 Silverleaf Dr. Panteogo, TX 76013	Block 5, Lot 1 Sunnyvale #2 Vol. 5308, Pg. 302	R-1/S	90.00	1,174.23	182.70 P	\$ 991.53 <1,029.60> 38.07		\$ 11.02

ASSESSMENT ROLL

(FINAL EVALUATION)

OWNER AND ADDRESS	PROPERTY DESCRIPTION	ZONING /ABUT.	CURB/GUTTER/PAVING FOOTAGE	ASSES.	(HOW) APPARENT CREDITS P/CG/S	TOTAL ASSES. LESS CREDITS <EST. ASSES.>	NET COST PER P.F.
19. Thelma L. Paroulek 3111 Smith-Barry Rd. Pantego, TX 76013	Tract 7D Nathan Smith Survey Abstract 1432	R-1/F	208.71	3,396.23	423.66 P	\$ 2,972.57 - 110.10	\$ 14.24
20. Frank W. Winkler 3313 Country Club Rd. Pantego, TX 76013	Tract 7E Nathan Smith Survey Vol. 7022, Pg. 61B Abstract 1432	R-1/F	220.00	3,579.95	446.60 P	\$ 3,133.35 <3,249.40> - 116.05	\$ 14.24
21. Nancy G. Rising 801 W. Randol Hill Arlington, TX 76013	Tract 7F1 Nathan Smith Survey Vol. 5488, Pg. 314 Abstract 1432	R-1/F	155.12	2,524.19	314.89 P	\$ 2,209.30 <2,291.13> - 81.83	\$ 14.24
<u>SOUTH SIDE OF SMITH-BARRY:</u>							
22. J. L. Strange 2600 Smith-Barry Rd. Pantego, TX 76013	Tract 9D1 Nathan Smith Survey Abstract 1432	R-1/F	317.70	5,169.77	644.93 P	\$ 4,524.84 <4,692.43> - 167.59	\$ 14.24
23. George Vernon & Pete Jones 1304 W. Cedar St. Pantego, TX 76013	Tract 9D Nathan Smith Survey Abstract 1432	R-1/F	325.00	5,288.56	669.75 P	\$ 4,628.81 <4,800.25> - 171.44	\$ 14.24
24. John T. Ritter 1830 Jones Dr. Pantego, TX 76013	Tract 9C1 Nathan Smith Survey Abstract 1432	R-1/F	150.00	2,440.87	304.50 P	\$ 2,136.37 <2,215.50> - 79.13	\$ 14.24

ASSESSMENT ROLL  
(FINAL EVALUATION)

OWNER AND ADDRESS	PROPERTY DESCRIPTION	ZONING /ABUT.	CURB/GUTTER/PAVING FOOTAGE	ASSES.	APPARENT CREDITS P/CS/S	TOTAL ASSES. LESS CREDITS <EST. ASSES.>	NET COST PER F.F.
25. John T. Ritter 1830 Jones Dr. Pantego, TX 76013	Tract 9C Nathan Smith Survey Abstract 1432	R-1/P	169.50	2,759.19	344.08 P	\$ 2,414.11 <2,503.52> 89.41	\$ 14.24
26. Laddie J. Struska 2610 Smith-Barry Rd. Pantego, TX 76013	Tract 9C2 Nathan Smith Survey Abstract 1432	R-1/P	170.50	2,774.46	346.11 P	\$ 2,428.35 <2,518.28> 89.94	\$ 14.24
27. Richard H. Laakso 2614 Smith-Barry Rd. Pantego, TX 76013	Tract 9B Nathan Smith Survey Vol. 6796, Pg. 2180 Abstract 1432	R-1/P	215.19	3,501.67	436.84 P	\$ 3,064.83 <3,178.35> 113.52	\$ 11.02
28. David Nugent 1901 Parkdale Ct. Pantego, TX 76013	Block 1, Lot 14 Parkdale Addn. Vol. 7093, Pg. 1680	R-1/S	117.66	1,535.11	238.85 P	\$ 1,296.26 <1,346.03> 49.77	\$ 11.02
29. Wm. D. Humphrey 1900 Parkdale Ct. Pantego, TX 76013	Block 1, Lot 1 Parkdale Addn. Vol. 7379, Pg. 2245	R-1/S	100.00	1,304.70	203.00 P	\$ 1,101.70 <1,144.00> 42.30	\$ 14.24
30. D. L. Granlund 1901 Roosevelt Pantego, TX 76013	Block 3, Lot 1 Michelle Addn. Vol. 6982, Pg. 9	R-1/P	180.40	2,935.56	366.21 P	\$ 2,569.35 <2,664.51> 95.16	\$ 14.24
31. James W. Bush 1804 Camellia St. Pantego, TX 76013	Tract 9E Nathan Smith Survey Vol. 5436, Pg. 968 Abstract 1432						

ASSESSMENT ROLL

OWNER AND ADDRESS	PROPERTY DESCRIPTION	ZONING / ABUT.	CURB/GUTTER/FOOTAGE	PAVING ASSESS.	(ROW) APPARENT CREDITS P/CE/S	TOTAL ASSES. LESS CREDITS <EST. ASSESS.>	NET COST PER F.F.
32. T. E. Roxburgh 3114 Smith-Barry Rd. Pantego, TX 76013	Tract 9 Nathan Smith Survey Abstract 1432	R-1/P	317.00	5,156.38	643.51 P	\$ 4,514.87 <4,892.09> 167.22	\$ 14.24
33. T. E. Roxburgh 3004 Smith-Barry Rd. Pantego, TX 76013	Tract 9A Nathan Smith Survey Abstract 1432	R-1/P	307.00	4,995.65	623.21 P	\$ 4,372.44 <4,534.39> 161.95	\$ 8.04
34. John M. Plunkett 1200 W. North Gardner Pkwy. Grand Prairie, TX 75050	Lot 3 Pergunson Addn. Vol. 7305, Pg. 853	R-1/P	80.00	1,301.80	658.40 P/S	\$ 643.40 <1,181.60> 538.20	\$ 8.04
35. Day, K. & R. Hanson 3202 Smith-Barry Rd. Pantego, TX 76013	Lot 2 Pergunson Addn. Vol. 7306, Pg. 853	R-1/P	80.00	1,301.80	658.40 P/S	\$ 643.40 <1,181.60> 538.20	\$ 8.04
36. Roger J. Hanson 3211 Glasgow Pantego, TX 76013	Lot 1 Pergunson Addn. Vol. 7306, Pg. 859	R-1/P	172.00	2,798.87	349.16 P	\$ 2,449.71 <2,540.44> 90.73	\$ 14.24
37. Wm. James Warner 3401 W. Pioneer Pkwy. Pantego, TX 76013	Lot 4 Pergunson Addn. Vol. 6950, Pg. 2300	TOTAL		\$ 88,024.27	\$ 21,767.83	\$ 66,256.44 <70,397.98> -4,341.55	



# AGENDA BACKGROUND

**AGENDA ITEM:** Public hearing, discuss, direct, and consider action on Ordinance 16-794 an ordinance of the Town of Pantego, Texas, amending the Code of Ordinances Chapter 12 Traffic and Vehicles, Article 12.01 General Provisions, Section 12.01.001 Definitions and Rules of Construction and by amending Article 12.05 Parking, Stopping and Standing Section 12.05.003 General Provisions; making the ordinance cumulative of other ordinances on the subject; providing a penalty clause; providing for publication; and declaring an effective date. This ordinance is otherwise known as the Boat and RV Ordinance.

**Date:** November 28, 2016

**PRESENTER:**

Matt Fielder, City Manager

**BACKGROUND:**

Council considered Ordinance 16-794 at the October 24<sup>th</sup> regular meeting. A public hearing was held, and input was received from residents. At that time, the Council voted to table the ordinance until the November 28<sup>th</sup> meeting.

Council has held numerous discussions regarding amending Chapter 12 of the Code of Ordinances to address the prohibitions on parking boats and Recreational Vehicles (RVs) in residential neighborhoods. This ordinance is based on the most recent discussions that centered on a photographic survey of boats and RVs in the Town. The consensus of a majority of members of Council at that time was that it was appropriate to park boats and RVs on the side or rear of a residence, but not in the front. It was also the consensus that existing boat and RV owners who are unable to park on the rear or side lots should be grandfathered by obtaining an exclusion within the first six months. This exclusion would not be transferrable with the property. Other features of the ordinance include a requirement that the boat or RV be parked on a paved surface that encompasses the whole vehicle, as well as an extension of the amount of time that a boat or RV can be parked for loading/unloading and maintenance from twenty-four to seventy-two hours.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends approval of Ordinance 16-794

**ATTACHMENTS:**

Ordinance 16-794

Director's Review: \_\_\_\_\_  
City Manager's Review: \_\_\_\_\_

**ORDINANCE NO. 16-794**

**AN ORDINANCE AMENDING CODE OF ORDINANCES OF THE TOWN OF PANTEGO, TEXAS, CHAPTER 12 "TRAFFIC AND VEHICLES" BY AMENDING ARTICLE 12.01 "GENERAL PROVISIONS", SECTION 12.01.001 "DEFINITIONS AND RULES OF CONSTRUCTION" AND BY AMENDING ARTICLE 12.05 "PARKING, STOPPING AND STANDING" SECTION 12.05.002(b) "GENERAL PROVISIONS"; MAKING THE ORDINANCE CUMULATIVE OF OTHER ORDINANCES ON THE SUBJECT; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION; AND DECLARING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Pantego, Texas is a Type A General Law municipality located in Tarrant County, Texas, created in accordance with provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the Town Council is empowered under the Texas Local Government Code to adopt ordinances and rules for the orderly and beneficial operation of Town government and the welfare of the citizens of Pantego; and

**WHEREAS**, the Town Council has adopted Chapter 12, Traffic and Vehicles, which regulates and restricts vehicular traffic, and more specifically parking of vehicles, and

**WHEREAS**, the Town Council has determined that it is in the best interest of the Town of Pantego to amend Chapter 12, Traffic and Vehicles, by revising Section 12.01.001 of Article 12.01 and Section 12.05.002(b) of Article 12.05, and by way of further clarification this Ordinance is not intended to revise or amend Sections 12.05.002(a) and 12.05.002(c), which shall remain as written.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS:**

**SECTION 1.**

That Chapter 12, Traffic and Vehicles, of the Code of Ordinances of the Town of Pantego, Texas is hereby amended by adding the following definitions to Article 12.01, General Provisions; Section 12.01.001, Definitions and rules of construction:

All-weather parking surface. asphalt or concrete paving suitable for vehicle parking and which encompasses the entire area occupied by the vehicle.

Front yard. That area of a lot circumscribed by the front lot line, the side lot lines extending to imaginary lines to perpendicular from the front corners of the structure, and the front side of the structure.

Rear yard. That area of a lot circumscribed by the back lot line, the side lot lines extending to imaginary lines perpendicular from the back corners of the structure, and the back side of the structure.

Side yard. The area behind an imaginary line extending perpendicularly from the front corner of the structure to the side lot line, extending to an imaginary line perpendicular to the side lot line which touches the back corner of the structure closest to the side lot line at which point the "rear yard" begins.

Vehicle. Any automobile, truck, bus, motorcycle, motorhome, camper, trailer, truck tractor, road tractor, semi-trailer, pole trailer, boat, mobile home, jet ski, recreational vehicle or other vehicle.

**SECTION 2.**

That Chapter 12, Traffic and Vehicles, of the Code of Ordinances of the Town of Pantego, Texas is hereby amended by replacing Article 12.05, Parking, Stopping and Standing; Section 12.05.002(b), General Provisions with the following:

Sec. 12.05.002      General restrictions

(b) Parking on Private Property .

- (1) Single family residential, duplex and townhomes.
  - (A) Automobiles, motorcycles, trucks , and vans, which have a carrying capacity of two thousand (2,000) pounds or less:
    - (i) may be parked on any front, side or rear yard when such vehicle is parked upon an all- weather parking surface; or
    - (ii) may be parked on any front, side or rear yard on any surface when such vehicle is screened from view from any public way or from any private property by a screening fence .
  - (B) Motorhomes , campers, boats and trailers:
    - (i) shall not be parked in the front yard;
    - (ii) may be parked on any side or rear yard when such vehicle is parked upon an all- weather surface
  - (C) Any residential property owner owning a vehicle subject to this section may obtain a written exclusion from the Town if they can demonstrate they are unable to meet these requirements within one-hundred and eighty days from the date this Ordinance is approved. Such exclusion is not transferrable with the sale of the property.
  - (D) All other vehicles are prohibited in these areas, except that vehicles may parked in these districts when actively loading or unloading for a maximum period of seventy-two (72) hours not more than two (2) times on nonconsecutive periods in any calendar week (Sunday through Saturday).
- (2) Commercial and multi-family residential
  - (A) It is prohibited to park or allow to be parked any vehicle on any surface that is not an all- weather surface without prior permission from the Town.

**SECTION 3: PROVISIONS CUMULATIVE**

This ordinance shall be cumulative of all provisions of the ordinances of the Town of Pantego, Texas, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such Ordinances, in which event the conflicting provisions of such Ordinances are hereby repealed.

**SECTION 4: PENALTY CLAUSE**

Any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined at the maximum amount allowed by governing Texas law.

**SECTION 5: PUBLICATION IN OFFICIAL NEWSPAPER**

The Town Secretary of the Town of Pantego is hereby directed to publish the caption, penalty and effective date of this ordinance in the official newspaper of the Town of Pantego, in accordance

with the requirements of Section 52.011 of the Texas Local Government Code.

**SECTION 6: EFFECTIVE DATE**

This ordinance shall be in full force and effect from and after its passage and publication as provided by law, and it is so ordained.

**PASSED AND APPROVED AFTER WAIVER OF THE REQUIREMENTS OF TOWN CODE SECTION 1.03.035(b) THIS THE 28<sup>th</sup> DAY OF NOVEMBER 2016 BY A VOTE OF \_\_\_ AYES, \_\_\_ NAYS, AND \_\_\_ ABSTENTIONS, AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS.**

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**Melody Paradise, Mayor**

**ATTEST:**

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**Julie Arrington, City Secretary**

**APPROVE AS TO FORM:**

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**Jim Jeffrey, City Attorney**



# AGENDA BACKGROUND

**AGENDA ITEM:** Consider action on the first and final reading on an ordinance amending the Fiscal Year 2015-2016 Adopted Budget; and declaring an effective date.

**DATE:** November 28, 2016

**PRESENTERS:** Matthew Fielder, City Manager  
Karen Hollingsworth, Finance Director

**BACKGROUND:**

Certain material assets and project expenditures in the Fiscal Year 2015-2016 Adopted Budget need to be recognized. In addition, transfers between certain funds need to be recognized in the budget to reflect actual activity. These changes are considered material and should be reflected in the fiscal year budget through a budget amendment.

**FISCAL IMPACT:**

A detail of expenditure increases and transfers amending the budget are listed as follows:

<u>Capital Projects/Equipment Replacement Fund:</u>	
Police Department Vehicles	\$ 73,600
Fire Department Vehicles	34,250
<b>Total Expenditures Increase</b>	<b><u>\$107,850</u></b>
<u>Water Infrastructure Improvements Fund:</u>	
Pioneer Parkway Water Line	<u>\$ 15,850</u>
<b>Total Expense Increase</b>	<b><u>\$ 15,850</u></b>
<u>Court Security Fund:</u>	
Bailiff Expenditures	\$ 360
Miscellaneous-Body Cameras	1,400
<b>Total Expenditures Increase</b>	<b><u>\$ 1,760</u></b>
<u>FSA/HRA Administration Fund:</u>	
Miscellaneous-Refund	<u>\$ 500</u>
<b>Total Expenditures Increase</b>	<b><u>\$ 500</u></b>
<u>Shamburger Fund:</u>	
Miscellaneous-Animal Care	<u>\$ 3,010</u>
<b>Total Expenditures Increase</b>	<b><u>\$ 3,010</u></b>
<u>Cartwright Library Fund:</u>	
Miscellaneous-Web Site Development	<u>\$ 150</u>
<b>Total Expenditures Increase</b>	<b><u>\$ 150</u></b>

Transfers:

<b>From</b>	<b>To</b>
General Fund	Equipment Replacement Fund \$98,000 Vehicle Purchases
General Fund	Pantegofest Fund \$30,000 Pantegofest
PEDC Sales Tax Rev Fund	PEDC Debt Service Fund \$50,775 PEDC Debt Payments
PEDC Sales Tax Rev Fund	PEDC Operating Fund \$117,020 PEDC Operations

**RECOMMENDATION:**

Staff recommends approval of the budget amendments as indicated above.

**ATTACHMENTS:**

Ordinance 16-795 Amending the Fiscal Year 2015-2016 Budget.

**ORDINANCE NO. 16-795**

**AN ORDINANCE OF THE TOWN OF PANTEGO, TEXAS, AUTHORIZING AMENDMENTS TO THE ADOPTED BUDGET FOR FISCAL YEAR 2015/2016; AND DECLARING AN EFFECTIVE DATE**

**WHEREAS,** the Town Council for the Town of Pantego, Texas, has duly adopted a budget for the fiscal year 2015-2016 as provided by law and;

**WHEREAS,** unusual and unforeseeable conditions have arisen which could not, by reasonable diligent thought, have been included nor considered prior to or at the time of the adoption of said budget; and

**WHEREAS,** to insure proper allocation of revenues and expenditures needed to maintain a balanced budget, it is necessary to make appropriate changes to the Town of Pantego's Annual Budget for fiscal year 2015-2016;

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS:**

**Section 1** That the Annual Budget for Fiscal Year 2015-2016 is hereby amended to reflect the changes as shown:

Increase Capital Projects/Equipment Replacement Fund Expenditures by \$107,850.

Increase Water Infrastructure Improvement Fund Expenditures by \$15,850.

Increase Court Security Fund Expenditures by \$1,760.

Increase FSA/HRA Administration Fund Expenditures by \$500.

Increase Shamburger Fund Expenditures by \$3,010.

Increase Cartwright Library fund Expenditures by \$150.

Transfers:

<b>From</b>	<b>To</b>	
General Fund	Equipment Replacement Fund	\$98,000 Vehicle Purchases
General Fund	Pantegofest Fund	\$30,000 Pantegofest
PEDC Sales Tax Rev Fund	PEDC Debt Service Fund	\$50,775 PEDC Debt Payments
PEDC Sales Tax Rev Fund	PEDC Operating Fund	\$117,020 PEDC Operations

**Section 2** This ordinance will become effective immediately following its final passage.

**PASSED AND APPROVED on First Reading this the 14<sup>th</sup> day of November 2016, by a vote of 4 ayes, 0 nays, and 0 abstentions at a regular meeting of the Town Council of the Town of Pantego, Texas.**

**PASSED AND APPROVED on Second and Final Reading this the 28<sup>th</sup> day of November 2016, by a vote of \_\_\_ ayes, \_nays, and \_\_\_ abstentions at a regular meeting of the Town Council of the Town of Pantego, Texas.**

\_\_\_\_\_  
**Melody Paradise**  
**Mayor**

**ATTEST:**

\_\_\_\_\_  
**Julie Arrington, City Secretary**

**APPROVED TO FORM:**

\_\_\_\_\_  
**Jim Jeffrey, City Attorney**



# AGENDA BACKGROUND

**AGENDA ITEM:** Discuss, direct, and consider action on a review of the major revisions to the Town of Pantego Municipal Code of Ordinances Chapter 14 Zoning.

**Date:** November 28, 2016

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**PRESENTER:**

Matt Fielder, City Manager

**BACKGROUND:**

At the October 24<sup>th</sup> regular Council meeting, staff was directed to place the draft Zoning Ordinance on the November 28<sup>th</sup> agenda. An updated edited version, in both red-line and clean editions, has been placed in Drop Box for Council's review.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff is seeking Council's direction on how to proceed with consideration of the draft Zoning Ordinance.

**ATTACHMENTS:**

The latest draft Zoning Ordinance can be found in the Council Drop Box folder.

Director's Review: \_\_\_\_\_  
 City Manager's Review: \_\_\_\_\_