



AGENDA PANTEGO ECONOMIC DEVELOPMENT CORPORATION

November 9, 2016

TOWN COUNCIL CHAMBER
1614 S. BOWEN ROAD
REGULAR SESSION 7:00 P.M.

REGULAR SESSION 7:00 P.M.
CALL TO ORDER AND PRESIDENT'S WELCOMING COMMENTS
INVOCATION: Mickey Scott
PLEDGE OF ALLEGIANCE
PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST

REGULAR BUSINESS

1. Executive Director Report
2. Approval of PEDC Minutes
 - October 26, 2016
3. Summary of Revenues and Expenditures
 - November 9, 2016

CITIZENS OPEN FORUM

This is a time for the public to address the PEDC on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the PEDC cannot discuss issues raised or make any decisions on that subject at this time. The PEDC or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

DISCUSSION, REVIEW, AND CONSIDER ACTION AND/OR DIRECT STAFF ON THE FOLLOWING ITEMS OF BUSINESS:

4. Discuss, direct, and consider action on the planning of the splash pad at Bicentennial Park.
5. Discuss and review the Bicentennial Park.
6. Discuss, direct, and consider action on PEDC's Small Business Saturday event.
7. Discuss, direct, and consider action on Christmas activities.

PEDC MEMBER INQUIRY

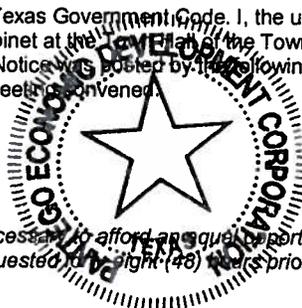
If a member of the PEDC makes a spontaneous inquiry about a subject not on this agenda, then the PEDC or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the PEDC cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

ADJOURNMENT

CERTIFICATION

Prepared and posted in accordance with Chapter 551 of the Texas Government Code, I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Sunday, November 6, 2016 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.


Julie Arrington, City Secretary



Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested, if possible, at least 48 hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852

Complete PEDC Agenda and background information are available for review at the City Secretary's Office and on the Town's website: www.townofpantego.com

**NOTICE
of
POTENTIAL QUORUM**

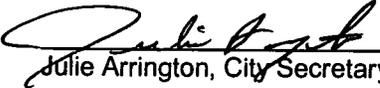
NOTICE IS HEREBY GIVEN THAT A POTENTIAL QUORUM OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO MAY BE PRESENT DURING THE REGULAR MEETING OF THE PANTEGO ECONOMIC DEVELOPMENT CORPORATION.

November 9, 2016

**TOWN COUNCIL CHAMBER
1614 SOUTH BOWEN ROAD
PANTEGO, TEXAS**

BEGINNING AT 7:00 P.M.

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Sunday, November 6, 2016 and remained so posted at least 72 hours before said meeting convened.


Julie Arrington, City Secretary





Executive Director's Report

To: PEDC Board of Directors
From: Matt Fielder, Executive Director
Date: November 9, 2016

Prospects

Staff held pre-development meetings with an emergency medical clinic seeking to construct a new facility, and a roofing contractor looking to expand an existing facility.

Ribbon Cuttings

A ribbon cutting for a re-grand opening for the Waterford was held on November 3rd. The following ribbon cuttings have been scheduled:

Perna's Saturday, November 12th at 1:00 p.m.
Transforming Life Ministries, Saturday, November 12th at 5:00 p.m.
Cake Bliss Saturday, November 19th at Noon
Arlington Chiropractic Tuesday, November 29th at 4:00 p.m.
Timeless Treasures, Saturday, December 3rd at 1:00 p.m.

Cake Bliss was featured on the Food Network's *Cake Wars* on October 31st, where they won second place.



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members

From: Matt Fielder, City Manager

Date: 11/09/16

Re: Approval of PEDC Minutes.

Attachments: 10/26/16 Minutes

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Pantego Economic Development Corporation of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber, 1614 South Bowen Road, Pantego, on the 26th day of October 2016 with the following members present:

Danny Lakey	President
Fred Adair	Secretary
Arsalan Gittiban	Treasurer
Mickey Scott	Director

Members Absent:

Don Surratt	Vice President
Stephanie Springer	Director

Constituting a quorum. Staff present was:

Matt Fielder	Executive Director
Julie Arrington	City Secretary
Dennis Jobe	Community Development Director
Scott Williams	Public Works Director

Also in attendance:

Pam Mundo	Mundo and Associates
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REGULAR SESSION 7:00 P.M.
CALL TO ORDER AND GENERAL COMMENTS

President Lakey called the meeting to order at 7:00 p.m. and welcomed the audience.

INVOCATION

President Lakey led the invocation which was followed by the Pledge of Allegiance.

PRESIDENT'S COMMENTS

None.

PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST

Secretary Adair informed the Board this Saturday at Bicentennial Park is the annual Halloween Festival beginning at 5:30 p.m. and volunteers are needed to help set up.

REGULAR BUSINESS

1. Executive Director Report

Mr. Fielder informed the Board of the following items:

The Texas Economic Development Council conference was last week, and they presented a positive outlook for the Texas economy. There is a push for legislation to change the ability to have for incentives paid for by public funds to benefit private industry. The possible consequence could be the poaching of Texas businesses by other states. GASB has established new accounting standards that

will require incentives to be included in the audit. The Texas Economic Development Council is looking for suggestions and ways to market to the younger workforce to get their involvement in the Economic Development Boards of the municipalities across the State.

There are a few ribbon cuttings scheduled. The Waterford is Thursday, November 3rd at 8:30 a.m. Perna's Cajun and Soul Food is scheduled for Saturday, November 12th at 1:00 p.m. Arlington Chiropractic is scheduled for Tuesday, November 29th at 4:00 p.m. Cake Bliss is still to be determined.

2. Approval of PEDC Minutes

- **September 28, 2016**
- **October 12, 2016**

No comments.

Secretary Adair made a motion to approve the minutes as submitted. Treasurer Gittiban seconded the motion.

The vote was as follows:

Ayes: Adair, Lakey, Scott, and Gittiban.

Nayes: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

3. Summary of Revenues and Expenditures

- **October 26, 2016**

No comments.

Secretary Adair made a motion to approve the expenditures for this month as submitted. Director Scott seconded the motion.

The vote was as follows:

Ayes: Adair, Lakey, Scott, and Gittiban.

Nayes: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

CITIZENS OPEN FORUM

None.

5. Discuss, direct, and consider action on a presentation from Aquatic Interactive, LLC.

Mr. Fielder introduced this item; informed the Board the size of the area is 1,700 square foot to 2,000 square foot; and introduced Keith Brown with Aquatic Interactive, LLC. Mr. Brown gave a presentation on his proposed ideas for the splash pad and informed the Board they are a turnkey operation. There was a discussion on the appropriate age of several features; state requirements; and state regulations. The Board inquired about the cost and involvement of a third party contractor to maintain the splash pad with the required chemicals, requirements for a certified pool operator, daily monitoring, and the waxing of the features twice a year. There was a discussion on the capability of several features between the different manufacturers, the timeline for completion, and the next step.

4. Discuss, direct, and consider action on PEDC's Small Business Saturday event.

Mr. Fielder researched hiring a Santa and found that the average cost is \$100 per hour plus \$50 to travel. He informed the Board he spoke with the Town's Santa and as he has strong reservations about the idea of having a Santa at the centers the same day as the Candy Train event. The children could see two Santa's in the same day and realize a Santa was hired for the Stores. He suggested a different day or Mrs. Clause, Elves, or Carolers.

9. Discuss, direct, and consider action on the 2016 Business Holiday Light Contest.

The Board directed staff to cancel the 2016 Business Holiday Light Contest and instead use these funds for the Santa rental.

The Board revisited item number 4.

Mrs. Arrington suggested moving the Small Business Saturday event idea for a Christmas Themed day to the Saturday before Christmas, December 17th and combine this with the Mayoral Red Kettle Challenge. This would allow the event to incorporate the businesses on Pioneer Parkway and have Santa end at Walmart with the Mayor for the evening. The Board agreed to have the event begin at Noon end at 4:00 p.m. at the Walmart and focus on promoting the Small Business Saturday like last year with the banners.

8. Discuss, direct, and consider action on the cancellation of the regularly scheduled meetings on November 23, 2016, and December 28, 2016, due to the Holidays.

Director Scott made a motion to cancel the Wednesday, November 23rd meeting and the Wednesday, December 28th meeting. Treasurer Gittiban seconded the motion.

The vote was as follows:
Ayes: Adair, Lakey, Scott, and Gittiban.
Nays: None.
Abstentions: None.

President Lakey declared the motion passed unanimously.

6. Discuss, direct, and consider action on setting a date for splash pad proposal reviews.

President Lakey informed the Board there are three more companies to present and suggested inviting one to the November 9th meeting and one to a special meeting on November 16th. There was a discussion on limiting the presentations to 45 minutes and placing other Board business between the presentations.

Director Scott made a motion to have presentations for the splash pad proposals on November 9th and at a special meeting to be held on November 16th at 6:30 p.m. Treasurer Gittiban seconded the motion.

The vote was as follows:
Ayes: Adair, Lakey, Scott, and Gittiban.
Nays: None.
Abstentions: None.

President Lakey declared the motion passed unanimously.

7. Discuss, direct, and consider action on the planning of the splash pad at Bicentennial Park.

Mr. Fielder presented a proposal from Joyce Stanton, the Town Engineer, for surveying the park as required by the Texas Parks & Wildlife Department. He stated the proposal will include all

improvements within five feet of the property line, but not the ditch. The board requested to have the item placed on the next agenda for approval.

PEDC MEMBER INQUIRY

None.

ADJOURNMENT

President Lakey adjourned the regular session at 9:24 p.m.

APPROVED:

Danny Lakey, President

ATTEST:

Fred Adair, Secretary



Memo

To: President Danny Lakey and PEDC Board Members
From: Karen Hollingsworth, Finance Director
Date: November 9, 2016
Re: PEDC Expenditure Approval

Please see the attached Summary of Expenditures and Purchase Requisitions over \$1,000 for the month of October 2016, for board approval.

Vendor Payments over \$1,000 for November 2016:

Mundo & Associates	11/1/2016 Eco Dev Coordinator Services	\$ 3,000.00
		<u>Total \$ 3,000.00</u>

Purchase Requisitions over \$1,000 for November 2016:

Di Sciuolo-Terry, Stanton & Associates, Inc.	Park Survey	\$ 9,950.00
		<u>Total \$ 9,950.00</u>



October 25, 2016

Mr. Matthew Fielder
City Manager
Town of Pantego
1614 South Bowen Road
Pantego, TX 76013
Via Email: mfielder@townofpantego.com

RE: Surveying Services for
Metes and Bounds of
Linear Town Park
Pantego, Texas

Dear Mr. Fielder:

I am pleased to submit this proposal to provide surveying services for the Linear Park in the Town of Pantego, Texas.

BASIC SERVICES

BOUNDARY SURVEY

Di Sciuillo-Terry, Stanton & Associates, Inc. will perform a Boundary Survey of the above described property. (Contours, i.e. vertical datum will not be shown on this survey). We will provide you with a metes and bounds of the area owned by the Town of Pantego and known as the Town Park. This will include the limited research and the field work needed to determine the limits of the Town's ownership. We will tie the improvements located within 5 feet of the property line and flag up property corners. All improvements will not be shown and no elevations will be provided.

We will provide PDFs initially to you. We will then provide paper copies as requested. We will provide this drawing on as large a scale as possible on 24"X36" paper. Easement research will not be provided, however we will show easements indicated on adjoining platted lots.

INFORMATION/SERVICES PROVIDED BY OWNER

We understand that you will:

1. Provide right of entry to the property required to perform the services described in this proposal.

ADDITIONAL SERVICES

The following services are not included in the Basic Services and will be considered as Additional Services, if and when required or requested, with prior authorization, will be billed according to our attached Hourly Rate Schedule:

1. Revisions to the survey in Basic Services necessitated by a change in requirements imposed by lenders, purchaser or others
2. Separate Easement Abandonment forms and descriptions
3. Any other services not specifically included in the Basic Services.

Mr. Matthew Fielder
City Manager
Town of Pantego
1614 South Bowen Road
Pantego, TX 76013
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BUDGET

Metes and Bounds and exhibit of Town Park from the
Bicentennial Park to the Arlington City limits as described above. \$ 9,950.00

Charges for work that is not part of the Basic Services are not included in the budget estimate. With prior negotiation, Additional Services may be performed according to our attached Hourly Rate Schedule. All payments are due upon receipt of invoice.

SCHEDULE

Di Sciullo-Terry, Stanton & Associates, Inc. will begin work immediately upon receiving authorization to proceed. We can complete the survey within fifteen (15) working days upon receipt of written authorization. This proposal is valid for thirty (30) days.

Please indicate your approval of the proposal by signing below. After you have signed, please return the entire document and retain a copy for your records. Both parties must accept any modifications to the attached language.

Thank you for this opportunity to work with you. Please call if you have any questions.

Sincerely,

DI SCIULLO-TERRY, STANTON & ASSOCIATES, INC.



Joyce P. Stanton, PE, RPLS
President

- Attachments: 1. General Terms and Conditions
 2. Hourly Rates

The above proposal, including all attachments, has been read and understood and is hereby agreed to and accepted. It is agreed that the attached "General Terms and Conditions" (which contains a limitation of liability provision), and Addendum(s), if any, form an express part of the Contract, as evidenced by my signature below:

Signed _____

Date _____

By: _____

E-Mail _____

Title _____

Phone _____

Fax No. _____

Mr. Matthew Fielder
City Manager
Town of Pantego
1614 South Bowen Road
Pantego, TX 76013
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**Di Sciuolo-Terry, Stanton & Associates, Inc.
Hourly Rates and Fees**

1.	Principal Engineer/Surveyor	\$135/Hour
2.	Project Engineer	\$125/Hour
3.	Clerical	\$ 50/Hour
4.	Sr. Civil Technician	\$ 90/Hour
5.	Civil Technician	\$ 55/Hour
6.	Survey Technician	\$ 64/Hour
7.	Two Man Survey Crew	\$110/Hour
8.	Blueline Copies	\$0.50/Square Foot
9.	Mylar Copies	\$1.50/Square Foot

Mr. Matthew Fielder
 City Manager
 Town of Pantego
 1614 South Bowen Road
 Pantego, TX 76013
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GENERAL TERMS AND CONDITIONS

SCOPE OF SERVICES. The Client, as property owner or agent for property owner, and DI SCIULLO-TERRY, STANTON & ASSOCIATES, INC. (DTS) have agreed to a list of Basic Services DTS will provide to the Client. If mutually agreed to in writing by the Client and DTS, Additional Services shall be provided by DTS. These Additional Services are not included as part of Basic Services and shall be paid for by the Client in addition to payment for Basic Services, in accordance with the Schedule Of Fees.

INDEMNIFICATION. DTS agrees, to the fullest extent permitted by law, to indemnify and hold the Client harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by DTS's negligent acts, errors or omissions in the performance of professional services under this Agreement and those of his or her subconsultants or anyone for whom DTS is legally liable. To the maximum extent permitted by law, the Client agrees to limit DTS's liability for the Client's engineering damages to the sum of \$50,000 or DTS's fee for engineering services, whichever is greater. To the maximum extent permitted by law, the Client agrees to limit DTS's liability for the Client's surveying damages to the sum of \$10,000 or DTS's fee for surveying services, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory pled or asserted. No employee of DTS shall have individual liability to client. **IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL DTS BE LIABLE TO CLIENT FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, OR PUNITIVE DAMAGES.**

The Client agrees, to the fullest extent permitted by law, to indemnify and hold DTS harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the Client's negligent acts, errors or omissions and those of his or her contractors, subcontractors or consultants or anyone for whom the Client is legally liable, and arising from the project that is the subject of this Agreement. The Client also agrees to require its construction contractors, if any, to include DTS as an indemnitee under any indemnification obligation to Client.

FIDUCIARY RESPONSIBILITY. Client confirms that neither DTS nor any of DTS's subconsultants or subcontractors has offered any fiduciary service to Client and no fiduciary responsibility shall be owed to Client by DTS or any of DTS's subconsultants or subcontractors, as a consequence of entering into this agreement with Client.

COMPENSATION. Invoices will be submitted monthly and shall be due and payable on receipt. All payments will be made in U.S. dollars or a check drawn on a U.S. bank. DTS reserves the right to suspend work should invoices not be paid within listed terms. The amount of any excise, VAT, or gross receipts tax that may be imposed for professional services shall be added to the specified compensation.

TIMELINESS OF PERFORMANCE. DTS will perform his or her services with due and reasonable diligence consistent with sound professional practices.

STANDARD OF CARE. Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the services are performed. Professional services are not subject to, and DTS cannot provide, any warranty or guarantee, expressed or implied, including warranties or guarantees contained in any uniform commercial code. Any such warranties or guarantees contained in any purchase orders, requisitions, or notices to proceed issued by Client are specifically objected to.

THIRD PARTY BENEFICIARIES. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or DTS. DTS's services under this Agreement are being performed solely for the Client's benefit, and no other entity shall have any claim against DTS because of this Agreement or the performance or nonperformance of services hereunder.

SEVERABILITY AND SURVIVAL. Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect.

MEDIATION. In the event the parties to this Agreement are unable to reach a settlement of any dispute arising out of the services under this Agreement, then such disputes shall be submitted to non-binding mediation by a mediator to be mutually agreed upon by the parties, unless the parties agree otherwise.

TERMINATION. Either the Client or DTS may terminate this Agreement at any time with or without cause upon giving the other party ten (10) calendar days prior written notice. The Client shall within thirty (30) calendar days of termination pay DTS for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of this contract.

RIGHT OF ENTRY. The Client shall provide for DTS's right to enter the property owned by the Client and/or others in order for DTS to fulfill the Scope of Services included hereunder. The Client understands that use of testing or other equipment may unavoidably cause some damage, the correction of which is not part of this Agreement. The Client agrees, to the fullest extent permitted by law, to indemnify and hold DTS and his or her subconsultants harmless from any claim, liability or cost

Mr. Matthew Fielder
 City Manager
 Town of Pantego
 1614 South Bowen Road
 Pantego, TX 76013
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(including reasonable attorneys' fees and costs of defense) for injury or loss arising or allegedly arising from procedures associated with testing or investigative activities or discovery of hazardous materials or suspected hazardous materials on said property.

OWNERSHIP OF INSTRUMENTS OF SERVICE. All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by DTS as instruments of service shall remain the property of DTS.

INFORMATION PROVIDED BY OTHERS. DTS shall indicate to the Client the information needed for rendering of services hereunder. The Client shall provide to DTS such information as is available to the Client and the Client's consultants and contractors, and DTS shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for DTS to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold DTS and DTS's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and costs of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to DTS.

HAZARDOUS MATERIALS. It is acknowledged by both parties that DTS's Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event DTS or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of DTS's services, DTS may, at his or her option and without liability for consequential or any other damages, suspend performance of services on the project until the Client retains appropriate specialist consultants or contractors to identify, abate and/or remove the asbestos, hazardous or toxic materials and warrant that the jobsite is in full compliance with applicable laws and regulations. DTS will notify the Client if any asbestos, hazardous or toxic materials are encountered or suspected. It will remain solely the Client's responsibility to notify appropriate authorities of the toxic or hazardous materials.

CHANGED CONDITIONS. The Client shall rely on DTS's judgment as to the continued adequacy of this agreement in light of occurrences or discoveries that were not originally contemplated by or known to DTS. Should DTS call for contract renegotiation, DTS shall identify the changed conditions necessitating renegotiation and DTS and the Client shall promptly and in good faith enter into renegotiation of this Agreement. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.

SAFETY. Unless specifically included as a service to be provided under this agreement, DTS, specifically disclaims any authority or responsibility for general job site safety and safety of persons other than DTS employees.

OPINIONS OF CONSTRUCTION COST. Any opinion of construction costs prepared by DTS is supplied for the general guidance of the Client only. Since DTS has no control over competitive bidding or market conditions, DTS cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Client.

RELATIONSHIP WITH CONTRACTORS. DTS shall serve as Client's professional representative for the Services, and may make recommendations to Client concerning actions relating to Client's contractors, but DTS specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences, or procedures of construction selected by Client's contractors.

ASSIGNMENT. Except for assignments (a) to entities which control, or are controlled by, the parties hereto or (b) resulting from operation of law, the rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.

DISCLAIMER. DTS is not responsible for jobsite safety and construction means and methods. Those are the sole responsibility of the construction contractors.

CONSEQUENTIAL DAMAGES. Notwithstanding any other provision of this Agreement, and to the fullest extent of the law, neither DTS, its officers, directors, contractors, subcontractors or employees shall be liable to anyone for any incidental, indirect or consequential damages arising out of or connected in any way to this project or to this Agreement. This waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty.

Pantego Economic Development Corporation (PEDC)
Project / Operating Fund Financials
As of October 31, 2016

	Budget 2016/2017	YTD Actual 2016/2017
ESTIMATED BEGINNING FUND BALANCE	\$ 937,042	\$ 937,042
REVENUES		
Sales Tax Revenue	\$ 566,500	\$ 53,570
Interest Income	2,650	104
Gas Royalty Revenue	-	-
Other Revenue	-	-
TOTAL REVENUE	\$ 569,150	\$ 53,674
EXPENDITURES		
Professional Services		
Contract Services (Engineering & Legal)	\$ 2,500	\$ -
Professional Services (EDC Consultant)	36,000	3,000
Professional Services	\$ 38,500	\$ 3,000
Marketing and Advertising		
Arlington Chamber of Commerce	\$ 10,000	\$ -
Other Marketing and Advertising	15,000	100
Marketing & Advertising	\$ 25,000	\$ 100
Activities		
Seasonal Decorations(Tree Lighting)	\$ 8,500	\$ -
Activities	\$ 8,500	\$ -
Maintenance		
Landscaping and Improvements	\$ 20,000	\$ 750
Sprinkler System Maintenance	750	99
General Maintenance and Repair(Bldg & Park)	12,000	52
Statue Maintenance Agreement	5,500	-
Maintenance	\$ 38,250	\$ 901
Other		
Postage Service/Maintenance	\$ 50	\$ 6
Natural Gas and Electricity	4,500	-
Training/Travel	2,500	-
Miscellaneous	1,500	19
Other	\$ 8,550	\$ 25
Projects		
Economic Development Grants	\$ 30,000	\$ -
Bicentennial Park Project	75,000	-
Comprehensive Plan	-	-
Projects / Economic Incentives	\$ 105,000	\$ -
Debt Service		
Principle	\$ 145,000	\$ -
Interest	47,141	-
Debt Service	\$ 192,141	\$ -
TOTAL EXPENDITURES	\$ 415,941	\$ 4,026
TRANSFERS OUT		
Transfer to General Fund (Adm. Fees)	\$ 58,713	\$ 4,893
Transfer to General Fund (Park Maint)	80,670	6,722
Transfer to General Fund (CRB)	12,000	1,000
TOTAL TRANSFERS OUT	\$ 151,383	\$ 12,615
TOTAL EXPENDITURES & TRANSFERS OUT	\$ 567,324	\$ 16,641
CHANGE IN FUND BALANCE	\$ 1,826	\$ 37,033
ESTIMATED ENDING FUND BALANCE	\$ 938,868	\$ 974,075



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Matt Fielder, City Manager
Date: 11/9/16
Re: Discuss, direct, and consider action on the planning of the splash pad at Bicentennial Park.

Mike Giehl from Fun Abounds Playgrounds will be present to give an overview of his company and their work on splash pads. Staff is attempting to coordinate with an additional splash pad vendor to make a presentation, but none have yet committed to being available on that date. We will continue to do so up until the meeting.

Attachments: N/A



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Matt Fielder, City Manager
Date: 11/9/16
Re: Discuss and review improvements at Bicentennial Park.

Scott Williams, Public Works Director, will brief the Board on security concerns with the restroom building. Specifically, people are using the open space above the restroom to cross over the walls into the storage area. In addition, this raises security concerns that the female restroom is accessible from the male restroom by climbing over their common wall. Scott will provide his recommendations for addressing this issue.

Attachments: N/A



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Matt Fielder, City Manager
Date: 11/9/16
Re: Discuss, direct, and consider action on PEDC's Small Business Saturday event.

The purpose of this item is to finalize the planning for the Small Business Saturday event to be held on November 26, 2016.

Attachments: N/A



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Matt Fielder, City Manager
Date: 11/9/16
Re: Discuss, direct, and consider action on Christmas activities.

The purpose of this item is to discuss the Christmas marketing activities planned in conjunction with retailers.

Attachments: N/A