



Melody Paradise, Mayor
Don Surratt, Mayor Pro Tem

AGENDA

TOWN COUNCIL

July 11, 2016

COUNCIL MEMBERS:
Fred Adair
Don Funderlic
Jane Barrett
Russell Brewster

Matthew Fielder, City Manager

Work Session 6:30 p.m.
Regular Session 7:30 p.m.
Council Chamber
1614 South Bowen Road

WORK SESSION 6:30 P.M.

REVIEW AND DISCUSS ITEMS ON THE REGULAR AGENDA, AND CONSIDER PLACING APPROVED ITEMS ON CONSENT AGENDA.

All consent agenda items are considered to be routine by the Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence.

1. City Manager Report
 - Update on Capital Projects
 - Personnel Vacancies
 - Zoning Meeting Reminder
 - Water and Garbage/Recycling Rates

2. Monthly Staff Reports
 - Finance: Monthly Investment, Interest Distribution, Fund Investment, General Fund Variance Analysis, General Fund Summarized Expenditure Variance Analysis, Water and Sewer Variance Analysis.
 - Public Safety: Public Safety Monthly Activity Report, Officer Activity Report, Criminal Investigation Report, Crime Statistics, Fire Department Monthly Activity Summary, Letters of Appreciation.
 - Public Works Department: Director's Update, Water Billing Reports; Garbage and Recycling Billing Analysis.
 - Community Development: Certificate of Occupancies, Building Permits, Inspections, Construction Values, Contractor Registrations.
 - Municipal Court: Citations Issued, Warrants Issued, Monies Received.

3. Approval of Purchase Requisitions and Accounts Payable over \$5,000 and Review of Purchase Requisitions and Accounts Payable \$1,000 to \$5,000 previously approved by the City Manager.

4. Approval and Acceptance of Minutes
 - Approval of Town Council Minutes:
 - Town Council minutes from June 20, 2016
 - Town Council minutes from June 27, 2016

 - Acceptance of Minutes of Boards and Commissions:
 - P&Z minutes from June 6, 2016

REGULAR SESSION 7:30 P. M.

CALL TO ORDER/WELCOME

INVOCATION BY: Councilmember Russell Brewster

PLEDGE OF ALLEGIANCE

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

COUNCIL LIAISON TO BOARD REPORT

- Community Relations Board
- Pantego Youth Leadership Council

PEDC REPORT

CITIZENS OPEN FORUM

This is a time for the public to address the Town Council on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. The Town Council or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

APPROVAL OF CONSENT AGENDA ITEMS

Approval of the Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations and all votes on final reading will be recorded as reflected on first reading unless otherwise indicated. Public comment will be accepted on items, with the exception of those items on which a public hearing has been held and closed by Council.

PUBLIC HEARING

- Public Hearing, review, and consider action on Ordinance 16-790 zoning case Z-226, a proposed special use permit as requested by Church of God 7th Day Arlington to establish a church at 3601 Smith Barry Road, lot 4. Block 1 of the Pantego Square Addition, Pantego, Tarrant County, Texas; and declaring an effective date. The property is generally located on the west side of Smith Barry Road between Wagonwheel Trail and Marathon Street.

RESOLUTION

- Discuss, direct, and consider action on Resolution 16-13 a resolution of the Town of Pantego, Texas authorizing the City Manager to enter into a contract with CMA Architecture Planning and Interior Design for an Additional Services Agreement 1 regarding the Park Row Streetscape Project; and providing an effective date.
- Discuss, direct, and consider action on resolution 16-18 a resolution of the Town of Pantego, Texas, authorizing the City Manager to submit comments on behalf of the Town relating to the Northern Trinity Groundwater Conservation District and Groundwater Management Area 8's Desired Future Conditions.
- Discuss, direct, and consider action on Resolution 16-19 a resolution of the Town of Pantego, Texas, authorizing the application for a grant through the Governor's Office to purchase Body Worn Cameras for law enforcement purposes.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.

- Discuss and direct staff on information provided by the General Manager of the Northern Trinity Groundwater Conservation District.
- Discuss, direct, and consider action on the Introduction of the 2016-17 Fiscal Year Budget by the City Manager.

OLD BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.

- Discuss, direct, and consider action on PantegoFest 2016.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
 - Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Newport Investments, LLC and Now Faith Deliverance Temple v. Town of Pantego, Don Surratt, and Don Funderlic.
 - Pursuant to Government Code Section 551.074, to deliberate the appointment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee - Discussion of Board and Commissions appointments.
 - Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Artic Star

COUNCIL INQUIRY

If a member of the Council makes a spontaneous inquiry about a subject not on this agenda, then the Town Council or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

ADJOURNMENT

CERTIFICATION

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Friday, July 8, 2016 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.



Julie Arrington, City Secretary

Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852.

Complete Council Agenda and background information are available for review at the City Secretary's Office and on the Town's website: www.townofpantego.com.





City Manager's Report

To: Mayor Paradise and Members of the Town Council

From: Matt Fielder, City Manager

Date: July 11, 2016

Update on Capital Projects

Work on the 303 Well Site valve bypass should begin next week. The Pioneer crossover is complete and in service. Surveying has been completed on the Smith Barry Sewer Line project. Cleaning and televising the line for drainage line on Preston Trail has been completed. The line was discovered to be blocked and required additional work to clear it. Installation of the in-situform liner will occur in August.

Personnel Vacancies

Vacancies remain for two police officer and one part-time court clerk.

Zoning Meeting Reminder

There is a special Council meeting to review the Draft Zoning Ordinance on Tuesday, July 18th.

Water and Garbage/Recycling fees

The new water/sewer and garbage/recycling fees will be included in the July utility bills.



AGENDA BACKGROUND

AGENDA ITEM: Monthly Staff Reports

Date: July 11, 2016

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

Staff reports on departmental activities on a monthly basis.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the reports as presented.

ATTACHMENTS:

Finance Department Reports (unavailable this month)
Public Safety Reports
Public Works Reports
Community Development Reports
Municipal Court Reports

Director's Review: *JCA*
City Manager's Review: _____



Town of Pantego
Monthly Investment Report
As of June 30, 2016

**JUNE TEXPOOL STATEMENTS NOT AVAILABLE AT TIME
 OF AGENDA PREPARATION**

Book Value of Pool Account, June 1, 2016 \$ 4,778,012

Security	Purchase Date	Par	Maturity Date	Yield	Price
TexPool	6/1/2016	\$ 3,574,665	6/30/2016	0.3633%	\$ 1.00
TexPool Prime	6/1/2016	1,203,347	6/30/2016	0.5550%	1.00
Certificate of Deposits	2/26/2015	907,309	2/23/2017	0.69%	907,309

Security	Beginning Book Value	Beginning Market Value	Net Change in Book Value	Ending Book Value	Ending Market Value
TexPool	\$ 3,574,665	\$ 3,574,665	\$ -	\$ 3,574,665	\$ 3,574,665
TexPool Prime	1,203,347	1,203,347	-	1,203,347	1,203,347
Certificate of Deposits	907,309	907,309	-	907,309	907,309
Total	\$ 5,685,321	\$ 5,685,321	\$ -	\$ 5,685,321	\$ 5,685,321

Pantego Economic Development Corp.
Monthly Investment Report
As of June 30, 2016

Book Value of Pool Account, June 1, 2016 \$ 420,053

Security	Purchase Date	Par	Maturity Date	Yield	Price
TexPool	6/1/2016	\$ 420,053	6/30/2016	0.3633%	\$ 1.00

Security	Beginning Book Value	Beginning Market Value	Net Change in Book Value	Ending Book Value	Ending Market Value
TexPool	\$ 420,053	\$ 420,053	\$ -	\$ 420,053	\$ 420,053
Total	\$ 420,053	\$ 420,053	\$ -	\$ 420,053	\$ 420,053

The above investment information is in compliance with Chapter 3.08 of the Pantego Municipal Code, the Public Funds Investment Act and conforms to Generally Accepted Accounting Principles.

Matthew Fielder
 City Manager

Karen Hollingsworth
 Finance Director

TOWN OF PANTEGO
CASH & INVESTMENTS REPORT
AS OF: JUNE 30TH, 2016

FUND-ACCT. NO.	ACCOUNT NAME	CASH	CD'S	DISC NOTES	TEXPOOL/ TEXPOOL PRIME	FUND TOTAL
GENERAL FUND						
100-0-000-102.20	CHANGE FUND - COURT	300.00				
100-0-000-102.30	CHANGE FUND - CITY HALL	105.00				
100-0-000-202.00	CERT OF DEPOSIT		252,755.95			
100-0-000-204.00	TEXPOOL				2,005,786.15	
100-0-000-204.50	TEXPOOL PRIME				551,685.78	
	TOTAL 100-GENERAL FUND	405.00	252,755.95	0.00	2,557,471.93	2,810,632.88
LONG TERM DEBT FUND						
FIXED ASSETS FUND						
WATER AND SEWER FUND						
200-0-000-102.00	CLAIM ON CASH	42,982.52				
200-0-000-202.00	CERTIFICATE OF DEPOSIT		251,751.37			
200-0-000-204.00	TEXPOOL				3,666.87	
	TOTAL 200-WATER & WASTEWATER FUND	42,982.52	251,751.37	0.00	3,666.87	298,400.76
CAPITAL PROJECTS FUND						
300-0-000-204.00	TEXPOOL				42,290.94	
	TOTAL 300-EQUIPMENT REPLACEMT FUND	0.00	0.00	0.00	42,290.94	42,290.94
INTEREST & SINKING FUND						
400-0-000-102.00	CLAIM ON CASH	1,640.00				
400-0-000-202.00	CERT OF DEPOSITS		100,700.51			
400-0-000-204.00	TEXPOOL				31,954.17	
	TOTAL 400-DEBT SERVICE FUND	1,640.00	100,700.51	0.00	31,954.17	134,294.68
STREET IMPVMT CONST FUND						
500-0-000-102.00	CLAIM ON CASH	14,490.69				
500-0-000-202.00	CERT OF DEPOSITS		251,751.37			
500-0-000-204.00	TEXPOOL				366,829.83	
	TOTAL 500-STREET IMPVMT CONST FUND	14,490.69	251,751.37	0.00	366,829.83	633,071.89
PARK ROW PROJ FUND						
550-0-000-204.00	TEXPOOL				402,858.82	
550-0-000-204.50	TEXPOOL PRIME				651,661.49	
	TOTAL 550-PARK ROW PROJ FUND	0.00	0.00	0.00	1,054,520.31	1,054,520.31
TRUST & AGENCY FUND						
WATER/SEWER CONSTRUCTION						
700-0-000-204.00	TEXPOOL				150,897.35	
	TOTAL 700-W/WW CONSTRUCTION FUND	0.00	0.00	0.00	150,897.35	150,897.35

FUND-ACCT. NO.	ACCOUNT NAME	CASH	CD'S	DISC NOTES	TEXPOOL/ TEXPOOL PRIME	FUND TOTAL
INFRASTRUCTURE IMPVMT						
750-0-000-102.00	CLAIM ON CASH	28,771.26				
750-0-000-204.00	TEXPOOL				445,239.58	
	TOTAL 750-W/WW INFRASTRUCTURE FUND	28,771.26	0.00	0.00	445,239.58	474,010.84
PAYROLL IMPREST FUND						
777-0-000-102.00	CLAIM ON CASH	9,212.85				
	TOTAL 777-PAYROLL IMPREST FUND	9,212.85	0.00	0.00	0.00	9,212.85
COURT SECURITY FUND						
800-0-000-102.00	CLAIM ON CASH	3,904.00				
800-0-000-204.00	TEXPOOL				10,516.11	
	TOTAL 800-COURT SECURITY FUND	3,904.00	0.00	0.00	10,516.11	14,420.11
POLICE TRUST FUND						
815-0-000-102.00	CLAIM ON CASH	12,709.11				
	TOTAL 815-POLICE TRUST FUND	12,709.11	0.00	0.00	0.00	12,709.11
COURT TECHNOLOGY FUND						
825-0-000-102.00	CLAIM ON CASH	11,123.72				
825-0-000-204.00	TEXPOOL				70,208.95	
	TOTAL 825-COURT TECHNOLOGY FUND	11,123.72	0.00	0.00	70,208.95	81,332.67
PANTEGO YOUTH LDRSHP CNL						
835-0-000-102.00	CLAIM ON CASH	1,193.57				
	TOTAL 835-PANTEGO YOUTH LDRSHP CNCL	1,193.57	0.00	0.00	0.00	1,193.57
PANTEGOFEST						
850-0-000-102.00	CLAIM ON CASH	(12,390.82)				
	TOTAL 850-PANTEGOFEST FUND	(12,390.82)	0.00	0.00	0.00	(12,390.82)
FSA ADMINISTRATION						
860-0-000-102.00	CLAIM ON CASH	839.77				
	TOTAL 860-FSA ADMINISTRATION FUND	839.77	0.00	0.00	0.00	839.77
DONATIONS FUND						
865-0-000-102.00	CLAIM ON CASH	8,884.38				
	TOTAL 865-DONATIONS FUND	8,884.38	0.00	0.00	0.00	8,884.38
SHAMBURGER MEMORIAL FUND						
875-0-000-202.00	CERT OF DEPOSITS		50,350.24			
875-0-000-204.00	TEXPOOL				27,165.00	
	TOTAL 875-SHAMBURGER	0.00	50,350.24	0.00	27,165.00	77,515.24
CARTWRIGHT LIBRARY FUND						
880-0-000-204.00	TEXPOOL				17,250.80	
	TOTAL 880-CARTWRIGHT LIBRARY FUND	0.00	0.00	0.00	17,250.80	17,250.80

TOWN OF PANTEGO
CASH & INVESTMENTS REPORT
AS OF: JUNE 30TH, 2016

FUND-ACCT. NO.	ACCOUNT NAME	CASH	CD'S	DISC NOTES	TEXPOOL/ TEXPOOL PRIME	FUND TOTAL
PEDC INTEREST & SINKING						
901-0-000-204.00	TEXPOOL				32,300.41	
	TOTAL 901-PEDC DEBT SERVICE FUND	0.00	0.00	0.00	32,300.41	32,300.41
PEDC BOND RESERVE FUND						
PEDC OPERATING FUND						
903-0-000-102.00	CLAIM ON CASH	234,036.37				
903-0-000-204.00	TEXPOOL				387,752.13	
	TOTAL 903-PEDC OPERATING FUND	234,036.37	0.00	0.00	387,752.13	621,788.50
PEDC ADMIN EXPENDITURE						
PEDC REDEMPTION FUND						
PEDC SALES TAX REVENUE						
ACCOUNTS PAYABLE IMPREST						
ALL FUNDS TOTAL						
		357,802.42	907,309.44	0.00	5,198,064.38	6,463,176.24
		=====	=====	=====	=====	=====
TOTAL CASH AND INVESTMENTS		357,802.42			6,105,373.82	
		=====			=====	

*** END OF REPORT ***

**TOWN OF PANTEGO
GENERAL FUND
REVENUE REPORT - JUNE 2016**

Revenues:	CURRENT MONTH			YEAR-TO-DATE			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Property Tax-Current	\$ 23,035	\$ 85,975	\$ (62,940)	\$ 1,020,996	\$ 773,776	\$ 247,220	\$ 1,031,701	\$ 10,705	1%
Property Tax-Current Interest	-	-	-	738	-	738	-	(738)	0%
Property Tax-Current Penalty	-	-	-	2,485	-	2,485	-	(2,485)	0%
Property Tax-Current Rendition Pen	-	-	-	2,709	-	2,709	-	(2,709)	0%
Property Tax-Delinquent	-	1,158	(1,158)	17,141	10,421	6,720	13,895	(3,246)	-23%
Property Tax-Delinquent Interest	-	-	-	393	-	393	-	(393)	0%
Property Tax-Delinquent Penalty	-	-	-	336	-	336	-	(336)	0%
Property Tax-Delinquent Rendition Pen	-	-	-	251	-	251	-	(251)	0%
Sales Tax	121,815	111,679	10,136	1,187,709	1,005,113	182,596	1,340,151	152,442	11%
Franchise Fee-Natural Gas	-	2,083	(2,083)	26,648	18,750	7,898	25,000	(1,648)	-7%
Franchise Fee-Communications	-	7,875	(7,875)	62,507	70,875	(8,368)	94,500	31,993	34%
Franchise Fee-Electricity	-	14,167	(14,167)	167,707	127,500	40,207	170,000	2,293	1%
Franchise Fee-Cable	-	1,042	(1,042)	9,508	9,375	133	12,500	2,992	24%
Franchise Fee-Water & Sewer	-	2,083	(2,083)	12,500	18,750	(6,250)	25,000	12,500	50%
Franchise Fee-Waste Disposal	1,852	-	1,852	16,066	-	16,066	-	(16,066)	0%
Mixed Beverage Tax	-	1,167	(1,167)	11,993	10,500	1,493	14,000	2,008	14%
Warrant Charges	5,082	8,333	(3,251)	70,784	75,000	(4,216)	100,000	29,216	29%
FTA / City (Omni Base)	308	583	(275)	3,834	5,250	(1,416)	7,000	3,166	45%
Court Fines and Penalties	21,065	32,917	(11,852)	268,693	296,250	(27,557)	395,000	126,307	32%
Special Expense Fee	15,916	22,917	(7,001)	194,288	206,250	(11,962)	275,000	80,712	29%
Accident Reports	35	50	(15)	285	450	(165)	600	315	53%
Child Safety Guard Program	362	667	(305)	9,922	6,000	3,922	8,000	(1,922)	-24%
Traffic Fees	307	563	(256)	3,753	5,063	(1,310)	6,750	2,997	44%
City Judicial Fee	143	208	(66)	1,817	1,875	(58)	2,500	683	27%
City Arrest Fees	1,001	1,625	(624)	12,359	14,625	(2,266)	19,500	7,141	37%
10% Serv. Fee from T&A	-	1,846	(1,846)	13,408	16,613	(3,205)	22,150	8,742	39%
Time Payment Fee	-	2,083	(2,083)	17,842	18,750	(908)	25,000	7,158	29%
Planning and Zoning Fees	-	750	(750)	8,150	6,750	1,400	9,000	850	9%
Plan Review Fees	-	625	(625)	2,208	5,625	(3,417)	7,500	5,292	71%
Building Permits	1,821	3,417	(1,596)	28,041	30,750	(2,709)	41,000	12,959	32%
Liquor Licenses	-	667	(667)	6,753	6,000	753	8,000	1,248	16%
Contractor Registration Fee	650	917	(267)	11,425	8,250	3,175	11,000	(425)	-4%
Certificates of Occupancy	1,300	583	717	8,400	5,250	3,150	7,000	(1,400)	-20%
Clean & Show	-	44	(44)	200	398	(198)	531	331	62%
Dog Tag Revenue	40	25	15	270	225	45	300	30	10%
Penalties	152	-	152	304	-	304	-	(304)	0%
NSF Check Fees	-	2	(2)	35	19	16	25	(10)	-40%
Ambulance Revenue	17,547	10,833	6,714	92,407	97,500	(5,093)	130,000	37,593	29%
Fire Inspections	40	625	(585)	11,460	5,625	5,835	7,500	(3,960)	-53%
Park Rental Revenue	90	250	(160)	2,905	2,250	655	3,000	95	3%
Gas Royalty Revenue	-	833	(833)	-	7,500	(7,500)	10,000	10,000	100%
Copy Fees	-	4	(4)	-	38	(38)	50	50	100%
No Insurance Towing Fees	275	417	(142)	1,850	3,750	(1,900)	5,000	3,150	63%
Interest Income	64	333	(269)	4,094	3,000	1,094	4,000	(94)	-2%
Grant Revenue	-	-	-	2,355	-	2,355	-	(2,355)	0%
Other Revenue	366	833	(467)	22,521	7,500	15,021	10,000	(12,521)	-125%
Revenue Before Transfers In	\$ 213,266	\$ 320,179	\$ (106,914)	\$ 3,340,049	\$ 2,881,615	\$ 458,434	\$ 3,842,153	\$ 502,104	13%

**TOWN OF PANTEGO
GENERAL FUND
EXPENDITURE REPORT - JUNE 2016**

Expenditures:	CURRENT MONTH			YEAR-TO-DATE			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
General & Administrative	\$ 50,407	\$ 50,711	\$ 304	\$ 413,826	\$ 456,401	\$ 42,575	\$ 608,535	\$ 194,709	32%
Public Works	50,688	51,154	466	426,757	460,388	33,630	613,850	187,093	30%
Community Development	11,029	15,128	4,099	100,014	136,153	36,139	181,537	81,523	45%
Police	101,137	115,171	14,033	949,591	1,036,536	86,945	1,382,048	432,457	31%
Fire	167,270	100,154	(67,116)	895,078	901,390	6,312	1,201,853	306,775	26%
Municipal Court	22,682	30,282	7,600	247,008	272,539	25,531	363,385	116,378	32%
Community Relations Board	1,499	1,000	(499)	7,257	9,000	1,743	12,000	4,743	40%
Special Events	-	708	708	9,059	6,375	(2,684)	8,500	(559)	-7%
Other	-	167	167	1,812	1,500	(312)	2,000	188	9%
Expenditures Before Transfers Out	\$ 404,714	\$ 364,476	\$ (40,238)	\$ 3,050,402	\$ 3,280,281	\$ 229,879	\$ 4,373,708	\$ 1,323,307	30%

**TOWN OF PANTEGO
WATER AND WASTEWATER FUND
REVENUE REPORT - JUNE 2016**

Revenue	CURRENT MONTH			YEAR-TO-DATE			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Sale of Water	\$ 33,912	\$ 40,000	\$ (6,088)	\$ 315,526	\$ 360,000	\$ (44,474)	\$ 480,000	\$ 164,474	34%
Water Tap Fees	-	25	(25)	600	225	375	300	(300)	-100%
Sewer Service Charge Fee	29,158	30,000	(842)	260,502	270,000	(9,498)	360,000	99,498	28%
Sewer Tap Fees	-	21	(21)	300	188	113	250	(50)	-20%
Groundwater Conservation Fee	1,392	1,870	(478)	13,022	16,832	(3,809)	22,442	9,420	42%
Groundwater Conservation Fee-Recovery	1,392	1,870	(478)	13,022	16,832	(3,810)	22,443	9,421	42%
Penalties	600	1,250	(650)	10,280	11,250	(970)	15,000	4,720	31%
Processing/Turn On Fees	-	83	(83)	(607)	750	(1,357)	1,000	1,607	161%
N.S.F. Check Fees	90	25	65	270	225	45	300	30	10%
Adm. Serv. Charge / Sewer Impact	660	583	77	6,618	5,250	1,368	7,000	382	5%
Interest Income	1	54	(53)	153	488	(335)	650	497	76%
Other Revenue	-	2,333	(2,333)	979	21,000	(20,021)	28,000	27,021	97%
Total Revenue Before Transfers In	\$ 67,204	\$ 78,115	\$ (10,911)	\$ 620,665	\$ 703,039	\$ (82,374)	\$ 937,385	\$ 316,720	34%

**TOWN OF PANTEGO
CONSTRUCTION FUND
REVENUE REPORT - JUNE 2016**

Revenue	CURRENT MONTH			YEAR-TO-DATE			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Interest Income	\$ -	\$ -	\$ -	\$ 260	\$ -	\$ 260	\$ -	\$ (260)	0%
Total Revenue Before Transfers In	\$ -	\$ -	\$ -	\$ 260	\$ -	\$ 260	\$ -	\$ (260)	0%

**TOWN OF PANTEGO
INFRASTRUCTURE IMPROVEMENT FUND
REVENUE REPORT - JUNE 2016**

Revenue	CURRENT MONTH			YEAR-TO-DATE			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Infrastructure Improvement Fee	\$ 25,364	\$ 25,000	\$ 364	\$ 227,996	\$ 225,000	\$ 2,996	\$ 300,000	\$ 72,004	24%
Penalties	304	-	304	304	-	304	-	(304)	0%
Interest Income	-	-	-	666	-	666	-	(666)	0%
Total Revenue Before Transfers In	\$ 25,667	\$ 25,000	\$ 667	\$ 228,965	\$ 225,000	\$ 3,965	\$ 300,000	\$ 71,035	24%

**TOWN OF PANTEGO
WATER AND WASTEWATER FUND
EXPENSE REPORT - JUNE 2016**

Expenses	CURRENT MONTH			YEAR-TO-DATE			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Water	\$ 22,259	\$ 29,145	\$ 6,886	\$ 145,321	\$ 262,302	\$ 116,981	\$ 349,736	\$ 204,415	58.4%
Sewer	39,481	28,850	(10,631)	445,323	259,654	(185,669)	346,205	(99,118)	-28.6%
Total Expenses Before Transfers Out	\$ 61,740	\$ 57,995	\$ (3,745)	\$ 590,644	\$ 521,956	\$ (68,688)	\$ 695,941	\$ 105,297	15.1%

**TOWN OF PANTEGO
CONSTRUCTION FUND
EXPENSE REPORT - JUNE 2016**

Expenses	CURRENT MONTH			YEAR-TO-DATE			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Capital Improvements	\$ -	\$ 14,000	\$ (14,000)	\$ 58,521	\$ 126,000	\$ (67,479)	\$ 168,000	\$ 109,479	65%
Total Revenue Before Transfers In	\$ -	\$ 14,000	\$ (14,000)	\$ 58,521	\$ 126,000	\$ (67,479)	\$ 168,000	\$ 109,479	65%

**TOWN OF PANTEGO
INFRASTRUCTURE IMPROVEMENT FUND
EXPENSE REPORT - JUNE 2016**

Expenses	CURRENT MONTH			YEAR-TO-DATE			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Infrastructure Improvements	\$ 3,675	\$ 18,917	\$ (15,242)	\$ 84,543	\$ 170,249	\$ (85,707)	\$ 226,999	\$ 142,456	63%
Total Revenue Before Transfers In	\$ 3,675	\$ 18,917	\$ (15,242)	\$ 84,543	\$ 170,249	\$ (85,707)	\$ 226,999	\$ 142,456	63%



PANTEGO PUBLIC SAFETY



MONTHLY ACTIVITY SUMMARY- June 2016

Personnel

The Police Department has two positions open for police officer. Officer Tyler Bonner has resigned to accept a position with the Dalworthington Gardens Police Department.

Lieutenant Roy de Leon is on temporary leave due to a recurring injury.

Operational Issues

Fire Department

The department was inspected by the Texas Department of State Health Services for compliance with health code requirements related to the EMS division. No violations were noted and a report of the inspection is attached to this report. This inspection is the second administrative inspection the department has been subjected to within the last two months. The first inspection was by the Texas Commission on Fire Protection. Both inspections were successfully passed without violations.

Personnel are continuing to address the high vegetation issues around town by sending letters to property owners.

The department administrative vehicle is now in service.

Police Department

The two administrative Dodge Chargers are now fully equipped and in service.

Training

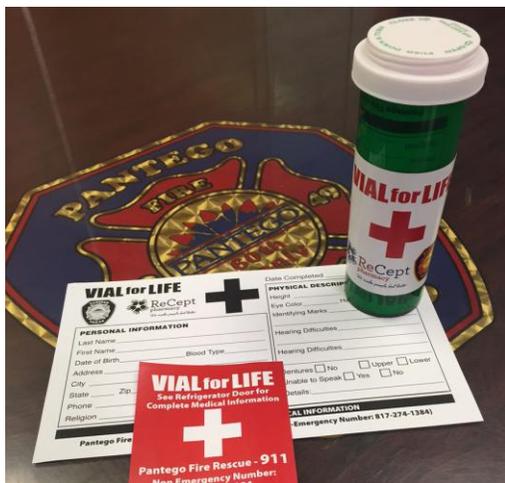
Police Department

Corporal Marquez attended a Texas Commission on Law Enforcement Instructor class in preparation for certification as an instructor. Officer Hubbell attended a class on Communications Skill for Women. Telecommunicators St. Valentine and Douthit attended Crisis Intervention training as required for their TCOLE Communicator's licenses.

Fire Department

Medical training for the month was over the topic of Basic Cardiac and Airway skills instructed by Tarrant County College instructors.

Public Relations



Vial of Life Will Help Save Lives

The Fire Department has implemented a new program that can potentially help save many lives. The Vial of Life program places vital medical information into the hands of Emergency Responders and Physicians when it is most needed during the first minutes of critical illness or accident in the home when a patient is not able to speak or remember this information. The Vial of Life has been provided to the department at no cost by the Recept Pharmacy in Ft. Worth. Recept is the department's supplier of medications and supplies. To use the Vial of Life is simple.

- Place Vial of Life decal on the outside of your front door. Emergency Medical Personnel in the community have been notified to look for the special Vial of Life decal.
- Complete the medical record form with the assistance of a doctor (for complex medical histories) or a family member.
- Ask the pharmacist to add any new prescriptions to your medical record form.
- Roll up the completed form, include any Living Will or Advance Medical Directive, and place them in the Vial of Life.

The Vial of Life program will be promoted on the Town's website and at special events



**Pantego Police
want to know,**



**where's
baby?**
Look before you lock.

Where's Baby Takes Aim at Preventing Deaths

Despite it being against Texas law, children continue to be left unattended in vehicles and some of those incidents result in death. Pantego's police officers will soon begin asking businesses to place posters in their windows with the goal of preventing infant and child hot vehicle deaths. The *Where's Baby* program was developed by the National Highway Traffic Safety Administration in 2014 with the goal of preventing deaths due to heat stroke in vehicles. Since 1998 in the USA an average of 38 children have died in hot cars each year and more than 700 children have died in vehicles from heat stroke. Cars heat up quickly. A vehicle can heat up 20 degrees above the outside temperature in just 10 minutes. Officers will begin delivering these posters to businesses on July 11th.

Respectfully submitted,

Thomas D. Griffith
Chief of Public Safety

PANTEGO POLICE DEPARTMENT OFFICER ACTIVITY REPORT

June, 2016

Citations/Traffic Stops

Officer	Citations	Traffic Stops	Citations YTD
Griffith	1	3	2
Reeves	10	7	19
Open Position			
Bruton	67	66	383
Hubbell	47	41	353
Meinke	35	99	437
Marquez	10	0	83
Guy	53	66	121
Bonner	57	71	526
Kiser	47	46	187
Springer	110	85	290
Whitwell	0	0	0
Ex-Officers			276
TOTALS	437	484	2,691
<u>Vehicle Crashes</u>			
Crash Type	Quantity.		YTD
Minor	15		58
Major	4		20
Hit & Run	5		14
TOTALS	24		92
Crashes reported to State	13		38

Incident Activity

Officer	Total Calls	Dispatch	Self- Initiated	Arrests	Ytd/ arrests
400 Griffith	24	14	10	0	0
600 Reeves	145	37	108	2	5
610 Whitwell	145	28	117	0	0
620					
602 Bruton	175	35	140	3	44
603 Hubbell	187	35	152	13	61
604 Meinke	267	49	218	0	22

PANTEGO POLICE DEPARTMENT OFFICER ACTIVITY REPORT

605	Marquez	131	32	99	0	30
606	Guy	255	54	201	6	33
607	Bonner	239	55	184	7	64
608	Kiser	142	32	110	5	22
609	Springer	255	46	209	10	39
710	Watson				5	35
711	Hopkins				3	18
Ex-Officers						31
Totals		1,965	417	1,548	54	396

Average 2:47
Response
Time

Respectfully,



Barry Reeves
Assistant Chief of Police

PANTEGO POLICE DEPARTMENT CRIMINAL INVESTIGATIONS REPORT



This report includes cases received in CID for the month of June, 2016 including cases filed with the District Attorney's office, active cases, and offenses cleared.

Offenses Received	Quan.	YTD
Assault	3	5
Assault Family Violence	0	6
Burglary/Building	0	5
Burglary/Coin-op	0	0
Burglary/Vehicle	3	8
Burglary/Residence	0	1
Manufacture and Delivery	0	0
Criminal Mischief	1	15
DWI	4	41
DWLI	0	1
Evading or Resisting Arrest/Detention	0	4
Failure to ID	1	6
Fraud	2	8
Graffiti	0	0
Poss. Controlled Subst.	2	16
Poss. Marijuana	5	40
Robbery	0	1
Theft	4	42
Theft of Motor Vehicle	0	4
Other	10	25
Total Received	35	228

Case Dispositions of Above Totals	Month	YTD
Cases Active	11	63
Cases Cleared	24	120
Cleared Cases Filed with DA	5	36
Cases Suspended-Pending Leads	0	0

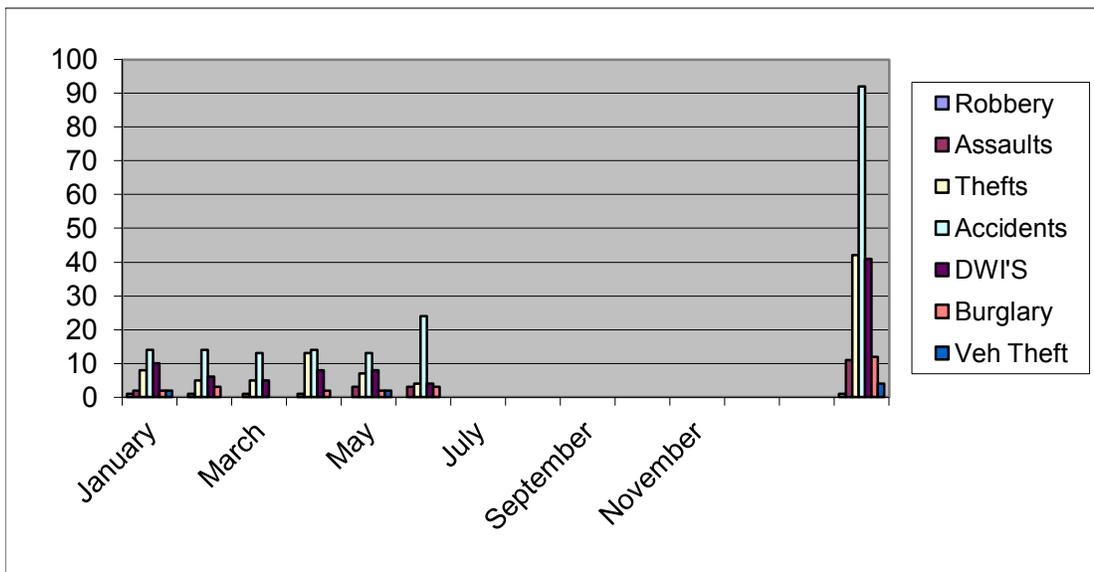
Cases Filed with DA from Previous Report Periods	10	30
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Respectfully submitted,

Chris Whitwell, Detective

2016 Crime Stat's

2016 Monthly	Robbery	Assaults	Thefts	Accidents	DWI'S	Burglary	Veh Theft
January	1	2	8	14	10	2	2
February	0	1	5	14	6	3	0
March	0	1	5	13	5	0	0
April	0	1	13	14	8	2	0
May	0	3	7	13	8	2	2
June	0	3	4	24	4	3	0
July							
August							
September							
October							
November							
December							
Totals	1	11	42	92	41	12	4



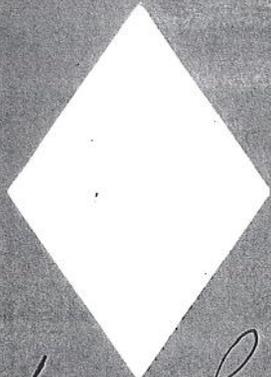
PANTEGO FIRE RESCUE							
MONTHLY ACTIVITY SUMMARY							
30-Jun-16							
							
FIRE RESPONSES		PANTEGO			AFD		
		MONTH	16 YTD	15 YTD	MONTH	16 YTD	15 YTD
TYPE OF INCIDENT							
Fire							
Structure			1			1	5
Outside						1	1
Natural Vegetation Fire				1	1		1
Vehicle						2	
Trash				1	1	2	1
Cooking Fire, Contained to container							
Fire Other				1		3	3
Hazardous Condition							
Arcing - Shorted Electrical Equip.			1	1	1	1	3
Equip. Malfunction				1			1
Power Lines			4	2	1		4
Hazmat							
Hazardous Condition, Other			3	5	1	4	7
Heat From Short Circuit, Wiring							
Overheated Motor			1			3	2
Gas/Fuel Spill							
Natural Gas Leak			1	3			2
Chemical Spill or Leak			1				
Carbon Monoxide							
Service Call							
Water or Steam Leak		2	2	5			2
Assist Invalid		1	20	24		1	7
Unauthorized Burning		1				2	3
Rescue			3	1			2
Utilities						1	
Smoke Removal							
Person in Distress, Other		4	11	7		5	
Service Call, Other		2	7	10		1	4
Lock Out		1	4	3		3	3
Animal Rescue				1			1
Ring or jewelry removal							
Asst. PD/ EMS		3	24	13		3	
Good Intent Call							
Good Intent Call Other		1	22	30	9	38	46
Dispatched & Cancelled En Route							17
Wrong Location							
No Incident Found On Arrival			1	1		3	3
Investigation							
Cancelled On Scene			1		23	48	82
Smoke scare, Odor of smoke				2			
Hazmat Invest, No Hazmat							
False Alarm & False Call							

Unintentional Transmission of Alarm					4	3	
Smoke Detector Activation - No Fire	2	3	3		2	1	
Bomb Scare - No Bomb							
System Malfunction	1	1	1			1	
False Alarm or False Call, Other	1	8	4	5	8	14	
CO Detector Activation, Malfunction	2	3					
Sprinkler Activation, no fire		1					
Special Incident Type							
Citizen Complaint							
Special Incident Type, Other		1					
Mutual Aid	2	3					
TOTAL FIRE INCIDENTS	23	159	131	42	184	225	
AVERAGE FIRE RESPONSE TIME - PANTEGO			3.02				

PANTEGO FIRE RESCUE							
MONTHLY ACTIVITY SUMMARY							
30-Jun-16							
							
FIRE TRAINING							
CLASS SUBJECT		HOURS	YTD				
			16				
TOTAL HOURS			16				
EMS TRAINING							
CLASS SUBJECT		HOURS	YTD				
Basic Cardiac/ Airway training & skills		4					
			28				
				MONTH	MONTH		
PUBLIC EDUCATION		MONTH	YTD	ADULTS	YTD	CHILDREN	YTD
Fire Extinguisher Class							
School Presentations							
B-day parties							
Spray Downs							
Station Tours							
Special Events			3	200	430	50	460
Home Inspections							
Public Safety Forums							
Fall Risk Assessment							
TOTAL CONTACTS							
BUSINESS INSPECTIONS		MONTH	YTD				
Initial		77	530				
Re-Inspections			1				
Plans Review Completed							
C.O Issued		5	34				

Marquez
Guy

Accident 5-11
Post Row. by Ashon



Every chance I have,
Thank you most kindly
& sincerely,
Nancy Echelbryn

Case # ~~11-11-11~~

June 7, 2011
22

Dear Guardian,

You were such an amazing blessing, comfort, encouragement in my car wreck. Staying with me with patience & good ideas & even a ride home makes this a true love note! Your kind & unselfish dedication to your job are reasons I pray for you ALL





PUBLIC WORKS REPORT

June 2016

ADMINISTRATIVE/PROJECTS/ENGINEERING

- Pioneer Pkwy 8" Water Main Cross-over Project started.
- Pioneer Pkwy 8" Water Main Cross-over Project completed. Passed all tests and is now in service.
- Plans lined out for the 303 Well Site by-pass project, scheduled to start early July.
- New street signs have been ordered and will arrive in July.
- Administered the Mowing Services Contract.
- Installed and completed sections @ Mistletoe Ct and Rogers Ct. (140'). Repairing various large portions of sidewalks on Gittiban, Nora, and Smith Barry. All repairs completed.
- Issued the 2015 Water Quality Report
- NTGWD Semi-Annual Report submitted
- TWDB Water Loss Audit Report submitted

STREETS and DRAINAGE

- (15) Inspected and removed debris from creek channel and flumes
- Rented street sweeper for 3 days and cleaned every street in Pantego.
- Repaired long stretch of broken asphalt on 3313 Country Club, that was preventing proper drainage.
- Cleared various amounts of growth throughout the bicentennial park creek



TOWN FACILITIES

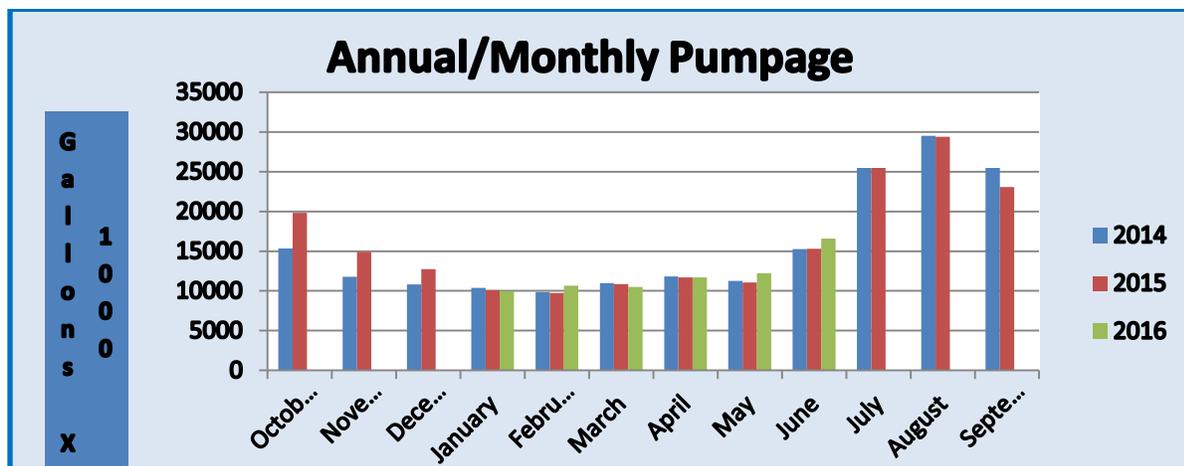
- Daily general policing of the Town Hall building and surrounding area
- Changed light bulbs at town hall

PARK OPERATIONS

- Daily cleaning at the restrooms
- Large sprinkler valve repair made
- All sprinklers at park checked, various repairs made and on-going
- Capped off a very faulty zone of sprinklers, future installation will be made for repair.
- (2) Park mowed, edged, trimmed and blown off
- Cleared various forms of growth throughout the creek. In progress of cleaning all growth from entire length of the creek.

UTILITY BILLING

June Billing for 1,207 Accounts \$101,454.67	June Past Due Balances \$2,856.71
June Billing for Garbage \$7,813.25	June Billing for Recycling \$2,071.05





WATER: WELLS AND DISTRIBUTION

- Total water production 16,583,000
- Average daily production 552,767
- (162) Residual samples taken – average chlorine residual (.38)
- (3) Total coliform / ecoli samples taken – all tests negative
- (1207) - Meters read
- (12) – Meter rereads
- (27) - Dead end hydrants flushed
- (17) - Work orders completed relating to water turn on and turn offs, meter replacements, etc
- (6) Large areas marked and located water and wastewater lines for contractors
- (15) Cut off/non-payment notices were issued
- *(0) Cut off's were performed due to non-payment
- (1) 4" Meter flanged gasket blow out has been repaired at 2102 W. Pioneer Pkwy
- Chlorine injection line blown out and repaired on the ball valve at 303 Well Site
- (7) Work order for leaks reported, 3 were customer side issues, 2 were not leaks
- (2) Installed/replaced service valves due to customer breaking them
- (48) Exercised Hydrants
- (2) Broken meters changed – 1 1/2" at PCA, and 2" at Shell gas station
- (2) Meter Lids replaced due to missing/broken lids
- (2) Cycles - Well sites mowed, edged, trimmed and blown
- Water main clamp leaking on 2304 Superior, line excavated and repaired.



WASTEWATER

- (13) Cleaned the Lift Station bar screen and bagged the solids for the month
- (2) Cycles - Lift Station was mowed, edged, and blown
- 8,000 ft. of sewer main cleaned (pulled down)
- Met with Ft. Worth about plans to create a more accurate metering of waste being sent to their plants.

PUBLIC WORKS MAINTENANCE

- Checked fluids and topped off fluids on work vehicles
- Serviced power equipment
- Started equipment and serviced as required
- Sinkholes filled with concrete and dirt on Country Club
- Ordered new hydraulic hose for Backhoe that blew out.
- (2) Cycles – medians and ROW, mowed, edged, trimmed and blown
- Street Signs are ordered and in progress of being made

ANIMAL SERVICES

- (2) Dogs picked up and returned to owners
- (2) Deceased squirrels picked up and disposed of
- (1) Deceased dog picked up and disposed of
- (1) Deceased cat picked up and disposed of
- (4) Possum trapped and relocated
- (3) Captured cats trapped and taken to Ft. Worth
- (1) Captured raccoon trapped and relocated
- (1) Trap requested and delivered to residents
- (1) Report of injured cat; could not be located.
- Responded to a coyote/fox outside of P.D. Fox made its way back into the woods.



ENVIRONMENTAL SERVICES

West Nile Testing

Dates	2600 Miller Lane	3613 Shady Valley	Roaming #1	Roaming #2
6/01	5	0	6 – 7 Grant Pl.	0 – 1701 Silverleaf
6/08	50	50	50 – 2308 Stockbridge	50 – 3005 Smith Barry
6/15	50	90	50 – 4 Cobble Ct.	0 – 3307 Peachtree
6/22	12	36	8 – 2610 Melbourne Ct	12 – 3524 Garner Blvd
6/29	24	* 29	* 11 – 1706 Arrowhead	* 50 – 1711 Robin

*(3) WNV positive mosquitoes trapped in Pantego. All negative for Saint Louis Encephalitis. No human cases reported by Tarrant County

Mosquito Control Spraying

The Town was sprayed on the night of June 23rd.

EVENTS

- Assisted with the Movie Night in the Park on June 11th.
- Attended DWGs 80th Anniversary celebration softball tournament event

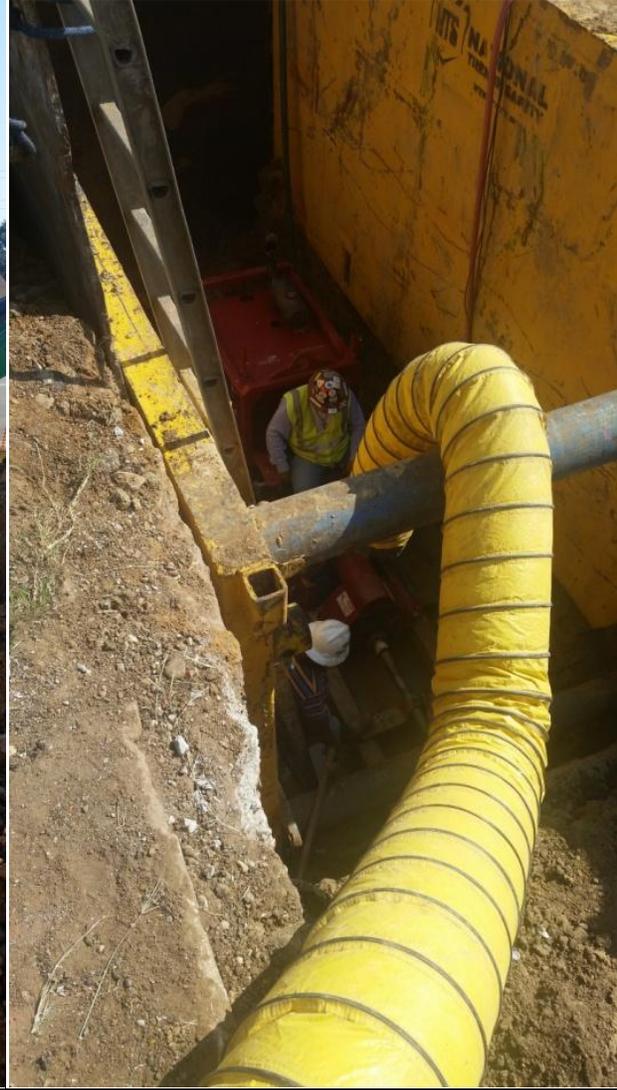
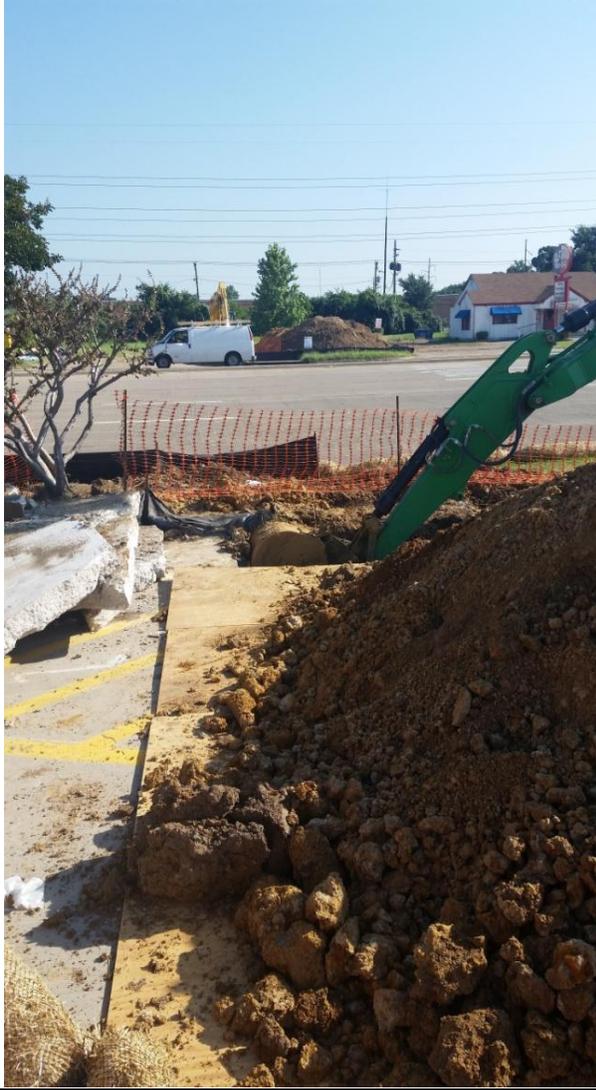
ADDITIONAL ITEMS

- Juan Longoria attended an online 20 hour Utility safety classes for CEU license renewal.



PHOTOS:

Pioneer Pkwy 8" Water main cross-over project.





Pioneer Pkwy 8" Water main Cross-over project (continued)



Pioneer Pkwy 8" Water Main Cross-over Project (continued)







Broken Meter at PCA



Mini-excavator rented for water main leak





Raccoon captured and relocated(Raxxy)



Possum captured and relocated(Mikey)





Chlorine injection line blew out on a ball valve. Repaired.





Chlorine injection line repaired at 303 Well.





Fox located by P.D in their parking lot, PW unable to apprehend, still at large





COMMUNITY DEVELOPMENT REPORT – June 2016

PLANNING AND ZONING

- Zoning case Z-226, a proposed special use permit as requested by Church of God 7th Day Arlington to establish a church at 3601 Smith Barry Road, Lot 4, Block 1 of the Pantego Square Addition, Pantego, Tarrant County, Texas. The Planning and Zoning Commission recommended approval by a (5) to (0) vote.

CONSTRUCTION AND DEVELOPMENT

- **1900 Melbourne Drive-** Construction on a new residential build; Framing, Electrical, and Mechanical almost ready for inspection.
- **1912 Sarah Court-** Construction on a new residential build. House is scheduled for final inspections.
- **2905 Mistletoe-** Construction on a new residential build. House is scheduled for final inspections.

CERTIFICATES OF OCCUPANCY

- Rivera's Contracting- 3630 W Pioneer Pkwy Suite 120- HVAC Contractor
- On The Dot Delivery- 3216 W Park Row Dr Suite J- Auto Delivery Service
- Melissa Steer, LPC & Patrick Baldwin, LCSW- 3216 W Park Row Dr Suite I- Counseling Service
- Anderson Technology Group- 3216 W Park Row Dr Suite E- Software Development
- SNATCHED!- 2401 W Pioneer Pkwy Suite 125- Beauty Consultant
- Nutrition Kings- 2230 W Park Row Dr Suite E- Retail Shop
- Luna's Tire Shop- 3640 W Pioneer Pkwy Suite A- Tire & Mechanical Shop
- Tarrant County Roofing- 3630 W Pioneer Pkwy Suite 130- Roofing Contractor
- Love My Maids- 3630 W Pioneer Pkwy Suite 128, 129, & 131- Maid Service
- Tran's Auto Repair- 2211 Duluth Dr Suite 111- Auto Repair
- CJ's Muffler Inc.- 2103 W Pioneer Pkwy Suite 325- Auto Repair
- PPG Paints- 2110 W Pioneer Pkwy- Paint Store
- HPM Business Solution Center- 2910 W Park Row Dr Suite 100- Accounting Services

INSPECTIONS

	JUNE TOTAL	YTD TOTAL
BUILDING INSPECTION	7	63
CERTIFICATE OF OCCUPANCY	13	82
CUSTOMER SERVICE INSPECTION	3	3
ELECTRICAL INSPECTION	4	43
MECHANICAL INSPECTION	2	14
PLUMBING INSPECTION	5	70
REINSPECTION	2	8
CODE ENFORCEMENT INSPECTIONS	3	11
TOTAL INSPECTIONS	39	294

CONSTRUCTION VALUES

	JUNE	2015/2016 YTD
NEW RESIDENTIAL CONSTRUCTION	\$0.00	\$734,115.00
EXISTING RESIDENTIAL REMODEL	\$62,706.00	\$451,328.27
NEW COMMERCIAL CONSTRUCTION	\$0.00	\$ 0.00
EXISTING COMMERCIAL REMODEL	\$19,500.00	\$1,033,163.63
TOTAL VALUE	\$82,206.00	\$2,218,606.90

FEES COLLECTED

	JUNE TOTAL	JUNE FEES	YTD TOTAL	YTD FEES	BUDGET	YTD DIFF.
CERTIFICATE OF OCCUPANCY	7	\$700.00	60	\$6,000.00	\$7,000.00	(\$1,000.00)
ZONING FEES	0	\$0.00	11	\$7,250.00	\$9,000.00	(\$1,750.00)
DEVELOPMENT FEE	0	\$0.00	0	\$0.00	\$0.00	\$0.00
PLAN REVIEW	0	\$0.00	27	\$3,159.83	\$7,500.00	(\$4,340.17)
BUILDING PERMIT	17	\$1,245.50	184	\$23,457.76	\$41,000.00	(\$17,542.24)
UTILITY RELEASE	2	\$80.00	7	\$280.00	\$0.00	\$280.00
CONTRACTOR REGISTRATION	11	\$800.00	140	\$11,800.00	\$11,000.00	800.00
LIQUOR PERMITS	0	\$0.00	16	\$5,995.00	\$8,000.00	(\$2,005.00)
TOTAL FEES		\$2,825.50		\$57,942.59	\$83,500.00	(\$25,557.41)



MUNICIPAL COURT



Municipal Court Collections / June 2016

On-Time Citations

Fines- \$22,498.03
Fees- \$11,746.40
 Total- \$34,244.43

Warrants

Fines- \$23,165.19
Fees- \$ 8,955.34
 Total- \$32,120.53

Court Security Fund- \$1,037.00

Court Technology Fund- \$800.60

Accident Reports- \$45.00

Collection Fees- \$682.50

Gross Total Revenue- \$ 66,364.96
Less State Fee's- \$ 20,701.74
 Net Revenue- \$ 45,663.22

Presented by: Thressa Householder



WARRANT MONTHLY TOTALS FOR JUNE 2016

TOTAL WARRANTS VALUE CLEARED -----	\$58,559.45
FYTD-----	\$666,559.20
TOTAL PAYMENTS COLLECTED -----	\$33,482.53
FYTD-----	\$367,106.72
TOTAL NON-CASH CLEARED -----	\$25,076.92
FYTD-----	\$206,849.18
WARRANT FEES COLLECTED -----	\$5,182.00
FYTD-----	\$71,255.15
BONDS/FORFEITURES -----	\$0
FYTD-----	\$11,259.82
TOTAL PHONE CALLS -----	710 – 84 OUT 711 – 498 OUT Tot – 582
	87 IN 166 IN Tot - 253
TOTAL POST CARDS -----	710– 46 711 – 88 Tot - 134
PERSONAL STOPS/ATTEMPS -----	0
CONTACTS -----	0
DOOR HANGERS -----	0
ARRESTS -----	710 – 5 711 – 3 Tot – 8
PAY PLANS -----	710 – 5 711 – 9 Tot - 13
BONDS/COURT DATES -----	710 – 1 711 – 5 Tot – 6
BOND AMOUNT -----	710 - \$2,496.00 711 - \$4,641.00--- Tot \$7,137.00
LETTERS -----	710 – 34 711 – 182 ----Tot 216
TOTAL WARRANTS CONTACTED ----	710 – 49 711 – 127

TOTAL WARRANTS CLEARED-----	710 – 147	711 – 122
TOTAL VALUE-----	710 - \$15,433.60	711 - \$38,987.90
TOTAL AMOUNT COLLECTED-----	710 - \$6,366.90	711 - \$12,425.80
FUTURE REVENUE-----	710 - \$2,924.90	711 – \$9,412.30

EXTRA DUTIES/VACATION/OTHER FOR JUNE

Officer Hopkins out of the office 1.5 days
Officer Watson out 9 days

Arraignments - 10

Prisoner Transfers - 3

Prisoner Service calls - 4

Assist Patrol - 8

Additional warrants cleared – 241

Respectfully submitted,

Warrant Officer: Chad Watson 710

Warrant Officer: Robert Hopkins 711

Report for fees collected:

6/01/2016 - 6/30/2016

Street:

Fee	Citation	Violation	Amount	Posting Date	Docket
COLAGY COLLECTIONS FEE	135616	01	80.70	6/29/2016	135616 01
COLAGY COLLECTIONS FEE	135616F	01	91.50	6/29/2016	135616F01
COLAGY COLLECTIONS FEE	135616F	02	95.70	6/29/2016	135616F02
COLAGY COLLECTIONS FEE	141089F	01	10.00	6/02/2016	141089F01
COLAGY COLLECTIONS FEE	147069V	01	108.00	6/06/2016	147069V01
COLAGY COLLECTIONS FEE	147069V	02	108.00	6/06/2016	147069V02
COLAGY COLLECTIONS FEE	147840	01	60.60	6/13/2016	147840 01
COLAGY COLLECTIONS FEE	E008815	01	107.50	6/09/2016	E008815 01
COLAGY COLLECTIONS FEE	E011694V	02	20.50	6/07/2016	E011694V02

9 682.50 COLAGY COLLECTIONS FEE

TOTAL: 682.50



AGENDA BACKGROUND

AGENDA ITEM: Approval of Purchase Requisitions and Accounts Payable over \$5,000 and Review of Purchase Requisitions and Accounts Payable \$1,000 to \$5,000 previously approved by the City Manager.

DATE: July 11, 2016

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

This agenda item includes (1) a list of Purchase Requisitions over \$5,000, including copies of related documentation, requiring Council Approval before goods and services are ordered, (2) a list of Accounts Payable over \$5,000 processed between June 20, 2016 and July 4, 2016, for Council Approval before payments are released, (3) a list of Purchase Requisitions between \$1,000 and \$5,000 previously approved for processing by the City Manager for Council Review, and (4) a list of Accounts Payable between \$1,000 and \$5,000 processed between June 20, 2016 and July 4, 2016, previously approved for release by the City Manager for Council Review.

FISCAL IMPACT:

Please see attached summaries.

RECOMMENDATION:

Approval of the attached list of Purchase Requisitions over \$5,000 for processing, approval of the attached list of Accounts Payable items over \$5,000 for release, and review of the attached list of Purchase Requisitions and Accounts Payable items between \$1,000 and \$5,000 previously approved by the City Manager.

ATTACHMENTS:

Purchase Requisitions Over \$5,000 Requiring Council Approval
 List of Accounts Payable Items Over \$5,000 For Council Approval
 Purchase Requisitions Between \$1,000 and \$5,000 For Council Review
 List of Accounts Payable Items Between \$1,000 and \$5,000 For Council Review

Purchase Requisitions over \$5,000 Requiring Council Approval:

Vendor	Description	Amount
Insituform Technologies	Clean TV and line (CIPP) 15" RCP Pipe 390' starting @ Doral Ct. (\$31,000 approved by Council on 3-28-16. Change order of \$957 approved by City Manager.)	\$31,957.00
Prime Controls	Citect SCADA License Reinstatement. Prime Control will purchase with Software package previously approved by Council.	\$5,417.50

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No.

45

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices to:
TOWN OF PANTEGO
Attn: Accounts Payable
1614 S. Bowen Road
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt
Entity I.D. #75-1291097

TO *Insituform Technologies*
5033 Mosson Rd
Ft. Worth, TX 76119

SHIP
TO

DATE		ACCT #	DEPT.		
<i>7/5/16</i>		<i>FUND BALANCE</i> <i>100-5-135-536.00 kw</i>	<i>PW</i>		
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT
ORDERED	RECEIVED				
		<i>Clean, TV and line (CIPP) 15" RCP Pipe</i> <i>390' starting @ Doal Ct.</i>			<i>31,957 00</i>
<i>* Approved by Council @ March 28, 2016</i> <i>Council Meeting.</i>					
					TOTAL <i>31,957 00</i>

Williams

[Signature]
APPROVED BY

Job # 181573 Insituform Technologies | 5033 Mosson Rd, Fort Worth, TX 76119
 Town of Pantego, TX Doral Ct - 15" RCP | CIPP Project

EST #	Unit of Measure	Bid Qty	Bid Price	Subtotal Contract Amount	Previously Completed Qty	Previously Completed \$	Completed this Period Qty	Completed this Period \$	Complete to Date Qty	Complete to Date \$	% Complete
1	EA (CCTV crew)	1	\$ 1,000.00	\$ 1,000.00	0	\$ -	1	\$ 1,000.00	1	\$ 1,000.00	100.00%
2	LF 15" Clean and TV storm sewer	390	\$ 8.00	\$ 3,120.00	0	\$ -	380	\$ 3,040.00	380	\$ 3,040.00	97.44%
3	EA (CIPP crew)	1	\$ 1,500.00	\$ 1,500.00	0	\$ -	0	\$ -	0	\$ -	0.00%
4	LF 15" x 7.5mm	390	\$ 55.00	\$ 21,450.00	0	\$ -	0	\$ -	0	\$ -	0.00%
5	LF 15" - 21" CIPP Setup Charge	390	\$ 9.25	\$ 3,607.50	0	\$ -	0	\$ -	0	\$ -	0.00%
6	LF 6" - 18" Post TV	390	\$ 2.00	\$ 780.00	0	\$ -	0	\$ -	0	\$ -	0.00%
7	Day Traffic control	2	\$ 250.00	\$ 500.00	0	\$ -	0	\$ -	0	\$ -	0.00%
CO.1.1	Mechanical Clean	10	\$ 565.00	\$ 5,650.00	0	\$ -	5	\$ 2,825.00	5	\$ 2,825.00	50.00%
CO.2.1	15" Additional 1.5mm	380	\$ 9.35	\$ 3,553.00	0	\$ -	0	\$ -	0	\$ -	0.00%
				\$ 31,957.50		\$ -		\$ 6,865.00		\$ 6,865.00	

Jun-16

TOTAL COMPLETE THIS PERIOD	\$ 6,865.00	TOTAL COMPLETE TO DATE	\$ 6,865.00
LESS RETAINAGE THIS PERIOD		TOTAL RETAINAGE TO DATE	
TOTAL \$ LESS RETAINAGE THIS PERIOD	\$ 6,865.00	LESS PREVIOUS PAYMENT(S)	\$ -
		TOTAL DUE THIS ESTIMATE	\$ 6,865.00

Paula
7/5/16



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct and consider action authorizing the funding to repair 415 linear feet of stormwater drainage pipe located in the rear easement between Doral Ct. and the Channel/Creek.

Date: March 28, 2016

PRESENTER:

Matt Fielder, City Manager
Scott Williams, Public Works Director

BACKGROUND:

The Public Works Department continues to have complaints and calls to service from residences affected by subsidence issues in their backyards between Wagonwheel and Preston Ct.. Most recently, Ms. Avary at 10 Preston Ct, has made staff aware of subsidence areas in her back yard, and her concerns of the potential foundation damage if something is not done. In the past, Public Works has filled the sunken areas with soil at multiple addresses affected by this section of pipe; only to have them return. The pipe, originates at a box culvert on Doral Ct and follows a bending contour in the rear easement to the out-flow point at the channel. Past evaluation revealed that many of the joints are off-set, creating a gap and allowing erosion. Staff, consulting with an engineer and contracting firm has determined the best solution would be to have the pipe permanently lined from the inside, a process called cured in place pipe, (CIPP). CIPP offers the most viable cost effective solution compared to open-cut replacement, especially since there are not any flow capacity issues and a need to up-size the pipe.

FISCAL IMPACT:

\$31,000

RECOMMENDATION:

Direction from Council

ATTACHMENTS:

Photos
Drainage map of area
CIPP process video
Insituform estimate

Director's Review: _____
City Manager's Review: _____

Doral to the Channel (Creek) 415' Linear Feet of RCP

Insituform Cured In-place Pipe (CIPP) to Line the 15" Rolled Concrete Pipe (RCP)

Buy-Board Account

Waiting for a finalized quotation based on the following fixed costs:

- \$8 / Lft X 415' = \$3320 (Complete pipe cleaning and pre-work televised)
- \$65 / Lft X 415' = \$26,675 (Lining material and installation)
- \$2 / Lft X 415' = \$830 (Post work televised)

Total Estimated Cost = \$30,825

This process as seen in the video would not require any excavation, removal and put-back of fencing and the need to access rear easements.



RePipe Construction, LLC.
7600 South Santa Fe, Bldg E – Houston – Texas 77061
P (713) 634-0439 – F (713) 634-0489

PROPOSAL

Date: December 7, 2012

To: Town of Pantego
Attn: Ron Edwards

Project: 15" Storm Drain

ESTIMATOR	JOB	LINE DEPTH	SITE CONDITIONS	HOST PIPE MATERIAL	PAYMENT TERMS	PRICING VALID UNTIL
GH	CIPP	0-20'	Street	RCP	NET 30	1/31/13

ITEM	QTY	DESCRIPTION	UNIT PRICE	UNIT MEASURE	LINE TOTAL
	415'	Furnish and install CIPP in 15" Storm Drain	\$54.00	LF	\$31,125.00
	1	Mobilization	\$5,000.00	EA	\$5,000.00
SUBTOTAL					\$36,125.00
SALES TAX					N/A
TOTAL					\$36,125.00

LEGEND: LS= Lump Sum, LF=Linear Feet, EA=Each,

General Notes & Conditions

- Price Includes : Post Video , Materials , and Labor
- Price Excludes : Survey Video , Bypass , Traffic Control , and Permits

Thank you for the opportunity to provide you this proposal. We look forward to working with you on this project.

Town Council Minutes
March 28, 2016

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 28th day of March 2016 with the following members present:

Russ Brewster	Mayor Pro-Tem
Don Surratt	Council Member
Fred Adair	Council Member
Don Funderlic	Council Member
Jane Barrett	Council Member

Members absent:

Melody Paradise	Mayor
-----------------	-------

Constituting a quorum. The following staff members were present:

Matt Fielder	City Manager
Julie Arrington	City Secretary
Jim Jeffrey	Town Attorney
Dennis Jobe	Community Development Director
Scott Williams	Public Works Director
Tom Griffith	Chief of Public Safety
Barry Reeves	Assistant Police Chief
Robert Coker	Assistant Fire Chief
Thressa Householder	Court Administrator

Also in attendance:

None.

WORK SESSION 6:30 P.M.

Mayor Pro-Tem Brewster called the work session to order at 6:33 p.m.

Mayor Pro-Tem Brewster read the caption of the executive session and recessed at 6:34 p.m.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
 1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Newport Investments, LLC and Now Faith Deliverance Temple v. Town of Pantego, Don Surratt, and Don Funderlic.

Mayor Pro-Tem Brewster reconvened the Council meeting at 7:37 p.m. and declared no action was taken during the executive session.

Mayor Pro-Tem Brewster adjourned the work session at 7:37 p.m.

REGULAR SESSION 7:30 P. M.
CALL TO ORDER/WELCOME

Town Council Minutes
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Mayor Pro-Tem Brewster called the regular session to order at 7:38 p.m. and welcomed the audience.

Councilmember Don Surratt led the invocation which was immediately followed by the Pledge of Allegiance.

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Councilmember Adair welcomed the audience stating it was nice to see the first responders in the audience and thanked them and staff for the job they do for the residents and businesses in town. He also thanked the CRB, staff, and all who volunteered for the Easter event that took place on Saturday and all their hard work. It was a very nice event.

Councilmember Barrett agreed with Councilmember Adair's comments.

Councilmember Funderlic stated Councilmember Adair did an eloquent job of expressing his feelings.

Councilmember Surratt welcomed staff, the Police Department, and citizens. He thanked CRB stating they ran like a pretty well oiled machine in getting everything set up. He was disappointed he could not stay for the event. He stated he appreciates everything CRB does in organizing the town events.

Mayor Pro-Tem Brewster agrees with all the comments and thanked staff for working with Council. He commented it was a great day for the Easter event. He was unable to attend but had heard it went very well.

HONORS AND RECOGNITIONS

- **Badge pinning ceremony for new Police Officer Joshua Kiser.**

Mayor Pro-Tem Brewster requested Chief of Public Safety Griffith, Assistant Police Chief Reeves, Joshua Kiser, and City Secretary Julie Arrington to join him in front of the Dias. Assistant Police Chief Reeves introduced Officer Kiser to Council, staff, and the audience. Ms. Arrington delivered the Oath of Office. Chief of Public Safety Griffith pinned Officer Kiser's badge on him and welcomed him to the department.

- **Introduction of Samuel Gomez to the Maintenance Worker I position in the Public Works Department.**

Mayor Pro-Tem Brewster asked Mr. Williams and Samuel Gomez to join him in front of the Dias. Mr. Williams introduced Samuel Gomez to Council, staff, and the audience as the new Maintenance Worker I. His responsibilities will be with the Public Works Department performing necessary duties under the direction of the Supervisor in all aspects of the Town's Water/Wastewater and infrastructure.

RECEPTION

Mayor Pro-Tem Brewster recessed for a reception to honor and welcome the new employees at 7:46 p.m. Mayor Pro-Tem Brewster reconvened the meeting at 7:57 p.m.

4. **Discuss, direct, and consider action on Ordinance 16-782 an ordinance of the Town Council of the Town of Pantego granting to Atmos Energy Corporation, a Texas and Virginia Corporation, its successors and assigns, a franchise to construct, maintain, and operate pipelines and equipment in the Town of Pantego, Tarrant County, Texas, for the transportation, delivery, sale, and distribution of gas in, out of, and through said Town for all purposes; providing for the payment of a fee or charge for the use of the public right-of-ways; and providing that such fee shall be in lieu of the other fees and charges, excepting ad valorem taxes; and repealing all previous gas franchise ordinances.**

Town Council Minutes
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Ms. Arrington read the caption for the record. Mayor Pro-Tem Brewster asked the Town Attorney if he read the ordinance and had any comments. Mr. Jeffrey informed Council of a requested change he would like to make to the first sentence of the first paragraph on page 2 that would make Atmos' intent to not pay permit fees more clear. Kelly Pacleb with Atmos agreed to the re-wording of the sentence. There was discussion on the Indemnity and Insurance section regarding the statement "...without limitation, the City's negligent or intentional acts or omissions." instead of using the terms "...without limitation, the City's sole negligent or intentional acts or omissions." Mr. Jeffrey and Ms. Pacleb stated this is standard language used in all their contracts. At the request of Council, Ms. Pacleb will ask the legal team at Atmos to change the sentence.

There was discussion with Ms. Pacleb on how Atmos determines the gross revenues and the assurances of Atmos capturing all Pantego residents in their determination. Ms. Pacleb informed Council a formula is used with the accounting department and she can provide a list of all Pantego customers. Council requested she provide a GIS overlay map of the customers in Pantego and suggested staff double check the information. There was discussion on the use of the Right-of-Ways; the sub-lease of the Right-Of-Ways; recovery fees; and if the financial documentation is available to the town.

Councilmember Surratt made a motion to approve ordinance 16-782 with changes as discussed with the waiver of the second reading for a first and final reading. Councilmember Adair clarified the changes only included the re-wording by Mr. Jeffrey and seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Brewster, and Adair.

Nays: None.

Abstentions: None.

Mayor Pro-Tem Brewster declared the motion passed unanimously.

7. Discussion on the status of the potential revisions and/or updates to Ordinance 11-664 referred to as the Boat and RV Ordinance.

Mr. Fielder introduced this item and summarized the changes made from the last Council discussion. Mayor Pro-Tem recognized a speaker from the audience.

Wayne Couch, 1811 Roosevelt, Pantego, TX 76013, stated he was hoping to see unlimited use of the front driveway; except for blocking the sidewalk, in the ordinance, but it sounds like it is not going in that direction. If unlimited was not an option, he was hoping for trailers of at least 25' or smaller in the front driveway, but it doesn't sound like that is going to work either; unless it is on the side or back of the lot or a resident applies for a permit. I am disappointed we are not headed in the direction we were previously.

Mayor Pro-Tem read an anonymous letter that was delivered to the City Secretary's office earlier in the day. There was discussion on the height issues and requirements. Some Councilmember's feel this could be restrictive to some residents. Mr. Fielder recommended eliminating the one foot for every foot above six feet side setback requirement. There was much discussion on the allowable waiver for the ordinance; screening definition and requirements and the definition of masonry; length of time for the packing and unpacking of a recreation vehicle and on-street parking time limits. Chief of Public Safety Griffith discussed enforcement options and issues with Council. Mr. Fielder discussed the logistics of granting waivers and the requirements that would be met. There was discussion on Section E with the use of the words "All other vehicles,..." and the meaning of this phrase. Council discussed options that would allow for fair treatment of all residents due to the various lot sizes, the various lengths of the driveways, and costs involved to be compliant with suggested requirements. Council directed the City Manager to create a list of options and to schedule a special session with Council in the near future.

Town Council Minutes
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5. Discuss, direct, and consider action on a drainage issues located on Preston Court.

Scott Williams, Public Works Director, gave Council a presentation and video of the damage caused by a drainage pipe in the rear easement between Doral Ct. and the channel/creek and the recommended repairs to the pipe. Mr. Williams answered Council concerns and informed them the damage is in the joints of the pipe and the suggested repair is used routinely by TXDOT. There was discussion on the location of the repairs, the estimate, and the required budget amendment to pay for the repairs. Council would like the Public Works department to identify other areas in Town that are in need of the same repair.

Councilmember Adair made a motion to authorize the City Manager, or his designee, to repair the storm water drainage pipe between Doral Ct. and the creek as discussed for an amount not to exceed \$31,000.00. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Brewster, and Adair.

Nays: None.

Abstentions: None.

Mayor Pro-Tem Brewster declared the motion passed unanimously.

Council assured Mrs. Avary the Town would provide dirt to her property once the pipe is fixed.

6. Discuss, direct, and consider action on the new Ethics Commission purchasing requirements.

This item was pulled from the agenda and will be discussed at the next meeting.

8. Discuss, direct and review the water and sewer fund status and rates.

Mr. Fielder introduced this item and informed Council the committee met and discussed four different scenarios. They settled on scenario 2A. The intent was to review how the town could break even in the water and sewer fund. He explained approximately 70% of the sewer goes to Fort Worth and 30% goes to Arlington. The first scenario was the lowest impact and did not get the town to a breakeven point. Scenario 2 reflects breaking even during the fifth year. Scenario 3 is more aggressive reflecting a breakeven point at 3 years. Scenario 2A increased the commercial sewer rates and was more comparable to sewer usage and charges. Mr. Fielder explained the town is charged a base fee and an additional fee based on the content of the sewage; such as grease in the lines. Since the commercial properties are the ones that contain the higher grease content, Scenario 2A puts a higher price on the commercial accounts. Mr. Fielder discussed a comparison to other surrounding cities and the Texas Municipal League water rate study. There was discussion on testing the sewage content of commercial properties.

There was discussion among Council regarding the relative rate increases not being proportional to what is needed to cover the sewage increases from Fort Worth and Arlington; the scenario's seem to have a larger increase to the lower use classes of residents versus that of the higher water users; adding an infrastructure fee to cover sewer infrastructure repair; and other future capital improvement projects. Council discussed the effect the increase would have on the residents. Mr. Williams suggested adding a cost tier for the 3 inch and 4 inch water meter. Council directed Mr. Williams to write up a draft ordinance and propose it to Council at the next meeting; along with a public hearing.

CONSENT AGENDA ITEMS

Mayor, Council, and Staff discussed the following consent agenda items:

1. City Manager Report

Mr. Fielder informed Council on the following information:

Town Council Minutes
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The work has resumed on Bowen Road. Mr. Williams answered Council's questions regarding work on the water main break on Bowen Road last week.

An offer has been accepted for the Finance Director; Karen Hollingsworth. She will begin April 11th. She is currently the Senior Accountant for the Fort Worth Police Department and has previous Finance Director experience. This will make the Town fully staffed.

Chief of Public Safety Tom Griffith has been successful in contacting the new owner of the Waterford. They are interested in re-opening Scottino Drive. The next step is to get the paperwork with Jim drafted and complete. There was discussion on who will be responsible for the repairs once the road is open. Council requested staff to obtain the map of the metes and bounds from the County Clerk's Office.

The next step for the zoning ordinance is to set up a meeting for Council's review of the ordinance. Staff suggested April 18th. There was a consensus of Council and the meeting has been scheduled.

The Town's Warrant Round-up out performed last year. Council commented on the conflict with Spring Break.

The clean-up day will be April 16th. Due to the number of participating City's, Tarrant County cannot work the hazmat clean-up. Staff is working to get them lined up for the fall clean-up day. However, residents can come by Town Hall and obtain a voucher to take the items to Fort Worth.

2. Approval of Bills Payable and Purchase Orders in excess of \$1,000.

Council inquired on the Siddons-Martin and Ramsey Services invoices for repairs to the Quint and the Engine. Mr. Williams informed Council that he is attempting to schedule Collier to attend the next Council meeting in April.

3. Approval and Acceptance of Minutes

Approval of Town Council Minutes:

- Town Council minutes from March 14, 2016

No comments.

Acceptance of Minutes of Boards and Commissions:

- PEDC minutes from March 9, 2016
- P&Z minutes from February 1, 2016

No comments.

APPROVAL OF CONSENT AGENDA ITEMS

Councilmember Surratt made a motion to approve the consent agenda items 1, 2, & 3 as discussed. Councilmember Adair seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Pro-Tem Brewster declared the motion passed unanimously.

COUNCIL LIAISON TO BOARD REPORT

Town Council Minutes
March 28, 2016

Community Relations Board

Councilmember Barrett reported the Board has not met since the last council meeting. The Easter event this weekend was a success with lots of kids. The next meeting will be on April 5th.

Pantego Youth Leadership Council

Ms. Arrington reported the PYLC meeting for March was cancelled due to Spring Break. The next meeting will be April 19th.

PEDC REPORT

Councilmember Adair reported the Board met last Wednesday and held an executive session to discuss outstanding loan payments. He announced the Town has received the Texas Parks & Wildlife Department Grant. The Town is several months away from receiving the money and performing the work. However, they will be putting in a splash pad, a volleyball court, and a butterfly garden. Mr. Fielder stated this is a reimbursement grant. The work will not begin until the contracts and agreements are in place and expect this to be sometime next fall.

CITIZENS OPEN FORUM

None.

COUNCIL INQUIRY

Councilmember Surratt thanked Public Safety Chief Griffith and Assistant Police Chief Reeves for offering the vacation requests for residents stating it is a great service to the community.

Mayor Pro-Tem Brewster also commented on the service stating it is very comforting to know your property is being monitored while you are away.

ADJOURNMENT

Mayor Pro-Tem Brewster adjourned the regular session at 10:40 p.m.

APPROVED:



Russell Brewster, Mayor Pro-Tem

ATTEST:



Julie Arrington, City Secretary



TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No.

57

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices to:
TOWN OF PANTEGO
Attn: Accounts Payable
1614 S. Bowen Road
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt
Entity I.D. #75-1291097

TO PRIME CONTROLS
1725 Lake Pointe Dr.
Lewisville, TX. 75057

SHIP
TO

DATE		ACCT #	DEPT.	PRICE		PER	AMOUNT	
7/6/16		200 - 5 - 000 - 528.00 30%	PW					
		201 - 5 - 000 - 528.00 70%						
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE		PER	AMOUNT		
ORDERED	RECEIVED							
		For Citect SCADA License Reinstatement PRIME Control will purchase with Software Package - previously approved					5417 50	
						TOTAL	5417 50	

Collins

[Signature]

APPROVED BY



PUBLIC WORKS MEMO

Date: July 6, 2016
To: Matthew Fielder, City Manager
From: Scott Williams, Public Works Director
Subject: SCADA Upgrade – License Reinstatement

Public Works is requesting approval for \$5,417.50 for the CitectSCADA License Reinstatement Fee, our license to operate the CitectSCADA software had previously expired and must be reinstated before the software can be purchased. Staff has contacted Schneider Electric to reduce this fee; unfortunately Schneider had a promotional offer that ended in March 2016. Essentially, the reinstatement fee will catch us up from 2009 to 2016.

A handwritten signature in cursive script, appearing to read "S. Williams", written over a horizontal line.

Scott Williams, Public Works Director

A handwritten signature in cursive script, appearing to read "M. Fielder", written over a horizontal line.

Matt Fielder, City Manager

Attachments:

Email from Prime Controls
Prime Controls Proposal – Additional Cost

CC: K. Hollingsworth, Finance Director; E. Williams, Accounts Payable

Scott Williams

From: Scott Williams
Sent: Wednesday, July 06, 2016 11:27 AM
To: Scott Williams
Subject: FW: SCADA Computer

From: Andrew Petering [<mailto:a.petering@prime-controls.com>]
Sent: Wednesday, June 29, 2016 10:47 AM
To: Scott Williams
Cc: Colby Cobb; Dale Moore
Subject: RE: SCADA Computer

Scott,

When I was inquiring Schneider about the costs I spent some time talking with their rep to better understand the prices.

The high cost is due to the reinstatement fee. Reinstatement is required since the license expired in 2015. Schneider has changed to new part numbers for CitectSCADA. There was a promotion for 90 days when Schneider switched over to the new part numbers which was no longer valid after March of 2016. (which is where a lower price may have been quoted from)

-Andrew Petering

From: Andrew Petering [<mailto:a.petering@prime-controls.com>]
Sent: Monday, June 27, 2016 10:22 AM
To: Scott Williams
Cc: Colby Cobb; Dale Moore
Subject: SCADA Computer

Scott,

I wanted to touch base on where we stand with the SCADA computer. The computer is still at our office. I had started getting it ready for the SCADA upgrade when the information from Schneider on their CitectSCADA reinstatement fee prices was the reason the software hadn't come in.

I'd like to get this resolved. Whether you would like to go ahead with the upgrade or discuss where we stand with the computer without the upgraded CitectSCADA.

Thanks,

Andrew Petering
Automation Technician
PRIME
CONTROLS

1725 Lakepointe Drive
Lewisville, Texas 75057
Toll Free 866-99-SCADA
Office: (972) 221-4849

PRIME CONTROLS

1725 LAKEPOINTE DRIVE □ LEWISVILLE, TX 75057
PHONE 972-221-4849 □ FAX 972-420-4842

May 13, 2016

To: Town of Pantego
Attn: Scott Williams*

Ref: Software Upgrade and Winn911 Installation
Instrumentation and Controls Work
Prime Controls Quote No.: 13MAY2016CJC

PRIME CONTROLS PROPOSAL

Prime Controls is pleased to offer this quote for the Instrumentation and Controls work associated with the referenced Software Upgrade Installation project as described hereafter.

The offering is complete with the exception of those items specifically excluded within the "Exclusions" section of this proposal.

Equipment Major Products to be furnished by Prime Controls include the following:

ITEM	QTY	DESCRIPTION	REFERENCE
1.	1	CITECTSCADA GOLD SUPPORT RENEWAL	CFCIT107001R
2.	1	CITECTSCADA REINSTATEMENT	CFCIT107090*
3.	1	WIN-911 PRO Upgrade from V7.xx to V7.17.	WIN911/PRO

Services to be provided by Prime Controls include the following major items:

ITEM	SERVICES
1.	Software Upgrade Installation
2.	Installation of Winn911 Alarming Software.
3.	Database Setup of Existing HMI to Incorporate Newly Added Winn911 Software.
4.	Startup and Commissioning of Prime Controls Provided Hardware\Software.

PROPOSAL EXCLUSIONS

The following items are not included in our pricing and shall be the responsibility of others:

ITEM	EXCLUSIONS
1.	Modifying customer software application beyond upgrading software to purchased version.

PROPOSAL CLARIFICATIONS

ITEM	CLARIFICATION
1.	Pricing does not include sales tax or bonding cost.
2.	Invoicing shall be progressive and include payment for properly stored material. Payment terms to be net thirty days

3.	Pricing shall be valid for 60 days only from proposal date.
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PROPOSAL PRICING

	Reference	Pricing
	CIT109101	\$910.00
	CFCIT107090*	\$5302.50
	WIN911/PRO	\$3,326.88
TOTAL BASE BID AMOUNT		\$9,539.38

*Reinstatement is required since the license expired in 2015.
Schneider has changed to new part numbers for their CitectSCADA.
There was a promotion for 90 days when Schneider switched over to the new part numbers which was no longer valid after March of 2016.

We sincerely appreciate this opportunity and look forward to being of service for this work.

Thanks again and please feel free to call if there are any questions.

Sincerely,
Prime Controls, LP



Colby Cobb
Service Manager
214-475-4713
Cj.cobb@prime-controls.com

**PUBLIC WORKS MEMO**

Date: April 7, 2016
To: Matthew Fielder, City Manager
From: Scott Williams, Public Works Director
Subject: SCADA Upgrade

A couple of weeks ago the SCADA operating system (Windows XP, no longer supported by Microsoft) experienced a catastrophic failure. The technician with Prime Controls was able to get the system operating on a temporary set-up. A new operating system purchased FY15 requires a software upgrade and WIN-911 (cell phone alert), before the system will operate. Public Works is requesting the authorization of a purchase order in the amount of \$4,121.88 with Prime Controls, providing the software and technical services.

A handwritten signature in cursive script, appearing to read "Scott Williams".

Scott Williams, Public Works Director

A handwritten signature in cursive script, appearing to read "Matt Fielder".

Matt Fielder, City Manager

CC: E. Williams, Accounts Payable

List of Accounts Payable Items over \$5,000 for Council Approval:

Check #	Check Date	Vendor	Description	Amount
39893	6/23/2016	Pursuit Safety Inc.	Graphic kit for new Fire Department vehicle and Light packages for new Police Department vehicles.	\$12,783.53
39916	6/30/2016	Duncan Disposal-FTW	June 2016 Trash/Recycling Collection	\$10,508.91
39918	6/30/2016	First National Bank	Fire Department Vehicle Annual Lease Payment	\$86,531.44
39920	6/30/2016	Fort Worth Water Department	May 2016 Wastewater Services	\$38,744.42
39931	6/30/2016	VIEVU	Body cameras (9)	\$8,989.00
DRAFT	6/20/2016	IRS	*Payroll Taxes	\$23,582.03
DRAFT	7/4/2016	IRS	*Payroll Taxes	\$19,524.15
39879	6/20/2016	TMRS	Retirement Contributions	\$22,108.57
39941	7/4/2016	TMRS	Retirement Contributions	\$19,658.76

*Deadline to submit payroll taxes requires payment be released prior to Council Approval. Payments are processed the same day payroll is issued.

Purchase Requisitions between \$1,000 and \$5,000 for Council Review:

Vendor	Description	Amount
Texas Municipal Equip.	Street Sweeping (3 days)	\$1,500.00

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1964

65

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices to:
TOWN OF PANTEGO
Attn: Accounts Payable
1614 S. Bowen Road
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt Entity I.D. #75-1291097

TO Texas Municipal Equip.
PO Box 121261
Arlington, TX. 76012

SHIP TO

DATE		ACCT #	DEPT.			
7/5/16		500-5-000-353.00	PW			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
		Street sweeping - (3) days	500	00 day	1500	00
		* Budget line item - for TCE & MS4 Phase II permit.				
					TOTAL	1500 00

[Signature]

[Signature]

APPROVED BY



Texas Municipal Equipment
PO Box 121261
Arlington, TX 76012
817-269-6677

Invoice

Date	Invoice #
6/30/2016	8304

Bill To
Town of Pantego 1614 South Bowen Road Pantego, TX 76013

Ship To
Town of Pantego 1614 South Bowen Road Pantego, TX 76013

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Quote #
	Net 30	Chris	6/30/2016			

Quantity	Item Code	Description	U/M	Price Each	Amount
		<ul style="list-style-type: none"> • Air Cleaner, Dual Stage dry type with restriction indicator • Alternator, 55 amp. • Maintenance Free Battery & Hour Meter / Tachometer • Water Pump - 3.6 gpm • Water Tank Site Guage • Front Water Spray Bar • Water Tank, DUAL molded polyethylene, 330 gallon capacity • 20' Water Fill Hose & Anti-Siphon Fill Gap • LED Lights, 2 combination tail / stop / backup • LED Lights, Body Clearance Markers • LED Lights, working light, one per side broom • LED Light, rear mounted working light • LED Lights: STROBE - front & rear mounted • Rocker Switch Controls for all sweeper hydraulic functions • Backup Alarm, electric • Operators & Parts Manual • 8" Dia. Convex Mirror - both sides • Dual Color Camera Safety System - 7" Color Monitor • Fenders with Mud Flaps • Standard Chassis Mounting Charge 			
		**BEGINNING HOURS: 55.1			
		**FUEL LEVEL: FULL			
		**DEF LEVEL: FULL			

Thank you for being such a GREAT customer!

Total \$1,500.00

Acct# 500-5-000-353.00
Collins 7/5/16

List of Accounts Payable Items between \$1,000 and \$5,000 for Council Review:

Check #	Check Date	Vendor	Description	Amount
39890	6/23/2016	Neofunds by Neopost	Funds for postage machine.	\$1,000.00
39900	6/23/2016	Time Warner Cable	Internet Service	\$2,835.22
39908	6/30/2016	Armando Gonzalez Jr.	ROW Maintenance, Ground Maintenance/Landscaping	\$1,666.67
39912	6/30/2016	C&M Concrete	Sidewalk Repair-Smith Barry & Gittiban	\$1,584.60
39914	6/30/2016	Deltatek Engineering	Pioneer Parkway West Crossover Connection	\$3,675.00
39919	6/30/2016	Fort Worth Municipal Court	Cash Bond Other Cities	\$1,649.90
39922	6/30/2016	LKCM Radio Group LP	Marketing for Pantegofest	\$3,740.00



AGENDA BACKGROUND

AGENDA ITEM: Approval of the Town Council minutes and acceptance of minutes of the various Boards and Commissions.

Date: July 11, 2016

PRESENTER:

Julie Arrington, City Secretary

BACKGROUND:

Minutes from Town Council and Pantego's various Boards and Commissions

FISCAL IMPACT:

None.

RECOMMENDATION:

N/A

ATTACHMENTS:

062016 TC Minutes
062716 TC Minutes
060616 P&Z Minutes

Director's Review: lea
City Manager's Review: MDF

Town Council Minutes
June 20, 2016

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in work session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 20th day of June 2016 with the following members present:

<p>Melody Paradise Don Surratt Russell Brewster Fred Adair Don Funderlic Jane Barrett</p>	<p>Mayor Mayor Pro-Tem Council Member Council Member Council Member Council Member</p>
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Members absent:

None

Constituting a quorum. The following staff members were present:

<p>Matt Fielder Julie Arrington Dennis Jobe Scott Williams</p>	<p>City Manager City Secretary Community Development Director Public Works Director</p>
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Also in attendance:

None.

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:33 p.m.

Mayor Paradise read the caption of the executive session for the record and recessed at 6:34 p.m.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
 1. Pursuant to Government Code Section 551.074 to deliberate the appointment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee – Discussion of Board Commissions appointments.

Mayor Paradise reconvened the Council meeting at 7:20p.m. and declared no action was taken on the executive session item.

1. Discuss and review major revisions to the Town of Pantego Municipal Code of Ordinances Chapter 14 Zoning.

Council began their discussion where they had left off from the previous meeting, Section 14.08 page 55. There was discussion on the definition of redevelopment and substantial redevelopment. Council requested a confirmation of the fire regulations discussed on page 66 from the Fire Department. The footnote will change from screening fence to screening wall. There was discussion on being able to enforce the same regulations for the Park Row corridor as the Pioneer Parkway corridor due to the

Town Council Minutes
June 20, 2016

Texas Department of Transportation Right-Of-Way and existing distance regulations. The minimum front yard depth requirement for Park Row is 10 feet.

There was discussion on the differences of a major, minor, and modified site plans. These terms will be removed and instead referred to as site plans. Sections 14.10.020(a) and (b) will be removed. Section 14.10.125(m) will change to 4:1 instead of 3:1.

There was discussion on screening walls. The height was changed from six (6) foot to eight (8) foot and plain Cinder blocks are prohibited as a screening wall. The screening wall for commercial trash receptacles will be six (6) to eight (8) feet, no more than two feet above the receptacle. The table in section 14.10.310 will be revised to have assemblies or churches match the requirement for a hall; three seats. There was discussion on procedures for shared parking and making section 14.10.320(a) clearer.

2. Discuss, direct, and consider action on a presentation by Collier Consulting, Inc. in regards to a proposal to monitor and report on the activities and actions of the Northern Trinity Groundwater Conservation District, Groundwater Management Area 8.

Mr. Fielder reminded Council at the last meeting there was a request for Collier to attend the meetings on behalf of the Town. Aaron Collier discussed the proposal and explained the Groundwater Management Area 8 (GMA8) typically meets once a year and the Groundwater Conservation District (GCD) meets twelve times a year. After the financial downturn, The Texas Water Development Board turned the oversight of the aquifers to the smaller Groundwater Conservation districts. Council discussed their expectations of Colliers for representing the Town at the GMA8 and GCD meetings and the report of the discussions and any issues that affect the Town's district. Council requested a resolution detailing the Town's concerns, impacts of the assessment, and data on the wells. Council would like the resolution filed as a comment to the District during the open comment time period.

Continued Discussion on Item #1

Mr. Jobe will create a footnote for measuring the height of an accessory structure and will research the purpose behind not allowing a chimney to obstruct light and ventilation. All references to a gas compressor, or compression, will also include lift compressors, or compressions. There was discussion on the definition of coin operated amusement machines.

There was discussion on the setbacks of a feather banner and allowing 3 banners. Council requested to remove the last portion of the first sentence under Grand Opening signage beginning with "which is not usually allowed..." Businesses are allowed to use the grand opening signage provisions for up to twelve months upon receiving their certificate of occupancy. There was discussion on abandoned and obsolete signs and reducing the amount of time an abandoned or obsolete sign is allowed to remain as outlined in section 14.10.765 (a) and (b) to six (6) months.

There was discussion on requiring 51% brick or stone to the development standards for the front and sides of residential buildings and not allowing metal roofs.

ADJOURNMENT

Mayor Paradise adjourned the regular session at 9:51 p.m.

APPROVED:

ATTEST:

Melody Paradise, Mayor

Julie Arrington, City Secretary

Town Council Minutes
June 27, 2016

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 27th day of June 2016 with the following members present:

Melody Paradise	Mayor
Don Surratt	Mayor Pro-Tem
Russell Brewster	Council Member
Fred Adair	Council Member
Don Funderlic	Council Member

Members absent:

Jane Barrett	Council Member
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Constituting a quorum. The following staff members were present:

Matt Fielder	City Manager
Julie Arrington	City Secretary
Jim Jeffrey	Town Attorney
Karen Hollingsworth	Finance Director
Dennis Jobe	Community Development Director
Scott Williams	Public Works Director
Tom Griffith	Chief of Public Safety
Barry Reeves	Assistant Police Chief
Robert Coker	Assistant Fire Chief
Thressa Householder	Court Administrator

Also in attendance:

None.

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:30 p.m.

- 5. Discuss, direct, and consider action on Resolution 16-15 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into an agreement with Collier Consulting for hydrogeological consulting and providing an effective date.**

Mr. Fielder informed Council this item will help Collier obtain information to prepare a resolution for submittal of Town comments during the public comment period of the Northern Trinity Groundwater Conservation District and Groundwater Management Area 8's Desired Future Conditions. The fiscal impact is a total of \$13,500. Per Council's discussion at the previous meeting, the City Manager was approved to expend up to his funding limit set by the Procurement Policy; \$5,000. Collier's has agreed to waive the 15% fee on expenses.

Council verified that Colliers has an idea of the time that will be spent on obtaining the research and other information necessary to create the resolution. Aaron Collier agreed and stated this is a not to exceed in an anticipation of research and additional tasks and explained Collier's has water data from the past one and a half years but needs the previous three and a half years to provide the audit and production data. He will follow up with staff in the next few days. There was discussion on the Northern Trinity Groundwater District assumptions over time and the affect the surrounding counties, who are not monitored, have on the aquifers. There was discussion on possible legal wording to show

Town Council Minutes
June 27, 2016

the sharing of the draw down from neighboring counties and delivering a statement to the State regarding the holes in their assumptions.

Council requested to change the ordinance to reflect the \$8,500 approval for tonight instead of the total financial impact, since \$5,000 has already been paid through the City Manager.

- 6. Discuss, direct, and consider action on Resolution 16-16 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with Collier Consulting for monitoring activities and decisions of the Groundwater Conservation District and Groundwater Management Area; and providing an effective date.**

Mr. Fielder informed Council this is the same proposal that was reviewed at the last council meeting and there are two components; the Groundwater Conservation District and the Groundwater Management Area 8. This proposal states Colliers will attend the meetings of the two districts and deliver a report to Council. There was discussion on how often the two districts meet and how often the reports would be given to Council. Colliers agreed to come to a council meeting to discuss and review any major changes or decisions.

- 4. Discuss, direct, and consider action on Resolution 16-14 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with M & R Quality Janitorial Services to provide cleaning services to the municipal buildings; and provide an effective date.**

Ms. Arrington informed Council the contractor has raised his insurance limits to meet the Town requirements and has removed any reference to subcontractors. She explained this increased the cost from \$775 to \$850 a month. Ron Francis, owner of M & R Quality Janitorial Services, agreed to a fixed two year cost of \$850 a month and a 3% increase for the third year if the contract is renewed; to shorten the termination notification to thirty (30) days; and to supply a background check of all employees who will perform cleaning to the municipal offices. There was discussion on the service bond.

- 9. Discuss, direct, and consider action on PantegoFest 2016.**

There was discussion on the layout of the festival. Public Safety Chief Griffith presented a drawing that conforms to the International Fire Code requiring a twenty (20) foot distance from the cooking tents to the grills. Holly Potter-Harvey agreed to the layout but informed Council if the festival grows they will need more space. Council discussed the differences in layouts for other festivals and the distance requirements from the cooking grills to the tent. Chief Griffith stated the other festival organizations have the participant sign a form agreeing to adhere to the rules of the festival; however, it is unknown if the Fire Marshall attends the event. The difference is the Pantego Fire Marshall will be on site. There was discussion on removing this portion of the ordinance and the possibility of a liability issue. Mrs. Potter-Harvey stated the layout works operationally for the egress of the cooking teams who would like to leave after the steak cook-off. There was discussion on the number of vendors and cooking teams she has.

Mrs. Potter-Harvey gave an update on the festival budget and confirmed the location of the Kids Zone, the wine tasting tent, and the port-o-potty's. She informed Council of some recent sponsorships and vendors that have been received. There was discussion on marketing efforts discussed at PEDC, volunteers, and possible stipends to the volunteer groups. Mrs. Potter-Harvey stated she will have contracts for audio, stage, and logistics at the next meeting. Mrs. Potter-Harvey confirmed the musical acts and informed the Council there is a contract with the Range for radio spots, advertisements, an on air broadcast the morning of the event; and the Range will match the \$3,500 amount with in-kind donations.

Councilmember Surratt informed Council the space issue began in a PEDC discussion and the Fire Department needs to be recognized for the many hours of work they have put into this trying to find a

Town Council Minutes
June 27, 2016

way to make this work. The frustration that has been directed at staff needs to be directed at the Fire Code and he plans to discuss this at the next PEDC meeting.

Mayor Paradise adjourned the work session at 7:43 p.m.

REGULAR SESSION 7:30 P. M.
CALL TO ORDER/WELCOME

Mayor Paradise called the regular session to order at 7:52 p.m. and welcomed the audience.

Councilmember Brewster led the invocation.
Michael Duphorne, a local Boy Scout, led the Pledge of Allegiance.

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Mayor Pro-Tem Surratt welcomed the audience and thanked Assistant Fire Chief Robert Coker for his one and a half hour conversation over the Fire Code.

Councilmember Funderlic welcomed the audience and thanked staff for all of their hard work and effort.

Councilmember Adair agreed with the previous comments and welcomed the audience.

Councilmember Brewster welcomed the audience; thanked Council and staff for working together; and staff for all their hard work and excellent job.

Mayor Paradise stated there are a lot of new businesses that have opened recently and she has had the opportunity to meet the owners of Hanke & Ellie and Chrystal Clear Pools. She was glad to be able to build a relationship between them and the Town. They are interested in being more involved and would like staff to follow up with them.

HONORS AND RECOGNITIONS

- **Introduction of Bailey Doughtit to the dispatch position in the Public Safety Department.**

Assistant Chief Reeves invited Bailey Doughtit to the front of the Dias and introduced her as the new dispatcher. He explained she was a referral from an employee with no previous experience. He stated she has been with the Town a month and she is doing very well in training.

COUNCIL LIAISON TO BOARD REPORT

Community Relations Board

Mr. Fielder informed Council the Board has not met since the last Council meeting. Their next meeting will be July 5th in the Fire Training Room and the next Movie Night will be July 9th showing Hotel Transylvania 2. Alex's Lemonade stand will be at the Movie Night in July raising money for children's cancer.

Pantego Youth Leadership Council

Mayor Paradise stated the PYLC group is on summer break and Ms. Arrington is currently coordinating the annual Texas Rangers game.

CONSENT AGENDA ITEMS

Mayor, Council, and Staff discussed the following consent agenda items:

1. City Manager Report

Mr. Fielder informed Council on the following information:

Town Council Minutes
June 27, 2016

The Town is losing Officer Tyler Bonner to the Town of Dalworthington Gardens. This will make two vacant positions in the Police Department. Municipal Court has someone that is in the process of being hired for the part time position.

The Pioneer Parkway Crossover connection is complete. The pressure checks and backflow tests are pending. Public Works expect the line to be in service in few days pending the results of the tests.

2. Approval of Bills Payable and Purchase Orders in excess of \$5,000.

Council inquired if the Town had used US Underwater Services previously. Mr. Williams confirmed he has and the tanks are alternated annually. Council inquired on the installation of new sidewalks to older areas of town. Mr. Fielder explained these two residents received a variance to not have a sidewalk when the houses were built. Council requested an inventory of sidewalks and to discuss this situation as a separate agenda item for discussion at a future meeting.

3. Approval and Acceptance of Minutes

Approval of Town Council Minutes:

- Town Council minutes from June 13, 2016

Council requested to add the words "made a motion to approve" on item number six.

PEDC REPORT

Mayor Pro-Tem Surratt reported to Council the Board discussed PantegoFest advertising and the demographic area for advertising. The Board is still waiting on the State to finalize the Park Grant. The Board discussed possible splash pad features; a possible dollar amount for those features; and outstanding PEDC loans.

CITIZENS OPEN FORUM

None.

APPROVAL OF CONSENT AGENDA ITEMS

Councilmember Brewster made a motion to approve the consent agenda items 1, 2, & 3 with corrections to item number 3 as discussed during work session. Mayor Pro-Tem Surratt seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

4. Discuss, direct, and consider action on Resolution 16-14 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with M & R Quality Janitorial Services to provide cleaning services to the municipal buildings; and provide an effective date.

Mayor Paradise read the caption for the record and announced this item was discussed during the work session.

Councilmember Surratt made a motion to approve resolution 16-14 with changes as noted during the work session. Councilmember Adair seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Adair and Brewster.

Town Council Minutes
June 27, 2016

Nays: None.
Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

5. Discuss, direct, and consider action on Resolution 16-15 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into an agreement with Collier Consulting for hydrogeological consulting and providing an effective date.

Mayor Paradise read the caption for the record and announced this item was discussed during the work session.

Councilmember Adair made a motion to approved resolution 16-15 with the change to section 2 changing the value from \$13,500 to \$8,500. Mayor Pro-Tem Surratt seconded the motion.

The vote was as follows:
Ayes: Surratt, Funderlic, Adair, and Brewster.
Nays: None.
Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

6. Discuss, direct, and consider action on Resolution 16-16 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with Collier Consulting for monitoring activities and decisions of the Groundwater Conservation District and Groundwater Management Area; and providing an effective date.

Mayor Paradise read the caption for the record and announced this item was discussed during the work session.

Councilmember Brewster made a motion to approve Resolution 16-16 as written. Councilmember Adair seconded the motion.

The Vote was as follows:
Ayes: Surratt, Funderlic, Adair, and Brewster.
Nays: None.
Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

7. Discuss, direct, and consider action on Resolution 16-17 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with the Texas Municipal League Intergovernmental Employee Benefits Pool for the renewal of employee group insurance coverage to include health, dental, vision, and flex spending and to continue the Town's participation as a risk member in the employees benefit pool and providing for an effective date.

Mayor Paradise read the caption for the record. Mr. Fielder informed Council this is the annual re-rate for the Health insurance with TML. There is a 2% increase to the premiums of the plans, the highest level option has been eliminated reducing the number of plans to seven; and the Dental insurance increased 9%. The impact to the Town is \$213,840, which is the approved \$396 town contribution to the employees plan. This will be a subject that will be discussed during the budget process. Approval of this resolution does not increase the Town's obligation.

Council verified this is the same amount as last year and no coverage's or insurance providers have changed; the cost to the Town has not increased; and the employees who opt out are receiving the

Town Council Minutes
June 27, 2016

same amount as last year. Mr. Fielder explained that the coverage's, providers, and cost to the Town has not changed and the opt out amount is set by law. The Town cannot lower the amount but they can increase it. Council clarified with Mr. Fielder that the dental insurance was provided by the same company. There was discussion on how the consensus was obtained.

Mayor Pro-Tem Surratt made a motion to approve resolution 16-17 as presented. Councilmember Adair seconded the motion.

The Vote was as follows:

Ayes: Surratt, Funderlic, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

8. Discuss and direct staff on information provided by the Town Representative from the North Texas Groundwater Conservation District.

This item will be discussed at the July 11th Council meeting when the Northern Trinity Groundwater Conservation District can attend.

9. Discuss, direct, and consider action on PantegoFest 2016.

This item was discussed during the work session.

Mayor Paradise read the caption of the executive session and recessed at 8:28 p.m.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
 1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Newport Investments, LLC and Now Faith Deliverance Temple v. Town of Pantego, Don Surratt, and Don Funderlic.
 2. Pursuant to Government Code Section 551.074 to deliberate the appointment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee – Discussion of Board Commissions appointments.

Mayor Paradise reconvened the Council meeting at 9:06 p.m. and declared no action was taken on executive session item number 1.

Councilmember Funderlic made a motion to appoint the following persons to the PEDC Board: Mickey Scott, Place 1; Stephanie Springer, Place 4; Don Surratt, Place 5; and Fred Adair, Place 2. Councilmember Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

Town Council Minutes
June 27, 2016

10. Discussion on the status of the potential revisions and/or updates to Ordinance 11-664 referred to as the Boat and RV Ordinance.

Mr. Fielder gave a Power Point presentation of the overview of the discussed changes to the Boat & RV ordinance; along with the staff's understanding of the purpose and intent of the ordinance. There was discussion on desired future conditions of the town; specifically in the areas of all weather surfaces, the setback distance to the property line, screening requirements, and enforcement. Mr. Fielder presented surrounding municipality ordinances addressing this issue; pictures of violations; and Council discussed their issues with each picture. Council requested updated pictures and an inventory of trailers and RV's in Town. This item will be discussed at the second meeting in July with updated information.

COUNCIL INQUIRY

Councilmember Funderlic inquired on the next zoning meeting. Council agreed to hold the next zoning meeting on Tuesday, July 19th at 6:30 p.m.

Councilmember Brewster inquired on an online payment system for utility bills. Ms. Arrington will research this item and present her findings to the City Manager.

ADJOURNMENT

Mayor Paradise adjourned the regular session at 10:30 p.m.

APPROVED:

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

STATE OF TEXAS §
COUNTY OF TARRANT §
TOWN OF PANTEGO §

The Planning and Zoning Commission of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Town Council Chambers, 1614 South Bowen Road, Pantego, Texas on the 6th day of June 2016 with the following members present:

Stephen Smith	Chairman
John Kushma	Commissioner
Clifton Cassell	Commissioner
Jesse Howell	Commissioner
Victoria Roemmich	Commissioner

Constituting a quorum. The following staff members were present:

Matthew Fielder	City Manager
Dennis Jobe	Community Development Director
Jessie Hanks	Planning & Zoning Secretary

Also in attendance:

Don Surratt	Councilmember
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(The following items were considered in accordance with the official agenda posted on the 3rd day of June 2016.)

REGULAR SESSION 7:00 P.M.

CALL TO ORDER AND GENERAL COMMENTS

Chairman Smith called the regular session to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

Invocation led by Pastor Wayne Hutchinson which was followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

1. Approval of Planning and Zoning May 2, 2016 Minutes.

Commissioner Kushma made a motion to approve the minutes as written. Commissioner Roemmich seconded the motion.

The vote was as follows:

Ayes: Smith, Cassell, Kushma, Howell, and Roemmich.

Nays: None.

Abstentions: None.

Chairman Smith declared the motion passed unanimously.

NEW BUSINESS

2. Discuss and consider action on the appointment of Officers to the 2016-2017 P&Z Commission.

Commissioner Kushma made a motion to nominate Chairman Smith to remain Chairman for one more term. Commissioner Cassell seconded the motion.

The vote was as follows:

Ayes: Cassell, Kushma, Howell, and Roemmich.

Nays: None.

Abstentions: Smith.

Chairman Smith declared that motion passed with one abstention.

Chairman Smith made a motion to nominate Commissioner Howell as Vice Chairman. Commissioner Roemmich seconded the motion.

The vote was as follows:

Ayes: Smith, Cassell, Kushma, Howell, and Roemmich.

Nays: None.

Abstentions: None.

Chairman Smith declared that motion passed unanimously.

3. Discuss and direct staff on July P&Z meeting date.

The Commission discussed possible date selections to move the July meeting due to the holiday. It was confirmed that CRB agreed to move to the Fire Training room if July 5th was the selected day.

Chairman Smith made a motion to move the meeting to July 5th. Commissioner Roemmich seconded the motion.

The vote was as follows:

Ayes: Smith, Cassell, Kushma, Howell, and Roemmich.

Nays: None.

Abstentions: None.

Chairman Smith declared that motion passed unanimously.

4. Public Hearing, review, and consider action on zoning case Z-223, a proposed plat as requested by Charlie Price/ Development Corporation of Tarrant County for the property located at 2901 Smith Barry Road, Lots 17 & 18 of the Roosevelt Court addition, Pantego, Tarrant County, Texas. The property is generally located on the north side of Smith Barry Road between Roosevelt Drive and Silverleaf Drive.

Mr. Fielder informed the Commission the application was withdrawn due to the denial of a variance needed to move forward. Chairman Smith announced the withdrawal of this zoning case and confirmed there was no one in the audience to speak on this item.

5. Public Hearing, review, and consider action on zoning case Z-224, a proposed special use permit as requested by Wayne Hutchinson/ Restoring Faith Ministries to establish a church at 2106 W Pioneer Parkway, Lot 2 of the W.J. Barry addition, Pantego, Tarrant County, Texas. The property is generally located on the south side of Pioneer Parkway between Duluth Drive and Cornerstone Lane.

Chairman Smith read the caption for the record and opened the public hearing at 7:11 p.m.

The following speakers spoke in support of zoning case Z-224:

Wayne Hutchinson, 6000 Clearwater Dr. Apt 114, Arlington, TX 76011, stated he is the Pastor of Restoring Faith Ministries. He loves Pantego because it has a small town feel with big opportunities. He would like to use the ministry to make a big impact on the community. He informed the Commission services are held on Thursday at 7:00 p.m. and Sunday at 10:00 a.m.

Latrisha Hutchinson, 6000 Clearwater Dr. Apt 114, Arlington, TX 76011, informed the Commission her husband and her started the ministry not too long ago. They are a small ministry with about 10

to 15 members currently but they hope to grow. They love the location they are at in Pantego. She repeated the service times for the Commission.

No one spoke against zoning case Z-224.

Chairman Smith adjourned the public hearing at 7:14 p.m.

The Commission verified the church is currently an active ministry at this location in Pantego. The Commission questioned if the church was unaware of the SUP needed when they first moved in and how they found out they needed one. Mr. Hutchinson informed the Commission his landlord told him they needed an SUP although they had been operating for 3 months.

The Commission inquired about the congregation size, potential growth, and any outreach programs. Mr. Hutchinson stated the congregation is about 10 to 15 people currently and plans on growing as big as they can. They are currently growing by 1 family every 6 months. The church has no current outreach programs due to the size but would like to implement programs as they grow.

The Commission questioned staff if they had any concerns. Councilmember Surratt asked Mr. Hutchinson why he choose Pantego to establish his church. Mr. Hutchinson stated he loved the small town feel with big opportunity. He thought the area was perfect for a church and has a lot of potential. Mr. Jobe informed Mr. Hutchinson he would still need to go through the Certificate of Occupancy process if the SUP is approved.

Commissioner Howell made a motion to recommend approval of the special use permit for the church for a 3 year period. Commissioner Roemmich seconded the motion.

The vote was as follows:

Ayes: Smith, Cassell, Kushma, Howell, and Roemmich.

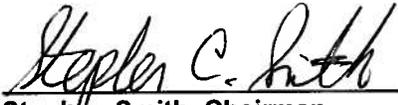
Nays: None.

Abstentions: None.

Chairman Smith declared that motion passed unanimously.

ADJOURNMENT

Chairman Smith declared the meeting adjourned at 7:20 p.m.


Stephen Smith, Chairman

ATTEST:


Jessie Hanks, Planning & Zoning Secretary





AGENDA BACKGROUND

AGENDA ITEM: Public Hearing, discuss, direct, and consider action on Ordinance 16-790 zoning case Z-226, a proposed special use permit as requested by Church Of God 7th Day Arlington to establish a church at 3601 Smith Barry Road, Lot 4, Block 1 of the Pantego Square Addition, Pantego, Tarrant County, Texas; and declaring an effective date.

Date: July 11, 2016

PRESENTER:

Dennis Jobe, Community Development Manager

BACKGROUND:

See Community Development Staff Report.

The Notice of Public Hearing was published on June 17, 2016 in the Fort Worth Commercial Recorder, the Town's official newspaper. This Notice was also posted on the Town's bulletin board and the Town's website. Owners of property within two hundred (200) feet of the applicant property were given notice via U.S. Mail.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of this Special Use Permit.

ATTACHMENTS:

Ordinance No. 16-790
 Exhibit I Parking Agreement
 Community Development Staff Report
 Planning and Zoning Chairman Report
 Application, Zoning Case Z-226
 Site Plans
 Pictures of property
 Notification Map
 Notification Address List

Director's Review: JCA
 City Manager's Review: _____

ORDINANCE NO. 16-790

AN ORDINANCE OF THE TOWN OF PANTEGO AUTHORIZING A SPECIAL USE PERMIT ISSUED TO CHURCH OF GOD 7TH DAY ARLINGTON TO ESTABLISH A CHURCH LOCATED AT 3601 SMITH BARRY ROAD, LOT 4, BLOCK 1 OF THE PANTEGO SQUARE ADDITION, PANTEGO, TARRANT COUNTY, TEXAS; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Town of Pantego, Texas is a Type A General Law Municipality located in Tarrant County, Texas, created in accordance with provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, Chapter 14, Section 14.02.513(5) of the Town of Pantego Municipal Code allows for an exception for any public or government building or use not elsewhere permitted in a particular district; and

WHEREAS, the Planning & Zoning Commission as required by Chapter 211 of the Texas Local Government Code has duly published a Notice of Public Hearing in the Fort Worth Commercial Recorder, the official newspaper for the Town of Pantego, on June 17, 2016; and

WHEREAS, the Planning and Zoning Commission has received and reviewed the application from Restoring Faith Ministries and has determined that it complies with all requirements for the Special Use Permit; and

WHEREAS, the Commissioners recommended approval of this application at their regularly scheduled meeting on July 5, 2016; and

WHEREAS, the Town Council by affirmative vote of four of its members may by ordinance authorize special use permits; and

WHEREAS, presentation of this ordinance at a meeting preceding the meeting at which the ordinance is enacted places an undue burden in administrative time and expense to the Town, and as reflected by the vote of two-thirds of the Councilmember's present, the requirements of Section 1.03.035(b) are hereby waived.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS THAT:

SECTION 1:

The Town Council authorizes a Special Use Permit for the use of a church located at:

Lot 4, Block 1 of the Pantego Square Addition in Pantego, Tarrant County, Texas
3601 Smith Barry Rd. Pantego, Texas

as requested by Church of God 7th Day Arlington.

SECTION 2:

This Special Use Permit shall expire in three years or upon the termination of the parking agreement as outlined in Exhibit I

**SECTION 3:
PROVISIONS CUMULATIVE**

This ordinance shall be cumulative of all provisions of the ordinances of the Town of Pantego, Texas, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such Ordinances, in which event the conflicting provisions of such Ordinances are hereby repealed.

**SECTION 4:
EFFECTIVE DATE**

This ordinance shall be in full force and effect from and after its passage and publication as provided by law, and it is so ordained.

PASSED AND APPROVED AFTER WAIVER OF THE REQUIREMENTS OF TOWN CODE SECTION 1.03.035(b) THIS THE 11th DAY OF JULY 2016 BY A VOTE OF __ AYES, __ NAYS, AND __ ABSTENTIONS, AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS.

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

APPROVE AS TO FORM:

Jim Jeffrey, City Attorney

Exhibit I

LICENSE AGREEMENT FOR PARKING AREA

THIS LICENSE AGREEMENT FOR PARKING AREA ("Agreement") is made effective as of APRIL 25, 2016 ("Effective Date"), by and between R. E. MCELROY II, LLC, a Texas limited liability company ("Licensor"), and CHURCH OF GOD 7th DAY - ARLINGTON TX, a Texas nonprofit corporation ("Licensee").

In consideration of the mutual covenants contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, Licensor and Licensee agree as follows:

1. License. Subject to the terms of this Agreement, Licensor grants to Licensee and its parishioners, licensees, and invitees (together with Licensee, the "Licensee Parties"), a non-exclusive license for access to, and use of, a portion of that certain tract of land located in Pantego, Tarrant County, Texas, as more particularly described in the attached Exhibit "A", for the parking of vehicles over the area identified in the attached Exhibit "B" ("Parking Area") and for no other purpose without the written consent of Licensor, which consent may be withheld in Licensor's sole discretion. The license granted by Licensor to Licensee Parties by this Agreement is expressly made subject to any and all easements, rights-of-way, dedications, and other rights, of whatever nature, in favor of third parties (including, without limitation, the rights of tenants under any leases or subleases), the public, and/ or governmental authorities in and to the Parking Area.

2. Use of Parking Area. Licensee Parties may use the Parking Area – on a space available basis – during the hours of: (i) 7:00 p.m. to 10:30 p.m. Monday through Friday, and (ii) 10:00 a.m. to 8:00 p.m. Saturday and Sunday. In no event may Licensee Parties: (a) charge for parking on the Parking Area; (b) use the Parking Area for any purpose other than as a parking lot in connection with Licensee's operations as a church; (c) use the Parking Area for the parking of any commercial vehicles (including, without limitation, trucks with a gross vehicle weight in excess of 6,500 lbs.), tractors, trailers, campers, motor homes, recreational vehicles, boats and other watercraft, grounds maintenance equipment, or construction equipment; or (d) use the Parking Area for picnics, carnivals, fairs, flea markets, garage sales, or other similar activities deemed improper by Licensor in its sole discretion. Furthermore, Licensee Parties shall abide by Licensor's reasonable parking rules and regulations in effect from time to time.

3. Term.

(a) Unless earlier terminated as provided herein, the term ("Term") of this Agreement shall commence on APRIL 25, 2016 and continue on a month-to-month basis.

(b) Either Licensor or Licensee may terminate this Agreement at any time upon thirty (30) days' prior written notice to the other party.

(c) Notwithstanding anything in this Agreement to the contrary, this Agreement shall automatically terminate if Licensee's adjacent property, which is more particularly described in the attached Exhibit "C", ceases to be used by Licensee as a church.

4. License Fee. Licensee is not required to pay Licensor any license fee for the license to the use the Parking Area.
5. Administrative Fee. Licensor shall have the ongoing right to charge Licensee for any accounting, administrative, and legal expenses incurred by Licensor in connection with this Agreement ("Administrative Fee"). Licensee shall pay Licensor the Administrative Fee within thirty (30) days following the receipt of a written invoice from Licensor.
6. Compliance with Laws. Licensee, at its expense, shall comply, and shall cause the other Licensee Parties to comply, with all federal, state, and local laws, rules, ordinances, regulations, restrictions, and codes applicable to Licensee Parties' use of the Parking Area.
7. Repairs. Licensee shall at all times keep the Parking Area, or cause the Parking Area to be kept, in a neat and clean condition. If any of the Licensee Parties cause any damage to the Parking Area or surrounding areas, then Licensee shall, at its expense, make all necessary repairs or replacements. If Licensee fails to do so after five (5) days' written notice, then Licensor may make such repairs or replacements. Licensee shall reimburse Licensor within ten (10) days after written demand for any costs incurred by Licensor in connection with the foregoing.
8. Rights Reserved by Licensor. Licensor reserves for itself the right to use the Parking Area, including the right to exclusively use those certain five (5) parking spaces marked "reserved" on Exhibit "B". Such reserved spaces may be relocated as determined by Licensor from time to time, and the Licensee Parties shall not park in any such reserved parking spaces.
9. Signage. Licensee Parties are prohibited from placing any signage on the Parking Area, except as otherwise permitted by Licensor in its sole discretion. If Licensor approves such signage, Licensee, at its expense, is responsible for obtaining all necessary governmental or quasi-governmental permits in connection with the signs.
10. INDEMNITY. LICENSEE WILL INDEMNIFY, DEFEND, PROTECT, AND HOLD HARMLESS LICENSOR, R. E. MCELROY, BILLYE B. MCELROY, AND THEIR RESPECTIVE PERSONAL AND LEGAL REPRESENTATIVES, TRUSTEES, AFFILIATED COMPANIES, MEMBERS, MANAGERS, PARTNERS, DIRECTORS, OFFICERS, AGENTS, EMPLOYEES, HEIRS, SUCCESSORS, AND ASSIGNS (COLLECTIVELY, "INDEMNITEES" OR INDIVIDUALLY, AN "INDEMNITEE") FOR, FROM, AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, LOSSES, LIENS, FINES, PENALTIES, EXPENSES, COSTS (INCLUDING COURT COSTS, ATTORNEYS' FEES AND COSTS OF INVESTIGATION), AND ACTIONS OF ANY KIND (INCLUDING, WITHOUT LIMITATION, THOSE INVOLVING INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY, INCLUDING VANDALISM DAMAGE) WHICH ARE ATTRIBUTABLE TO OR ARISE OUT OF (i) THE USE AND OCCUPANCY OF THE PARKING AREA BY LICENSEE PARTIES OR ANY OTHER PARTY UNDER THE DIRECTION OR CONTROL OF ANY LICENSEE PARTIES, (ii) ANY ACT OR OMISSION OF LICENSEE PARTIES OR ANYONE UNDER THE DIRECTION OR CONTROL OF ANY LICENSEE PARTIES; OR (iii) ANY BREACH, VIOLATION, OR NONPERFORMANCE OF ANY OF LICENSEE'S COVENANTS UNDER THIS AGREEMENT (COLLECTIVELY, "LIABILITIES"), EVEN IF THE LIABILITIES ARISE FROM OR ARE ATTRIBUTED TO THE CONCURRENT NEGLIGENCE OF ANY INDEMNITEE. **This indemnification does not apply, however, to any Liabilities arising solely from Licensor's negligence or willful misconduct. If any action or proceeding is brought by or against any Indemnitee in connection with any Liabilities, Licensee, on notice from Licensor, must defend the action or proceeding at Licensee's expense by or through attorneys satisfactory to Licensor. This Section**

applies to all Licensee Parties' activities with respect to the Parking Area. Licensee's obligations under this Section are not limited to the limits or coverage of insurance that Licensee maintains – or is required to maintain – under this Agreement. This Section shall survive the expiration or earlier termination of this Agreement.

11. PERSONAL PROPERTY WAIVER. ALL PERSONAL PROPERTY OF LICENSEE PARTIES UPON THE PARKING AREA WILL BE AT THE RISK OF LICENSEE PARTIES ONLY, AND NO INDEMNITEES WILL BE LIABLE FOR ANY DAMAGE THERETO OR THEFT THEREOF, WHETHER OR NOT DUE IN WHOLE OR IN PART BY THE NEGLIGENCE OF ANY INDEMNITEE, UNLESS CAUSED OR CONTRIBUTED TO OR BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF ANY INDEMNITEE. AT LICENSOR'S REQUEST, LICENSEE WILL CAUSE THE OTHER LICENSEE PARTIES TO EXECUTE AND DELIVER TO LICENSOR A WAIVER – THE SUBSTANCE OF WHICH WILL BE IN CONFORMANCE WITH THE PRECEDING SENTENCE – COVERING SUCH PERSON'S PERSONAL PROPERTY.

12. WAIVER OF SUBROGATION. NO PARTY WILL HAVE ANY RIGHT OR CLAIM AGAINST ANY INDEMNITEE FOR ANY PROPERTY DAMAGE (WHETHER CAUSED BY NEGLIGENCE OR THE CONDITION OF THE PARKING AREA OR ANY PART THEREOF) BY WAY OF SUBROGATION OR ASSIGNMENT, AND LICENSEE HEREBY WAIVES AND RELINQUISHES ANY SUCH RIGHT. LICENSEE WILL REQUEST ITS INSURANCE CARRIER TO ENDORSE ALL APPLICABLE POLICIES WAIVING THE CARRIER'S RIGHT OF RECOVERY UNDER SUBROGATION OR OTHERWISE IN FAVOR OF ANY INDEMNITEE AND PROVIDE A CERTIFICATE OF INSURANCE VERIFYING THIS WAIVER.

13. LIABILITY. UNDER NO CIRCUMSTANCES WHATSOEVER WILL (i) LICENSOR BE LIABLE TO LICENSEE PARTIES FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR EXEMPLARY DAMAGES ARISING FROM THE USE OF, OR INABILITY TO USE, THE PARKING AREA OR FROM ANY OTHER PROVISION OF THIS AGREEMENT; (ii) LICENSOR HAVE ANY PERSONAL LIABILITY UNDER THIS AGREEMENT; OR (iii) LICENSOR'S LIABILITY UNDER THIS AGREEMENT EXCEED LICENSOR'S INTEREST IN AND TO THE PARKING AREA.

14. Insurance. Throughout the Term, Licensee, at its sole cost and expense, shall obtain and shall maintain (i) Commercial General Liability insurance in an amount not less than \$2,000,000 single limit coverage against liability for bodily injury to or death of any person or property damage to the Parking Area or any third party property arising out of or in connection with the use of the Parking Area by Licensee, naming Licensor, R. E. McElroy, and Billye B. McElroy as additional insureds, on a primary and non-contributory basis; and (ii) Automobile Liability insurance in an amount not less than \$100,000/\$300,000/\$100,000 for bodily injury or property damage, naming Licensor, R. E. McElroy, and Billye B. McElroy as additional insureds, on a primary and non-contributory basis. The policies must be on forms acceptable to Licensor and include the following coverages, as applicable: (i) Premises/ Operations; (ii) Broad Form Contractual in support of the indemnity section(s) of this Agreement; and (iii) Personal Liability with employee and contractual exclusions removed. Licensee shall deliver a certificate of insurance evidencing the above coverages and additional insured status to Licensor simultaneous with Licensee's execution and delivery of this Agreement to Licensor.

15. AS-IS, WHERE-IS. The Parking Area is made available by Licensor to Licensee Parties pursuant to this Agreement on an "AS-IS, WHERE-IS" basis, and Licensee expressly acknowledges that, in consideration of the agreements of Licensor herein, Licensor MAKES NO WARRANTY OR REPRESENTATION, EXPRESS OR IMPLIED, OR ARISING BY OPERATION OF LAW, INCLUDING, BUT IN NO WAY LIMITED TO, ANY WARRANTY OF TITLE (INCLUDING THOSE CONTAINED IN SECTION 5.023 OF THE TEXAS PROPERTY CODE), CONDITION, HABITABILITY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OF THE PARKING AREA.

16. Alterations. Licensee shall not make any alterations or affix anything to the Parking Area without Licensor's prior written permission, which permission may be withheld in Licensor's sole discretion.

17. Default. Licensee will be in default under this Agreement if Licensee fails to comply with any term, provision, or covenant of this Agreement.

18. Remedies. Upon the occurrence of an event of default by Licensee under this Agreement, Licensor may, in addition to any and all remedies available to Licensor at law, in equity, or otherwise, terminate this Agreement and revoke the license granted hereby effective upon the delivery by Licensor of written notice of termination to Licensee. In the event of Licensee's default, Licensor will be entitled to all court costs, attorneys' fees, and costs of collection incurred by Licensor in enforcing this Agreement.

19. Transfers and Liens Prohibited. Licensee may not assign, sublicense, or otherwise transfer, directly or indirectly, this Agreement or any interest whatsoever in the Parking Area. Licensee may not encumber in any manner its interest under this Agreement. Licensee may not permit a mechanic's or materialman's lien or any other lien whatsoever to attach to the Parking Area.

20. Damage or Destruction. During the Term, Licensee shall bear the risk of loss. If at any time during the Term, part or all of the Parking Area is damaged or destroyed by fire or other casualty, then Licensor may revoke the license granted to Licensee hereby and terminate this Agreement. Licensor will have no obligation to repair, replace, or reconstruct any portion of the Parking Area that is damaged or destroyed.

21. Notices. Any notice or request given under this Agreement must be in writing and must be either hand-delivered; sent by United States certified mail, postage prepaid, return receipt requested; or sent by overnight delivery service addressed to the parties at the respective addresses set forth below. Either party may change its address from time to time. Notice will be deemed given when delivered (if hand-delivered), when postmarked (if sent by mail), or when deposited (if sent by overnight delivery service).

22. Not of Public Record. Neither this Agreement nor any memorandum of this Agreement shall be placed of public record.

23. Non-Waiver. Unless expressly set forth in writing executed by Licensor, Licensor does not waive any of its rights under this Agreement by failing to complain of any default of Licensee. If Licensor waives any of Licensee's defaults, such waiver will not waive any other present or future default.

24. Severability. If any provision of this Agreement is for any reason found to be illegal, invalid, or unenforceable, all other provisions nevertheless remain legal, valid, and enforceable.

25. Entire Agreement. This Agreement and the exhibits constitute the entire agreement between Licensor and Licensee with respect to the subject matter hereof. There are no prior written or prior contemporaneous oral promises or representations that are not fully expressed in this Agreement. This Agreement may not be modified or replaced except by another written instrument signed by both parties. Section captions are for convenience only and neither limit nor amplify this Agreement.

26. Rule of Construction. Each party and its counsel have reviewed and revised this Agreement. The parties agree that the rule of construction that any ambiguities are to be resolved against the drafting party must not be employed to interpret this Agreement or its amendments or exhibits.

27. Counterparts. This document may be executed in multiple counterparts, each of which shall, for all purposes, be deemed an original, but which together shall constitute one and same instrument.

[Signatures on the Following Page.]

The parties execute this Agreement to be effective as of the date set forth above.

LICENSOR:

Address for notice purposes:

3609 Smith Barry Road #100
Arlington, Texas 76013
Attention: Richard B. McElroy
Telephone: (817) 261-6656

R. E. MCELROY II, LLC,
a Texas limited liability company

By: *Richard B. McElroy*
Name: Richard B. McElroy
Title: Managing Member

LICENSEE:

Address for notice purposes:

Attention: _____
Telephone: 915 328 8182

CHURCH OF GOD 7th DAY - ARLINGTON
TX, a Texas nonprofit corporation

By: *Gustavo Saleido*
Name: Gustavo Saleido
Title: Minister

*Reviewed 4-25-16
as to form only
Jim Spey
City Attorney*

Exhibit "A"

LOT 2-R, BLOCK 1, PANTEGO SQUARE, an Addition to the City of Pantego, Tarrant County, Texas, according to Plat recorded in Volume 388-113, Page 667, Plat Records, Tarrant County, Texas.

Exhibit "C"

LOT 4, BLOCK 1, PANTEGO SQUARE, an Addition to the City of Pantego, Tarrant County, Texas,
according to Plat recorded in Volume 388-113, Page 678, Plat Records, Tarrant County, Texas.



COMMUNITY DEVELOPMENT STAFF REPORT

MEETING DATE:	July 11, 2016
ACTION REQUESTED:	Consider approval and recommendation for Zoning case Z-226 as requested by Church of God 7 th Day Arlington
DESCRIPTION:	3601 Smith Barry Rd, Lot 4, Block 1 of the Pantego Square Addition, Pantego, Tarrant County, Texas.
PROPERTY OWNER:	Church of God 7 th Day Arlington
APPLICANT:	Church of God 7 th Day Arlington
CURRENT ZONING:	C-3 Commercial District
SURROUNDING ZONING/LAND USE:	North- R-5 Residential District West- C-3 Commercial District East- R-4 Residential District South- C-3 Commercial District
REQUESTED VARIANCES:	No variance has been requested at this time.
ANALYSIS:	The Special Use Permit is requesting permission to establish a church at 3601 Smith Barry Road. The Church has approximately 60-75 people with services held on Friday from 7 p.m. to 9 p.m., Saturday from 11 a.m. to 2 p.m., and Sunday is open for special meetings.
ANALYSIS FROM P&Z MEETING:	Gus Salcido was in attendance as the pastor and applicant. There were several residents and business owners in attendance to raise concerns about parking, noise, and property maintenance. The property has approximately 20 parking spaces with an additional 34 available through a parking agreement with the building next door. The church is planning on remodeling the building and is willing to add noise barriers if noise is a concern. The church stated they will be able to maintain the property easier once they are in the building. The P&Z Commission recommends approval of this SUP for a 3 year period.
RECOMMENDED ACTIONS:	The Town Council has the following options when considering a Special Use Permit application; <ul style="list-style-type: none"> • Approval as submitted; • Approval with conditions; • Table to specific date with clarification of intent and purpose; or • Denial of application.
STAFF RECOMMENDATION:	Staff recommends approval of this Special Use Permit for a three year period. Staff also recommends adding a stipulation that if the parking agreement is dissolved then the SUP will be revoked at that time and re submittal will be required.

REPORT ON PLANNING AND ZONING COMMISSION MEETING
July 5, 2016

1. Zoning Case Z-226 – Church of God 7th Day – Gustavo Salcido, Pastor

Action: The commissioners voted unanimously to recommend approval of this SUP.

Public Hearings: Mr. Gustavo Salcido, who is the pastor spoke in favor of this SUP. He has bought the building, which are actually two buildings. He intends to turn one into a worship center and lease out the other building. They have between 60-70 active members who meet on Friday night and on Saturday. They may meet on Sunday for special occasions, but not Monday – Thursday. By code there is enough parking and even more when the agreement that they have in place with the adjacent business. Claudia Acosta is the pastor's daughter, does the books, and is also a real estate agent. She spoke in favor of the SUP and was able to answer several of the technical questions concerning the up keep of the building and membership information.

Several concerned citizens did speak out in opposition. The concerns included noise, traffic, trash, parking, making sure the building was up to code, and the impact on property values.

Discussion: The commissioner's asked questions of city staff, the pastor and his daughter, and an architect who was present to discuss the future building plans. All questions were answered and the commissioners voted unanimously to support this SUP with a 3 year term.

Any questions or concerns about this summary, please feel free to contact me at any time.

Stephen Smith
Chairman



Town of Pantego
1614 S. Bowen Rd., Pantego, TX 76013
(817)274-1381 or (817)265-1375 Fax

APPLICATION FOR A SPECIAL USE PERMIT

APPLICANT If applicant is not owner of property, Agent Authority form must be completed.

Name: Church of God 7th Day Arlington Date: 5-16-2016

Address: 1901 Cancun
Street Address

Mansfield Tx 76063
City State Zip

Phone: 915 328-8182 Email: tavo_eagle@yahoo.com

Applicant Status: Owner Tenant Purchaser Other

PROPERTY DEVELOPMENT INFORMATION

Address: 3601 Smithberry Rd. Pantego

Legal Description:

Property is subdivided: Addition: _____

Lot: _____ Block: _____

Property is not subdivided: Survey: _____

Abstract#: _____ Tract: _____

Existing Classification: Office / Commercial

Developer: _____	Agent: _____
Address: _____	Address: _____
City/State/Zip: _____	City/State/Zip: _____
Phone/Fax: _____	Phone/Fax: _____
Surveyor: _____	Engineer: _____
Address: _____	Address: _____
City/State/Zip: _____	City/State/Zip: _____
Phone/Fax: _____	Phone/Fax: _____

Present use of the property: Office lease space

Proposed use of the property: Church and office space

Status of development plans: None Site Plans Complete Building Plans Complete



ACKNOWLEDGMENTS

I certify that the above information is correct and complete to the best of my knowledge and ability and that I am now or will be fully prepared to present the above proposal at the Planning and Zoning Commission hearing thereon. I understand that if any of the above information is found to be wrong or inaccurate that my application may be removed from consideration prior to the time the application is voted upon by the governing body of the Town. I further acknowledge that attesting to inaccurate or false information on this zoning application can result in conviction of a misdemeanor and fine not to exceed \$2,000.

I understand that in the event the undersigned is not present or represented at the public hearing the Planning and Zoning Commission shall have the power to dismiss this proposal either at the call of the case or after hearing, and such dismissal shall constitute a denial by both the Planning and Zoning Commission and the Town Council.

I reserve the right to withdraw this proposal at any time, except during notice periods, upon written request filed with the Town Secretary, and such withdrawal shall immediately stop all proceedings thereon; provided, however, withdrawal filed at any time after the giving of notice of the Planning and Zoning Commission hearing shall constitute a denial by the Commission and the Town Council. I understand that the filing fee is not refundable upon withdrawal of the proposal.

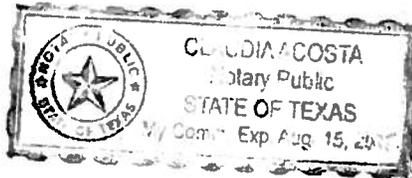
Applicant: Gustavo Salcido, Gustavo Salcido Date: 05-16-2016

State of Texas)
County of)

Sworn and subscribed before me the undersigned notary public this the 16 day of _____ 2016.

[Signature]
[Signature]

Notary Public



Commission Expires:

Seal:

OFFICE USE ONLY

Application Checklist:

- Complete application form
- Agent Authorization Form (if necessary)
- Application Fee
- Site Plan
- Additional Submittals Information

Application accepted by: _____ Date: _____

Checked for completeness: _____ Fee Paid: _____ Receipt No.: _____

Remarks: _____

Set for P&Z: _____ Set for Council: _____



ADDITIONAL SUBMITTAL INFORMATION

- Any final environmental assessment and/or final environmental impact statement that may be required pursuant to state or federal statutes
- Copies of studies or analyses upon which have been based projections for need or demand for the proposed facility
- Copies of studies or analysis upon which alternatives have been considered and evaluated
- Description of present use, assessed value & actual value of the land affected by the proposed facility
- Description of the proposed use, anticipated assessed value and supporting documentation
- Description of any long term plans or master plan for the future use or development of the property
- Description of the applicant's ability to obtain needed easements to serve the proposed use
- Description of the type, feasibility and cost of any proposed mitigation necessary to make the proposed use compatible with current and future land use patterns
- Description of any special construction requirements that may be necessary for any construction or development on the subject property
- If the proposed use will result in a significant increase in traffic, a traffic impact analysis prepared by a certified professional engineer qualified in the field of traffic engineering and forecasting
- A noise management plan detailing the projected noise produced by the proposed use, including, but not limited to, the projected noise volume and duration, and the noise mitigation measures proposed to be implemented



General Conference
Church of God (Seventh Day)

98

CAMINO VERDAD Y VIDA
Iglesia de Dios (7o día) 2222 Park Row Arlington, Texas 76010 Mfn.G.Salcido Cel.915-3288182

Dear City Council,

I'd like to introduce myself and our church, Church of God 7th Day Arlington. We are part of the Church of God 7th Day conference in Denver, CO. Our mission started in Arlington almost 10 years ago in the Hughley Arlington Recreation center with 15 adults. Since then, we have grown to a steady 75-100 members for the last 3 years. We have been leasing a church at 2200 E. Park Row in Arlington for the past 8 years and finally, our members decided it was time for our own building. We looked at several locations, but the City of Pantego seemed to be the most logical centralized location to accommodate our members that live in Grand Prairie, Arlington, Mansfield, and Fort Worth.

A small group meets for prayer service on Friday evenings from 7:30-9:00PM. Our main services are held during the day on Saturday with a small group of 15-20 at 10:00 AM and our general service at 2:00 PM. Usually, we fellowship and have potluck or some type of refreshment after the service. The time we have service is outside of business hours of the neighboring buildings and will not interfere with their regular business activities. This is important to us, as we would like to keep the existing tenants and one side of our buildings as commercial lease space. There are no residential buildings within 200 feet from our building and do not believe this will disturb neighboring residents. All activities are over and building is vacated by 8:00 PM, unless there is an occasional special meeting or event. Sunday mornings are used to have business meetings or to complete projects in the building.

We are excited and looking forward to worship in your City and eventually reach out to the community. I am a Vietnam Veteran and school teacher of 25+ years, in addition to being a volunteer pastor for 20 years. I am looking forward to retiring as a teacher to concentrate fully on this church and my congregation. I pray you give us that opportunity.

Sincerely,

Gustavo Salcido, Pastor

Additional Information for Special Use Permit Application

Church of God 7th Day Arlington, currently meeting at 2222 E. Park Row Dr., Arlington, TX 76013

Mailing address: 1901 Cancun St., Mansfield, TX 76063

1. Size of Congregation: Our membership fluctuates between 60-75
2. Growth: We anticipate adding 3-5 members per year. We prefer to keep a small group and expand by opening an additional location once we are close to capacity.
3. Days and Hours of Operation:
 - Friday Prayer service from 7:00 PM -9:00 PM
 - Saturday 11:00 AM and 2:00 PM
 - Sunday Open for Special Meetings
4. Seating Arrangement: Stackable chairs
5. Noise Management: We use electronic instruments during our 2:00 Saturday service, which allows us to control and adjust sound and control it in the building. Worship will occur in the south building that is more than 200 feet from any residential homes and outside of business hours.
6. Traffic Impact: We do not anticipate this change to impact traffic in the area. Our services are after business hours and will not interfere with adjacent businesses.
7. Parking: Attached is a shared parking agreement that allows sufficient parking space during service hours.
8. Outdoor Lighting: Current lighting is adequate for the building. We will ensure proper function
9. Outdoor Events: There are occasional events like garage sales or family cookouts that will be planned within city ordinances and regulations, if allowed.
10. Construction: We would like to remove walls within the south building to open the area for our worship center and add walls to the north side of the building for classrooms. See attached plans.
11. Restrooms: There are currently 2 restrooms in this building, which will remain.



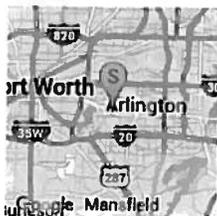
making it convenient for you

** Stay tuned to the TAD.org "News" link throughout the year ** Sign up for "e View of Print PDF"

Tarrant Appraisal District Real Estate

06/07/2016

Account Number: 02116502
Georeference: 31505-1-4
Property Location: 3601 SMITH BARRY RD, PANTEGO, 76013



Owner Information: CHURCH OF GOD 7TH DAY
 1901 CANCUN DR
 MANSFIELD TX 76063

8 Prior Owners

Legal Description: PANTEGO SQUARE
 Block: 1 Lot: 4
Taxing Jurisdictions: 019 TOWN OF PANTEGO
 220 TARRANT COUNTY
 901 ARLINGTON ISD
 224 TARRANT COUNTY HOSPITAL
 225 TARRANT COUNTY COLLEGE

This information is intended for reference only and is subject to change. It may not accurately reflect the complete status of the account as actually carried in TAD's database

Proposed Values for Tax Year 2016

	Land	Impr	2016 Total ††
Market Value	\$0	\$0	\$0
Appraised Value †	\$0	\$0	\$0
Gross Building Area †††			5,364
Net Leasable Area †††			5,364
Land SqFt †			15,750
Land Acres †			0.3615

† Appraised value may be less than market value due to state-mandated limitations on value increases
 †† A zero value indicates that the property record has not yet been completed for the indicated tax year
 ††† Rounded

† This represents one of a hierarchy of possible values ranked in the following order: Recorded, Computed, System, Calculated

5-Year Value History

Tax Year	Appraised Land	Appraised Impr	Appraised Total	Market Land	Market Impr	Market Total
2015	\$39,375	\$130,625	\$170,000	\$39,375	\$130,625	\$170,000
2014	\$39,375	\$130,625	\$170,000	\$39,375	\$130,625	\$170,000
2013	\$39,375	\$148,763	\$188,138	\$39,375	\$148,763	\$188,138
2012	\$39,375	\$195,225	\$234,600	\$39,375	\$195,225	\$234,600
2011	\$39,375	\$220,625	\$260,000	\$39,375	\$220,625	\$260,000

2016 Notice Sent:

Protest Deadline:

Exemptions:

Property Data:

Appraisal Site: 80158013

Deed Date: 12/21/2015
Deed Page:
Deed Volume:
Instrument: D215285543

Site Name: NATIONWIDE/TRUCK DRIVER SCHOOL/

State Code: F1 Commercial

Class: Schools
of Parcels: 1

TAD Map: 2102-380
MAPSCO: TAR-081U
Agent: PEYCO PROPERTIES INC

Primary Building:
Building Name: NATIONWIDE/TRUCK DRIVER SCHOOL
Building Type: Commercial
Year Built: 1980

making it convenient for you

© 1997 - 2016 Tarrant Appraisal District.

Coombs Land Surveying, Inc.
 P.O. Box 11370 Fort Worth, Texas 76110
 (817) 920-7600 (817) 920-7617 FAX
 CLS JOB No. 15-0126
 GF No. L7-2030-20000301500041-MC



WAGONWHEEL TRAIL

*** NOTE ***
 ALL SUBJECT PROPERTY BOUNDARY LINE BEARINGS AND DISTANCES ARE PLAT & ACTUAL UNLESS OTHERWISE NOTED HEREON.

*** NOTE ***
 NO PORTION OF THIS PROPERTY LIES WITHIN A 100-YEAR FLOOD BOUNDARY LINE ACCORDING TO THE NATIONAL FLOOD INSURANCE PROGRAM'S FLOOD INSURANCE RATE MAP FOR THE CITY OF PANTEGO, TARRANT COUNTY, TEXAS, COMMUNITY PANEL No. 484-39C0335 K, MAP REVISED SEPTEMBER 25, 2009

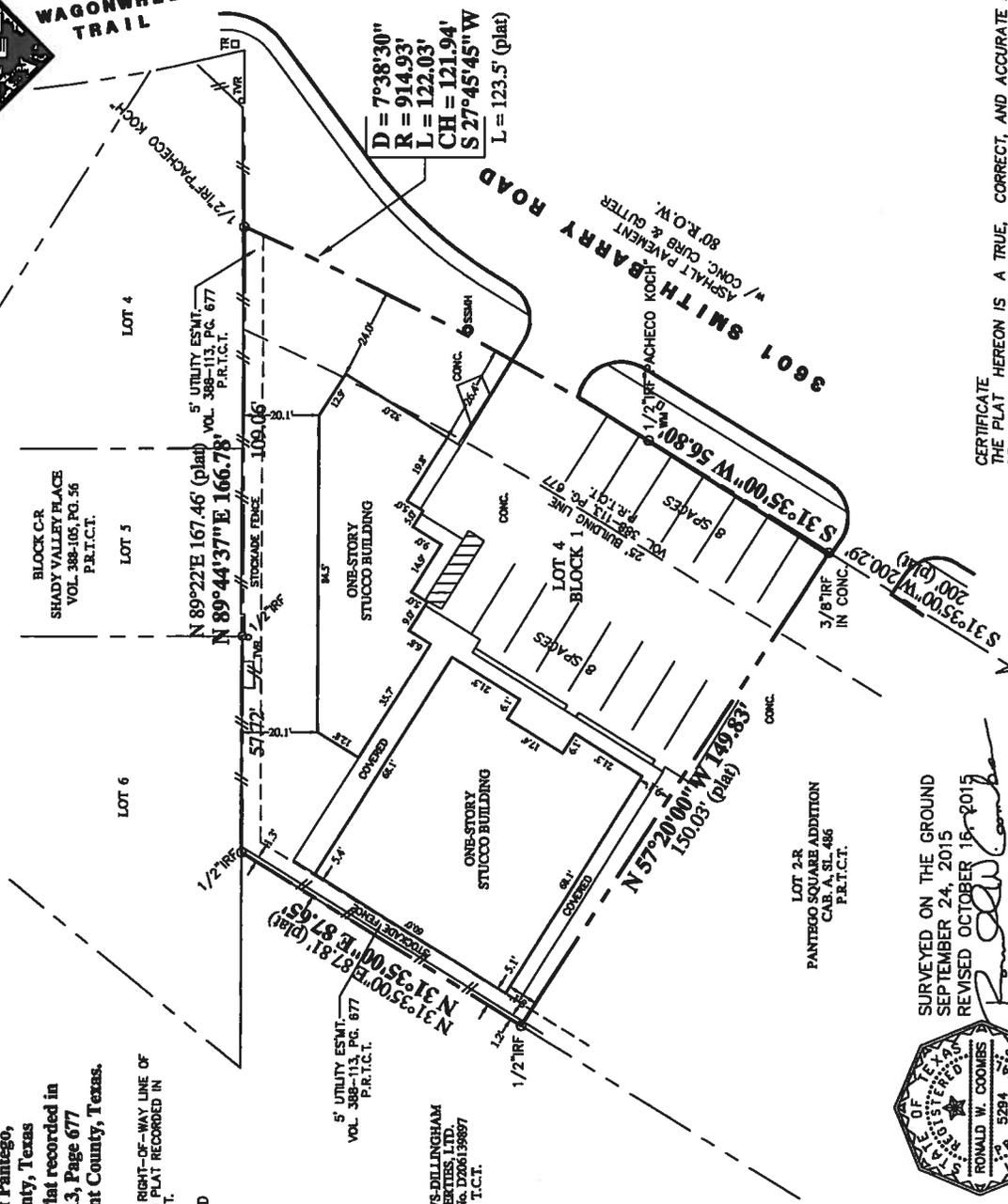
Survey plat of
LOT 4, BLOCK 1
PANTEGO SQUARE ADDITION
 to the City of Pantego,
 Tarrant County, Texas
 according to the Plat recorded in
 Volume 388-113, Page 677
 Plat Records, Tarrant County, Texas.

BASIS OF BEARINGS: NORTHWEST RIGHT-OF-WAY LINE OF WAGONWHEEL ROAD AS SHOWN ON PLAT RECORDED IN VOL. 388-113, PG. 677, P.R.T.C.T.

IRF DENOTES IRON ROD FOUND
 IRS DENOTES IRON ROD SET

5' UTILITY ESMT.
 VOL. 388-113, PG. 677
 P.R.T.C.T.

ANDREWS-DILLINGHAM
 PROPERTIES, LTD.
 INST. No. D206139897
 T.C.T.



D = 7°38'30"
R = 914.93'
L = 122.03'
CH = 121.94'
S 27°45'45" W
L = 123.5' (plat)



SURVEYED ON THE GROUND
 SEPTEMBER 24, 2015
 REVISED OCTOBER 15, 2015
 RONALD W. COOMBS, R.P.L.S.
 STATE OF TEXAS No. 5294

SCALE: 1" = 30'

CERTIFICATE
 THE PLAT HEREON IS A TRUE, CORRECT, AND ACCURATE REPRESENTATION OF THE PROPERTY AS DETERMINED BY SURVEY. THE LINES AND DIMENSIONS OF SAID PROPERTY BEING AS INDICATED BY THE PLAT. THE SIZE, LOCATION, AND TYPE OF BUILDINGS AND IMPROVEMENTS ARE AS SHOWN. ALL IMPROVEMENTS ARE SET BACK FROM THE PROPERTY LINES THE DISTANCE INDICATED AND THERE ARE NO VISIBLE ENCROACHMENTS OR VISIBLE EVIDENCE OF EASEMENTS EXCEPT AS SHOWN.

Document Receipt Information

Reference Number: 2000301500041 - Warranty Deed

Instrument Number:	D215285543
No of Pages:	6
Recorded Date:	12/23/2015 8:46:56 AM
County:	Tarrant
Volume:	
Page:	
Recording Fee:	\$36.00

Lawyers Title Co.

D215285543 12/23/2015 10:48 AM PG 6

Fee: \$36.00

Submitter: XEROX COMMERCIAL SOLUTIONS

Lawyer: The Office of the County Clerk, Tarrant County, Texas. Submitter: ROBERT S. HERR, a NATURAL PERSON, Mary Louise Garcia

YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

LTC GF No. 2000301500041

**Special Warranty Deed
[All Cash]**

DATE: December 21, 2015

GRANTOR: 3601 Smith-Barry Road, LLC, a Texas Limited Liability Company

GRANTOR'S MAILING ADDRESS: 2200 W. 7th Street, Fort Worth, Texas 76107

GRANTEE: Church of God 7th Day Arlington, a religious corporation

GRANTEE'S MAILING ADDRESS: 1901 Cancun Drive, Mansfield, Texas 76063

CONSIDERATION: TEN AND NO/100 (\$10.00) DOLLARS and other valuable consideration to the undersigned paid by Grantee herein named, the receipt of which is hereby acknowledged, and the further consideration of the execution and delivery by Grantee herein of his one certain promissory note of even date therewith in the original principal sum of \$192,000.00 payable to *Star Bank of Texas* as therein provided, and containing the usual clauses for acceleration of maturity in the event of default and for attorney's fees. The note is secured by a Vendor's Lien retained in favor of *Star Bank of Texas* in this Deed and by Deed of Trust of even date from Grantee to *Russ Richardson, Trustee*.

PROPERTY: LOT 4, BLOCK 1, PANTEGO SQUARE ADDITION, an Addition to the City of Pantego, Tarrant County, Texas, according to Plat thereof recorded in Volume 388-113, Page 677, Plat Records, Tarrant County, Texas.

RESERVATIONS: This conveyance is made subject to any and all easements, restrictions, and mineral reservations affecting said property that are filed for record in the office of the County Clerk of Tarrant County, Texas.

See Permitted Exceptions on Exhibit "A" and "As Is Addendum" attached hereto and made a part hereof for all purposes.

For Grantor and Grantor's heirs, devisees and assigns, a reservation is made of all interest in the oil, gas, and other minerals that are in and under the property and that may be produced from it. Grantor waives the right of ingress and egress at all times for mining, drilling, exploring, operating, and developing the property for oil, gas, and other minerals and for removing them from the property. If this interest is subject to an existing lease for oil and gas or oil, gas, and other minerals, Grantor and Grantor's heirs, devisees and assigns is/are entitled to receive the royalties and other benefits that are associated with the interest and payable under the lease.

Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor hereby binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns, against every person whomsoever lawfully

2000301500041

Lawyers Title Co. GF#

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

LTC GF No. 2000301500041

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[All Cash]

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Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor hereby binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns, against every person whomsoever lawfully

claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to warranty, *through and under Grantor, but not otherwise.*

The vendor's lien against and superior title to the property are retained for the benefit of *Star Bank of Texas* until each note described is fully paid according to its terms, at which time this deed shall become absolute. The vendor's lien and superior title to this property are hereby transferred and assigned to *Star Bank of Texas.*

When the context requires, singular nouns and pronouns include the plural.

3601 Smith-Barry Road, LLC

By Southwest Bank, Trustee, Jerry Dean Mouser Family Trust *AS sole member*

By: [Signature]
Ed Fritz, Senior Vice President and Trust Administrator

Agreed and Accepted by:

Church of God 7th Day Arlington, a religious corporation

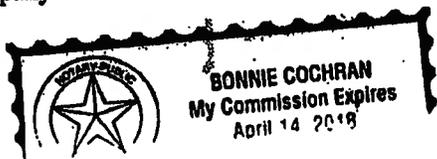
BY: [Signature]
Jose Acosta, Director

(Acknowledgment)

THE STATE OF TEXAS §

COUNTY OF TARRANT §

This instrument was acknowledged before me on this 21st day of December, 2015, by Ed Fritz, Senior Vice President and Trust Administrator of Southwest Bank, Trustee, Jerry Dean Mouser Family Trust of 3601 Smith-Barry Road, LLC, a Texas Limited Liability Company, on behalf of said company



[Signature]
Notary Public, State of Texas

Prepared in the Law Offices of:
WILLIAM K. ROSENBERRY

AFTER RECORDING RETURN DOC. TO:
Church of God 7th Day Arlington
1901 Cancun Drive
Mansfield, Texas 76063



Exhibit "A"
Permitted Exceptions

- a. A building set-back line, as disclosed by said map/plat. Affects: 25 Feet Front
- b. Easement(s) for the purpose(s) shown below and rights incidentat thereto as delineated or as offered for dedication on the map of said tract/plat. Purpose: Utility Easement; Affects: 5 feet rear; 5 Feet West Recording No: Volume 388-113, Page 677, Plat Records, Tarrant County, Texas
- c. All leases, grants, exceptions or reservations of coal, lignite, oil, gas and other minerals, together with all rights, privileges, and immunities relating thereto, appearing in the Public Records whether listed in Schedule 6 or not. There may be leases, grants, exceptions or reservations of mineral interest that are not listed.
- d. Lease for coal lignite oil gas or other minerals together with rhtgs incident thereto dated December 19, 2007, by and between Mouser Family Limited Partnership #1, as Lessor, and Cairizo 011 & Gas, Inc., as Lessee, recorded July 10, 2008 at under Clerk's File Na D208268836 ofthe Official Records of Tarrant County, Texas. Reference to which instrument is here made for particulars. No further search of title has been made as to the interest(s) evidenced by this Instrument, and the Company makes no representation as to the ownership or holder of interest(s).
- e. Interest in and to all coal, lignite, oh, gas and other minerals, and all vhtgs incident thereto, contained in instrument dated July 17, 2008, recorded August 5, 2008 at under Clerk's File No. D208305655 ofthe Official Records of Tarrant County, Texas, which document contains the following language these presents does seil, transfer, assign and convey unto Grantee, all the oil, gas and other minerals, the royalties, bonuses, rentals, and all other rights in connection with the same are excepted herefrom. Reference to which Instrument is here; made for particulars. No further search of title has been made as to the interest(s) evidenced by this instrument, and the Company makes no representation as to the ownership or holder of such interest(s).

Matters contained in that certain document

Entitled: Memorandum of Operating Agreement and Financing Statement
 Dated: June1,2009
 Recording Date: October 5, 2009
 Recording No: under Clerk's File No. D209264561, Real Property Records Tarrant County, Texas

Reference is hereby made to said document for full particulars.

Interest in and to all coal, lignite, oil, gas and other minerals, and all rights incident thereto, contained in instrument dated May 1, 2014, recorded May 1, 2014 at under Clerk's File No. D214088617 of the Official Records of Tarrant County, Texas, which document contains the following language, all the oh, gas and other minerals, the royalties, bonuses, rentals, and all other rights in connection with the same are excepted herefrom. Reference to which Instrument is here made for particulars. No further search of title has been made as to the interest(s) evidenced by this instrument, and the Company makes no representation as to the ownership or holder of such interest(s).

f. Interest in and to all coal, lignite, oil, gas and other minerals, and all rights incident thereto, contained in Instrument dated May 1, 2014, recorded May 23, 2014 at under Clerk's File No. D214106080 ofthe Official Records of Tarrant County, Texas, which document contains the following language, all the oil, gas and other minerals, the royalties, bonuses, rentals, and all other rights in connection with the same are excepted herefrom. Reference to which instrument is here made for particulars. No further search of title has been made as to the interest(s) evidenced by this instrument, and the Company makes no representation as to the ownership or holder of such interest(s).

Shown on Survey dated September 24, 2015, by Coombs Land Surveying, Inc., prepared by Ronald W Coombs Registered Professional Land Surveyor#5294, CLS JOB No. 15-0126

Any rights, interests, or claims which may exist or arise by reason of the following matters disclosed by survey,

JobNo.:5294; Dated: September 24, 2015; Prepared by: RonaID W. Combs, Land Surveyor
 Matters shown: Encroachment of fence along the West side of the property line

"AS IS" Addendum

THE PROPERTY IS BEING SOLD "AS IS" AND "WITH ALL FAULTS" AS OF CLOSING, WITHOUT ANY REPRESENTATION OR WARRANTY WHATSOEVER AS TO ITS CONDITION, FITNESS FOR ANY PARTICULAR PURPOSE, MERCHANTABILITY, OR ANY OTHER WARRANTY, EXPRESS OR IMPLIED. BUYER ACKNOWLEDGES THAT BUYER IS PURCHASING THE PROPERTY BASED SOLELY ON BUYER'S OWN INDEPENDENT INVESTIGATIONS AND FINDINGS AND NOT IN RELIANCE ON ANY INFORMATION PROVIDED BY SELLER OR SELLER'S AGENTS OR CONTRACTORS. SELLER HAS MADE NO AGREEMENT TO ALTER, REPAIR, OR IMPROVE ANY OF THE PROPERTY. AS A CONDITION PRECEDENT TO SELLER'S UNDERTAKINGS AND AGREEMENTS HEREUNDER, SELLER EXPRESSLY DISCLAIMS AND BUYER ACKNOWLEDGES AND ACCEPTS THAT SELLER HAS DISCLAIMED MAKING ANY REPRESENTATIONS, WARRANTIES, OR ASSURANCES WITH RESPECT TO THE PROPERTY OTHER THAN AS SPECIFICALLY SET OUT HEREIN, SPECIFICALLY INCLUDING, BUT NOT LIMITED TO, ANY REPRESENTATIONS OR WARRANTIES AS TO MATTERS OF TITLE (EXCEPT THE SPECIAL WARRANTY OF TITLE SUBJECT TO PERMITTED EXCEPTIONS IN THE SPECIAL WARRANTY DEED TO BE DELIVERED), ZONING, TAX CONSEQUENCES, PHYSICAL CONDITION, ENVIRONMENTAL CONDITIONS, GEOLOGICAL CONDITIONS, SOIL OR SUBSOIL CONDITION, OPERATING HISTORY OR PROJECTIONS, VALUATIONS, GOVERNMENTAL APPROVALS OR GOVERNMENTAL REGULATIONS. BUYER AGREES THAT WITH RESPECT TO THE PROPERTY THEY WILL RELY UPON THEIR INSPECTIONS THEREOF OR THEIR DETERMINATION NOT TO INSPECT THE SAME, AND UPON CLOSING SHALL ACCEPT THE PROPERTY IN ITS "AS IS" CONDITION.

"WITH ALL FAULTS", AND WITHOUT REFERENCE TO HABITABILITY, MERCHANTABILITY, OR FITNESS FOR ANY SPECIFIC PURPOSE. EXCEPT AS SPECIFICALLY SET FORTH IN THIS CONTRACT, SELLER SPECIFICALLY DISCLAIMS ANY WARRANTY, GUARANTY OR REPRESENTATION, ORAL OR WRITTEN, PAST OR PRESENT, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OR REPRESENTATION AS TO THE CONDITION, QUALITY, SAFETY, FREEDOM FROM DEFECTS (WHETHER OR NOT DETECTABLE BY INSPECTION), MERCHANTABILITY, FITNESS FOR BUYER'S INTENDED USE OR ANY OTHER PARTICULAR PURPOSES, FREEDOM FROM CONTAMINATION BY HAZARDOUS SUBSTANCES, OR COMPLIANCE WITH ZONING OR OTHER LEGAL REQUIREMENTS, OF ALL OR ANY PART OF THE PROPERTY, OR AS TO THE AVAILABILITY OR EXISTENCE OF ANY UTILITY OR OTHER GOVERNMENTAL OR PRIVATE SERVICES, OR AS TO THE AMOUNT OF TAXES ASSESSED TO THE PROPERTY. BUYER ACKNOWLEDGES THAT BUYER HAS HAD AN OPPORTUNITY TO EXAMINE THE FINANACIAL AND LEGAL DOCUMENTS, RECORDS, FILES AND INFORMATION RELATING TO THE PROPERTY NOW IN THE POSSESSION OF SELLER AND ITS AGENTS, AND IS PURCHASING THE PROPERTY SOLELY BASED ON THEIR OWN INDEPENDENT INVESTIGATIONS AND FINDINGS AND NOT IN RELIANCE OF ANY INFORMATION PROVIDED BY SELLER.

In the event that any investigation, removal, abatement, remediation, or other corrective action is at any time required to be performed in connection with the Property as a result of the presence of any environmental problems, hazardous substances, hazardous materials, or environmental contamination at or on the Property, including, without limitation, asbestos and petroleum products and byproducts and any constituents thereof, Buyer acknowledges and agrees that: (a) any such investigation, removal, remediation, or corrective action shall be performed by Buyer and at Buyer's sole cost and expense; and (b) that Seller has no duty or obligation to perform or cause to be performed any such investigation, removal, remediation, or corrective action. Buyer further acknowledges and agrees that Buyer, for itself, its successors, heirs, and assigns, hereby irrevocably and unconditionally waives, releases, and relinquishes all claims (as defined below) or rights of contribution (including any right to contribution under 42 U.S.C. Section 9613(f) which Buyer or its successors, legal representatives or assigns now has or may have against Seller or any of its employees or agents by reason of the presence of any hazardous substance (including, but not limited to, asbestos and petroleum products and byproducts and the constituents thereof) or any other adverse environmental condition, defect, or problem with respect to the Property (whether such condition, defect, or condition be known or unknown, latent or patent, or whether or not any investigation, remediation, or corrective action may be required or desirable with respect to the Property). Notwithstanding any other provision to the contrary, the terms and conditions of this section will survive the Closing of this transaction.

Buyer understands and acknowledges that the documents, if any, delivered to Buyer prior to the execution of this Contract, or pursuant to this Contract, may have been prepared by parties other than Seller and that Seller makes no representation or warranty whatsoever, express or implied as to the completeness, content or accuracy of the said documents. Buyer specifically releases Seller and Seller's brokers, employees, officers, directors, agents, contractors, and affiliates, from all claims, demands, causes of action, judgments, losses, damages, liabilities, costs and expenses (including, without limitation, attorneys' fees, whether suit is instituted or not, and environmental consultants' fee) whether known or unknown, liquidated or contingent (collectively, the "Claims") asserted against or incurred by Buyer by reason of the information contained in, or that should have been contained in, the documents.

Buyer acknowledges that they and/or their representatives will inspect the Property, and that their decision whether to buy and accept the same will be based upon their own inspections of the Property or their own decision not to inspect the same.

Any factual information such as property taxes, utility charges, rent rolls, property dimensions, floor plans, square footage, sketches or lease abstracts shown to Buyer or set forth in this contract or any other document are or may be approximate. Buyer represents to Seller that Buyer will inspect and verify the facts and information prior to closing this Contract. Neither Seller nor Seller's representatives assume any liability for any inaccuracies, errors, or omissions.

In the event that any litigation arises under this contract, it is specifically stipulated that this Contract shall be interpreted and construed according to the internal laws of the State of Texas without regard to its conflicts, rules, and shall be performable in Tarrant County, Texas.

WAIVER OF CONSUMER RIGHTS.

BUYER (AND, IN EVENT OF ASSIGNMENT OF THIS CONTRACT BY BUYER, BUYER'S ASSIGNEE) WAIVES ITS RIGHTS UNDER THE DECEPTIVE TRADE PRACTICES-CONSUMER PROTECTION ACT, SECTION 17.41 ET SEQ. OF THE TEXAS BUSINESS AND COMMERCE CODE, A LAW THAT GIVES CONSUMERS SPECIAL RIGHTS AND PROTECTIONS. AFTER CONSULTATION WITH AN ATTORNEY/LEGAL COUNSEL OF ITS OWN SELECTION, BUYER VOLUNTARILY COMMENTS TO THIS WAIVER. BUYER COVENANTS, REPRESENTS AND WARRANTS THAT SUCH ATTORNEY/LEGAL COUNSEL WAS NOT DIRECTLY OR INDIRECTLY IDENTIFIED, SUGGESTED, OR SELECTED BY SELLER OR AN AGENT OF SELLER.

LTC GF No. 2000301500041

BILL OF SALE

Date: December 21, 2015

Seller: 3601 Smith-Barry Road, LLC, a Texas Limited Liability Company

Seller's Mailing Address: 2200 W. 7th Street, Suite 210, Fort Worth, Texas 76107

Buyer: Church of God 7th Day Arlington, a religious corporation

Buyer's Mailing Address: 1901 Cancun Drive, Mansfield, Texas 76063

Consideration: *TEN AND NO/100 (\$10.00) DOLLARS* and other valuable consideration to the undersigned paid by buyer(s) herein named

PROPERTY: **LOT 4, BLOCK 1, PANTEGO SQUARE ADDITION**, an Addition to the City of Pantego, Tarrant County, Texas, according to Plat thereof recorded in Volume 388-113, Page 677, Plat Records, Tarrant County, Texas.

Personal Property: Any and all personal property attached to or located on the hereinabove described property including, but not limited to fixtures and other personal property owned by the seller herein described.

Exclusions: None.

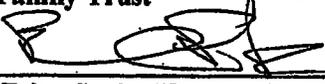
For value received Seller sells and delivers the personal property to Buyer and warrants and agrees to defend title to the personal property to Buyer and Buyer's successors against all lawful claims.

When the context requires, singular nouns and pronouns include the plural.

3601 Smith-Barry Road, LLC

**By Southwest Bank, Trustee, Jerry Dean
Mouser Family Trust**

By:


**Ed Fritz, Senior Vice President and Trust
Administrator**

Agreed and Accepted by:

Church of God 7th Day Arlington, a religious corporation

BY: _____
Julio Garza, Director

BY: *Gustavo Salcido*
Gustavo Salcido, Director

BY: *Jose Acosta*
Jose Acosta, Director

(Acknowledgment)

THE STATE OF TEXAS §

COUNTY OF TARRANT §

This instrument was acknowledged before me on this 21st day of December, 2015, by Ed Fritz, Senior Vice President and Trust Administrator of Southwest Bank, Trustee, Jerry Dean Mouser Family Trust of 3601 Smith-Barry Road, LLC, a Texas Limited Liability Company, on behalf of said company

Bonnie Cochran
Notary Public, State of Texas

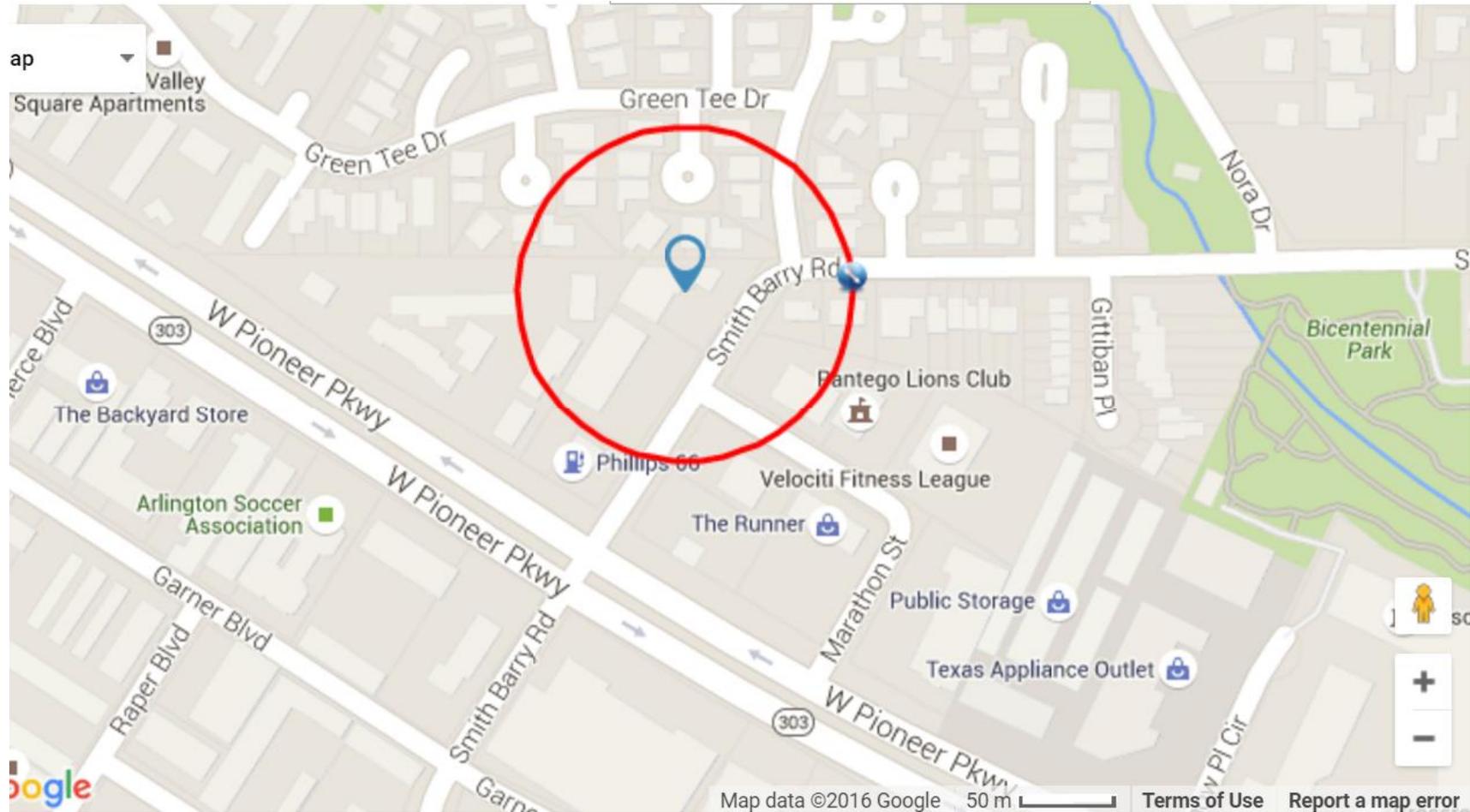












Notification List Z-226					
Name	Address	City	State	Zip Code	Adtl. Address
ROBERT WOODHEAD	1709 TORCH DR	ARLINGTON	TX	76015	1 LONGHURST CT
3006 DAYTONA DRIVE LLC	10846 CROOKED CREEK CT	DALLAS	TX	75229	2 LONGHURST CT
JERRY & MARGARET RAY	3 LONGHURST CT	PANTEGO	TX	76013	
KIMBERLY LYNN BURTON	1805 RIVERSIDE RD	ROSWELL	GA	30076	4 LONGHURST CT
AVIS BRICE	5 LONGHURST CT	PANTEGO	TX	76013	
JOHN & ERIN MASTER	2704 PARK PLACE CT	ARLINGTON	TX	76016	6 LONGHURST CT
SUE HARL	7 LONGHURST CT	PANTEGO	TX	76013	
3006 DAYTONA DRIVE LLC	10846 CROOKED CREEK CT	DALLAS	TX	75229	8 LONGHURST CT
JANE BARRETT	2816 WOOD WIND DR	PANTEGO	TX	76013	9 LONGHURST CT
KEVIN & RHONDA KIRBY	11 PEBBLEBEACH CT	PANTEGO	TX	76013	
JANE BARRETT	2816 WOOD WIND DR	PANTEGO	TX	76013	12 PEBBLEBEACH CT
LAURA BROYLES	13 PEBBLEBEACH CT	PANTEGO	TX	76013	
JOAN HECK	905 GLENNDON DR	FORT WORTH	TX	76120	14 PEBBLEBEACH CT
FERRELL & DENA BRYANT	1901 WEYMOUTH CT	PANTEGO	TX	76013	15 PEBBLEBEACH CT
HDW JOINT PARTNERSHIP	3600 SMITH BARRY RD	PANTEGO	TX	76013	
R E MCELROY	3609 SMITH BARRY RD SUITE 100	PANTEGO	TX	76013	3605 SMITH BARRY RD
R E MCELROY	3609 SMITH BARRY RD SUITE 100	PANTEGO	TX	76013	3609 SMITH BARRY RD
3610SBPB LLC	3610 SMITH BARRY RD SUITE 100	PANTEGO	TX	76013	
FRANK & JANET PROCHASKA	6107 MILLWOOD DR	ARLINGTON	TX	76016	3526 SMITH BARRY RD
CHALES SAUNDERS	3522 SMITH BARRY RD	PANTEGO	TX	76013	3520 SMITH BARRY RD
JAMES & GILBERT VESS	21 DORAL CT	PANTEGO	TX	76013	
VICKIE SCOTT	22 DORAL CT	PANTEGO	TX	76013	
KIMBERLY LYNN BURTON	1805 RIVERSIDE RD	ROSWELL	GA	30076	23 DORAL CT
SAI KB INC	3732 EDGEWOOD CT	GRAND PRAIRIE	TX	75052	3601 W PIONEER PKWY
ANDREWS-DILLINGHAM PROPERTIES	1140 EMPIRE CENTRAL DR STE 175	DALLAS	TX	75247	3603-3615 W PIONEER PKWY



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on Resolution 16-13 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with CMA Architecture Planning and Interior Design for an Additional Services Agreement 1 regarding the Park Row Streetscape Project; and providing for an effective date.

Date: July 11, 2016

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

The original design for the Park Row Streetscape Project included the closure and relocation of numerous driveways. After reviewing this with the Town Attorney, he agrees that such action would constitute a taking (use of eminent domain) of private property should the property owner not be in agreement. I have spoken with the owners, or their local representatives, of the properties along Park Row and found that none of them have any desire for us to take such action.

As a result, I have requested CMA Architects to redesign the project to leave the existing driveways as they are. The attached amendment to their agreement is for the necessary design changes required to implement this. The total cost is \$23,000. However, CMA estimates that there will be cost savings in construction totaling approximately \$15,000.

Council considered this item at the June 13th meeting, and tabled it until this meeting and directed staff to once again request Braum's consider relocating the driveway adjacent to the arch. That request is pending with Braum's, and they have requested additional information from CMA Architects.

These changes will delay the ability to go to bid on the project by approximately four (4) weeks.

FISCAL IMPACT:

Expenditure of \$23,000
Potential Cost Savings of \$15,000

RECOMMENDATION:

Staff recommends the approval of the contract

ATTACHMENTS:

Res. 16-13
CMA Contract

Director's Review: _____
City Manager's Review: MDF

RESOLUTION NO. 16-13

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CMA ARCHITECTURE PLANNING INTERIOR DESIGN FOR AN ADDITIONAL SERVICES AGREEMENT 1 REGARDING THE PARK ROW STREETScape PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Texas Government Code, Chapter 2254, authorizes the procurement of professional services within the scope of the practice of architectural services; and

WHEREAS, the Texas Government Code, §2254.004 provides that a local government may contract with an architect for procurement of services after first selecting the most highly qualified provider of those services based on demonstrated competence and qualifications and to negotiate a contract at a fair and reasonable price; and

WHEREAS, CMA Architecture Planning and Interior Design (CMA) represents that it is qualified and capable of performing the professional services proposed herein for this Project; and

WHEREAS, CMA and the Town of Pantego (Town) mutually desire to be subject to the provisions of Texas Government Code, Chapter 2254 and mutually agreed on the terms of the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS THAT:

Section 1: The Town Council hereby authorizes the City Manager to enter into a contract with CMA for services that are beyond the scope of the original agreement between the Town of Pantego and CMA.

Section 2: The Town agrees to the proposal that has been prepared for revisions to the signed and sealed architectural, civil, and structural bid documents issued on November 24, 2014 and signed and sealed electrical drawings issued on October 6, 2015.

Section 3: The Town agrees to compensate CMA for the services as outlined in the proposal.

Section 3: This resolution is effective immediately upon passage.

PASSED AND APPROVED this the 11th day of July 2016, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of __ ayes, __ nays and __ abstentions.

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

APPROVED AS TO FORM:

Jim Jeffrey, City Attorney



architecture • planning • interior design

6060 North Central
Expressway, Suite 850
Dallas, TX
75206-5294
p 214.466.1192
f 214.466.1197
www.cmatx.com

Bruce M. Carlson, AIA
Patrick G. Bles, AIA

ADDITIONAL SERVICES AGREEMENT “1”

Project:	Park Row Drive Streetscape	CMA Project #:	12165.001A
Location:	Pantego, TX	Requested By:	Matthew Fielder
Date of Request:	May 16, 2016	Initiated By:	Steve Elliott

This proposal is for Additional Services, which are beyond the scope of the original agreement between The Town of Pantego and CMA. This Agreement supplements all previous agreements and is only applicable to the scope of services defined below.

Description of Work Performed:

As directed by Matthew Fielder, the following fee proposal has been prepared for revisions to the signed and sealed architectural, civil, and structural bid documents issued on 11.24.14, and signed and sealed electrical drawings issued on 10.6.15. The requested revisions are as follows:

- All existing driveways in the Park Row project to remain in existing locations, but will be rebuilt to maintain a consistent (where practical) driveway width and provide an accessible way for the new 10' wide concrete sidewalks.
 - Closed driveways to remain open
 - Moved/consolidated driveways to be revised to original location
- New pole light locations affected by this revision to be relocated to the nearest practical location. Quantity and specification of pole light fixtures to remain unchanged. Electrical revisions are limited to showing revised pole light fixture locations
- Landscape planting and irrigation locations affected by this revision to be revised as practical to maintain original design intent. Quantity of landscape planting material to be maintained as close as possible to original design.
- Update Bid Instruction forms with revised dates for bidding

Clarifications:

No changes to the structural drawings are included

No changes to the Base Bid Segment A, and Alternate Bid Segments B and C are included

No changes to Base Bid or Alternate Bid scope is included

Fort Worth, TX

Minneapolis, MN

Dallas, TX



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on resolution 16-18 a resolution of the Town of Pantego, Texas, authorizing the City Manager to submit comments on behalf of the Town relating to the Northern Trinity Groundwater Conservation District and Groundwater Management Area 8's Desired Future Conditions.

Date: July 11, 2016

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

The Town retained Collier Consulting to assist in developing a response for the public comment period for the desired future conditions under consideration by the Northern Trinity Groundwater Conservation District and Groundwater Management Area 8. Resolution 16-18 incorporates Collier's observations and data collected as part of that process.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends the approval of Resolution 16-18.

ATTACHMENTS:

Resolution 16-18

Director's Review: _____
City Manager's Review: MDF

RESOLUTION NO. 16-18**A RESOLUTION OF THE TOWN OF PANTEGO, TEXAS, AUTHORIZING THE CITY MANAGER TO SUBMIT COMMENTS ON BEHALF OF THE TOWN RELATING TO THE NORTHERN TRINITY GROUNDWATER CONSERVATION DISTRICT AND GROUNDWATER MANAGEMENT AREA 8'S DESIRED FUTURE CONDITIONS**

WHEREAS, The Town of Pantego has operated a groundwater based public water system since 1956; and

WHEREAS, The Town of Pantego is less than one square mile in area, is land-locked by adjacent communities, and is almost fully developed; and

WHEREAS, The Town of Pantego is located in the Northern Trinity Groundwater Conservation District, and is subject to their rules and fees; and

WHEREAS, the Northern Trinity Groundwater Conservation District, as part of Groundwater Management Area 8 commissioned a revision of the Northern Trinity / Woodbine GAM (NTW GAM) and a series of model runs to determine Desired Future Conditions; and

WHEREAS, the Town of Pantego engaged Collier Consulting to analyze pertinent model runs of the NTW GAM developed in the study using actual data collected at Pantego well sites; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS THAT:

1. NTW GAM run 10, the model run used for proposed DFC determinations, assumes an immediate thirty (30) percent increase in water production starting in 2010 and remaining constant until 2070. However, the Town of Pantego is almost completely built out, and should see no significant increase in water production in the future.
2. The model does not accurately represent actual conditions. As shown in Exhibit 1, the Pantego production used in Model Runs 9 and 10 significantly under-represents actual production, while the simulated drawdown in the Paluxy Aquifer was underestimated by as much as one hundred (100) feet. The simulated drawdown in the Trinity Aquifer was overestimated by as much as one hundred (100) feet. Aquifer thicknesses used in the model vary from the thicknesses observed on local borehole geophysical logs. Recharge is another aspect of the model that should continue to be studied and refined to improve model accuracy.
3. All NTW GAM runs fail to accurately take into account the production of groundwater in counties that are not located in groundwater conservation districts, for which no data is collected, and no future wells are required to obtain permits (e.g. Dallas County). Additionally, these would not be subject to any production restrictions as a result of this study, unfairly placing the burden for all conservation measures onto those groundwater users located within groundwater conservation districts.
4. Groundwater production is the dominant sink in the groundwater flow model. Accurately simulating the spatial and temporal distribution of this value model-wide could increase

the accuracy of the predictions. Blanket increases in pumping from cells could be unreasonable in areas where little or no growth is expected. Many small communities, such as the Town of Pantego, are land locked and are unable or not likely to grow in population and therefore an increase in the pumping should not occur, whereas future development in what are now undeveloped areas was not taken into account. This approach to model run 10 over estimates the simulated drawdowns in pumping cells. It is the opinion of Collier Consulting and the Town of Pantego that a different approach to the pumping distribution could result in less simulated drawdowns.

5. As an existing permitted well owner, the Town of Pantego would expect that its rights supersede those that have not yet been exercised, and that preference be given to it over any future well permit applicants.
6. By nature groundwater models cannot be proved and should continue to be refined. The Town of Pantego is willing to work with the Northern Trinity GCD and GMA 8 to improve the accuracy of the groundwater flow model to better improve future predictions.

RESOLVED on this 11th day of July 2016 by a vote of ____ ayes, ____ nays, and ____ abstentions at a regular meeting of the Town Council of the Town of Pantego, Texas.

APPROVED:

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

APPROVED AS TO FORM:

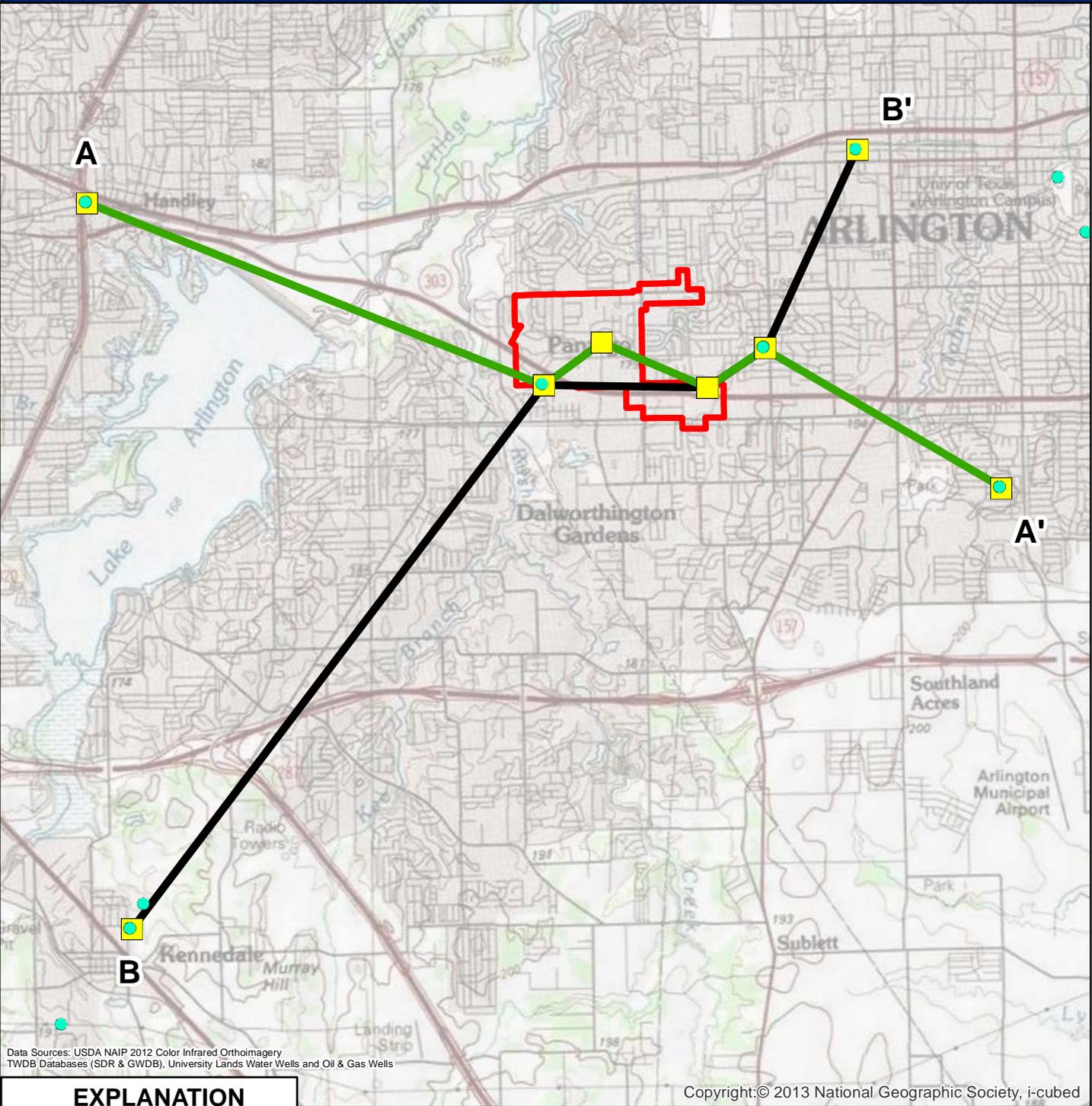
James T. Jeffrey, Jr., City Attorney

EXHIBIT 1 TO RESOLUTION 16-18

Table 1 – Comparison of actual to model pumping for selected model runs.

Actual Pumping Average gal/day	Modeled Well Pumping			
	NORA			Model Run
	cu ft/day	gal/day	gpm	
105,042	4,345	32,505	23	GAM RUN 9
	5,642	42,207	29	GAM RUN 10
	7,346	54,951	38	GAM RUN 5
	Lane Paluxy			
	cu ft/day	gal/day	gpm	
47,232	4,316	32,287	22	GAM RUN 9
	5,611	41,973	29	GAM RUN 10
	7,369	55,123	38	GAM RUN 5
	Lane Trinity			
	cu ft/day	gal/day	gpm	
299,379	4,336	32,439	23	GAM RUN 9
	5,637	42,171	29	GAM RUN 10
	7,334	54,865	38	GAM RUN 5
	Stolper East			
	cu ft/day	gal/day	gpm	
32,198	4,386	32,811	23	GAM RUN 9
	5,702	42,655	30	GAM RUN 10
	7,453	55,756	39	GAM RUN 5
	Stolper West			
	cu ft/day	gal/day	gpm	
47,864	4,383	32,787	23	GAM RUN 9
	5,698	42,623	30	GAM RUN 10
	7,448	55,715	39	GAM RUN 5
	303			
	cu ft/day	gal/day	gpm	
112,736	4,383	32,787	23	GAM RUN 9
	5,698	42,623	30	GAM RUN 10
	7,448	55,715	39	GAM RUN 5

LINES OF LITHOLOGIC SECTION



Data Sources: USDA NAIP 2012 Color Infrared Orthomagery, TWDB Databases (SDR & GWDB), University Lands Water Wells and Oil & Gas Wells

Copyright: © 2013 National Geographic Society, i-cubed

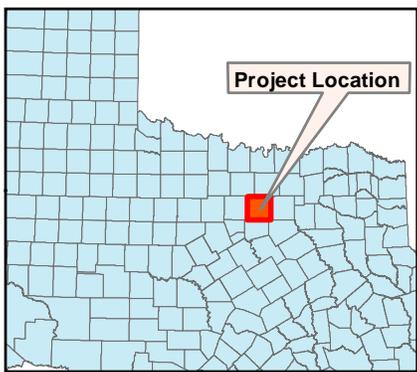
EXPLANATION

- NTW GAM Control
- Geophysical Log Location

Line of Section

- A - A'
- B - B'

Town Boundary



Miles

0 0.5 1 2

Coordinate System: GAM

FIGURE 1. Lines of Lithologic Section Through the Study Area.

Tarrant County, Texas

DESIGN: PS	CHECKED: AC	DATE: 7/8/2016
DRAWN: PS	SCALE: 1 to 73,129	REVISION: 1

COLLIER CONSULTING

254-968-8741

www.collierconsulting.com

B

B'

424393223705 28600 ft 424393223307 6860 ft G2200066C 2938 ft 424393223303 9155 ft 424393224101

Lanford Drilling Layne Texas Co J.L. Myers Sons Texas Water Wells Layne Texas
 City of Kennedale Well 4 or T 1 City of Pantego Well 4 off Garner City of Pantego 303.1 City of Arlington City of Arlington
 TWP - Range - Sec TWP - Range - Sec

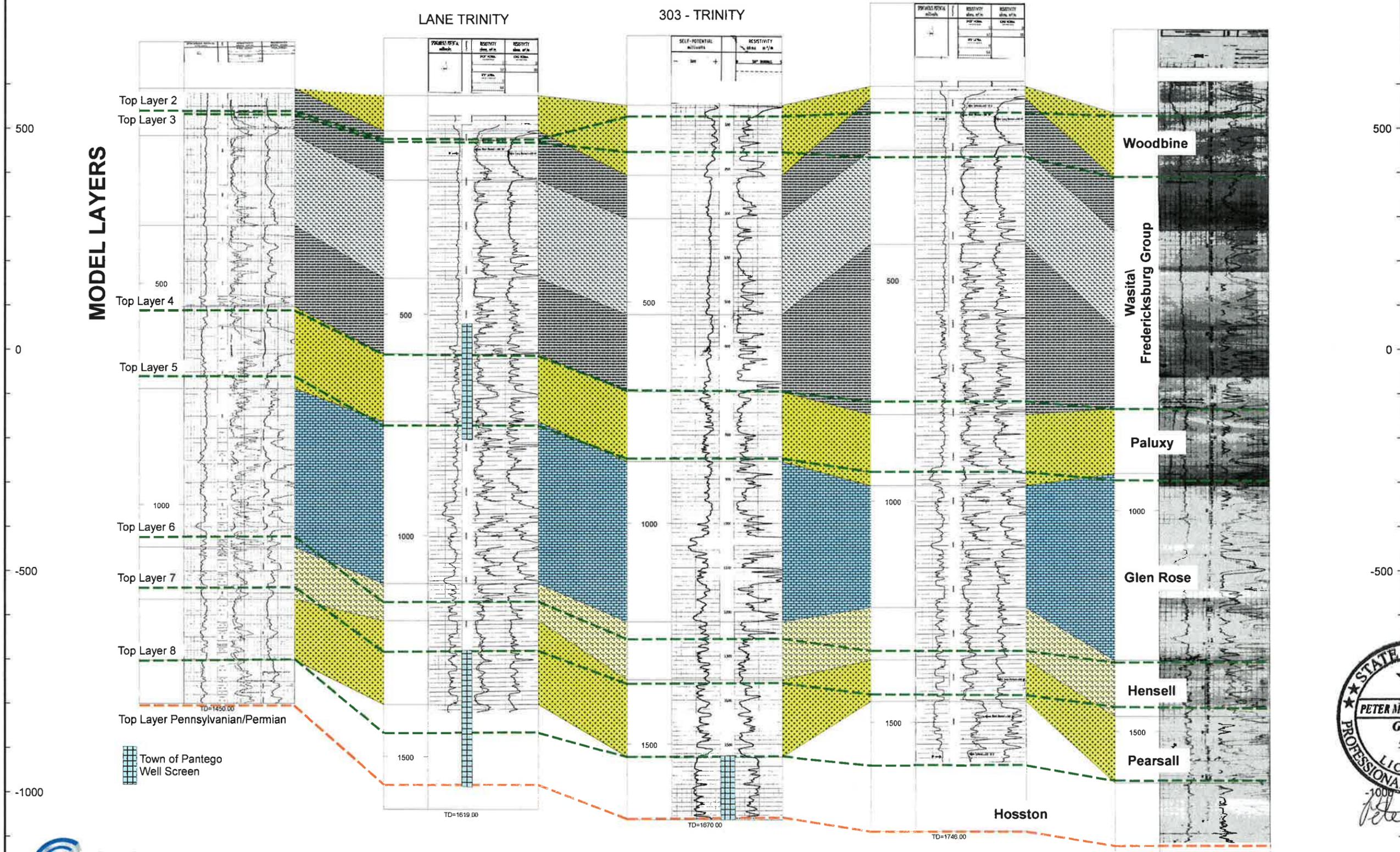


Figure 3. Pantego Lithologic Cross Section B-B', Southwest to Northeast

Collier Consulting, Inc.
 590 East South Loop, Stephenville, Texas 76401
 www.collierconsulting.com - F-8170

Prepared for The Town of Pantego
 by Peter M. Schulmeyer, PG
 Texas PG No. 11085



Peter M. Schulmeyer
 7-8-16

A

A'

424393223106 20619 ft 424393223307 3016 ft G2200066B 4816 ft G2200066C 2936 ft 424393223303 11520 ft 42439000290000

Layne Texas Texas Electric Serv TWP - Range - Sec
 Layne Texas Co City of Pantego Well 4 off Garner TWP - Range - Sec
 J.L. Myers Sons Stolper West 2 TWP - Range - Sec
 J.L. Myers Sons City of Pantego 303 1 TWP - Range - Sec
 Texas Water Walls City of Arlington TWP - Range - Sec
 FALKER M H TR KRAMER 1 TWP - Range - Sec

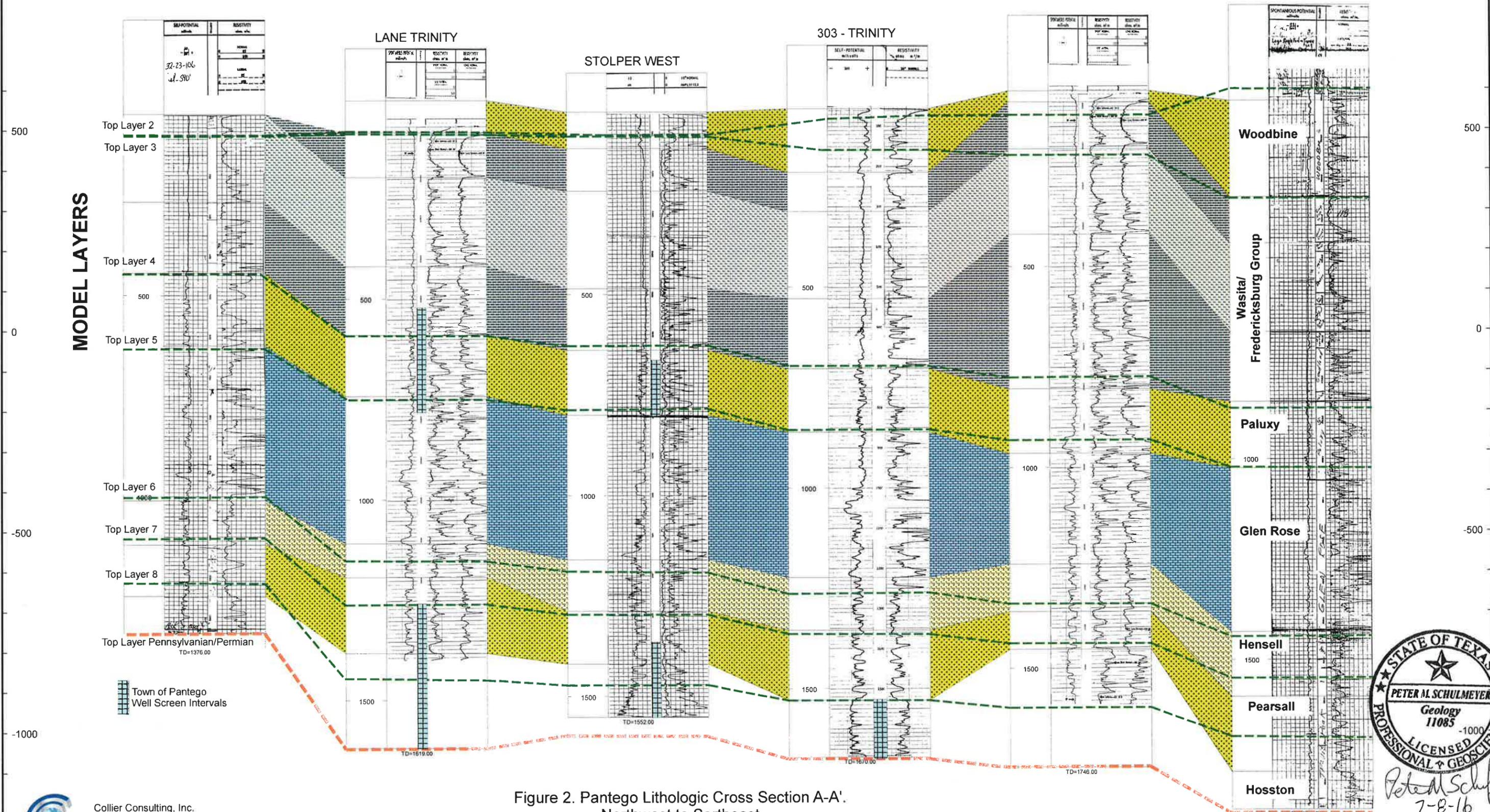


Figure 2. Pantego Lithologic Cross Section A-A'.
 Northwest to Sortheast



Peter M. Schulmeyer
 7-8-16

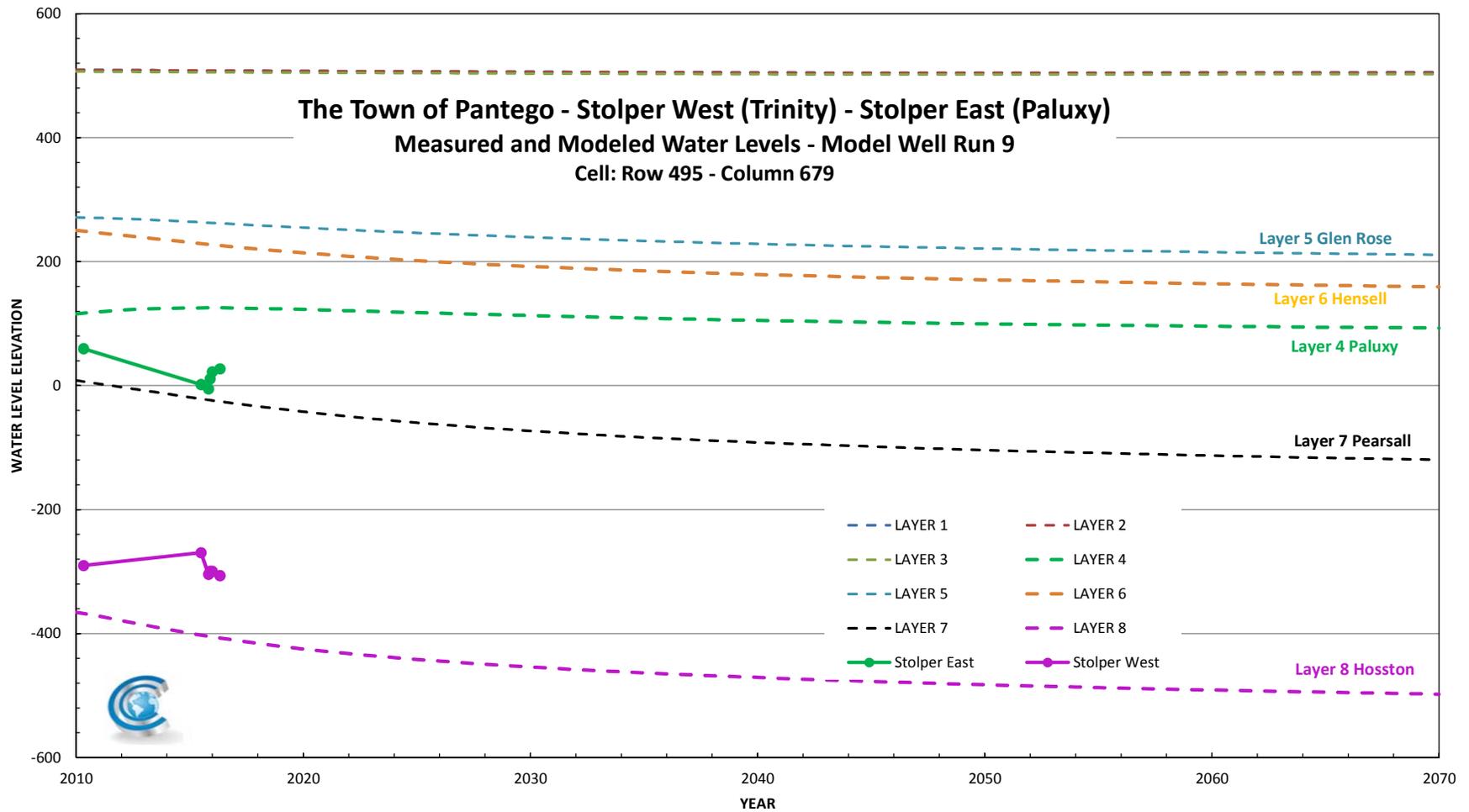


Figure 4. Modeled and actual water levels for the Town of Pantego wells Stolper West and Stolper East . Model run 9 was used to model the water levels out to 2070.

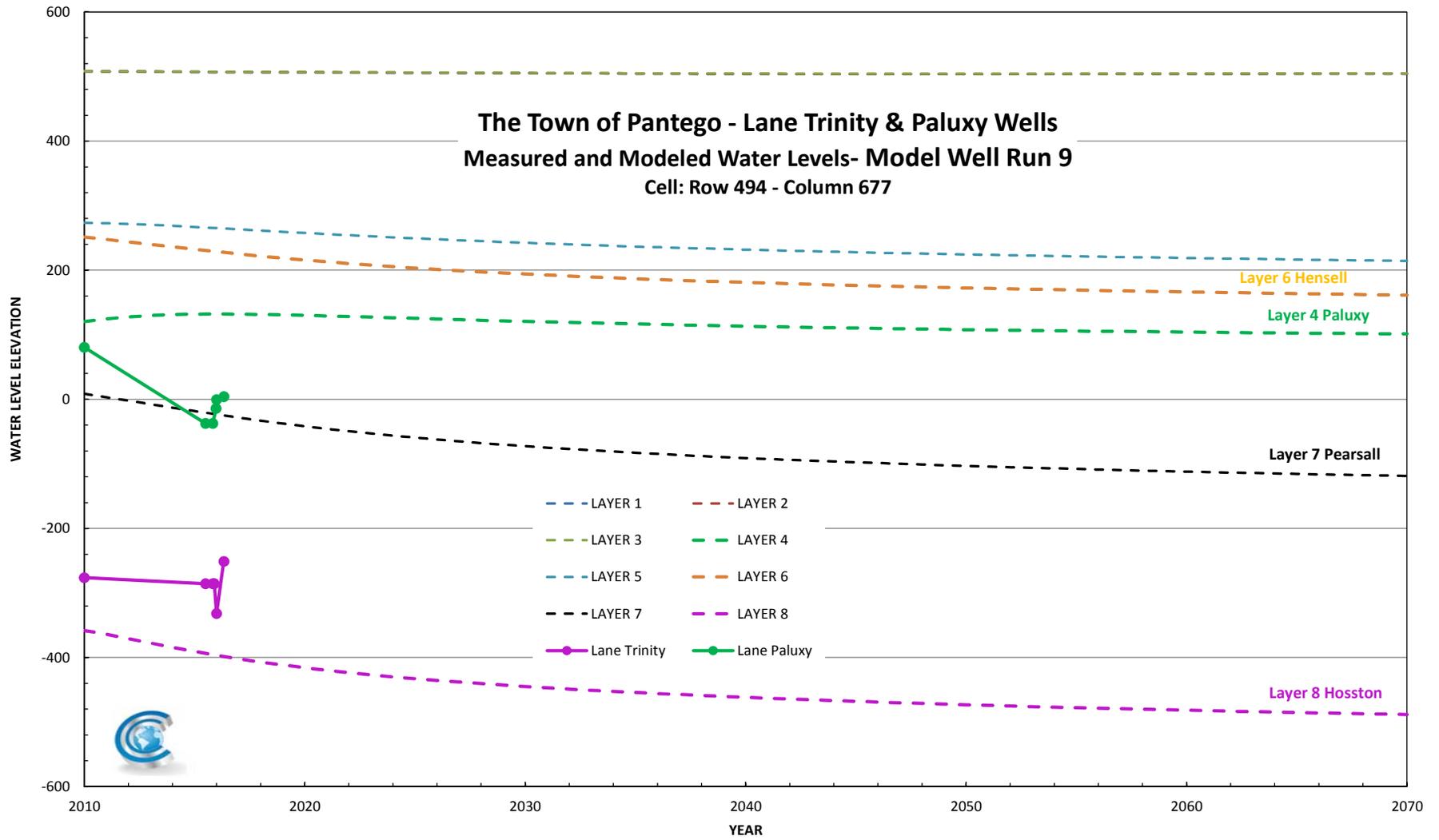


Figure 5. Modeled and actual water levels for the Town of Pantego wells Lane Trinity and Lane Paluxy. Model run 9 was used to model the water levels out to 2070.

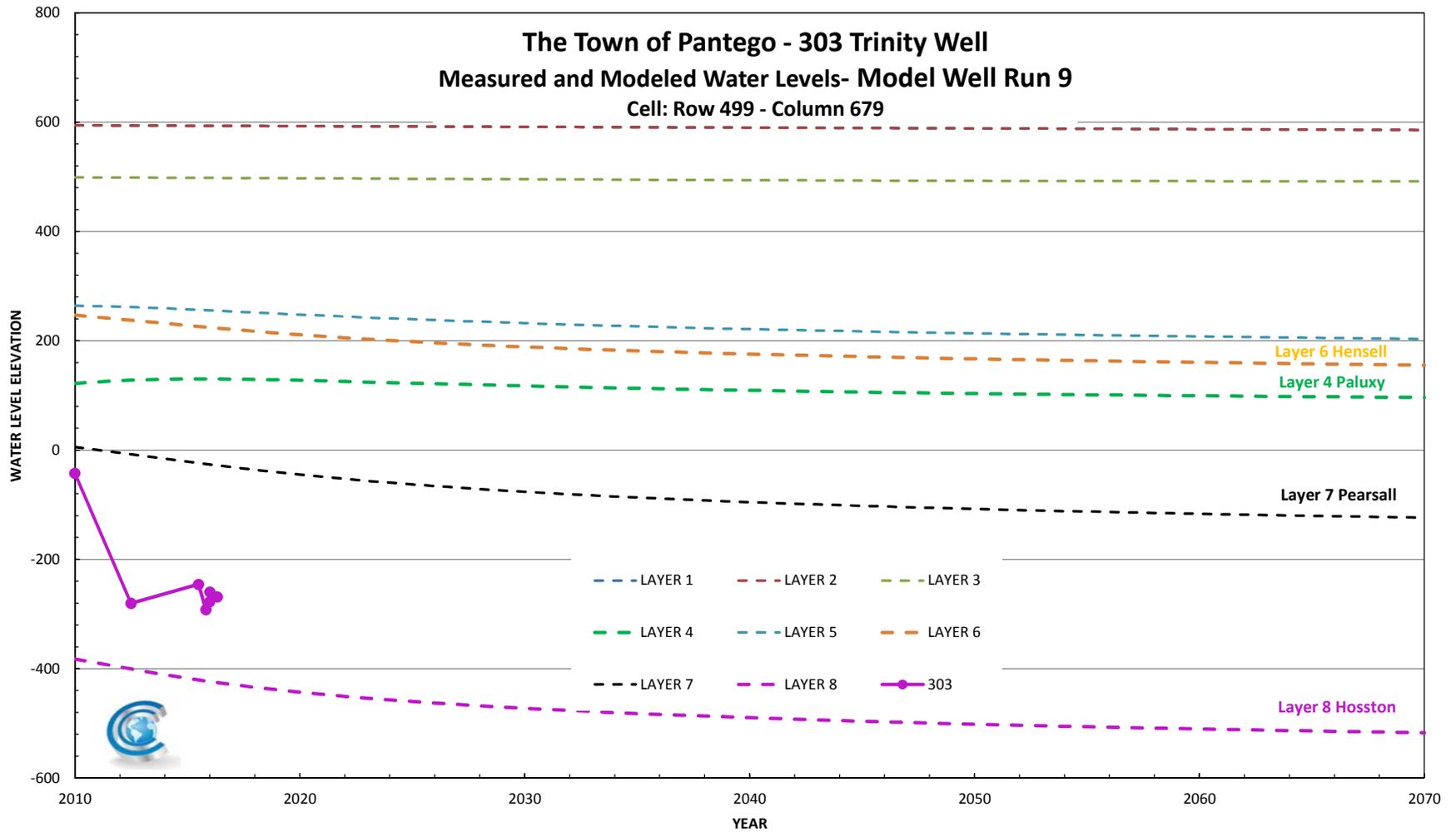


Figure 6. Modeled and actual water levels for the Town of Pantego 303 well. Model run 9 was used to model the water levels out to 2070.

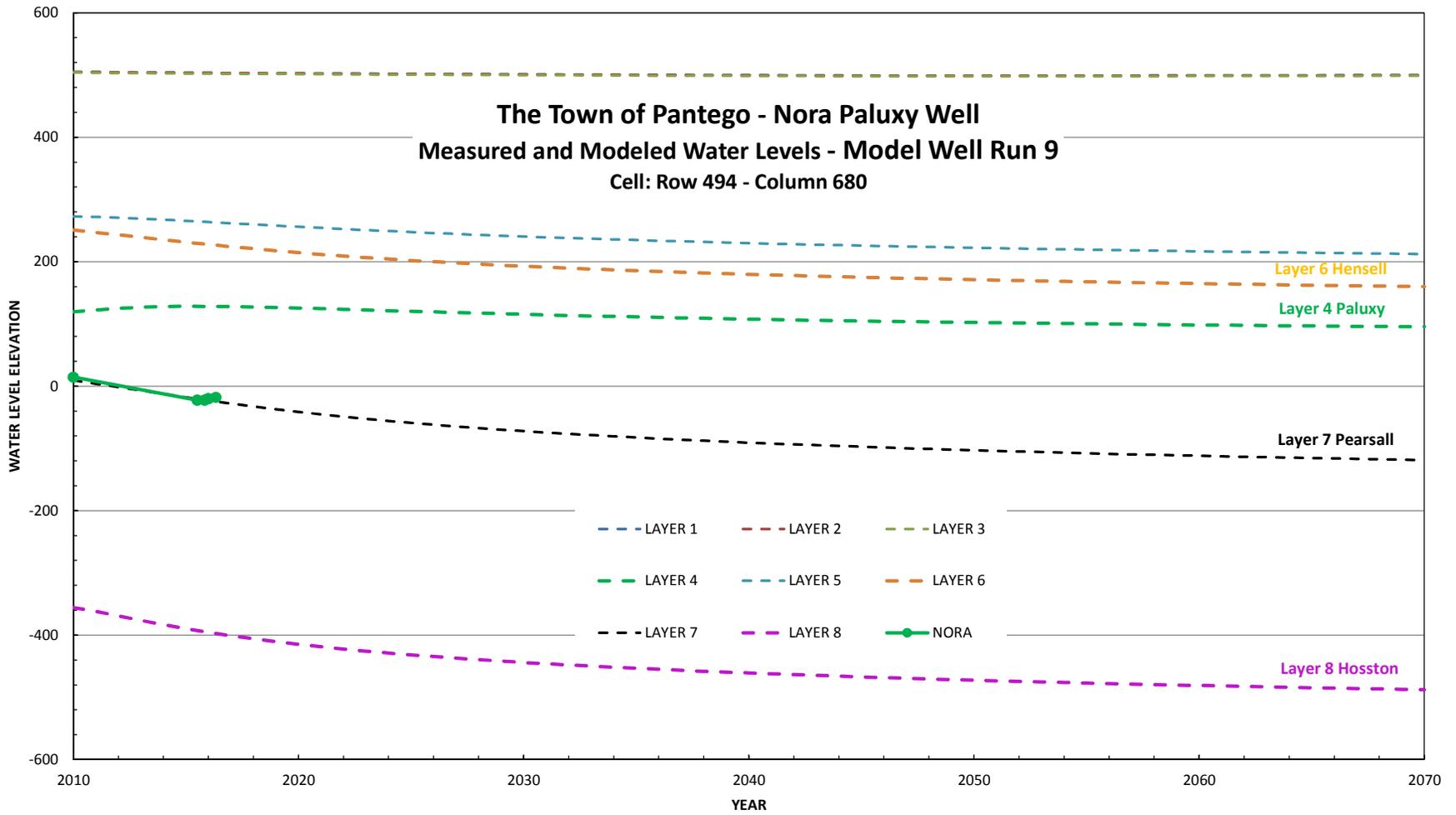


Figure 7. Modeled and actual water levels for the Town of Pantego Nora well . Model run 9 was used to model the water levels out to 2070.

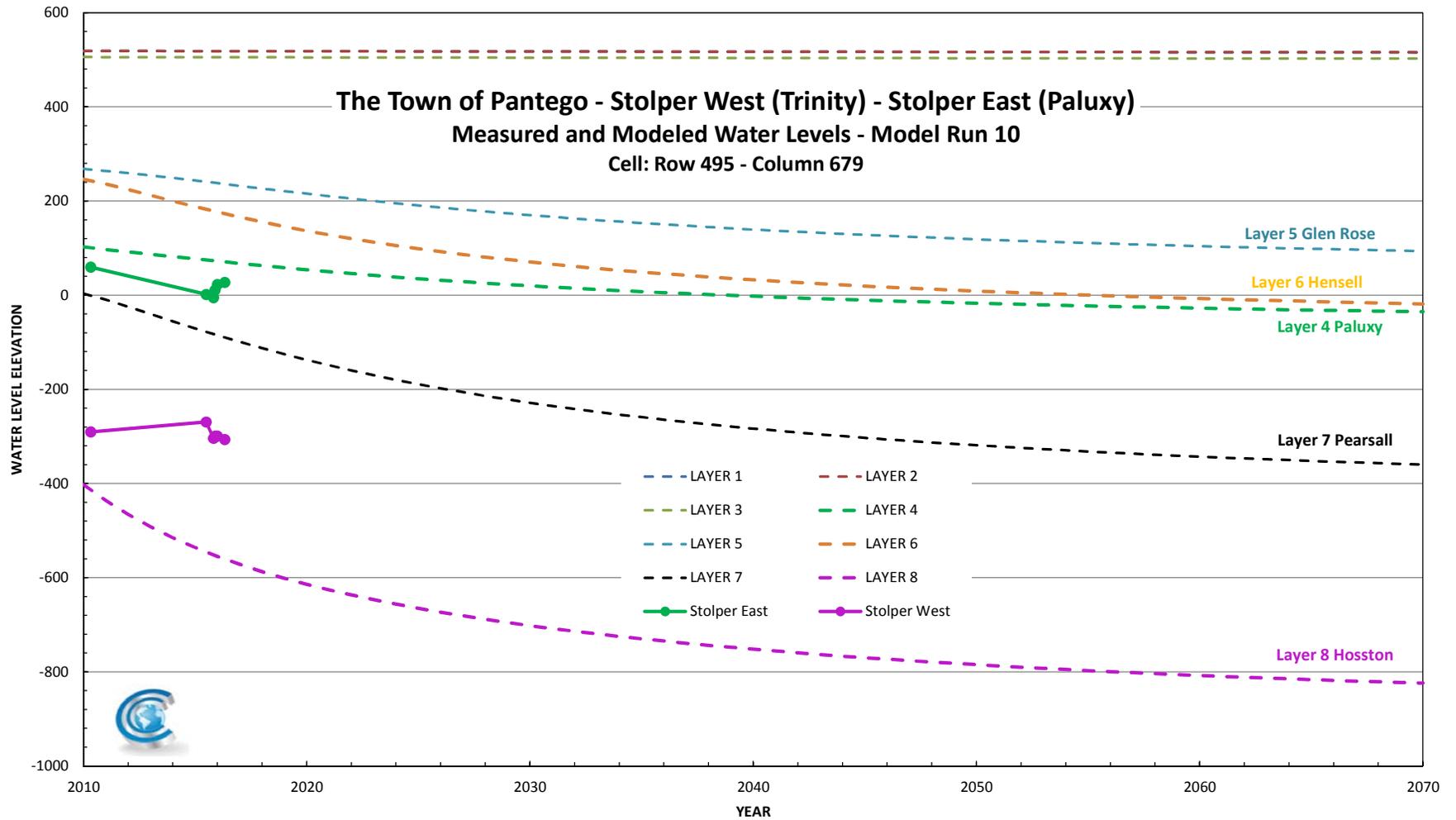


Figure 8. Modeled and actual water levels for the Town of Pantego Stolper West and Stolper East wells . Model run 10 was used to model the water levels out to 2070

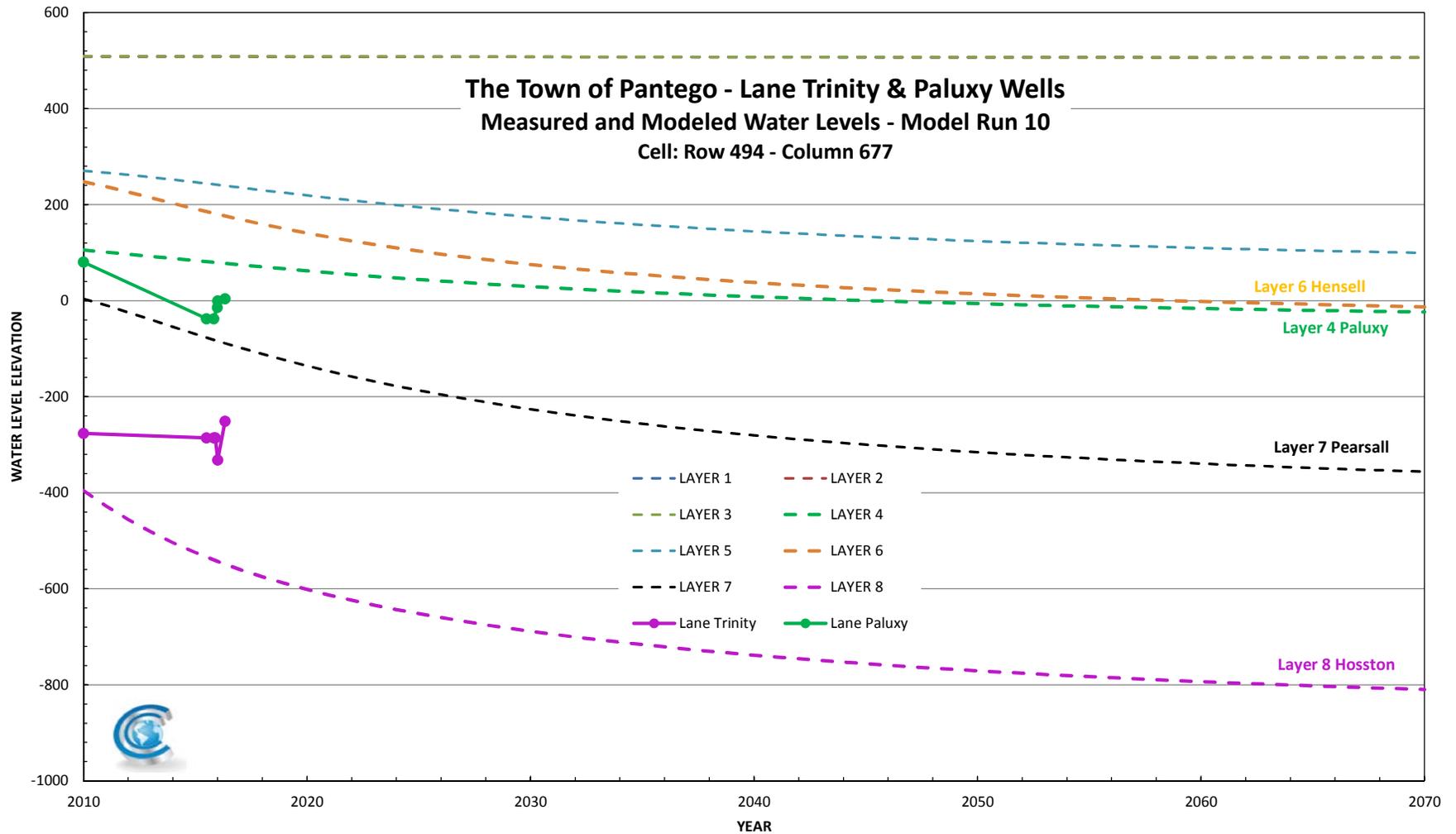


Figure 9. Modeled and actual water levels for the Town of Pantego Lane Trinity and Lane Paluxy wells . Model run 10 was used to model the water levels out to 2070.

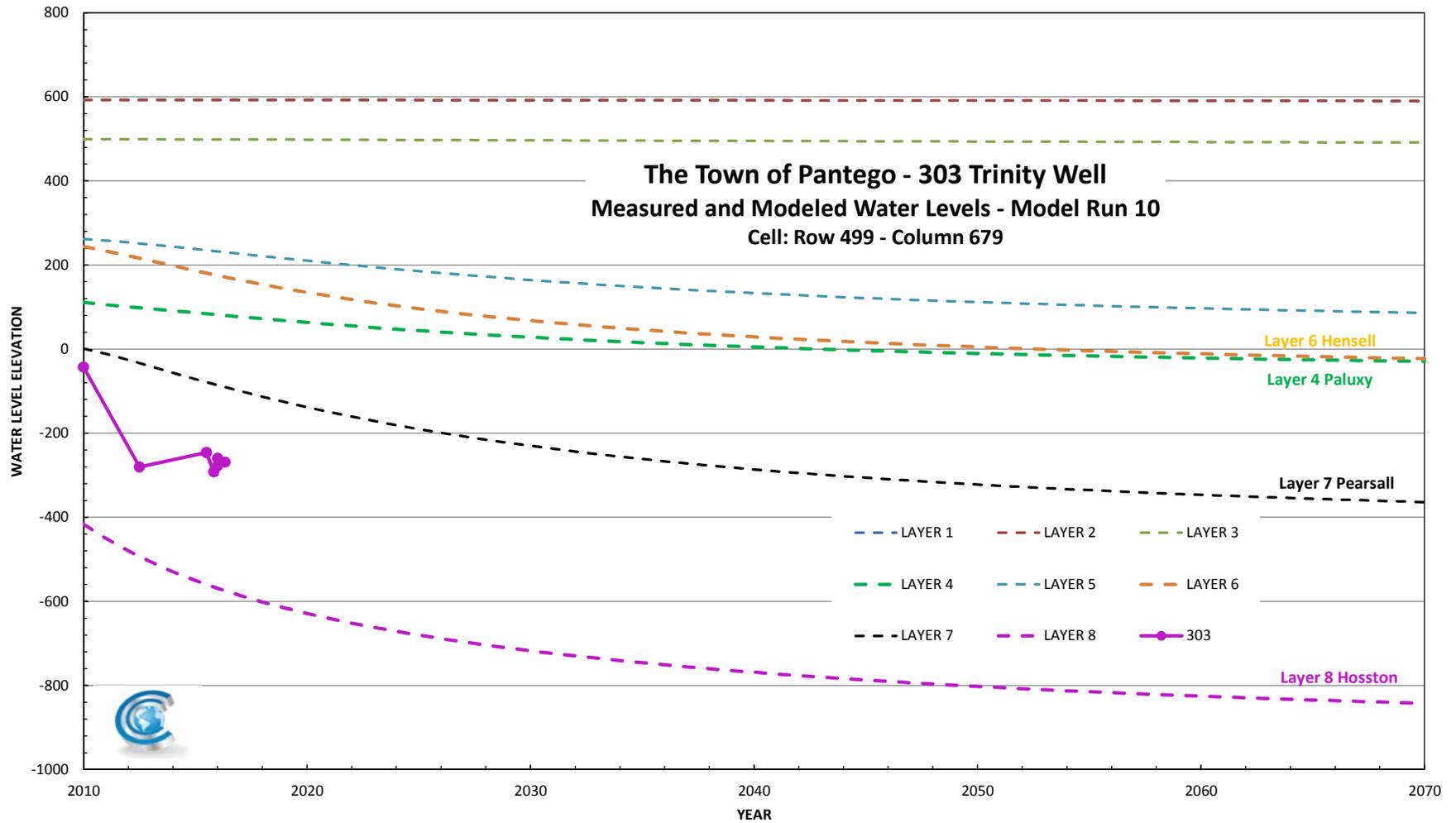


Figure 10. Modeled and actual water levels for the Town of Pantego 303 well . Model run 10 was used to model the water levels out to 2070.

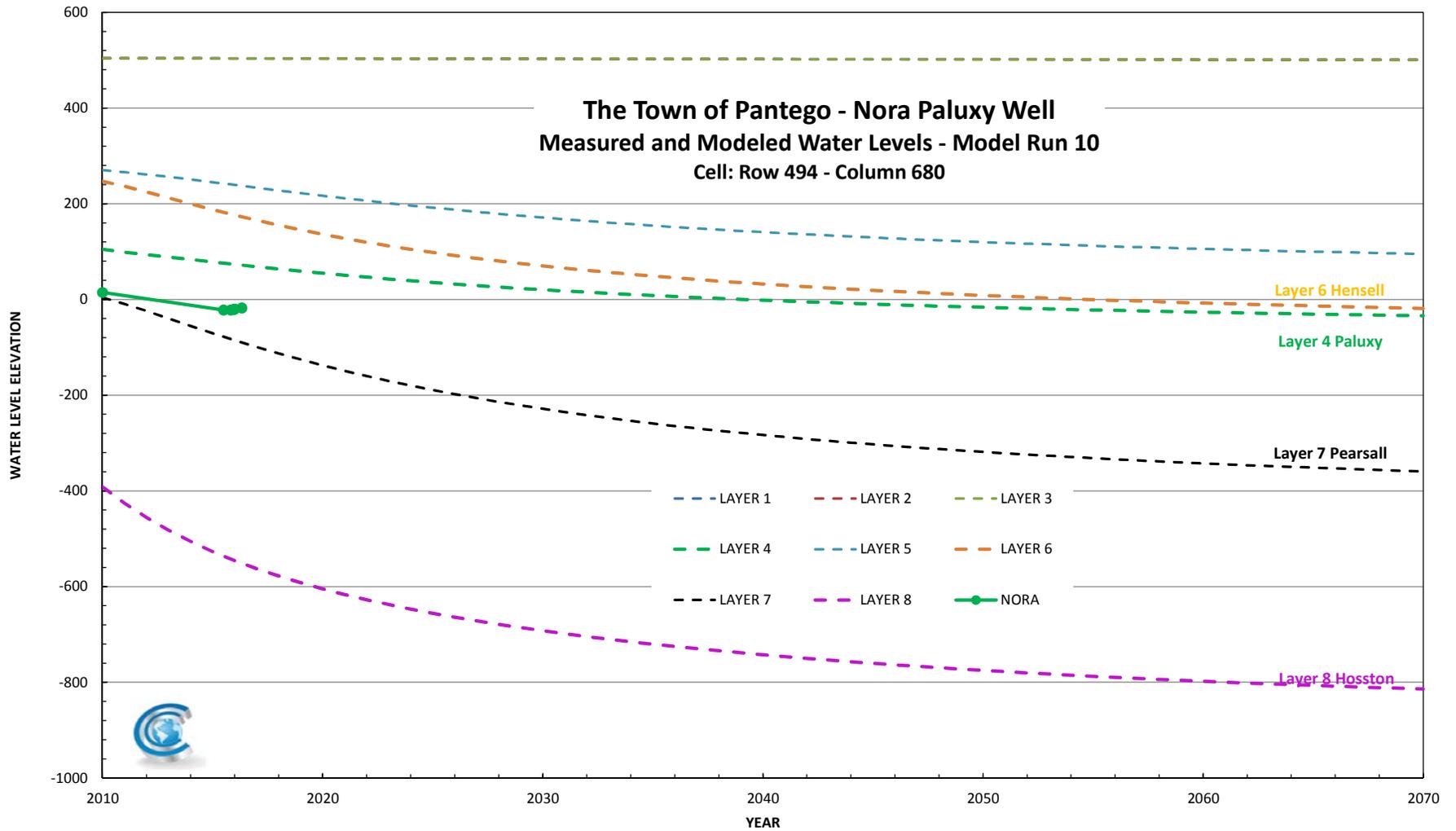


Figure 11. Modeled and actual water levels for the Town of Pantego Nora well . Model run 10 was used to model the water levels out to 2070.



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on Resolution 16-19 a resolution of the Town of Pantego, Texas, authorizing the application for a grant through the Governor's Office to purchase Body Worn Cameras for law enforcement purposes.

Date: July 11, 2016

PRESENTER:

Thomas Griffith, Public Safety Chief

BACKGROUND:

In the 2015/2016 budget the Town Council approved the purchase of Body Worn Cameras for use by Pantego Police Officer during their official duties. The Pantego Police Department is making application to the Governor's Office of the State of Texas for reimbursement of up to 75% of the costs associated with the purchase of the cameras. A resolution is required by the Governor's Office certifying that the Town of Pantego will reimburse the grant award in the event of misuse or loss of funds. The proposed resolution is based upon language proposed by the Governor's Office.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the resolution.

ATTACHMENTS:

Resolution 16-19

Director's Review: TDG
 City Manager's Review: _____

RESOLUTION NO. 16-19

A RESOLUTION OF THE TOWN OF PANTEGO, TEXAS, AUTHORIZING THE APPLICATION FOR A GRANT THROUGH THE GOVERNOR'S OFFICE TO PURCHASE BODY CAMERAS FOR LAW ENFORCEMENT PURPOSES.

WHEREAS, The Town Council finds it in the best interest of the citizens of Pantego, that the Body Worn Camera project be operated or the 2016 through 2017 Fiscal Year; and

WHEREAS, The Town Council has agreed to provide available matching funds for the said project as required by the Office of the Governor's Criminal Justice Division grant applications; and

WHEREAS, the Town Council designated the Chief of Public Safety as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, after or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS THAT:

Section 1: The Town Council hereby approves submission of the grant application for the body worn camera project to the Office of the Governor.

Section 2: If awarded, the Town Council accepts the grant from the U.S. Department of Justice, Bureau of Justice Assistance in the amount of \$10,521.00 for one year for implementation of a body worn camera program; grant number 3196601. The grant will provide funds to assist with purchasing hardware and software to equip approximately nine (9) officers with body cameras.

Section 3: The Town Council agrees to provide a 25% match not to exceed \$2,630.25 and reimburse the Office of the Governor in full in any event of loss or misuse of funds as outlined in the grant information.

Section 4: This resolution is effective immediately upon passage.

PASSED AND APPROVED this the 11th day of July 2016, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of __ ayes, __ nays and __ abstentions.

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

APPROVED AS TO FORM:

Jim Jeffrey, City Attorney



AGENDA BACKGROUND

AGENDA ITEM: Discuss and direct staff on information provided by the General Manager of the Northern Trinity Groundwater Conservation District.

Date: July 11, 2016

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

Bob Patterson, General Manager of the Northern Trinity Groundwater Conservation District, will be present to provide an overview of the District and its activities.

FISCAL IMPACT:

None

RECOMMENDATION:

None

ATTACHMENTS:

None.

Director's Review: _____
City Manager's Review: _____



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on the Introduction of the 2016-17 Fiscal Year Budget by the City Manager.

Date: July 11, 2016

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

The purpose of this item is to distribute and introduce the draft Fiscal Year 2016-2017 Annual Budget.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on PantegoFest 2016.

Date: July 11, 2016

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

Holly Potter Harvey will be present to give an update to Council on the status of planning for PantegoFest 2016.

FISCAL IMPACT:

None

RECOMMENDATION:

None

ATTACHMENTS:

None.

Director's Review: _____
City Manager's Review: _____



FOR MORE INFORMATION & REGISTRATION VISIT WWW.TOWNOFPANTEGO.COM

Update 7.5.16

Bands + Entertainment

- Dawn + Hawkes, The Brandon Rhyder Band and Chris Knight are secured for our date and deposits have been paid
- Reviewing the day time entertainment and how this will work with load in of bands and sound check. Reaching out to LOCAL performance companies for day time entertainment, just may take place in a different area other than the stage.

Production

- We currently have two quotes for production ranging from \$11k - \$16k and these have been updated. These include stage, generator for stage lighting, sound, stage hands and lighting and sound technicians.

Steak Cook-Off

- Steak Cook-off Association has been secured. They will literally run everything pertaining to the cook-off portion of the event.
- Online registration will be run through their website, and all team organization will be handled through them as well.
- Upon their advice, we will have ONE Steak Division, an appetizer challenge and a kids division. The Steak Division WILL have payouts for 1st, 2nd, 3rd, 4th and 5th. For the appetizer, prizes are for 1st, 2nd and 3rd. Prize for the kids division has not been decided – would LOVE a gift certificate to a fun kids store, or Six Flags or Hurricane Harbor.
- World Champion Steak Cookers will be cooking the steak dinner at a central grill to avoid health permitting issues.

Rentals

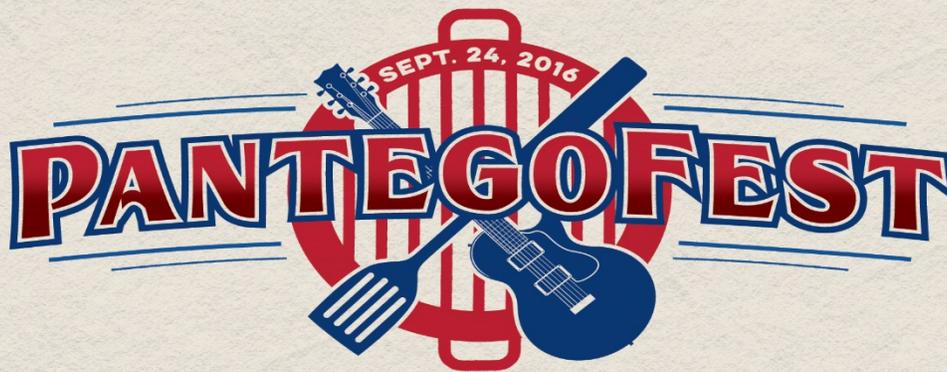
- We have 2 quotes for tents, tables, chairs, power and lights for the VIP and dining tent. Moore has done it in previous years and knows our expectations, is local and knows the basic layout, so I would suggest using them no matter who actually comes in the cheapest.
- Port-a-potty and fencing quote came in and is MUCH less than expected. I will still source 2 more quotes.

VIP Tent

- Legal Draft and Kool Keg Growler Bar (Hooligans) have agreed to provide samples/beer flights and sell product INSIDE the VIP tent. We have sent emails to local wineries as well and are waiting to hear back.
- Kool Keg Growler Bar will sell craft beer, wine and liquor. They currently have a catering permit for alcohol and do this for numerous events.
- Legal Draft doesn't have a catering permit, plus only one is allowed per closed area, so they will be handing out samples.
- Any other wineries or breweries will have to provide product free as well inside the tent.

Kids Zone

- We are in negotiations with Texas Entertainment Group to turn KidsZone in to a total funzone featuring the traditional items that you have seen in the past, and adding in items that will appeal to teenagers and adults, increasing our revenue. This will be a profit sharing venture with them and they will provide most of the staff, sell the tickets, and wristbands, etc. We should have final info on this ASAP.



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Ads/Radio/Marketing Partners

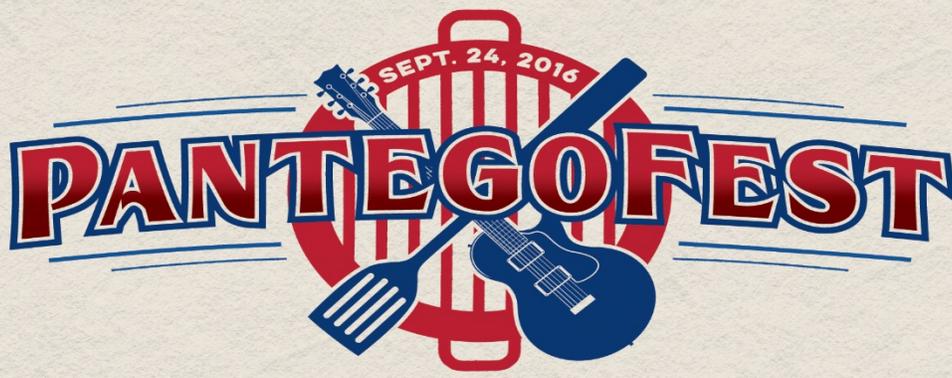
- We have spent \$3740 with The Ranch and that gets us commercials, spots and live remote with Justin Frazel during the dates of 9/20-9/21.
- They have matched us with \$3725 in trade for the week previous to this with commercials and spots.
- Danny and my Family attended HICO and handed out a ton of flyers, and chatted up contestants. The response was great.
- I am working to get Arlington Today to do a piece on this event for one of their summer issues. I have lunch with her next week.
- Met with PEDC last week and they will be using a portion of their budget to work on large signage in major intersections in our area that have a large amount of traffic. They will be reaching out to Camp Thurman and to Rob Walker about using their property.
- They have also agreed to use some of their funds to do a direct mail drop and we will target 76013 and surrounding zip codes.
- We will be reaching out to UTA – Shorthorn Newspaper, Alumni Association and Student Affairs to help promote this event on campus.
- We are in the process of adding our event to the tune of 20 local online event calendars in the next month. This will make us more searchable on the internet and way more visible to the general public
- Still focusing on Good Day Texas with a new angle thanks to a local new Pantego Business.

Sponsors

- The Ranch- Media Sponsors
- RJ Construction and Bingham Insurance have agreed to be our concert sponsor at \$7500
- Dr. Moody Alexander has agreed to a \$2500 Kids Competition Sponsor
- Park Place Dealerships has agreed to a \$1000 Friend of Pantego sponsorship- in negotiations.
- Mundo + Associates has agreed to a \$1000 Friend of Pantego sponsorship
- Bush, Rudniki, Shelton has agreed to a \$1000 Friend of Pantego Sponsorship
- Anything Goes has agreed to a \$500 Pantego Pal Sponsorship
- Texas Fitt has agreed to a \$500 Pantego Pal Sponsorship
- Pantego Bay has offered a \$1500 + all catering of sides necessary for the steak dinner in exchange for being our beer vendor
- Streamline Packaging, and Mike Lyda have verbally confirmed small sponsorships in the \$500 - \$2000 range.
- Dr. Nathan Fleshers office has inquired about a sponsorship
- Complete Emergency Care has inquired about the \$3000 Appetizer Wristband Sponsorship – and supplying a First
- WITHOUT the Complete ER we are \$19.5k from GOAL and if I can close them we are \$16.5k from Goal
- We are approaching Keller Williams, ACME Brick, Home Depot and Colonial Bank this week about larger sponsorships and are looking for leads and suggestions for others.

Misc

- Met with Julie and Matt to run through operations and volunteers on July 5th. Have a ton of to dos but feel we have streamlined quite a bit. BOTH had tons of information to help make this run smoothly.



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Exhibitors

- We reached out to all of the “early birds” that registered from last year and are confirming their coming back even with re-format
 - Kona Ice
 - Papa Jacks Toys
 - S+H Iron Horse Express
 - Don’s Rocks
 - Cindy’s Crafts
 - Toyz-N-Go
 - Thirty One Gifts
 - Scentsy
 - Norwex
- We have had new inquiries and verbal confirmations from
 - DoTerra
 - Zeal (Kathryn Haubold)
 - Rodan + Fields (Misti Stalcup)
 - Food Vendor from last year (Norma)
 - Mad Mikes – Popcorn ONLY
- There are a few sponsorships we have added booths to
 - Texas Fitt
 - Anything Goes
 - Bingham Insurance

Safety

- I have spoken to the Tarrant County Health Department and have received their requirements. There are quite a few loop holes that can relinquish us from both the fee and certain requirements. I am meeting with our specific inspector following the Steak Cook-off Association meeting to run through exactly how we see things going. This is in an effort to make the permitting process flawless and provide us with the best situation financially as well. I will be meeting with Jerry Rangel next week.
- Final Floor Plan
- We will have ONE entrance – for safety and to be able to concentrate staff in one place as well.

Budget

- In order to break even we NEED to sell the sponsorships and I am seeing these have a ton of interest.
- Fencing and port-a-potties came in much lower than expected because we don’t need to service them since it is only a 1 day event
- Any leads, or suggestions would be greatly appreciated through the council as to individuals or businesses that would be interested in doing this and what speaks to them, whether it is recognition, public thanks, free stuff, etc. Nina, the young lady working with me on sponsorships plans to hit almost every business IN PanteGo. We will do a “sales blitz” in July and hand out sponsorship packets.