



Melody Paradise, Mayor
Don Surratt, Mayor Pro Tem

AGENDA

TOWN COUNCIL

June 27, 2016

COUNCIL MEMBERS:

Fred Adair
Don Funderlic
Jane Barrett
Russell Brewster

Matthew Fielder, City Manager

Work Session 6:30 p.m.
Regular Session 7:30 p.m.
Council Chamber
1614 South Bowen Road

WORK SESSION 6:30 P.M.

REVIEW AND DISCUSS ITEMS ON THE REGULAR AGENDA, AND CONSIDER PLACING APPROVED ITEMS ON CONSENT AGENDA.

All consent agenda items are considered to be routine by the Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence.

1. City Manager Report
 - Personnel Vacancies
 - Pioneer Crossover

2. Approval of Bills Payable and Purchase Orders in excess of \$5,000.
A summary of invoices, purchase orders, and applicable copies are included in the agenda packet.

3. Approval and Acceptance of Minutes
Approval of Town Council Minutes:
 - Town Council minutes from June 13, 2016

REGULAR SESSION 7:30 P. M.

CALL TO ORDER/WELCOME

INVOCATION BY: Councilmember Russell Brewster

PLEDGE OF ALLEGIANCE

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

HONORS/RECOGNITIONS

- Introduction of Bailey Doughtit to the dispatch position in the Public Safety Department.

COUNCIL LIAISON TO BOARD REPORT

- Community Relations Board
- Pantego Youth Leadership Council

PEDC REPORT

CITIZENS OPEN FORUM

This is a time for the public to address the Town Council on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. The Town Council or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

APPROVAL OF CONSENT AGENDA ITEMS

Approval of the Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations and all votes on final reading will be recorded as reflected on first reading unless otherwise indicated. Public comment will be accepted on items, with the exception of those items on which a public hearing has been held and closed by Council.

RESOLUTION

4. Discuss, direct, and consider action on Resolution 16-14 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with M & R Quality Janitorial Services to provide cleaning services to the municipal buildings; and providing for an effective date.

5. Discuss, direct, and consider action on Resolution 16-15 a resolution of the Town of Pantego, Texas, authorizing the City Manger to enter into an agreement with Collier Consulting for hydrogeological consulting and providing an effective date.

6. Discuss, direct, and consider action on Resolution 16-16 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with Collier Consulting for monitoring the activities and decisions of the Groundwater Conservation District and Groundwater Management Area; and providing for an effective date.
7. Discuss, direct, and consider action on Resolution 16-17 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with the Texas Municipal League MultiState Intergovernmental Employee Benefits Pool for the renewal of employee group insurance coverage to include health, dental vision, and flex spending and to continues the Town's participation as a risk member in the employee benefits pool and providing an effective date.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.

8. Discuss and direct staff on information provided by the Town Representative from the North Texas Groundwater Conservation District.

OLD BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.

9. Discuss, direct, and consider action on PantegoFest 2016.
10. Discussion on the status of the potential revisions and/or updates to Ordinance 11-664 referred to as the Boat and RV Ordinance.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
 1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Newport Investments, LLC and Now Faith Deliverance Temple v. Town of Pantego, Don Surratt, and Don Funderlic.
 2. Pursuant to Government Code Section 551.074, to deliberate the appointment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee - Discussion of Board and Commissions appointments.

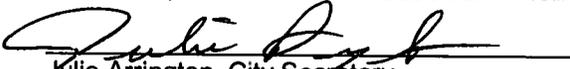
COUNCIL INQUIRY

If a member of the Council makes a spontaneous inquiry about a subject not on this agenda, then the Town Council or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

ADJOURNMENT

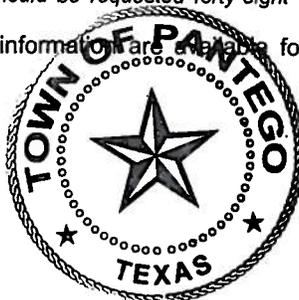
CERTIFICATION

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Friday, June 24, 2016 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.


Julie Arrington, City Secretary

Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852.

Complete Council Agenda and background information are available for review at the City Secretary's Office and on the Town's website: www.townofpantego.com.





City Manager's Report

To: Mayor Paradise and Members of the Town Council

From: Matt Fielder, City Manager

Date: June 27, 2016

Personnel Vacancies

Police Officer Tyler Bonner has submitted his resignation. He will be joining the Dalworthington Gardens Police Department. His leaving, in addition to the vacancy created when Ben Moore resigned, leaves two vacant police officer positions. In addition, a vacancy still exists with the part-time municipal court clerk.

Pioneer Crossover

The bore has been completed, along with the installation of all piping and valves. Pressure and bacteriological testing is underway in anticipation of making it operational. Once it is in service, the contractor will switch to the valves at the 303 well site.



AGENDA BACKGROUND

AGENDA ITEM: Approval of Bills Payable and Purchase Orders over \$5,000.

DATE: June 27, 2016

PRESENTER: Matthew Fielder, City Manager

BACKGROUND:

This agenda item includes a listing of bills payable over \$5,000. Included are copies of invoices for professional services and purchase orders over \$5,000, attached memo and invoice copies, if available.

FISCAL IMPACT:

Please review report for individual account number.

RECOMMENDATION:

Staff recommends the following motion:

Approval of the listing of bills payable and purchase orders over \$5,000 as submitted.

ATTACHMENTS:

Expenditure Summary and List of Purchase Orders over \$5,000 for June 27, 2016.

Summary of Bills Payable and Purchase Orders over \$5,000 Requiring Council Approval 6/27/2016

PROFESSIONAL SERVICES**AMOUNT****DESCRIPTION****PURCHASE ORDERS****AMOUNT****DESCRIPTION****\$1,000 - \$5,000:**

1961 - U.S. Underwater Services
1962 - C&M Concrete

\$2,785.00
\$4,003.20

Inspect/Clean/Remove Sediment GWST
Sidewalk Extension

\$5,000 + :**GENERAL BILLS****AMOUNT****DESCRIPTION**

Gexa Energy
iWerk Texas
SYB Construction Co
City of Arlington
Time Warner Cable
Wells Fargo Financial Leasing
MetLife

\$16,846.39
\$4,150.23
\$12,580.00
\$1,131.00
\$2,835.22
\$2,086.45
\$2,194.44

Electricity Billing Through 6/14/16
April 2016 - Services
Emergency Water Line Repair (Pioneer Pkwy)
June 2016 - Radio Lease
6/17 - 7/16 Services
Xerox Printer & Property Tax 5/19/16 - 6/18/16
July 2016 - Life Benefit Premiums

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

V-11327

No. 1961 6

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt
Entity I.D. #75-1291097

TO U. S. Underwater Services
123 Sentry Dr.
Mansfield, TX. 76063

SHIP
TO

DATE		ACCT #	DEPT.			
6/12/16		200-5-201-245.10	PW-Util			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE		PER	AMOUNT
ORDERED	RECEIVED					
		Inspect (3) BWST	395	00		1185 00
		Clean - Remove Sediment 750K BWST.	1500			1500 00
		Mobilization	100	00		100 00
					TOTAL	2785 00

[Signature]

[Signature]

APPROVED BY

Standard Terms and Conditions

1. U.S. Underwater Services (USUS) quoted prices are valid for 90 days.
2. Service Quote is contingent upon availability of personnel and equipment.
3. Standard payment terms are Net 30 days.
4. USUS accepts Visa and MasterCard for invoice payment. A 3% processing fee will be added to the total amount invoiced for all payments made using a credit or purchase card.
5. Scope of work will be performed by ADCI certified commercial divers and will meet all American Water Works Association (AWWA) requirements and OSHA 29 CFR specifications, including AWWA current standards (ANSI/AWWA c652-92) regarding disinfection procedures when conducting underwater activities in potable water storage facilities. All equipment used will be for potable water only.
6. Client must have tanks completely full prior to the arrival of the dive team.
7. Client is responsible for coordinating the turning off of all radio frequency (RF) antennas/transmitters which could create an unsafe work environment. USUS will charge \$250.00 per hour for all downtime caused by delays related to unsafe RF activity.
8. Water access hatches must have dimensions of 24" x 24" or greater for diver entry.
9. Dive Supervisor will consult with the Client representative on the final decision regarding safe working conditions.
10. If additional mobilization is required to complete a project caused by customer related downtime, USUS will invoice additional mobilization fees.
11. Unless otherwise noted, standpipes will be diver inspected to 60', and the remainder will be inspected by drop camera.

12. Inspection Service Definitions:

Diver Inspection: The Diver Inspection is the most thorough inspection option. The inspection is performed in accordance with AWWA and state guidelines while the storage facility is still in operation. All Diver Inspections utilize ADCI, AWWA and OSHA approved diving equipment when performed in potable water.

Equipment Includes: a chemical resistant dry suit and diving helmet, filtered surface supplied air, compressed secondary air and portable emergency gas supply bottle (EGS) with a closed circuit audio/video link that allows for two-way voice communication. Before entering any potable water facility, all diver inspectors are disinfected with a NSF60 chlorine solution that exceeds AWWA standards. All Diver Inspections include a minimum of a three [3] man certified commercial dive team when ground tank facilities are inspected. A four [4] man team is utilized when elevated tank facilities are inspected to provide additional safety to personnel working at heights. Client representatives can watch the inspections via live video feed and communicate with the diver in the water while sitting with the Dive Supervisor in the USUS mobile dive control unit. The Diver Inspection option is a hands-on evaluation of individual tank components and also gives an accurate sediment depth reading.

ROV Inspection: A remotely operated vehicle (ROV) inspection is a cost effective inspection option that can satisfy minimum state inspection requirements.

The ROV Inspection is not as thorough as a Diver Inspection, but it is less expensive. The ROV is highly maneuverable, and is operated by a 2-man inspection team. Linked topside by an electrical tether, the ROV provides real-time video and data between the operator and the ROV. Before entering potable water, the ROV is disinfected with a NSF60 chlorine solution that exceeds AWWA standards.

13. Inspection Reports:

	<u>Diver Inspection Report</u>	<u>ROV Inspection Report</u>
Report type	Detailed bound report	Standard inspection checklist only
Certification page of the inspection	YES	YES
Narrated DVD of the inspection	YES	YES
Reference photos of each facility	YES	N/A
Reference photos of recommended repairs	YES	N/A

14. All reports include a proposal of recommendations for compliance with all applicable AWWA, OSHA, TCEQ (Texas only) or state standards/requirements.
15. USUS will provide one copy of the completed report. Additional copies of the report can be obtained at the cost of \$75.00 per each additional copy.

16. Sediment Removal Clause, if applicable:

Sediment removal prices are based on the removal of up to 2" of sediment unless otherwise indicated. Sediment removed will be discharged on-site and will be Client's responsibility to dispose. Should Client require the sediment be hauled offsite, it will be necessary for USUS to reconsider the scope of work and adjust pricing accordingly. This would usually involve extra cost due to roll off trucks or containers. In the event that sediment levels exceed the levels quoted, USUS will immediately contact Client to discuss rates for excess sediment removal. Client must be able to maintain a full water level during the sediment removal process. In the event that the water level cannot be maintained and causes downtime, USUS will charge \$250.00 per hour while the tank is being filled.

17. Pressure Tank Clause, if applicable:

A full Internal (if accessible) and external inspection will be conducted. It is understood that the tanks will be drained during inspection.

All hatches and drains will have to be resealed by Client. This may involve the replacement of the gasket(s). Any replacement gasket(s) will be the responsibility of Client.

18. Epoxy Repair Clause, if applicable:

If epoxy repairs need to be made to the storage facility, the water temperature must be 40 degrees F or above at the site of the repairs. One type of aquatapoxy product used by USUS is a two part aquatapoxy which requires a minimum of 2 gallons per facility. An additional aquatapoxy product used by USUS is a solid stick. Any portion of a stick used will be charged as a full stick. Even though aquatapoxy is an extremely durable product, this type of repair is considered temporary. There are no warranties or guarantees offered on epoxy repair work.

"Deeply Committed to Excellence"



AWWA



TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1962 ⁹

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices to:
TOWN OF PANTEGO
Attn: Accounts Payable
1614 S. Bowen Road
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt Entity I.D. #75-1291097

TO *C & M Concrete*
362 Linkview Dr
Duncanville, TX 75137

SHIP
TO

DATE		ACCT #	DEPT.			
<i>6/16/14</i>		<i>100-5-135-352.00</i>	<i>PW</i>			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE		PER	AMOUNT
ORDERED	RECEIVED					
		<i>Extend sidewalks between lots.</i>				
		<i># 7 Rodger Ct. - 41' x 4' x 4"</i>	<i>1139</i>	<i>80</i>		<i>4003 20</i>
		<i>2923 Mistletoe - 103' x 4' x 4"</i>	<i>2863</i>	<i>40</i>		
					TOTAL	<i>4003 20</i>

[Signature]

[Signature]

APPROVED BY



C&M Concrete

Chris Bowen
 362 Linkview dr
 Duncanville TX 75137
 bowenchris1@aol.com

Invoice

Number: hp4775
 Date: June 15, 2016

Bill To:

Scott Williams
 City Of Pantego
 1614 S Bowen
 Pantego, TX 76013

Ship To:

PO Number	Terms	Project
		sidewalk

Description	Quantity	Rate	Amount
7 Rodger CT 41' x 4' x 4"	164.00	6.95	1,139.80
<i>Account# 100-5-135-352.00</i> Total			\$1,139.80

Chris Bowen 6/16/16



C&M Concrete

Chris Bowen
 362 Linkview dr
 Duncanville TX 75137
 bowenchr1@aol.com

Invoice

Number: hp4776
 Date: June 15, 2016

Bill To:

Scott Williams
 City Of Pantego
 1614 S Bowen
 Pantego, TX 76013

Ship To:

PO Number	Terms	Project
		sidewalk

Description	Quantity	Rate	Amount
2923 Mistletoe ct 103' x 4' x 4" sidewalk	412.00	6.95	2,863.40
Total			\$2,863.40

Acct# 100-5-135-352.00

Chris Bowen 6/16/16



AGENDA BACKGROUND

AGENDA ITEM: Approval of the Town Council minutes and acceptance of minutes of the various Boards and Commissions.

Date: June 27, 2016

PRESENTER:

Julie Arrington, City Secretary

BACKGROUND:

Minutes from Town Council and Pantego's various Boards and Commissions

FISCAL IMPACT:

None.

RECOMMENDATION:

N/A

ATTACHMENTS:

061316 TC Minutes

Director's Review: JA
City Manager's Review: MDF

Town Council Minutes
June 13, 2016

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 13th day of June 2016 with the following members present:

- | | |
|-------------------------|-----------------------|
| Melody Paradise | Mayor |
| Don Surratt | Mayor Pro-Tem |
| Russell Brewster | Council Member |
| Fred Adair | Council Member |
| Don Funderlic | Council Member |
| Jane Barrett | Council Member |

Members absent:
None

- Constituting a quorum. The following staff members were present:
- | | |
|----------------------------|-------------------------------|
| Matt Fielder | City Manager |
| Julie Arrington | City Secretary |
| Jim Jeffrey | Town Attorney |
| Karen Hollingsworth | Finance Director |
| Scott Williams | Public Works Director |
| Tom Griffith | Chief of Public Safety |
| Robert Coker | Assistant Fire Chief |
| Thressa Householder | Court Administrator |

Also in attendance:
Chuck White President, CRB

WORK SESSION 6:30 P.M.
Mayor Paradise called the work session to order at 6:32 p.m.

CONSENT AGENDA ITEMS
Mayor, Council, and Staff discussed the following consent agenda items:

1. City Manager Report

Mr. Fielder informed Council on the following information:

All work on Wagonwheel is completed.

A new dispatcher has been hired and will begin soon. There is still a vacancy for the part time court clerk and the sergeant position.

Council has a meeting on June 20th to discuss the Zoning Ordinance at 6:30 p.m.

Councilmember Funderlic and Mr. Fielder attended the North Texas Groundwater Conservation District (NTGWCD) meeting on June 3rd. The District revealed the outcome of the engineering study and the recommendations for Desired Future Conditions (DFC) for the next five years. They will continue to accept comments up to July 12th. The Town’s representative will be at the June 27th Council meeting. There was discussion on forced pump usage and the “taking” concept. Jim Jeffrey will research some of the issues raised and present a memo to Council of his findings.

Town Council Minutes
June 13, 2016

Councilmember Funderlic informed the Council of some follow up comments he received during conversations after the meeting. Council requested to have someone from Collier's at a future council meeting to deliver their synopsis on the study. Mr. Fielder informed Council the plan showed Pantego connecting to the Cities of Arlington and Fort Worth for water and by 2050 the water being supplied from Marvin Nichols and not the Town wells. Mr. Jeffrey recommended reaching out to a law firm that specializes in conservation and water law.

Ms. Arrington attended a meeting with the City of Arlington 4th of July Parade organizers. Mayor Paradise requested Council members who would like to participate to reach out to Ms. Arrington so that she may be able to meet the deadlines for the participation.

Mr. Jeffrey received the band contracts and was concerned with the use of the public funds outlined in the contract. Mrs. Potter-Harvey has decided to take care of that portion of the contracts. There was discussion on the creation and use of the Logo without Council's approval first. Council members were in favor of the Logo.

2. Monthly Staff Reports

Council inquired on the changing of the names on some line items in the financial reports. Karen Hollingsworth explained she is cleaning up some of the accounts to create better transparency, in doing so some new accounts were created; such as the Donation Fund. There was discussion on the placement of the trash and recycling revenue being posted to the general fund and how the revenue is generated.

Council verified Junior's Lawn care and Landscaping has begun mowing and the valve replacements were broke by the water customer and not a Town employee. There was discussion on the number of water customers disconnected and reconnected due to payment statuses.

3. Approval of Bills Payable and Purchase Orders in excess of \$5,000.

No comments were given.

4. Approval and Acceptance of Minutes

Approval of Town Council Minutes:

- Town Council minutes from May 16, 2016
- Town Council minutes from May 25, 2016

Council requested clarification in the PEDC Report comments on the grant stating this is a 50/50 matching grant not a 100 percent grant on the May 16, 2016 minutes.

Acceptance of Minutes of Boards and Commissions:

- PEDC minutes from May 11, 2016
- PEDC minutes from May 25, 2016
- P&Z minutes from May 2, 2016
- ZBA minutes from February 18, 2016
- CRB minutes from April 5, 2016
- CRB minutes from May 3, 2016

No comments.

7. Discuss, direct, and consider action on Resolution 16-11 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with Deltatek Engineering for services regarding the repair of the sewer line located on Smith Barry Road between Roosevelt Drive and Nora Drive; and providing for an effective date.

Town Council Minutes
June 13, 2016

Mr. Williams informed Council the requested changes have been made to the contract, with the exception of the indemnity comments, and the insurance requirements are met. Council clarifies previous discussion was to delete the last sentence of the indemnity clause. Mr. Jeffrey explained the indemnity clause should not be changed and discussed partial negligence. Council requested to have the indemnity clause covered in the General Services Contract used for future contracts.

- 8. Discuss, direct, and consider action on Resolution 16-13 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with CMA Architecture Planning and Interior Design for an Additional Services Agreement 1 regarding the Park Row Streetscape Project; and providing for an effective date.**

Mr. Fielder explained the current plan for the Park Row Project includes closing some driveways, while relocated others, along Park Row. The property owners have not agreed to this; therefore the design needs to be re-done leaving the existing driveways as they are. This will increase the cost of the project. Council requested an executive session to discuss this with the Town Attorney. There was discussion on the description of work stating all driveways will be rebuilt.

- 9. Discuss, direct, and consider action on Resolution 16-14 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with M & R Quality Janitorial Services to provide cleaning services to the municipal buildings; and providing for an effective date.**

Ms. Arrington informed Council of the reasons the previous contractor was let go and background requirements to obtain access to the buildings. The departments are currently responsible for cleaning their areas. There was discussion on the presented contract and the insurance requirements. Ms. Arrington will contact M & R Quality Janitorial Services to discuss the increased insurance requirement and the contradictions in the contract. This item will be discussed at the next available council meeting after receipt of this information.

Mayor Paradise adjourned the work session at 7:31 p.m.

REGULAR SESSION 7:30 P. M.
CALL TO ORDER/WELCOME

Mayor Paradise called the regular session to order at 7:43 p.m. and welcomed the audience.

Councilmember Adair led the invocation which was immediately followed by the Pledge of Allegiance.

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Mayor Pro-Tem Surratt welcomed the audience and recognized staff for their participation in a softball game representing the Town at the Dalworthington Gardens 80th Birthday celebration.

Councilmember Funderlic welcomed the audience and recognized staff for their hard work and the Thank You letters in the council packet for the first responders.

Councilmember Barrett welcomed the audience and recognized the essay winners from the Community Relations Board Essay Contest for Memorial Day.

Councilmember Adair welcomed the audience; recognized staff for the representation at the softball game Saturday against Dalworthington Gardens; the ribbon cutting at Momentum Fitness on Saturday evening; and volunteers, staff, and the Community Relations Board for their work at Memorial Day and the Movie Night event.

Town Council Minutes
June 13, 2016

Councilmember Brewster welcomed the audience and thanked Council and staff for working together as a team. Our first responders, Public Works, and staff are fantastic they all work together and it is a great community to live in.

HONORS AND RECOGNITIONS

- **Presentation of the Community Relations Board Memorial Day Essay contest winners.**

Mayor Paradise requested Chuck White, President of the Community Relations Board, and Jane Barrett, Council Liaison to the Community Relations Board, to join her in front of the Dias to recognize and present awards to the Essay Contest Winners. First Place winner, Alyssa Lopez, and Third Place winner, Dakota Lindemulder, read their essays to the audience. The second Place winner Jennifer Mueller was unable to attend the meeting.

COUNCIL LIAISON TO BOARD REPORT

Community Relations Board

Councilmember Barrett reported that the Board's last meeting was on June 7th. On May 30th, the Board held the Memorial Day event in the park. The event was very solemn and moving and Mr. White did a great job. The Boy Scouts Troop #2014 presented the colors and Sgt Gary Elmore delivered a speech and first place winner, Alyssa Lopez, read her essay.

At the meeting the Board discussed movies in the Park for 2016, the first movie was Minions and the board invested in a new screen and a Blue Ray player. Alex's Lemonade stand was there to raise money for children with cancer and they collected \$107.00. The Board will hold another movie night in July with Alex's Lemonade stand there. The remaining dates for Movies in the Park are July 9, Hotel Transylvania; August 13, Monsters Inc; and September 10th, Zootopia. There will be hot dogs and the Lions Club will supply the popcorn.

The election of the 2016 officers was postponed to the July 5th meeting.

Pantego Youth Leadership Council

Mayor Paradise stated the PYLC group concluded their meetings for this year's program in May at Coker's Barbecue. She thanked Chuck White, CRB President, for attending the May meeting and delivering a speech on volunteering and the rewards of volunteering.

PEDC REPORT

Mayor Pro-Tem Surratt reported to Council the primary discussion of the Board was their involvement in PantegoFest; obtaining involvement from businesses for updated coupons to be placed in the shopping bags; having greeters at the event; purchasing T-shirts for staff, volunteers, and cooking teams; there was no decision made on the advertising. The Board also discussed additional improvements to the park being delayed due to needing an overall layout of the park with the grant work included. The Board also discussed the strategic plan that was laid out by the Executive Director.

CITIZENS OPEN FORUM

None.

APPROVAL OF CONSENT AGENDA ITEMS

Mayor Pro-Tem Surratt made a motion to approve the consent agenda items 1, 2, 3, & 4 as discussed during work session. Councilmember Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Town Council Minutes
June 13, 2016

Mayor Paradise declared the motion passed unanimously.

- 5. Public Hearing, discuss, direct, and consider action on Ordinance 16-788 an ordinance amending the Town of Pantego Code of Ordinances Article 1.05 Boards and Commissions, Division 5 Community Relations Board, Section 1.05.151 is amended to change the minimum number of members with no maximum and to allow non-resident members; containing a savings clause; repealing all ordinances in conflict herewith; and declaring an effective date.**

Mayor Paradise read the caption and opened the public hearing at 8:12 p.m.

No comments were given.

Mayor Paradise closed the public hearing at 8:12 p.m.

Council directed staff to change the ordinance to read "staff liaison" in place of "town representative" and to create and maintain a formal volunteer list. Ms. Arrington read the caption for the record.

Councilmember Adair made a motion to approve ordinance 16-788 as presented with the following exception to revise the Town Representative to Staff Liaison. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

- 6. Public Hearing, discuss, direct, and consider action on Ordinance 16-789 zoning case Z-224, a proposed special use permit as requested by Wayne Hutchison (Restoring Faith Ministries) to establish a church at 2106 W. Pioneer Parkway, Lot 2 of the W.J. Barry addition, Pantego, Tarrant County, Texas. The property is generally located on the south side of Pioneer Parkway between Duluth Drive and Cornerstone Lane.**

Mayor Paradise read the caption for the record and opened the public hearing at 8:14 p.m.

Aaron Watkins, 2106 W. Pioneer Parkway, Suite 135, Pantego, Texas 76013; a representative of Restoring Faith explained the objective of the church is to restore faith in God and to be able to help the community through their outreach program and tell about the love and kindness God shows.

With no further comments, Mayor Paradise closed the public hearing at 8:19 p.m.

Mr. Watkins answered Council's inquiries on how the church found and decided to locate in the Pecan Park Shopping Center. There was discussion on the layout of the building and expected noise issues. Mr. Watkins confirmed the church does not intend to remodel the location; except maybe a children's church in about a year and informed Council of the times of service and use of the building. There was discussion on the lease terms and how the applicant found out they needed an SUP.

Mayor Pro-Tem Surratt approved the Special Use Permit Ordinance 16-789 as presented with an expiration date of three years. Councilmember Adair seconded the motion.

After discussing the timeline of the three years with the lease or tonight's decision, Council and Pastor Hutchison decided the lease will be contingent upon the receipt of a renewed SUP.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Town Council Minutes
June 13, 2016

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

There was discussion on Council's desire to not waive the renewal fee.

- 7. Discuss, direct, and consider action on Resolution 16-11 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with Deltatek Engineering for services regarding the repair of the sewer line located on Smith Barry Road between Roosevelt Drive and Nora Drive; and providing for an effective date.**

This item was discussed during the work session. Mr. Williams provided a brief overview of the discussion.

Councilmember Adair made a motion to approve Resolution 16-11 as presented and discussed. Mayor Pro-Tem Surratt seconded the motion.

The Vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

- 8. Discuss, direct, and consider action on Resolution 16-13 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with CMA Architecture Planning and Interior Design for an Additional Services Agreement 1 regarding the Park Row Streetscape Project; and providing for an effective date.**

Councilmember Funderlic requested to have an executive session discussion with the Town Attorney on this item.

Mayor Paradise read the caption of the executive session and recessed at 8:41 p.m.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
 1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Newport Investments, LLC and Now Faith Deliverance Temple v. Town of Pantego, Don Surratt, and Don Funderlic.
 2. Pursuant to Government Code Section 551.074 to deliberate the appointment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee – Discussion of Board Commissions appointments.
 3. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – CMA Architecture.

Mayor Paradise reconvened the Council meeting at 9:41p.m. and declared no action was taken on executive session item number 1.

Town Council Minutes
June 13, 2016

Mayor Paradise announced the re-appointments and appointments of the board members to their board as follows:

P&Z Commission: Jason Bergin, Place 4; Clifton Cassell, Place 5, and Jesse Howell, Place 3. Mayor Paradise recognized and honored the late John Richards for his service and commitment to the Planning & Zoning Commission.

ZBA Commission: Janice Woods, Place 3 and Charles Jones, Place 4

CRB: Michael and Leanna Cartier. Mayor Paradise announced the resignations of Annie Johnston, Jesse Howell, and Tori Roemmich. There are several openings on left this board.

PEDC: No changes or appointments at this time.

Councilmember Adair made a motion to approve the recommendations the Mayor just presented. Councilmember Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

Continuation of discussion on item number 8:

There was discussion on the number of driveways and if the Town needs to rebuilt some of them. Council requested staff to meet with the property owners to make that determination on the driveways and it is unclear if that will have an impact on the scope of work and fees.

Councilmember Funderlic made a motion to table this item until July 11th. Mayor Pro-Tem Surratt seconded the motion.

Councilmember Brewster inquired on a time frame provided from CMA for completion of this process. Mr. Fielder stated four (4) weeks. There was discussion on an update for the electrical pole issues and the 2016 hourly rates.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

9. Discuss, direct, and consider action on Resolution 16-14 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with M & R Quality Janitorial Services to provide cleaning services to the municipal buildings; and providing for an effective date.

Mayor Paradise announced this item was discussed during the work session and additional information was requested. There is no action for this item. It will be discussed further on the next agenda.

10. Discuss, direct, and consider action on the appointment of Board members and Council Liaisons to the Various Town Boards.

Mayor Paradise announced this item was handled with Executive Session Item number 2.

Town Council Minutes
June 13, 2016

COUNCIL INQUIRY

Councilmember Brewster inquired on the enforcement of high weeds in the back yards that are visible from the street.

ADJOURNMENT

Mayor Paradise adjourned the regular session at 9:54 p.m.

APPROVED:

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary



AGENDA BACKGROUND

AGENDA ITEM: Introduction of Bailey Doughit to the dispatch position in the Public Safety Department.

Date: June 27, 2016

PRESENTER:

Tom Griffith, Public Safety Chief

BACKGROUND:

None.

FISCAL IMPACT:

N/A

RECOMMENDATION:

None.

ATTACHMENTS:

None.



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on Resolution 16-14 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with M & R Quality Janitorial Services to provide cleaning services to the municipal buildings; and providing for an effective date.

Date: June 27, 2016

PRESENTER:

Julie Arrington, City Secretary

BACKGROUND:

Council discussed this contract at the meeting on June 13th and requested changes. M&R Quality Services has increased their insurance to match the Town's requirements. This has increased the cost from \$9,300 annually to \$10,200.00 (\$850/month). All references to subcontractors have been removed. I have also received a positive reference from the City of Kennedale. There is a one-time cost of \$400.00 on a Saturday for the initial cleaning.

FISCAL IMPACT:

\$10,600.00.

RECOMMENDATION:

Staff recommends the approval of the contract with M&R Quality Services.

ATTACHMENTS:

RES. 16-14
M&R Quality Janitorial Service Contract
City of Kennedale reference

Director's Review: lea
City Manager's Review: MDF

RESOLUTION NO. 16-14

A RESOLUTION OF THE TOWN OF PANTEGO, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH M&R QUALITY JANITORIAL SERVICES TO PROVIDE CLEANING SERVICES TO THE MUNICIPAL BUILDINGS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council sees the need to hire a contractor to clean and sanitize the working areas and common areas of the municipal buildings; and

WHEREAS, the Texas Government Code, Chapter 791, authorizes the formulation of contracts between and among local governments and independent contractors; and

WHEREAS, the Town of Pantego and M & R Quality Janitorial Services mutually desire to enter into a contract to provide cleaning and sanitizing services to the municipal buildings.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS THAT:

Section 1: The Town Council hereby authorizes the City Manager to enter into a contract with M & R Quality Janitorial Services to provide cleaning and sanitizing of all work areas and common areas of Town Hall, Larry J. Smith Law Enforcement Center, and Public Works.

Section 2: M & R Quality Janitorial Services shall perform the said services as outlined in Exhibit A.

Section 3: The Town agrees to compensate M & R Quality Janitorial Services for the services as outlined in Exhibit A.

Section 3: This resolution is effective immediately upon passage.

PASSED AND APPROVED this the 27th day of June 2016, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of __ ayes, __ nays and __ abstentions.

Melody Paradise, Mayor

ATTEST:

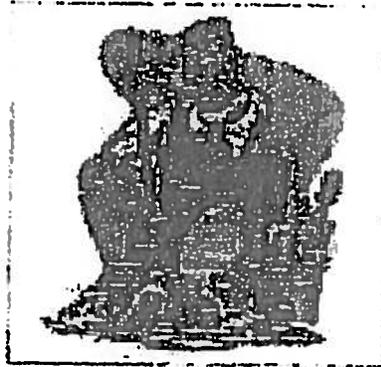
Julie Arrington, City Secretary

APPROVED AS TO FORM:

Jim Jeffrey, City Attorney

M&R QUALITY JANITORIAL SERVICES

June 24, 2016



1225 CLEARBROOK DR

KENNEDALE, TEXAS 76060

(817)721-2738

"Professional Cleaning"

"Town of Pantego"

SECTION ONE: SCOPE OF SERVICES

The purpose of our janitorial services is to provide you with top of the line quality cleaning with affordable prices.

Work performed by M& R Janitorial Services will include all labor necessary for the completion of two days per week which will include cleaning of trash collection, recycling collection, Chamber vacuum, floors, kitchens, sweeping and mopping floors. We will be cleaning City Hall, Public Works and Police Department. The cleaning will involve vacuuming, emptying of disposal, dusting, mopping, sweeping, dust mopping, cleaning of the lobby area, front doors, break room, counter top areas, and all offices areas including the City Manager office. We will also clean, sanitize and deodorize all restrooms in the buildings, dispatch trash, locker room, and server room, dusting off all ceiling fans.

All windows in the buildings jail area mop and clean, and 3 outside trash empty.

SECTION TWO: CONTRACT PERIOD&RENEWAL NEGOTIATION

M&R Quality Services will work under contract for two year, starting Tuesday and Friday 2016 until 2018 with a three year renewal negotiation, on the signing of the contract.

SECTION THREE: SUPPLIES, MATERIALS, & EQUIPMENT

M&R Janitorial will supply all materials for the cleaning of all buildings. Not included are any every day paper goods such as toilet paper, paper towels, tri-fold paper towels, liquid hand soap, deodorizing spray, and plastic trash liners.

M&R Janitorial Services will also furnish all tools, cleaning supplies, and materials if there is a room at each building site in a location clearly marked as "CITY PROPERTY."

M&R Janitorial Services will provide all equipment necessary for cleaning the building. We will furnish all tools, cleaning supplies, material and equipment necessary to perform work including ladders, brooms, mops, mop bucket, dust cloths, and vacuums.

SECTION FOUR: SAFETY REQUIREMENTS

M&R Janitorial Services is responsible for complying with the provisions of the Texas Hazard Communication Act (THCA) and Texas Health & Safety Code (Section 502.001 et.seq.) at all times during our cleaning contract.

M&R Janitorial Services will be in compliance with all protection measures prescribed in the 1997 uniform fire code, and in the use of all products that are free of spontaneous heating tendency.

SECTION FIVE: BIDDERS PERSONNEL

M&R Janitorial Services was established on February 7, 2007 with a certificate of professional cleaning for resident and commercial cleaning. After being in the business for a little over eight years and four months, we understand imperativeness of maintaining a clean and professional ambience for our customers. We strive to provide top of the line janitorial services for you, in our service to you, will we furnish sufficient, qualified, trained and experienced personnel to perform the work that our customer needs.

We understand that every employee of M&R Janitorial Services should be interviewed and personally screened, with records kept by M&R Janitorial Services. Each employee's record will be available to the Town of Pantego, Texas during our business hours on Tuesday and Friday, and at any other time (i.e. emergency) on demand.

Section Six: Protection & Damage

Protection and damage M&R Janitorial Services will perform all work in the Town of Pantego Texas property and public. We will also provide proof of our insurance.

M&R will provide a copy of Commercial General Liability insurance the amount is \$500,000 and the Business Services bond, amount will be \$5000.000, to the Town of Pantego. M&R Janitorial Services has obtained the type and the amount of insurance that is listed for the town of Pantego.

Section Seven: Quality Control, Complaints

M& R Janitorial Services is responsible for communicating with the Janitorial Services Coordinator if we needed an approval to our schedule. If the schedule needs additional amending, such as dates and times, we will contact our Janitorial Services Coordinator.

All services will be provided on scheduled times/dates. Work that is not rendered as states in the contract will result in a proportional decrease in our monthly payment. If the performance unsatisfactory to the Town of Pantego for the second time per term as stated, immediate of contract may result.

Section Eight: Proposal Requirements

Facility	Address	Schedule Days
Pantego Municipal	2600 Miller Lane	Tuesday & Friday
Pantego Public Works	2600 Miller Lane	Tuesday & Friday
Pantego P.D.	2600 Miller Lane	Tuesday & Friday

First time Maintenance fee: This is when we come in and do a detail cleaning of all the buildings for the time. Schedule detail cleaning will be on a Saturday. The fee will be \$400.00 due after job is completely.

Employees: we will have two employees working the buildings together.

QUALIFICATION

M&R Janitorial Services has a reputation for being reliable, honest, dependable, and trustworthy. It is our mission to provide the highest quality of service in all aspect of our business; to be extremely thorough in the services that we provide, to be very receptive to any client issue, questions or concerns and handle them promptly and professionally; to take all necessary steps to ensure that our clients' tenants are completely satisfied with all of our contractual and assumed responsibilities. Above all else, we will fulfill these responsibilities while maintaining the highest ethical standards in the both our work and our character.

As business owners, we at M&R Janitorial Services believe in supporting our community. We are members of the Kennedale Rotary as well as members of the Kennedale Chamber of Commerce. We had the privilege of working with the City of Kennedale for over six years, and have experience with city operations. We believe in customer satisfaction and quality service. Our goal is to make every job be "Squeaky Clean."

Thank you, and we look forward to hearing from you.

Ron Francis/owner

M&R Quality Janitorial Services

To

Town of Pantego

Custodial Service Contract

Appendix E: Cost Proposal Detail

Town of Pantego

Description:

<u>Place:</u>	<u>Total per Month</u>
Pantego Muncipal	\$375.00
Pantego Muncipal	\$225.00
Pantego P.D.	\$250.00

Total per month, including cleaning supplies, will be supplied by M& R QUALITY JANITORIAL SERVICES. \$850.00

M&R- WILL NOT BE SUPPLYING ANY PAPER GOODS,(etc)proposal bid is goods for 30 days only.

Should this contract prove unsatisfactory, either party may cancel it with a 90 days written notice.

Town of Pantego

M&R Quality Janitorial Services

By: _____

By: _____

Print Name _____

Print Name: _____

Title: Assistant Chief

Title: Owner

Address: 2600 Miller Lane

Address: 1225 Clearbrook Dr

City: Pantego

City: Kennedale

State: Tx. zip code 76013

State: Tx zip code 76060

Thanks,Ron Francis/Owner

"M&R QUALITY JANITORIAL SERVICES"
CUSTODIAL SERVICE CONTRACT

06/24/16

TOWN OF PANTEGO

AGREEMENT

This Agreement to provide Custodial Services is made and entered into effective as of _____, 2016 Effective by _____, between the Town of Pantego and M&R Quality Janitorial Services.

In consideration of the mutual promises and covenants contained in this Agreement, the Town Of Pantego and Contractor as follows:

1. Term: The term of this Agreement will begin on the Effective Date and expire _____, 2018

The contract may be renewed under the same terms and conditions for successive of two more year periods.

2. Statement of work- Contractor Agrees to perform the cleaning services, including furnishing of supervision, cleaning personnel, and equipment as required and outlined in the proposal for custodial service for the Town Of Pantego.

3. Service Areas and Cleaning Specifications-M&R Janitorial Services will be performed at various works to be performed.

4. Supplies/Material/Equipment. M&R will be supplying cleaning supplies and materials for cleaning of all buildings. M&R will not be supplying any paper goods, ect towel paper, paper towels and trash liners.

5. Office/Storage- Town of Pantego will provide for the M&R suitable area for storage on the facilities.

6. Standard of Performance- M&R agrees to use its best effort, skill diligence, judgment and abilities to perform the M&R Services in accordance with the cleaning standards.

7. Payment Terms- Net 30. At the end of each calendar month during the term of this Agreement, M&R will submit to the Town of Pantego an invoice covering the M&R Services performed for the month to the date.

8. Additional/Emergency Service- Services that are beyond scope of service will be negotiated and agreed upon by both Town of Pantego and M&R at the time of need.

9. Pricing and Payment- Upon satisfactory and complete performance of the M&R Services, the Town of Pantego will pay M&R per the proposal, Appendix E, \$850.00 per month, to be itemized by service area.

10. Escalation- If the Town of Pantego elects to renew this Agreement beyond the initial Term and/or any renewal terms then M&R may request an overall increase in this contract for each renewal period 63 days prior to the expiration date. The increase may not exceed 3% or the current CPI.

11. Termination/Cancellation- In the event the M&R is non-compliant with any portion of the contract, Town of Pantego will give M&R 30 days notice to comply. If compliance is unsatisfactory after 30 days, then final written notice may be given to terminate the contract 60 days thereafter. M&R may terminate the contract with 60 day written notice.

M&R Quality Janitorial Services

April 20, 2016

APPENDIX D: REFERENCES

1. Abode Treatment Inc2018 E. Evans, 701 S. Cherry Ln. 305 East 12 Street B- Joshua(817)246-8677Manager- Mrs. Heather Cooper09-01-2014 still there2. City Of KennedaleAddress: 404 Municipal DrKennedale, Texas 76060(817) 985-2100Manager- Kelly Cooper02- 1-2009- still there3. Goss InternationalAddress: 6613 MemoryKennedale, Texas 76060(817)478-5431Manager-Daniel Bennett07-2008- still there

then final written notice may be given to terminate the contract 60 days thereafter. M&R may terminate the contract with 60 day written notice.

The Town Pantego

M&R Quality Janitorial Services

By: _____

By: _____

Name: _____

Name: Ron Francis

Title: _____

Title: Owner

ADDRESS: _____

Address: 1225 Clearbrook Drive

City: _____

City: Kennedale

State, TX _____

State, TX ZIP Code: 76060

Thank you

Ron Francis/Owner

M&R Quality Janitorial Services
1225 Clearbrook, Dr
Kennedale Texas, 76060

APPENDIX C: BIDDER INFORMATION & QUESTIONNAIRE FORM

Bidder Name: Ronald .Francis/M&R Quality Janitorial Services

Physical Address: 1225 Clearbrook Dr Kennedale Texas 76060

Phone (817)721-2738

Email Address: refrancis@att.net

Type of Ownership: Sole Proprietorship

Total Years in Business: 8 Years and 2 Months

Total number of Employees: 6

We will not be subcontract any portion of this work

Ronald Francis -has been screened by the City of Kennedale-Police Dept.

Margaret Francis_ has been screened by the City Of Kennedale –Police Dept.

All our employees have been screened, by the City Of Kennedale –Police Dept.

Thank you

Ron Francis/owner

From: [Leslie Galloway](#)
To: [Julie Arrington](#)
Subject: RE: M & R Quality Janitorial Services
Date: Thursday, June 23, 2016 5:36:03 PM
Attachments: [image003.png](#)
[image005.png](#)

Ron and his wife are wonderful. They personally clean our City Hall, PD, Senior Center, and Library. We have no complaints about the quality of work, and he is always flexible when we have a meeting on an irregular date. He's an excellent communicator and always informs us if something is going to be out of the ordinary with the schedule (which does not happen often by any means – I can only remember once in the past year when he asked to clean one of the buildings on a different weekday than normal).

Also, personally, they're both wonderful people, always have a smile and a kind word, and are trustworthy. In summary, we'd definitely recommend them. Please let me know if you have any other questions I didn't address.

--

LESLIE GALLOWAY
City Secretary & Communications Coordinator
cityofkennedale.com/subscribe

P 817.985.2104
F 817.478.7169





AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on Resolution 16-15 a resolution of the Town of Pantego, Texas, authorizing the City Manger to enter into an agreement with Collier Consulting for hydrogeological consulting and providing an effective date.

Date: June 27, 2016

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

At the June 20th Town Council Special Workshop, Council directed staff to work with Collier consulting to develop a response for submittal during the public comment period on the update to the Northern Trinity Groundwater Conservation District and Groundwater Management Area 8's Desired Future Conditions. The contract included would have Collier incorporate the Town's actual pumping data from 2010 to the present into the Runs 10 and 10.1, which the final recommendations were based on. The data used in the runs were based on assumptions of pumpage amounts, rather than the actual data. Recommendations based on the outcomes of this new model will be incorporated into a resolution to be presented at the July 11th Council meeting. The public comment period is open through July 12th.

The contract does include a 15% fee on expenses. Collier has agreed to waive it.

FISCAL IMPACT:

\$13,500

RECOMMENDATION:

Staff is at the direction of Council

ATTACHMENTS:

Resolution 16-15
Collier Contract

Director's Review: _____
City Manager's Review: _____

RESOLUTION NO. 16-15

A RESOLUTION OF THE TOWN OF PANTEGO, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH COLLIER CONSULTING FOR HYDROGEOLOGICAL CONSULTING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Pantego, Texas, has determined the necessity for developing a response for submittal during the public comment period on the update to the Northern Trinity Groundwater Conservation District and Groundwater Management Area 8's Desired Future Conditions; and

WHEREAS, staff has determined that Collier Consulting is best suited to handle the review of the Northern Trinity and Woodbine Aquifers; and

WHEREAS, Collier Consulting and the Town of Pantego mutually desire to be subject to the provisions of this resolution and mutually agree to the terms of a contract.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS THAT:

Section 1: The Town Council hereby authorizes the City Manager to enter into a contract with Collier Consulting for a technical review of the Northern Trinity and Woodbine Aquifers GAM and assist the town if writing a resolution to be submitted to the Northern Trinity GFCD and GMA 8. (Exhibit A)

Section 2: The Town of Pantego agrees to compensate Collier Consulting for services outlined in Exhibit A for a total annual cost of \$13,500.

Section 3: This resolution is effective immediately upon passage.

PASSED AND APPROVED this the 27th day of June 2016, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of __ ayes, __ nays and __ abstentions.

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

APPROVED AS TO FORM:

Jim Jeffrey, City Attorney

TO: Matt Fielder, City Manager – Town of Pantego
Town of Pantego City Council

FROM: Aaron Collier, P.G., Vice President

DATE: June 23, 2016

SUBJECT: Proposal for Technical Review of Runs 10 and 10.1 of the Northern Trinity and Woodbine Aquifers GAM for the Town of Pantego and Assistance in a Written Resolution to be Submitted to the Northern Trinity GCD and GMA 8



The following is a scope of work for Collier Consulting, Inc. (CCINC) to provide the Town of Pantego (the CLIENT), with a technical review of the data supporting Runs 10 and 10.1 of the Northern Trinity and Woodbine Aquifers Groundwater Availability Model (GAM) that will focus on the local impacts in and around the Town of Pantego. This proposal is in addition to the literature review of Runs 10 and 10.1 of the Northern Trinity and Woodbine Aquifers GAM that was approved by Matt Fielder, Town of Pantego City Manager, on Thursday June 23rd. Based on the findings of this proposal and the previous literature review, CCINC will assist the CLIENT in preparing a written resolution that will outline key issues that should be addressed / considered in this or future desired future condition (DFC) adoptions.

Task 1. Comparison of Hydrostratigraphic Surfaces.

CCINC will compare and note the differences between the extrapolated hydrostratigraphic surfaces used in the GAM and available borehole geophysical logs used in CCINC's previous study of the Pantego area. This will allow the CLIENT to highlight any discrepancies in the depths and/or thicknesses for either the Paluxy or Trinity Aquifers.

Task 2. Review of Pumping Distribution in the GAM.

CCINC will review the distribution of pumping in the model and see if the modeled distribution of groundwater production matches with the CLIENT's records and Northern Trinity GCD registered wells. This task will also include a critical review of how pumping is added in the area of interest over the 50-year modeling period.

Task 3. Review of Northern Trinity GCD Reported Production and Available Production per the DFC Process.

One of the key assumptions in Runs 10 and 10.1 of the GAM is that production will not exceed a 30% increase in groundwater production from the 2010 assumed groundwater production. CCINC will review the available data to see what the Northern Trinity GCD shows as the annual

groundwater production in Tarrant County since 2010. This will show the CLIENT the trends in groundwater production have been and what the available water left is as a percentage of the assumed 30% increase.

Task 4. Compare the Predicted Water Level Data to the Observed Water Levels in the Pantego System.

CCINC will compare and note the differences between the predicted water levels generated in the GAM and the observed water levels that the CLIENT has available to them either through historic data collected in previous studies or during the current CCINC groundwater monitoring program. This task will allow the CLIENT to highlight any statistical bias in the predicted vs. observed water levels and calculate a new inherent model error for the Pantego area.

Task 5. Prepare a Draft Resolution.

A summary of the findings from this study will be summarized in a written resolution that will be submitted to the Northern Trinity GCD and GMA 8 by the July 12th deadline for public comment.

Task 6. Review with CLIENT staff and/or Council.

Task 7. Finalize Resolution Following CLIENT Comments.

This project will be on a time and materials contract, per the attached rate sheet, and will not exceed \$8,500.

Authorizing Signature: _____ **Date:** _____



Box 1137
 590 East South Loop
 Stephenville, TX 76401
 Office: (254) 968-8721
 Fax: (254) 968-8725
www.collierconsulting.com

FROM: Hughbert Collier, Ph.D., P.G.
DATE: April 1, 2016
SUBJECT: 2016 Q2 Fee Schedule for Consulting Services

Collier Consulting's per hour rate schedule for consulting services and travel time is as follows:

Clerical work	\$45.00 to \$80.00
Technician	\$85.00 to \$125.00
GIS / Computer Science Specialists	\$110.00 to \$250.00
Engineering	\$130.00 to \$250.00
Environmental & Geoscience	\$110.00 to \$220.00
Project Managers & Senior Consultants	\$160.00 to \$325.00

Field equipment utilization charges vary by the equipment(s) used.

Expenses are billed at cost plus 15% or \$150 per diem.

Mileage is billed at \$0.54 per mile or \$150 per day minimum.

A 5% surcharge on consulting services will be added to cover computer time, telephones, and in-house printing.

All sales, use, value added, business transfer, gross receipts, or other similar taxes will be added to the invoice when invoicing the CLIENT.

Invoices are payable upon receipt. Accounts unpaid more than 45 days after the invoice date accrue 1.25 percent interest per month (15 percent annual rate) from the date of the invoice.

Expert witness testimony is at the above rates.



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on Resolution 16-16 a resolution of the Town of Pantego, Texas, authorizing the City Manger to enter into an agreement with Collier Consulting for Groundwater Conservation District and Groundwater Management Area Monitoring and providing an effective date.

Date: June 27, 2016

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

At the June 20th Town Council Special Workshop, Council reviewed the attached proposal for the annual monitoring of the activities of Groundwater Conservation Districts and Management Areas.

FISCAL IMPACT:

\$6,800

RECOMMENDATION:

Staff is at the direction of Council

ATTACHMENTS:

Resolution 16-16
Collier Contract

Director's Review: _____
City Manager's Review: _____

RESOLUTION NO. 16-16

A RESOLUTION OF THE TOWN OF PANTEGO, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH COLLIER CONSULTING FOR MONITORING THE ACTIVITIES AND DECISIONS OF THE GROUNDWATER CONSERVATION DISTRICT AND GROUNDWATER MANAGEMENT AREA; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council has determined there is a necessity to monitor the activities and decisions of the Groundwater Conservation District and the Groundwater Management Area by someone with an expertise in groundwater; and

WHEREAS, Town Council has determined that Collier Consulting is best suited to handle the monitoring plan; and

WHEREAS, Collier Consulting and the Town of Pantego mutually desire to be subject to the provisions of this resolution and mutually agree to the terms of a contract.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS THAT:

Section 1: The Town Council hereby authorizes the City Manager to enter into a contract with Collier Consulting for monitoring of the activities and decisions of the Groundwater Conservation District and Groundwater Management Area and preparing routine reports for the Town. (Exhibit A)

Section 2: The Town of Pantego agrees to compensate Collier Consulting for services outlined in Exhibit A for a total annual cost of \$6,800.

Section 3: This resolution is effective immediately upon passage.

PASSED AND APPROVED this the 27th day of June 2015, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of __ ayes, __ nays and __ abstentions.

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

APPROVED AS TO FORM:

Jim Jeffrey, City Attorney

TO: Scott Williams, Public Works Director – Town of Pantego

FROM: Aaron Collier, P.G., Vice President

DATE: May 17, 2016

SUBJECT: Proposal for Routine Groundwater Conservation District and Groundwater Management Area 8 Meeting Reports for the Town of Pantego



The following is a scope of work for Collier Consulting, Inc. (CCINC) to provide the Town of Pantego (the CLIENT), with routine reports on groundwater conservation district (GCD) meetings affecting the CLIENT.

Task 1. Attend and Report on the Northern Trinity GCD and GMA 8 Meetings.

CCINC will attend the board meetings of the Northern Trinity GCD and GMA 8 meetings (which Northern Trinity GCD is a part of). CCINC will provide the CLIENT with a summary report.

Cost = \$3,200 per year

Task 2. Attend and Report on the Immediately Adjacent GCD Meetings (Upper Trinity, North Texas, and Prairielands).

CCINC will attend the board meetings of the Upper Trinity, North Texas, and Prairielands GCDs and provide the CLIENT with a summary report for each meeting. It is in the CLIENT's interest to keep abreast of adjacent GCDs' decisions and policies, since they can have a significant bearing on the policies of the Northern Trinity GCD.

Cost = \$3,600 per year

CCINC staff will be available to the CLIENT via email or phone conversation to answer questions related to this project. Should any of the above listed entities exceed their regularly scheduled meetings, CCINC will notify the CLIENT and will request in writing for additional funding to attend any unscheduled meetings. Invoicing for this project will be done on a quarterly basis.

Authorizing Signature: _____ **Date:** _____



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct and consider action on Resolution 16-17 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with the Texas Municipal League (TML) Multistate Intergovernmental Employee Benefits Pool (IEBP) for the renewal of employee benefits and health insurance coverage and to continue the Town's participation as a risk member in the Employee Benefits Pool.

DATE: June 27, 2016

PRESENTER:

Matt Fielder, City Manager
Karen Hollingsworth, Finance Director

BACKGROUND:

The Town has contracted with TML for employee health insurance including medical, dental and vision benefits as a risk participating member for the past ten years. The attached re-rate schedule reflects the changes made to health insurance plans for the upcoming fiscal year. Major changes to the medical plans include the elimination of Plan #1 and a 2% increase in premiums for the remaining plans. All dental premiums will see a 9% increase, and vision premiums will remain the same with all vision benefit plans being streamlined effective January 1, 2017. The Town allocates a \$396 allowance per month per employee to help cover some of the insurance cost passed down onto the employee.

The revised re-rate attachment is due to TML by June 30th for the change to be effective October 1st, 2016.

FISCAL IMPACT:

The estimated total employee health benefit cost to the Town is estimated to be \$213,840 in Fiscal Year 2016-2017.

RECOMMENDATION:

Approval of the Resolution authorizing the City Manager to enter into a contract between the Town of Pantego and the TMLIEBP for employee health insurance for fiscal year 2016-2017.

ATTACHMENTS:

Resolution 16-17
TMLIEBP Re-rate Notice and Benefit Verification Form

Director's Review: _____
City Manager's Review: _____

RESOLUTION NO. 16-17

A RESOLUTION OF THE TOWN OF PANTEGO AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE TEXAS MUNICIPAL LEAGUE MULTISTATE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL FOR THE RENEWAL OF EMPLOYEE GROUP INSURANCE COVERAGE TO INCLUDE HEALTH, DENTAL, VISION, AND FLEX SPENDING AND TO CONTINUE THE TOWN'S PARTICIPATION AS A RISK MEMBER IN THE EMPLOYEE BENEFITS POOL.

WHEREAS, The Town of Pantego and the Texas Municipal League MultiState Intergovernmental Employee Benefits Pool mutually desire to enter into a contract to provide employee group insurance coverage to include Health, Dental, Vision, and Flex Spending and to continue the Town's participation as a risk member in the Employee Benefit Pool; and

WHEREAS, The Town Council has agreed to allow employees who choose to opt out of health insurance to receive the Town's annual contribution via their flex spending account up to a maximum of \$2,500.00; and

WHEREAS, the Town Council of the Town of Pantego has determined the necessity to continue being members of the MultiState Intergovernmental Employee Benefits Pool to represent and provide certain benefits and related services for the Town's employees.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS THAT:

Section 1: The Town Council hereby authorizes the City Manager to enter into the Contract with the Texas Municipal League MultiState Intergovernmental Employee Benefits Pool.

Section 2: The rates are based on May census information. If the census changes by more than 10%, TML MultiState IEBP reserves the right to revise the rate due to census change and underwriting impact.

Section 3: Rates are subject to change if there is any legislation passed during the plan year affecting benefits.

Section 4: This resolution is effective immediately upon passage.

PASSED AND APPROVED this the 27th day of June 2016, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of __ ayes, __ nays and __ abstentions.

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

APPROVED AS TO FORM:

Jim Jeffrey, City Attorney



TML MultiState Intergovernmental Employee Benefits Pool Rerate Notice and Benefit Verification Form

Pantego

Original

Plan Year 2016-2017 (12 Months)

Rates are subject to change if there is any legislation passed during the plan year affecting benefits.
Supplemental benefits cannot be accessed without accessing the TML MultiState IEBP Medical Benefit Plan

Medical

Consumer Centered Pool Plans/Restat Card Program Mac A

Plan	Benefit Percent	In Net Ded	Out Net Ded	In Net OOP	Office Visit	XRay & Lab in OV	Rates	Current	New
P75-0-30	70/50	N/A	\$250	\$3000	N/A	No	Employee:	\$406.52	\$414.66
							Spouse:	\$418.16	\$426.52
							Child(ren):	\$308.60	\$314.78
							Family:	\$812.00	\$828.24
P85-50-20	80/50	\$500	\$750	\$2000	N/A	No	Employee:	\$384.36	\$392.06
							Spouse:	\$395.36	\$403.28
							Child(ren):	\$291.76	\$297.60
							Family:	\$767.72	\$783.08
P85-50-30	80/50	\$500	\$750	\$3000	N/A	No	Employee:	\$358.86	\$366.04
							Spouse:	\$369.16	\$376.56
							Child(ren):	\$272.42	\$277.88
							Family:	\$716.82	\$731.16
P85-75-30	80/50	\$750	\$1000	\$3000	N/A	No	Employee:	\$339.82	\$346.62
							Spouse:	\$349.52	\$356.50
							Child(ren):	\$257.96	\$263.12
							Family:	\$678.74	\$692.30
P85-100-30	80/50	\$1000	\$1250	\$3000	N/A	No	Employee:	\$327.74	\$334.28
							Spouse:	\$337.12	\$343.86
							Child(ren):	\$248.80	\$253.76
							Family:	\$654.64	\$667.70
H85-150-40	80/50	\$1500	\$1750	\$4000	N/A	No	Employee:	\$293.08	\$298.96
							Spouse:	\$301.50	\$307.54
							Child(ren):	\$222.50	\$226.96
							Family:	\$585.44	\$597.16
H85-250-30	80/50	\$2500	\$2750	\$3000	N/A	No	Employee:	\$263.84	\$269.12
							Spouse:	\$271.40	\$276.84
							Child(ren):	\$200.30	\$204.32
							Family:	\$527.04	\$537.58

Vol Dental IV

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	<u>Current Rate</u>	<u>New Rate</u>
Employee:	\$32.16	\$35.06
Spouse:	\$43.46	\$47.38
Child(ren):	\$37.00	\$40.34
Family:	\$64.36	\$70.16

Vol Vision B

	<u>Current Rate</u>	<u>New Rate</u>
Employee:	\$12.50	\$12.50
Family:	\$25.00	\$25.00

Calendar Year Pre-65 Retiree Medical

No Pre-65 Retiree Medical Coverage

Calendar Year Pre-65 Retiree Dental

No Pre-65 Retiree Dental Coverage

Calendar Year Pre-65 Retiree Vision

No Pre-65 Retiree Vision Coverage

LTD

No LTD Coverage

STD

No STD Coverage

Basic Life and AD&D

No Basic Life and AD&D Coverage

Dependent Life

No Dependent Life Coverage

Voluntary AD&D

No Voluntary AD&D Coverage

No Additional Employee Life and AD&D Coverage

Basic & Additional Retiree Life

No Basic & Additional Retiree Life Coverage

Continuation of Coverage (COC)

Yes

Benefit Waiting Period

Medical: 30 days after date of hire

Life: 30 days after date of hire

Medical Network

Choice Plus

Flex, HRA, HSA & RRA

Flex Admin

HRA Admin

HSA Admin

RRA Admin

Yes

Yes

Yes

No

Select one of the following options for Flex:

Debit Card Flex (\$3.70 per participant per month)

Paper Flex (\$5 per participant per month)

Select one or all of the following options for HRA, HSA & RRA:

HRA (\$3.70 per participant per month - debit card only)

HSA (\$3.70 per participant per month - debit card only)

RRA (\$3.70 per participant per month - debit card only)

If employer accesses Debit Card Flex and/or HRA, HSA or RRA, only one charge of \$3.70 per participant per month will be incurred.

Medication Therapy Management Program

MAC A Plan: If a brand name drug is dispensed and a generic alternate drug exists, the Covered Individual pays the difference between the brand name and generic price in addition to the appropriate copayment for the brand name. The cost difference between the brand name and generic price does not apply to any individual deductibles or out of pocket amounts. The MAC differential applies to all prescriptions purchased through this program when a generic alternate is available.

MAC C Plan: If a brand name drug is dispensed and a generic alternate drug exists, the Covered Individual pays the appropriate brand copay.

Lessor of Benefit: Through the OptumRx network contract, the covered individual's out of pocket expense is managed by the pharmacy network agreement that the covered individual will receive the most advantageous pricing. This would be determined by the lessor of pharmacy contracts, Usual & Customary cost (U&C), copayments or the discounted cost the covered individual would be charged. Due to the lessor of Benefit the OptumRx Reportal will be an important price transparency resource to ensure covered individual is purchasing the prescription from the most cost effective pharmacy.

The most effective way to control costs is through the use of generic drugs and a drug formulary.

\$	Drug Tier	Includes	Helpful Tips
 \$	Tier 1 Lowest Cost	Lower cost, commonly used generic drugs. Some low cost brands may be included.	Use Tier 1 drugs for the lowest out-of-pocket costs.
 \$\$	Tier 2 Mid-range Cost	Many common brand-name drugs, called preferred brands.	Use Tier 2 drugs, instead of Tier 3, to help reduce your out-of-pocket costs.
 \$\$\$	Tier 3 Highest Cost	Mostly higher cost brand drugs, also known as non-preferred brands.	Many Tier 3 drugs have lower cost options in Tier 1 or 2. Ask your doctor if they could work for you.

Covered Individual Out of Pocket (OOP)

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Prescribed (Doctor Ordered) Over the Counter Alternates and Prescription Networks	Retail: (up to 34 day supply max unless noted otherwise)	Mail/Maintenance: (up to 90 day dispensement)	SpecialtyRx/Biotech/Biosimilar: (up to 34 day dispensement)
<ul style="list-style-type: none"> Smoking Cessation (Nicorette Gum), Quantity Limit - 3 months per plan year Aspirin, Folic Acid, Fluoride Chemoprevention Supplements, Iron Deficiency Supplements, and Vitamin D supplementation to prevent falls in community-dwelling adults age 65 years and older who are at an increased risk for falls; per prescription 	\$0.00	N/A	N/A
Network Retail: 34 day <u>Non-Cost Share most Generic</u> Dispensement	\$5.00 (up to 34 day supply)	N/A	N/A
Network Retail: 90 day <u>Non-Cost Share most Generic</u> Dispensement	\$14.00 (35 up to 90 day supply)	\$30.00	
OptumRx Network <u>Non-Cost Share</u> Best Brand/Formulary List	\$43.00	\$100.00	
OptumRx Network <u>Non-Cost Share</u> Non-Best Brand/Non-Formulary List	\$65.00	\$155.00	
OptumRx Network Cost Share	\$120.00	\$300.00	
OptumRx Specialty/Biotech Prescriptions	N/A	N/A	\$100.00 (up to 34 day supply)
OptumRx Biosimilar Generic Prescriptions	N/A	N/A	\$75.00 (up to 34 day supply)
Prescription Refill Control Standards	75%	70%	

Women's Preventive Health Services

Benefit	Retail Rx Medical Plan	Prescription Plan	Plan Ineligible
Oral Contraceptives Generic (<i>no cost share</i>)		X	
IUD Device (<i>no cost share</i>)	X	X	
Implant Device (<i>no cost share</i>)	X	X	
Permanent Implantable Contraceptive Coil (<i>subject to the appropriate deductible and benefit percentages</i>)	X		
Insertion and/or Removal of Devices (<i>no cost share</i>)	X		
Sonogram to Detect Placement of Device (<i>no cost share</i>)	X		
Injectable Contraceptives (<i>no cost share</i>)	X	X	
Injectable Administration Fee (<i>no cost share</i>)	X		
Diaphragm (cervical), Hormone Vaginal Ring, Hormone Patch, Cervical Cap, Spermicides, Sponges (<i>no cost share</i>)		X	
Diaphragm Instruction and Fitting Fee (<i>no cost share</i>)	X		
Emergency Birth Control			X
Over-The-Counter (OTC) Birth Control			X
Contraceptive Management/Urinalysis/Pregnancy Test (<i>no cost share</i>)	X		
Female Condoms (<i>no cost share</i>)		X	
Female Surgical Sterilization	X		
Medications for risk reduction of breast cancer in women who are at increased risk for breast cancer and at low risk for adverse medication effects: Tamoxifen or Raloxifene		X	

Women found to be at increased risk using a screening tool designed to identify a family history that may be associated with an increased risk of having a potentially harmful gene mutation must receive coverage w/o cost-sharing for genetic counseling, and, if indicated, testing for harmful BRCA mutations. This is true regardless of whether the woman has previously been diagnosed with cancer, as long as she is not currently symptomatic of a receiving active treatment for breast, ovarian, tubal, or peritoneal. Jan 1, 2016 genetic counseling for BRCA testing is covered 100% as a preventive benefit.

Mandate to provide a list of the lactation counseling providers available within the network under the plan or coverage. Grandfathered plans cannot apply cost-share expenses for OON lactation services. Services for lactation support services w/o cost-sharing must extend for the duration of breastfeeding.

Due to the employer customization regarding defined contribution amount for employees, part-time employees that meet the definition of an active employee (an Employee who works at least twenty (20) hours per week or is accessing vacation, sick or paid/unpaid Family Medical Leave Act of 1993 (FMLA) and is receiving the same benefits as all other employees) and/or dependents, TML MultiState Intergovernmental Employee Benefits Pool requests the below information to ensure accurate information is maintained in the enrollment, eligibility and billing adjudication system.

Employer Funded Defined Contribution

Dependent Additional Employer Subsidy or Defined Contribution

	<u>Employee</u>		<u>Spouse</u>		<u>Child</u>		<u>Family</u>	
	Amount	% of Rate						
Active Employees								
Employer Subsidy	\$ _____ or _____ %							
Employer Defined Contribution	\$ _____		\$ _____		\$ _____		\$ _____	
Retirees	\$ _____ or _____ %							

Additional Employer Funding for HRA, FSA or HSA (Example criteria: 100% participation in Employer Fair; Receipt of Healthy Initiative Payment)

HRA \$ _____ Criteria: _____

Employer Contribution to FSA \$ _____ Criteria: _____

Employer Contribution to HSA \$ _____ Criteria: _____

NOTE: If you have funding requirements that cannot be specified in the above form, please contact your Billing & Eligibility Representative.

Signature Section

The undersigned employer hereby acknowledges that for an employee to receive coverage, TML MultiState Intergovernmental Employee Benefits Pool (IEBP) must receive enrollment information within thirty-one (31) days of the commencement of employment regardless of whether the Employer has a waiting or a waiting and orientation period. If an employee is not enrolled within thirty-one (31) days of hire, the employee cannot be added to the Plan until the next Open Enrollment period or a qualifying event occurs.

Employer

Authorized Signature

Date

Printed Name

Title

The entity named on this Rate and Benefit Verification Form desires large claim information as specified in Article 21.49-15 of the Insurance Code in Section 2.(2), to be for individual claims that reach or exceed \$35,000 during the plan year. This information is considered confidential for purposes of Chapter 552 of the Local Government Code.

The rates are based on census information five months prior to plan year. If the census changes by more than 10%, TML MultiState IEBP reserves the right to revise rates due to census change and underwriting impact.

Tax ID Number

Authorized Signature

Date



AGENDA BACKGROUND

AGENDA ITEM: Discuss and direct staff on information provided by the Town Representative from the North Texas Groundwater Conservation District.

Date: June 27, 2016

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

Bob Patterson, General Manager of the Northern Trinity Groundwater Conservation District, will be present to provide an overview of the District and its activities.

FISCAL IMPACT:

None

RECOMMENDATION:

None

ATTACHMENTS:

None.

Director's Review: _____
City Manager's Review: _____



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on PantegoFest 2016.

Date: June 27, 2016

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

Holly Potter Harvey will be present to give an update to Council on the status of planning for PantegoFest 2016.

FISCAL IMPACT:

None

RECOMMENDATION:

None

ATTACHMENTS:

None.

Director's Review: _____
City Manager's Review: _____



AGENDA BACKGROUND

AGENDA ITEM: Discussion on the status of the potential revisions and/or updates to Ordinance 11-664 referred to as the Boat and RV ordinance.

Date: June 27, 2016

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

Council previously directed staff to bring review options for revising this ordinance with the intent of starting over. Staff will make a presentation with those options in order to address the following issues:

1. What is the ultimate purpose of the ordinance?
2. What types of vehicles should it include?
3. What limits should be place on the location of their parking?
4. What setbacks/screening should be included, if any?
5. How should non-conforming properties be addressed?

FISCAL IMPACT:

None.

RECOMMENDATION:

Staff is at the direction of Council

ATTACHMENTS:

None.

Director's Review: _____
 City Manager's Review: _____