



# AGENDA

## PANTEGO ECONOMIC DEVELOPMENT CORPORATION

**June 22, 2016**

**TOWN COUNCIL CHAMBER  
1614 S. BOWEN ROAD  
REGULAR SESSION 7:00 P.M.**

REGULAR SESSION 7:00 P.M.  
CALL TO ORDER AND PRESIDENT'S WELCOMING COMMENTS  
INVOCATION: Don Surratt  
PLEDGE OF ALLEGIANCE  
PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST

### REGULAR BUSINESS

1. Executive Director Report
2. Approval of PEDC Minutes
  - June 8, 2016

### CITIZENS OPEN FORUM

This is a time for the public to address the PEDC on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the PEDC cannot discuss issues raised or make any decisions on that subject at this time. The PEDC or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

### DISCUSSION, REVIEW, AND CONSIDER ACTION AND/OR DIRECT STAFF ON THE FOLLOWING ITEMS OF BUSINESS:

3. Discuss, direct, and consider action on PEDC's involvement in PantegoFest.
4. Discuss and review an update on the Texas Parks and Wildlife Department Local Park Grant for Bicentennial Park improvements.
5. Discuss and review an update on the PEDC Incentive Program.

### PEDC MEMBER INQUIRY

If a member of the PEDC makes a spontaneous inquiry about a subject not on this agenda, then the PEDC or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the PEDC cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

### ADJOURNMENT

### CERTIFICATION

Prepared and posted in accordance with Chapter 551 of the Texas Government Code, I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted on the following date and time: Sunday, June 17, 2016 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.

  
 Julie Arrington, City Secretary



*Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852*

Complete PEDC Agenda and background information are available for review at the City Secretary's Office and on the Town's website: [www.townofpantego.com](http://www.townofpantego.com)

# **NOTICE of POTENTIAL QUORUM**

**NOTICE IS HEREBY GIVEN THAT A POTENTIAL QUORUM OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO MAY BE PRESENT DURING THE REGULAR MEETING OF THE PANTEGO ECONOMIC DEVELOPMENT CORPORATION.**

**June 22, 2016**

**TOWN COUNCIL CHAMBER  
1614 SOUTH BOWEN ROAD  
PANTEGO, TEXAS**

**BEGINNING AT 7:00 P.M.**

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Sunday, June 17, 2016 and remained so posted at least 72 hours before said meeting convened.

  
Julie Arrington, City Secretary





# Executive Director's Report

**To:** PEDC Board of Directors  
**From:** Matt Fielder, Executive Director  
**Date:** June 22, 2016

## New Businesses

The following businesses have received a certificate of occupancy since the last update in March:

Business	Location	Type
Scott Solar Control	2407 W Arkansas Ln	Window Tinting
Pantego Nails & Spa	2400 W Pioneer Pkwy	Salon
Chase Coleman State Farm	3349 W Pioneer Pkwy	Insurance Agent
Howard Lawson, Inc.	2026 W Pioneer Pkwy	Internet Auto Pair Sales
Christal Clear Pools	2220 W Park Row Dr	Pool Supplies
Dent Dynamics	3650 Garner Blvd	Paintless Dent Repair
Mike's Speed Shop	2619 Graves Blvd	Motorcycle Repair Shop
Di Forte	2400 W Pioneer Pkwy	Restaurant
Select Listings Autosales	3634 W Pioneer Pkwy	Auto Internet Sales Only
C. Best Cuts Hair Salon	2576 W Pioneer Pkwy	Hair Salon
Dent Solutions	2011 Roosevelt Dr	Paintless Dent Repair
Estep Dent Repair	2026 W Pioneer Pkwy	Paintless Dent Repair
GDG Construction, LLC	1922 W Pioneer Pkwy	Construction Services
Lead Power, LLC	3615 W Pioneer Pkwy	Telemarketing
Hank & Ellie	2224 W Park Row Dr	Retail Shop
North Texas Cleaning Systems	2221 W Arkansas Ln	Cleaning Service & Distribution
NCS Roofing & Construction	3216 W Park Row Dr	Roofing
The Ultimate Fitness	2224 W Park Row Dr	Gym
Momentum Fitness	2401 W Pioneer Pkwy	Gym
Sweet Repeat	2504 W Park Row Dr	Retail
ACH Child and Family Services	3291 W Pioneer Pkwy	Child & Family Services
ANKR Agency LLC	2900 W Park Row Dr	Digital Marketing
Texas Quality Collision	2012 W Pioneer Pkwy	Auto Repair
Classic Auto Restyling	2405 W Arkansas Ln	Auto Upholstery
Ricca Chemical Company LLC	2106 W Pioneer Pkwy	Corporate Office
Prodents	2887 W Pioneer Pkwy	Paintless Dent Repair
The Riverside Group Inc.	3615 W Pioneer Pkwy	General Contractor
K Simon Construction	3216 W Park Row Dr	General Contractor
Ameri Tech Wheel Refurbishing	2103 W Pioneer Pkwy	Wheel Refurbishing
Perth Financial Inc.	3214 W Park Row Dr	Accounting Services



## PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members

From: Matt Fielder, City Manager

Date: 6/22/16

Re: Approval of PEDC Minutes.

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**Attachments: 06/08/16 Minutes**

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Pantego Economic Development Corporation of the Town of Pantego, Texas, met in special session at 6:30 p.m. in the Council Chamber, 1614 South Bowen Road, Pantego, on the 25<sup>th</sup> day of May 2016 with the following members present:

Danny Lakey	President
Don Surratt	Vice President
Fred Adair	Secretary
Gloria Van Zandt	Director

**Members Absent:**

Robert Jordan	Director
Stephanie Springer	Director
Arsalan Gittiban	Treasurer

**Constituting a quorum. Staff present was:**

Matt Fielder	Executive Director
Julie Arrington	City Secretary

**Also in attendance:**

Melody Paradise	Mayor
Don Funderlic	Councilmember
Russell Brewster	Councilmember
Pam Mundo	Mundo and Associates

**REGULAR SESSION 7:00 P.M.**  
**CALL TO ORDER AND GENERAL COMMENTS**

President Danny Lakey called the meeting to order at 6:32 p.m. and welcomed the audience.

**INVOCATION**

Director Van Zandt led the invocation which was followed by the Pledge of Allegiance.

**PRESIDENT'S COMMENTS**

None.

**PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST**

None.

**REGULAR BUSINESS**

**1. Executive Director Report**

Mr. Fielder informed the Board of the following items:

The follow up for the gas royalty payment, which was discussed at the last meeting, included informing the board they received a check for \$1.23 and this information has been updated in the financial reports. He explained the Town has a different agreement than the residents.

**2. Approval of PEDC Minutes**  
• **May 11, 2016**

The Board clarified the discussion on polling the residents for the use of the exercise area was to be done by the Public Works employee who works the park. There was further clarification on the discussion regarding the cost of the entry fee for the steak cook-off.

Vice President Surratt made a motion to approve the May 11, 2016 minutes as submitted. Director Van Zandt seconded the motion.

The vote was as follows:  
Ayes: Surratt, Adair, Lakey, and Van Zandt.  
Nayes: None.  
Abstentions: None.

President Lakey declared the motion passed unanimously.

**CITIZENS OPEN FORUM**

None.

**PEDC MEMBER INQUIRY**

None.

**ADJOURNMENT**

President Lakey adjourned the regular session at 6:37 p.m.

**APPROVED:**

\_\_\_\_\_  
**Danny Lakey, President**

**ATTEST:**

\_\_\_\_\_  
**Fred Adair, Secretary**



## PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members  
From: Matt Fielder, City Manager  
Date: 6/22/16  
Re: Discuss, direct, and consider action on PEDC's involvement in PantegoFest.

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At the last meeting the Board requested to have Holly Potter-Harvey come to the next meeting to give an update on PantegoFest and to discuss the involvement of PEDC with PantegoFest.

**Attachments:** None.



## PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members  
From: Matt Fielder, City Manager  
Date: 6/22/16  
Re: Discuss, direct, and consider action on the Texas Parks and Wildlife Department Local Park Grant for Bicentennial Park improvements.

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Pam Mundo would like to discuss the next steps for the grant and present the information she received from the TPWD Local Park Grant Management Training workshop.

**Attachments:** None.

On May 26, 2016 we attended the TPWD Local Park Grant Management Training workshop presented by the Recreation Grants staff for all new recreation grant recipients.

There were approximately 50 people in attendance representing the various municipalities that received grants.

- The TPWD Local Park Grants Program Staff attending and/or presenting were:
  - Dana Lagarde - Local Park Grants Manager
  - Roxana Eley - Senior Grants Coordinator
  - Dan Reece - RLA – Grants Coordinator
  - Lana Daniels – Grants Coordinator
  - James Lindsey – Systems Administrator
  - Scott Langenbeck – Grants Auditor
  - Marcy Cavazos-Colunga – Grants Auditor
  - Will Vanwisse, Jr. – Grants Auditor
  
- The focus of the Workshop was to brief the Grant Recipient representatives on the updated On-Line Grants Management web-site, Recreation Grants On-Line – “RGO”.  
A summary of the focus information follows:
  1. Grant Agreements should be ready by mid-June, and the Owner will receive this notification. The “Owner” is the Agreement signee
  2. The Owner must then register / sign-in on-line and can then assign access to Owner-selected “Members”, who then also register / sign-in on-line.
    - Even if the Owner has previously registered for a previous Grant, they must re-register and provide all required information for this Grant including TAX ID Number and Direct-Deposit account info.
  3. RGO is pre-loaded with each Grant Recipient’s specific Grant Tasks and the Owner will be sent e-mails from RGO of all Tasks due / over-due.
  4. All Tasks are set-up on-line for the Owner and/or assigned “Member” to follow and complete. All required attachments can be downloaded on RGO and uploaded to your computer.
  5. All completed Tasks must be submitted through RGO.
  6. The “RESOURCES” section of RGO contains all grant-related reference documents that can be accessed for information.
  7. The required Quarterly Status Reports, due by the 15<sup>th</sup> day following March, June, September, and December from the Owner/Member, are each saved in RGO and all

subsequent status reports are prepared/filed by “overwriting” the previous report. These Reports are required regardless of the status.

8. Regarding the Project Fiscal Management & Reimbursement Process:
  - for grant items performed through competitive bid, the proof of advertisement, bids-received tabulation, and executed contract is initially required. Progress payments related to these items will be reimbursed after providing proof-of-payment to the contractor / vendor/supplier.
  - for grant items performed through a “buy-board”, the executed buy-board agreement is initially required, and then payments will be reimbursed after providing proof-of-payment.
  - a Reimbursement Certification Form is required with each Reimbursement Request.
9. Regarding Project Management Tasks:
  - Project Temporary Sign: the requirements are included under “RESOURCES”; a mock-up must be sent in for approval; the Sign can be installed as soon as the mockup is approved. TPWD would prefer the Project Temporary Sign be installed as early as the Grant Recipient can do so.
  - TDLR: All Projects must be registered with the Texas Department of Labor Relations – Architectural Barriers department regarding accessibility and must obtain a design review prior to construction as well as a post-construction review performed by a RAS – Registered Accessibility Specialist.
  - TCEQ: All projects require a TCEQ permit. If the existing ground disturbance area is less than 1 acre, TCEQ may waive this requirement.
  - Plant List / Landscape Plan: must receive prior approval and use only native plants to the specific Texas geographic area of the Grant, with the exception of Texas-invasive Bermuda Grass which is allowed for play surfaces. TPWD staff can help with this information.
10. Regarding the Project approved Scope / Items:
  - The scope items that a Grant earned points for will be monitored closely to make sure the point requirements are actually satisfied. If a point-earning item is not performed, the Recipients Grant Application will be re-scored and the Recipient could no longer qualify for the Grant, which could result in difficult issues for the Recipient.
  - Any area of the Project that earned open-space points will require a City Resolution with legal description dedicating that specific area to open space.
  - Open Space cannot include ball fields, play fields, dog parks and any recreational facilities.
  - Signed and Sealed Construction Plans and Specifications are required for all items to be performed by Contract. Lay-out plans are required of all work to be

- performed thru the Owner's Force-Account. Prior approval is required of either form of Plans.
- The Permanent Project Program Sign must comply with TPWD requirements and requires prior mock-up approval.
  - Budget amounts for each line item can be adjusted within the Total approved budget if required, with prior consultation with TPWD Staff.
  - Point-earning line items must be satisfied but the quantity of the line item can be adjusted if necessary to fit within that line-item budget. An example would be "recycled wood picnic tables" – if the line item is for 10 tables and the buy-board cost-to-budget only allows for purchasing 5 tables, but you can buy 10 metal tables within budget, you can reduce the purchase quantity to 5, with TPWD Staff prior consultation, but must purchase "recycled wood picnic tables".
  - Project Term is 3 years; however, there is a process for requesting a time extension if extenuating circumstances, adverse weather, etc. have been encountered.
  - Grant Project Close-Out requires an on-site compliance inspection by TPWD Staff.
  - TPWD State-Funded Grants require the Recipient to file annual reports for 5 years following completion of the Project.
  - TPWD Staff will perform on-site post-completion inspections approximately every 5 years.
  - No overhead utility lines may be installed after Project Completion.
  - The Grant Recipient is responsible for the operations and maintenance of all Grant Program provided equipment/facilities.
  - After Project completion, if any Project furnished/constructed/installed equipment or facilities become obsolete and/or out of code compliance and need to be removed, Recipient must advise TPWD of the issues and concern.

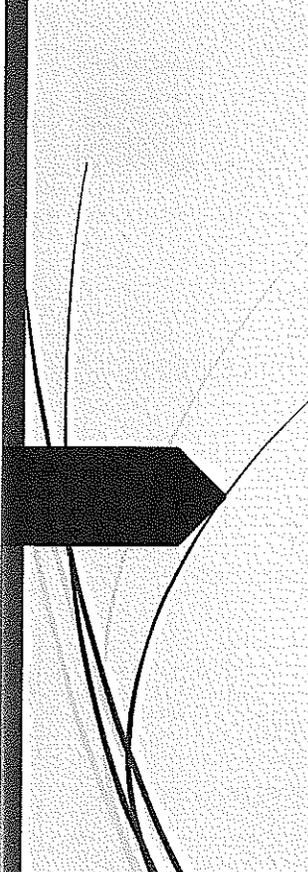
Construction Plan  
Plans must  
Prof.



**Budget Summary -- Local Park Grants Program**

Project Name: **Pantego Bicentennial Park**

		GRANT ELEMENTS	GRANT SUB-TOTAL	NON-GRANT COSTS	NON-GRANT SUB-TOTALS	GRANT + NON-GRANT TOTALS
<b>I. PROFESSIONAL SERVICES</b>			\$ 10,500		\$ -	
	Pre-Agreement Costs					
	Beginning Date:					
A.	Application preparation cost-none	\$ -				\$ -
B.	Permits & Survey-State agency reviews-TCEQ, historical, archeological, accessibility	\$ 2,500				\$ 2,500
C.	Construction Plan & Project Inspections - 12%	\$ 8,000				\$ 8,000
<b>II. LAND ACQUISITION</b>			\$ -		\$ -	
A.	No land acquisition	\$ -				\$ -
B.	No appraisal	\$ -				\$ -
<b>III. CONSTRUCTION</b>			\$ 139,500		\$ 55,070	
A.	One Splash Park	\$ 97,590				\$ 97,590
B.	One Volleyball Court	\$ 25,540				\$ 25,540
C.	Texas Native & Butterfly Garden with benches, sidewalk and accessibility curb cut	\$ 5,000				\$ 5,000
D.	PCA (Pantego Christian Academy)& local youth assistance in Volleyball court sand spreading and garden planting 40 hrs	\$ 290				\$ 290
E.	Lion's Club donation to Splash Pk	\$ 7,000				\$ 7,000
F.	PYLC (Pantego Youth Leadership Council) youth to provide 40 hrs for Volleyball court sand spreading and garden planting	\$ 290				\$ 290
G.	Boy Scout Troop 517	\$ 290				\$ 290
H.	Project Signs	\$ 3,500				\$ 3,500
I.	Canopy Replacements& Rennovations			\$ 4,980		\$ 4,980
J.	Electrical Replacements & Up-grades			\$ 16,500		\$ 16,500
K.	Pk Pavillions ( N & S) Rennovations			\$ 8,680		\$ 8,680
L.	Restrooms And Gazebo Rennovations			\$ 13,370		\$ 13,370
M.	Pedestrian Bridges Rennovations			\$ 11,540		\$ 11,540
N.						\$ -
<b>TOTAL PROJECT COST</b>			\$ 150,000		\$ 55,070	\$ 205,070
<b>50% MATCH AMOUNT</b>		\$ 75,000				
50% Match amount cannot exceed: Urban Outdoor-\$1,000,000; Outdoor-\$400,000; Small Community-\$75,000				Verify Grant + Non-Grant \$ 205,070		

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# LOCAL PARKS GRANT MANAGEMENT RECREATION GRANTS ONLINE



## STAFF INTRODUCTIONS



TIM HOGSETT  
REC GRANTS  
PROGRAM DIRECTOR



ROXANE ELEY  
LOCAL PARK  
SENIOR GRANT COORDINATOR



JAMES LINDSEY  
BUSINESS SYSTEMS &  
COMMUNICATION ADMINISTRATOR



DAN REECE  
LOCAL PARK  
GRANT COORDINATOR



DANA LAGARDE  
LOCAL PARK PROGRAM  
MANAGER



LANA DANIELS  
LOCAL PARK  
GRANT COORDINATOR



# FISCAL STAFF INTRODUCTIONS



WILL VANWISSE  
MANAGER



MARCY CAVAZOS-COLUNGA  
AUDITOR



SCOTT LANGENBECK  
AUDITOR



## TYPICAL PROJECT MANAGEMENT TASKS

- ▶ Texas Identification Number
- ▶ Direct Deposit
- ▶ Appraisal (land acquisition)
- ▶ Texas Historic Commission Cultural Resource Survey & Clearance
- ▶ Environmental Coordination- USFWS
- ▶ TCEQ Storm Water Permit for Construction
- ▶ Resolution as evidence for protection of dedicated Open Space
- ▶ Texas Department of Licensing & Regulation – Architectural Barriers
- ▶ 100% signed/sealed Construction Plans and Specifications
- ▶ Metes Bounds Survey
- ▶ Layout of Temporary Program Sign
- ▶ Layout of Permanent Program Sign
- ▶ Plant list & interpretive signage
- ▶ Bid advertisement and tabulation

# RECREATION GRANTS ONLINE

► <https://tpwd-recgrants.fluidreview.com/>



https://tpwd-recgrants.fluidreview.com

REC GRANTS ONLINE

**WELCOME**  
 To Rec Grants Online (RGO), TPWD's streamlined grant application processes and integrated grants management system. Through RGO you can:

**APPLY**  
 New, existing and returning applicants can apply for TPWD Recreation Grants

**MANAGE**  
 New and existing grantees can manage their awards from approval to reimbursements to status reports and much more.

**GET STARTED!**

Step 1: If you have not set up an account, make sure to click on the SIGN UP button at the right of the page

Step 2: Once you are into the sign up process, you'll get an email to confirm your registration. It's important to check your spam box just in case. Please add us to your safe sender list so that you can continue to receive messages from us.

If you are looking for more information, feel free to visit [Recreation Grants Desktop Page](#)

If you have any technical questions about how to use the site, please contact the RGO Desk via our Technical Support & Assistance through Phone (800) 486-3000 or Email (800) 486-3000

To return to TPWD website please click [HERE](#)

Sign In  
 Email  
 Password  
 Sign In  
 Sign In with Facebook  
 Sign In with LinkedIn

Need An Account?  
 Sign Up  
 Sign Up with Facebook  
 Sign Up with LinkedIn



# FISCAL PROJECT MANAGEMENT - TIN

**Application for Texas Identification Number**  
 \* See instructions on back

1. Is this a new account?  YES - Mat Code 000 Complete Sections 1 - 5  NO - Enter Mat Code Complete Sections 1, 2 & 5 Agency number

2. Texas Identification Number (TIN) - Indicate the type of number you are providing to be used for your TIN  
 Employer Identification Number (EIN) (9 digits) Enter the number indicated  
 Social Security number (SSN) (9 digits)  
 Individual Taxpayer Identification Number (ITIN) (9 digits)  
 Comptroller's assigned number (FOR STATE AGENCY USE ONLY) (9 digits)  
 Current Texas Identification Number (FOR STATE AGENCY USE ONLY) (9 digits)

3. Are you currently paying any Texas tax to the Comptroller's office such as sales tax or franchise tax?  YES  NO If YES, enter Texas Taxpayer Number

4. Name of payee (individual or business to be paid)

5. Mailing address where you want to receive payments

6. (Optional)

7. (Optional)

8. (Optional)

9. City \_\_\_\_\_ State \_\_\_\_\_ ZIP code \_\_\_\_\_

10. PAYEE EMPLOYER NUMBER (PEE ENR) (9 digits) SSN (9 digits) Security type code (0, 1, 2) \_\_\_\_\_ Other \_\_\_\_\_

11. Ownership Codes - Check only one code by the appropriate ownership type that applies to you or your business

I - Individual Recipient (not owning a business)

L - Texas Limited Partnership If checked, enter the Texas File Number \_\_\_\_\_

S - Sole Ownership (Individual owning a business). If checked enter the owner's name and Social Security number (SSN)  
 Owner's name \_\_\_\_\_  
 SSN / EIN (9 digits) \_\_\_\_\_

T - Texas Corporation If checked, enter the Texas File Number \_\_\_\_\_

P - Partnership. If checked, enter two partner's names and Social Security Numbers (SSN). If a partner is a corporation use the corporation's Employer Identification Number (EIN).  
 Name \_\_\_\_\_  
 SSN / EIN / EIN (9 digits) \_\_\_\_\_  
 Name \_\_\_\_\_  
 SSN / EIN / EIN (9 digits) \_\_\_\_\_

A - Professional Association If checked, enter the Texas File Number \_\_\_\_\_

C - Professional Corporation If checked, enter the Texas File Number \_\_\_\_\_

O - Out of State Corporation

G - Governmental Entity

U - State agency / University

F - Financial Institution

B - Foreign (out of U.S.A.)

N - Other. If checked, explain \_\_\_\_\_

12. Payment Assignment?  YES  NO Note: A copy of the assignment agreement between payee must be attached  
 Assignee name \_\_\_\_\_  
 Assignee title \_\_\_\_\_ Assignment date \_\_\_\_\_

13. Comments \_\_\_\_\_

14. Signatures \_\_\_\_\_ Date \_\_\_\_\_

15. Agency name \_\_\_\_\_ Project # \_\_\_\_\_ Phone # (Area Code and Number) \_\_\_\_\_



# FISCAL PROJECT MANAGEMENT - DIRECT DEPOSIT

**Direct Deposit Authorization**  
*This form may be used by vendors, individual recipients or state employees to receive payments from the state of Texas by direct deposit or to change/ancel existing direct deposit information.*

**Transaction Type**

SECTION 1  
 New setup (Sections 2, 3, 4 and 5)       Change account type (Sections 2, 3, 4, 5 and 6)  
 Change financial institution (Sections 2, 3, 4, 5 and 6)       Cancellation (Sections 2 and 6 - Section 7 and 8 for state agency use)  
 Change account number (Sections 2, 3, 4, 5 and 6)

**Payee Identification**

SECTION 2  
 State employee       Texas Identification Number (TIN)       Individual Taxpayer Identification Number (ITIN)      Mail code (If not known, leave blank)  
 Vendor or other recipient       Employee Identification Number (EIN)  
 Social Security Number (SSN)  
 Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**New Account Information (Setups and Changes) (Completion by financial institution is recommended)**

SECTION 3  
 Financial Institution Name: \_\_\_\_\_  
 Routing Transit Number (9 digits): \_\_\_\_\_ Customer Account Number (maximum of 17 characters): \_\_\_\_\_  
 Branch or Representative Office Address: \_\_\_\_\_ Type of Account:  Checking  Savings  
 Financial Representative Signature (optional): \_\_\_\_\_ Phone Number (optional): \_\_\_\_\_ State Number: \_\_\_\_\_

**Existing Account Information (Changes Only)**

SECTION 4  
 Routing Transit Number (9 digits): \_\_\_\_\_ Customer Account Number (maximum of 17 characters): \_\_\_\_\_  
 Type of Account:  Checking  Savings

**International Payments Verification (required)**

SECTION 5  
 Will these payments be forwarded to a financial institution outside the United States?  
 If YES, also complete the ACH (Direct Deposit) Payment Declaration Confirmation (Form 74-227)       YES       NO

**Authorization for Setup, Changes or Cancellation (required)**

SECTION 6  
 I authorize the Texas Comptroller of Public Accounts to deposit my payments from the state of Texas to my financial institution electronically. I understand that the Texas Comptroller of Public Accounts will reverse any payments made to my account in error. I further understand that the Texas Comptroller of Public Accounts will comply at all times with the National Automated Clearing House Association's rules. (For further information on these rules, please contact your financial institution.)  
 Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Cancellation by Agency (for state agency use)**

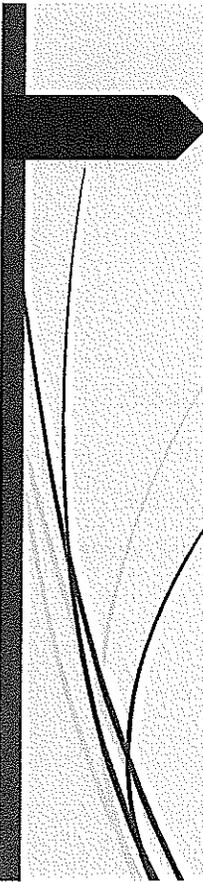
SECTION 7  
 Reason: \_\_\_\_\_ Date: \_\_\_\_\_



## FISCAL PROJECT MANAGEMENT - APPRAISALS

### Acquisition Methods & Appraisals

- ▶ Appraisal types:
  - ▶ **Federal Funds** – requires a "yellow-book" appraisal
  - ▶ **State Funds** – require a regular appraisal
  
- ▶ To be considered a current appraisal, it should be less than one (1) year old.



## FISCAL PROJECT MANAGEMENT & REIMBURSEMENT PROCESS



- ▶ Public Bid Advertisement & Bid Tabulation
- ▶ Executed Construction Contract
- ▶ Construction Contract Change Order



## FISCAL PROJECT MANAGEMENT - APPRAISALS

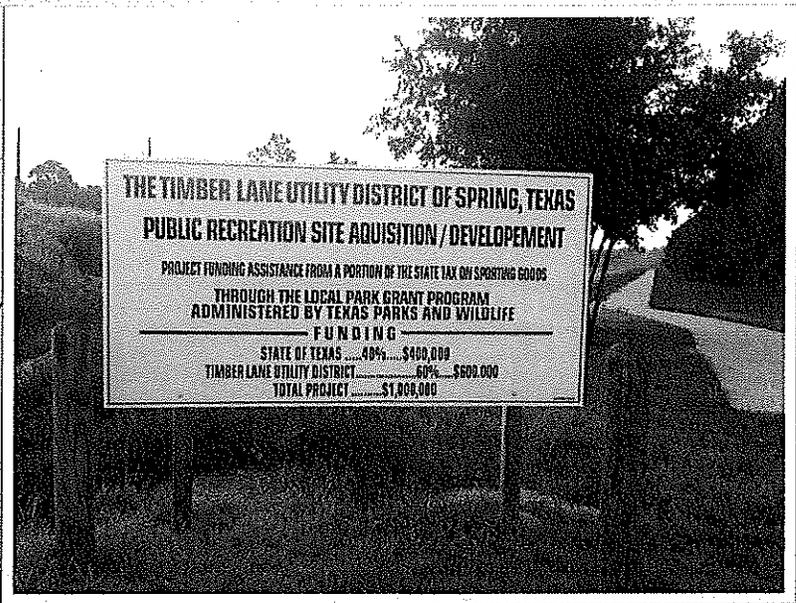
► For property over \$25,000, the detailed appraisal report should contain the following information:

- Opportunity to Accompany
- Appraisers qualifications
- Statement of Limiting Conditions
- Purpose of the Appraisal
- Identification of the Property
- City and Area Data
- Property Data
- Analysis of Highest and Best Use
- Land Value
- Value Estimate by Market Approach
- Value Estimate by Cost Approach
- Value Estimate by Income Approach
- Interpretation & correlation of Estimates
- History of Conveyance
- Certification of the Appraiser
- Exhibits and Addenda

Tip

► Provide this to your appraiser.

# TEMPORARY SIGN LAYOUT



# TDLR – TEXAS DEPARTMENT OF LICENSING & REGULATION – Architectural Barriers




## Elimination of Architectural Barriers

**Military Service Members, Veterans, and Spouses** - A new set of rules is being adopted by TDLR to help military service members, veterans, and spouses who are unable to pay the full fee for a license or registration. The new rules will allow these individuals to pay the fee in installments over a period of 12 months.

**Veterans and Architectural Barriers Advisory Committee** - TDLR is currently reviewing the Architectural Barriers Advisory Committee's recommendations regarding the elimination of architectural barriers. The committee has identified several areas where barriers exist and has provided recommendations for their removal.

**Public Hearing** - TDLR is holding a public hearing on the proposed rules regarding the elimination of architectural barriers. The hearing will be held on [Date] at [Location]. Public input is encouraged.

**This announcement is one of the five consecutive items in which two persons with a disability and three building professionals who are familiar with architectural barrier problems and solutions**

**For more information, contact:**  
 TDLR, 2601 West 13th Street, Austin, TX 78741  
 Phone: (512) 463-2000  
 Fax: (512) 463-2001  
 Email: [publicaffairs@tdlr.state.tx.us](mailto:publicaffairs@tdlr.state.tx.us)

**YOU SHOULD KNOW**

- 2012 Texas Accessibility Standards
- Register / Search Projects and Licenses
- Registered Accessibility Specialists
- Forms, FAQs, Rules, Law, Memo and Info
- Meetings and Information

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 2601 West 13th Street  
 Austin, Texas 78741  
 Phone: (512) 463-2000  
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<https://www.tdlr.texas.gov/ab/ab.htm>

# TEXAS COMMISSION ON ENVIRONMENTAL QUALITY - Stormwater Permit for Construction (TXR150000)



**TEXAS COMMISSION ON ENVIRONMENTAL QUALITY**

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• How's our Customer service?  
• Please fill out our Customer Satisfaction Survey.

For Website: Home / Permits, Regulations and Reporting / Stormwater Permits / Stormwater Permits for Construction

• Questions or Comments: [wq@tceq.texas.gov](mailto:wq@tceq.texas.gov)

## Stormwater Permits for Construction

Permits required for the discharge of stormwater associated with construction activities.

Renewal Update Summary

Did You Receive a Renewal Notification Letter?

### Renewal Update Summary

The TCEQ released the TDES Construction General Permit TXR150000 on February 19, 2013. The permit became effective on March 5, 2013. This general permit authorizes the discharge of stormwater runoff associated with small and large construction sites and certain non-stormwater discharges into surface water in the state. For specific information on the permit requirements, please refer to the following documents:

- Construction General Permit (CGP) - TXR150000
- Fact Sheet
- Response to Comments

For general information on obtaining coverage, including links to the revised application forms, please refer to the Additional Guidance and Quick Links: Construction Activities web page.

**Please be aware of the following important information:**

- Permittees who need to renew their authorization for permit coverage will have between March 5, 2013 and June 3, 2013, to submit the required application form (Notice of Intent (NOI) or Waiver). This is 90 days after the effective date of the renewed permit.
- Revised forms for applying for coverage under these issued permit are available for use starting on March 5, 2013. The previous NOI or a Waiver forms are no longer valid.
- The TCEQ encourages using the online permitting system to submit the eNOI form (Waivers cannot be submitted electronically). To use the online system you need to have an active State of Texas Enforcement Electronic Reporting System (STEERS) account.
  - If you do not already have one, please refer to: [How to Register with STEERS](#) for assistance in setting up a STEERS user account.
- The CGP offers an incentive for submitting your NOI electronically, rather than by paper:
  - For electronic submittal the fee is \$125 and coverage begins immediately upon submittal to TCEQ via the ePermits system.
  - For paper submittal the fee is \$125 and provisional coverage begins seven (7) calendar days after the date the NOI is postmarked for delivery to TCEQ. Upon approval of your NOI by the TCEQ, you will receive an authorization certificate that lasts until March 5, 2018, unless you terminate coverage before that date.

[http://www.tceq.state.tx.us/permitting/stormwater/wq\\_construction.html](http://www.tceq.state.tx.us/permitting/stormwater/wq_construction.html)

## PROJECT MANAGEMENT



### ► Plant list / Landscape Plan

#### ► Trees:

- Live Oak      *Quercas Virginiana*
- Cedar Elm    *Ulmus Crassifolia*
- Yaupon Holly *Ilex vomitoria*

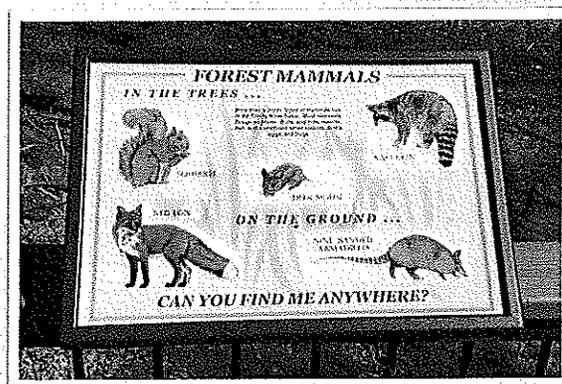
#### ► Shrubs/Grasses:

- Wax Myrtle    *Myrica pumila*
- Blue Grama   *Bouteloua gracilis*

#### ► Perennials:

- Purple Lantana *Lantana montevidensis*
- Coneflower    *Echinacea purpurea*

### ► Interpretive signage



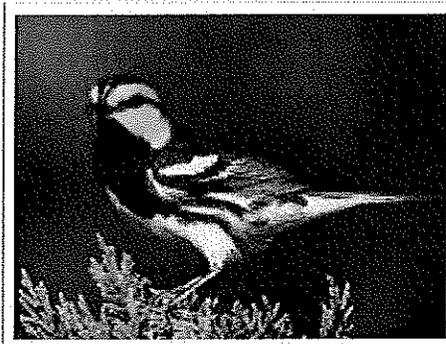
# PROJECT MANAGEMENT

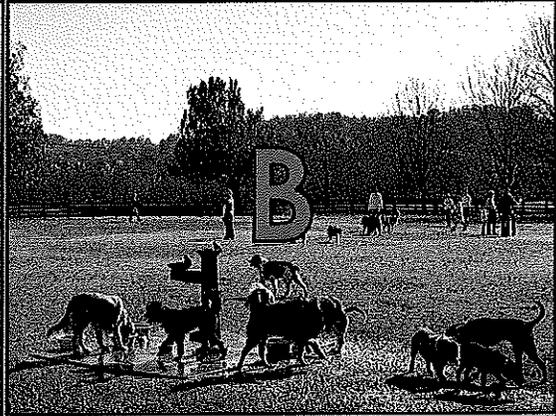
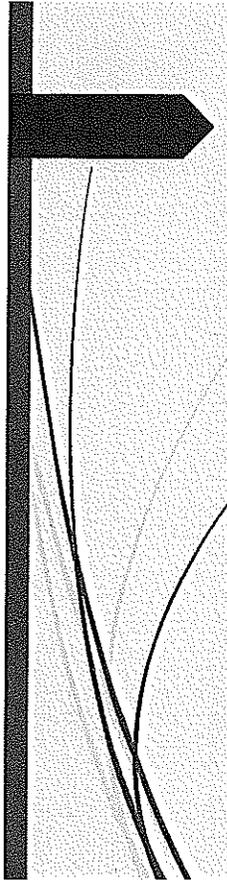


- ▶ Texas Historic Commission - Cultural Resource Survey and Clearance
- ▶ Environmental Coordination – USFWS / USACE

ANTIQUITIES CODE OF TEXAS REVIEW  
NO SURVEY REQUIRED  
PROJECT MAY PROCEED

by *William C. Smith*  
for Mark Wolfe  
Executive Director, THC  
Date 6/4/15  
Track# \_\_\_\_\_





TEXAS  
PARKS &  
WILDLIFE





# Quarterly Status Report







# METES AND BOUNDS SURVEY



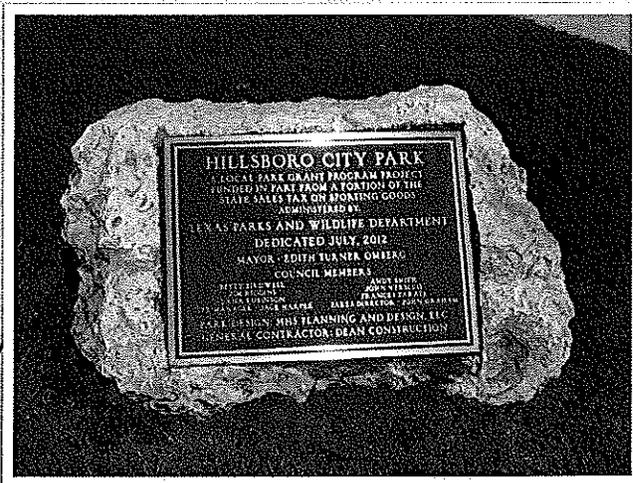
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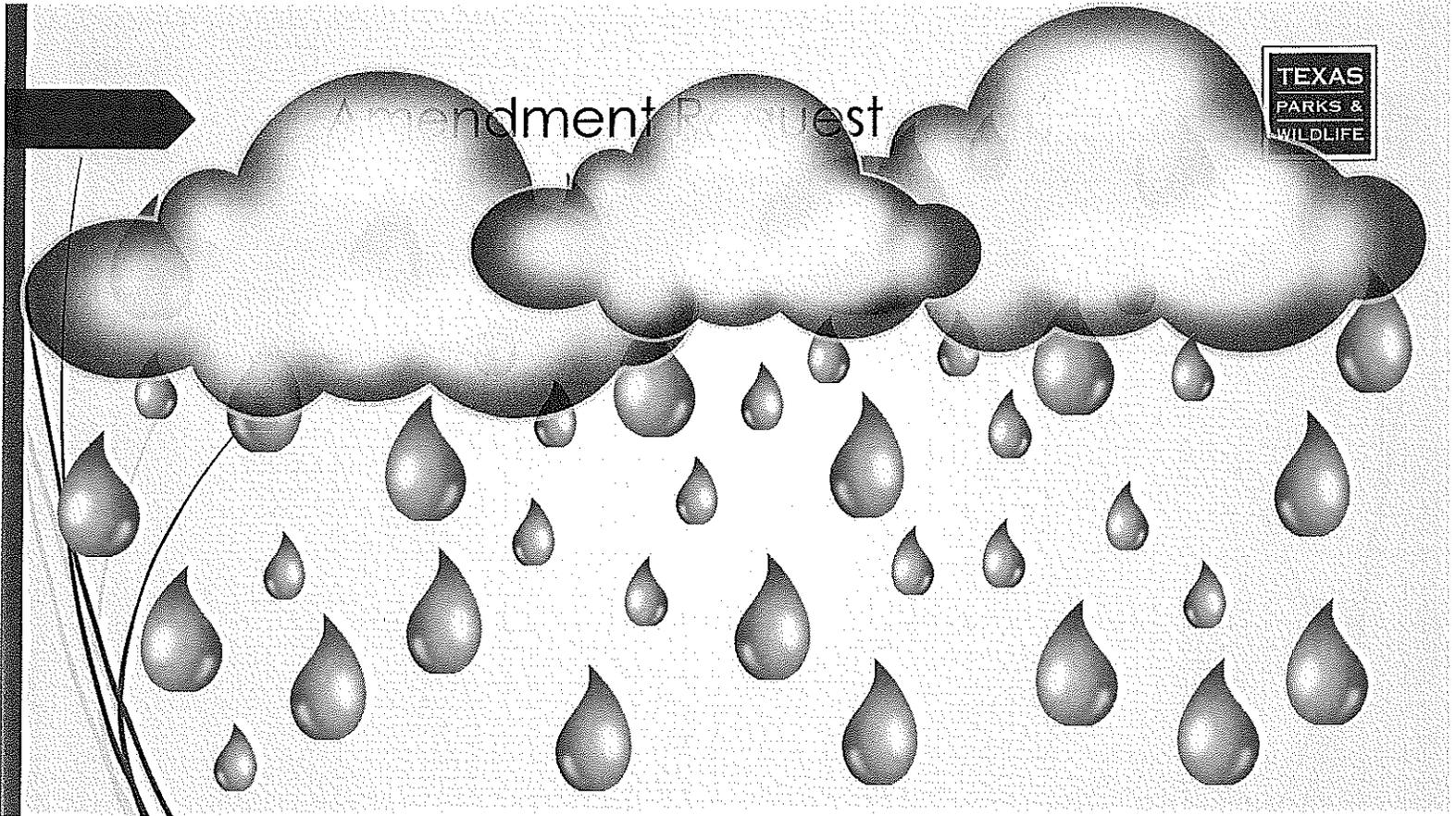
pplication one will

YOU'VE  
GOT  
MAIL



# PERMANENT SIGN LAYOUT







## Closeout and Compliance

- ▶ Final Inspection
- ▶ Annual reports – 5 years
- ▶ Post Completion Inspection



## Contact Information



Dana Lagarde  
512-389-8175  
[Dana.lagarde@tpwd.texas.gov](mailto:Dana.lagarde@tpwd.texas.gov)

Roxane Eley  
512-389-8109  
[Roxane.eley@tpwd.texas.gov](mailto:Roxane.eley@tpwd.texas.gov)

Lana Daniels  
512-389-8862  
[Lana.daniels@tpwd.texas.gov](mailto:Lana.daniels@tpwd.texas.gov)

Dan Reece  
512-389-4656  
[Dan.reece@tpwd.texas.gov](mailto:Dan.reece@tpwd.texas.gov)

James Lindsey (Technical questions)  
512-389-8725  
[James.lindsey2@tpwd.texas.gov](mailto:James.lindsey2@tpwd.texas.gov)

Will VanWisse (Fiscal Manager)  
512-389-8714  
[Will.VanWisse@tpwd.texas.gov](mailto:Will.VanWisse@tpwd.texas.gov)

Scott Langenbeck  
512-389-8616  
[Scott.Langenbeck@tpwd.texas.gov](mailto:Scott.Langenbeck@tpwd.texas.gov)

Marcy Cavazos-Colunga  
512-389-8116  
[Marcy.CavazosColunga@tpwd.texas.gov](mailto:Marcy.CavazosColunga@tpwd.texas.gov)



## PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members

From: Matt Fielder, City Manager

Date: 6/22/16

Re: Discuss and review an update on the PEDC Incentive Program.

Attached is an update on the PEDC Loan Receivables as of June 15, 2016. Staff was informed that a payment for Dr. Jeckyll's should be expected by June 22<sup>nd</sup>.

**Attachments:** PEDC Loan Receivables

LOAN AGREEMENT RECEIVABLE DETAIL  
FOR FISCAL YEAR 2015-2016

	<u>8/1/2013</u>	<u>11/1/2014</u>	<u>11/1/2014</u>	<u>3/1/2015</u>	<u>12/1/2014</u>
	<u>DR. JEKYLL</u>	<u>CROSS FIT #2</u>	<u>BOUTIQUE U</u>	<u>VIP</u>	<u>MAD MIKE'S</u>
				<u>GROOMING</u>	<u>ICE CREAM</u>
Loan Payable including interest	\$ 20,827.20	\$ 37,185.60	\$ 8,898.84	\$ 17,797.68	\$ 15,703.92
COLLECTED IN FY 2013	433.90	-	-	-	-
COLLECTED IN FY 2014	3,964.00	-	-	-	-
COLLECTED IN FY 2015	4,269.50	6,972.30	500.00	2,000.00	4,362.20
Outstanding at 9/30/2015	<u>\$ 12,159.80</u>	<u>\$ 30,213.30</u>	<u>\$ 8,398.84</u>	<u>\$ 15,797.68</u>	<u>\$ 11,341.72</u>
<b>COLLECTED:</b>					
OCT	50.00	774.70	300.00	750.00	436.22
NOV	-	774.70	-	750.00	436.22
DEC	100.00	1,549.40	-	550.00	436.22
JAN	-	774.70	-	-	436.22
FEB	-	774.70	-	-	436.22
MAR	4,780.00	774.70	-	1,000.00	436.22
APR	-	774.70	-	-	436.22
MAY	-	774.70	-	-	436.22
JUN	-	-	-	750.00	436.22
JUL	-	-	-	-	-
AUG	-	-	-	-	-
SEP	-	-	-	-	-
Total Collected in FY 2016	<u>\$ 4,930.00</u>	<u>\$ 6,972.30</u>	<u>\$ 300.00</u>	<u>\$ 3,800.00</u>	<u>\$ 3,925.98</u>
TOTAL OUTSTANDING	<u>\$ 7,229.80</u>	<u>\$ 23,241.00</u>	<u>\$ 8,098.84</u>	<u>\$ 11,997.68</u>	<u>\$ 7,415.74</u>
<b>PAST DUE AS OF 6/1/2016</b>	<b>\$ 1,589.10</b>	<b>\$ 1,549.40</b>	<b>\$ 4,143.80</b>	<b>\$ 2,110.08</b>	<b>\$ -</b>
Monthly payment	\$ 433.90	\$ 774.70	\$ 247.19	\$ 494.38	\$ 436.22