



AGENDA PANTEGO ECONOMIC DEVELOPMENT CORPORATION

May 25, 2016

TOWN COUNCIL CHAMBER
1614 S. BOWEN ROAD
REGULAR SESSION 6:30 P.M.

REGULAR SESSION 6:30 P.M.
CALL TO ORDER AND PRESIDENT'S WELCOMING COMMENTS
INVOCATION: Gloria Van Zandt
PLEDGE OF ALLEGIANCE
PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST

REGULAR BUSINESS

1. Executive Director Report
2. Approval of PEDC Minutes
 - May 11, 2016

CITIZENS OPEN FORUM

This is a time for the public to address the PEDC on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the PEDC cannot discuss issues raised or make any decisions on that subject at this time. The PEDC or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

PEDC MEMBER INQUIRY

If a member of the PEDC makes a spontaneous inquiry about a subject not on this agenda, then the PEDC or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the PEDC cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

ADJOURNMENT

CERTIFICATION

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Sunday, May 22, 2016 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.


Julie Arrington, City Secretary

Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852

Complete PEDC Agenda and background information are available for review at the City Secretary's Office and on the Town's website: www.townofpantego.com



NOTICE of POTENTIAL QUORUM

NOTICE IS HEREBY GIVEN THAT A POTENTIAL QUORUM OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO MAY BE PRESENT DURING THE REGULAR MEETING OF THE PANTEGO ECONOMIC DEVELOPMENT CORPORATION.

May 25, 2016

**TOWN COUNCIL CHAMBER
1614 SOUTH BOWEN ROAD
PANTEGO, TEXAS**

BEGINNING AT 6:30 P.M.

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Sunday, May 22, 2016 and remained so posted at least 72 hours before said meeting convened.


Julie Arrington, City Secretary





Executive Director's Report

To: PEDC Board of Directors
From: Matt Fielder, Executive Director
Date: May 25, 2016

April Financial Report

At the May 11th PEDC meeting, a question was asked concerning the \$1 of revenue shown for gas royalties. Upon further investigation, this number was correct. The PEDC received a check from EnerVest for \$1.23 in December for gas well royalties.



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members

From: Matt Fielder, City Manager

Date: 5/25/16

Re: Approval of PEDC Minutes.

Attachments: 05/11/16 Minutes

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Pantego Economic Development Corporation of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber, 1614 South Bowen Road, Pantego, on the 13th day of March 2016 with the following members present:

Danny Lakey	President
Don Surratt	Vice President
Fred Adair	Secretary
Arsalan Gittiban	Treasurer

Members Absent:

Robert Jordan	Director
Stephanie Springer	Director
Gloria Van Zandt	Director

Constituting a quorum. Staff present was:

Matt Fielder	Executive Director
Julie Arrington	City Secretary
Dennis Jobe	Community Development Director
Scott Williams	Public Works Director

Also in attendance:

Pam Mundo	Mundo and Associates
-----------	----------------------

REGULAR SESSION 7:00 P.M.
CALL TO ORDER AND GENERAL COMMENTS

President Danny Lakey called the meeting to order at 7:04 p.m. and welcomed the audience.

INVOCATION

President Lakey led the invocation which was followed by the Pledge of Allegiance.

PRESIDENT'S COMMENTS

None.

PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST

None.

REGULAR BUSINESS

1. Executive Director Report

Mr. Fielder informed the Board of the following items:

The Arlington Chamber of Commerce held a Small Business of the Year Award Banquet. Camp Thurman was nominated for this award by the Board and they won. In the last three years, there have been two Pantego businesses to win this award. He informed the Board this information will be placed in the newsletter, on the social media pages and the website. President Lakey stated there will be an announcement worked into the MC script for PantegoFest.

There are several new businesses that have located in Pantego. Lisa's will replace the Chicken Express on Bowen Road. DiForte has opened near Iva's Flower Shop. There is an automobile service business that has inquired on the property next to D2 Bar-B-Que. Hank and Ellie's will open soon in the Village Shopping Center. RE Security Solutions is moving out of Pantego and into Dalworthington Gardens. Their current location does not meet the State requirements for their business. President Lakey stated the art gallery, that was discussed a few weeks ago, will not be moving into Pantego.

2. Approval of PEDC Minutes
• April 13, 2016

Secretary Adair made a motion to approve the April 13, 2016 minutes as submitted. Treasurer Gittiban seconded the motion.

The vote was as follows:
Ayes: Surratt, Adair, Lakey, and Gittiban.
Nays: None.
Abstentions: None.

President Lakey declared the motion passed unanimously.

3. Summary of Revenues and Expenditures
• May 11, 2016

The Board inquired on the royalty income, the status of the JBK sign, and the mowing at the park. There was no action taken due to not having bills pending for payment.

CITIZENS OPEN FORUM

None.

DISCUSSION, REVIEW AND CONSIDER ANY ACTION AND/OR DIRECT STAFF ON THE FOLLOWING ITEMS OF BUSINESS:

4. Discuss, direct, and consider action on improvements to Bicentennial Park.

Mr. Fielder reminded the Board staff was directed to obtain costs for installing turf at the exercise area. Staff has not been able to obtain an estimate at this time; however, based on previous information for the playground area it is estimated the exercise area will cost \$8,300.00. There was discussion on using the grant money to pay for the turf.

The Board discussed changing the layout of the park by removing the large exercise area; creating a circuit workout along the walking trail; placing the sand volley ball court where the current exercise station is; and updating the equipment. They requested staff to poll the residents for the amount of use and type of preferred equipment. This item will be discussed further at the next meeting.

5. Discuss, direct, and consider action on upcoming events.

Mrs. Mundo stated the information regarding PantegoFest and the Small Business Saturday needs to be presented to the business owners soon to obtain more participation. She suggested a committee to discuss ideas and plan their involvement with the events. American Express is not currently charging for registration for the Small Business Saturday. There was discussion on the location of the banner and the Christmas Decorating Contest.

President Lakey stated Holly Potter-Harvey will be at the PEDC meeting in June for an update on PantegoFest. The vendor count will be significantly less to allow for the room needed for the steak cook-off and the entry fee will be \$250.00 per team. Each team must bring their own tent. There was discussion on the logistics of the cook-off, the bands, vendors, and attendees.

6. Discuss, direct, and consider action on a subsequent joint session with the Town Council.

Mr. Fielder reminded the Board the last meeting was cancelled. He discussed options for re-scheduling the meeting. The purpose for the meeting is to evaluate Mr. Fielder as the Executive Director to PEDC and discuss his performance plan for the upcoming year. He explained this would be done in an executive session with Council. The Board agreed to hold the meeting on Wednesday, May 25, 2016 at 6:30 p.m.

PEDC MEMBER INQUIRY

Vice President Surratt inquired on the success of Escapades.

Treasurer Gittiban inquired on the cameras the Lion's Club agreed to help the Police Department purchase. Mr. Fielder informed him there was still some logistics that need to be worked out with town staff before the purchase could be made. Mr. Fielder will have the Chief of Public Safety give a presentation to the PEDC and a decision will be made at that time.

ADJOURNMENT

President Lakey adjourned the regular session at 8:07 p.m.

APPROVED:

Danny Lakey, President

ATTEST:

Fred Adair, Secretary