

Town Council Minutes
April 25, 2016

STATE OF TEXAS §
COUNTY OF TARRANT §
TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 25th day of April 2016 with the following members present:

Melody Paradise	Mayor
Russ Brewster	Mayor Pro-Tem
Don Surratt	Council Member
Fred Adair	Council Member
Jane Barrett	Council Member

Members absent:

Don Funderlic	Council Member
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Constituting a quorum. The following staff members were present:

Matt Fielder	City Manager
Julie Arrington	City Secretary
Jim Jeffrey	Town Attorney
Karen Hollingsworth	Finance Director
Dennis Jobe	Community Development Director
Scott Williams	Public Works Director
Tom Griffith	Chief of Public Safety
Barry Reeves	Assistant Police Chief
Robert Coker	Assistant Fire Chief

Also in attendance:

None.

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:35 p.m.

Mayor Paradise read the caption of the executive session and recessed at 6:35 p.m.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
 1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Newport Investments, LLC and Now Faith Deliverance Temple v. Town of Pantego, Don Surratt, and Don Funderlic.

Mayor Paradise reconvened the Council meeting at 7:04 p.m.

CONSENT AGENDA ITEMS

Mayor, Council, and Staff discussed the following consent agenda items:

1. City Manager Report

Mr. Fielder informed Council on the following information:

The Bowen Road construction is moving forward with construction to the interior lanes from Smith Barry to Pioneer Parkway. Once this is complete the contractor will crack seal and restripe the road.

The only personnel vacancy is the dispatch position.

It is mosquito season and the spraying will begin this Thursday at dusk. It has been published to the website and Facebook and there is a scheduled Blackboard message for Thursday.

The Joint Session has been scheduled for this Wednesday at 6:30 p.m. Three Council members will not be able to attend the meeting. Due to a lack of quorum from Council, staff was directed to re-schedule.

The Oncor Steering Committee typically argues the electric rates with Oncor on behalf of the town. Energy Future Holdings, the company that owns Oncor, has filed bankruptcy. Due to the bankruptcy, the Hunt family has proposed a plan to acquire and re-structure Oncor. The Public Utility Commission has approved the acquisition with stringent conditions. Since then the Hunt Group has requested a re-hearing in front of the PUC to argue that the qualifications will make the deal untenable. Mr. Fielder suggested the Council wait and see how these events turn out before signing a resolution objecting to the rate structure that will be proposed as a result of the acquisition. Council agreed.

2. Approval of Bills Payable and Purchase Orders in excess of \$1,000.

Council inquired on the amount of the Iwerk invoice and requested staff to pull the Iwerk invoice for review with the City Manager.

3. Approval and Acceptance of Minutes

Approval of Town Council Minutes:

- Town Council minutes from April 11, 2016

No comments.

Acceptance of Minutes of Boards and Commissions:

- PEDC minutes from March 23, 2016

No comments.

4. Discuss an update on PantegoFest 2016.

Holly Potter-Harvey updated Council on the band lineup, the itinerary for the event, and presented an updated budget. There was discussion on the budget; the logistics of the steak cook-off; and a meeting that has been set up with the President of the Steak Cook-off Association to finalize the details. There was discussion on the beer vendors and the type of beer; an update on her meeting with the Tarrant County Health Inspector; and a concern for the amount of space needed for the event. Ms. Potter-Harvey has cut the original deficit of the budget and believes there will be an influx of vendors and exhibitors to the event. Due to parking concerns, Council requested Ms. Potter-Harvey to include the cost of shuttles to get the participants to and from the parking areas and the event.

Mayor Paradise adjourned the work session at 7:41 p.m.

REGULAR SESSION 7:30 P. M.
CALL TO ORDER/WELCOME

Mayor Paradise called the regular session to order at 7:45 p.m. and welcomed the audience.

Councilmember Jane Barrett led the invocation which was immediately followed by the Pledge of Allegiance.

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Councilmember Surratt welcomed the audience and announced he attended the Police Motorcycle Competition in Grand Prairie. He congratulated Officer Meinke for winning 5th place in the competition.

Councilmember Barrett welcomed the audience, congratulated the Police Department on the competition, and stated the new surface at the playground was fantastic.

Councilmember Adair agreed and thanked staff for their work and help with the bi-annual Clean-Up day and its success.

Mayor Pro-Tem Brewster agreed and commented the Clean-Up day was a great event; he is excited to see the new public safety vehicles on the road stating they look really nice; thanked staff and council for working together; and thanked the audience for attending the meeting.

Mr. Fielder reminded Council the Public Safety Block Party is this Thursday at 6:00 p.m. at the corner of Green Tee and Pompano.

COUNCIL LIAISON TO BOARD REPORT

Community Relations Board

Councilmember Barrett reported the Board has not met since the last council meeting. The next meeting will be on May 3rd.

Pantego Youth Leadership Council

Mayor Paradise reported the last participatory meeting was last Tuesday and it was very well attended. They talked in general over the entire program and identified some issues. The students presented the issues to the PYLC council members seated at the Dias. The council learned to phrase their questions to seek information and not challenge the presenter's views. They discussed the field trip to Fossil Rim and the Awards dinner on May 17th.

PEDC REPORT

Councilmember Surratt reported the Board discussed additional improvements to Bicentennial Park and requested staff to obtain bids for the replacement of the flooring at the exercise park with the turf that was placed at the playground. The Board also discussed the joint session with Council and an update on the loans.

CITIZENS OPEN FORUM

None.

APPROVAL OF CONSENT AGENDA ITEMS

Councilmember Surratt made a motion to approve the consent agenda items 1, 2, 3, & 4 as discussed in the work session with the exception that Council is pulling the Iwerk invoice for further investigation by staff. Mayor Pro-Tem Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

OLD BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.

12. Discuss, direct, and consider action on a presentation from Collier Consulting on recommendations and future maintenance strategies for the Town's water wells.

Mr. Williams introduced two representatives from Collier Consulting; Peter Schulmeyer and Steve Stone. He explained Collier Consulting was there to present the first annual summary for the well monitoring program. Mr. Schulmeyer gave a presentation of the findings to Council. He demonstrated and explained the results of the test for each water well. There was discussion on why the Stolper East well is out of service and regarding the work completed on the wells within the last five years. Staff was requested to create a maintenance log on each well with as much historical information as staff can find up-to-date. Collier stated they would look through their records and help staff create this information. There was discussion on the elevated tank and if it is a factor to the efficiency of the booster pumps and head pressure issues.

ORDINANCE

5. Public Hearing, discuss, direct, and consider action on the second and final reading of Ordinance 16-784 an ordinance of the Town of Pantego, Texas, amending Chapter 13 Utilities Division 3 Sewer Service Rates and Charges and amending Appendix A Fee Schedule Article A10.00 Water and Sewers; providing for severability; providing for a savings clause, and providing an effective date.

Ms. Arrington read the caption for the record.
Mayor Paradise opened the public hearing at 8:44 p.m.
There being no comments, the public hearing was closed at 8:44 p.m.

Council inquired on the increase to the gas well and construction meters and requested to change them to the original amount. There was discussion on reimbursing the water deposit after five years of residency; however, Council agreed to leave the deposit as is. Council clarified the winter month averaging was still intact.

Councilmember Surratt made a motion to approve the second and final reading for ordinance 16-784 as presented with the exception the ordinance remains with the \$6.00 gas construction meter as presented in the first reading. Councilmember Barrett seconded the motion.

The vote was as follows:
Ayes: Surratt, Barrett, Adair, and Brewster.
Nays: None.
Abstentions: none.

Mayor Paradise declared the motion passed unanimously.

RESOLUTION

6. Discuss, direct, and consider action on resolution 16-06 a resolution of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with Pacheco Koch LLC for consulting services relating to a paving and street assessment of the streets within the Town.

Mr. Williams introduced this item. Council inquired on Article I of the contract and if the wording of the consultant retaining the rights to the documents removed the rights of ownership to the documents from the town. Mr. Williams confirmed the town will have hard and soft copies at their disposal. There was a discussion on the need for an outside contractor. Mr. Fielder explained an outside contractor will remove any perceptions of bias to the decision of priority.

Councilmember Adair made a motion to approve resolution 16-06 as submitted. Councilmember Barrett seconded the motion.

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The vote was as follows:

Ayes: Surratt, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

- 7. Discuss, direct, and consider action on resolution 16-07, a resolution of the Town of Pantego, Texas, approving additional engineering fees with Deltatek Engineering for the 303 pump station valve replacements with bypasses and to award a construction bid to Armadillo Underground Utilities, LLC for the construction of the water line crossover connection on Pioneer Parkway and the valve replacements with bypasses; and providing for an effective date.**

Mr. Williams introduced this item and explained the need for the addendum to the engineering contract and the bid specifications. There was discussion on the correlation of the two projects. Mr. Williams explained the condition of the water valves located on Highway 303. There was discussion on the budgeted amount and costs.

Councilmember Surratt made a motion to approve resolution 16-07 with changes as discussed to Section 2 of the resolution to reflect a not to exceed cost of \$135,900 and \$5,000 for the engineering relative to the Pioneer Parkway Crossover and the 303 Valve Bypass. Councilmember Adair seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

- 8. Discuss, direct, and consider action on resolution 16-08, a resolution of the Town of Pantego, Texas authorizing an updated list of representatives with the TexPool and TexPool Prime Texas Local Government Investment Pools.**

Ms. Hollingsworth introduced this item stating this will replace previous employees with the current employees. There was no council discussion.

Mayor Pro-Tem Brewster made a motion to approve resolution 16-08 as written. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

- 9. Discuss, direct, and consider action on resolution 16-09 a resolution of the Town of Pantego, Texas, adopting an updated Procurement Policy; and providing for an effective date.**

Mr. Fielder introduced this item stating it is a result of the discussion at the last meeting on the new Ethics Commission purchasing requirements. There was no council discussion.

Councilmember Adair made a motion to approve resolution 16-09 as submitted. Mayor Pro-Tem Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.

10. Discussion, direct, and consider action on the approval of the Budget Calendar for Fiscal Year 2016-2017.

Mr. Fielder introduced this item explaining it was presented to Council earlier this year to allow for minimizing scheduling conflicts with vacations. He further explained staff is attempting to get the budget approved the first meeting in September to allow compliance with the Tax Assessors deadline.

Councilmember Barrett made a motion to approve the budget calendar for Fiscal Year 2016-2017. Councilmember Surratt seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

11. Discuss, direct, and consider action on the cancellation of the regularly scheduled Council meeting for May 23, 2016 and the scheduling of a special Council meeting on May 16, 2016 for the purpose of canvassing the election and delivering the Oath of Office to the elected candidates.

Ms. Arrington explained the Canvass time period for the upcoming election and requested to cancel the regularly scheduled second meeting in May and instead have a special meeting the third Monday, May 16th, for the purpose of canvassing the election, swearing in of new council members, and the appointment of the Mayor Pro-Tem. Council directed Ms. Arrington to cancel the May 23rd meeting and to canvass the election on May 16th.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

SCHEDULED EXECUTIVE SESSION ITEMS

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Mayor Paradise announced the executive session was held during the work session and no action was taken on this item.

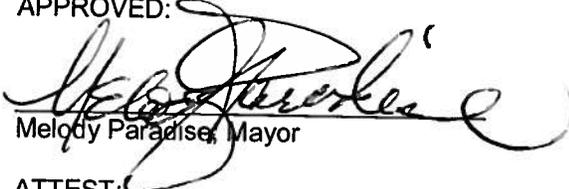
COUNCIL INQUIRY

Mr. Fielder reminded Council early voting began today. Mayor Paradise announced the date of the actual Election Day and the location at Town Hall.

ADJOURNMENT

Mayor Paradise adjourned the regular session at 9:35 p.m.

APPROVED:


Melody Paradise, Mayor

ATTEST:


Julie Arrington, City Secretary

