



AGENDA

PANTEGO ECONOMIC DEVELOPMENT CORPORATION

March 23, 2016

**TOWN COUNCIL CHAMBER
1614 S. BOWEN ROAD
REGULAR SESSION 7:00 P.M.**

REGULAR SESSION 7:00 P.M.
CALL TO ORDER AND GENERAL COMMENTS
INVOCATION: Fred Adair
PLEDGE OF ALLEGIANCE
PRESIDENT'S WELCOMING COMMENTS
PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST

REGULAR BUSINESS

1. Executive Director Report
2. Approval of PEDC Minutes
 - March 9, 2016

CITIZENS OPEN FORUM

This is a time for the public to address the PEDC on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the PEDC cannot discuss issues raised or make any decisions on that subject at this time. The PEDC or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

DISCUSSION, REVIEW AND CONSIDER ANY ACTION AND/OR DIRECT STAFF ON THE FOLLOWING ITEMS OF BUSINESS:

3. Discuss, direct, and consider action on improvements to Bicentennial Park and the grant application with the Texas Parks and Wildlife Department.

SCHEDULED EXECUTIVE SESSION

The PEDC may convene in the City Manager's Office pursuant to the Texas Government Code for an executive session as follows:

- Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – PEDC Loan Agreements – Boutique U and Dr. Jekyl's, Inc.
- Pursuant to Government Code Section 551.087 to discuss or deliberate regarding commercial or financial information that the governmental body has received from business prospects that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations. Silver Leaf Resorts
- Pursuant to Government Code Section 551.087 to discuss or deliberate regarding commercial or financial information that the governmental body has received from business prospects that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations. Potential Grocery Store prospect

Following the Scheduled Executive Session, the PEDC will reconvene in public session and may take any and all action necessary concerning the Executive Session.

PEDC MEMBER INQUIRY

If a member of the PEDC makes a spontaneous inquiry about a subject not on this agenda, then the PEDC or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the PEDC cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research

and possible future action.

ADJOURNMENT

CERTIFICATION

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Sunday, March 20, 2016 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.


Julie Arrington, City Secretary

Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852

Complete PEDC Agenda and background information are available for review at the City Secretary's Office and on the Town's website: www.townofpantego.com



NOTICE of POTENTIAL QUORUM

NOTICE IS HEREBY GIVEN THAT A POTENTIAL QUORUM OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO MAY BE PRESENT DURING THE REGULAR MEETING OF THE PANTEGO ECONOMIC DEVELOPMENT CORPORATION.

MARCH 23, 2016

TOWN COUNCIL CHAMBER
1614 SOUTH BOWEN ROAD
PANTEGO, TEXAS

BEGINNING AT 7:00 P.M.

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Sunday, March 20, 2016 and remained so posted at least 72 hours before said meeting convened.


Julie Arrington, City Secretary





Executive Director's Report

To: PEDC Board of Directors
From: Matt Fielder, Executive Director
Date: March 23, 2016

Chamber Events

I attended the March 9th Joint Chamber Board and Foundation Board meeting, as well as the March 16th Public Policy Committee strategic planning meeting.

Prospects

The Town has received inquiries from an internet automobile sales company, a gun store/range, a ball room, and an art gallery.



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members

From: Matt Fielder, City Manager

Date: 3/23/16

Re: Approval of PEDC Minutes.

Attachments: 03/09/16 Minutes

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Pantego Economic Development Corporation of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber, 1614 South Bowen Road, Pantego, on the 9th day of March 2016 with the following members present:

Danny Lakey	President
Don Surratt	Vice President
Fred Adair	Secretary
Arsalan Gittiban	Treasurer
Gloria Van Zandt	Director

Members Absent:

Stephanie Springer	Director
Robert Jordan	Director

Constituting a quorum. Staff present was:

Matt Fielder	Executive Director
Julie Arrington	City Secretary
Dennis Jobe	Community Development Director
Scott Williams	Public Works Director

Also in attendance:

Pam Mundo	Mundo and Associates
Tori Roemmich	Planning & Zoning Commission Alternate

REGULAR SESSION 7:00 P.M.
CALL TO ORDER AND GENERAL COMMENTS

President Danny Lakey called the meeting to order at 7:00 p.m. and welcomed the audience.

INVOCATION

President Lakey led the invocation which was followed by the Pledge of Allegiance.

PRESIDENT'S COMMENTS

President Lakey requested staff to have Silverleaf Resorts and the possibility of H.E.B. opening in Pantego on the next agenda as an executive session.

PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST

None.

REGULAR BUSINESS

1. Executive Director Report

Mr. Fielder informed the Board of the following items:

Finance Director Ariel Carmona has accepted a new position at the City of Richland Hills. The new Accounts Payable/Payroll Coordinator starts Monday, March 14th.

At the last meeting the Board requested a discussion on the Loan Program. The PEDC attorney could not be here tonight but he will be at the next meeting for this discussion.

A list of new businesses for last month was placed in the agenda packet for your review. Wilshire Financial was not upfront with the type of business they were. Once made aware of the new ordinance for Credit Access Businesses they have stated they will be leaving the town. CNS Enterprises, the second credit access business, has stated they will remain in town. There has been interest shown in Pecan Park for a banquet hall and a gym.

2. Approval of PEDC Minutes
• **February 24, 2016**

Vice President Surratt made a motion to approve the PEDC minutes dated 02/24/16 as presented. Treasurer Gittiban seconded the motion.

The vote was as follows:

Ayes: Surratt, Adair, Lakey, Van Zandt and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

3. Summary of Revenues and Expenditures
• **March 9, 2016**

Secretary Adair made a motion to approve the Vendor Payment Listing for 03/09/16. Vice President Surratt seconded the motion.

The vote was as follows:

Ayes: Surratt, Adair, Lakey, Van Zandt, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

Vice President Surratt inquired on the year-to-date revenue for gas royalties. Mr. Fielder stated he will look into this and informed the Board that there is an increase in the sales tax revenue for this month.

CITIZENS OPEN FORUM

None.

DISCUSSION, REVIEW AND CONSIDER ANY ACTION AND/OR DIRECT STAFF ON THE FOLLOWING ITEMS OF BUSINESS:

4. Discuss, direct, and consider action on PantegoFest 2016.

President Lakey informed the PEDC Board there was a special Council meeting last night to discuss this item. Vice President Surratt informed the Board that Council debated on including Friday night but had agreed to drop Sunday. Friday night is for set up and people will be there so some council members would like a small event on Friday evening. The event planner and some of her assistants felt Friday night would be a detriment. However, Council kept the option open for a possible addition to the event as the budget becomes more concrete. He explained Council would like to mitigate and reduce the financial loss of PantegoFest. The event planner is expected to present Council with more solid numbers. There was discussion on the revenues, expenses, sponsorships, and getting the

Arlington Chamber of Commerce involved. Suggestions were made for sponsor incentives based on the amount of sponsorship revenue received; such as free CD's from the band, a free steak dinner, or free backstage passes. There was discussion on the itinerary and logistics of the event and the revenues from fees; such as entry fees, food revenue, and admission charges. Vice President Surratt explained the expectations of the band have increased due to the increased payment for the band to allow for a higher quality of band. There was discussion on reimbursing PEDC members for their trip to the Hico Steak Cook-off event in May for the purpose of advertisement and marketing PantegoFest. President Lakey stated Director Jordan has a steak supplier set up; US Food. He also mentioned having the PYLC students as the runners for the event delivering the steaks to the teams.

PEDC MEMBER INQUIRY

None.

ADJOURNMENT

President Lakey adjourned the regular session at 7:50 p.m.

APPROVED:

Danny Lakey, President

ATTEST:

Fred Adair, Secretary



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Matt Fielder, Executive Director
Date: 03/23/16
Re: Discuss, direct, and consider action on improvements to Bicentennial Park and the grant application with the Texas Parks and Wildlife Department.

The Town has been unofficially notified it will receive the \$75,000 grant from Texas Parks and Wildlife. The purpose of this item is to discuss the steps necessary to move forward with formalizing it, and completing the planned improvements.

Attachments:

None.