

Town Council Minutes
December 14, 2015

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 14th day of December 2015 with the following members present:

Melody Paradise	Mayor
Russ Brewster	Mayor Pro-Tem
Fred Adair	Council Member
Don Funderlic	Council Member
Don Surratt	Council Member
Jane Barrett	Council Member

Members absent:

None.

Constituting a quorum. The following staff members were present:

Matt Fielder	City Manager
Julie Arrington	City Secretary
Jim Jeffrey	Town Attorney
Dennis Jobe	Community Development Director
Scott Williams	Public Works Director
Tom Griffith	Chief of Public Safety
Barry Reeves	Assistant Police Chief
Robert Coker	Assistant Fire Chief
Thressa Householder	Court Administrator

Also in attendance:

None.

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:34 p.m.

Mayor Paradise read the caption to the executive session and recessed at 6:34 p.m.

Mayor Paradise reconvened the Council meeting at 7:32 p.m. and declared no action was taken during the executive session.

REGULAR SESSION 7:30 P. M.

CALL TO ORDER/WELCOME

Mayor Paradise called the regular session to order at 7:32 p.m. and welcomed the audience.

Council Member Don Surratt led the invocation which was immediately followed by the Pledge of Allegiance.

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Councilmember Surratt welcomed the audience and gave a shout out to the Community Relations Board for their Santa in the Park event last Saturday and from a make-up date perspective the event went really well.

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Councilmember Funderlic also gave a shout out to staff and the Community Relations Board for putting the Santa in the Park event together they did a wonderful job and a special thank you to Santa Clause for flying down from the North Pole and rearranging his schedule to make the event. He thanked the audience for coming out tonight and looks forward to receiving their comments and inputs.

Councilmember Barrett welcomed the audience for attending tonight and stated the Santa in the Park Community Relations Board event was successful this weekend.

Councilmember Adair welcomed the audience and stated he is grateful for the audiences input on tonight's meeting. He thanked everyone who showed up for the Red Kettle Challenge on Saturday and staff for helping with the event. It was nice to see the community give the way they did and it was a very nice event.

Mayor Pro-Tem Brewster welcomed the audience; thanked staff and council for working together if they don't things do not get done. He regrets he was unable to participate in this weekend's events due to family obligations.

Mayor Paradise thanked everyone for coming out to tonight's meeting. She announced this was the fifth year for the Mayoral Red Kettle Challenge with the Salvation Army. Each year the Town raises more money than the previous year. We compete with the Mayors of Arlington, Mansfield, Kennedale, and Dalworthington Gardens. Arlington and Mansfield are much larger with more opportunities to raise money. Pantego has always raised \$2,500 to \$3,500 a year and always gets the Per Capita award. This year our goal was to raise more money than last year \$3,059 and we did. The Pantego Community raised \$4,780.00 on this one day. The Lion's Club contributed greatly. WE rang until after 8:00 p.m. because people were still coming by to donate. David Cook, Mayor of Mansfield, raised \$22,000 last year and this year rose over \$41,000. Jeff Williams, Mayor of Arlington, this is his first year and he raised over \$17,000. In a combined total the Cities of Arlington, Mansfield, Kennedale, Dalworthington Gardens, and Pantego raised almost \$81,000 in just one day. She thanked everyone who contributed and supported the event.

COUNCIL LIAISON TO BOARD REPORT

Community Relations Board

Councilmember Barrett informed Council the last meeting was held on December 1, 2015 and they discussed the events. Due to the weather, the Candy Train and Christmas Tree Lighting was rescheduled for Saturday, December 12, 2015. The Christmas Decorating Contest judging will be held on December 18th with two different categories; Traditional and Whimsical, and a first place and second place in each category. The next meeting will be January 5th.

Pantego Youth Leadership Council

Mayor Paradise stated the next meeting is tomorrow. The focus will be on Community Events and all that is involved in planning a community event. This is very timely for them to discuss, since they participate in all events. This group is open to all students 7th grade to 12th grade if anyone is interested in attending and learning about Municipal Government.

PEDC REPORT

Councilmember Adair informed Council the last meeting was last Wednesday and it was a short meeting. The Board discussed the American Express Small Business Saturday event and the Business Decorating contest. Due to the weather last weekend it did not go as well as expected. The Board expected to have some sidewalk sales but the weather did not cooperate. The Board discussed the future of the American Express Event, since this was the first year for it.

CITIZENS OPEN FORUM

None

Mayor Paradise announced since many of the people in the audience are here regarding the two public hearings she is going to move the approval of the consent agenda items to the end of the meeting and begin the public hearings.

PUBLIC HEARING

- 5. Public Hearing, discuss, direct, and consider action on Ordinance 15-773 an ordinance of the Town Council of the Town of Pantego, Texas, regarding Zoning Case Z-216, a proposed Special Use Permit as requested by Sylvester T. Lafayette to establish a church and offices at 3216 W. Park Row Drive, Lot 1, Block 1 of Park Row West Addition of the A.L.S. Land Survey, Pantego, Tarrant County, Texas. The property is generally located on the South side of W. Park Row Drive between Nora Drive and Bowen Road.**

Ms. Arrington read the caption of the ordinance for the record. Mr. Fielder introduced the item giving an overview of the application, the P&Z decision, and the square footage of the location.

Mayor Paradise opened the public hearing at 7:49 p.m.

Pastor Dora Lafayette, 5313 Fairstead Court Arlington, Texas, 76018, stated her husband, the applicant, is in the hospital so that is why she is here. The church moved in four months ago and has grown quite a bit since. The church is here to enhance the community and help people change their lives. Since moving in, the church has grown 15-20 percent. On the same day as Pantego Day the church held an outreach day and had a game truck, bounce houses, and played music; but by 2:00 p.m. to 3:00 p.m. the event was shut down. This is how the Town found out. Yes, there was a problem with a kid climbing a fence to get the football. So now the kids have been told to stay inside the church and not to go outside to play. Since then, the church has realized there are residents in the back. The services are Sunday morning starting at 8:30 a.m. to 2:00 p.m. Bible Study is on Wednesday night and is done no later than 9:00 p.m. Friday services are over at 9:30 p.m. On Saturdays there is a prayer service at 9:00 a.m., and the attendee's are out by 12:00 p.m. The men pray every morning 6:00 a.m. to 7:00 a.m. inside the sanctuary. The times the church could be disturbing is Friday night, Sunday morning and Wednesday.

Fred Estell, 1100 E. Lamar St. Arlington, Texas, 76011, stated he is witness to everything Pastor Dora Lafayette said. He has witnessed the exact same time frames and services that go on and believes in their vision for the community and their willingness to enhance lives through the power of life. The church is trying really hard to cooperate and stay in the parameters expected of them by the Town.

Brian Talley, 2117 Bay Cove Court Arlington, Texas, 76013, with Newport Leasing, stated he is the property owner and was at the Planning & Zoning meeting last week and wanted to touch base on some of the things that came up. As far as the complaint on the property taxes, the building owner stills pays taxes. This property is non-exempt since the church is renting the property. He expects the taxes to rise due to renovations and this is the first time since 1992 for the taxes to be paid. The large, very unusual, concrete hill on the property cannot be controlled it is the design of the building. To remove it will require demolition of the entire property. The concern of devaluations of existing homes, this property has been vacant 99% of the time for a very long time; the only usage was a donation once a month for Alcoholics Anonymous meetings. As for the safety, this is not the first building Newport has owned in Pantego. They own the old Red Oven building and the English Office Park. Both were buildings that sat vacant for a very long time and were distressed. Anytime there is a vacant building it creates a safety issue because the buildings are not being maintained; the fire extinguishers are not being checked, the electrical is not on, theft increases and the building is unsupervised. As far as safety is concerned, there have updates to the fire extinguishers and the exit lighting; the carpet has been changed out, interior painting, interior doors replaced, and outside lighting fixed and changed to LED's. Some of the comments from people at the P&Z meeting were that they do not have a problem with a church in Pantego just not here and to find it better suitable somewhere else. Just to clarify churches are not allowed in commercial areas in Pantego. The only

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zoning that allows a church is a house. When compared to other cities around there are several cities that allow churches but the City of Pantego has not clarified yet in their commercial zoning where a church is allowed or not allowed without obtaining a Special Use Permit.

Duncan Price, 2010 Silver Leaf, Pantego, Texas, 76013, today he is here to talk about communities. Communities are very important. He attends church in Pantego and has lived here for the past 25 years and knows a decent bit about Pantego. The issue here is not whether churches are welcome; but this was meant as an office building. The Planning & Zoning Committee is run by very competent people and to go against it without a purpose does not benefit the community. The Town has over a dozen churches in a town of 2500 people. The Town does not need multiple churches as much as quality churches to be addressed. It can present a change to the community where this was meant to be an office building occupied Monday thru Friday 8:00 a.m. to 5:00 p.m. With a church it does alter the schedule and it is right by the houses.

Joelle Owen, 1616 Rockdale Drive, Arlington, Texas 76018, owner of Gypsy Resale next to the church. The store is brand new and has only been open two days. The store has already lost customers due to excessive noise and feels her business is suffering. The Church states they only have services on Sundays, Friday night, and Saturday nights but they read the bible almost daily. They are there constantly there every day and are extremely loud all the time. They do not have a separate children's program. They rent three suites and do not have a Sunday school teacher so the children run up and down the hall in front of the retail store. They have a full blown surround sound, speakers, drums, and guitars. The noise can be heard across the street from Pantego. They leave the doors open and re-open them when someone shuts the doors for noise reduction. They mess up the shared bathroom and clog up the toilets. Since the Church moved in the bathrooms are a mess. This building was a very nice complex. The children scream in the hallways during the day. They do not respect the other tenants.

Charles Price, 2010 Silver Leaf, Pantego, Texas 76013, stated this is an office building and should be an office building not a church. It is very simple. He owns apartments, homes, and land and keeps them to the zoning they were in when he purchased them. It is real simple here. It's an office building that is what it is, let's keep it simple. Pantego is a great place for a church. He goes to church here in Pantego and when his church moved to Fort Worth his family decided to stay at a church in the neighborhood. It's not about the church it is about the property that is built as an office and should be an office, it is simple. Mr. Talley has a really good company. He has no problem with him and believes he does good work. That is not the issue. The issue here is this is an office building not a church.

Frank Hill, is the legal representative for the property owner. His purpose tonight is to ask Council to consider what he believes to be the controlling issue. The issue is not whether this is an office building or whether it was conceived originally as an office building, but in fact its origin I believe you will find its original certificate of occupancy was a church. Where churches are concerned there is a controlling fundamental piece a church that seeks a special use permit cannot be denied to a church unless there is a showing that granting it would present a danger or health hazard to the citizens of the Town. The Texas Supreme Court has held that. It is a matter of First Amendment origin and it simply cannot be overcome by ordinance or statute, it is simply law. Thus, I would ask you to focus in on the wisdom of Jim and talk to him. We have researched this again today and it remains clear that churches are different and not completely exempt from zoning considerations but there are stringent restrictions to the Town before it can deny a church on occupancy or special use permit. It is simply a matter of the First Amendment, separation of Church and State, Freedom of Religion, and Freedom of Speech.

Pastor Lafayette stated the Gypsy Room opened a week ago. Saturday is their busiest day but there are not very many attendees there; especially with children. On Friday night the services start at 7:30p.m. after the resale shop closes. After a couple of outbursts from various audience members, Mayor Paradise interrupted stating she will not tolerate any comments from the public or anyone who has not been recognized to speak; if there are any more she expects Chief Reeves to escort them out

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and requested Pastor Lafayette to stick to the other issues and concerns of the other opposing speakers. Pastor Lafayette stated there are a lot of churches in Pantego and believes the lawyer covered that.

Jason Williams, 2729 Whispering Trail Pantego, Texas 76013, state he was glad the Mayor started with the Red Kettle and talking about the size of the town. Pantego is very unique. Citizens protect the peace and quiet of the neighborhood. If a Police Officer is driving with his lights and sirens on and enters into the neighborhoods he turns the sirens off and the Fire Department does the same thing. There have had several times someone has tried to come in and move next to a neighborhood years and years ago. They come here thinking they are going to move on Smith Barry and Bowen right by neighbors. There was a mother teaching swim lessons but she was bringing too many cars into the neighborhood and disturbing the peace so she was not allowed to do that anymore. He questions the map provided because he thinks the Church is in the corner closest to the neighbors. That building is less than 50 feet from the neighbors to give some perspective a parking space is about 20 feet so a couple of parking spaces from these homes is this building. He stated he can hear music in his living room from that building on Friday nights and other nights. He came home Friday night at 8:00 p.m. walked in his living room to sit down and can hear the music in the living room. It is not a temporary thing. Actually the generators in the parking lot were kind of the final straw. Just the noise in the neighborhood has brought this to people's attention. He requested Council to be consistent and not allow this SUP. He is solely for churches and the more churches that come to Pantego would be great just not beside a neighborhood.

Pastor Lafayette stated they do not hear the music outside when they are outside so she does not understand. Mr. Tally has put up some boards so the music cannot be heard outside. She understands this can be very disturbing at 8:00 p.m.

Mayor Paradise closed the Public Hearing at 8:21.

Council asked Mr. Talley to describe the modifications made to the building, sound deadening, and if a sound engineer was used. Mr. Talley stated a sound engineer was not used. He relied on his father's expertise because he has been in the industry for years. He stated he insulated all interior walls and added sound boards and vatted. Council inquired on the ceilings. Mr. Talley stated they are R-19 vatted. Council requested Mr. Talley to clarify the site plan layout due to the information tonight not matching the information provided. He went through each office suite on the site plan clarifying the renters of the spaces, the doors to each suite, the common bathroom located in the hallway, the two public outside doors and the one private outside door. He went on to explain the methods for entry of emergency personnel and the locking mechanisms to the doors. Mr. Fielder stated the church occupies 1,725 square feet total with 475 sq. ft. for fellowship and 550 sq. ft. for offices. Council requested Mr. Talley to give the suite numbers for each suite and outline the location of the church in relation to the Gypsy Room.

Council explained to Pastor Lafayette the packet submitted was incomplete and contradicts the information given at tonight's meeting. They requested her to give the day and times of the services again; as well as the total number in her congregation and how many are typically at each service. Pastor Lafayette stated prayers are scheduled everyday 6:00 a.m. to 7:00 a.m. with an open door policy; Sundays 9:00 a.m. to 10:00 a.m.; Sunday school starts at 8:30 a.m. with children's church at 10:00 a.m.; the total number in the congregation is approximately 70, with 70 at Sunday services; the total number of seats is 89. Mr. Fielder informed Council he was given the total leased square footage as 2,750. Mr. Talley verified the lease identifies the amount of square footage rented and correlates to the information provided by the City Manager.

Council stated they were under the impression the SUP was only for the circled area on the site plan not an additional two more suites and commented there was not a reference to the total square footage. Council verified the church and Mr. Talley were unaware of the SUP requirement upon moving in four months ago and did not check with the Town on such requirements. They inquired on ADA requirements and if Mr. Talley followed the national building codes, the NFPA, and the

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International Fire Code for the remodeling. Council asked Mr. Talley if he has any idea of the cost to improve the building and bring it up to code and if he is prepared to spend that amount of money. Mr. Talley stated he was aware and is prepared; however, he will need to know what the Town will require him to do. There was discussion on the ADA requirements and Mr. Jobe explained the ADA requirements do not take effect until \$50,000 worth of remodeling has taken place. Mr. Talley stated he has followed the guidelines of the Town for his construction. There was discussion on the number of parking spaces at the location versus the number needed. It was determined 18 spaces are required for 89 seats and there was ample parking spaces for this establishment.

There was discussion on outside events, typical times for music, and the method for music is a live band. Pastor Lafayette confirmed the music is live, they have an annual outside festival they would like to continue, and the typical times for music are Friday nights and Sundays in the sanctuary. Council inquired on the term of the lease and the types of businesses of the other tenants.

Council inquired on other complaints received, the exact work done during the remodeling, and discussed their concerns for the change in Newport's approach for this building, the building not being brought up to code, and the discrepancies in the information provided in the packet versus what was provided tonight. Mr. Talley addressed Council's concerns and explained they have only received two complaints on the noise from other tenants. He went on to explain they replaced a majority of the flooring, painting, replaced the hallway lighting, put LED's outside, installed outdoor flood lights, changed out all commodes, and replaced the hollow interior doors with solid core doors, added access control locking mechanisms, performed \$90,000 worth of repairs from the storms earlier in the year and replaced some air conditioning units. Originally they planned to turn this building into executive office suites; however, after they took down one wall and was informed by the previous Building Inspector the requirements of the building permit and the cost associated they decided these costs would make the building no longer viable; therefore, they changed their scope of work. Council confirmed with Mr. Jobe the building meets the Town's existing code. Mr. Jobe explained the building is considered non-conforming until 50% of the building is remodeled. There was discussion with Mr. Jobe regarding the ADA requirements and the removal of the interior wall. Council explained they look at the increase in traffic and the liabilities of approximately 40 cars leaving the parking lot at once and inquired on a mitigation plan for safety. Pastor Lafayette explained not everyone leaves at the same time and most people mingle in the parking lot talking. She stated if they reach that point they will hopefully, be out of the building. Mr. Talley explained he would be willing to sit with the neighborhood residents, Trinity church (previous owner), this church, Council, and Town staff to work out a mitigation plan and is open for suggestions. Council discussed their concerns with the lack of additional submitted information as outlined in the SUP application; such as a description of the property use, description of a long term mitigation plan, a planned development of the property, description of any special construction requirements, any significant traffic requiring a mitigated traffic plan, or a noise mitigation plan.

Councilmember Surratt made a motion to deny Zoning Case Z-216. Councilmember Funderlic seconded the motion based upon an incomplete submittal.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nayes: none.

Abstentions: None.

Mayor Paradise declared the vote passed unanimously.

- 6. Public hearing, discuss, direct, and consider action on Ordinance 15-774 an ordinance of the Town Council of the Town of Pantego, Texas, regarding Zoning Case Z-217, a proposed Special Use Permit as requested by DS Restaurant Ventures, LLC for the permission to sell alcohol (mixed beverages) for on-premise consumption at a restaurant located at 2233 West Park Row Drive, Lot 1 Block 10 of the G. W, Parks Subdivision, Pantego, Tarrant County,**

Texas. The property is generally located on the northeast corner of West Park Row Drive and Milby Road.

Ms. Arrington read the caption of the ordinance for the record. Mr. Fielder introduced this item.

Mayor Paradise opened the public hearing at 9:26 p.m.

Darryll Wood, the applicant, stated he is acquiring a Pantego business and TABC will not allow for transferring of the permit and requires they obtain a new permit. Therefore, change of ownership is why we are here.

Barbara Brown, 2227 A West Park Row Drive, Pantego, Texas 76013, I am the landlord and totally approve of the SUP. They are very professional.

Mayor Paradise closed the public hearing at 9:28 p.m.

Mayor Pro-Tem Brewster made a motion to approve Zoning Case Z-217 as requested and written. Councilmember Funderlic seconded the motion.

Mayor Pro-Tem Brewster amended the motion to approve Zoning Case Z-217 as staff recommends with a time limit of two years or change of ownership. Councilmember Funderlic seconded the motion.

There was clarification on the requirement to resubmit at the end of two years and discussion by Council to extent this time.

Mayor Pro-Tem Brewster revised his motion to five years or change of ownership. Councilmember Funderlic seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nayes: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

RESOLUTIONS

- 7. Discuss, direct, and consider action on Resolution 15-35 a resolution of the Town Council of the Town of Pantego, Texas, authorizing the City Manager to enter into an agreement with Oncor for the reimbursement of tariffs.**

Mr. Fielder explained Oncor did an audit of the street lights located in the Town and realized there was a discrepancy in the charges.

Councilmember Barrett made a motion to approve Resolution 15-35 authorizing the City Manager to enter into an agreement with Oncor. Councilmember Adair seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nayes: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

8. Discuss, direct, and consider action on Resolution 15-36 a resolution of the Town Council of the Town of Pantego, Texas, authorizing the City Manger to enter into an agreement with Viewu Solutions for body cameras for the Police Department.

Assistant Police Chief Reeves informed Council this item was discussed during the budget cycle in the amount of \$5,100.00 for four cameras. Since this time the Tarrant County District Attorney's office has changed the software. This change requires the digital media evidence to be viewed in an MP4 format. The company that provided the original quote is not capable of meeting this requirement for their body cameras. Assistant Chief Reeves state he has received recommendations from other local agencies that currently use this product. Viewu requires a three year lease with a free warranty. At the end of three years the cameras will belong to the Town. This will not affect this Fiscal Year budget but will require the Police Department to budget for this in the next two Fiscal Years. There was discussion on the continuation costs after the initial three years are completed. Assistant Chief Reeves stated he understands there is not a cost after three years. Council requested a clarification on the cost difference between he two plans in the agreement at the next meeting. There was discussion on the number of cameras needed; if the dash cams meet the Tarrant county requirements; if additional software is needed; and how the information is downloaded from the cameras. Chief Griffith stated the Department currently has a partial body camera policy with a full policy expected soon. He also explained there is not a way to predict a circumstance where all officers are on the street at the same time; however, it is a possibility they need to be prepared for. Assistant Chief Reeves stated the dash cameras convert to MP4 format already and believes it is just a functionality of the body cameras. The information is downloaded through a USB port. Council pulled this item for more clarification and a written statement advising there is not a cost after three years.

OLD BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.

10. Discussion, direct, and consider action on PantegoFest 2016.

Mr. Fielder placed this item on the agenda for a continuation of the discussion of what PantegoFest 2016 should look like. He explained the comparison chart provided for all PantegoFest's since 2012 to date. He stated the 2012 PantegoFest has no accounting data. April Coltharp, Flair Events, gave a presentation comparing last year's accounting to this year's projections with alternatives to the festival. There was discussion on the difference that eliminating Sunday would have on the expenses and revenues. Council decided to cut out Sunday's events. There was discussion on having the PEDC Coordinator poll the businesses in the Lakewood Shopping Center regarding a Friday and Saturday event in their shopping center parking lot. Once the businesses are on board, she is to discuss the idea with Ann Farrell. There was discussion on a one day event on Saturday or a Friday evening and Saturday event. Council decided to have Mundo and Associates research with the focus being on Friday bands and beer, the rest of the food sales, and vendors on Saturday. Council would like to discuss Mundo and Associates findings the first meeting in January. Council decided at this time to continue with full coordination with Flair Events instead of implementing a committee to help.

Mayor Paradise announced a break at 10:36 p.m.
Mayor Paradise reconvened at 10:51 p.m.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.

9. Discuss, direct, and consider action on authorizing the City Manger to pay the routine and anticipated monthly bills for the remainder of December 2015 due to the cancellation of the second December Council meeting.

Council directed the City Manager to cover the general routine and anticipated monthly bills.

CONSENT AGENDA ITEMS

Mayor, Council, and Staff discussed the following consent agenda items:

1. City Manager Report

Mr. Fielder informed Council on the following information:

One personnel vacancy remains for a patrol position due to Officer Watson becoming a Warrant Officer.

The concealed handgun course has approximately 50 people signed up and will be held Saturday, January 9th beginning at 9:00 a.m. at the Dwelling Place in Dalworthington Gardens. The class is four hours long and will resume either at the Alpine Gun Range or the Winchester Gun Range.

The Police Department escorted 110 vehicles with the bikes for Mission Arlington. There were just under 900 bicycles donated on Saturday. Today they took approximately 1,100 toys to Cooks Children's Hospital and had two Silverleaf employees ride with them. Mayor Paradise announced she greatly appreciated the staff that participated in the Red Kettle and stated it makes a difference when the Police Department and Fire Department are there. She receives more interaction.

The Wagon Wheel project is complete with the exception of repaving the road. Public Works and he have met with Tarrant County and anticipate the repaving will take place in February or March. The Interlocal Agreement will be sent to Jim for his review. The sealant still needs to be applied to the pylons under the bridge. He has received several positive comments from residents regarding Public Works and how they resolved their issues so quickly.

The draft of the Economic Development Corporation Strategic Planning session has been placed in Council's Dropbox for review. There are issues that need to be discussed on the staff level that could have repercussions to the public. The next step should be a joint meeting with PEDC. Council will read thoroughly and email a list of concerns or questions to the City Manager.

The Town Attorney is still reviewing the Zoning Ordinance; however, it will be on the January Council meeting for discussion.

Ms. Arrington informed Council she has completed all courses for her Texas Municipal Clerks Certification Program and will graduate with her certificate on January 21st. It is a luncheon ceremony at a cost of \$50.00 per person and invited Council to attend. The deadline for the RSVP is January 6th.

2. Monthly Staff Reports

There was discussion on the Quint repairs and if they are still within the projected budget and if the Fire Department will give it a final inspection before taking possession. There was discussion on the need for mowing at the park twice in November. Dennis Jobe answered Council's questions on the Prayer Room concerning the fire alarm plan submittals and occupancy. Mr. Fielder informed Council of the Thank You note received from the Shaver's thanking the Public Works Department for going above and beyond to resolve their issue.

3. Approval of Bills Payable and Purchase Orders in excess of \$1,000.

Mayor Paradise requested to change the heading from \$1,000 to \$2,000. There was discussion on the County paving reimbursement and a request for a breakdown of the project costs. There was discussion on the purpose for Metro Code during the time the Town was in between building inspectors. Council inquired on the C&M Concrete purchase order in relations to the Interlocal agreement with the City of Desoto and the process of delivering a notice to proceed. Mr. Fielder stated he will obtain a separate agreement to be signed by the contractor based on Desoto's unit

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prices. Council inquired on the SYB Construction Invoices and their similarities verifying staff is staying on top of the work performed to ensure there are no double payments.

Council inquired on the Budget Adjustment form provided with the Casco purchase order and if staff shopped around for the cheapest price.

Mayor Paradise pulled Purchase Order 1867 Blackboard Connect because it was not on the list of payables and would like to have it placed on the January Council meeting List of Payables for consideration. There was discussion on a list of contracts for every contract held with by the Town for services, including the automatically renewed contracts.

4. Approval and Acceptance of Minutes

Approval of Town Council Minutes:

- Town Council minutes from November 9, 2015

No comments were given

Acceptance of Minutes of Boards and Commissions:

- PEDC minutes from September 9, 2015
- PEDC minutes from October 28, 2015
- PEDC minutes from November 11, 2015
- P&Z minutes from June 1, 2015
- P&Z minutes from November 2, 2015

No comments were given.

APPROVAL OF CONSENT AGENDA ITEMS

Councilmember Surratt made a motion to approve the Consent Agenda items as discussed except the Blackboard Connect PO# 1867. Councilmember Funderlic seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

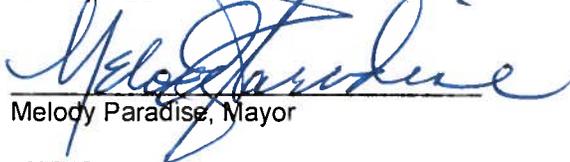
COUNCIL INQUIRY

None.

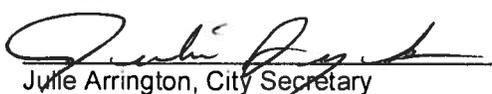
ADJOURNMENT

Mayor Paradise adjourned the regular session at 11:38 p.m.

APPROVED:


Melody Paradise, Mayor

ATTEST:


Julie Arrington, City Secretary

