



Melody Paradise, Mayor
Russell Brewster, Mayor Pro Tem

AGENDA

TOWN COUNCIL

December 14, 2015

Work Session 6:30 p.m.
Regular Session 7:30 p.m.
Council Chamber
1614 South Bowen Road

COUNCIL MEMBERS:

Fred Adair
Don Funderlic
Jane Barrett
Don Surratt

Matthew Fielder, City Manager

WORK SESSION 6:30 P.M.

REVIEW AND DISCUSS ITEMS ON THE REGULAR AGENDA, AND CONSIDER PLACING APPROVED ITEMS ON CONSENT AGENDA.

All consent agenda items are considered to be routine by the Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence.

1. City Manager Report

- Personnel Vacancies
- Concealed Handgun Training
- Christmas Events
- Wagon Wheel Update
- Economic Development Strategic Report
- Zoning Ordinance Update
- City Secretary Graduation

2. Monthly Staff Reports

- Finance: Monthly Investment, Interest Distribution, Fund Investment, General Fund Variance Analysis, General Fund Summarized Expenditure Variance Analysis, and Water/Sewer Variance Analysis.
- Public Safety: Public Safety Monthly Activity Report, Officer Activity Report, Criminal Investigation Report, Crime Statistics, Fire Department Monthly Activity Summary, Letters of Appreciation.
- Public Works Department: Director's Update, Water and Sewer Billing Analysis Reports; Garbage and Recycling Billing Analysis.
- Community Development: Certificate of Occupancies, Building Permits, Inspections, Construction Values, Contractor Registrations.
- Municipal Court: Citations Issued, Warrants Issued, Monies Received.

3. Approval of Bills Payable and Purchase Orders in excess of \$1,000.

A summary of invoices, purchase orders, and applicable copies are included in the agenda packet.

4. Approval and Acceptance of Minutes

Approval of Town Council Minutes:

- Town Council minutes from November 9, 2015

Acceptance of Minutes of Boards and Commissions:

- PEDC minutes from September 9, 2015
- PEDC minutes from October 28, 2015
- PEDC minutes from November 11, 2015
- P&Z minutes from June 1, 2015
- P&Z minutes from November 2, 2015

REGULAR SESSION 7:30 P. M.

CALL TO ORDER/WELCOME

INVOCATION BY: Council Member Don Surratt

PLEDGE OF ALLEGIANCE

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

COUNCIL LIAISON TO BOARD REPORT

- Community Relations Board
- Pantego Youth Leadership Council

PEDC REPORTCITIZENS OPEN FORUM

This is a time for the public to address the Town Council on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. The Town Council or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

APPROVAL OF CONSENT AGENDA ITEMS

Approval of the Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations and all votes on final reading will be recorded as reflected on first reading unless otherwise indicated. Public comment will be accepted on items, with the exception of those items on which a public hearing has been held and closed by Council.

PUBLIC HEARING

5. Public hearing, discuss, review, and consider action on Ordinance 15-773 an ordinance of the Town Council of the Town of Pantego, Texas, regarding Zoning Case Z-216, a proposed Special Use Permit as requested by Sylvester T. Lafayette to establish a church and offices at 3216 W. Park Row Drive, Lot 1, Block 1 of Park Row West Addition of the A.L.S. Land Survey, Pantego, Tarrant County, Texas. The property is generally located on the South side of W. Park Row Drive between Nora Drive and Bowen Road.
6. Public hearing, discuss, review, and consider action on Ordinance 15-774 an ordinance of the Town Council of the Town of Pantego, Texas, regarding Zoning Case Z-217, a proposed Special Use Permit as requested by DS Restaurant Ventures, LLC for the permission to sell alcohol (mixed beverages) for on-premise consumption at a restaurant located at 2233 West Park Row Drive, Lot 1, Block 10 of the G.W. Parks Subdivision, Pantego, Tarrant County, Texas. The Property is generally located on the northeast corner of West Park Row Drive and Milby Road.

RESOLUTION

7. Discuss, direct, and consider action on Resolution 15-35 a resolution of the Town Council of the Town of Pantego, Texas, authorizing the City Manager to enter into an agreement with Oncor for the reimbursement of tariffs.
8. Discuss, direct, and consider action on Resolution 15-36 a resolution of the Town Council of the Town of Pantego, Texas, authorizing the City Manager to enter into an agreement with Viewu Solutions for body cameras for the Police Department.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF

9. Discuss, direct, and consider action on authorizing the City Manager to pay the routine and anticipated monthly bills for the remainder of December 2015 due to the cancellation of the second December Council meeting.

OLD BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF

10. Discuss, direct, and consider action on PantegoFest 2016.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
 1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Zoning Case Z-216.

COUNCIL INQUIRY

If a member of the Council makes a spontaneous inquiry about a subject not on this agenda, then the Town Council or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

ADJOURNMENT

CERTIFICATION

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Friday, December 11, 2015 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.



Julie Arrington, City Secretary

Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852.

Complete Council Agenda and background information are available for review at the City Secretary's Office and on the Town's website: www.townofpantego.com.





City Manager's Report

To: Mayor Paradise and Members of the Town Council

From: Matt Fielder, City Manager

Date: December 14, 2015

Personnel Vacancies

One personnel vacancy remains for a police officer.

Concealed Handgun Training

The Concealed Handgun Training Course being offered for residents by former DWG Police Chief Bill Waybourn is scheduled for Saturday, January 9th at the Dwelling Place at 2805 West Arkansas Lane. Approximately forty (40) people have signed up for it. Over one hundred spaces remain.

Christmas Events

The Town Christmas Party is being held on Friday, December 11th at 6:30 p.m. at Shady Valley Country Club. Saturday from 8:00 a.m. to 6:00 p.m. is the Mayor's Red Kettle Challenge at Walmart. Also on Saturday, Police and Fire are participating in the Bikes for Mission Arlington event at the PCA parking lot at 9:00 a.m. Finally, we are having Santa in the Park at 7:00 p.m. Saturday evening.

Wagon Wheel Update

The Wagon Wheel project is substantially complete, except for the repaving. Staff has met with representatives of Tarrant County and they estimate they will be available to do the paving overlay in the spring, and estimate it will take approximately four weeks. I would like to recognize the positive comments received regarding the Public Works staff and the speed of their responsiveness to issues raised by homeowners during the project. On several occasions, minor issues, such as damage to irrigation systems, was corrected in a matter of hours of being notified. In addition, several property owners expressed thanks for having the road open and the area cleaned up in time for Thanksgiving.

Economic Development Strategic Report

The draft Economic Development Strategic Report has been placed in Drop Box for the Council's review.

Zoning Ordinance Update

At the January 11th meeting, we will be scheduling a special meeting to continue our review of the draft Zoning Ordinance. Please identify what dates would work best for you in January or February for that meeting.

City Secretary Graduation

City Secretary Julie Arrington has completed the Texas Municipal Clerks Certification Program and will be recognized at a graduation event held during the Texas Municipal Clerks Association conference on January 21st in Frisco.



AGENDA BACKGROUND

AGENDA ITEM: Monthly Staff Reports

Date: December 14, 2015

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

Staff reports on departmental activities on a monthly basis.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the reports as presented.

ATTACHMENTS:

Finance Department Reports
Public Safety Reports
Public Works Reports
Community Development Reports
Municipal Court Reports

Director's Review: *JCA*
City Manager's Review: _____



**Town of Pantego
Monthly Investment Report
As of November 30, 2015**

Book Value of Pool Account, November 1, 2015 \$ 4,301,296

Security	Purchase Date	Par	Maturity Date	Yield	Price
TexPool	11/1/2015	\$ 3,100,851	11/30/2015	0.1105%	\$ 1.00
TexPool Prime	11/1/2015	1,200,445	11/30/2015	0.1830%	1.00
Certificate of Deposits	2/26/2015	907,309	2/23/2017	0.69%	907,309

Security	Beginning Book Value	Beginning Market Value	Net Change in Book Value	Ending Book Value	Ending Market Value
TexPool	\$ 3,100,851	\$ 3,101,006	\$ 44,213	\$ 3,145,064	\$ 3,145,064
TexPool Prime	1,200,445	1,200,469	180	1,200,625	1,200,625
Certificate of Deposits	907,309	907,309	0.00	907,309	907,309
Total	\$ 5,208,605	\$ 5,208,784	\$ 44,393	\$ 5,252,999	\$ 5,252,998

**Pantego Economic Development Corp.
Monthly Investment Report
As of November 30, 2015**

Book Value of Pool Account, November 1, 2015 \$ 562,782

Security	Purchase Date	Par	Maturity Date	Yield	Price
Texpool	11/1/2015	\$ 562,782	11/30/2015	0.1105%	\$ 1.00

Security	Beginning Book Value	Beginning Market Value	Net Change in Book Value	Ending Book Value	Ending Market Value
Texpool	\$ 562,782	\$ 562,810	\$ 46,124	\$ 608,906	\$ 608,906
Total	\$ 562,782	\$ 562,810	\$ 46,124	\$ 608,906	\$ 608,906

The above investment information is in compliance with Chapter 3.08 of the Pantego Municipal Code, the Public Funds Investment Act and conforms to Generally Accepted Accounting Principles.

Matthew Fielder
City Manager

Ariel Carmona
Finance Director

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Interest Distribution Report

Interest Distribution Report

Generated: 12/01/2015
 Settlement Date: 11/30/2015

Location : 79038
 Location Name : TOWN OF PANTEGO

Only accounts earning interest during the prior month will show on this report. Those account balances can be viewed on the Summary Statement available under the Statements tab.

Pool Number/Name	Account Number	Account Name	Interest Amount	Month End Balance
449/TexPool	7903800001	GENERAL FUND	\$285.09	\$3,145,063.90
449/TexPool	7903800002	PANTEGO ECONOMIC DEVELOPMENT CORP	\$52.96	\$608,906.23
590/TexPool Prime	7903800001	GENERAL FUND	\$180.55	\$1,200,625.48
TexPool Totals:			\$338.05	\$3,753,970.13
TexPool Prime Totals:			\$180.55	\$1,200,625.48
Locations Totals			\$518.60	\$4,954,595.61

Only accounts earning interest during the prior month will show on this report. Those account balances can be viewed on the Summary Statement available under the Statements tab.



Welcome to
TexConnect

TEXPOOL

Deposit Reports	Withdrawal Report Scheduler	Transfer Report Access	Multi Transaction Statements Help / Contact Us	Vendor Payment Inquiry Update Profile	Maintenance Change Location Logout
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Pool Information

Location: 79038
Town Of Pantego

TexPool

Average Monthly rate for November	0.1105%
Average Monthly Dividend Factor for November	0.0000030265

Information as of	November 30, 2015
Daily Net Yield	0.1199%
Dividend Factor	0.000003285
7 Day Net Yield	0.11%
Daily Assets	\$12,046,105,287.35
Weighted Average Maturity	44 days
Weighted Average Life	75 days
NAV	0.99991

TexPool *Prime*

Average Monthly rate for November	0.1830%
Average Monthly Dividend Factor for November	0.000005014

Information as of	November 30, 2015
Daily Net Yield	0.1832%
Dividend Factor	0.000005019
7 Day Net Yield	0.18%
Daily Assets	\$1,158,650,077.62
Weighted Average Maturity	34 days
Weighted Average Life	42 days
NAV	0.99997

Contact Information

Participant Services	1-866-839-7665
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Performance quoted represents past performance which is no guarantee of future results. Investment return will vary. The value of an investment when redeemed may be worth more or less than the original cost. Current performance may be higher or lower than what is stated.

TOWN OF PANTEGO
CASH & INVESTMENTS REPORT
AS OF: NOVEMBER 30TH, 2015

FUND-ACCT. NO.	ACCOUNT NAME	CASH	CD'S	DISC NOTES	TEXPOOL/	
					TEXPOOL PRIME	FUND TOTAL
GENERAL FUND						
100-0-000-102.00	CASH	250,874.35				
100-0-000-102.10	PETTY CASH	500.00				
100-0-000-102.20	CHANGE FUND - COURT	300.00				
100-0-000-102.30	CHANGE FUND - CITY HALL	105.00				
100-0-000-202.00	CERT OF DEPOSIT		252,755.95			
100-0-000-203.00	DISC NOTES			0.00		
100-0-000-204.00	TEXPOOL				897,979.40	
100-0-000-204.50	TEXPOOL PRIME				550,625.48	
TOTAL 100-GENERAL FUND		251,779.35	252,755.95	0.00	1,448,604.88	1,953,140.18
LONG TERM DEBT FUND						
TOTAL 150-LONG TERM DEBT FUND		0.00	0.00	0.00	0.00	0.00
FIXED ASSETS FUND						
TOTAL 175-FIXED ASSETS FUND		0.00	0.00	0.00	0.00	0.00
WATER AND SEWER FUND						
200-0-000-102.00	CASH	112,749.22				
200-0-000-102.10	PETTY CASH	0.00				
200-0-000-202.00	CERTIFICATE OF DEPOSIT		251,751.37			
200-0-000-203.00	DISCOUNT NOTE #1			0.00		
200-0-000-204.00	TEXPOOL				131,537.07	
TOTAL 200-WATER AND SEWER FUND		112,749.22	251,751.37	0.00	131,537.07	496,037.66
CAPITAL PROJECTS FUND						
300-0-000-102.00	CASH	0.00				
300-0-000-202.00	CERT OF DEPOSITS		0.00			
300-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
300-0-000-204.00	TEXPOOL				18,671.93	
TOTAL 300-CAPITAL PROJECTS FUND		0.00	0.00	0.00	18,671.93	18,671.93
INTEREST & SINKING FUND						
400-0-000-102.00	CASH	0.00				
400-0-000-202.00	CERT OF DEPOSITS		100,700.51			
400-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
400-0-000-204.00	TEXPOOL				134,212.80	
TOTAL 400-INTEREST & SINKING FUND		0.00	100,700.51	0.00	134,212.80	234,913.31
STREET IMPVMT CONST FUND						
500-0-000-102.00	CASH	0.00				
500-0-000-202.00	CERT OF DEPOSITS		251,751.37			
500-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
500-0-000-204.00	TEXPOOL				621,122.87	
TOTAL 500-STREET IMPVMT CONST FUND		0.00	251,751.37	0.00	621,122.87	872,874.24

TOWN OF PANTEGO
 CASH & INVESTMENTS REPORT
 AS OF: NOVEMBER 30TH, 2015

FUND-ACCT. NO.	ACCOUNT NAME	CASH	CD'S	DISC NOTES	TEXPOOL/ TEXPOOL PRIME	FUND TOTAL
PARK ROW PROJ FUND						
550-0-000-204.00	TEXPOOL				411,603.77	
550-0-000-204.50	TEXPOOL PRIME				650,000.00	
TOTAL 550-PARK ROW PROJ FUND		0.00	0.00	0.00	1,061,603.77	1,061,603.77
TRUST & AGENCY FUND						
650-0-000-102.00	CASH	82,211.74				
650-0-000-202.00	CERT OF DEPOSITS		0.00			
650-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
650-0-000-204.00	TEXPOOL				44,897.36	
TOTAL 650-TRUST & AGENCY FUND		82,211.74	0.00	0.00	44,897.36	127,109.10
WATER/SEWER CONSTRUCTION						
700-0-000-102.00	CASH	0.00				
700-0-000-202.00	CERT OF DEPOSITS		0.00			
700-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
700-0-000-204.00	TEXPOOL				271,243.04	
TOTAL 700-WATER/SEWER CONSTRUCTION		0.00	0.00	0.00	271,243.04	271,243.04
INFRASTRUCTURE IMPVMT						
750-0-000-102.00	CASH	0.00				
750-0-000-202.00	CERT OF DEPOSITS		0.00			
750-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
750-0-000-204.00	TEXPOOL				465,710.59	
TOTAL 750-W/S INFRASTRUCTURE FUND		0.00	0.00	0.00	465,710.59	465,710.59
PAYROLL IMPREST FUND						
777-0-000-102.00	CASH	4,738.43				
TOTAL 777-PAYROLL IMPREST FUND		4,738.43	0.00	0.00	0.00	4,738.43
COURT SECURITY FUND						
800-0-000-102.00	CASH	0.00				
800-0-000-202.00	CERT OF DEPOSITS		0.00			
800-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
800-0-000-204.00	TEXPOOL				28,834.20	
TOTAL 800-COURT SECURITY FUND		0.00	0.00	0.00	28,834.20	28,834.20
COURT TECHNOLOGY FUND						
825-0-000-102.00	CASH	0.00				
825-0-000-202.00	CERT OF DEPOSITS		0.00			
825-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
825-0-000-204.00	TEXPOOL				69,966.21	
TOTAL 825-COURT TECHNOLOGY FUND		0.00	0.00	0.00	69,966.21	69,966.21
PANTEGOFEST						
850-0-000-102.00	CASH	(5,515.83)				
850-0-000-102.20	CHANGE FUND	0.00				
850-0-000-204.00	TEXPOOL				919.20	
TOTAL 850-PANTEGOFEST		(5,515.83)	0.00	0.00	919.20	(4,596.63)

TOWN OF PANTEGO
 CASH & INVESTMENTS REPORT
 AS OF: NOVEMBER 30TH, 2015

FUND-ACCT. NO.	ACCOUNT NAME	CASH	CD'S	DISC NOTES	TEXPOOL/ TEXPOOL PRIME	FUND TOTAL
SHAMBURGER MEMORIAL FUND						
875-0-000-102.00	CASH	0.00				
875-0-000-202.00	CERT OF DEPOSITS		50,350.24			
875-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
875-0-000-204.00	TEXPOOL				31,142.77	
TOTAL 875-SHAMBURGER		0.00	50,350.24	0.00	31,142.77	81,493.01
CARTWRIGHT LIBRARY FUND						
880-0-000-102.00	CASH	0.00				
880-0-000-202.00	CERT OF DEPOSITS		0.00			
880-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
880-0-000-204.00	TEXPOOL				17,222.69	
TOTAL 880-CARTWRIGHT LIBRARY FUND		0.00	0.00	0.00	17,222.69	17,222.69
PEDC INTEREST & SINKING						
901-0-000-102.00	CASH	0.00				
901-0-000-206.10	TEXPOOL				201,259.55	
TOTAL 901-PEDC INTEREST & SINKING		0.00	0.00	0.00	201,259.55	201,259.55
PEDC BOND RESERVE FUND						
TOTAL 902-PEDC BOND RESERVE FUND		0.00	0.00	0.00	0.00	0.00
PEDC OPERATING FUND						
903-0-000-102.00	CASH	8,835.57				
903-0-000-102.10	PETTY CASH	0.00				
903-0-000-206.10	TEXPOOL				407,646.68	
TOTAL 903-PEDC OPERATING FUND		8,835.57	0.00	0.00	407,646.68	416,482.25
PEDC ADMIN EXPENDITURE						
TOTAL 904-DORMANT		0.00	0.00	0.00	0.00	0.00
PEDC REDEMPTION FUND						
TOTAL 905-DORMANT		0.00	0.00	0.00	0.00	0.00
PEDC SALES TAX REVENUE						
906-0-000-102.00	CASH	0.00				
906-0-000-206.10	TEXPOOL				0.00	
TOTAL 906-PEDC SALES TAX REVENUE		0.00	0.00	0.00	0.00	0.00
ACCOUNTS PAYABLE IMPREST						
TOTAL 999-DORMANT		0.00	0.00	0.00	0.00	0.00
ALL FUNDS TOTAL						
		454,798.48	907,309.44	0.00	4,954,595.61	6,316,703.53
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TOTAL CASH AND INVESTMENTS		454,798.48			5,861,905.05	
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TOWN OF PANTEGO GENERAL FUND REVENUE REPORT NOVEMBER 2015

General Fund Variance Analysis

	*-----CURRENT MONTH-----			*-----YEAR TO DATE-----			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Revenues:									
Property Tax	\$ 52,641	\$ 50,000	\$ 2,641	\$ 81,976	\$ 82,580	\$ (604)	\$ 1,031,701	\$ 949,725	92%
Delinquent Tax Property	-	1,158	(1,158)	-	2,316	(2,316)	13,895	13,895	100%
Sales Tax	140,179	111,679	28,500	273,820	223,359	50,462	1,340,151	1,066,331	80%
Franchise Fee-Natural Gas	-	-	-	-	-	-	25,000	25,000	100%
Franchise Fee-Communications	20,748	15,750	4,998	20,810	15,750	5,060	94,500	73,690	78%
Franchise Fee-Electricity	-	-	-	-	-	-	170,000	170,000	100%
Franchise Fee-Cable	3,170	2,083	1,087	3,170	2,083	1,087	12,500	9,330	75%
Franchise Fee-Water & Sewer	-	-	-	-	-	-	25,000	25,000	100%
Mixed Beverage Tax	-	-	-	-	-	-	14,000	14,000	100%
Warrant Charges	7,685	8,333	(649)	14,643	16,667	(2,024)	100,000	85,357	85%
FTA / City (Omni Base)	361	583	(222)	817	1,167	(350)	7,000	6,183	88%
Court Fines and Penalties	29,315	32,917	(3,602)	57,888	65,833	(7,946)	395,000	337,112	85%
Special Expense Fee	21,784	22,917	(1,133)	49,747	45,833	3,914	275,000	225,253	82%
Accident Reports	25	50	(25)	60	100	(40)	600	540	90%
Child Safety Guard Program	1,265	667	598	2,875	1,333	1,542	8,000	5,125	64%
Traffic Fees	453	563	(110)	1,068	1,125	(57)	6,750	5,682	84%
City Judicial Fee	200	208	(9)	436	417	19	2,500	2,064	83%
City Arrest Fees	1,395	1,625	(230)	3,148	3,250	(102)	19,500	16,352	84%
10% Serv. Fee from T&A	-	1,846	(1,846)	4,818	3,692	1,127	22,150	17,332	78%
Time Payment Fee	-	2,083	(2,083)	6,328	4,167	2,161	25,000	18,672	75%
Planning and Zoning Fees	-	750	(750)	500	1,500	(1,000)	9,000	8,500	94%
Plan Review Fees	334	625	(291)	786	1,250	(464)	7,500	6,714	90%
Building Permits	2,771	3,417	(646)	8,181	6,833	1,348	41,000	32,819	80%
Liquor Licenses	-	667	(667)	30	1,333	(1,303)	8,000	7,970	100%
Contractor Registration Fee	1,175	917	258	2,825	1,833	992	11,000	8,175	74%
Certificates of Occupancy	950	583	367	1,700	1,167	533	7,000	5,300	76%
Clean & Show	-	44	(44)	40	89	(49)	531	491	92%
Dog Tag Revenue	30	25	5	30	50	(20)	300	270	90%
NSF Check Fees	35	2	33	35	4	31	25	(10)	-40%
Ambulance Revenue	6,123	10,833	(4,711)	14,644	21,667	(7,022)	130,000	115,356	89%
Fire Inspections	-	625	(625)	2,175	1,250	925	7,500	5,325	71%
Park Rental Revenue	85	250	(165)	395	500	(105)	3,000	2,605	87%
Gas Royalty Revenue	-	833	(833)	-	1,667	(1,667)	10,000	10,000	100%
Copy Fees	-	4	(4)	-	8	(8)	50	50	100%
No Insurance Towing Fees	-	417	(417)	-	833	(833)	5,000	5,000	NA
Interest Revenue	466	333	132	891	667	224	4,000	3,109	78%
Other Revenue	277	833	(556)	461	1,667	(1,206)	10,000	9,539	95%
Revenue Before Transfers In	\$ 291,466	\$ 273,621	\$ 17,845	\$ 554,297	\$ 511,989	\$ 42,308	\$ 3,842,153	\$ 3,287,856	86%

TOWN OF PANTEGO GENERAL FUND EXPENSE REPORT NOVEMBER 2015

General Fund Variance Analysis

	*-----CURRENT MONTH-----			*-----YEAR TO DATE-----			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Expenditures									
General & Administrative	\$ 40,142	\$ 40,644	\$ 502	\$ 82,668	\$ 91,483	\$ 8,815	\$ 608,535	\$ 525,867	86%
Public Works	45,848	49,830	3,982	80,973	90,524	9,550	613,850	532,877	87%
Community Development	11,039	14,553	3,513	15,146	22,743	7,597	181,537	166,391	92%
Police	90,629	93,233	2,604	188,992	192,726	3,734	1,382,048	1,193,056	86%
Fire	86,019	89,245	3,226	153,098	162,788	9,690	1,201,853	1,048,755	87%
Municipal Court	25,728	28,544	2,816	50,503	57,785	7,282	363,385	312,883	86%
Community Relations Board	826	850	24	2,158	2,182	24	12,000	9,842	82%
Special Events	6,322	6,489	167	6,822	6,989	167	10,500	3,679	35%
Expenditures Before Transfers Out	\$ 306,553	\$ 323,388	\$ 16,835	\$ 580,360	\$ 627,219	\$ 46,859	\$ 4,373,708	\$ 3,793,350	87%

TOWN OF PANTEGO WATER AND SEWER REVENUE REPORT NOVEMBER 201:
Water and Sewer Fund Variance Analysis

Revenue	*-----CURRENT MONTH-----			*-----YEAR TO DATE-----			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Sale of Water	\$ 47,479	\$ 40,000	\$ 7,479	\$ 102,598	\$ 80,000	\$ 22,598	\$ 480,000	\$ 377,402	79%
Water Tap Fees	-	25	(25)	-	50	(50)	300	300	100%
Sewer Service Charge Fee	31,772	30,000	1,772	64,641	60,000	4,641	360,000	295,359	82%
Sewer Tap Fees	-	21	(21)	-	42	(42)	250	250	100%
Groundwater Conservation Fee	2,189	1,870	319	4,805	3,740	1,065	22,442	17,637	NA
Groundwater Conservation Fee-Recovery	2,189	1,870	319	4,805	3,741	1,064	22,443	17,638	NA
Trash Collections	7,725	7,667	59	15,503	15,333	169	92,000	76,497	83%
Sales Tax on Trash Collections	631	633	(1)	1,267	1,265	2	7,590	6,323	83%
Recycling	2,055	2,167	(112)	4,113	4,333	(221)	26,000	21,887	84%
Sales Tax on Recycling	158	179	(21)	316	358	(42)	2,145	1,829	85%
Penalties	1,335	1,250	85	2,600	2,500	100	15,000	12,400	83%
N.S.F. Check Fees	30	25	5	30	50	(20)	300	270	90%
Adm. Serv. Charge / Sewer Impact	618	583	35	1,078	1,167	(89)	7,000	5,922	85%
Interest Revenue	-	54	(54)	-	108	(108)	650	650	100%
Other Revenue	2,127	2,417	(290)	4,176	4,833	(657)	29,000	24,824	86%
Trash Contract Payable	(7,725)	(7,667)	(59)	(15,503)	(15,333)	(169)	(92,000)	(76,497)	83%
Sales Tax on Trash Collections Payable	(631)	(633)	1	(1,267)	(1,265)	(2)	(7,590)	(6,323)	83%
Recycling Contract Payable	(2,055)	(2,167)	112	(4,113)	(4,333)	221	(26,000)	(21,887)	84%
Sales Tax on Recycling Payable	(158)	(179)	21	(316)	(358)	42	(2,145)	(1,829)	85%
Total Revenue Before Transfers In	\$ 87,740	\$ 78,115	\$ 9,625	\$ 184,733	\$ 156,231	\$ 28,502	\$ 937,385	\$ 752,652	80%

TOWN OF PANTEGO INFRASTRUCTURE IMPROVEMENT FUND REPORT NOVEMBER 201:
Water and Sewer Fund Variance Analysis

Revenue	*-----CURRENT MONTH-----			*-----YEAR TO DATE-----			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Infrastructure Improvements	\$ 25,401	\$ 25,000	\$ 401	\$ 51,067	\$ 50,000	\$ 1,067	\$ 300,000	\$ 248,933	83%

TOWN OF PANTEGO WATER AND SEWER EXPENDITURE REPORT NOVEMBER 201:
Water and Sewer Fund Variance Analysis

Expenses	*-----CURRENT MONTH-----			*-----YEAR TO DATE-----			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Water Expense	\$ 13,860	\$ 15,133	\$ 1,273	\$ 15,211	\$ 20,750	\$ 5,539	\$ 349,736	\$ 334,525	95.7%
Sewer Expense	7,717	9,742	2,025	8,052	12,759	4,707	346,205	338,153	97.7%
Total Expenses Before Transfers Out	\$ 21,578	\$ 24,875	\$ 3,298	\$ 23,262	\$ 33,509	\$ 10,247	\$ 695,941	\$ 672,679	96.7%



PANTEGO PUBLIC SAFETY



PUBLIC SAFETY MONTHLY ACTIVITY SUMMARY- November 2015

Personnel

The newest police officer recruits are progressing well in their studies. Our department will be assisting with firearms instruction for COG. Sergeants Moore and Whitwell will assist with a portion of the recruit academy in January.

The police department is continuing the process of replacing Officer Watson who transferred to the Court.

The police and fire departments participated in the annual employee Thanksgiving potluck and it was wonderful!



Operational Issues

Fire Department

Quint-1 is still awaiting parts for final completion of the repair process. It is expected that the completion will be any day now.

Updates to the EMS protocols were finalized and all personnel undergoing training on the new procedures.

The department has resubmitted the required paperwork for revalidation of Medicaid reimbursement.

Renewal documentation for membership to the North Central Texas Trauma Regional Advisory Committee has been submitted. The RAC can provide grant funding for some EMS related projects.

The new SCBA are expected to be placed into service by January 1. All personnel have received training in the proper use of the packs.

Police Department

The new in car video systems have been installed and are working well.

The new Tahoe patrol vehicle will not be delivered until January. All lights and equipment have arrived at the installation location.

Training

Police Department

The entire department was recertified in OC Spray and Firearms Qualification. Also, the entire department received the required Legal Update training as required after a legislative session.

Fire Department

Fire oriented training was Wind Driven Fire tactics. EMS training for the month covered scenarios based practice taught by TCC instructors. C-Shift participated in joint vehicle extrication training with Arlington Quint-1.

Public Relations

The Pantego COPS for Kids program for the collection of toys kicked off in November for the holiday season. We expect to have another successful year although slightly diminished from last year. The program recently received media attention on NBC 5 DFW.

Firefighter Michael Reynolds was recognized by Pat Murphy of Pat Murphy’s Auto for his assistance with Pat’s father who is a residence at the Waterford.



Respectfully submitted,

Thomas D. Griffith
Chief of Public Safety

PANTEGO POLICE DEPARTMENT OFFICER ACTIVITY REPORT

November, 2015

Citations/Traffic Stops

Officer	Citations	Traffic Stops	Citations YTD
Griffith	0	0	6
Reeves	0	4	44
Moore	32	41	792
Bruton	37	67	691
Hubbell	66	53	875
Meinke	82	104	1,237
Marquez	28	33	248
Open Position			
Bonner	39	125	539
Watson	23	20	966
Open Position			
Whitwell	0	4	0
Ex-Officers			1,265
TOTALS	307	451	6,344
<u>Vehicle Crashes</u>			
Crash Type	Quantity.		YTD
Minor	8		79
Major	3		32
Hit & Run	2		21
TOTALS	13		132
Crashes reported to State	6		55

Incident Activity

Officer		Total Calls	Dispatch	Self- Initiated	Arrests	Ytd/ arrests
400	Griffith	19	16	3	0	0
600	Reeves	27	12	15	3	10
610	Whitwell	17	8	9	0	1
620	Moore	231	18	213	14	147
602	Bruton	289	4	245	12	108
603	Hubbell	302	50	252	20	75
604	Meinke	251	55	196	5	79

PANTEGO POLICE DEPARTMENT OFFICER ACTIVITY REPORT

605	Marquez	177	24	153	3	58
606	Open Pos.					
607	Bonner	268	58	210	4	61
608	Watson	84	15	69	11	97
609	Open Pos.					
710	Alexander				0	44
711	Hopkins				0	26
Ex-Officers						236
Totals		1,665	263	1,365	72	951

Average 2:40
Response
Time

Respectfully,



Barry Reeves
Assistant Chief of Police

PANTEGO POLICE DEPARTMENT CRIMINAL INVESTIGATIONS REPORT



This report includes cases received in CID for the month of November, 2015 including cases filed with the District Attorney's office, active cases, and offenses cleared.

Offenses Received	Quan.	YTD
Assault	0	9
Assault Family Violence	0	3
Burglary/Building	1	10
Burglary/Coin-op	2	3
Burglary/Vehicle	0	53
Burglary/Residence	0	7
Manufacture and Delivery	1	4
Criminal Mischief	3	23
DWI	12	70
DWLI	0	3
Evading or Resisting Arrest/Detention	2	9
Failure to ID	1	27
Fraud	3	30
Graffiti	0	0
Poss. Controlled Subst.	2	50
Poss. Marijuana	5	80
Robbery	1*	1
Theft	5	76
Theft of Motor Vehicle	0	4
Other	2	48
Total Received	40	510

Case Dispositions of Above Totals	Month	YTD
Cases Active	13	193
Cases Cleared	26	312
Cleared Cases Filed with DA	10	140
Cases Suspended-Pending Leads	0	5

Cases Filed with DA from Previous Report Periods	0	57
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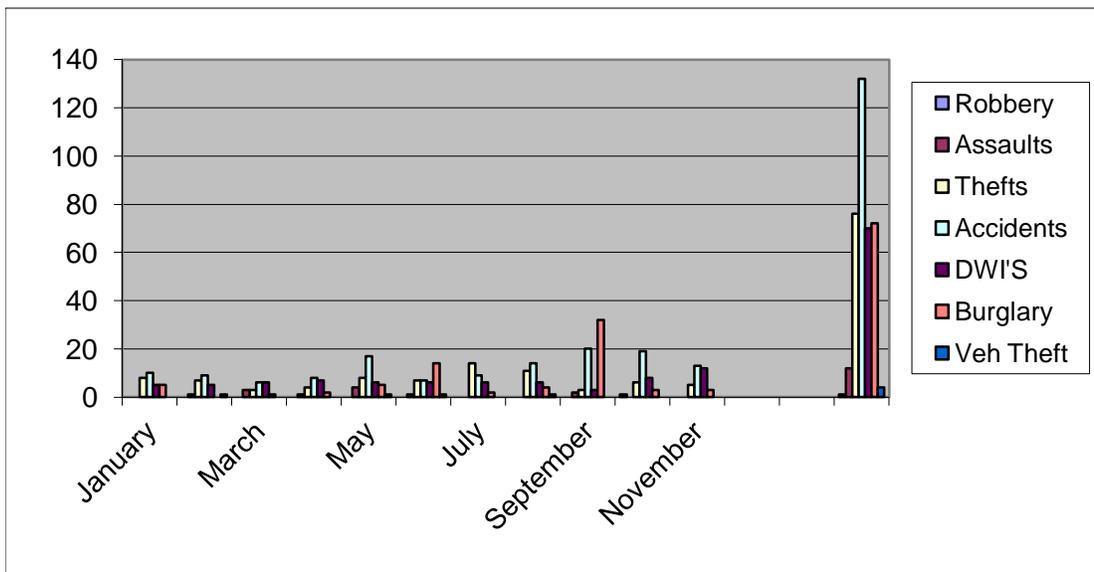
*carried over from October

Respectfully submitted,

Chris Whitwell, Detective

2015 Crime Stat's (2)

2015 Monthly	Robbery	Assaults	Thefts	Accidents	DWI'S	Burglary	Veh Theft
January	0	0	8	10	5	5	0
February	0	1	7	9	5	0	1
March	0	3	3	6	6	1	0
April	0	1	4	8	7	2	0
May	0	4	8	17	6	5	1
June	0	1	7	7	6	14	1
July	0	0	14	9	6	2	0
August	0	0	11	14	6	4	1
September	0	2	3	20	3	32	0
October	1	0	6	19	8	3	0
November	0	0	5	13	12	3	0
December							
Totals	1	12	76	132	70	72	4



Unintentional Transmission of Alarm		2	1			7	
Smoke Detector Activation - No Fire	1	7	3	1	3	7	
Bomb Scare - No Bomb					3		
System Malfunction	3	4	4			4	
False Alarm or False Call, Other	1	12	8	1	1	18	
CO Detector Activation, Malfunction			1		21	2	
Sprinkler Activation, no fire					1		
Special Incident Type							
Citizen Complaint			1				
Special Incident Type, Other			1		1		
			3				
Mutual Aid	1	2	7				
TOTAL FIRE INCIDENTS	38	262	179	29	359	296	
AVERAGE FIRE RESPONSE TIME - PANTEGO		3.17					

PANTEGO FIRE RESCUE							
MONTHLY ACTIVITY SUMMARY							
30-Nov-15							
							
EMS RESPONSES		PANTEGO			AFD		
TYPE OF INCIDENT		MONTH	15 YTD	14 YTD	MONTH	15 YTD	14 YTD
MEDICAL EMERGENCIES							
Abdominal Pain		3	15	15			
Allergic Reaction			4	1			
Animal Bite			2	1			
Assault			2	5			
Back Pain			1	3			
Burns				1			
CO Poison							
CPR		1	4	1			
Cardiac			4	7			
Chest Pains		2	35	27			
Childbirth/Possible Childbirth			2				
Choking							
DOS							
Drowning							
Diabetic			9	7			
Dizziness		1	11	12			
Electrocution							
Eye Injury							
Falls		7	58	45			
Fire/Hazmat							
GSW/Stab			1	1			
Heat/Cold							
Hemorrhage		1	1				
Medical		8	52	40	33	349	383
Nausea			5	8			
Other			24	15			
Overdose			3	3			
Psych			7	9			
Respiratory		1	29	33	30		
Seizures			19	12			
Stroke		1	8	9			
Syncope			5	4			
Trauma		1	18	20			
Unconscious			12	10			
Unknown		1	9	13			
MVA - Injury		1	20	19	2	15	11
MVA - Non-injury		3	9	2	2	7	12
MVA-Auto Ped			3			1	1
MVA - Extrication					1	1	
TOTAL PANTEGO EMS CONTACTS		31	372	349	68	373	407
Mutual Aid to AMR Transports		1	28	3			
Mutual Aid to AMR Cancelled		1	10	2			
Mutual Aid to AMR Total		2	38	5			
AVERAGE EMS RESPONSE TIME - PANTEGO				2			
AVERAGE EMS SCENE TIME - PANTEGO				19			

PANTEGO FIRE RESCUE							
MONTHLY ACTIVITY SUMMARY							
30-Nov-15							
							
FIRE TRAINING							
CLASS SUBJECT		HOURS	YTD				
Wind Driven Fire		4	58				
Extrication Training		8	8				
TOTAL HOURS							
EMS TRAINING							
CLASS SUBJECT		HOURS	YTD				
Pt Assessment Scenarios		4	48				
				MONTH	MONTH		
				ADULTS	YTD	CHILDREN	YTD
PUBLIC EDUCATION							
Fire Extinguisher Class							
School Presentations							
B-day parties			1		80		80
Spray Downs							
Station Tours		1	7	2	55	3	136
Special Events			4		5280		1370
Home Inspections							
Public Safety Forums							
Fall Risk Assessment							
TOTAL CONTACTS			11		5349		1433
BUSINESS INSPECTIONS							
Initial		MONTH	YTD				
Initial		24	534				
Re-Inspections			239				
Plans Review Completed			9				
C.O Issued		9	93				

11-02-15

Matt Fielder / Pantego City Manager,

I don't often pause my life long enough to send out a letter of praise, when I do it's for something extremely important to me.

My elderly father is a resident of The Waterford retirement facility in Pantego. Pop's health has recently started declining at an accelerated pace, which has led to quite a few calls to the Pantego Fire Department for assistance.

I cannot begin to tell you how appreciative I am for the outstanding service that your First Responders provide for my father. While my business is located in Pantego, my residence is 52 miles away in Granbury. It's very comforting to have an EMT, such as Michael Reynolds, call me and explain my Dad's condition / situation...while I'm an hour away and panic stricken over hearing that my Dad has fallen again.

Kudos and accolades!

A handwritten signature in black ink, appearing to read 'Pat Murphy', with a long, sweeping underline that extends to the right.

Pat Murphy



Pantego Police Department
 2600 Miller Lane, Pantego, Texas 76013

Thomas D. Griffith, Jr., Chief of Public Safety

VACATION NUMBER: 15-0194
 NAME John C. Waugh
 ADDRESS 3408 Country Club
 LEAVING: 11/20/15 TIME: 9am RETURN: 11/28/15 TIME: 10pm

Dear Resident,

The Pantego Police Department recently received notification that your home would be vacant for a special period of time. Your request was that your home and property be checked by our agency during your absence. Attached, you will find the dates, times, officer names and results of each check.

We are very happy that we have had the opportunity to be of service to you. If we may be of further assistance, please call the Pantego Police Department at any time.

Sincerely,

Thomas D. Griffith, Jr.
 Chief of Public Safety

*Many thanks again!
 We appreciate you no end.
 Jack Waugh*

P.S. When you receive this letter, it may be damaged or in bad condition. I require the officers to carry this letter with them at all times while you are away.

Date/ Time/Officer/Status	Date/ Time/Officer/Status	Date/ Time/Officer/Status
<u>11/20/1320/607 ✓</u>	<u>11/26/0309/605 ✓</u>	___/___/___/___
<u>11/21/530/605 ✓</u>	<u>11/26/1210/607 ✓</u>	___/___/___/___
<u>11/22/0445/605 ✓</u>	<u>11/27/0240/605 ✓</u>	___/___/___/___
<u>11/23/0310/605 ✓</u>	<u>11/27/0930/607 OK</u>	___/___/___/___
<u>11/24/1600/609 OK</u>	<u>11/28/1247/605 ✓</u>	___/___/___/___
<u>11/25/1247/607 ✓</u>	___/___/___/___	___/___/___/___



MERRY CHRISTMAS LOVE SYDNEY

THANK YOU

Our 4 1/2 yr. old granddaughter wanted to send this to the men and women of our community who help keep us safe & protect us.

Thank you from her and from us!

"Merry Christmas Love Sydney"



PUBLIC WORKS REPORT

November 2015

AMINISTRATIVE / PROJECTS / ENGINEERING

- Wagonwheel Project – Contractor has completed Water/Waste Water line installation
- Wagonwheel Project - Contractor completed work on bridge, installed new inlets and new wingwalls
- Wagonwheel Project – Contractor asphalted bridge, installed new fence railing
- Wagonwheel – capped water and waste water ditch with concrete
- Responded to 1 Irrigation concerns regarding work on Wagonwheel
- Closed out Park Row Waterline Project, waiting for as built plans

STREETS and DRAINAGE

- Inspected and removed debris from creek channel and flumes
- Responded to 2 School Zone lights not working – Repaired Controllers installed
- Replaced 2 Street Signs that were cracked and faded

TOWN FACILITIES

- Daily general policing of the Town Hall building and surrounding area
- Changed light bulbs at town hall
- Changed light bulbs around town hall building
- Put up Christmas tree in front of town hall

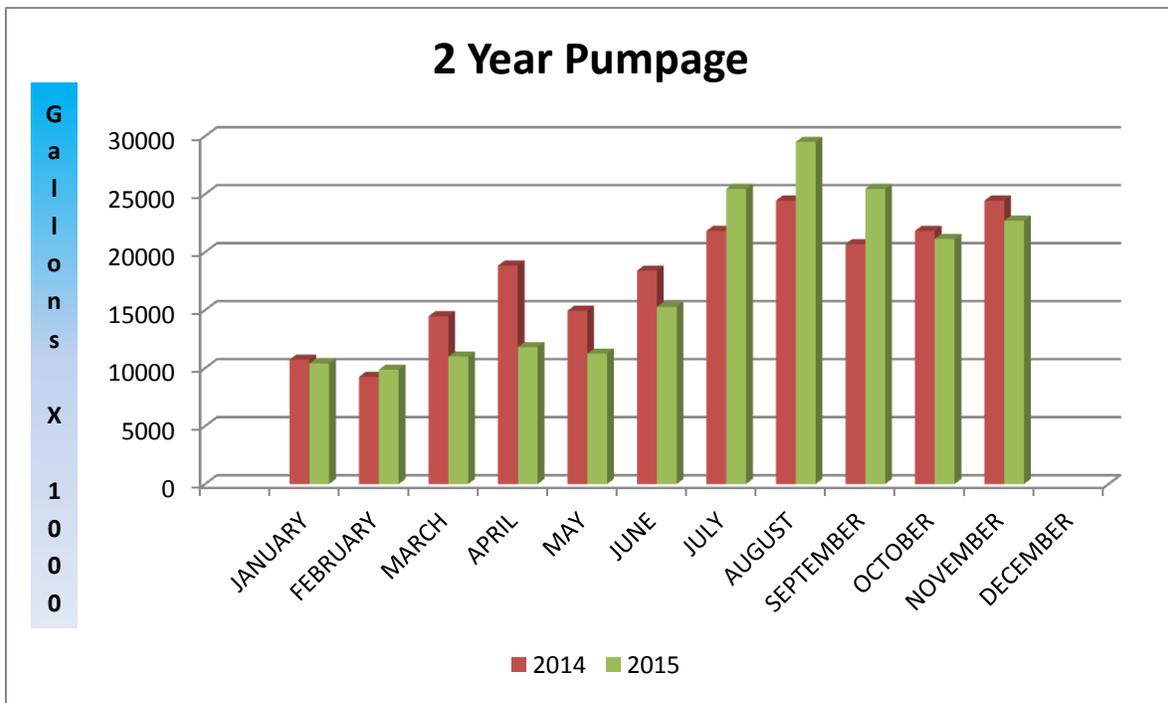


PARK OPERATIONS

- Daily cleaning at the restrooms
- All sprinklers at park checked
- Basketball courts mowed, edged, and blown off
- Park mowed by Landtech Systems 2 times
- Decorated park with lights, put up wreaths

UTILITY BILLING

November Billing for 1,203 Accounts \$119,314.33	November Past Due Balances \$4,384.74
November Billing for Garbage \$7,733.17	November Billing for Recycling \$2,056.92





WATER: WELLS AND DISTRIBUTION

- Total water production 22,707,000
- Average daily production 756,900
- 162 residual samples taken – average chlorine residual (.40)
- 3 total coliform / ecoli samples taken – all tests negative
- 1203 - meters read
- 5 - rereads
- 27 - dead end hydrants flushed
- (17) - work orders completed relating to water turn on and turn offs, meter replacements, etc
- Nora, 303, Lane well site mowed, edged, and blown
- (14) Cut off/non-payment notices were issued
- (2) Cut off's were performed
- (3) Hydrants painted
- (4) Valves marked
- (2) Work order for break/leaks reported
- (1) Water main break located at Smith Barry and Silver Leaf
- (1) Installed ¾" meters
- (3) Customer Side leaks
- (5) Exercised Hydrants
- (12) Exercised Valves
- Repaired water-main break at Smith Barry and Silverleaf



WASTEWATER

- Cleaned the Lift Station bar screen and bagged the solids (13) times for the month
- Lift Station was mowed, edged, and blown
- Televised 8 Longhurst
- Responded to 2 sewer complaints

PUBLIC WORKS MAINTENANCE

- Checked fluids and topped off fluids on work vehicles
- Serviced power equipment
- Started equipment and oiled

ANIMAL SERVICES

- (3) Picked up cats and delivered to Fort Worth
- (10) Dead animals picked up and disposed of
- (1) Returned German Sheppard to Arlington citizen
- (1) Received Canine from PD after arrest – Picked up by relatives
- (1) Animal trap requests

EVENTS

- Candy Train and Tree Lighting Event cancelled due to weather



ADDITIONAL ITEMS

- Decorated Arch for Christmas
- Hired Cody Payne – Maintenance
- Hired Angel Rosales - Maintenance
- Kyle Sugg and Cody Payne attended Animal Control Officer (ACO) Certification training in Weatherford



PROJECT PHOTOS

Wagonwheel Bridge



Curb and Gutter repair at Bridge



Bridge





Ditch Patch Repair



Bridge Wingwall



Bridge Wingwall





Curb Gutter Repair



Bridge Storm inlet



Bridge Wingwall



Bridge Road work





Main Break Smith Barry and Silver Leaf





Archway Lighting





Park Christmas Tree





COMMUNITY DEVELOPMENT REPORT –NOVERMBER 2015

ENVIRONMENTAL SERVICES

Mosquito Samples and traps will begin testing again in April.

PLANNING AND ZONING

Zoning Case Z-216 Special Use Permit as requested by Sylvester T. Lafayette to establish a church and offices at 3216 W. Park Row Drive, Lot 1 Block 1, of Park Row West addition of the A.L. S. land survey, Pantego, Tarrant County Texas was approved by the Planning and Zoning Commission by a (4) to (1) vote.

Zoning Case Z-217 Special Use Permit as requested by DS Restaurant Ventures, LLC for the permission to sell alcohol (mixed beverage) for on-premise consumption at a restaurant located at 2233 West Park Row Drive, Lot 1, Block 10 of the G.W. Parks Subdivision, Pantego, Tarrant County Texas was approved the Planning and Zoning Commission by a (5) to (0) vote.

CONSTRUCTION AND DEVELOPMENT

- **1503 Nora Drive**

Construction is continuing and plans for a fire alarm system has been submitted and is being reviewed. All other construction is in the final stages and contractor estimates completion with the next month or so.

- **1704 Nora Drive**

Construction is ongoing for a 3,083 square foot single-family residential building at 1704 Nora Drive. Pool is being constructed and a replat has been submitted for division of the two (2) lots.

- **3523 W Pioneer Pkwy** – All construction has been completed and an exhaust silencer has been installed and tested for noise. The system was tested and is very quiet.

- **2500 W Park Row Drive** – Work has been completed and all concrete parking has been completed.

- **2905 Mistletoe Court**- Construction of the retaining wall and form boards have been installed. Plumbing rough should be completed within the next few days.

- **1902 Sarah**-Construction of a new home, Plumbing Rough and Foundation has been completed.

CERTIFICATES OF OCCUPANCY

Issued

- Weave Envy Salon -3216 W. Park Row Dr, Suite 302-Hair Salon
- Yessy Tacos- 3601 W. Pioneer Pkwy- Restaurant
- Arborcrest Properties LLC- 2505 Miler Lane, Suite 101-Property Management
- KMWi- 2221 W Arkansas Ln, Suite 106B –Human Resources
- Gypsy Resale- 3216 W. Park Row, Suite 103- Retail
- Brandon Moretz- 1924 W. Pioneer Pkwy, Suite C- Storage
- TRC-2309 Superior Drive- Utility Contractor

- Anything Goes- 2504 W Park Row Dr, Suite A- Retail
- Stitch Niche- 2425 W Arkansas Ln, Suite B-C- Retail
- Latour Services LLC- 2320 Superior Dr, Suite D- Tree Service
- Integrity Tax Services- 3630 W Pioneer Pkwy, Suite 114- Tax Service
- Secret Success Private Hair Studio- 3630 W Pioneer Pkwy, Suite 117- Hair Salon
- Angel AC & Refrigeration- 3630 W Pioneer Pkwy, Suite 120- HVAC

INSPECTIONS

	NOV TOTAL	YTD TOTAL
BUILDING INSPECTION	3	9
CERTIFICATE OF OCCUPANCY	13	21
CUSTOMER SERVICE INSPECTION	0	0
ELECTRICAL INSPECTION	6	12
MECHANICAL INSPECTION	1	3
PLUMBING INSPECTION	8	24
REINSPECTION	0	2
CODE ENFORCEMENT INSPECTIONS	0	0
TOTAL INSPECTIONS	29	69

CONSTRUCTION VALUES

	NOV	2015/2016 YTD TOTAL	2014/2015 YTD TOTAL
NEW RESIDENTIAL CONSTRUCTION	\$259,155.00	\$509,155.00	\$0.00
EXISTING RESIDENTIAL REMODEL	\$47,400.00	\$60,451.00	\$67,994.00
NEW COMMERCIAL CONSTRUCTION	\$0.00	\$0.00	\$0.00
EXISTING COMMERCIAL REMODEL	\$37,875.00	\$273,150.00	\$25,207.00
TOTAL VALUE	\$344,430.00	\$842,756.00	\$93,201.11

FEES COLLECTED

	NOV TOTAL	NOV FEES	YTD TOTAL	YTD FEES	YTD BUDGET	YTD DIFF.
CERTIFICATE OF OCCUPANCY	5	\$500.00	11	\$1,100.00	\$7,000.00	(\$5,900.00)
ZONING FEES	0	\$0.00	0	\$0.00	\$9,000.00	(\$9,000.00)
DEVELOPMENT FEE	0	\$0.00	0	\$0.00	\$0.00	\$0.00
PLAN REVIEW	2	\$391.46	8	\$951.22	\$7,500.00	(\$6,548.78)
BUILDING PERMIT	14	\$2,583.59	43	\$6,959.59	\$41,000.00	(\$34,040.41)
UTILITY RELEASE	0	\$0.00	0	\$0.00	\$0.00	\$0.00
CONTRACTOR REGISTRATION	13	\$1,000.00	34	\$3,100.00	\$11,000.00	(\$7,900.00)
LIQUOR PERMITS	0	\$0.00	0	\$0.00	\$8,000.00	(\$8,000.00)
TOTAL FEES		\$4,475.00		\$12,110.81	\$83,500.00	(\$71,389.19)



MUNICIPAL COURT



Municipal Court Collections / November 2015

On-Time Citations

Fines- \$27,336.13
Fees- \$17,117.16
 Total- \$44,453.29

Warrants

Fines- \$35,120.82
Fees- \$10,818.00
 Total- \$45,938.82

Court Security Fund- \$1,070.00

Court Technology Fund- \$1,409.00

Accident Reports- \$25.00

Collection Fees- \$456.00

Gross Total Revenue- \$ 90,392.11
Less State Fee's- \$ 27,935.16
 Net Revenue- \$ 62,456.95

Presented by: Thressa Householder



WARRANT MONTHLY TOTALS FOR NOVEMBER 2015

TOTAL WARRANTS VALUE CLEARED -----	\$72,692.92								
FYTD-----	\$147,784.22								
TOTAL PAYMENTS COLLECTED -----	\$41,675.52								
FYTD-----	\$90,883.42								
TOTAL NON-CASH CLEARED -----	\$25,863.20								
FYTD-----	\$51,746.60								
WARRANT FEES COLLECTED -----	\$7,584.81								
FYTD-----	\$14,542.89								
BONDS/FORFEITURES -----	\$5,610.20								
FYTD-----	\$5,610.20								
TOTAL PHONE CALLS -----	<table style="display: inline-table; border: none; vertical-align: middle;"> <tr> <td style="text-align: right;">710 - 31 OUT</td> <td style="text-align: center;"> </td> <td style="text-align: right;">711 - 371 OUT</td> <td style="text-align: right;">Tot - 402</td> </tr> <tr> <td style="text-align: right;">19 IN</td> <td style="text-align: center;"> </td> <td style="text-align: right;">187 IN</td> <td style="text-align: right;">Tot - 206</td> </tr> </table>	710 - 31 OUT		711 - 371 OUT	Tot - 402	19 IN		187 IN	Tot - 206
710 - 31 OUT		711 - 371 OUT	Tot - 402						
19 IN		187 IN	Tot - 206						
TOTAL POST CARDS -----	<table style="display: inline-table; border: none; vertical-align: middle;"> <tr> <td style="text-align: right;">710 - 17</td> <td style="text-align: center;"> </td> <td style="text-align: right;">711 - 30</td> <td style="text-align: right;">Tot - 47</td> </tr> </table>	710 - 17		711 - 30	Tot - 47				
710 - 17		711 - 30	Tot - 47						
PERSONAL STOPS/ATTEMPS -----	2								
CONTACTS -----	2								
DOOR HANGERS -----	1								
ARRESTS -----	<table style="display: inline-table; border: none; vertical-align: middle;"> <tr> <td style="text-align: right;">710 - 11</td> <td style="text-align: center;"> </td> <td style="text-align: right;">711 - 0</td> <td style="text-align: right;">Tot - 11</td> </tr> </table>	710 - 11		711 - 0	Tot - 11				
710 - 11		711 - 0	Tot - 11						
PAY PLANS -----	<table style="display: inline-table; border: none; vertical-align: middle;"> <tr> <td style="text-align: right;">710 - 0</td> <td style="text-align: center;"> </td> <td style="text-align: right;">711 - 13</td> <td style="text-align: right;">Tot - 13</td> </tr> </table>	710 - 0		711 - 13	Tot - 13				
710 - 0		711 - 13	Tot - 13						
BONDS/COURT DATES -----	<table style="display: inline-table; border: none; vertical-align: middle;"> <tr> <td style="text-align: right;">710 - 0</td> <td style="text-align: center;"> </td> <td style="text-align: right;">711 - 8</td> </tr> </table>	710 - 0		711 - 8					
710 - 0		711 - 8							
BOND AMOUNT -----	<table style="display: inline-table; border: none; vertical-align: middle;"> <tr> <td style="text-align: right;">710 - \$0</td> <td style="text-align: center;"> </td> <td style="text-align: right;">711 - \$9,935.80</td> </tr> </table>	710 - \$0		711 - \$9,935.80					
710 - \$0		711 - \$9,935.80							
LETTERS -----	<table style="display: inline-table; border: none; vertical-align: middle;"> <tr> <td style="text-align: right;">710 - 62</td> <td style="text-align: center;"> </td> <td style="text-align: right;">711 - 77</td> </tr> </table>	710 - 62		711 - 77					
710 - 62		711 - 77							
TOTAL WARRANTS CONTACTED ----	<table style="display: inline-table; border: none; vertical-align: middle;"> <tr> <td style="text-align: right;">710 - 4</td> <td style="text-align: center;"> </td> <td style="text-align: right;">711 - 149</td> </tr> </table>	710 - 4		711 - 149					
710 - 4		711 - 149							

TOTAL WARRANTS CLEARED-----	710 – 4	711 – 147
TOTAL VALUE-----	710 - \$672	711 - \$46,033.40
TOTAL AMOUNT COLLECTED-----	710 - \$672	711 - \$18,507.10
FUTURE REVENUE-----	710 - \$0	711 – \$9,801.40

EXTRA DUTIES/VACATION/OTHER FOR NOVEMBER

Ofcr. Watson started on Nov. 16

Ofcr. Hopkins worked with getting Ofcr. Watson uniforms, and set up on computer system

Ofcr. Hopkins completed a webinar thru TMCEC for Search/Seizure

Ofcr. Hopkins completed/filed an Incident report for Fail ID Fugitive/False Info which resulted in an Arrest

Both Officer's completed annual firearms qualifications

13 arraignments

10 Prisoner Transfers

11 Prisoner Service calls

1 Assist Patrol

Additional warrants cleared – 187

Respectfully submitted,

Warrant Officer: Freddie Alexander 710

Warrant Officer: Robert Hopkins 711

Report for fees collected: 11/01/2015 - 11/30/2015

Street:

Fee	Citation	Violation	Amount	Posting Date	Docket
COLAGY COLLECTIONS FEE	111008F	02	49.50	11/02/2015	111008F02
COLAGY COLLECTIONS FEE	145186	01	136.50	11/17/2015	145186 01
COLAGY COLLECTIONS FEE	146511	01	30.00	11/25/2015	146511 01
COLAGY COLLECTIONS FEE	146511	02	30.00	11/25/2015	146511 02
COLAGY COLLECTIONS FEE	146511	03	30.00	11/25/2015	146511 03
COLAGY COLLECTIONS FEE	146511V	01	30.00	11/25/2015	146511V01
COLAGY COLLECTIONS FEE	146511V	02	30.00	11/25/2015	146511V02
COLAGY COLLECTIONS FEE	146511V	03	30.00	11/25/2015	146511V03
COLAGY COLLECTIONS FEE	148680	01	27.50	11/30/2015	148680 01
COLAGY COLLECTIONS FEE	E003791V	01	62.50	11/30/2015	E003791V01

10	456.00	COLAGY COLLECTIONS FEE
TOTAL:	456.00	



AGENDA BACKGROUND

AGENDA ITEM: Approval of Bills Payable and Purchase Orders over \$1,000.

DATE: December 14, 2015

PRESENTER: Matthew Fielder, City Manager

BACKGROUND:

This agenda item includes a listing of bills payable over \$1,000. Included are copies of invoices for professional services and purchase orders over \$1,000, their attached memo, and invoice copies, if available.

FISCAL IMPACT:

Please review report for individual account number.

RECOMMENDATION:

Staff recommends the following motion:

Approval of the listing of bills payable over \$1,000 and purchase orders as submitted.

ATTACHMENTS:

Expenditure Summary of approval list over \$1,000 and purchase orders for December 14, 2015:

Professional Services:

- Jim Jeffrey, Attorney
- Collier Consulting, Engineers
- Deltatek Engineering, Engineers
- Bill Lane, Attorney
- Sara Jane del Carmen, Magistrate
- Craig Magnuson, Prosecutor
- SYB Construction, Contractor
- Terracon, Contractor

Purchase Order:

- 1841 – Casco Industries
- 1847 – Transmission Headquarters
- 1858 – Metro Code Analysis
- 1860 & 1861 – SYB Construction Co., Inc.
- 1862 – TCEQ
- 1864 – Tyler Technologies
- 1866 – C&M Concrete

**Summary of Bills Payable over \$1,000.00 and Purchase Orders Requiring Council Approval
12/14/2015**

<u>PROFESSIONAL SERVICES</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Jim Jeffrey	\$805.00	November 2015 Attorney Services
Collier Consulting	\$2,700.00	3rd Qtr 2015 Water Well Monitoring Services
Deltatek Engineering	\$2,125.00	October 2015 Engineering Services
Bill Lane	\$1,837.50	November 2015 Attorney Services
Sara Jane del Carmen	\$1,200.00	November 2015 Magistration Services
Craig Magnuson	\$1,300.00	November 2015 Prosecution Services
SYB Construction	\$231,723.06	October & November 2015 Contractor Services
SYB Construction	\$67,534.44	Park Row Retainage Payment
Terracon	\$1,019.25	October 2015 Materials Testing Services
<u>PURCHASE ORDERS</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
\$1000.00 - \$2000.00:		
1839 - Traffic Safety Store	\$1,506.39	Traffic Cones & Vests
1840 - DFW Communications	\$1,520.00	Portable Radios
1865 - Open DNS	\$1,850.00	Web Filter Software
\$2001.00 + :		
1841 - Casco Industries	\$2,881.81	Helmet-Survivor-Vehicle Lights
1847 - Transmission Headquarters	\$2,387.00	Emergency Repair - Transmission Rebuild
1858 - Metro Code Analysis	\$4,300.00	July/August/September Inspection Services
1860 - SYB Construction Co., Inc.	\$4,846.53	Wagonwheel Bridge Contractor Services
1861 - SYB Construction Co., Inc.	\$3,942.00	Smith Barry / Silverleaf Contractor Services
1862 - TCEQ	\$2,616.55	Annual Public Water System Fee
1864 - Tyler Technologies	\$30,687.00	Software for Laptop Mobile Applications, NCIC Interface and Computer Aided Dispatch (CAD)
1866 - C&M Concrete	\$95,000.00	Bowen Road Paving Repairs
<u>GENERAL BILLS</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Duncan - Garbage	\$8,312.59	November 2015 Trash Removal
Duncan - Recycling	\$2,087.64	November 2015 Recycling Removal
Voyager Fleet Systems	\$2,889.63	November 2015 Oil & Gas Expense
Gexa Energy	\$21,744.71	Electricity Billing Thru 11/14/15
Intermedix	\$1,464.63	November 2015 Ambulance Collection Services
Pantego Utilities	\$2,169.69	November 2015 Water Consumption
Time Warner Cable	\$2,232.73	Telephone Bill Thru 12/16/15
Arlington Utilities	\$7,517.09	October 2015 Wastewater Services
Verizon	\$1,913.37	November 2015 Cell Phone Expenses
City of Fort Worth	\$20,019.17	October 2015 Wastewater Services
Iwerk	\$3,690.00	October 2015 Tech Support Services
Commerce Bank	\$4,679.86	November 2015 Credit Card Expenses
MetLife Insurance	\$1,403.25	December 2015 Life Benefit Premiums
Texas Municipal League	\$40,424.22	November & December 2015 Employee Life Insurance
Tarrant Appraisal District	\$5,918.95	2016 Property Tax Payment
Wells Fargo	\$1,694.13	November 2015 Copier Lease

LAW OFFICES OF JIM JEFFREY

2214 Park Springs Blvd
Arlington, Texas 76013
Phone: (817) 261-4640
Fax: (817) 275-5826
Federal Tax I.D. # 75-2947449

Town of Pantego
1614 S. Bowen Road
Pantego, TX 76013

11/30/2015
Account No. – 09.01.06
Invoice #22035

Legal services

November 1 – November 31, 2015

Attorney Total Hours:	4.60
Hourly Rate:	\$175.00
Paralegal Total Hours	\$ ---
Hourly Rate	\$90.00
Total for Services:	\$805.00
Expenses:	\$ 0
TOTAL BALANCE DUE:	\$ 805.00
Nolan County land issue	\$ 0

RECEIVED
11/17/15 49



COLLIER
CONSULTING

Box 1137
590 East South Loop
Stephenville, TX 76401
Office: (254) 968-8741
Fax: (254) 968-8725
www.collierconsulting.com
F-8170

November 2, 2015

Invoice No. 15-68

ID # 75-2761984

TO: Scott Williams
Public Works Director
Town of Pantego

Third Quarter (July-September) monitoring of Pantego water wells

Total **\$2,700.00**

Thank you for using Collier Consulting for your hydrogeology services.

Acct# 750-5-000-750.30



RECEIVED 50
11/5/15

INVOICE

Invoice Number: 102515WW
Period Ending: October 25, 2015

October 27, 2015

Mr. Scott Williams
Director of Public Works
Town of Pantego
1614 S. Bowen
Pantego, Texas 76013

Reference: Wagonwheel Trail Bridge Repair and
Water and Sewer Main Replacements

<u>Description</u>		<u>Amount</u>
Total authorized:	\$	39,450.00
Survey	\$	5,000.00
Design	\$	27,700.00
Bid Phase Services	\$	2,500.00
Construction Phase Services	\$	4,250.00

	<u>Percent Complete</u>		
Survey	100%	\$	5,000.00
Design	100%	\$	27,700.00
Bid Phase Services	100%	\$	2,500.00
Construction Phase Services	95%	\$	4,037.50

Total due:	\$	39,237.50
Less previous payment:	\$	37,112.50
Balance after payment:	\$	212.50
<u>Total due this invoice:</u>	\$	<u>2,125.00</u>

Accts 750 - 5 - 000 - 477.10 \$ 850.00
700 - 5 - 000 - 477.30 \$ 850.00
500 - 5 - 000 - 478.50 \$ 425.00

2211 Texas Drive, Irving, Texas 75062
Firm Registration No. F-4419
972-255-9500 / 972-255-7500
Email: bn@deltatekeng.com

RESOLUTION NO 15-09

BILL LANE

1110 Tennison Road
 Azle, Texas 76020
 Phone 817-276-4709

DATE: October 10, 2015

Bill To:

VIA FACSIMILE 817-261-4538

Matt Fielder
 City Manager
 Town of Pantego
 1614 S Bowen Road
 Pantego, Texas 76013

DESCRIPTION	AMOUNT
Court Services for Nov 2015	\$1,837.50
TOTAL	\$ 1,837.50

Make all checks payable to **BILL LANE**

If you have any questions concerning this invoice, contact **Alma Roden 817-276-4710**

MAGISTRATION SERVICE FOR THE MONTH OF NOVEMBER 2015

ACCOUNT # 100-5-160-210.00

INVOICE FOR SERVICES

SERVICES PERFORMED: ARRAIGNMENTS/WARRANTS/MAGISTRATION
DUTIES

VENDOR # 11022

Sara Jane del Carmen

BLOOD DRAW WARRANTS
MAGISTRATIONS

TOTAL - \$1200.00

BILLING ADDRESS: Sara Jane del Carmen
3051 Trevino
Grand Prairie, Texas 75054

PROSECUTOR SERVICE FOR THE MONTH OF NOVEMBER 2015

ACCOUNT # 100-5-160-210.00

INVOICE FOR SERVICES

SERVICES PERFORMED: PROSECUTOR FOR MUNICIPAL COURT

VENDOR # 10123	CRAIG MAGNUSON	\$1,300.00
----------------	----------------	------------

BILLING ADDRESS: CRAIG MAGNUSON
6000 WESTERN PLACE #200
FT WORTH, TEXAS 76103

MONTHLY PAY REQUEST

PROJECT NAME:
WAGONWHEEL TRAIL
WATER & WASTEWATER LINE REPLACEMENT & BRIDGE REPAIRS

ESTIMATE NUMBER: 2
PERIOD: 10/1/15 THRU 10/31/15
INVOICE DATE: 11/3/2015
INVOICE NUMBER: 7431
SYB JOB # 783

OWNER:
TOWN OF PANTEGO

CONTRACTOR: SYB CONSTRUCTION COMPANY, INC.
421 COMPTON AVENUE
IRVING, TEXAS 75061

INSPECTOR:
JUNIOR MARQUEZ

ITEM NO.	DESCRIPTION OF ITEM	UNIT OF MEAS	APPROVED CONTRACT QUANTITY	QUANTITY COMPLETED PREVIOUSLY	QUANTITY COMPL THIS MONTH	QUANTITY COMPLETED TO DATE	UNIT PRICE	VALUE OF COMPLETED WORK	THIS MONTH'S TOTAL
	MISCELLANEOUS								
1	MOBILIZATION, BONDS, & INSURANCE	LS	1	0.50	0.40	0.90	\$ 37,237.00	\$ 33,513.30	\$ 14,894.80
2	TRAFFIC CONTROL PLAN	LS	1	1.00		1.00	\$ 4,600.00	\$ 4,600.00	\$ -
3	SWPPP	LS	1	1.00		1.00	\$ 5,600.00	\$ 5,600.00	\$ -
4	8" PVC C900 DR-14 WATER LINE								
4	8" C900 DR-14 WATERLINE	LF	1,470	918.00	478.00	1,395.00	\$ 64.00	\$ 89,280.00	\$ 30,464.00
5	DUCTILE IRON FITTINGS	TN	1	1.00		1.00	\$ 10.00	\$ 10.00	\$ -
6	10" X 10" X 8" TEE	EA	1		1.00	1.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00
7	8" TEE	EA	1		1.00	1.00	\$ 2,850.00	\$ 2,850.00	\$ 2,850.00
8	8" GATE VALVE	EA	4		4.00	4.00	\$ 1,175.00	\$ 4,700.00	\$ 4,700.00
9	10" GATE VALVE	EA	2		2.00	2.00	\$ 1,750.00	\$ 3,500.00	\$ 3,500.00
10	FIRE HYDRANT ASSEMBLY	EA	3	3.00		3.00	\$ 6,550.00	\$ 19,650.00	\$ -
11	RECONNECT TO EXISTING WATER SERVICE (SHORT)	EA	14	14.00		14.00	\$ 625.00	\$ 8,750.00	\$ -
12	RECONNECT TO EXISTING WATER SERVICE (LONG)	EA	13	13.00		13.00	\$ 800.00	\$ 10,400.00	\$ -
13	SITE RESTORATION TO ORIGINAL OR BETTER CONDITION INCL. SEEDING, SODDING, & CLEANUP 8" CLASS 180 SEWER LINE	SY	250			0.00	\$ 6.50	\$ -	\$ -
14	8" CLASS 180 SEWER LINE	LF	1,200	723.00	477.00	1,200.00	\$ 78.00	\$ 93,600.00	\$ 37,206.00
15	48" DIAMETER MANHOLES	EA	2	2.00		2.00	\$ 3,100.00	\$ 6,200.00	\$ -
16	WASTEWATER ACCESS DEVICE	EA	2	2.00		2.00	\$ 2,000.00	\$ 4,000.00	\$ -
17	4" SEWER SERVICE LATERALS	EA	27	27.00		27.00	\$ 950.00	\$ 25,650.00	\$ -
19	SITE RESTORATION TO ORIGINAL OR BETTER CONDITION INCL. SEEDING, SODDING, & CLEANUP	SY	250			0.00	\$ 6.50	\$ -	\$ -

ATTACHED RESOLUTION NO. 15-27

750 - 5 - 000 - 477. 10 \$ 64,110.93

700 - 5 - 000 - 477. 30 \$ 50,426.00

500 - 5 - 000 - 478. 50 \$ 643.86

ITEM NO.	DESCRIPTION OF ITEM	UNIT OF MEAS	APPROVED CONTRACT QUANTITY	QUANTITY COMPLETED PREVIOUSLY	QUANTITY COMPL. THIS MONTH	QUANTITY COMPLETED TO DATE	UNIT PRICE	VALUE OF COMPLETED WORK	THIS MONTH'S TOTAL
	8" WATER LINE REPLACEMENT AERIAL CROSSING								
19	8" C900 DR-14 WATERLINE	LF	45		45.00	45.00	\$ 150.00	\$ 6,750.00	\$ 6,750.00
20	8" CLASS 51 DIP W/ PIPE SUPPORTS ALONG BRIDGE	LF	40		40.00	40.00	\$ 225.00	\$ 9,000.00	\$ 9,000.00
21	DUCTILE IRON FITTINGS	TN	0.25		0.25	0.25	\$ 6,000.00	\$ 1,500.00	\$ 1,500.00
	8" & 12" SEWER LINE & MANHOLE REPLACEMENT								
22	60" DIAMTER MANHOLE	EA	1		1.00	1.00	\$ 5,700.00	\$ 5,700.00	\$ 5,700.00
23	12" PVC SDR-28 SEWER LINE	LF	60		60.00	60.00	\$ 78.00	\$ 4,680.00	\$ 4,680.00
24	8" PVC SDR-28 SEWER LINE	LF	40		40.00	40.00	\$ 71.00	\$ 2,840.00	\$ 2,840.00
	BRIDGE REPAIR, PAVING								
25	DEMOLISH EXISTING & RECONSTRUCT NEW STORM SEWER INLETS	EA	2			0.00	\$ 3,500.00	\$ -	\$ -
26	REMOVE EXISTING & INSTALL NEW CHANNEL WALLS E SIDE OF STREET, M&S WALLS PER DETAIL SHEET 8. INCLUDES GRAVEL & SOIL FILL MATERIALS & PLACEMENT	LF	50			0.00	\$ 200.00	\$ -	\$ -
27	REMOVE EXISTING & REPLACE CHANNEL WALLS W SIDE OF STREET AT NEW PIPING INSTALLATION. INCLUDES GRAVEL & SOIL FILL MATERIALS & PLACEMENT	SF	50			0.00	\$ 40.00	\$ -	\$ -
28	NEW GUARDRAIL ON NEW CHANNEL WALL E SIDE OF BRIDGE TO MATCH EXISTING GUARDRAIL ON W SIDE	LS	1			0.00	\$ 3,450.00	\$ -	\$ -
29	REMOVE & REPLACE EXISTING CURB & GUTTER	LF	350		15.33	15.33	\$ 42.00	\$ 643.86	\$ 643.86
30	REMOVE & REPLACE CONCRETE DRIVEWAY & APPROACH	EA	1			0.00	\$ 1,125.00	\$ -	\$ -
31	REMOVE & REPLACE EXISTING 4" SIDEWALK	SY	145			0.00	\$ 54.00	\$ -	\$ -
32	REMOVE EXISTING ASPHALT AT BRIDGE. REPLACE ASPHALT PAVING (4" CLASS B). FINAL TOPPING OF CLASS D ASPHALT NOT INCLUDED IN THIS PROJECT.	SY	450			0.00	\$ 55.00	\$ -	\$ -
33	MILL ENTIRE STREET FROM PARK ROW TO PEACHTREE LANE TO REMOVE EXISTING ASPHALT. ASPHALT PLACEMENT NOT INCLUDED IN THIS PROJECT.	SY	4,200			0.00	\$ 4.75	\$ -	\$ -
34	CULVERT WALL REPAIR PER DETAIL	LF	80			0.00	\$ 78.00	\$ -	\$ -
35	CRACK REPAIR AS DIRECTED BY ENGINEER PER DETAIL	LF	50			0.00	\$ 78.00	\$ -	\$ -
36	REMOVE, PROTECT, REINSTALL & REPAIR AS NECESSARY WOODEN RETAINING WALL AT LOT 1807	LS	1			0.00	\$ 2,500.00	\$ -	\$ -
37	SITE RESTORATION TO ORIGINAL OR BETTER CONDITION INCL. SEEDING, SODDING, & CLEANUP	SY	500			0.00	\$ 6.50	\$ -	\$ -
38	CONTINGENCY	LS	1			0.00	\$ -	\$ -	\$ -
	CHANGE ORDER NO. 1								
39	Remove & Replace Concrete Curb & Gutter (3309 Peachtree)	LF	90.00			0.00	\$ 42.00	\$ -	\$ -
40	Remove & Replace Concrete Valley Gutter (3309 Peachtree)	SY	23.00			0.00	\$ 92.00	\$ -	\$ -

500

500

ITEM NO.	DESCRIPTION OF ITEM	UNIT OF MEAS	APPROVED CONTRACT QUANTITY	QUANTITY COMPLETED PREVIOUSLY	QUANTITY COMPL. THIS MONTH	QUANTITY COMPLETED TO DATE	UNIT PRICE	VALUE OF COMPLETED WORK	THIS MONTH'S TOTAL
41	Saw Cut, Remove & Replace 6" Thick HMAc (3309 Peachtree)	SY	87.10			0.00	\$ 68.00	\$ -	\$ -
42	Cast Iron Curb Openings for Yard Drainage (3309 Peachtree)	EA	2.00			0.00	\$ 250.00	\$ -	\$ -
43	Remove & Replace Concrete Lead Walk (3309 Peachtree)	SY	2.22			0.00	\$ 54.00	\$ -	\$ -
44	Sod Replacement (3309 Peachtree)	SY	22.00			0.00	\$ 6.50	\$ -	\$ -

TOTAL CONTRACT

MONTH TOTAL

\$ 477,235.48	\$ 127,978.66
\$ 346,667.16	
\$ 34,666.72	
\$ 312,000.44	
\$ 196,819.65	
\$ 115,180.79	

TOTAL VALUE OF WORK TO DATE
 LESS 10% RETAINAGE
 AMOUNT PAYABLE ON CONTRACT
 LESS AMOUNT OF PREVIOUS PAYMENTS

BALANCE DUE THIS STATEMENT (Please make checks payable to SYB Construction Co. Inc.)

CERTIFIED: Brian Wood 11/4/15
 BRIAN WOOD, VP (CONTRACTOR) DATE

CERTIFIED: Junior Marquez 11-4-15
 JUNIOR MARQUEZ (PANTEGO) DATE

CERTIFIED: Scott Williams 11-4-15
 SCOTT WILLIAMS (PANTEGO) DATE

RECEIVED
11/17/15

MONTHLY PAY REQUEST

PROJECT NAME:
WAGONWHEEL TRAIL
WATER & WASTEWATER LINE REPLACEMENT & BRIDGE REPAIRS

ESTIMATE NUMBER: 3
PERIOD: 11/1/15 THRU 11/30/15
INVOICE DATE: 11/30/2015
INVOICE NUMBER: 7448
SYB JOB # 783

OWNER:
TOWN OF PANTEGO

INSPECTOR:
JUNIOR MARQUEZ

CONTRACTOR: SYB CONSTRUCTION COMPANY, INC.
421 COMPTON AVENUE
IRVING, TEXAS 75061

ITEM NO.	DESCRIPTION OF ITEM	UNIT OF MEAS	APPROVED CONTRACT QUANTITY	QUANTITY COMPLETED PREVIOUSLY	QUANTITY COMPL. THIS MONTH	QUANTITY COMPLETED TO DATE	UNIT PRICE	VALUE OF COMPLETED WORK	THIS MONTH'S TOTAL
1	MISCELLANEOUS								
1	MOBILIZATION, BONDS, & INSURANCE	LS	1	0.90	0.10	1.00	\$ 37,237.00	\$ 37,237.00	\$ 3,723.70
2	TRAFFIC CONTROL PLAN	LS	1	1.00		1.00	\$ 4,600.00	\$ 4,600.00	\$ -
3	SWPPP	LS	1	1.00		1.00	\$ 5,600.00	\$ 5,600.00	\$ -
4	8" PVC C900 DR-14 WATER LINE	LF	1,470	1,395.00	75.00	1,470.00	\$ 64.00	\$ 94,080.00	\$ 4,800.00
5	DUCTILE IRON FITTINGS	TN	1	1.00		1.00	\$ 10.00	\$ 10.00	\$ -
6	10" X 10" X 8" TEE	EA	1	1.00		1.00	\$ 3,250.00	\$ 3,250.00	\$ -
7	8" TEE	EA	1	1.00		1.00	\$ 2,850.00	\$ 2,850.00	\$ -
8	8" GATE VALVE	EA	4	4.00		4.00	\$ 1,175.00	\$ 4,700.00	\$ -
9	10" GATE VALVE	EA	2	2.00		2.00	\$ 1,750.00	\$ 3,500.00	\$ -
10	FIRE HYDRANT ASSEMBLY	EA	3	3.00		3.00	\$ 6,550.00	\$ 19,650.00	\$ -
11	RECONNECT TO EXISTING WATER SERVICE (SHORT)	EA	14	14.00		14.00	\$ 625.00	\$ 8,750.00	\$ -
12	RECONNECT TO EXISTING WATER SERVICE (LONG)	EA	13	13.00		13.00	\$ 800.00	\$ 10,400.00	\$ -
13	SITE RESTORATION TO ORIGINAL OR BETTER CONDITION INCL. SEEDING, SODDING, & CLEANUP	SY	250		250.00	250.00	\$ 6.50	\$ 1,625.00	\$ 1,625.00
14	8" CLASS 150 SEWER LINE	LF	1,200	1,200.00		1,200.00	\$ 78.00	\$ 93,600.00	\$ -
15	48" DIAMETER MANHOLES	EA	2	2.00		2.00	\$ 3,100.00	\$ 6,200.00	\$ -
16	WASTEWATER ACCESS DEVICE	EA	2	2.00		2.00	\$ 2,000.00	\$ 4,000.00	\$ -
17	4" SEWER SERVICE LATERALS	EA	27	27.00		27.00	\$ 950.00	\$ 25,650.00	\$ -
18	SITE RESTORATION TO ORIGINAL OR BETTER CONDITION INCL. SEEDING, SODDING, & CLEANUP	SY	250		250.00	250.00	\$ 6.50	\$ 1,625.00	\$ 1,625.00

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ITEM NO.	DESCRIPTION OF ITEM	UNIT OF MEAS	APPROVED CONTRACT QUANTITY	QUANTITY COMPLETED PREVIOUSLY	QUANTITY COMPL. THIS MONTH	QUANTITY COMPLETED TO DATE	UNIT PRICE	VALUE OF COMPLETED WORK	THIS MONTH'S TOTAL
19	8" WATER LINE REPLACEMENT AERIAL CROSSING								
20	8" C900 DR-14 WATERLINE	LF	45	45.00		45.00	\$ 150.00	\$ 6,750.00	\$ -
21	8" CLASS 51 DIP W/ PIPE SUPPORTS ALONG BRIDGE	LF	40	40.00		40.00	\$ 225.00	\$ 9,000.00	\$ -
22	DUCTILE IRON FITTINGS	TN	0.25	0.25		0.25	\$ 6,000.00	\$ 1,500.00	\$ -
23	8" & 12" SEWER LINE & MANHOLE REPLACEMENT								
24	60" DIAMETER MANHOLE	EA	1	1.00		1.00	\$ 5,700.00	\$ 5,700.00	\$ -
25	12" PVC SDR-26 SEWER LINE	LF	60	60.00		60.00	\$ 78.00	\$ 4,680.00	\$ -
26	8" PVC SDR-26 SEWER LINE	LF	40	40.00		40.00	\$ 71.00	\$ 2,840.00	\$ -
27	BRIDGE REPAIR, PAVING								
28	DEMOLISH EXISTING & RECONSTRUCT NEW STORM SEWER INLETS	EA	2		2.00	2.00	\$ 3,500.00	\$ 7,000.00	\$ 7,000.00
29	REMOVE EXISTING & INSTALL NEW CHANNEL WALLS E SIDE OF STREET, N&S WALLS PER DETAIL SHEET 6. INCLUDES GRAVEL & SOIL FILL MATERIALS & PLACEMENT	LF	50		50.00	50.00	\$ 200.00	\$ 10,000.00	\$ 10,000.00
30	REMOVE EXISTING & REPLACE CHANNEL WALLS W SIDE OF STREET AT NEW PIPING INSTALLATION. INCLUDES GRAVEL & SOIL FILL MATERIALS & PLACEMENT	SF	50		50.00	50.00	\$ 40.00	\$ 2,000.00	\$ 2,000.00
31	NEW GUARDRAIL ON NEW CHANNEL WALL E SIDE OF BRIDGE TO MATCH EXISTING GUARDRAIL ON W SIDE	LS	1		0.75	0.75	\$ 3,450.00	\$ 2,587.50	\$ 2,587.50
32	REMOVE & REPLACE EXISTING CURB & GUTTER (CHANGE ORDER NO. 2)	LF	413	15.33	398.00	413.33	\$ 42.00	\$ 17,359.86	\$ 16,716.00
33	REMOVE & REPLACE CONCRETE DRIVEWAY & APPROACH REMOVE & REPLACE EXISTING 4" SIDEWALK (CHANGE ORDER NO. 2)	EA	1		1.00	1.00	\$ 1,125.00	\$ 1,125.00	\$ 1,125.00
34	REMOVE EXISTING ASPHALT AT BRIDGE. REPLACE ASPHALT PAVING (4" CLASS B). FINAL TOPPING OF CLASS D ASPHALT NOT INCLUDED IN THIS PROJECT. (CHANGE ORDER NO. 2)	SY	177		177.20	177.20	\$ 54.00	\$ 9,568.80	\$ 9,568.80
35	MILL ENTIRE STREET FROM PARK ROW TO PEACHTREE LANE TO REMOVE EXISTING ASPHALT. ASPHALT PLACEMENT NOT INCLUDED IN THIS PROJECT. (DELETED PER CHANGE ORDER NO.2)	SY	475.5		475.50	475.50	\$ 55.00	\$ 26,152.50	\$ 26,152.50
36	CULVERT WALL REPAIR PER DETAIL	LF	80			0.00	\$ 4.75	\$ -	\$ -
37	CRACK REPAIR AS DIRECTED BY ENGINEER PER DETAIL REMOVE, PROTECT, REINSTALL & REPAIR AS NECESSARY WOODEN RETAINING WALL AT LOT 1807	LF	50			0.00	\$ 78.00	\$ -	\$ -
38	SITE RESTORATION TO ORIGINAL OR BETTER CONDITION (INCL. SEEDING, SODDING, & CLEANUP CONTINGENCY (CHANGE ORDER NO. 2)	LS	1		1.00	1.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
39		SY	500		500.00	500.00	\$ 6.50	\$ 3,250.00	\$ 3,250.00
40		LS	1		0.00	0.00	\$ -	\$ -	\$ -

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ITEM NO.	DESCRIPTION OF ITEM	UNIT OF MEAS	APPROVED CONTRACT QUANTITY	QUANTITY COMPLETED PREVIOUSLY	QUANTITY COMPL. THIS MONTH	QUANTITY COMPLETED TO DATE	UNIT PRICE	VALUE OF COMPLETED WORK	THIS MONTH'S TOTAL
	CHANGE ORDER NO. 1								
39	Remove & Replace Concrete Curb & Gutter (3309 Peachtree)	LF	98.00		98.00	98.00	\$ 42.00	\$ 4,116.00	\$ 4,116.00
40	Remove & Replace Concrete Valley Gutter (3309 Peachtree)	SY	23.00		23.00	23.00	\$ 92.00	\$ 2,116.00	\$ 2,116.00
41	Saw Cut, Remove & Replace 6" Thick H/MAC (3309 Peachtree)	SY	87.10		87.10	87.10	\$ 66.00	\$ 5,748.60	\$ 5,748.60
42	Cast Iron Curb Openings for Yard Drainage (3309 Peachtree)	EA	2.00		2.00	2.00	\$ 250.00	\$ 500.00	\$ 500.00
43	Remove & Replace Concrete Lead Walk (3309 Peachtree)	SY	2.22		2.22	2.22	\$ 54.00	\$ 119.88	\$ 119.88
44	Sod Replacement (3309 Peachtree)	SY	22.00		22.00	22.00	\$ 6.50	\$ 143.00	\$ 143.00
	CHANGE ORDER NO. 2								
45	2" H/MAC Overlay (Place on trench repair locations & portion of bridge area)	TN	150.39		150.39	150.39	\$ 160.08	\$ 24,074.43	\$ 24,074.43

CO# 1
188 Street

B/S

TOTAL CONTRACT \$ 487,161.07 \$ 129,491.41

\$ 476,158.57
\$ 47,615.86
\$ 428,542.71
\$ 312,090.44

\$ 116,542.27

TOTAL VALUE OF WORK TO DATE
 LESS 10% RETAINAGE
 AMOUNT PAYABLE ON CONTRACT
 LESS AMOUNT OF PREVIOUS PAYMENTS
 BALANCE DUE THIS STATEMENT (Please make checks payable to SYB Construction Co., Inc.)

CERTIFIED: Brian Wood 12/3/15 DATE
 BRIAN WOOD, VP (CONTRACTOR)
 CERTIFIED: [Signature] 12/3/15 DATE
 JUNIOR MARQUEZ (PANTEGO)
 CERTIFIED: [Signature] 12/3/15 DATE
 SCOTT WILLIAMS (PANTEGO)

Water 700 - 5 - 000 - 476.00 \$ 5,782.50
 Wastewater 700 - 5 - 000 - 477.30 \$ 1,442.50
 Bridge/st. 500 - 5 - 000 - 478.50 \$ 97,828.14
 Peachtree - 96 Streets 500 - 5 - 000 - 241.00 \$ 11,469.13

TOTAL \$ 116,542.27

[Signature]

RECEIVED
1/5/15

FINAL PAY REQUEST

PROJECT NAME:
PARK ROW DRIVE
WATER LINE REPLACEMENT

ESTIMATE NUMBER: \$ & FINAL
PERIOD: FINAL
INVOICE DATE: 9/30/2015
INVOICE NUMBER: 7411
SYB JOB # 766

OWNER:
TOWN OF PANTEGO
INSPECTOR:
JUNIOR MARQUEZ

CONTRACTOR: SYB CONSTRUCTION COMPANY, INC.
421 COMPTON AVENUE
IRVING, TEXAS 75061

ITEM NO.	DESCRIPTION OF ITEM	UNIT OF MEAS	APPROVED CONTRACT QUANTITY	QUANTITY COMPLETED PREVIOUSLY	QUANTITY COMPL. THIS MONTH	QUANTITY COMPLETED TO DATE	UNIT PRICE	VALUE OF COMPLETED WORK	THIS MONTH'S TOTAL
1	MOBILIZATION & DEMOBILIZATION	LS	1	1.00		1.00	\$ 23,000.00	\$ 23,000.00	\$ -
2	BONDS & INSURANCE	LS	1	1.00		1.00	\$ 11,500.00	\$ 11,500.00	\$ -
3	DEVELOPMENT, DESIGN, & IMPLEMENTATION OF TRAFFIC CONTROL PLAN	LS	1	1.00		1.00	\$ 13,225.00	\$ 13,225.00	\$ -
4	DEVELOPMENT, DESIGN, & IMPLEMENTATION OF STORM WATER POLLUTION PREVENTION PLAN	LS	1	1.00		1.00	\$ 6,000.00	\$ 6,000.00	\$ -
5	FURNISH & INSTALL TEMPORARY WATER LINES TO EXISTING CUSTOMERS, INCL. LINES TO EXISTING TAPS FEEDING SHOPPING CENTERS	LS	0			0.00	\$ 30,000.00	\$ -	\$ -
6	ALL CONNECTIONS & FITTINGS NOT LISTED ELSEWHERE	LS	1	1.00		1.00	\$ 36,000.00	\$ 36,000.00	\$ -
7	DEVELOPMENT, DESIGN, & IMPLEMENTATION OF TRENCH SAFETY PLAN	LF	2,670	2,670.00		2,670.00	\$ 1.00	\$ 2,670.00	\$ -
8	8" THICK, 4,500-PSI REINFORCED CONCRETE PAVING FOR TRENCH REPAIR, INCLUDING EXCAVATION & SURFACE PREPARATION	LF	2,475	2,475.00	38.90	2,513.90	\$ 48.10	\$ 120,918.59	\$ 1,871.09
9A	10" C-900 PVC PIPE, INCL. PIGGING, DISINFECTION, TESTING, & INSPECTION PRIOR TO PLACING IN SERVICE (PRE-TEST & DISINFECTION)	LF	2,500	2,500.00		2,500.00	\$ 57.60	\$ 144,000.00	\$ -
9B	10" C-900 PVC PIPE, INCL. PIGGING, DISINFECTION, TESTING, & INSPECTION PRIOR TO PLACING IN SERVICE (POST-TEST & DISINFECTION)	LF	2,500	2,500.00		2,500.00	\$ 14.40	\$ 36,000.00	\$ -
10	FURNISH & INSTALL 18-INCH STEEL CASING PIPE BY BORE	LF	67.11	67.11		67.11	\$ 258.00	\$ 17,314.38	\$ -
11A	6" C-900 PVC PIPE, INCL. PIGGING, DISINFECTION, TESTING, & INSPECTION PRIOR TO PLACING IN SERVICE (PRE-TEST & DISINFECTION)	LF	280	280.00		280.00	\$ 54.40	\$ 15,232.00	\$ -
11B	6" C-900 PVC PIPE, INCL. PIGGING, DISINFECTION, TESTING, & INSPECTION PRIOR TO PLACING IN SERVICE (POST-TEST & DISINFECTION)	LF	280	280.00		280.00	\$ 13.60	\$ 3,808.00	\$ -
12	FURNISH & INSTALL 12-INCH STEEL CASING PIPE BY OPEN CUT	LF	20	20.00		20.00	\$ 100.00	\$ 2,000.00	\$ -

ITEM NO.	DESCRIPTION OF ITEM	UNIT OF MEAS	APPROVED CONTRACT QUANTITY	QUANTITY COMPLETED PREVIOUSLY	QUANTITY COMPL. THIS MONTH	QUANTITY COMPLETED TO DATE	UNIT PRICE	VALUE OF COMPLETED WORK	THIS MONTH'S TOTAL
13	8" THICK, 4,500-PSI REINFORCED CONCRETE PAVING PANELS AT THE INTERSECTION OF PARK ROW DR. & BOWEN RD., INCLUDING EXCAVATION & SURFACE PREPARATION	SY	300	300.00		300.00	\$ 81.00	\$ 24,300.00	\$ -
14	SUBSURFACE UTILITY ENGINEERING (SUE) PERFORMED BY A REGISTERED PROFESSIONAL LAND SURVEYOR OR PROFESSIONAL ENGINEER IN THE STATE OF TEXAS	EA	21	6.00		6.00	\$ 125.00	\$ 750.00	\$ -
15	FURNISH & INSTALL PIPE COLLAR AS SHOWN ON THE PLANS	EA	4	4.00		4.00	\$ 800.00	\$ 3,200.00	\$ -
16	FURNISH, INSTALLING & TESTING NEW 1-INCH WATER METERS WITH CONNECTIONS	EA	12	12.00		12.00	\$ 1,150.00	\$ 13,800.00	\$ -
17	FURNISH, INSTALLING & TESTING NEW 1.5-INCH WATER METERS WITH CONNECTIONS	EA	1	1.00		1.00	\$ 2,750.00	\$ 2,750.00	\$ -
18	FURNISH, INSTALLING & TESTING NEW 2-INCH WATER METERS WITH CONNECTIONS	EA	2	2.00		2.00	\$ 2,950.00	\$ 5,900.00	\$ -
19	FURNISH & INSTALLING NEW FIRE HYDRANT	EA	6	6.00		6.00	\$ 3,100.00	\$ 18,600.00	\$ -
20	FURNISH & INSTALLING 6-INCH GATE VALVES	EA	20	20.00		20.00	\$ 900.00	\$ 18,000.00	\$ -
21	FURNISH & INSTALLING 10-INCH GATE VALVES	EA	10	10.00		10.00	\$ 1,950.00	\$ 19,500.00	\$ -
22	FURNISH & INSTALLING 1-INCH COMBINATION AIR/VACUUM RELEASE VALVES INCL. VAULT & VENT PIPE	EA	2	2.00		2.00	\$ 5,400.00	\$ 10,800.00	\$ -
	CONTINGENCY ITEMS								
23	FURNISH & INSTALLING NEW 2-INCH WATER METERS FOR FUTURE USE & CONNECTING THEM TO THE NEW WATER LINE, IF NEEDED & AS DIRECTED	EA	2	2.00		2.00	\$ 2,950.00	\$ 5,900.00	\$ -
24	FURNISHING & INSTALLING ADDITIONAL DUCTILE IRON FITTINGS & PIPE RESTRAINTS, NOT SHOWN OR DESCRIBED ON THE PLANS, IF NEEDED & AS DIRECTED	TN	0			0.00	\$ 5,000.00	\$ -	\$ -
25	FURNISHING & INSTALLING EXTRA FLOWABLE FILL, INCL. EXCAVATION & FORMS, IF NEEDED & AS DIRECTED	CY	0			0.00	\$ 100.00	\$ -	\$ -
26	FURNISHING & PLACING EXTRA CRUSHED STONE EMBEDMENT FOR TRENCH STABILIZATION OR FOUNDATION MATERIAL (COARSE AGGREGATE GRADATION NO. 67), IF NEEDED & AS DIRECTED	CY	0			0.00	\$ 30.00	\$ -	\$ -
27	FURNISHING & INSTALLING EXTRA SELECT FILL, AS DIRECTED	CY	0			0.00	\$ 12.00	\$ -	\$ -
28	FURNISHING & INSTALLING 3000-PSI CONCRETE FOR ADDITIONAL BLOCKING, ENCASEMENT, ETC., AS DIRECTED	CY	0			0.00	\$ 110.00	\$ -	\$ -
29	FURNISHING & INSTALLING 4500-PSI REINFORCED CONCRETE CURB & GUTTER, AS DIRECTED	LF	0			0.00	\$ 45.00	\$ -	\$ -
30	FURNISHING & INSTALLING 3000-PSI CONCRETE SIDEWALK, MOW STRIP, OR PADS, INCL. EXCAVATION & SURFACE PREPARATION, AS DIRECTED	SF	140e.2 of 3	140.00		140.00	\$ 6.00	\$ 840.00	\$ -

ITEM NO.	DESCRIPTION OF ITEM	UNIT OF MEAS	APPROVED CONTRACT QUANTITY	QUANTITY COMPLETED PREVIOUSLY	QUANTITY COMPL. THIS MONTH	QUANTITY COMPLETED TO DATE	UNIT PRICE	VALUE OF COMPLETED WORK	THIS MONTH'S TOTAL
31	CONSTRUCTION CONTINGENCY ALLOWANCE AS DIRECTED BY THE OWNER	LS	0			0.00	\$ 50,000.00	\$ -	\$ -
	ADDED ITEMS								
ADD-1	REMOVE & REPLACE 8" THICK 4,500PSI REINFORCED CONCRETE PAVEMENT (APPROX. 44 LOCATIONS), INCLUDING DEMO SAWCUT, REMOVAL & HAUL OFF, DRILLING/DOWELLING, & JOINT SEALING, COMPLETE IN PLACE	SY	542.00	542.00		542.00	\$178.27	\$ 96,622.34	\$ -
ADD-2	CONSTRUCT 6" MONOLITHIC CONCRETE CURB INCLUDING DEMO SAWCUT, REMOVAL & HAUL OFF, DRILLING/DOWELLING, & JOINT SEALING, COMPLETE IN PLACE	LF	198.00	198.00		198.00	\$20.00	\$ 3,960.00	\$ -
ADD-3	REMOVE & REPLACE 4,500 PSI CONCRETE CURB & GUTTER, INCLUDING DEMO SAWCUT, REMOVAL & HAUL OFF.	LF	57.00	57.00		57.00	\$120.00	\$ 6,840.00	\$ -
ADD-4	12" WHITE TYI THERMO	LF	520.00	520.00		520.00	\$5.40	\$ 2,808.00	\$ -
ADD-5	24" WHITE TYI STOP BAR	LF	152.00	152.00		152.00	\$10.80	\$ 1,641.60	\$ -
ADD-6	4" P7 YELLOW BUTTONS	EA	1080.00	1,080.00		1,080.00	\$4.80	\$ 5,184.00	\$ -
ADD-7	4" P7 WHITE BUTTONS	EA	900.00	900.00		900.00	\$4.80	\$ 4,320.00	\$ -
ADD-8	REMOVAL OF 4" RAISED PAVEMENT MARKINGS	LS	1.00	1.00		1.00	\$1,800.68	\$ 1,800.68	\$ -
ADD-9	REMOVAL OF 12" THERMOPLASTIC MARKINGS	LF	520.00	520.00		520.00	\$1.80	\$ 936.00	\$ -
ADD-10	REMOVAL OF 24" THERMOPLASTIC MARKINGS	LF	80.00	80.00		80.00	\$3.60	\$ 288.00	\$ -
ADD-11	DEDUCT FOR SELECT FILL TRENCH BACKFILL NOT USED PER TOWN	LS	(1.00)	-1.00		-1.00	\$15,000.00	\$ (15,000.00)	\$ -
ADD-12	DEDUCT FOR 1-INCH WATER METERS FURNISHED BY TOWN	EA	(12.00)	-12.00		-12.00	\$231.00	\$ (2,772.00)	\$ -
ADD-13	DEDUCT FOR 1.5-INCH WATER METERS FURNISHED BY TOWN	EA	(1.00)	-1.00		-1.00	\$676.00	\$ (676.00)	\$ -
ADD-14	DEDUCT FOR 2-INCH WATER METERS FURNISHED BY TOWN	EA	(4.00)	-4.00		-4.00	\$864.00	\$ (3,456.00)	\$ -
	TOTAL CONTRACT							\$ 658,508.50	\$ 1,871.09

TOTAL VALUE OF WORK TO DATE	\$ 658,508.50
LESS 0% RETAINAGE (FINAL)	\$ -
AMOUNT PAYABLE ON CONTRACT	\$ 658,504.59
LESS AMOUNT OF PREVIOUS PAYMENTS	\$ 590,970.15
BALANCE DUE THIS STATEMENT	\$ 67,534.44

BALANCE DUE THIS STATEMENT (Please make checks payable to SYB Construction Co., Inc.)

CERTIFIED: Brian Wood 11/7/15 DATE

CERTIFIED: [Signature] 10/28/2015 DATE

CERTIFIED: [Signature] 11/4/2015 DATE

SCOTT WILLIAMS (PANTEGO)

RESOLUTION NO. 15-10
ACT 550-5-000-476.10
[Signature]

* FINAL PAYMENT



INVOICE

RECEIVED
11/17/15

2501 East Loop 820 North
Fort Worth, TX 76118
817-268-8600

Project Mgr: Eric Cleveland

Project: Materials Testing
Various Locations
Pantego, TX

To: Town of Pantego
Attn: Junior Marquez
1614 South Bowen
Pantego, TX 76013

REMIT TO:	
Invoice Number: T710368	
Terracon Consultants, Inc. PO Box 959673 St Louis, MO 63195-9673	
Federal E.I.N.: 42-1249917	

Project Number:	95151065
Invoice Date:	11/04/2015
Services Through:	10/24/2015

Date	Report	Description of Services	Quantity	Rate	Total
9/29/15	95151065.0024	Soils Technician, per hour	4.00	\$50.00	\$200.00
9/29/15	95151065.0024	Vehicle Charge, each	1.00	\$45.00	\$45.00
9/29/15	95151065.0024	Equipment Charge, per day	1.00	\$40.00	\$40.00
10/21/15	95151065.0025	Concrete Technician, per hour	4.00	\$48.00	\$192.00
10/21/15	95151065.0025	Vehicle Charge, each	1.00	\$45.00	\$45.00
10/21/15	95151065.0025	Compressive Strength C39 (for Our Lab), Made by Terracon, ea	5.00	\$17.00	\$85.00
10/22/15	95151065.0026	Concrete Technician, per hour	4.00	\$48.00	\$192.00
10/22/15	95151065.0026	Vehicle Charge, each	1.00	\$45.00	\$45.00
10/22/15	95151065.0026	Compressive Strength C39 (for Our Lab), Made by Terracon, ea	5.00	\$17.00	\$85.00
10/23/15	95151065.0026A	Vehicle Charge, each	1.00	\$45.00	\$45.00
10/23/15	95151065.0026A	Cylinder/Beam Pickup, Next Day, per hr.	1.50	\$29.50	\$44.25
10/24/15	95151065	Project Engineer/ManagerGeologist, per hour	1.00	\$1.00	\$1.00

Invoice Total \$1,019.25

Handwritten:
11/16/15
550.50 - 000 - 426.75
BTW



Pantego Fire Department

To: City Manager, Matt Fielder
From: Assistant Fire Chief, Robert Coker
Through: Public Safety Chief, Tom Griffith
Subject: Purchase Order.
Release Date: 11-03-2015

I am requesting approval to expend \$1,506.39 to Traffic Safety Store.

The requested amount is for the purchase of 28 inch traffic cones with DOT reflective tape, and traffic vest. This requested amount covers the items and shipping.

This is an approved budgeted amount in the 2015/2016 budget.

Cc: R. A. Carmona



Your Cart
(/your-cart)



1-Page Checkout



Receipt

Items in Your Shopping Cart

Item	Quantity	Price
18" Blue Traffic Cones (/traffic-cones/orange-economy-18) Options Selected Custom Stencil: Lettering Reflective Collars: One (1) Custom Text: PANTEGO F.D. M-1 Position: Horizontal	<div style="border: 1px solid #ccc; padding: 5px; text-align: center;">8</div> <p>Update</p>	<p>\$142.00 (\$17.75 ea.)</p> <p>Remove</p>
   cones/orange-economy-18 (1)	  <p>Update</p>	<p>\$124.25 (\$17.75 ea.)</p> <p>Remove</p>
Options Selected Custom Stencil: Lettering Reflective Collars: One (1) Custom Text: PANTEGO F.D. M-2 Position: Horizontal	<div style="border: 1px solid #ccc; padding: 5px; text-align: center;">15</div> <p>Update</p>	<p>\$345.75 (\$23.05 ea.)</p> <p>Remove</p>
28" Lime Traffic Cones (/traffic-cones/orange-economy-28) Options Selected Custom Stencil: Lettering Reflective Collars: Two (2) Custom Text: PANTEGO F.D. Q-1 Position: Horizontal	<div style="border: 1px solid #ccc; padding: 5px; text-align: center;">15</div> <p>Update</p>	<p>\$345.75 (\$23.05 ea.)</p>
28" Red Traffic Cones (/traffic-cones/orange-economy-28) Options Selected Custom Stencil: Lettering		

Reflective Collars: Two (2)

Remove ⁶⁶

Custom Text:
PANTEGO
F.D.
E-1

Position: Horizontal

5-Point 'Break Away' Vest - FIRE (/safety-vests/public-safety-fire)

Options Selected

Custom Lettering: Custom Reflective Text
Size: 2XL-4XL
Legend: FIRE

Custom Text:
PANTEGO

Position: Mid

10

\$414.50

Update

(\$41.45 ea.)

Remove

Have Questions? Call us at:
800-429-9030 (tel:800-429-9030)

Zip Code

76013

Location

- Residential
- Commercial

Need it faster? Other shipping options available:

UPS Ground (Freight Pricing) (3 business days) \$134.14

Calculate Shipping

Order Summary

Subtotal: \$1372.25

Shipping: \$134.14

UPS Ground (Freight Pricing) (3 business days)
283 lbs.

Grand Total: \$1506.39

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1839

67

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt
Entity I.D. #75-1291097

TO Traffic Safety Store.

SHIP TO Pantego Fire.

DATE		ACCT #	DEPT.			
11-02-15		100-5-150-486.00.	Fire Dept.			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
8		18" Blue Traffic Cones with 1 Reflective Collar	17.75	ea	142.	00
8		18" Blue Traffic Cones with 1 Reflective Collar	17.75	ea	124.	25
15		28" Lime traffic Cones with 2 Reflective collar	23.05	ea	345.	75
15		28" Red traffic Cones with 2 Reflective collar	23.05	ea	345.	75
10		5 point Break away vest FIRE	41.45	ea	414.	50
		Shipping est	134.14		134.	14
					TOTAL	1506.39

Robert Baker [Signature]

APPROVED BY



Pantego Fire Department

To: City Manager, Matt Fielder
From: Assistant Fire Chief, Robert Coker
Through: Public Safety Chief, Tom Griffith
Subject: Purchase Order.

Release Date: 11-03-2015

I am requesting approval to expend \$1,520.00 to DFW Communication.

The requested amount is for the purchase of 10, 4100 mAh batteries for the Fire Department portable radios. The budget reflects approval of 1,250.00 for the purchase of the 10 batteries that are 2300 mAh. Since the request was made in the budget process I have discovered that Motorola offers the longer lasting battery. I am requesting that the 1,250.00 be taking out of the line item 100-5-150-486.00 and the remaining 270.00 come from the line item 100-5-150-534.00. I feel that the increased in the mAh will prove beneficial to safety of our staff.

This is an approved budgeted amount in the 2015/2016 budget.

Cc: R. A. Carmona

Robert Coker

From: Bill Kennedy [BKennedy@dfwcomm.com]
Sent: Tuesday, November 03, 2015 10:16 AM
To: Robert Coker
Subject: RE: Pantego

Hello Chief,

The standard APX6000XE Battery is 2300 mAH and your cost is \$115.00 each

The High Capacity Battery is 4100 mAh and your cost is \$152.00 each

Bill Kennedy

Account Manager

DFW Communications, Inc.

501 Duncan Perry Road

Arlington, Texas 76011

Toll Free 877.730.4339

Cell 817.789.8610

bkennedy@dfwcomm.com

From: Robert Coker [<mailto:rcoker@townofpantego.com>]

Sent: Monday, November 02, 2015 11:39 AM

To: Bill Kennedy

Subject: Pantego

Mr, Kennedy,

Hello sir I hope all is well.

I am in the process of filling out PO's to purchase additional batteries. I contacted you before about the price for batteries for our portables at the Fire Department. We have the APX6000XE with the stock batteries at this time. Since that time I have been told that you may sale a battery that will last longer. I believe that I was told it was called extended life batteries that fits this unit.

I have placed in the budget to buy extra batteries and was hoping that I could get an updated price. I would like to be able to purchase 10 new batteries however depending on the price I may only be able to get a few this year. If you can please return a quote to this email. As soon as I get approval I will return the email with approval to order the batteries.

Thank you for your assistance with this.

Robert Coker

Assistant Fire Chief

Pantego Fire Department

Office (817) 274-1384

Fax (817)861-3173

rcoker@townofpantego.com

TOWN OF PANTEGO BUDGET ADJUSTMENT FORM

TO: FINANCE DEPARTMENT

FROM: Robert Coker, Assistant Fire Chief (Name & Department)

SUBJECT: BUDGET ADJUSTMENT

DATE: 11/9/15

FROM:

FUND	DEPARTMENT/ACCOUNT	AMOUNT
<u>100</u>	<u>150-534.00</u>	<u>270.00</u>
<u>100</u>	<u>150-534.00</u>	<u>538.20</u>

TO:

FUND	DEPARTMENT/ACCOUNT	AMOUNT
<u>100</u>	<u>150-486.00</u>	<u>270.00</u>
<u>100</u>	<u>150-486.00</u>	<u>338.20</u>

JUSTIFICATION

Prices higher than projected due to price changes.

APPROVED BY:

Department Head: [Signature]

Date: 11-9-15

City Manager: [Signature]

Date: 11-9-15

Finance Director: [Signature]

Date: 11/9/15

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1840

71

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt Entity I.D. #75-1291097

TO *DFW Communication*

SHIP TO *Pantego Fire.*

DATE		ACCT #	DEPT.			
11-3-15		100-5-150-486.00	Fire			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
10		4100mAh Batteries	152.00	ea	1520.00	
					TOTAL	1520.00

Robert Baker
[Signature]

APPROVED BY

OpenDNS Inc.
 135 Bluxome Street
 San Francisco, CA 94107
 (415) 344-3138



Invoice

Invoice # 537647
Invoice Date 02/13/2016
Terms Net 30
Due Date 03/14/2016
Service Start 02/13/2016
Service End 02/12/2017

BILL TO

Town of Pantego
 1614 S Bowen Rd
 Pantego, TX 76013-3336
 Phone: 2144715824

		Customer PO#	Customer Contact
			Matt Fielder
Activity		Amount	
Umbrella Professional annual subscription Renewal subscription for 50 seats		\$1,850.00	
		Sub-Total	\$1,850.00
		Sales Tax (0%)	\$0.00
		Total	\$1,850.00
		Payments	\$0.00
		Balance Due	US \$1,850.00

Send Wire/ACH Transfers to:
 Domestic ABA/Routing: 121140399
 Account: 3300913500
 Silicon Valley Bank
 3003 Tasman Drive
 Santa Clara, CA 95054 (USA)
 Beneficiary: OPENDNS INC.
 SWIFT: SVBKUS6S

Remit checks to:
 OpenDNS Inc.
 135 Bluxome Street
 San Francisco, CA 94107

For billing inquiries, please contact (415) 344-3138 or email: billing@opendns.com

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1865 73

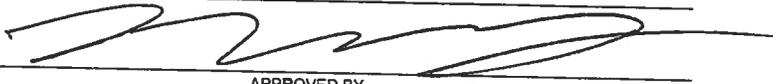
INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt
Entity I.D. #75-1291097

Open DNS
TO 135 Bluxome St.
San Francisco, CA 94107

SHIP TO Same

DATE		ACCT #	DEPT.			
12/9/15		100-5-101-3065.00				
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
1	1	Open DNS web filter software	1,850 ⁰⁰	1	1,850 ⁰⁰	
					TOTAL	1,850 ⁰⁰



APPROVED BY



Pantego Fire Department

To: City Manager, Matt Fielder
From: Assistant Fire Chief, Robert Coker
Through: Public Safety Chief, Tom Griffith
Subject: Purchase Order.

Release Date: 11-03-2015

I am requesting approval to expend \$2,881.81 to Casco Industries.

The requested amount is for the purchase of the approved 11 helmet mounted lights, 4 right angle alkaline survivor lights and 7 vehicle mounted box lights.

The approved budget reflects a total approved amount for these items of 2,541.00. Since the time of the request for the items the prices have changed. The helmet light has increased 12.55 each, vehicle mounted box has increased 25.12 and the right angle lights have increased 6.73 each. I request approval to expend the additional funds to purchase all requested items.

This is an approved budgeted amount in the 2015/2016 budget.

Cc: R. A. Carmona

TOWN OF PANTEGO BUDGET ADJUSTMENT FORM

TO: FINANCE DEPARTMENT

FROM: Robert Coker, Assistant Fire Chief (Name & Department)

SUBJECT: BUDGET ADJUSTMENT

DATE: 11/9/15

FROM:

FUND	DEPARTMENT/ACCOUNT	AMOUNT
<u>100</u>	<u>150-534.00</u>	<u><270.00></u>
<u>100</u>	<u>150-534.00</u>	<u><558.20></u>

TO:

FUND	DEPARTMENT/ACCOUNT	AMOUNT
<u>100</u>	<u>150-486.00</u>	<u>270.00</u>
<u>100</u>	<u>150-486.00</u>	<u>338.20</u>

JUSTIFICATION

Prices higher than projected due to price changes.

APPROVED BY:

Department Head: [Signature]

Date: 11-9-15

City Manager: [Signature]

Date: 11-9-15

Finance Director: [Signature]

Date: 11/9/15

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1841 77

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt
Entity I.D. #75-1291097

TO *Casco Industries.*

SHIP TO *Pantego Fire,*

DATE		ACCT #	DEPT			
11-3-15		100-5-150-4186.00	Fire.			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE		PER	AMOUNT
ORDERED	RECEIVED					
4		StreamLight 90540	60.73	ea		242.92
7		StreamLight 44451	178.12	ea		1246.84
11		StreamLight 69157	126.55	ea		1392.05
					TOTAL	2881.81

Robert J. Smith
[Signature]

APPROVED BY



**PANTEGO PUBLIC
SAFETY**



MEMO #: 000

To: Matt Fielder, City Manager
From: Chief Thomas Griffith
Subject: Transmission Rebuild Unit-400
Release Date: November 17, 2015

Effective:

As you know on November 13th I experienced a catastrophic failure of the transmission in my assigned vehicle. The vehicle was not drivable and so I had it towed to Transmission Headquarters on Division Street. I have had business and personal experience with this vendor and I know them to be highly reputable and experienced.

I received a quote of \$1,600 to \$2,400 to remove, repair and replace the transmission. I advised them to move forward given that it was an emergency situation. I then advised you of the situation.

Cc: C. Charbeneau

TRANSMISSION HEADQUARTERS

6895 E. LANCASTER AVE.
FORT WORTH, TEXAS 76112
817-451-0262
www.transmission-hq.com

Invoice

Number: 2568

Date: November 17, 2015

Bill To:

TOWN OF PANTEGO
TOM GRIFFITH
817-832-9590

Ship To:

YEAR & MODEL	LIC. #	MILEAGE	VIN. #	ENGINE	TRANSMISSION
2003 FORD EXPEDITION	BU8-5701	197427	1FMRU15W23LB27586	4.6 L	4R70W

DESCRIPTION	PRICE/ RATE	AMOUNT
REBUILD TRANSMISSION COMPLETE W/TORQUE CONVERTER , ELECTRONIC & HYDRAULIC UPDATES . INCLUDES CLUTCHES , BANDS, BUSHINGS , BEARINGS , SPRAG ASSEMBLIES , SEALING RINGS , FILTER , FLUID , AND NECESSARY HARD PARTS . PARTS AND LABOR FLAT RATE 12 MONTH OR 12,000 MILE WARRANTY (SEE WARRANTY DETAILS ON ATTACHED WARRANTY AGREEMENT)	2,387.00	2,387.00
Total		\$2,387.00

_____ I hereby authorize repair work to be done as described with necessary materials and hereby grant you and your employees permission to operate the vehicle for the purpose of testing and inspection .An express mechanics lien is hereby acknowledged on the vehicle to secure the amount of the repair thereto. I further acknowledge that you will not be held responsible for any loss or damage to the vehicle or articles left in it due to causes beyond our control.

A "LOCAL" LIMITED TRANSMISSION WARRANTY AGREEMENT

TRANSMISSION HEADQUARTERS

451-0262
6895 E. Lancaster
Fort Worth, Texas 76112

THE REPAIR SHOP NAMED ABOVE IS THE WARRANTOR

COVERING A TIME PERIOD OF 12 MONTHS from date of issue, or a maximum of 12,000 miles, whichever occurs first.

A. WARRANTY TERMS:

The automatic transmission work described as REBUILD TRANSMISSION on work order No. 2568 and not including any other materials or labor or any of the other components or parts of the vehicle, is warranted to the buyer against failure caused by defects in workmanship and materials by the warrantor named above; if later repair on parts and labor purchased is necessary within the time and mileage specified in the terms of this warranty, then it will be provided without charge to the buyer, within the limits of this warranty at the warrantor's shop.

This warranty covers parts, labor and the cost of replacing transmission fluid only. This warranty is only extended to the customer named. It does not cover such things as towing, loss of use, loss of earnings, personal injury damages, per diem expenses, nor any other consequential or incidental damages. Warrantor's obligation under this warranty is limited to replacing or repairing defective parts and correcting defectively furnished labor.

The warrantor is responsible only for the parts and labor purchased by the customer on the invoice that prompted the issuance of this warranty, and not for subsequent failures of, or damage resulting from related parts or units as shown in the following: these items consisting of, but not being limited to: a. levers; b. controls; c. linkage; d. radiator; e. coolers; f. rubber mounts; g. external oil lines; h. electrical accessories. The foregoing and other parts are not normally included in or with a transmission repair job.

This warranty will not be valid if the car has been used for towing purposes unless a proper transmission cooler has been installed on the car; nor will it be valid if the transmission assembly has been tampered with outside a qualified repair shop; or if it has been improperly installed by other than the shop of the warrantor; or if factory approved fluid has not been used in the assembly; or if it has been abused or damaged in an accident. Warrantor reserves the right to refund full purchase price of goods and services purchased herein, in lieu of any claim or claims under this warranty.

B. HOW TO OBTAIN SERVICE — INSTRUCTIONS:

Always take the car back to the original warrantor. This must be done at your own expense; the warrantor shop is not responsible for towing, shipping, or any other expense that might be incurred in transporting the car to the warrantor shop.

C. IMPLIED WARRANTY:

The warranty terms herein apply to both written and implied warranties. All implied warranties are limited to the terms of the written warranty. Consequential or incidental damages are not covered by this warranty. Some states do not allow limitations on how long an implied warranty lasts, or the exclusions or limitation of incidental or consequential damages; so the above limitations or exclusions may not apply to you. This warranty gives you specific legal rights, and you may have other rights which can vary from state to state.

CUSTOMER TOWN OF PANTEGO/TOM GRAFFITH DATE 11/17/15 MAKE/YEAR CAR 2003 FORD EXPEDITION 80
LICENSE NO. B08-5701 TYPE 4R70W MILEAGE 197427

Warranty Authorized by: [Signature] (for seller) Warranty Accepted by: _____ (customer or his agent)

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1847

81

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt
Entity I.D. #75-1291097

TO TRANSMISSION HEADQUARTERS.
6895 E. LANCASTER AVE.
FT. WORTH, TX 76112

SHIP
TO

DATE		ACCT #		DEPT.				
QUANTITY		STOCK NUMBER / DESCRIPTION				PRICE	PER	AMOUNT
ORDERED	RECEIVED							
		REBUILD TRANSMISSION						2387 ⁰⁰
		EMERGENCY EXPENSE						
		1/2 F.D.						
		1/2 P.D.						
							TOTAL	2387 ⁰⁰

J. J. [Signature]

APPROVED BY

Metro Code Analysis LLC

817-335-5733 fax
 6300 Ridglea Suite 212
 Fort Worth, TX 76116

Invoice

DATE	INVOICE #
11/5/2015	95309

BILL TO
Town of Pantego Attn: Accounts Payable 1614 S. Bowen Road Pantego, TX 76013

TERMS
Due on receipt

DESCRIPTION	AMOUNT
Metro Code has performed inspections In July 2015 for the following addresses:	950.00
3610 W Pioneer	
3001 Sarah Dr	
2305 W Park Row	
4 Rogers Ct	
1503 Nora	
2304 W Park Row	
3001 Sarah Dr	
1704 Nora	
2304 W Park Row	
1607 S Bowen	
2305 W Park Row	
2304 W Park Row	
1704 Nora	
1607 S Bowen	
2304 W Park Row	
3001 Sarah Dr- Pool	
1704 Nora Dr	
3001 Sarah Dr- Pool	
2306 Superior Dr	
2306 Superior Dr	
2306 Superior Dr	
2304 W Park Row	
2304 W Park Row	
2304 W Park Row	
2816 Country Club	
3313 Country Club	
2701 Peachtree Ln	
It's been a pleasure working with you!	
Total	\$950.00
Balance Due	\$950.00

Metro Code Analysis LLC

817-335-5733 fax
 6300 Ridglea Suite 212
 Fort Worth, TX 76116

Invoice

DATE	INVOICE #
11/5/2015	95310

BILL TO
Town of Pantego Attn: Accounts Payable 1614 S. Bowen Road Pantego, TX 76013

TERMS
Due on receipt

DESCRIPTION	AMOUNT
Metro Code has performed inspections In August 2015 for the following addresses:	850.00
3313 Country Club	
2701 Peachtree	
3313 Country Club	
1704 Nora	
1604 Lillian Ave	
3313 Country Club	
1549 S Bowen	
3 Gregory Ct	
2003 W Pioneer Ste B	
2305 W Park Row	
1712 Robin Rd	
1607 S Bowen	
2608 Melbourne	
1813 Conley Dr	
2611 Smith Berry	
2611 Smith Berry	
2113 W Arkansas, Ste A	
2306 Stockbridge	
1607 S Bowen	
1607 S Bowen	
1607 S Bowen	
3414 Country Club Rd	
2608 Melbourne	
It's been a pleasure working with you!	
Total	\$850.00
Balance Due	\$850.00

Metro Code Analysis LLC

817-335-5733 fax
 6300 Ridglea Suite 212
 Fort Worth, TX 76116

Invoice

DATE	INVOICE #
11/5/2015	95312

BILL TO
Town of Pantego Attn: Accounts Payable 1614 S. Bowen Road Pantego, TX 76013

TERMS
Due on receipt

DESCRIPTION	AMOUNT
Metro Code has performed inspections In September 2015 for the following addresses: 2305 W Park Row 2305 W Park Row 2305 W Park Row- Dollar tree 2003 W Pioneer Pkwy- Ste B 3630 W Pioneer Pkwy- Ste 202 2816 Country Club-remodel 2810 Whispering Trail 2305 W Park Row 1704 Nora Dr 3414 Country Club Dr 3619 Graves Blvd-Ste C3 2003 W Pioneer Pkwy- Ste B 2810 Whispering Trail 2501 W Pioneer Pkwy 3634 W Pioneer Pkwy 2608 Kidd Dr 2625 Peachtree Ln 1607 S Bowen 2211 Duluth Dr 17 Country Club Ct 2305 W Park Row 2625 Peachtree Ln 17 Country Club Ct 2608 Kidd Dr 2103 W Pioneer Pkwy - #315 17 Country Club Ct 1704 Nora Dr 2305 W Park Row Dr 1607 S Bowen Rd 2704 Kidd Dr 2221 W Arkansas- Ste. 106A & 106B 1704 Nora Dr	2,500.00
It's been a pleasure working with you!	Total
	Balance Due

Metro Code Analysis LLC

817-335-5733 fax
 6300 Ridglea Suite 212
 Fort Worth, TX 76116

Invoice

DATE	INVOICE #
11/5/2015	95312

BILL TO
Town of Pantego Attn: Accounts Payable 1614 S. Bowen Road Pantego, TX 76013

TERMS
Due on receipt

DESCRIPTION	AMOUNT
1704 Nora Dr	
1704 Nora Dr	
1704 Nora Dr	
2704 Kidd Dr	
2704 Kidd Dr	
2305 W Park Row	
3311 Peachtree Ln	
3634 W Pioneer Pkwy	
2608 Melbourne Ct	
2810 Whispering Trails	
2810 Whispering Trails	
2810 Whispering Trails	
2401 Pioneer Pkwy- Ste. 141	
2812 Woodwind Dr	
1704 Nora Dr	
2608 Melbourne Ct	
1704 Nora Dr	
2108 W Pioneer Pkwy #100	
2106 W Pioneer Pkwy #125	
2106 W Pioneer Pkwy #132	
2313 W Arkansas Lane #105	
2424 W Pioneer Pkwy Ste B	
2305 W Park Row	
2305 W Park Row	
2305 W Park Row	
3630 W Pioneer Pkwy- Ste. 117	
17 Country Club Ct	
17 Country Club Ct	
17 Country Club Ct	
2704 Kidd Dr	
3010 W Park Row Dr- Ste. 100	
2304 W Park Row- Ste. 21	
1607 Arrowhead Dr	
It's been a pleasure working with you!	Total

Balance Due

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1858

86

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices to:
TOWN OF PANTEGO
Attn: Accounts Payable
1614 S. Bowen Road
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt
Entity I.D. #75-1291097

TO METRO CORRE ANALYSIS LLC
6900 RIDGLEA SUITE 212
FORT WORTH, TX 76116

SHIP
TO

DATE		ACCT #	DEPT	PRICE		PER	AMOUNT		
ORDERED	RECEIVED	STOCK NUMBER / DESCRIPTION		PRICE		PER	AMOUNT		
		INVOICE 95309		950	00		950	00	
		INVOICE 95310		850	00		850	00	
		INVOICE 95312		2500	00		2500	00	
							TOTAL	4,300	00

Heun's Gabe

APPROVED BY



PUBLIC WORKS MEMO

Date: December 7, 2015
To: Matthew Fielder, City Manager
From: Scott Williams, Public Works Director
Subject: Purchase Order Authorization

The Public Works Department is requesting the approval of a purchase order in the amount of Four Thousand, Eight Hundred and Forty-Six Dollars and Fifty Three Cents (\$4,846.53) to SYB Construction Co. Inc for an emergency street repair.

During the week of November 21st SYB Construction was attempting to prepare 170' X 27' of subgrade at the Wagonwheel Bridge. However, the subgrade was extremely soft (non-compactable) at various sections and would not be a lasting product if an asphalt overlay was applied. The corrective course of action was to remove the unusable subgrade sections and replace with compacted flex base. This was accomplished as an emergency street repair, so asphalt pavement could be installed the next day.

Please find the attached invoice and purchase order to reflect the requested purchase order amount (\$4,846.53) from Acct No: 500-5-000-241.00.

A handwritten signature in cursive script, appearing to read "S. Williams", is written over a horizontal line.

Scott Williams, Public Works Director

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1860

89

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt
Entity I.D. #75-1291097

TO **SVB CONSTRUCTION**
421 COMPTON AVE
IRVING, TX. 75061

SHIP
TO

DATE		ACCT #	DEPT.			
12/7/15		500-5-000-241.00	PW			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
		EMERGENCY STREET REPAIR 170' X 27' REMOVE AND REPLACE SUBGRADE AT VARIOUS DEPTHS AND SECTIONS - REPLACE WITH COMPACTED FLEX BASE. WORK DONE AT WAGONWHEEL BRIDGE			4846	53
					TOTAL	4846 53

William
[Signature]

APPROVED BY



PUBLIC WORKS MEMO

Date: December 7, 2015
To: Matthew Fielder, City Manager
From: Scott Williams, Public Works Director
Subject: Purchase Order Authorization

The Public Works Department is requesting the approval of a purchase order in the amount of Three Thousand, Nine Hundred and Forty-Two Dollars (\$3,942.00) to SYB Construction Co. Inc for an emergency repair of a water main.

Public Works responded to a water main break at Smith Barry and Silverleaf, during the excavation the backhoe became inoperable. Subsequently Public Works contacted SYB Construction to complete the emergency repair.

Please find the attached invoice and purchase order to reflect the requested purchase order amount (\$3,942.00) from Acct No: 200-5-201-354.00.

A handwritten signature in cursive script, appearing to read "Scott Williams", is written over a horizontal line.

Scott Williams, Public Works Director

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1861

92

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt Entity I.D. #75-1291097

TO **SYB CONSTRUCTION**
421 COMPTON AVE.
IRVING, TX 75061

SHIP
TO

DATE		ACCT #	DEPT			
12/7/15		200-5-201-354.00	PW			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
		EMERGENCY WATER MAIN REPAIR AT SMITH BARRY & SILVERLEAF			3942	00
					TOTAL	3942 00

Collins

[Signature]

APPROVED BY



PUBLIC WORKS MEMO

Date: December 7, 2015
To: Matthew Fielder, City Manager
From: Scott Williams, Public Works Director
Subject: Purchase Order Authorization

The Public Works Department is requesting the approval of a purchase order in the amount of Two Thousand, Six Hundred and Sixteen Dollars and Fifty Five Cents (\$2,616.55) to TCEQ for the annual Public Water System Fee. This is an approved budgetary item.

Please find the attached invoice and purchase order to reflect the requested purchase order amount (\$2616.55) from Acct No: 200-5-201-367.00.

A handwritten signature in cursive script, appearing to read "Scott Williams", is written over a horizontal line.

Scott Williams, Public Works Director



INVOICE

DETACH BOTTOM PORTION AND RETURN ORIGINAL COUPON WITH PAYMENT

ACCOUNT NO.	INCLUDES PAYMENTS THROUGH:	COLL COST RECOVERY	LATE FEES	BALANCE DUE
92200066	NOV02, 15	0.00	0.00	2,616.55

VOICE DATE	INVOICE NO.	DESCRIPTION	AMOUNT	BALANCE
NOV30, 15	PHS0163267	REG_NUMBER 2200066 FY16 WATER SYSTEM FEE	2,616.55	2,616.55
<p>Account# 200-5-201-367.00 <i>[Signature]</i></p>				

This fee is based on data reported from the last inspection. Please call 512-239-4691 for assistance with the calculation of your fee.

2,616.55

See REVERSE SIDE for Explanation of Charges and TCEQ Contact Telephone Numbers.

PLEASE PAY THIS AMOUNT
INCLUDE ACCOUNT NUMBER ON CHECK

EQ VIPP Form AR41A 02-17-2011

NOV02, 15

DETACH THIS PORTION AND RETURN WITH CHECK OR MONEY ORDER PAYABLE TO:



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

ACCOUNT NO.	BALANCE DUE
92200066	2,616.55

CHECK HERE IF YOUR ADDRESS HAS CHANGED. PLEASE INDICATE ADDRESS CHANGE ON BACK

INVOICES NOT PAID WITHIN 30 DAYS OF INVOICE DATE WILL ACCRUE PENALTIES

TOWN OF PANTEGO

1614 S BOWEN RD
PANTEGO TX 76013-3336

0092200066 1533367 00002616551231156

Public Health Service Fee Increase

On Nov. 18, 2015, the TCEQ commissioners will meet to consider Proposed Rule 2015-031-290-AD to increase the **Public Health Service Fee**. The proposed rule language will allow for fee increases “up to” a maximum amount for all water systems. The agency proposes this fee rate structure to allow for future incremental adjustments to the fee to ensure adequate program funding. The anticipated increase for Fiscal Year 2017 will be less than 15 percent of the current rate.

The public comment period on the proposed rule is from Dec. 4, 2015 through Jan. 11, 2016.

The Agenda Meeting to adopt the final rule is May 11, 2016.

The agency encourages you to view information on the proposed fee change at:
<https://www.tceq.texas.gov/agency/fees/proposed-increases>

You may also e-mail or call for more information:
pdws@tceq.state.tx.us
512-239-4691

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1862 96

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt
Entity I.D. #75-1291097

TO TCEQ
FINANCIAL ADMINISTRATION DIVISION, MC-214 SHIP TO
PO Box 13088
AUSTIN, TX. 78711-3088

DATE		ACCT #	DEPT.			
12/7/15		200 - 5 - 201 - 367 . 00	PW			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
		PUBLIC ANNUAL FY2016 WATER SYSTEM FEE - TCEQ			2616	.55
					TOTAL	2616 55

[Handwritten Signature]
[Handwritten Signature]

APPROVED BY



**PANTEGO PUBLIC
SAFETY**



To: Matt Fielder, City Manager
From: Barry Reeves, Assistant Chief of Police
CC: Tom Griffith, Chief of Public Safety
Date: December 8, 2015
Re: Tyler Software

I am requesting the purchase of an approved capital budget item of for software through Tyler Technologies in the amount of \$30,678. There is also an annual maintenance agreement of \$5,281 every year after. This software will include Mobile Applications for laptops, NCIC Interface and software for Computer Aided Dispatch (CAD).

Attached is a breakdown of items to be purchased. This proposal did not change from the one that was approved during budget.

Barry Reeves

Assistant Chief of Police



Proposal

Local Government Division

Mobile Applications on Laptops

Presented to:

Asst. Chief Barry Reeves

Pantego Police Department

2600 Miller Lane

Pantego, TX 76013

(817) 274-2511

breeves@townofpantego.com

Proposal date:

December 8, 2015

Submitted by:

David Latosinski

(800) 646-2633

david.latosinski@tylertech.com

Tyler Technologies

Local Government Division

5519 53rd Street

Lubbock, Texas 79414

Investment Summary

Asst. Chief Barry Reeves
Pantego Police Department
December 8, 2015



Investment Breakdown

Proposal Valid for 120 days

Software	Investment	Annual Fees
License Fees (Existing Customer)	21,125	5,281
	21,125	5,281
Hardware & Third Party Software	Investment	Annual Fees
Hardware & System Software	4,253	
	4,253	-
Professional Services	Investment	
Implementation Services (Existing Customers)	3,500	
Hardware & System Software	1,800	
	5,300	
Project Total	30,678	5,281

Estimated Travel Expenses 1,534

Note: Travel Expenses are billed as incurred based on Federal IRS per diem standards.

Tyler will invoice Client for the License Fees listed above upon delivery of the software.

Maintenance Fees listed above will be invoiced upon ninety (90) days of delivery and annually thereafter on the anniversary of that date

All payment terms are net thirty (30) days

Software Licenses

Ast. Chief Barry Reeves
Pantego Police Department
December 8, 2015



Application Software	QTY	Hours	Estimated Services	License Fee	Estimated Services	Annual Maintenance
Public Safety Suite				18,625	3,500	4,656
Computer Aided Dispatch/Comm Center						
NCIC Server Interface (1 seat included)		6,600	8	1,000		
NCIC Client Interface (additional seats)	1	825				
<i>Note: Does not include CJIS Addendum</i>						
Mobile Applications						
Mobile RMS Client	4	N/C	8	1,000		
Mobile CAD Client	4	6,600	8	1,000		
Mobile AVL Client	4	1,100	4	500		
Mapping						
Mapping Interface		3,500	Included	Included		
System Software & Network Services				2,500		625
System Software						
Netmotion Mobility - Min 5 Users (Mobile CAD, NCIC)	5	2,500				
Incode Application Subtotal		28	3,500	18,625	3,500	4,656
System Software Subtotal				2,500		625
Application and System Software Total		28	3,500	21,125	3,500	5,281

Note: Public Safety On-Site Services are based on a 8 a.m. to 5 p.m. day.

Hardware & System Software



Network Systems and Software	QTY	Price	Maintenance Source
Dell PowerEdge T320 Tower Intel Xeon E5-2407 v2, 4 core,4 thread, 2.40 GHz 10M Cache, 6.4GT/s QPI 16 GB 1600mhz 2 - 300GB 15K RPM SAS Hot-Plug HDD (RAID1- 300GB Usable capacity) PERC H310 SAS RAID 1 controller DVD-ROM Drive Gigabit Ethernet Single 495W Hot Plug Power Supply 3 year ProSupport and NBD onsite warranty Keyboard/Mouse Windows 2012R2 Standard Edition, 2 Socket, 2 VM (No CALS)	1	3,275	Dell - 36 mos on-site warranty
OEM Operating System and Terminal Server Licensing (from Dell) Additional 2012 Client Licenses 5-pack Windows 2012 Remote Desktop Service CAL 5-pack	1 1	165 625	
Mobile Citations, Property Room and Misc Hardware	QTY	Price	Maintenance Source
GlobalSAT BU-353-W USB GPS Receiver	4	188	
Hardware & System Software Subtotal Onsite Installation & Configuration **TRAVEL EXPENSES ARE BILLED AS INCURRED**		4,253 1,800	0
Hardware and System Software Total		6,053	0

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1864 102

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt Entity I.D. #75-1291097

TO *Tyler Technologies*
Local Gov. Division
5519 53rd ST.
Lubbock, TX 79414

SHIP
TO

DATE		ACCT #	DEPT	PRICE		PER	AMOUNT	
QUANTITY		STOCK NUMBER / DESCRIPTION		PRICE		PER	AMOUNT	
ORDERED	RECEIVED							
		<i>CAD Software,</i> <i>NCIC interface</i> <i>Mobile Application</i>					<i>30,687</i>	
		<i>*Approved Capital Budget</i> <i>item **</i>						
							TOTAL	<i>30,687⁰⁰</i>

[Signature]

APPROVED BY



PUBLIC WORKS MEMO

Date: December 9, 2015
To: Matthew Fielder, City Manager
From: Scott Williams, Public Works Director
Subject: Purchase Order for S. Bowen Rd. Pavement Repairs

Through Resolution No. 15-29 (attached) the Public Works Department seeks approval of a purchase order in the amount, not to exceed Ninety Five Thousand Dollars (\$95,000). Council has approved \$150,000 for FY16 street fund budget. With approval of this purchase order, Public Works anticipates expending \$75,000 on pavement repairs at S. Bowen, between W. Pioneer and Park Row, with the first phase between the Fire Station and Winewood; which requires coordination to be completed during the Christmas break for Arlington ISD. The funding account number for this expenditure is: 500-5-000-241 (Various Street Projects).

A handwritten signature in black ink, appearing to read "Scott Williams", written in a cursive style.

Scott Williams, Public Works Director

RESOLUTION NO. 15-29

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS, AUTHORIZING THE CITY MANAGER TO PROCEED WITH THE BOWEN ROAD PAVING REPAIRS IN AN AMOUNT NOT TO EXCEED \$95,000.00; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Pantego has entered into an Interlocal Cooperative Purchasing Agreement with the City of Desoto for the completion of the Bowen Road paving repairs; and

WHEREAS, a local government that purchases goods and services pursuant to a Cooperative Purchasing Program with another local government satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and materials; and

WHEREAS, the Town Council of the Town of Pantego believes it to be in the best interest of the town to proceed with the paving repairs on Bowen Road; and

WHEREAS, C & M Concrete Contracting is the bid recipient for the City of Desoto's bid process and has agreed to perform work for all municipalities that have entered into the Interlocal Cooperative Purchasing Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS THAT:

Section 1: The Town Council hereby authorizes the City Manager to proceed with the Bowen Road paving repairs.

Section 2: The Town agrees to compensate C & M Concrete Contracting for the repairs to Bowen Road in an amount not to exceed \$95,000.00.

Section 3: This resolution is effective immediately upon passage

PASSED AND APPROVED this the 27th day of July 2015, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of 4 ayes, 0 nays and 0 abstentions.

Melody Paradise
Melody Paradise, Mayor

ATTEST:

Julie Arrington
Julie Arrington, City Secretary

APPROVED AS TO FORM:

Jim Jeffrey
Jim Jeffrey, City Attorney



TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1866

105

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt Entity I.D. #75-1291097

TO **C&M CONCRETE**
362 LINKVIEW DR.
DUNCANVILLE, TX 75137

SHIP
TO

DATE		ACCT #	DEPT.			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
		<p>REMOVE AND REPLACE 6" TO 8" REINFORCED 4000 PSI CONCRETE STREET PAVING USING LIMESTONE AGGREGATE. COMPLETE IN PLACE - SEAL JOINTS WITH CONCRETE SEALANT. PAVEMENT REPLACEMENT AREAS SELECTED BY PUBLIC WORKS STAFF.</p>			95,000	00
					TOTAL	95,000 00

William

[Signature]

APPROVED BY



G/A MEMO

To: Matt Fielder, City Manager
From: Julie Arrington, City Secretary
Date: December 9, 2015
Re: Blackboard Connect Agreement

The Town of Pantego contracts with Blackboard Connect for service to the residents regarding weather alerts, Town emergencies, or any other necessary communication from the Town. The annual agreement for this service is up for renewal and is budgeted within the General Budget. The invoice for the 2015-2016 Fiscal Year in the amount of \$5,353.50 is provided. I request to spend the budgeted funds to continue and extend the contract until December 9, 2016.



Blackboard

Blackboard Inc.
650 Massachusetts Ave., NW
6th Floor
Washington DC 20001
USA

Phone: (202) 463-4860 X2721
Fax : (202) 318-2619
Federal ID # 52-2081178

Send Purchase Order to

Blackboard Finance Operations
650 Massachusetts Avenue NW, 6th Floor
Washington, DC 20001 USA
Fax: (202) 318-2619
FinanceOps@blackboard.com

Unless otherwise notified, invoice will be sent to the address below.

Client Contact Information

Town of Pantego
1614 S. Bowen Road
Pantego TX 76013
USA

Client ID: 333513

Renewal Notice Date: June 01, 2015

The renewal pricing listed below is based on your contract with Blackboard and is provided to facilitate generation of purchase orders for your upcoming renewal item. The amounts listed below **do not** include applicable taxes, which will be assessed and included at the time of invoice.

Renewal ID: Bb-124333

<u>Qty</u>	<u>Product Name</u>	<u>Product Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>Price (USD)</u>
1	CONNECT STND UNLTD -FLAT LIC	Blackboard Connect Unlimited Emergency and Outreach Messaging Service License Fee	12/10/2015	12/09/2016	2,353.50
1	CONNECT AUTO WEATHER ALERTS	Blackboard Connect Automated Weather Alerts	12/10/2015	12/09/2016	2,500.00
1	CONNECT CARE ANNUAL FEE	Blackboard Connect Care Annual Fee	12/10/2015	12/09/2016	500.00
<u>Renewal Amount (USD)</u>					5,353.50

TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. 1867

108

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt
Entity I.D. #75-1291097

TO Blackboard Connect
650 Massachusetts Ave, NW
6th Floor
Washington DC 20001

SHIP TO Blackboard Connect
650 Massachusetts Ave
6th Floor
Washington DC 20001

DATE		ACCT #	DEPT.	PRICE		PER	AMOUNT
12-9-15		100-3-101-234.20	Gen. Adm	5,353.50			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE		PER	AMOUNT	
ORDERED	RECEIVED						
1	1	Blackboard Connect 12-10-15 thru 12-09-16	5,353.50				
** Budgeted **							
TOTAL							5,353.50


APPROVED BY



AGENDA BACKGROUND

AGENDA ITEM: Approval of the Town Council minutes and acceptance of Minutes of the various Boards and Commissions.

Date: December 10, 2015

PRESENTER:

Julie Arrington, City Secretary

BACKGROUND:

Minutes from Town Council and Pantego's various Boards and Commissions.

FISCAL IMPACT:

None.

RECOMMENDATION:

Staff recommends the approval of the minutes as presented.

ATTACHMENTS:

Town Council minutes from November 9, 2015

PEDC Minutes from September 9, 2015
PEDC Minutes from October 28, 2015
PEDC Minutes from November 11, 2015
P&Z Minutes from June 1, 2015
P&Z Minutes from November 2, 2015

Director's Review: jea
City Manager's Review: MDF

Town Council Minutes
November 9, 2015

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 9th day of November 2015 with the following members present:

Melody Paradise	Mayor
Russ Brewster	Mayor Pro-Tem
Fred Adair	Council Member
Don Funderlic	Council Member
Don Surratt	Council Member
Jane Barrett	Council Member

Members absent:

None.

Constituting a quorum. The following staff members were present:

Matt Fielder	City Manager
Julie Arrington	City Secretary
Jim Jeffrey	Town Attorney
Ariel Carmona	Finance Director
Dennis Jobe	Community Development Director
Scott Williams	Public Works Director
Tom Griffith	Chief of Public Safety
Barry Reeves	Assistant Police Chief
Robert Coker	Assistant Fire Chief
Thressa Householder	Court Administrator

Also in attendance:

None.

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:35 p.m.

Mayor, Council, and Staff discussed the following consent agenda items:

1. City Manager Report

Mr. Fielder informed Council on the following information:

Public Works has hired two new employees Cody Payne and Angel Rosales, who have already started working. The Warrant Officer position was filled by the transfer of Officer Watson from the Police Department to Courts. The Police Department will begin the hiring process to fill his vacancy.

The water and sewer lines on Wagon Wheel are complete from Peachtree to Park Row. The street clean-up, paving and concrete will be scheduled with the County. The bridge work has been delayed due to the weather. Staff confirmed the contractor stated the bridge and road will be open in time for the Candy Train on November 28th. Council confirmed with staff that the contractor will be finished with all the construction before Thanksgiving, if the weather holds out.

Town Council Minutes
November 9, 2015

The Concealed Handgun Course has been moved to Saturday, January 9th to allow plenty of time for advertisement. The participants will be able to sign up electronically on the website. The instructor expects to have room for 150 participants. The course is free but there is a cost for ammo, range fees, and the State Certificate fee. Council discussed who would be allowed to attend the course; the residents only or open to the public, and decided this course should be for Pantego residents only.

The City Secretary outlined the many Christmas events for Council: Stocking stuffing on November 19th at 7:00 p.m. in the Fire Training Room; The Candy Train and Christmas Tree Lighting on November 28th at 3:00 p.m.; the American Express Small Business Saturday event on November 28th; judging of the Business Christmas Decorations contest will be on November 28th & 29th; the Town Annual Christmas Dinner is on Friday, December 11th at Shady Valley; the Mayoral Red Kettle Challenge is on Saturday, December 12th at the Walmart on Bowen and Pioneer Parkway from 8:00 a.m. to 6:00 p.m. Mayor Paradise advised Nancy Tice, Lions Club President, that all the Lions Club members were invited to the Christmas Party and confirmed the Lions Club will provide hot chocolate and popcorn to the Mayoral Red Kettle Challenge. Due to not having a Council meeting between the Red Kettle and Thanksgiving, the Town Red Kettle Challenge will be kicked off at the Christmas Party. She requested Council to submit their greetings for the newsletter no later than Friday, November 20th.

The City Secretary informed Council she has left messages for two more audio/visual installation companies. One stated they would have their partner call back. The other never returned the messages. She advised the Council there is a hurdle in that the contractor is required under Texas Local Government Code §1702 to be certified with the Texas Department of Public Safety. The Mayor requested an update at the next Council meeting.

2. Monthly Staff Reports

Mrs. Carmona confirmed that the expenses on the Water Sewer Fund Report are expenses of the Operating Fund only and not the Infrastructure Fund. Public Safety Chief Griffith confirmed the Fire Department issued bills for the month of October were for annual Fire Inspections of the businesses. Mr. Williams confirmed the 11 cut off/non-payment notices were paid and consists of all residential connections. Mr. Jobe will look into the Special Use Permit (SUP) for Verizon and verify they are following the conditions of the SUP. He will add the names next to the addresses on his Construction and Development portion of his report

3. Approval of Bills Payable and Purchase Orders in excess of \$1,000.

Assistant Police Chief Reeves clarified the invoice from Digital Ally is an accounting clean up from the original purchase order. There was discussion on the Body Camera Policy.

4. Approval and Acceptance of Minutes

Approval of Town Council Minutes:

- Town Council minutes from October 26, 2015

No comments were given

Acceptance of Minutes of Boards and Commissions:

- PEDC minutes from September 23, 2015
- PEDC minutes from October 14, 2015
- CRB minutes from August 25, 2015
- CRB minutes from September 1, 2015
- CRB minutes from September 22, 2015
- CRB minutes from October 6, 2015

No comments were given.

7. Discussion on the status of the potential revisions and/or updates to Ordinance 11-664 referred to as the Boat & RV Ordinance.

Mr. Fielder advised at Council's directions staff has not been enforcing the ordinance at this time and all information from previous discussions regarding this topic was provided in the Council packet. He requested clarification for staff on Council's goals when this item was first adopted. Recently staff has received concerns regarding on street parking over a 24 hour period and the storage PODS. Staff and Council discussed some discrepancies written within the ordinance; such as compliance issues and the ability to be compliant. Council agreed the intent and the literal words of the ordinance do not match and the intent of the ordinance is to eliminate the undesirable view of permanently parked boats, recreational vehicles, and vehicles that can be seen from the street. There was discussion on the logistics of a grandfather clause and enforcement by allowing residents 90 days to sign up with a one-time transferable registration that stays with the owner not the property. There was discussion on the qualification parameters of what would be acceptable and what would require a grandfathering clause. The Town Attorney suggested keeping the definition based on size, mechanism for regulations, and procedures for ZBA. There was discussion on the screening wall requirements and materials. Mr. Jeffrey's advised staff and Council not to enforce Section 12.05 of Chapter 12 of the Municipal Code of Ordinances until this is revised. All other chapters and sections are to be enforced.

Mayor Paradise adjourned the Work Session at 7:18 p.m.

REGULAR SESSION 7:30 P. M.
CALL TO ORDER/WELCOME

Mayor Paradise called the regular session to order at 7:34 p.m. and welcomed the audience.

Mayor Pro-Tem Russell Brewster led the invocation which was immediately followed by the Pledge of Allegiance.

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Mayor Pro-Tem Brewster welcomed the audience; thanked staff and council for working together if they don't things do not get done. He was able to attend a couple of ribbon cuttings recently. Dr. Jeckyll's Beer Lab Home Brew Draft House opened on Halloween, that went over really well and they had lots of business that weekend. Just recently Perna's Cajun and Soul Food that went well and was well attended. He was able to sample her Cajun food home cooking and highly recommends the place.

Councilmember Adair agrees with the Mayor Pro-Tem and expressed it was great to see everyone here tonight. He commented on the ribbon cutting event at Perna's Cajun & Soul and the stated the food was good.

Councilmember Barrett stated it was good to see everyone here tonight.

Councilmember Funderlic agreed with Mayor Pro-Tem Brewster and stated he was grateful to have everyone here tonight and have the opportunity to hear their beneficial comments and input from various groups and citizens.

Councilmember Surratt agreed with the other Councilmember's and welcomed all visitors and residents.

Mayor Paradise thanked everyone for taking the time to come out to tonight's meeting stating their input and involvement is invaluable to Council's decision making.

COUNCIL LIAISON TO BOARD REPORT**Community Relations Board**

Town Council Minutes
November 9, 2015

Councilmember Barrett informed Council the Halloween event was cancelled due to the weather. The stocking stuffing event will be November 19th at 7:00 p.m. in the Fire Training Room. The Candy Train and Christmas Tree Lighting will be on Saturday, November 28th at 3:00 p.m. The events at the Park after the Candy Train will be pictures with Santa; as well as face painting, crafts for the children, and refreshments. The next CRB meeting will be December 1st.

Pantego Youth Leadership Council

Mayor Paradise stated the next meeting will be on Tuesday and the students will receive a presentation from the Salvation Army and our own Pantego Lions Club learning how to work with the community and will focus on communication and listening activities. Several will be volunteering during the Candy Train providing the much needed elves along the way and at the Christmas Tree Lighting. They will assist Mayor Paradise for the Mayoral Red Kettle Challenge campaign at our local Walmart Saturday December 12th so if any of you are interested in stopping by and giving some support by ringing the bells; this is an all day event and it is always fun.

PEDC REPORT

Councilmember Adair informed Council on the Saturday after Thanksgiving, November 28th, the PEDC has organized participation in the American Express Small Business Saturday event to promote small business sales; and the Board will judge the business Christmas decorations this same weekend. The Board is hoping to get decorations out earlier this year. The International Council of Shopping Centers Tradeshow was attended by Pam Mundo and Matt Fielder where they spoke to several businesses and met with some of the Town's shopping center owners. Councilmember Surratt stated the Board discussed having a Santa appearance next year a few hours before the Candy Train to help promote the Small Business Saturday event.

CITIZENS OPEN FORUM

Nancy Tice, 2615 Smith Barry Rd. Pantego, Texas, informed the Council the Arlington Museum of Art will sponsor a dinner for the Back the Blue Campaign on January 21st or 22nd. A formal invitation will come in the future inviting Council and the Police Departments of Pantego, Dalworthington Gardens, Arlington, and Grand Prairie.

APPROVAL OF CONSENT AGENDA ITEMS

Councilmember Surratt made a motion to approve the Consent agenda items 1, 2, 3, and 4 as discussed in the work session. Mayor Pro-Tem Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

PUBLIC HEARING

- 5. Public hearing, discuss, review, and consider action on Ordinance 15-772 an ordinance of the Town Council of the Town of Pantego, Texas, regarding Zoning Case Z-215, a proposed Special Use Permit as requested by Ahmadiyya Muslim Community of Fort Worth to establish a church at 3214 W. Park Row Drive, Lot 2 Block 1 of Park Row West Addition of the A.L.S. Land Survey, Pantego, Tarrant County, Texas. The property is generally located on the South side of W. Park Row Drive between Nora Drive and Bowen Road.**

Town Council Minutes
November 9, 2015

Ms. Arrington read the caption of the ordinance for the record. Mr. Fielder presented the background information for this special use permit informing the Council an application was received for 3214 W. Park Row Drive and outlining the history of the building. This is a 7800 square foot building that was one of four buildings used by the Trinity United Methodist Church. They operated it as part of their church until 1991 at which time it was purchased and used for office spaces. The Town's current code states church use is allowed by right in R2-R4 residential zoning; by PD in R5 residential zoning; and all commercial zoning requires a special use permit. This zoning code has been in effect since 1986. This item went before the Planning and Zoning Commission last Monday by a 3-2 vote they recommended denial for reasons provided in your packet; such as stacking SUP's in one area and the Chairman had concerns on consistency with some of the information provided.

Mayor Paradise opened the Public Hearing on Ordinance 15-772 at 7:49 p.m.

The following speakers were in support of the Special Use Permit:

Colburn Tucker, 720 Heritage Tr., Granbury, Texas, announced he attended the Planning and Zoning meeting and heard the concerns of the residents. He is a member of the church and provided Council with letters of recommendations from the current landlord in Arlington, Texas; the North Texas Food Bank; and the City of Allen Police Department. He explained the Ahmadiyya is a worldwide organization in over 200 countries' with over 10 million members. They are not a fly by night and this is not something where they want to move in and out of quickly. The letter from the current landlord in Arlington states the Ahmadiyya Community cleans up after themselves and they keep to their assigned parking spaces. The letter from the North Texas Food Bank confirmed their annual contribution to the bank. The third letter from the City of Allen Police Department states they interact with them a lot on community events. The Ahmadiyya Community actually has property in Allen; where they began. It was too far for some of the members to drive and they grew too large for them so they split into a West DFW and East DFW. These letters address some of the concerns brought up; such as the trash. They are purchasing the building, not leasing, and expect to be there permanently; therefore, they are very interested in keeping the neighbors happy. They will have different events; such as dinners, classes, and have an open door policy for everyone in the community to come and find out what they are about. They plan to have dinners with the community invited and feels they would add value to the community by being involved. They do not want to move in and hide in the corner they want people to be involved. There was confusion on the membership at the Planning & Zoning Commission meeting. When someone from the city called the applicant and asked how many people and he gave a number of 25-30. When I was here at the meeting I was asked what is our maximum number of members and I stated 50. I wanted to clear this up, on any given Friday we expect on average 25-30 to show at one time but have a maximum number of 50 members. Another question was what are we going to be doing with the Mosque when we are not there. We will have large gatherings on Friday, Saturday, and Sunday and we pray five times a day. Once we have a building we can call our own many members would like to pray early in the morning and throughout the day; not just Friday, Saturday, and Sunday. Currently, the location has four rooms for the men and four rooms for the women. All rooms are 12' x 12' and the direction they worship forces them to sit in a diagonal creating a smaller space in the room. They are outgrowing their current location in Arlington.

Mubasher Ahmad, 1333 Spears Rd., Houston, Texas, is the regional coordinator of Texas and supervises six communities throughout Austin, Dallas, Fort Worth, and Houston. I live in Houston. The Ahmadiyya Community has been in America for the last 28 years. I assure you we are law abiding and peace loving citizens and cleanliness is part of our faith. We not only worship God but are here to serve God's creatures; humanity. We have a very strong and long history of serving humanity. He passed out information showing they serve where there is a need. We have a yearly campaign called Muslims for Life, where each year we have a blood drive and donate approximately 30,000 pints of blood. There are other campaigns such as Muslims for Peace because they are completely against terrorism in any form and are very vocal about it. This campaign continues all year. The country and/or communities where we live must remain alive to be able to fully serve. Our motto is "Love for all, hatred for none."

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Mohammed Rahman, 8406 Beachplum Way, Arlington, Texas, added a couple of more points regarding the use of the space. We have private prayer services and activities on the weekend. We have children's classes, ladies have their own programs, and the men have the elder and younger men groups, each of them come for teachings and they all have their own space. We would like to offer this so that everyone can do it on their own and not impose on anyone else.

Suhail Kausar, 9400 Harrell Dr., McKinney, Texas, is the President of the Ahmadiyya Community of Dallas Chapter. The Community began in Allen, Texas and due to the growth in membership this community was divided into two chapters Dallas and Fort Worth. He presented Council with a letter of recommendation from Congresswoman Eddie Bernice Johnson. We have worked with her on many community programs. As it was mentioned our community is in over 200 countries in the World. There are currently 75 chapters in the United States. All of these Chapters not only worship God but they do a lot of humanity work; the blood drive has been mentioned. During the last ten years when we started on the tenth anniversary of 9-11, we have collected over 175,000 pints of blood; which has saved more than 100,000 lives. We not only do the blood drives but we also join hands with the churches of the city to work with the Meals on Wheels program and have distributed approximately 250 meals a month for the last ten years. Our community not only does community work, we are very peaceful; as far as being an executive I like it and am proud of my faith. We also help make the environment clean and safe.

Zubair Latif, 2219 Coopers Hawks Grand Prairie, Texas, is a member of the Fort Worth Chapter and the Vice President of the Chapter. Whatever community we are a part of we make it a point to not only just be there but to participate and try to improve the value we bring to the community. All the other speakers have mentioned events but we also try to do interfaith events inviting other churches and communities to foster harmony and foster tolerance between the different religious beliefs. Our purpose for being there is to add value to the community.

Michael Cramer, 3214 W. Park Row Dr., Pantego, Texas, is the owner of the building. I purchased this building in 2001 from the Trinity Methodist Church, which was formerly used as a small tenant office building. We used the building for general offices as a debt buyer for a collection company and our total employment at its peak was about 35 full-time employees. He was unable to attend the Planning & Zoning meeting so he is not clear what the complaints were from the neighbors. He recalled one issue with a neighbor that involved a request to darken the security lights and how he worked with them on a solution by building a larger fence. There have not been any other issues I am aware of with this building and its neighbors. Two doors down a SUP was granted to a church and there are two churches across the street. This area is very compatible with churches. I am sure they would be very good owners of this property and I will be very disappointed if the SUP is not granted.

Mohammed Antwi, 6017 Blazing Star Dr., Fort Worth, Texas, is the President of the Fort Worth Chapter and the applicant. Many of his members are doctors, engineers, and businessmen; as well as truck drivers and construction workers. I assured you we are not here to destroy the community. When we get the property you will see that the professionals in this community and the businessmen would like to buy businesses here. When members move from other states they ask where is the prayer center and purchase properties close to the center. This will increase property values. Members who have businesses will also have businesses here. The last time we met, most of the complaints of the neighbors were against the noise and construction of the Prayer Room. When they are reading the gospel says "the son shall not bear iniquities of the father neither shall the father bear iniquities of the son". I believe this congregation should not be blamed for the activity or inactivity of the Prayer Room. We should be looked at as a different group coming with different ideas and with different activities.

The following speakers were in opposition of the Special Use Permit:

Lannie Forbes, 2724 Whispering Trail Circle, Pantego, Texas, I have lived here since 1967 and have seen a lot of changes. I am disappointed with what is going on up and down Park Row Drive with the

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Bakery that is not a bakery and the Prayer Room. The Prayer Room and the Bakery, I do not think they ever cut their grass. Mayor Paradise brought her back on point. I am also disappointed in what is going on between Bowen and Norwood. I would like to see office buildings at this location and feels this interferes with the property values of the residents homes. I don't think it is right what they have allowed to go in there. I ask Council to reconsider this decision.

Benjamin Rhodes, 2726 Whispering Trail Circle, Pantego, Texas, I have an issue with this due to the zoning of this location is a C-2 and we are here for a SUP. If it is zoned a C-2 then there should be a C-2 occupant. I am not questioning the nobility of their efforts but we have heard from people who are from Houston, Grand Prairie, McKinney, Granbury, and Fort Worth none of them are residents. I am a resident of Pantego and I think it is incumbent upon this Council to address or be concerned with the citizens of Pantego and what they think. In looking at the SUP considerations there are thirteen of them and they will have a hard time convincing him that Council can meet seven of them. I am concerned with property values and property taxes. You lose tax base somewhere else. I realize this is not a concern of Council because they have the power to tax but they are going to have to make the truck fall somewhere. The traffic is as bad as I have ever seen it. You cannot turn left onto Park Row you sit and wait and wait. I feel this will make it worse. The owner who spoke, I understand his situation and he has a vested interest, so do I. I do not want to see my property values go down. There are two churches across the street there is another one in the recreation center, there an illegal one there and the Prayer Room and now a third one in that shopping Center. I am opposed because I don't think it serves the community. I appreciate the opportunity to speak.

Jason Williams, 2729 Whispering Trail Circle, Pantego, Texas, believes eleven of them were notified and ten of them were at the Planning & Zoning Commission meeting to oppose it. I understand it is difficult for people to stand up here and say things against something. I think it is about more than just these folks here tonight. They can tell us what they have done and its great but I do not want my church to move in here. It is not about what they are doing it is about yet another SUP going in behind these houses. There are six houses that will have four SUP's behind them, if you approve this one and then approve the next one in December. It is important to think about the others in the area. We have to hear the noise and deal with the traffic. We have been doing it for a long time. There were other people who spoke against the Prayer Room and the bakery and there will be more people here to speak in December against the church that has already moved in. We have spent our time suffering through this. We are fine with churches in Pantego. We certainly approved many SUP for churches while I served, but we never approved any that adjoined neighborhoods, so find places for churches in a retail area. There are a lot of retail areas that have places closed on Saturday and Sunday. This a perfect place for them. They share parking places. It is not about the church but about the location. There are several SUP's we have lived through and are now gone. We purchased our homes based on a plan, the plan was those properties are C-2 and we have spent hundreds of thousands of dollars collectively on our homes. We feel like changing this plan will negatively affect the value of our homes. I completely understand Mr. Kramer has 475,000 reasons to be for this. He does not live near it, none of the folks that support it lives near it, and I am pretty sure none of Council lives near a church. It has nothing to do with being for or against churches, but it has to do with being for churches in the right location. I think some of the questions being addressed tonight by the candidate lead me to speak, some of you were not here at the P & Z Meeting, the application, I believe, is 20-25 folks, that night it went to 25-30, then it was 50, and tonight it was 25-30 and then 50. Of course they are moving from Allen because they have had such great growth. The application I believe states Friday and Saturday; at the P & Z it went to Friday, Saturday, and Sunday; at the P & Z it went to Friday, Saturday, Sunday, and every morning at 5:00 a.m. and tonight we added dinner parties. There are things that continue to change. We do not feel like we have the full picture and we are just not interested in having so much traffic behind our homes again. I know Mr. Cramer talked about having one complaint. We do not call the police to complain about every fence picket or when someone is being loud so I am sure not every complaint has been recorded; so certainly not about one specific church in my mind but yet about another SUP. I feel will decrease the value of my home and I believe my neighbors feel the same.

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Colburn Tucker, the amount of traffic they are concerned about; if something is zoned commercial and there were 35 people previously at a business on an every day, daily basis Monday thru Friday then we are not expected to have any more than that, especially not immediately. It will only be three days a week versus five days a week so in terms of traffic we do not expect there to be any more than a commercially zoned property would be.

Mayor Paradise closed the Public Hearing at 8:22 p.m.

Mr. Fielder confirmed there was a typing error that should reference Section 3. In answering Council's inquiries, he informed them the reason staff is approving the SUP after a denial from the Planning & Zoning Commission is a church is allowed in an R-2 through R-5 zoned area only commercial zoning requires an SUP process. Council inquired on the Illinois Tax Certificate and confirmed with Mr. Jeffrey's they do not have to incorporate in Texas to be a legal business in Texas.

Council inquired on the economic benefit the town will receive with the Church. Mr. Antwi informed Council the congregation likes to live and work close to their place of worship. They will purchase property in the community for residence and businesses. The demand for property increases the prices with a typical example being the City of Allen and gave some examples. Mr. Fielder informed Council the lighting standards of the parking lot and the parking requirements will be addressed with the Building Code and not the Zoning Code. Mr. Tucker confirmed the congregation only plans to perform less than 20% of renovations and none of it will be structural. At this time they will address the lighting of the parking lot if needed. Mr. Antwi stated they had looked in other areas of Pantego, Arlington, and Fort Worth but mostly areas in Pantego. Mr. Rasheed, a member of the church, stated the property was reasonably priced and the best feasible for their needs in terms of the budget and the structure. Mr. Antwi answered Council concerns on the use of the building, times of the use, and traffic resulting from the number of times they meet and stated everyone will be at the mosque, maybe five people at a time praying. Mr. Antwi informed them they pray five times a day; Dawn, Noon, Around 3:00 p.m. to 4:00 p.m., and bedtime around 8:00 p.m. Due to their work schedules, they pray at their work and/or homes during the day, if they can come to the mosque they will. There will not be any restrictions and the building will be accessible all the time. He went on to explain Friday is their Sunday and the day they meet and pray together like most people do on Sunday. On Saturday the women have an organization that meets and on Sunday the men have an organization that meets; therefore not everyone is there all the time. Women are not required to pray at the mosque like the men are. According to Mr. Antwi, during Ramadan it is very intensive and they meet in the evening to share meals every Saturday and Sunday at dusk.

There was discussion on limiting the size of the congregation. Mr. Fielder informed Council the SUP has an occupancy limit of 280 people based on the allowable parking; 1 vehicle for every 5 persons. There was discussion on the occupancy limit based on square footage and all the variables that are taken into consideration to configure the limit. Mr. Tucker confirmed the maximum limit of the congregation before splitting the congregation as they did in Allen is 100 members.

Council explained there is a two year limitation on the SUP that would require them to come back and perform the SUP process over after two years and there is no guarantee of the outcome. Mr. Tucker advised their service is not like other church services it is to meditate; no music, no band, just silent prayer and it takes approximately 10-15 minutes. Only on Friday at Noon is there a sermon.

Council inquired on the current location and how long the congregation has been there. Mr. Tucker informed Council they have been at their current location for a few years and it is open 24 hours a day seven days a week. The weekend activities are once a year for a month during Ramadan where there is dinner every Saturday and Sunday evening and confirmed none of the activities will be conducted outside. They have classes for passage explanations and meaning; as well as elections once a year and it is all indoors.

Mr. Jeffrey's requested an executive session to conduct an attorney client privilege discussion. Mayor Paradise recessed the regular meeting to convene into executive session at 8:54 p.m.

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Mayor Paradise reconvened the regular session at 9:21 p.m.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
 1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Zoning Case Z-215.

Mayor Paradise announced there was no action taken during the executive session.

Mayor Paradise continued the discussion. Council inquired on the current Arlington location in relation to residential property. Mr. Tucker informed Council they are located in the area of Davis St. and W. Pioneer Parkway with apartments and churches nearby. Council inquired on the amount and type of remodeling that is planned and if any plans have been submitted for review. Mr. Tucker stated the plans have not been submitted they were waiting on approval of the SUP and they are not planning any exterior remodeling only 20-25% interior remodeling. He reconfirmed for Council during Ramadan the everyday prayers are conducted at home or at work and expect to be at the Mosque only two days a week. Council inquired on how long it took to expand in Allen to reach the maximum membership requiring a split in the district. Mr. Antwi informed them the Allen location was first opened in 1990 and reach 110 people after twelve years.

Council ensured the congregation was aware that the two year approval meant they would need to re-apply and conduct the SUP process again in two years and that during this time the zoning ordinance will have several changes added due to the ordinance is currently under review and in the process of changing. Mr. Tucker inquired if this time limit requirement is on other SUP's and was assured it was. Mr. Fielder clarified the entire SUP process due to some confusion of the audience. The congregation agreed to the 180 maximum occupancy outlined by Council.

Councilmember Funderlic made a motion to approve Ordinance 15-772 with the additional condition that the maximum occupancy does not exceed 180 persons and with a two year time limit. Councilmember Adair seconded the motion.

The vote was as follows:
Ayes: Funderlic, Barrett, and Adair.
Nays: Surratt and Brewster.
Abstentions: None.

Councilmember Funderlic commented he voted against the last SUP but the situation is different and believes that precedence has been set.

Mayor Paradise declared the motion failed due to a lack of a supermajority vote as required for a Special Use Permit. She asked for the applicant to see if there are any other locations or facilities that are available in Pantego advising they are welcome to the community.

OLD BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.

7. Discussion on the status of the potential revisions and/or updates to Ordinance 11-664 referred to as the Boat and RV Ordinance.

Mayor Paradise announced Council and staff discussed this item during work session. Since none of the staff members who worked on this original ordinance are still employed with the Town, Council has supplied their intentions for the ordinance and discussed some unintended consequences. Staff will review the ordinance and discuss recommended changes with the City Manager and Council. An update will be given in January.

RESOLUTION

- 6. Discuss, direct, and consider action on Resolution 15-34 a resolution of the Town Council of the Town of Pantego, Texas, approving the ballot submission for the Board of Directors to the Tarrant Appraisal District.**

Councilmember Funderlic recused himself from this agenda item.

Councilmember Surratt made a motion to approve Resolution 15-34 with two votes for Don Funderlic. Councilmember Barrett second the motion.

The vote was as follows:
 Ayes: Surratt, Barrett, Adair, and Brewster.
 Nays: None.
 Abstentions: Funderlic

Mayor Paradise declared this motion passed with four votes and one abstention.

COUNCIL INQUIRY

None.

ADJOURNMENT

Mayor Paradise adjourned the regular session at 9:39 p.m.

APPROVED:

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Pantego Economic Development Corporation of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber, 1614 South Bowen Road, Pantego, on the 9th day of September 2015 with the following members present:

Danny Lakey	President
Don Surratt	Vice President
Arsalan Gittiban	Treasurer
Fred Adair	Secretary
Robert Jordan	Director
Stephanie Springer	Director
Gloria Van Zandt	Director

Members Absent:
None.

Constituting a quorum. Staff present was:

Matt Fielder	City Manager
Julie Arrington	City Secretary
Scott Williams	Public Works Director

Also in attendance:

Pam Mundo	Consultant, Mundo & Associates, Inc.
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REGULAR SESSION 7:00 P.M.
CALL TO ORDER AND GENERAL COMMENTS

President Danny Lakey called the meeting to order at 7:03 p.m.

INVOCATION

Secretary Fred Adair led the invocation which was followed by the Pledge of Allegiance.

PRESIDENT'S COMMENTS

President Lakey announced he visited a few businesses and received mixed reviews from them. Some were happy about the American Express Small Business Day event the Town is participating in.

PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST

Director Van Zandt inquired on the responsibility of the care taking of the cul-de-sacs and medians of the residential streets.

Director Jordan informed the Board the ACI private school moved to Dallas West, the old Trinity Church Building and they are trying to grow within the community. He would like to help support them and promote them.

REGULAR BUSINESS

1. Executive Director Report

Mr. Fielder informed the Board on the following information:

Ribbon cuttings scheduled for Colonial Bank on Saturday, September 19th beginning at 10:00 am with a shredding event and Escapades on Saturday, October 3rd at 5:00 p.m.

The playground improvements started yesterday and the start date for the painting of the Gazebo is not confirmed yet.

2. Approval of PEDC Minutes

• **August 26, 2015**

Vice President Surratt made a motion to approve the PEDC minutes dated August 26, 2015 as presented. Director Springer seconded the motion.

The vote was as follows:

Ayes: Surratt, Adair, Jordan, Lakey, Springer, Van Zandt, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

3. Summary of Revenues and Expenditures

• **September 9, 2015**

Mr. Fielder confirmed to the Board some of the statues were fixed onsite but some were taken back to go to the shop to be repaired and confirmed the insurance claim will cover the costs. There was discussion on installing security cameras in the park.

Secretary Adair made a motion to approve the payment listing as submitted. Director Van Zandt seconded the motion.

The vote was as follows:

Ayes: Surratt, Adair, Jordan, Lakey, Springer, Van Zandt, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

CITIZENS OPEN FORUM

None.

DISCUSSION, REVIEW, AND CONSIDER ANY ACTION AND/OR DIRECT STAFF ON THE FOLLOWING ITEMS OF BUSINESS:

4. Discuss and review the North Texas Commercial Association of Realtors Tradeshow event.

Mrs. Mundo provided a copy of the information she handed out at the booth. There was discussion on the vacant properties in Pantego. Mrs. Mundo informed the board of several conversations she had with current shopping owners of Pantego, prospective businesses, and networking opportunities. She suggested networking more with the surrounding Cities and not just the Chamber.

5. Discuss, direct, and consider action on the involvement and attendance of the Deal Making Tradeshow in November.

Mrs. Mundo informed the Board the booth will cost \$625 with additional costs for the carpet and electricity.

Director Van Zandt made a motion to participate in the deal making trade show in the amount of \$625 plus the carpet and electricity not to exceed \$800.00 on November 5th & 6th. Director Springer seconded the motion.

The vote was as follows:

Ayes: Surratt, Adair, Jordan, Lakey, Springer, Van Zandt, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

6. Discuss, direct, and consider action on planning and organizing of PEDC's involvement in PantegoFest 2015.

Mrs. Mundo announced the time and place for stuffing the shopping bags. There was discussion on the survey. The booth will need to be next to Shirtwerx for Wi-Fi service. There was discussion on supplying stickers to those who participated in the survey so that they were not asked twice and the goal of is to be as electronic as possible; therefore, only a few paper copies were needed. The Board added a question to the survey for first time visitors. There was discussion on volunteers and the time schedules. Mr. Fielder announced the arrangement with Pantego Bay to sell beer fell through and Angelo's will sell the beer instead.

7. Discuss, direct, and consider action on the PEDC Incentive Program.

Mr. Fielder informed the Board he followed up with some local banks. Colonial Bank has a lot of experience in public and private financing and will continue to explore on how this can be set up on a multi-year model. A municipality cannot commit funds to a future expenditure; however, they can earmark funds for a special account to cover the loans. Mr. Fielder was directed to communicate with the Arlington Chamber of Commerce for suggestions.

8. Discuss, direct, and consider action on attending the Arlington Chamber Foundation Annual Dinner and Business Meeting.

Mr. Fielder reminded the board they attended this meeting last year and sponsored a table for \$1,500.00. This year the cost for sponsorship is \$1,000.00. He explained there was a change in the leadership of the Arlington Chamber of Commerce. The focus has changed back to the small business and local community. Ms. Arrington confirmed the number of board members that will attend.

Director Van Zandt made a motion to participate in the Arlington Chamber Foundation Award Dinner at \$1,000.00. Director Springer seconded the motion.

The vote was as follows:

Ayes: Surratt, Adair, Jordan, Lakey, Springer, Van Zandt, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

PEDC MEMBER INQUIRY

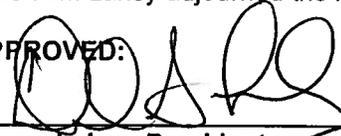
Director Springer inquired on the how Escapades is doing.

Director Gittiban inquired on Perna's Cajun Kitchen grand opening. Mr. Fielder stated she is waiting on the health department inspection.

ADJOURNMENT

President Lakey adjourned the regular session at 8:07 p.m.

APPROVED:

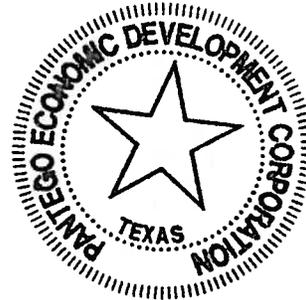


Danny Lakey, President

ATTEST:



Fred Adair, Secretary



STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Pantego Economic Development Corporation of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber, 1614 South Bowen Road, Pantego, on the 28th day of October 2015 with the following members present:

Danny Lakey	President
Don Surratt	Vice President
Fred Adair	Secretary
Arsalan Gittiban	Treasurer
Stephanie Springer	Director
Gloria Van Zandt	Director

Members Absent:

Robert Jordan	Director
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Constituting a quorum. Staff present was:

Matt Fielder	Executive Director
Julie Arrington	City Secretary
Dennis Jobe	Community Development Director
Scott Williams	Public Works Director

Also in attendance:

Pam Mundo	Mundo and Associates
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REGULAR SESSION 7:00 P.M.
CALL TO ORDER AND GENERAL COMMENTS

President Danny Lakey called the meeting to order at 7:04 p.m.

INVOCATION

President Danny Lakey led the invocation which was followed by the Pledge of Allegiance.

PRESIDENT'S COMMENTS

President Lakey welcomed the audience stating he stopped by Joe Hall Roofing earlier in the week to promote PEDC.

PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST

Director Surratt thanked the directors for attending the joint session with Council on Saturday. He informed the Board it was a very informative session and he believes both Council and the Board are now working in the same direction for the Town.

REGULAR BUSINESS

1. Executive Director Report

Mr. Fielder informed the Board on the following items:

Mr. Fielder and the Mayor attended the State of the City luncheon with the Arlington Chamber of Commerce. He feels the City of Arlington is working through some of the same economic development issues the Town of Pantego is dealing with just on a bigger scale.

Mr. Fielder announced there are several new openings around town. The Dollar Tree opened on October 17, 2015; the Gypsy Resale shop at 3216 Park Row is open; and Perna's has opened. There are three scheduled ribbon cuttings: October 30th Dr Jeckyll's at 7:00 p.m.; October 31st Dollar Tree at 1:00 p.m.; and November 7th Perna's at 11:00 a.m.

2. Approval of PEDC Minutes

• October 14, 2015

Vice President Surratt requested to add the words "verified with staff" to the first sentence. Vice President Surratt made a motion to approve the minutes dated October 14th with changes. Director Springer seconded the motion.

The Vote was as follows:

Ayes: Surratt, Adair, Lakey, Springer, Van Zandt, and Gittiban

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

CITIZENS OPEN FORUM

None.

DISCUSSION, REVIEW, AND CONSIDER ANY ACTION AND/OR DIRECT STAFF ON THE FOLLOWING ITEMS OF BUSINESS:

3. Discuss, direct, and consider action on participation in the American Express Small Business Saturday event.

Mrs. Mundo informed the Board she received notice today that the Town's application to become a Neighborhood Champion for Small Business Saturday has been accepted. The Town's role is to schedule events or plan activities for businesses to participate. The information will be in the PEDC newsletter and on the website promoting the sidewalk sale for Saturday, November 28, 2015. There was discussion on the permitted outdoor sales and displays as outlined in the Zoning ordinance. The Board agreed the hours of the event would be 10:00 a.m. to 6:00 p.m. Mrs. Mundo stated she would speak with key businesses around the town to help spread the word and will ensure the businesses are aware of the fire lane requirements and the parking lot restrictions. The Board made sure she informed the businesses there should not be an overflow of their displays impeding their neighboring business. Mrs. Mundo answered the Board's inquiries on the purpose of the event informing them the event is to counteract the effect of the Black Friday sales of the large chain stores on the small businesses. There was discussion on including Christmas festivities; such as the Candy Train or an appearance by Santa, and adding other events to the shopping centers to bring in shoppers; such as kids making ornaments. The Board requested Public Works to have the PEDC feather flags set out for the weekend event.

4. Discuss, direct, and consider action on an update on the International Council of Shopping Centers Texas Deal Making Show.

Mrs. Mundo informed the Board this event begins next week on Wednesday, Thursday, and Friday. She will be marketing primarily to realtors to promote Pantego.

5. Discuss, direct, and consider action on the planning of the Christmas Decoration contest.

Mrs. Mundo inquired on the dates and times for the judging of the contest and the awards. The Board discussed the future of this event due to the lack of participation dwindling over the years and decided to keep the event for another year. There was discussion regarding the purpose of the contest to promote businesses and how to gain participation from the businesses and motivating them to get involved. They discussed making the judging date sooner so that the decorations are up for Christmas creating a more festive atmosphere to the shopping centers. The Board decided to judge the contest on November 28th and 29th from 6:30 p.m. to 8:30 p.m. The Board discussed the total financial awards of the previous years and suggested to set this years at a total of \$1,000 split by: Best Theme first place, Best Theme second place, Best Theme third place, Griswold (most effective use of lighting), and Best Tree (can be a painted tree). At the next meeting the Board will finalize the awards and costs.

6. Discuss, direct, and consider action on the cancellation of the regularly scheduled meeting on November 25, 2015 and December 23, 2015 due to holidays.

Director Springer made a motion to cancel the regularly scheduled meetings on November 25th and December 23rd due to the holidays. Vice President Surratt seconded the motion.

The vote was as follows:

Ayes: Surratt, Adair, Lakey, Springer, Van Zandt, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

President Lakey recessed the regular meeting for the executive session at 7:53 p.m.

President Lakey reconvened the regular meeting at 8:24 p.m.

Following the Scheduled Executive Session, the PEDC will reconvene in public session and may take any and all action necessary concerning the Executive Session.

SCHEDULED EXECUTIVE SESSION

The PEDC may convene in the City Manager's Office pursuant to the Texas Government Code for an executive session as follows:

- **Pursuant to Government Code Section 551.087 to discuss or deliberate regarding commercial or financial information that the governmental body has received from business prospects that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations. New JBK Corp, Inc.**

President Lakey directed staff to enter into negotiations for a performance agreement with New JBK Corp., Inc.

PEDC MEMBER INQUIRY

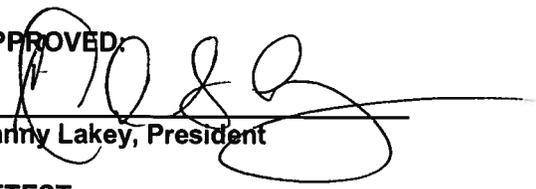
Vice President Surratt requested an update on the PEDC loans for the next meeting.

President Lakey requested the Arlington Chamber of Commerce address PEDC with benchmarks and discussed the turf at the park that is matting under the slide.

ADJOURNMENT

President Lakey adjourned the regular session at 8:28 p.m.

APPROVED:



Darryl Lakey, President

ATTEST:



Fred Adair, Secretary



STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Pantego Economic Development Corporation of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber, 1614 South Bowen Road, Pantego, on the 11th day of November 2015 with the following members present:

Danny Lakey	President
Don Surratt	Vice President
Fred Adair	Secretary
Arsalan Gittiban	Treasurer
Stephanie Springer	Director
Gloria Van Zandt	Director
Robert Jordan	Director

Members Absent:

None.

Constituting a quorum. Staff present was:

Matt Fielder	Executive Director
Julie Arrington	City Secretary
Dennis Jobe	Community Development Director
Scott Williams	Public Works Director

Also in attendance:

Pam Mundo	Mundo and Associates
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REGULAR SESSION 7:00 P.M.
CALL TO ORDER AND GENERAL COMMENTS

President Danny Lakey called the meeting to order at 7:04 p.m.

INVOCATION

Director Gloria Van Zandt led the invocation which was followed by the Pledge of Allegiance.

PRESIDENT'S COMMENTS

President Lakey welcomed the audience.

PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST

Vice President Surratt informed the audience he attended the ribbon cutting at Perna's. There was a good turn out and the food was really good.

REGULAR BUSINESS

1. Executive Director Report

Mr. Fielder informed the Board on the following items:

Mr. Fielder informed the board he met with a facilities lighting company regarding the Arch and will set up a meeting to obtain a quote.

The Tree Lighting event will be at Bicentennial Park on Saturday, November 28th at 6:00 p.m.

The Town Christmas Party will be on Friday, December 11, 2015 at 6:30 p.m. at Shady Valley Country Club.

2. Approval of PEDC Minutes

• **September 9, 2015**

No comments

• **October 28, 2015**

No comments.

Vice President Surratt made a motion to approve the PEDC minutes as submitted. Secretary Adair seconded the motion.

The Vote was as follows:

Ayes: Surratt, Adair, Lakey, Springer, Van Zandt, and Gittiban

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

3. Summary of Revenues and Expenditures

• **November 11, 2015**

Director Jordan made a motion to approve the Summary of Revenues as submitted. Director Springer seconded the motion.

The vote was as follows:

Ayes: Surratt, Adair, Jordan, Lakey, Springer, Van Zandt, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the vote passed unanimously.

CITIZENS OPEN FORUM

None.

DISCUSSION, REVIEW, AND CONSIDER ANY ACTION AND/OR DIRECT STAFF ON THE FOLLOWING ITEMS OF BUSINESS:

4. Discuss, direct, and consider action on an update from the Arlington Chamber of Commerce.

Henry Lewczyk, with the Arlington Chamber of Commerce, gave a presentation to the Board regarding the recent changes within the Chamber, upcoming events, and discussed any updates the Board wanted for the website and the Directory. There was discussion on conducting a Pantego Small Business of the Year award. The date of the award ceremony will be May 5, 2016. The Board discussed the ribbon cutting process and the membership and cost of Pantego Business to join the

Chamber. Mr. Lewczyk presented the demographics, consumer expenditures, labor force, and a map of Pantego.

5. Discuss, direct, and consider action on an update on the International Council of Shopping Centers Texas Deal Making Event.

Mrs. Mundo provided an economic profile for Pantego, a list of shopping center lease spaces, and a list of commercial property that is for sale. She announced Scooter Coffee is interested in the Walmart spot. Meinke is moving into the location of the Tile store. Shipley's Donuts is researching new locations to move into on a corner that will allow for a drive thru window. She announced Hibbett's Sports is looking for a location that is within 20minutes of an Academy store and Dunkin Donuts cannot find a good location. She believes the tradeshow is the greatest way to obtain trends in the market.

6. Discuss, direct, and consider action on the American Express Small Business Saturday event.

Mrs. Mundo introduces this item and supplied a shopping bag that was donated by American Express to each board member, informing them she has delivered the bags full of marketing materials to the local businesses. She has marketed this information in the PEDC Newsletter; along with the sidewalk sale information and the Christmas Decorating Contest. The sidewalk sale will take place from 10:00 a.m. to 6:00 p.m. and the Christmas Decorating Contest will begin the evening of November 28th and continue through the evening of November 29th.

7. Discuss, direct, and consider action on the PEDC incentive loans.

Mr. Fielder provided each board member with the information of the current status of the various loans given to local businesses by the PEDC Board. The Board requested an appreciation letter to be sent to *It's All Good* once they pay in full with President Lakey and Vice President Surratt's signature. The board would like to have an update every other month on this information and requested not to provide a ribbon cutting to a business that is 2-3 months behind on their loan payment. There was discussion on providing an incentive to Shipley's Donuts.

PEDC MEMBER INQUIRY

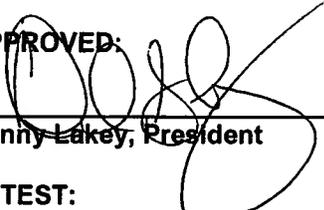
Director Van Zandt inquired on changing the meeting times to 6:30 p.m. during standard time and return to 7:00 p.m. during daylight savings.

Treasurer Gittiban inquired on the restriping of Bowen Road.

ADJOURNMENT

President Lakey adjourned the regular session at 8:48 p.m.

APPROVED:



Danny Lakey, President

ATTEST:



Fred Adair, Secretary



STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Planning and Zoning Commission of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Town Council Chambers, 1614 South Bowen Road, Pantego, Texas on the 1st day of June 2015 with the following members present:

Stephen Smith	Chairman
John Kushma	Vice Chairman
Jason Bergin	
Clifton Cassell	
John Richardson	

Constituting a quorum. The following staff members were present:

Matthew Fielder	City Manager
Chad Joyce	Community Development Director
Chelsea Nelson	P&Z Secretary

Also in attendance:

Don Surratt	Council Member
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(The following items were considered in accordance with the official agenda posted on the 29th day of May 2015.)

REGULAR SESSION 7:00 P.M.

CALL TO ORDER AND GENERAL COMMENTS

Chairman Smith called the regular session to order at 7:01 PM.

PLEDGE OF ALLEGIANCE

Invocation led by Chelsea Nelson which was followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

1. Approval of Planning and Zoning May 5, 2015 Minutes.

Commissioner Kushma made a motion to approve with the modification to add Council members Surratt and Adair to the minutes from the May 5, 2015 meeting. Commissioner Cassell seconded the motion. The motion passed unanimously.

NEW BUSINESS

1. Public Hearing, Review and Consider a recommendation for Zoning Case Z-212, a proposed Special Use Permit as requested by Brad Stroup (The Prayer Room) to establish a church at 1503 Nora Drive, Tract 4Q of the Nathan Smith Survey, Pantego, Tarrant County, Texas. The property is generally located on the east side of Nora Drive between West Park Row Drive and Whispering Trail Circle.

Chairman Smith introduced the item, opened the Public Hearing at 7:05 pm for Zoning case Z-212 and recognized the following individual(s):

Brad Stroup, 5507 Gessner Court Arlington, Texas 76018, representative for The Prayer Room (Para-church organization). Mr. Stroup explained what The Prayer Room was and what they would be doing and that he was available for any additional questions that the Commission had while reviewing the request for a Special Use Permit.

Joe Centineo, 3221 W. Pioneer Parkway Pantego, Texas 76013, speaking in support of The Prayer Room (Para-church organization). Mr. Centineo is the pastor of Crossroads Church and he explained his involvement with The Prayer Room and the positive impact that they have had.

Jack Longgear, 2466 Lakeview Circle Arlington, Texas 76013, speaking in support of The Prayer Room (Para-church organization). Mr. Longgear is the father in-law of Mr. Stroup and he explained his involvement with The Prayer Room and the positive impact that they have had.

Linda Brown, 2735 Whispering Trail Pantego, Texas 76013, speaking in opposition of The Prayer Room (Para-church organization). Mrs. Brown is a resident of the Town of Pantego whose house backs up to The Prayer Room. She voiced concerns about noise, traffic, and the second story balcony of The Prayer Room building.

Jim Brown, 2735 Whispering Trail Pantego, Texas 76013, speaking in opposition of The Prayer Room (para-church organization). Mr. Brown is a resident of the Town of Pantego whose house backs up to The Prayer Room. He also voiced concerns about noise, traffic, and the second story balcony of The Prayer Room building.

Jean Baptiste Chin, 807 Evening Drive Arlington, Texas 76013, speaking in support of The Prayer Room (para-church organization). Ms. Chin explained her involvement with The Prayer Room and the positive impact that they have had.

There being no one else to speak, Chairman Smith closed the Public Hearing at 7:44 p.m.

The Commission inquired about the hours of operation and if noise would be an issue. Mr. Stroup explained that The Prayer Room intended to sound proof the worship area so that no disturbance would be caused. The Commission also inquired about the second-story balcony which was presented as a concern during the Public Hearing. Mr. Stroup with some clarification by Mr. Joyce explained The Prayer Room's plan to enclose the part of the balcony and leaving only a small portion open with limited access by staff only. The Commission reiterated the duties of the Planning and Zoning Commission by explaining that their recommendations are predominantly based on how the specific issue affect Zoning in the Town.

Commissioner Richards made a motion to recommend the approval of the Special Use Permit for Case Z-213. Commissioner Cassell seconded the motion. The motion passed unanimously.

- 2. Public Hearing, Review, and Consider a recommendation for Zoning Case Z-213, a proposed Special Use Permit as requested by Philip E. Parker (Church of Hope, Inc.) to establish a church at 2401 W Pioneer Pkwy, Suite 151, Lot 1R of the Pecan Park Shopping Center, Pantego, Tarrant County, Texas. The property is generally located on the north side of West Pioneer Pkwy between S Bowen Road and Duluth Drive.**

Chairman Smith introduced the item, opened the Public Hearing at 7:47 pm for Zoning case Z-213 and recognized the following individual(s):

Philip Parker, 520 Bayberry Lane Desoto, Texas 75115, representative and Pastor of Church of Hope Inc, Mr. Parker explained that his church wanted to meet in the space and that he was available for any additional questions that the Commission had while reviewing the request for a Special Use Permit.

Paul Stamp, 2401 W. Pioneer Parkway, Suite 135 Pantego, Texas 76013, speaking in opposition/concern of Church of Hope, Inc.. Mr. Stamp is the pastor of Vision Open Bible whose church is located in the same shopping center. He voiced concerns about two churches being in the same shopping center and also whether there would be enough parking or not.

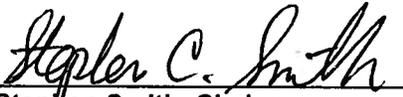
There being no one else to speak, Chairman Smith closed the Public Hearing at 7:59 p.m.

The Commission addressed all concerns posed in the Public Hearing through Mr. Joyce. Mr. Joyce explained that there was plenty of parking in for both churches to meet in that shopping center and as for the shopping center have two churches that is not an issue for the Town it would have to be taken up with the landlord.

Commissioner Kushma made a motion to recommend the approval of the Special Use Permit for Case Z-213. Commissioner Richards seconded the motion. The motion passed unanimously.

ADJOURNMENT

Chairman Smith declared the meeting adjourned at 8:04 p.m.


Stephen Smith, Chairman

ATTEST:


Chelsea Nelson, Planning & Zoning Secretary



STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Planning and Zoning Commission of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Town Council Chambers, 1614 South Bowen Road, Pantego, Texas on the 2nd day of November 2015 with the following members present:

Stephen Smith
John Kushma
Jason Bergin
Clifton Cassell
Jesse Howell

Chairman
Vice Chairman

Constituting a quorum. The following staff members were present:

Matthew Fielder
Dennis Jobe
Julie Arrington

City Manager
Community Development Director
City Secretary

Also in attendance:

Don Surratt

Council Member

(The following items were considered in accordance with the official agenda posted on the 30th day of October 2015.)

REGULAR SESSION 7:00 P.M.

CALL TO ORDER AND GENERAL COMMENTS

Chairman Smith called the regular session to order at 7:08 PM.

PLEDGE OF ALLEGIANCE

Invocation led by Julie Arrington which was followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

1. Approval of Planning and Zoning June 1, 2015 Minutes.

Vice Chairman Kushma made a motion to approve the minutes. Commissioner Cassell seconded the motion.

The vote was as follows:

Ayes: Cassell, Kushma, Smith, Howell, and Bergin

Nayes: None.

Abstentions: None.

Chairman Smith declared the motion passed unanimously.

NEW BUSINESS

2. Introduction of the new Community Development Director, Dennis Jobe.

Mr. Fielder introduced the new Community Development Director, Dennis Jobe and the new Planning & Zoning Secretary, Jessie Hanks to the Board.

3. **Public hearing, review, and consider a recommendation for Zoning Case Z-214, a proposed Special Use Permit as requested by Ann Farrell (Annie's Freeze) to amend the special use permit of the sno cone stand business located at 2304 W. Park Row Drive, Tracts 1A3, 1A3B, 1A5, 1A5B, and 1A5C of the William J. Barry Survey, Pantego, Tarrant County, Texas. The property is generally located in the Lakewood Shopping Center on the South side of Park Row Drive between S. Bowen Road and Milby Road.**

Mr. Fielder informed the Board the application was withdrawn due to information needed from the manufacturer. Chairman Smith announced the suspension of this time until the applicant is ready and confirmed there was no one in the audience to speak on this item.

4. **Public hearing, review, and consider a recommendation for Zoning Case Z-215, a proposed Special Use Permit as requested by Ahmadiyya Muslim Community of Fort Worth to establish a church at 3214 W. Park Row Drive, lot 2, Block 1 of Park Row West Addition of the A.L.S. Land Survey, Pantego, Tarrant County, Texas. The property is generally located on the South side of Park Row Drive between Nora Drive and Bowen Road.**

Chairman Smith read the agenda item caption for the record and opened the public hearing at 7:13 p.m.

The following speakers were in support of the Zoning Case Z-215.

Colburn Tucker, 720 Heritage Tr., Granbury, Texas, informed the Board the Ahmadiyya Community has a location in Northeast Dallas already; however, it is too far to drive so they are currently meeting in Arlington, while they look for a permanent location. Most of the activities are done midday Friday about 1-2:00 p.m. and will do something usually on the weekends; a blood drive twice a year; maybe some dinners early afternoon and stuff but usually nothing late. We have about 50 active members, give or take, at our Friday or weekend meetings. That is our general parameters, any questions. Commissioner Bergin asked if there were any weekday schedules and stated he read that it was Friday and Saturday and you gave us a little more enlightenment into what you plan. Is there any other use at all, or zero? Mr. Tucker stated generally during Ramadan we will sometimes do evening worship but it is all interior and there are not any external speakers and generally during the summer and not during the winters. Commissioner Cassell asked why they chose Pantego. Mr. Tucker stated they had looked for something for about a year and a half now within our budget and we have certain size requirements and Pantego just sort of worked. For the price we are looking to pay for it, the timing, and the amount of money we got through donations it all just kinda fell into place. We are in Arlington off of Davis and Pioneer. It is pretty much a central location to where we all are now. I am the only one who has to drive over thirty minutes to get there. Commissioner Cassell asked if he expects them to grow. I know you say the church expects 20-25 people will you be promoting to grow and need more parking spaces and things like that. Mr. Tucker stated he would say within the next probably five years. Generally speaking from our previous location and like the one in Allen we have been there quite a while, a couple in Austin, and Houston and they aren't experiencing growth rapidly, maybe a couple of members a year. I wouldn't expect us to grow too terribly large. Chairman Smith inquired if they were leasing or buying the property. Mr. Tucker stated they are buying. Chairman Smith asked if they intended to do any renovations to this building. Mr. Tucker stated they will be taking down a few interior walls, but probably I think we were talking out maybe a 20% removal on the interior but other than that nothing major. Chairman Smith asked if there would be any exterior changes. Mr. Antwi stated no. Chairman Smith clarified everything will stay the same externally. Mr. Antwi stated no, nothing external. Chairman Smith asked if there would be a sign. Mr. Antwi stated yes. Chairman Smith inquired on the concept of the sign. Mr. Antwi stated the sign is going to be just to say Ahmadiyya Muslim Community of Fort Worth and just put a sign in front so people passing by can see. Mr. Tucker stated the sign would probably be similar in size to the Community sign out here just without the marquee below it. Commissioner Bergin asked what the occupancy rating of this building they are looking at purchasing, the maximum occupancy rating, do we know that. Mr. Fielder stated that was kinda complicated because for a church, well let me back up, it is done based on use. He asked Mr. Jobe if it was 7 square feet per person for the maximum occupancy for 7800 square feet. Mr. Jobe stated it is 7 feet per person and depending on where they put the walls. Commissioner Bergin stated he was curious where they would max out on occupancy versus members. So what's their growth potential in two or three years at twenty five now? Mr. Jobe explained they would have plenty of room at 25. Commissioner

Bergin clarified it is more than 50. Mr. Fielder it is at 7 square feet per person at 7800 feet it is a big number they are more limited by parking. Commissioner Bergin asked staff if they have asked the Mosque to provide any validation of membership numbers since they are saying it is 25 just to look at what parking is in the area and what occupancy would be. Mr. Tucker stated 25 active in terms of actually attending. Commissioner Bergin confirmed that is what they have now. Mr. Fielder stated there was no way for us to certify that. Chairman Smith asked Mr. Tucker to walk him through again Sunday through Saturday when do you expect to have people in this building doing stuff the whole week. Mr. Tucker stated Friday is usually the time of worship for about 45 minutes to an hour and a half. Chairman Smith clarified that was during the day. Mr. Tucker went on to explain probably once a quarter throughout the year we will have a fundraiser on a Sunday. Chairman Smith clarified the other six days of the week it will be a vacant building and no one will be there. He clarified they are generally talking about 1-2 hours a week is all you are going to occupy this building. Mr. Tucker confirmed this on a weekly basis. Commissioner Bergin inquired on the number of special events they have had since January 1, 2015. Mr. Antwi stated they do the blood drive twice a year they have a program nationwide called Muslims for Peace. They do this for the victims of 9/11 where three thousand Americans were killed by terrorists in the name of Islam. So four years ago our national headquarters came up with a program we call Muslims for Life and we go all over the country to organize a blood drive to save lives. Our goal is to prove that our religion is to not shed blood but actually to give blood. These programs are in the hospitals and so far they have donated 40,000 units of blood to save the lives of Americans. The last one we had was October 11, 2015, last month; it was the smallest event we had. It was called Organized for Life from the neighbor's apartments, we also had one in Fort Worth Northwest where we went in and explained to the Nurses and Doctors what we do and donated about 15 pints of blood. Commissioner Bergin confirmed this was all done away from the facility they use now. He explained the reason they are asking is to make sure what is being told to them as an advisory board and what they promote to Council for review matches up with what the actual function use is because we have had other organizations come in and say they are going to do this and then do that. So we want to make sure what is being asked for on the use matches up with what the actual use is. Mr. Tucker explained he thinks special use time was probably done about 10-12 times Friday and events on Sunday between the dinners, blood drives, meetings, stuff like that. Commissioner Bergin inquired on the time frame of the dinners and things like that. Mr. Tucker confirmed usually 7:00 p.m. to 9:00 p.m. but no later than 10:00 p.m. Commissioner Bergin confirmed all use is internal, there is zero external use except for parking. Mr. Tucker agreed, no external loud speakers, it is all internal.

Mohammed Antwi, 6017 Blazing Star Dr., Fort Worth, Texas, announced he is the applicant and president of the Ahmadiyya Muslim Community of Fort Worth. He stated one of the reasons why we chose Pantego is because we have been praying in Arlington for almost more than two years and we have heard Pantego is one of the friendliest cities in the developed area. So when we were looking at buildings we focused more on this area. If you are asking why we chose Pantego is it because it is one of the friendliest communities. Chairman Smith inquired if he knew how many Muslims reside in Pantego. Mr. Antwi stated he does not but most of their members live around Pantego. Chairman Smith stated they are asking to come into Pantego and he was wondering how big of a Muslim Faith is in the City itself that you are trying to become a part of. Mr. Antwi stated he does not know but does know the members who live around Arlington speak highly of the community of Pantego so their choices were to buy property in Arlington or Pantego cause it is central. Commissioner Bergin asked if they have already purchased the property. Mr. Antwi stated no they have not because they have given the owner an offer and earnest money but will not sign a contract until they are approved. They want to live in this community, worship, and buy houses in this community. If anyone is moving from other cities to be closer to the Mosque they want them to live here. They have driven around and looked at the properties in the neighborhood. Commissioner Cassell asked just out of curiosity has your group or community ever been refused any of your desired locations. Mr. Antwi stated no, never. Actually we have been looking for more than two years and anytime we find an opportunity we investigate the community, the crime of the community, and the people of that community and so far this is the only area we thought could be good for us.

The following speakers were against the Zoning Case Z-215.

Benjamin Rhodes, 2726 Whispering Trail Circle, Pantego, Texas, stated his problem with this special use permit to me it does not fall under the current guidelines of something that is approved or accepted for a C2 development. There have been several others that have been granted in light of some opposition. I have had some vandalism or theft on my property especially when the Salvation Army was there, they are not there anymore but they stayed to the end of their permit. I was looking over the analysis of your

development staff here. The gentleman from Granbury stated about 50 people and they only require a maximum of six spaces that is eight or nine people per vehicle for six spaces. Then I look through the special use permit considerations, I go down and list all of them and don't see how they meet most of the requirements listed. I am concerned about the additional traffic, the times, and the lighting. There are a lot of things that come to mind on something like this. I know that it's not a consideration of the Planning & Zoning Commission, but I am concerned with property values and property taxes. If you lose a tax base somewhere else you gotta make it up from somewhere. They say they do not have any plans to grow for about five years the recommendation here states the permit shall expire in two years or upon change of ownership. So there are a lot of things I am negatively influenced by on this item. I am definitely against this special use permit because it does not fall under the C2 guidelines that were established for a reason. Commissioner Cassell clarified in the applicants report they stated 20-25 people would need parking spaces. Mr. Rhodes stated they said 50 when they were speaking. Mr. Fielder clarified per our code 50 people requires 10 parking spaces. Mr. Rhodes confirmed there were plenty of spaces but his consideration is they only need 6 and is concerned with the actual planned use of the building. Commissioner Howell stated UTA has a large immigrant community and a lot of them do not have cars they carpool or they ride bicycles; therefore, they may use alternate transportation. Mr. Fielder explained the code requires one parking space for five people. They may show up with thirty vehicles but we only require them to have six spaces. They can show up with as many vehicles as they want, this is a minimum amount of spaces based on the information they gave staff.

Jason Williams, 2729 Whispering Trail Circle, Pantego, Texas, he is not concerned on whether there is enough parking but it would be wise to find out exactly what days they are going to be here and how many people it is going to be. For them to turn in an application for 20-25 people and the first thing he says to the Commission is 50, things are not matching up already. I think the issue is not if there are plenty of parking spaces for 20-25 people go back and listen to the tape the first thing said was 50 members. If they are growing slowly they have doubled just since they turned in their application. It is not necessarily if there is enough parking but are they saying the same thing. I think the application says they will use the building Friday and Saturday. I think what they said tonight is Friday and Sunday. It is just things that are not matching up. I am against this if not for any other reason besides it is changing the planning around my house again. So it's not one group it is another group that has come to ask you to change the plan again. There haven't been any positive changes that y'all have made to our plan around our house. We bought our house knowing that that was C2. We knew we were residential and that was C2. So we invested a good amount of money, purchased a piece of property, and so did all our neighbors. This business owner purchased this property knowing that it is a C2. I am not coming to ask you to change mine, I am not gonna try and open a business in my house and come ask you for an SUP for my house. So they are coming asking you to change the SUP. I think we get mixed up sometimes. The "P" in P&Z is planning; so years ago somebody came and developed a plan for this town and they put like ownerships together. So they put a C2, which isn't that big of a deal, next to a neighborhood. I guarantee you while I served we changed and gave some churches some SUP's, but I think you would be hard pressed to find one that we gave was next to a neighborhood. I think you know you already approved one, the Prayer Room, I think you know there is already another one that has moved in there and did not come to you for an SUP. There is a church that meets there about 5 days a week and they are already meeting there without an SUP. So now we have another church here tonight asking for an SUP. You're talking about three churches behind residential homes. I just don't think that belongs together. That is not what we purchased our homes to be near and we didn't ask for the traffic and we didn't ask for the noise. I ran about a 9 year old boy off of my eight foot fence after their church meeting the other day. On my side there is a two foot drop, it is ten feet tall on my side of the fence. They were out having a football game at 10:30 p.m. in the parking lot of this church that's already meeting there and threw the football over the fence. This 9 year old boy decided to climb my fence to go after his ball. Fortunately, they had already disturbed my peace and I went back there to see what was going on and I look up and the boy is on top of the fence and I told him to get down. I went around trying to talk to his mother and she wasn't real interested in talking to me. Over this time where you guys have allowed changes it is positive for them so a group from Arlington is coming for the Prayer Room; a group from Granbury is coming through for this church, the church that's in there right now I believe is from Fort Worth, so it's positive for the entities outside of Pantego yet it's negative for our residents. I truly believe adding three churches behind my house is going to devalue my home. My church has done the same thing to houses and I think those houses lost value because our church got so big beside these houses. I don't want my church to move in behind my house. I don't want so many churches behind our house, I know this is one case tonight, but I think it is wise to see what the future plan is. Long ago before you and I served somebody zoned these properties for what they are now. We came in and bought our properties,

invested our hard earned money, the business owners came in and bought their properties and invested their own monies based on C2's. You guys are systematically going behind us and changing those zonings out from underneath us, the citizens. Because of that, the noise disturbance, and the trash, the Prayer Room temporarily lost their permit recently because of doing construction after hours and they had a truck parked out back that grew a foot tall of grass and so much trash out there. Drive there tonight you will see a 4 foot by 4 foot piece of glass they left out there for a few weeks now. But they cleaned it up because they lost their permit because I texted the Mayor, the Mayor called the City Manager, and the City Manager called the Police but why should we have to do that. You changed the zoning through an SUP for the Bakery that has two U-Haul trucks that sit out there and do nothing all the time they have a foot tall grass out there. When I saw someone out there mowing I stopped to talk to them and found out it was a fellow neighbor that was tired of seeing it so he mowed it. Systematically you are changing the zoning of these businesses behind these homes that is negatively affecting our way of life and negatively affecting the value of our homes. I suggest tonight that you make a recommendation to deny this approval and any other approval that are SUP's for churches that are up against neighborhoods. Make it a policy that way we can tell them upfront when they ask. We have allowed a lot of churches in this Town and we could use more but let's get them in the right places. Vice Chairman Kushma asked Mr. Williams if he realizes the Town is bound by Federal and State regulations regarding this Religious Restoration Act of 1990. I am not a lawyer and don't want to characterize my statement as legal opinion, but clearly that limits what local communities can do with respect to religious organizations in terms of zoning. Mr. Williams stated he believes this was done in 2000 and it does give several reasons to allow you to not deny a religious affiliate a zoning request. However, if you go read it I think you will have lots of room to deny for these reasons that we talked about tonight. It does state things about being next to neighbors and changing the environment of the community they are in. Your 13 points I just don't think you can read all 13 of those and agree that half of them will be met if you approve this, much less all of them. I would feel 100 percent confident reading that knowing you can deny based on those reasons and tell the customer next time maybe a retail area.

Lannie Forbes, 2724 Whispering Trail Circle, Pantego, Texas, lives on the south side of the street and is so glad because she has a lot of friends that live on the north side of Whispering Trail Circle and has been hearing for a long time about lights, noise, trash, etc. I am totally against and do not know why, those buildings are suppose to be office buildings I thought, and I do not understand why all these churches are going in there. I am not against any church. I believe everybody has a right to have a church just not there on Park Row behind these homes. I have heard all my neighbors complain not just recently but for years about when Trinity was in that big building Gloria Van Zandt lived on the corner and she stated she felt she never had any privacy in her house because it was such a big tall building and they could look down right into her back yard. I think you need to think really hard about your planning because it is infringing on our privacy as homeowners and I think it is devaluing our property what is going on on Park Row, what is already there and I am just really here to say that for my neighbors.

Mr. Fielder announced he received comments from one person via mail that is in opposition but asked to remain anonymous.

Jim Brown, 2735 Whispering Trail Circle, Pantego, Texas, lives behind the Prayer Room. He stated he agrees with everything already said, but is concerned with why they need a building when they will only be there Friday, Saturday, and Sunday. What are they going to do with the rest of it? The other church moved in and nobody knew about it. They had a bar-b-que out there played football and nobody knew. I have found trash in my driveway and back yard. My wife walked back there and found at the same location they want to move into a man sleeping. That place is not a street. I have nothing against churches but like they said it is zoned C2. I want to know what you are going to do about the trash. There is glass back there and has been there two weeks. There is a car sitting out there right now with people inside the building of the Prayer Room and I do not know if they are working or not. Yet you turn around and you are letting them move in with special use permits in a C2. I never had trash like I have now in my driveway. I do not know if that comes from the dumpsters or just trash from the street. Commissioner Cassell asked if he thinks the trash and use of the back alley/street is because of the churches. Mr. Brown stated it doesn't make a difference he is talking about the excessive trash from the people moving in. The trash they do not put in the dumpsters. The only building that is not facing Park Row and has nothing to do with Park Row is the Prayer Room and faces residential buildings why because you let them build it. I want to know what they are going to do with the rest of the building. They only have 20-25 people.

Chairman Smith adjourned the Public Hearing at 7:53 p.m.

Mr. Antwi addressed the concerns of the opposition to the Commission. He informed them they have 50 active members who will not use the building all the time. The number of people using the building at one time will be approximately 25-30. He explained all churches do not act as the residents have previously experienced; his community is held to a higher standard and is a peaceful community. Commissioner Bergin explained the opposition is not just directed to his church but to all similar organizations and believes this is a bad location, zoned for a different use, and believes the residents would like to see them in a retail area. The other concern he is hearing from the comments of the residents is the minimal use of the building does not justify the space and cost and stated he is concerned with being told one thing by applicants but actually having something else happen. Mr. Antwi explained the community plans to stay permanently and have members move closer and may expand; right now they have a small space and will be able to meet their long term growth. Chairman Smith inquired on the number of vehicles at one time in the parking lot. Mr. Antwi stated approximately ten cars and explained they are not required to worship at the Mosque but typically pray at home or work. The women are not required to pray at the Mosque on Fridays. They have meetings on the weekends from 12:00 to about 4:00 p.m. either Saturday or Sunday but not both, they choose. On Friday, they worship at least two hours. The month of Ramadan they meet in the evening on both Saturday and Sunday. The Commission confirmed the building will not be in use Monday through Thursday. Mr. Antwi answered the Commission's concerns on other uses for the building by explaining the building will be open 24 hours a day and that if a member wants to worship at 5:00 a.m. they can come to the building to worship. He went on to explain they pray five times a day. The Commission asked why the members do not pray at 5:00 a.m. at the current location. Mr. Antwi explained the members do not feel safe with the apartments close by.

Mr. Fielder addressed the inquiries of the Commission regarding complaints from the neighbors that seem to have not been addressed and explained the permit for the Prayer Room was pulled for noise and the contractor not following the building and zoning codes. The two complaints of trash were addressed by him to the contractor. The Commissioners discussed among themselves the various concerns they have; such as trash, hours, the number of SUP's in this location, and the actions of property owners versus renters.

Commissioner Bergin made a motion to deny the special use permit for Zoning Case Z-215 as requested. Commissioner Cassell seconded the motion.

There was further discussion between the Commissioners regarding allowing the SUP with restrictions, appropriate zoning for the area, number of SUP's in the location, and what is proper for the residents.

The vote was as follows:

Ayes: Bergin, Cassell, and Smith

Nays: Kushma and Howell

Abstentions: None.

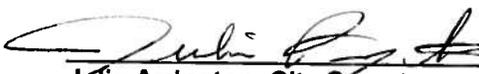
Chairman Smith declared the motion passed 3-2.

Chairman Smith informed the audience the Commission will make their recommendation to Council but Council will discuss and decide at the Council meeting.

ADJOURNMENT

Chairman Smith declared the meeting adjourned at 8:21 p.m.

ATTEST:


Julie Arrington, City Secretary




Stephen Smith, Chairman



AGENDA BACKGROUND

AGENDA ITEM: Public Hearing, discuss, direct, and consider action on Ordinance 15-773 an ordinance of the Town Council of the Town of Pantego, Texas, approving Zoning Case Z-216, a proposed Special Use Permit as requested by Sylvester T. Lafayette to establish a church and offices at 3216 West Park Row Drive, Lot 1, Block 1, of Park Row West Addition of the A.L.S. Land Survey, Pantego, Tarrant County Texas. The property is generally located on the South side of West Park Row Drive, between Nora Drive and Bowen Road.

Date: December 14, 2015

PRESENTER:

Matt Fielder, City Manager
Dennis Jobe, Community Development Director

BACKGROUND:

See Community Development Staff Report.

The Notice of Public Hearing was published on November 20, 2015 in the Fort Worth Commercial Recorder, the Town's official newspaper. This Notice was also posted on the Town's bulletin board and the Town's website. Owners of property within two hundred (200) feet of the applicant property were given notice via U.S. Mail.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of this Special Use Permit with a time limit of two (2) years or change of ownership.

ATTACHMENTS:

Ordinance 15-773
Community Development Staff Report
P&Z Commissioner Report
Application, Zoning Case Z-216
Notification Map
Notification List
Additional Information

Director's Review: JCA
City Manager's Review: _____

ORDINANCE NO. 15-773

AN ORDINANCE OF THE TOWN OF PANTEGO AUTHORIZING A SPECIAL USE PERMIT ISSUED TO SYLVESTER T. LAFAYETTE TO ESTABLISH A CHURCH AND OFFICES AT 3216 W. PARK ROW DRIVE, LOT 1, BLOCK 1 OF PARK ROW WEST ADDITION OF THE A.L.S. LAND SURVEY, PANTEGO, TARRANT COUNTY, TEXAS; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Town of Pantego, Texas is a Type A General Law Municipality located in Tarrant County, Texas, created in accordance with provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, Chapter 14, Section 14.02.513(5) of the Town of Pantego Municipal Code allows for an exception for any public or government building or use not elsewhere permitted in a particular district; and

WHEREAS, the Planning & Zoning Commission as required by Chapter 211 of the Texas Local Government Code has duly published a Notice of Public Hearing in the Fort Worth Commercial Recorder, the official newspaper for the Town of Pantego, on November 20, 2015; and

WHEREAS, the Planning and Zoning Commission has received and reviewed the application from Sylvester T. Lafayette and has determined that it does comply with all requirements for the Special Use Permit; and

WHEREAS, the Commissioners recommended approval of this application at their regularly scheduled meeting on December 7, 2015; and

WHEREAS, the Town Council by affirmative vote of four of its members may by ordinance authorize special use permits; and

WHEREAS, presentation of this ordinance at a meeting preceding the meeting at which the ordinance is enacted places an undue burden in administrative time and expense to the Town, and as reflected by the vote of two-thirds of the Councilmember's present, the requirements of Section 1.03.035(b) are hereby waived.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS THAT:

SECTION 1:

The Town Council authorizes a Special Use Permit for the use of a place to worship located at:

Lot 1, Block 1 of Park Row West Addition of the A.L.S. Land Survey in Pantego, Tarrant
County, Texas
3216 W. Park Row Drive, Pantego, Texas

as requested by Sylvester T. Lafayette.

SECTION 2:

This Special Use Permit shall require the following conditions:

1. The noise level shall not be of any nuisance to the residents to the South;
2. Any changes to the existing building must be permitted;
3. Permit shall expire the earlier of two (2) years or upon change of ownership.

**SECTION 3:
PROVISIONS CUMULATIVE**

This ordinance shall be cumulative of all provisions of the ordinances of the Town of Pantego, Texas, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such Ordinances, in which event the conflicting provisions of such Ordinances are hereby repealed.

**SECTION 4:
EFFECTIVE DATE**

This ordinance shall be in full force and effect from and after its passage and publication as provided by law, and it is so ordained.

PASSED AND APPROVED AFTER WAIVER OF THE REQUIREMENTS OF TOWN CODE SECTION 1.03.035(b) THIS THE 14th DAY OF DECEMBER 2015 BY A VOTE OF _____ AYES, _____ NAYS, AND _____ ABSTENTIONS, AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS.

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

APPROVE AS TO FORM:

Jim Jeffrey, City Attorney



COMMUNITY DEVELOPMENT STAFF REPORT

MEETING DATE: December 7, 2015

ACTION

REQUESTED: Consider approval for a Special Use Permit to establish a church.

PROPERTY

DESCRIPTION: 3216 W. Park Row Drive, Lot 1, Block 1, Of Park Row West Addition of the A.L.S. Land Survey, Pantego, Tarrant County, Texas.

PROPERTY

OWNER: Newport Investments, LLD.

APPLICANT: Sylvester Lafayette

CURRENT ZONING: C-2 Commercial District

SURROUNDING

ZONING/LAND USE
 North- Arlington – Church of Christ
 West- C-2 Commercial Zoning District-Commercial Office/Retail
 East- C-2-Commercial Zoning District-Commercial Office/Retail
 South-R-1 Residential Homes

REQUESTED

VARIANCES: None

ANALYSIS:

The Special Use Permit, applied for is requesting permission to establish a Church at 3216 W. Park Row. The Church expects approximately 60 to 75 people with services held on Sunday from 8:30 to evening, Wednesday night Bible study and a Friday night service. There should be only 40 to 50 cars on the premises at one time.

SPECIAL USE PERMIT

CONSIDERATIONS: The Town of Pantego Zoning Ordinance states the following considerations that the Planning and Zoning Commission and Town Council should consider prior to approval of a special use permit:

- (1) The proposed use complies with all the requirements of the zoning district in which the special use permit is located;
- (2) The proposed use as located and configured will contribute to or promote the general welfare and convenience of the Town;
- (3) The benefits that the town gains from the proposed use outweigh the loss of or damage to any homes, businesses, natural resources, agricultural lands, historical or cultural landmarks or sites, wildlife habitats, parks, or natural, scenic, or historical features of significance, and outweigh the personal and economic cost of any disruption to the lives, business and property of individuals affected by the proposed use;
- (4) Adequate utilities, road access, drainage and other necessary supporting facilities have been or shall be provided;
- (5) The design, location and arrangement of all public and private streets, driveways, parking spaces, entrances and exits shall provide for a safe and convenient movement of

vehicular and pedestrian traffic without adversely affecting the general public or adjacent developments;

(6) The issuance of the special use permit does not impede the normal and orderly development and improvement of neighboring vacant property;

(7) The location, nature and height of buildings, structures, walls and fences are not out of scale with the neighborhood;

(8) The proposed use will be compatible with and not injurious to the use and enjoyment of neighboring property, nor significantly diminish or impair property values within the vicinity;

(9) Adequate nuisance prevention measures have been or shall be taken to prevent or control offensive odors, fumes, dust, noise, vibration and visual blight;

(10) Sufficient on-site lighting is provided for adequate safety of patrons, employees and property and such lighting is adequately shielded or directed so as not to disturb or adversely affect neighboring properties;

(11) There is sufficient landscaping and screening to ensure harmony and compatibility with adjacent properties;

(12) The proposed operation is consistent with the applicant's submitted plans, master plans, projections, or where inconsistencies exist, the benefits to the community outweigh the costs;

(13) The proposed use is in accordance with the Town's comprehensive plan.

RECOMMENDED

ACTIONS:

The Planning and Zoning Commission has the following options when considering a Special Use Permit application:

- Recommend approval as submitted;
- Recommend approval with conditions;
- Table to specific date with clarification of intent and purpose; or
- Recommend denial of application.

STAFF

RECOMMENDATION:

Staff recommends approval of this Special Use Permit with the following conditions:

- The noise level shall not be of any nuisance to the residents to the South.
- Any changes to the existing building must be permitted.
- The special use permit shall expire in two (2) years or change of ownership.

REPORT ON PLANNING AND ZONING COMMISSION MEETING
December 7, 2015

1. Zoning Case Z-216 – Sylvester T. Lafayette to establish a church

Action: The commissioners voted 4-1 to support this SUP with a length of 2 years or change of ownership.

Public Hearings: The hearing opened with a full chamber and several people speaking in favor of the SUP and several members of the community speaking in opposition to this SUP. The church has a two year lease and plans to have operations 7 days a week. Services on Sunday, Bible study on Wednesday, and various other prayer and meetings on other days. They currently have around 70 members, and hope to grow to a larger congregation. The main issue from the community is trash, noise, decreased property values, and the loss of tax revenue. The members of the community feel like this area as zoned is not a good place for a church.

Discussion: The commissioner's listened to the discussions on both sides for the SUP and some background that staff provided. Although the tenant did not get an SUP as they should have before conducting services, they indicated that they did not know that they needed one; they figured a CO was all that was needed. They are aware of noise and other issues in the past, but are working with the congregation to address those issues. The majority of the commissioners did not feel that there was a good reason not to approve the SUP as has been done in the past with similar organizations.

2. Zoning Case Z-217 – DS Restaurants Ventures sell alcohol (Pantego Bay)

Action: The commissioners voted unanimously to approve this SUP

Public Hearings: The hearing opened and Mr. Alan Petsche (restaurant owner) and Mrs. Brown, (landlord) spoke in favor of the SUP. Nobody spoke in opposition.

Discussion: The commissioner's had very few questions and this SUP passed quickly.

Any questions or concerns about this summary, please feel free to contact me at any time.

Stephen Smith
Chairman



2-216

146
Town of Pantego
1614 S. Bowen Rd., Pantego, TX 76013
(817)274-1381 or (817)265-1375 Fax

APPLICATION FOR A SPECIAL USE PERMIT

APPLICANT If applicant is NOT owner of property, Agent Authorization Form must be completed.

Name: Sylvester J. Lafayette Date: 10/29/15
 Address: 3216 W Park Row Rd
Street Address
Pantego Tx 76013
City State Zip
 Phone: 817-689-1995 Email: stlaf42@yahoo.com
 Applicant Status: Owner Tenant Purchaser Other

PROPERTY DEVELOPMENT INFORMATION

Address: 3216 W. Park Row Rd Pantego, TX 76013
 Legal Description:
 Property is subdivided: Addition: _____
 Lot: _____ Block: _____
 Property is not subdivided: Survey: _____
 Abstract#: _____ Tract: _____

Existing Classification: Office building

Developer: _____	Agent: _____
Address: _____	Address: _____
City/State/Zip: _____	City/State/Zip: _____
Phone/Fax: _____	Phone/Fax: _____
Surveyor: _____	Engineer: _____
Address: _____	Address: _____
City/State/Zip: _____	City/State/Zip: _____
Phone/Fax: _____	Phone/Fax: _____

Present use of the property: Church Now Faith Deliverance Temple

Proposed use of the property: Church Sanctuary ? Offices

Status of development plans: None Site Plans Complete Building Plans Complete



ACKNOWLEDGMENTS

I certify that the above information is correct and complete to the best of my knowledge and ability and that I am now or will be fully prepared to present the above proposal at the Planning and Zoning Commission hearing thereon. I understand that if any of the above information is found to be wrong or inaccurate that my application may be removed from consideration prior to the time the application is voted upon by the governing body of the Town. I further acknowledge that attesting to inaccurate or false information on this zoning application can result in conviction of a misdemeanor and fine not to exceed \$2,000.

I understand that in the event the undersigned is not present or represented at the public hearing the Planning and Zoning Commission shall have the power to dismiss this proposal either at the call of the case or after hearing, and such dismissal shall constitute a denial by both the Planning and Zoning Commission and the Town Council.

I reserve the right to withdraw this proposal at any time, except during notice periods, upon written request filed with the Town Secretary, and such withdrawal shall immediately stop all proceedings thereon; provided, however, withdrawal filed at any time after the giving of notice of the Planning and Zoning Commission hearing shall constitute a denial by the Commission and the Town Council. I understand that the filing fee is not refundable upon withdrawal of the proposal.

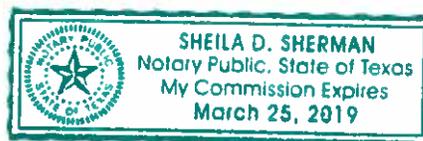
Applicant: Sydney Lafayette Date: 10/20/15

State of Texas)
County of Tarrant

Sworn and subscribed before me the undersigned notary public this the 28th day of October 2015.

Sheila D. Sherman
Notary Public

Commission Expires: March 25, 2019
Seal:



OFFICE USE ONLY

Application Checklist:

- Complete application form
- Agent Authorization Form (if necessary)
- Application Fee
- Site Plan
- Additional Submittals Information

Application accepted by: Sheila Sherman Date: 10-20-15

Checked for completeness: _____ Fee Paid: \$ 500⁰⁰ Receipt No.: 69968

Remarks: _____

Set for P&Z: 12-7-15 Set for Council: 12-14-2015

**ADDITIONAL SUBMITTAL INFORMATION**

- **Any final environmental assessment and/or final environmental impact statement that may be required pursuant to state or federal statutes**
- **Copies of studies or analyses upon which have been based projections for need or demand for the proposed facility**
- **Copies of studies or analysis upon which alternatives have been considered and evaluated**
- **Description of present use, assessed value & actual value of the land affected by the proposed facility**
- **Description of the proposed use, anticipated assessed value and supporting documentation**
- **Description of any long term plans or master plan for the future use or development of the property**
- **Description of the applicant's ability to obtain needed easements to serve the proposed use**
- **Description of the type, feasibility and cost of any proposed mitigation necessary to make the proposed use compatible with current and future land use patterns**
- **Description of any special construction requirements that may be necessary for any construction or development on the subject property**
- **If the proposed use will result in a significant increase in traffic, a traffic impact analysis prepared by a certified professional engineer qualified in the field of traffic engineering and forecasting**
- **A noise management plan detailing the projected noise produced by the proposed use, including, but not limited to, the projected noise volume and duration, and the noise mitigation measures proposed to be implemented**



October 9, 2015

Now Faith Deliverance Temple
Sylvester Lafayette
3216 W. Park Row Drive, Suite 101
Pantego TX 76013

Via Certified Mail

Dear Pastor Lafayette,

It has come to the attention of the Town of Pantego that you are advertising and holding services at your office located at 3216 W. Park Row Drive, Ste. 101. When you were Issued a Certificate of Occupancy, it was based on the use of that facility as a business office. Your use of the space for an assembly purpose violates Chapter 14 (Zoning) of the Town of Pantego Code of Ordinances.

In order to utilize the space for assembly purposes, you will need an approved Special Use Permit. I have included an application. You will need to complete and return it to Town Hall no later than October 30th, along with the required fee of \$500. During this period we would request that you refrain from holding any events outdoors, and take whatever steps are necessary to limit the impact of your operations on the surrounding businesses and residences.

The Special Use Permit requires a recommendation from the Planning and Zoning Commission and the approval of the Town Council. Your application will be reviewed for compliance with the relevant Town codes, and notice will be given to the adjacent property owners, and in the Town's newspaper of record. The application will be reviewed and a public hearing will be held by the Planning and Zoning Commission on December 7th. Their recommendation will be submitted to the Town Council on December 14th for consideration.

Please don't hesitate to contact me should you have any questions or concerns. Thank you for your cooperation in this matter.

Respectfully,

A handwritten signature in black ink, appearing to read "Matthew Fleider", is written over a horizontal line.

Matthew Fleider
City Manager

Cc: Brian Talley, Newport Properties

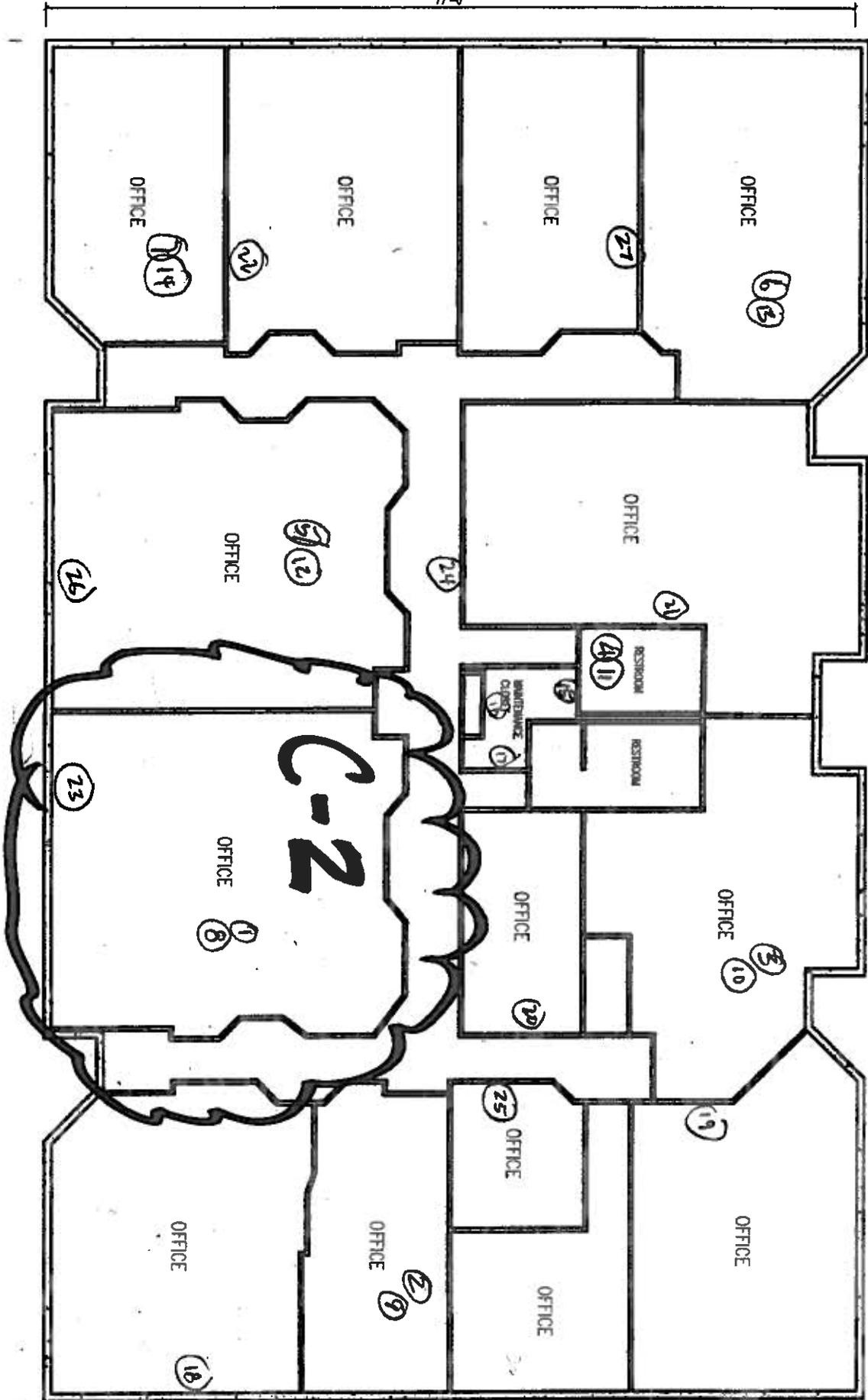
SAMPLE LOCATIONS,

3216

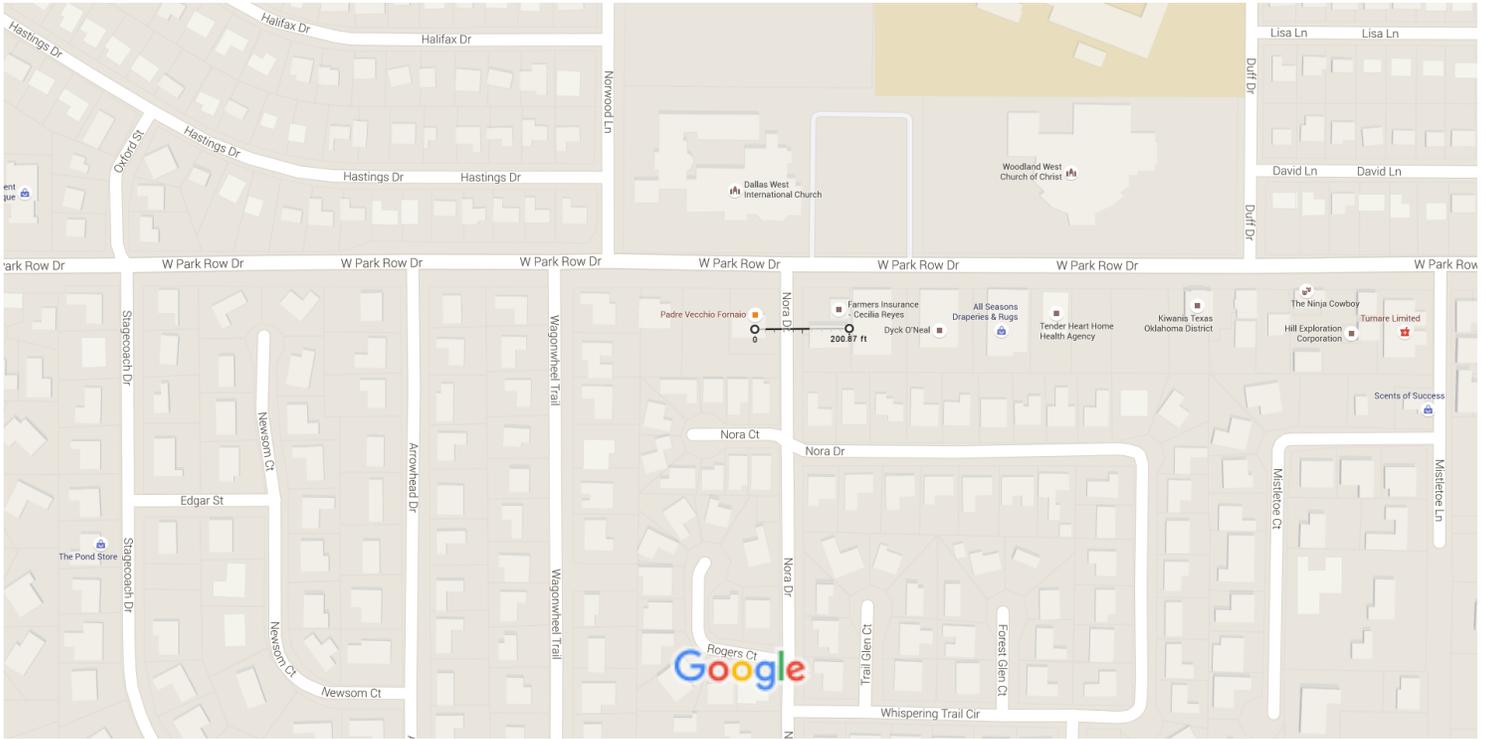
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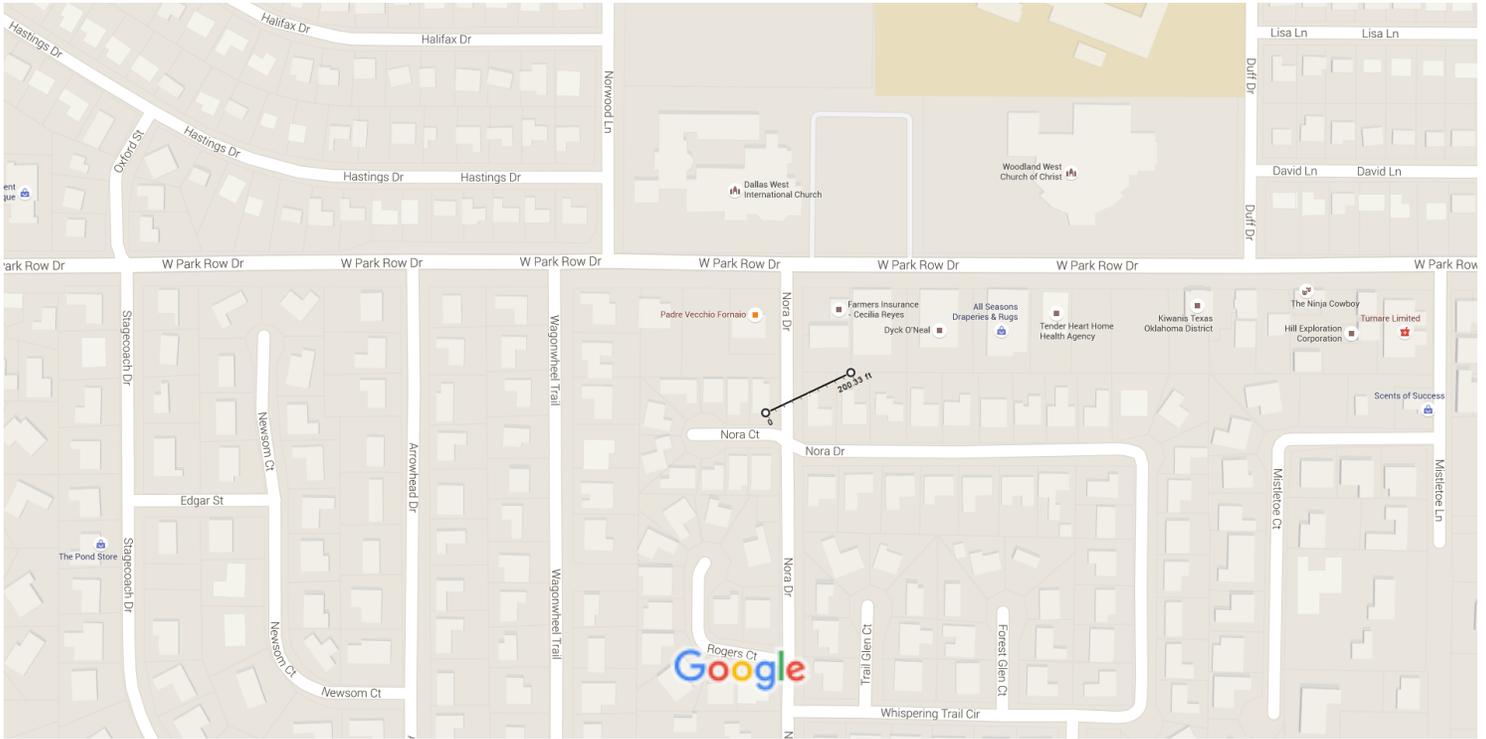


WEST PARK ROW



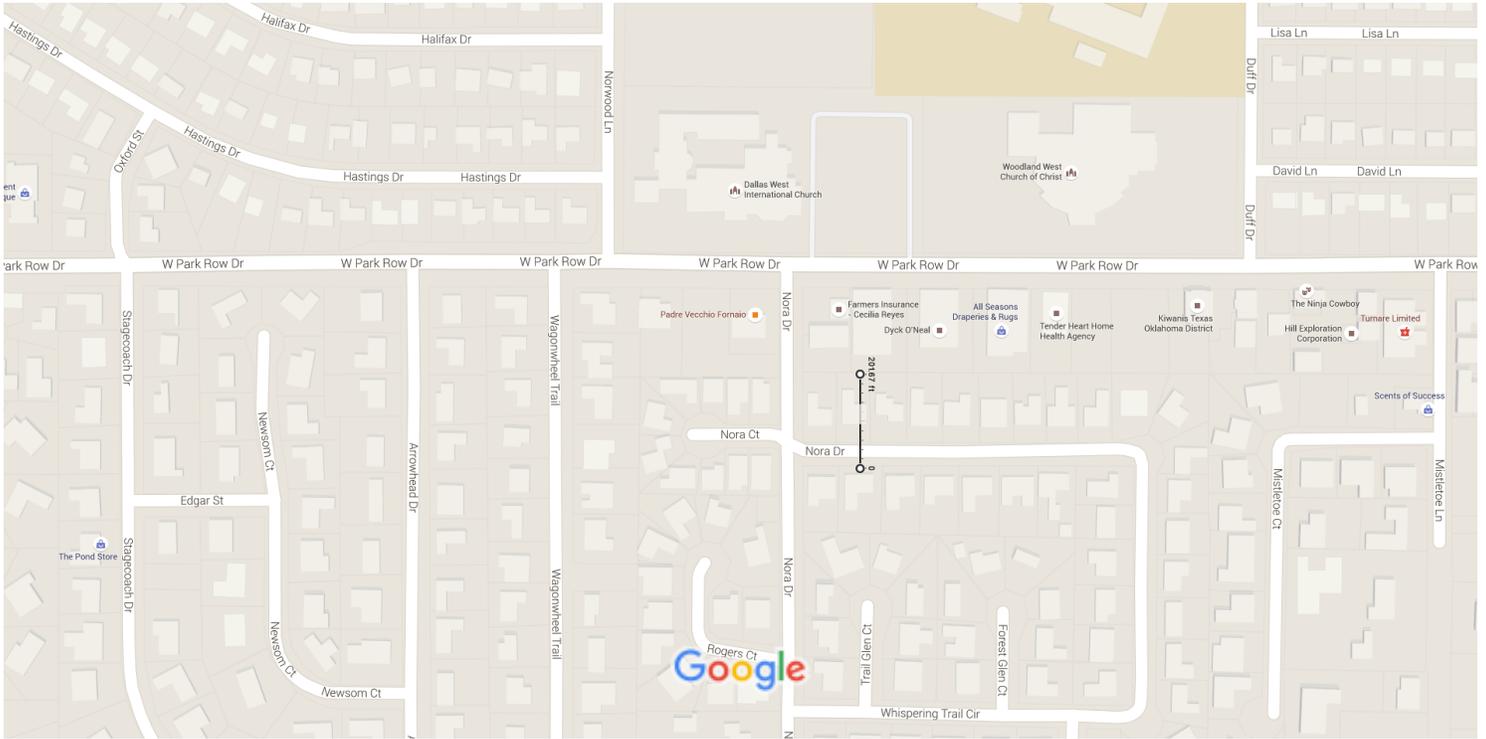
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Measure distance
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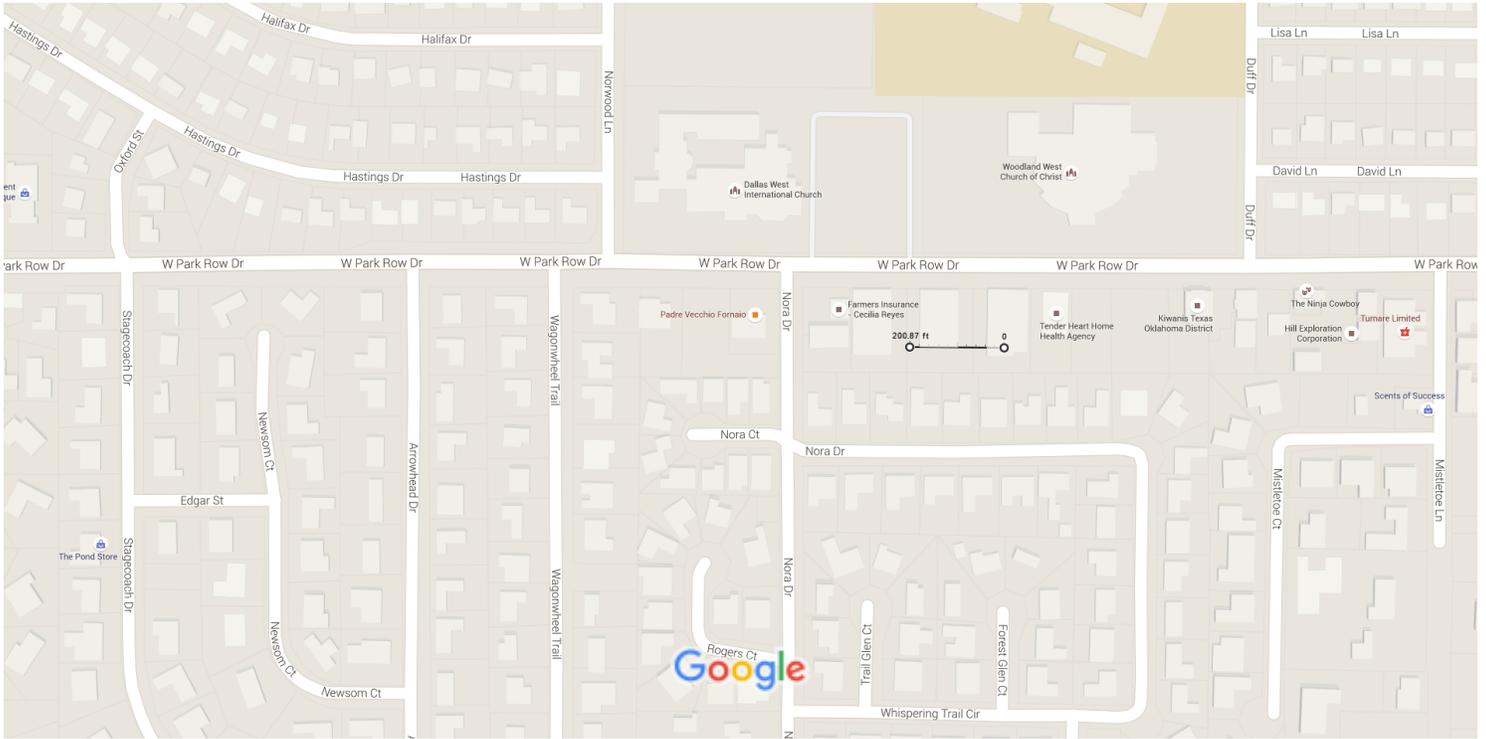
Map data ©2015 Google 100 ft

Measure distance
Total distance: 200.33 ft (61.06 m)



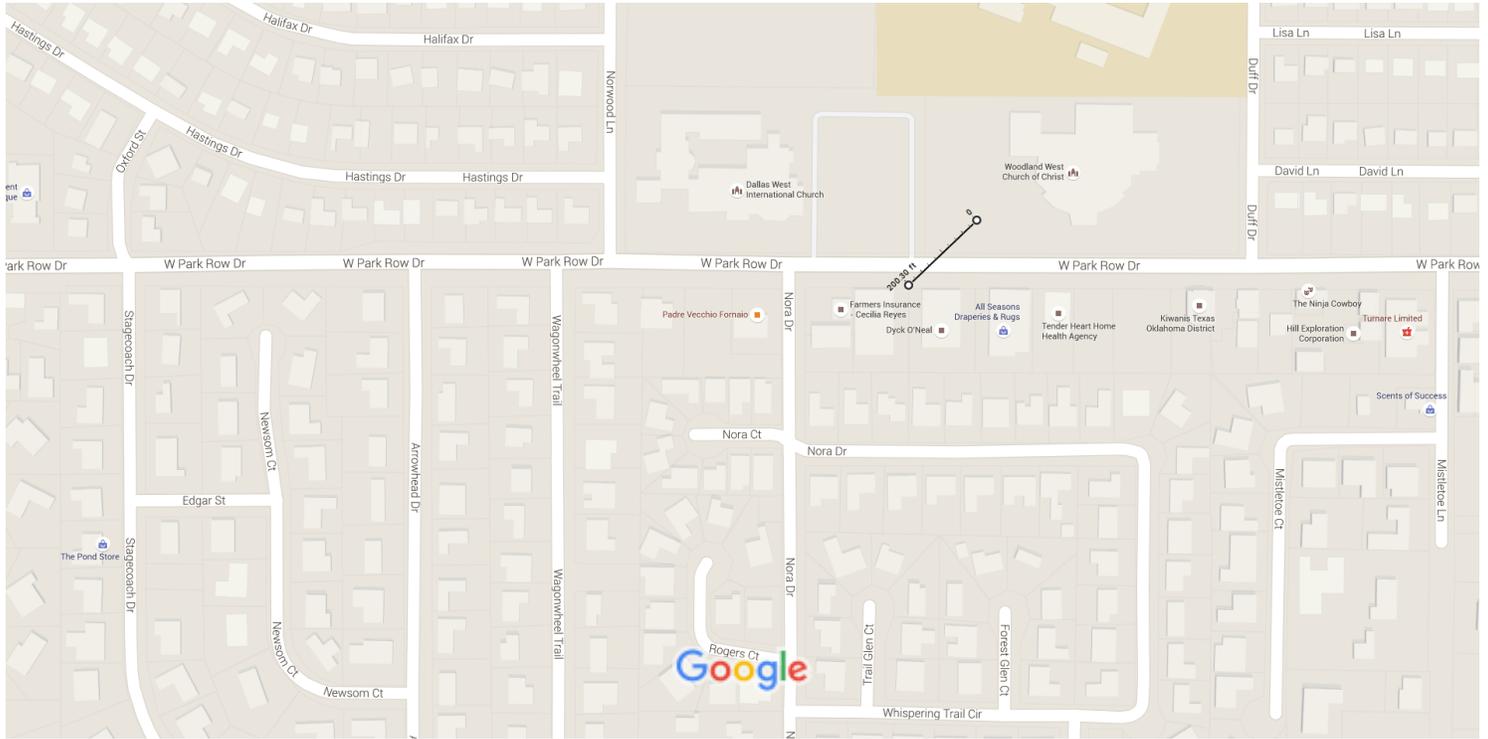
Map data ©2015 Google 100 ft

Measure distance
Total distance: 201.67 ft (61.47 m)



Map data ©2015 Google 100 ft

Measure distance
Total distance: 200.87 ft (61.23 m)



Map data ©2015 Google 100 ft

Measure distance
Total distance: 200.3 ft (61.05 m)

Notification List Z-216					
Name	Address	City	State	Zip Code	Adtl. Address
Dallas West International Church	3321 W. Park Row Dr	Arlington	TX	76013	281077
Woodland West Church of Christ	3101 W. Park Row DR	Arlington	TX	76013	281085
Reyes, Orlando	3220 W Park Row Dr.	Pantego	TX	76013	10661379
The Prayer Room	1503 Nora Dr	Pantego	TX	76013	4184408
Hitchcock, Ovetta	2733 Whispering Trail Cr,	Pantego	TX	76013	1048198
Brown, James	2735 Whispering Trail Cr	Pantego	TX	76013	1048171
Gault, Frank M	2731 Whispering Trail Cr	Pantego	TX	76013	1048201
Williams, Jason	2729 Whispering Trail Cr.	Pantego	TX	76013	1048228
Smith, Noah	2727 Whispering Trail Cr.	Pantego	TX	76013	1048236
Mikus, Jeanette	2725 Whispering Trail Cr.	Pantego	TX	76013	1048244
Chaplin, Robert	2720 Whispering Trail Cr.	Pantego	TX	76013	1048139
Virginia Brooks	1 Nora Ct	Pantego	TX	76013	7297742
All Seasons Enterprises Inc	3212 W. Park Row Dr.	Pantego	TX	76013	11652454
Longtechsfa Holdings LTD	4306 W Enchanted Oaks Dr	Arlington	TX	76016	3214 W. Park Row
Farshchian, Iraj	3212 W Park Row Dr	Pantego	TX	76013	2133962
McClain, Louis	2722 Whispering Trail	Pantego	TX	76013	
Trinity United Methodist Church	3321 W. Park Row Dr	Pantego	TX	76013	
Rhodes, Benjamin	2726 Whispering Trail	Pantego	TX	76013	
Forges, John & Lannie	2724 Whispering Trail	Pantego	TX	76013	
Padre Vecchio Fornaio	3300 W Park Row	Pantego	TX	76013	
Cramer Financial Group, Inc.	PO Box 13278	Arlington	TX	76094	3214 W. Park Row

12/7/2015

• • •

Bergin, Jason
2801 Woodwind
Pantego, Tx 76013

To the P&Z Committee and The Town of Pantego City Council Meetings:

I'm an writing this letter to address the P&Z and City Council as a concerned citizen for the Town of Pantego and a member of the Planning and Zoning Commission. As I am unable to attend today's meeting I would like to provide my view of the proposed request for a Special Use Permit for the New Faith Deliverance Temple. I am speaking today **Against** the approval for the SUP for this church. After attending the P&Z meeting in October and hearing all of the concerns the residence who live behind the church spoke up about I began to see the negative impact this church would have on the residence who live in the near vicinity. I also asked the City Manager if they had made contact with the New Faith Deliverance Temple and was told yes, they have made contact serval times and asked them to cease and desist conducting worship at this facility until they acquired the appropriate permits to do so. I have personally witnessed this church conducting worship during the times listed on their door for over the past 60 days in spite of the requests/demands of the city. In my opinion this church has demonstrated a lack of integrity and broken my personal trust that they will be good neighbors or completely follow the expectation set in the SUP and will have a negative impact on or town. I'm asking my fellow board members and the members of the City Council to vote **No** and not grant a Special Use Permit for the New Faith Deliverance Temple.

Thank you,

Bergin, Jason
2801 Woodwind
Pantego Tx, 76013



AGENDA BACKGROUND

AGENDA ITEM: Public Hearing, discuss, direct, and consider action on Ordinance 15-774 an ordinance of the Town Council of the Town of Pantego, Texas, approving Zoning Case Z-217, a proposed Special Use Permit as requested by DS Restaurant Ventures, LLC,(Pantego Bay) for the permission to sell alcohol (mixed beverage) for on-premise consumption at a restaurant located at 2233 West Park Row Drive, Lot 1, Block 10 of the G.W. Parks Subdivision, Pantego, Tarrant County, Texas. The property is generally located on the Northeast corner of West Park Row Drive and Milby Road.

Date: December 14, 2015

PRESENTER:

Matt Fielder, City Manager
Dennis Jobe, Community Development Director

BACKGROUND:

See Community Development Staff Report.

The Notice of Public Hearing was published on November 20, 2015 in the Fort Worth Commercial Recorder, the Town's official newspaper. This Notice was also posted on the Town's bulletin board and the Town's website. Owners of property within two hundred (200) feet of the applicant property were given notice via U.S. Mail.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of this Special Use Permit with a time limit of two (2) years or change of ownership.

ATTACHMENTS:

Ordinance 15-774
Community Development Staff Report
P&Z Commissioner Report
Application, Zoning Case Z-217
Notification Map
Notification List
Additional Information

Director's Review: JCA
City Manager's Review: _____

ORDINANCE NO. 15-774

AN ORDINANCE OF THE TOWN OF PANTEGO AUTHORIZING A SPECIAL USE PERMIT FOR ALCOHOL SALES (MIXED BEVERAGE) FOR ON-PREMISES CONSUMPTION, ISSUED TO DS RESTAURANT VENTURES, LLC (PANTEGO BAY), 2233 WEST PARK ROW DRIVE, LOT 1, BLOCK 10 OF THE G. W. PARKS SUBDIVISION, PANTEGO, TARRANT COUNTY, TEXAS; AND DECLARING AN EFFECTIVE DATE. Z-187

WHEREAS, the Town of Pantego, Texas is a Type A General Law Municipality located in Tarrant County, Texas, created in accordance with provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, Chapter 14, Section 14.02.513(7) of the Town of Pantego Municipal Code allows for an exception for the sale of alcoholic beverages for on-premises consumption; and

WHEREAS, the Planning and Zoning Commission as required by Chapter 211 of the Texas Local Government Code has duly published a Notice of Public Hearing in the Fort Worth Commercial Recorder, the official newspaper for the Town of Pantego on November 20, 2015; and

WHEREAS, the Commissioners unanimously approved this application at their regularly scheduled meeting on December 7, 2015; and

WHEREAS, the Planning and Zoning Commission has received and reviewed the application from DS Restaurant Ventures, LLC, and has determined that it complies with all requirements for the Special Use Permit; and

WHEREAS, the Town Council by affirmative vote of four of its members may by ordinance authorize special use permits; and

WHEREAS, the Town Council has determined that enforcement of the distance requirements applicable to sales of alcoholic beverages near schools will not be effective or necessary in this particular case within the meaning of Texas Alcoholic Beverage Code Section 109.33(e) and Pantego Town Code Section 4.02.001(d); and

WHEREAS, presentation of this ordinance at a meeting preceding the meeting at which the ordinance is enacted places an undue burden in administrative time and expense to the Town, and as reflected by the vote of two-thirds of the Councilmembers present, the requirements of Section 1.03.035(b) are hereby waived.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO THAT:

SECTION 1:

The Town Council authorizes the Special Use Permit to Pantego Bay Gulf Coast Café for the use of alcoholic sales (mixed beverage) for on-premise consumption located at:

Lot 1, Block 10 of the G. W. Parks Subdivision, Pantego, Tarrant County, Texas
2233 West Park Row Drive, Pantego, Texas

as requested by Alan Petsche

SECTION 2:

This Special Use Permit shall expire upon change of use or ownership.

SECTION 3:

The Town Council hereby grants a variance to Alan Petsche to allow the sale of alcoholic beverages within an otherwise prohibited distance from nearby schools because enforcement of such distance requirements will not

be effective or necessary in this particular case within the meaning of Texas Alcoholic Beverage Code Section 109.33(e) and Town Code Section 4.02.001(d).

**SECTION 4:
PROVISIONS CUMULATIVE**

This ordinance shall be cumulative of all provisions of the ordinances of the Town of Pantego, Texas, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such Ordinances, in which event the conflicting provisions of such Ordinances are hereby repealed.

**SECTION 5:
EFFECTIVE DATE**

This ordinance shall be in full force and effect from and after its passage and publication as provided by law, and it is so ordained.

PASSED AND APPROVED AFTER WAIVER OF THE REQUIREMENTS OF TOWN CODE SECTION 1.03.035(b) THIS THE 14th DAY OF DECEMBER 2015 BY A VOTE OF AYES, NAYS, AND ABSTENTIONS, AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS.

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

APPROVE AS TO FORM:

Jim Jeffrey, City Attorney



COMMUNITY DEVELOPMENT STAFF REPORT

MEETING DATE: December 7, 2015

ACTION

REQUESTED: Consider approval for a Special Use Permit to serve alcohol and (mixed beverage)

PROPERTY

DESCRIPTION: 2233 W. Park Row Drive, Lot 1, Block 10, Of the G.W. Parks Subdivision, Pantego, Tarrant County, Texas.

PROPERTY

OWNER: DS Restaurant Ventures, LLC

APPLICANT: Alan Petsche

CURRENT ZONING: C-4 Commercial District

SURROUNDING

ZONING/LAND USE
 North- C-4 Commercial Zoning District-Commercial Office/Retail
 West- C-4 Commercial Zoning District-Commercial Office/Retail
 East- C-4-Commercial Zoning District-Commercial Office/Retail
 South-C-4 Commercial Zoning District-Commercial Office/Retail

REQUESTED

VARIANCES: None

ANALYSIS: The Special Use Permit, applied for is requesting permission to sell alcohol (mixed beverage) for onsite consumption at the existing restaurant.

SPECIAL USE PERMIT

CONSIDERATIONS: The Town of Pantego Zoning Ordinance states the following considerations that the Planning and Zoning Commission and Town Council should consider prior to approval of a special use permit:

- (1) The proposed use complies with all the requirements of the zoning district in which the special use permit is located;
- (2) The proposed use as located and configured will contribute to or promote the general welfare and convenience of the Town;
- (3) The benefits that the town gains from the proposed use outweigh the loss of or damage to any homes, businesses, natural resources, agricultural lands, historical or cultural landmarks or sites, wildlife habitats, parks, or natural, scenic, or historical features of significance, and outweigh the personal and economic cost of any disruption to the lives, business and property of individuals affected by the proposed use;
- (4) Adequate utilities, road access, drainage and other necessary supporting facilities have been or shall be provided;
- (5) The design, location and arrangement of all public and private streets, driveways, parking spaces, entrances and exits shall provide for a safe and convenient movement of vehicular and pedestrian traffic without adversely affecting the general public or adjacent developments;

- (6) The issuance of the special use permit does not impede the normal and orderly development and improvement of neighboring vacant property;
- (7) The location, nature and height of buildings, structures, walls and fences are not out of scale with the neighborhood;
- (8) The proposed use will be compatible with and not injurious to the use and enjoyment of neighboring property, nor significantly diminish or impair property values within the vicinity;
- (9) Adequate nuisance prevention measures have been or shall be taken to prevent or control offensive odors, fumes, dust, noise, vibration and visual blight;
- (10) Sufficient on-site lighting is provided for adequate safety of patrons, employees and property and such lighting is adequately shielded or directed so as not to disturb or adversely affect neighboring properties;
- (11) There is sufficient landscaping and screening to ensure harmony and compatibility with adjacent properties;
- (12) The proposed operation is consistent with the applicant's submitted plans, master plans, projections, or where inconsistencies exist, the benefits to the community outweigh the costs;
- (13) The proposed use is in accordance with the Town's comprehensive plan.

RECOMMENDED

ACTIONS:

The Planning and Zoning Commission has the following options when considering a Special Use Permit application:

- Recommend approval as submitted;
- Recommend approval with conditions;
- Table to specific date with clarification of intent and purpose; or
- Recommend denial of application.

STAFF

RECOMMENDATION:

Staff recommends approval of this Special Use Permit Z-217.

REPORT ON PLANNING AND ZONING COMMISSION MEETING
December 7, 2015

1. Zoning Case Z-216 – Sylvester T. Lafayette to establish a church

Action: The commissioners voted 4-1 to support this SUP with a length of 2 years or change of ownership.

Public Hearings: The hearing opened with a full chamber and several people speaking in favor of the SUP and several members of the community speaking in opposition to this SUP. The church has a two year lease and plans to have operations 7 days a week. Services on Sunday, Bible study on Wednesday, and various other prayer and meetings on other days. They currently have around 70 members, and hope to grow to a larger congregation. The main issue from the community is trash, noise, decreased property values, and the loss of tax revenue. The members of the community feel like this area as zoned is not a good place for a church.

Discussion: The commissioner's listened to the discussions on both sides for the SUP and some background that staff provided. Although the tenant did not get an SUP as they should have before conducting services, they indicated that they did not know that they needed one; they figured a CO was all that was needed. They are aware of noise and other issues in the past, but are working with the congregation to address those issues. The majority of the commissioners did not feel that there was a good reason not to approve the SUP as has been done in the past with similar organizations.

2. Zoning Case Z-217 – DS Restaurants Ventures sell alcohol (Pantego Bay)

Action: The commissioners voted unanimously to approve this SUP

Public Hearings: The hearing opened and Mr. Alan Petsche (restaurant owner) and Mrs. Brown, (landlord) spoke in favor of the SUP. Nobody spoke in opposition.

Discussion: The commissioner's had very few questions and this SUP passed quickly.

Any questions or concerns about this summary, please feel free to contact me at any time.

Stephen Smith
Chairman



2-217

Town of Pantego 167
1614 S Bowen Rd., Pantego, TX 76013
info@townofpantego.com
(or) 817-617-3700

APPLICATION FOR A SPECIAL USE PERMIT

APPLICANT

If applicant is NOT owner of property, Agent Authorization Form must be completed.

Name: DS Restaurant Ventures, LLC Date: 10/07/2015

Address: 4940 Camp Bowie Blvd.

Street Address

Fort Worth Texas 76107

City

State

Zip

Phone: 817-989-6443 Email: MMusgrove@PetscheGroup.com

Applicant Status: Owner Tenant Purchaser Other

PROPERTY DEVELOPMENT INFORMATION

Address: 2233 West Park Row Drive Pantego, Texas 76013

Legal Description:

Property is subdivided: Addition: G.W. Parks Subdivision

Lot: 1 Block: 10 in the City of Pantego

Property is not subdivided: Survey: _____

Abstract#: _____ Tract: _____

Existing Classification: _____

Developer: _____	Agent: _____
Address: _____	Address: _____
City/State/Zip: _____	City/State/Zip: _____
Phone/Fax: _____	Phone/Fax: _____
Surveyor: _____	Engineer: _____
Address: _____	Address: _____
City/State/Zip: _____	City/State/Zip: _____
Phone/Fax: _____	Phone/Fax: _____

Present use of the property: Restaurant

Proposed use of the property: Restaurant

Status of development plans: None Site Plans Complete Building Plans Complete



ACKNOWLEDGMENTS

I certify that the above information is correct and complete to the best of my knowledge and ability and that I am now or will be fully prepared to present the above proposal at the Planning and Zoning Commission hearing thereon. I understand that if any of the above information is found to be wrong or inaccurate that my application may be removed from consideration prior to the time the application is voted upon by the governing body of the Town. I further acknowledge that attesting to inaccurate or false information on this zoning application can result in conviction of a misdemeanor and fine not to exceed \$2,000.

I understand that in the event the undersigned is not present or represented at the public hearing the Planning and Zoning Commission shall have the power to dismiss this proposal either at the call of the case or after hearing, and such dismissal shall constitute a denial by both the Planning and Zoning Commission and the Town Council.

I reserve the right to withdraw this proposal at any time, except during notice periods, upon written request filed with the Town Secretary, and such withdrawal shall immediately stop all proceedings thereon; provided, however, withdrawal filed at any time after the giving of notice of the Planning and Zoning Commission hearing shall constitute a denial by the Commission and the Town Council. I understand that the filing fee is not refundable upon withdrawal of the proposal.

Applicant: Alex E. Peltch Date: 10/07/2015

OFFICE USE ONLY

Application Checklist:

- Completed, signed, notarized application form
- Agent Authorization Form (if necessary)
- Application Fee
- Tax Certificate
- Site Plan: 15 paper copies and 1 digital copy (.pdf or .tif)
- Additional Submittals Information

Application accepted by: Shelia Sherman Date: 10-27-15

Checked for completeness: _____ Fee Paid: \$500.00 Receipt No.: 69970

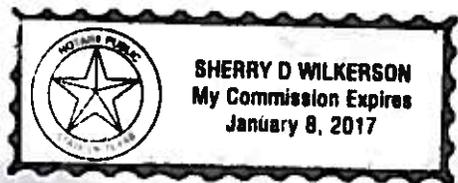
Remarks: _____

Set for P&Z: _____ Set for Council: _____

State of Texas
County of Tarrant

Before me Alan E. Petsche on this 7th day of October, 2015
personally appeared and known to me to be the person whose name is subscribed to the foregoing
instrument and who acknowledged to me that he executed the same for the purposes and consideration
expressed herein.

Given under my hand and seal of office this
7th day of October, 2015.



(Seal)

Sherry D. Wilkerson
Signature of Notary

Sherry D. Wilkerson 1/8/2017
Printed Name * Notary Commission Expiration Date



ADDITIONAL SUBMITTAL INFORMATION

- Any final environmental assessment and/or final environmental impact statement that may be required pursuant to state or federal statutes
- Copies of studies or analyses upon which have been based projections for need or demand for the proposed facility
- Copies of studies or analysis upon which alternatives have been considered and evaluated
- Description of present use, assessed value & actual value of the land affected by the proposed facility
- Description of the proposed use, anticipated assessed value and supporting documentation
- Description of any long term plans or master plan for the future use or development of the property
- Description of the applicant's ability to obtain needed easements to serve the proposed use
- Description of the type, feasibility and cost of any proposed mitigation necessary to make the proposed use compatible with current and future land use patterns
- Description of any special construction requirements that may be necessary for any construction or development on the subject property
- If the proposed use will result in a significant increase in traffic, a traffic impact analysis prepared by a certified professional engineer qualified in the field of traffic engineering and forecasting
- A noise management plan detailing the projected noise produced by the proposed use, including, but not limited to, the projected noise volume and duration, and the noise mitigation measures proposed to be implemented

Submit Form Via E-mail to info@townofpantego.com or Fax to (817) 265-1375

TEXAS SALES AND USE TAX PERMIT

This permit is not transferable, and this side must be prominently displayed in your place of business. 171

Retailers: A seller may NOT accept a copy of this permit in lieu of a properly completed exemption or resale certificate. A certificate is necessary to document why tax is not collected on a sale.

You must obtain a new permit if there is a change of ownership, location, or business location name.

TAXPAYER NAME, BUSINESS LOCATION NAME, and PHYSICAL LOCATION

DS RESTAURANT VENTURES, LLC

CANDLELITE INN RESTAURANT

1202 E DIVISION ST

ARLINGTON

TARRANT COUNTY

TX 76011-7340

NAICS CODE: 722110

DESCRIPTION ON NEXT LINE:

Full-Service Restaurants

WE SHOW THIS BUSINESS IN THE FOLLOWING LOCAL SALES TAX AUTHORITIES:

CITY: ARLINGTON

EFF: 10/01/2013

Type of permit	SALES AND USE TAX
Taxpayer Identifier	3-20445-8567-0
Location number	00001
First business date of location	10/01/2013

Susan Combs
Comptroller of Public Accounts

You may need to collect sales and/or use tax for other local taxing authorities depending on your type of business.

For additional information, see "Collecting Local Sales and Use Tax" section on the back of this document.

If you have any questions regarding sales tax, visit our website at www.window.state.tx.us or call us at 1-800-252-5555 or 512-463-4600.



EARTHTEK

408 113th St.
Arlington, TX 76011
(817) 652-2781

GENERATOR INFORMATION

(MUST BE COMPLETED BY GENERATOR)

BUSINESS NAME: _____

ADDRESS: _____ TELEPHONE: _____

WASTE REMOVED FROM: _____ GREASE TRAP _____ GRIT TRAP
_____ CHEMICAL/PORTABLE TOILET _____ SEPTIC TANK

WASTE TANK OR TRAP CAPACITY: _____ GALLONS

I CERTIFY THAT THE WASTE MATERIAL REMOVED FROM THE ABOVE PREMISES CONTAINS NO HAZARDOUS MATERIALS.

GENERATOR/REPRESENTATIVE NAME: _____

(PRINT)

(DATE SERVICED)

(GENERATOR/REPRESENTATIVE SIGNATURE)

TRANSPORTER INFORMATION

(MUST BE COMPLETED BY TRANSPORTER)

BUSINESS NAME: **EarthTek, INC.**

ADDRESS: **408 113th St., Arlington, TX 76011** TELEPHONE: **(817) 652-2781**

TDH REGISTRATION NO: **24628** VEHICLE PERMIT NO. _____

GALLONS REMOVED: _____

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS CORRECT, AND THAT ONLY THE WASTE CERTIFIED FOR REMOVAL BY THE GENERATOR IS CONTAINED IN THE SERVICING VEHICLE. I AM AWARE THAT FALSIFICATION OF THIS TRIP TICKET MAY RESULT IN REVOCATION OF MY LIQUID WASTE TRANSPORTATION PERMIT, AND/OR CRIMINAL PROSECUTION.

DRIVER NAME: _____

(PRINT)

(DATE AND TIME WASTE TRANSPORTED)

(DRIVER SIGNATURE)

DISPOSAL INFORMATION

(MUST BE COMPLETED BY DISPOSER)

BUSINESS NAME: _____

ADDRESS: _____ TELEPHONE: _____

TDH PERMIT NO: _____

I CERTIFY THAT I HAVE BEEN AUTHORIZED BY THE TEXAS DEPARTMENT OF HEALTH TO ACCEPT THE ABOVE SPECIFIED WASTE AND THAT I HAVE DISPOSED OF THE WASTE IN ACCORDANCE WITH THE REQUIREMENTS OUTLINED IN THAT AUTHORIZATION.

SITE OPERATOR NAME: _____

(PRINT)

(DATE AND TIME WASTE RECEIVED)

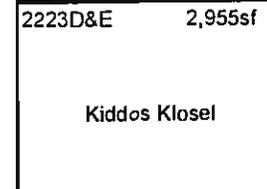
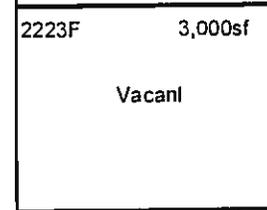
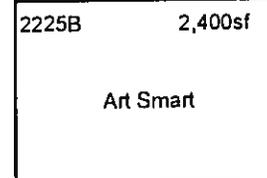
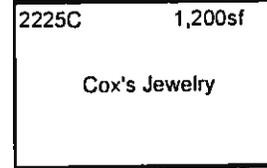
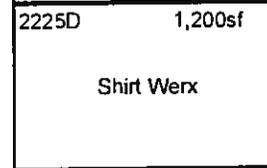
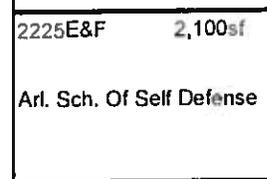
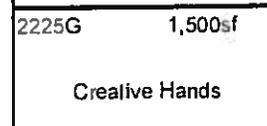
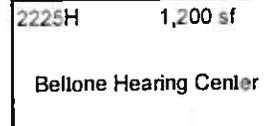
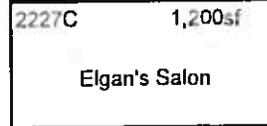
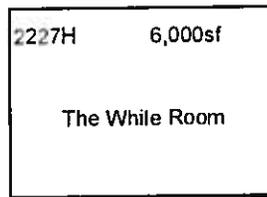
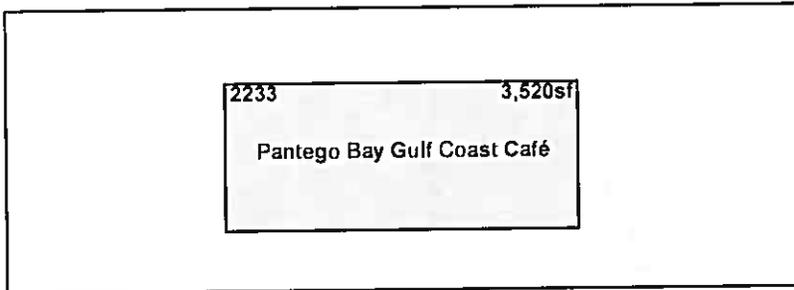
(SITE OPERATOR SIGNATURE)

WHITE - EARTHTEK CANARY - TRANSPORTER PINK - DISPOSAL SITE GOLD - GENERATOR'S 1ST COPY

EXHIBIT "A"
Site Plan & Legal Description

Being, Block 1, Duke Addition to the Cities of Pantego and Arlington, Tarrant County, Texas. According to the plat recorded in, Volume 338-120, Page 99, of the Plat Records of Tarrant County, Texas. Said Block 1, Duke Addition.

Milby Street



D r i v e t h r u	2229A	1,995sf	2229B	1,240sf	2229C	855sf	2229D	3,420sf
	Woodhaven National Bank		State Farm Insurance		Tax Pro		Saljo's Pizza	

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(PARKING AREA)



PARK ROW WEST SHOPPING CENTER
2221-2229 W. Park Row Dr.
Pantego, Texas 76013
 39,796 total Square Feet



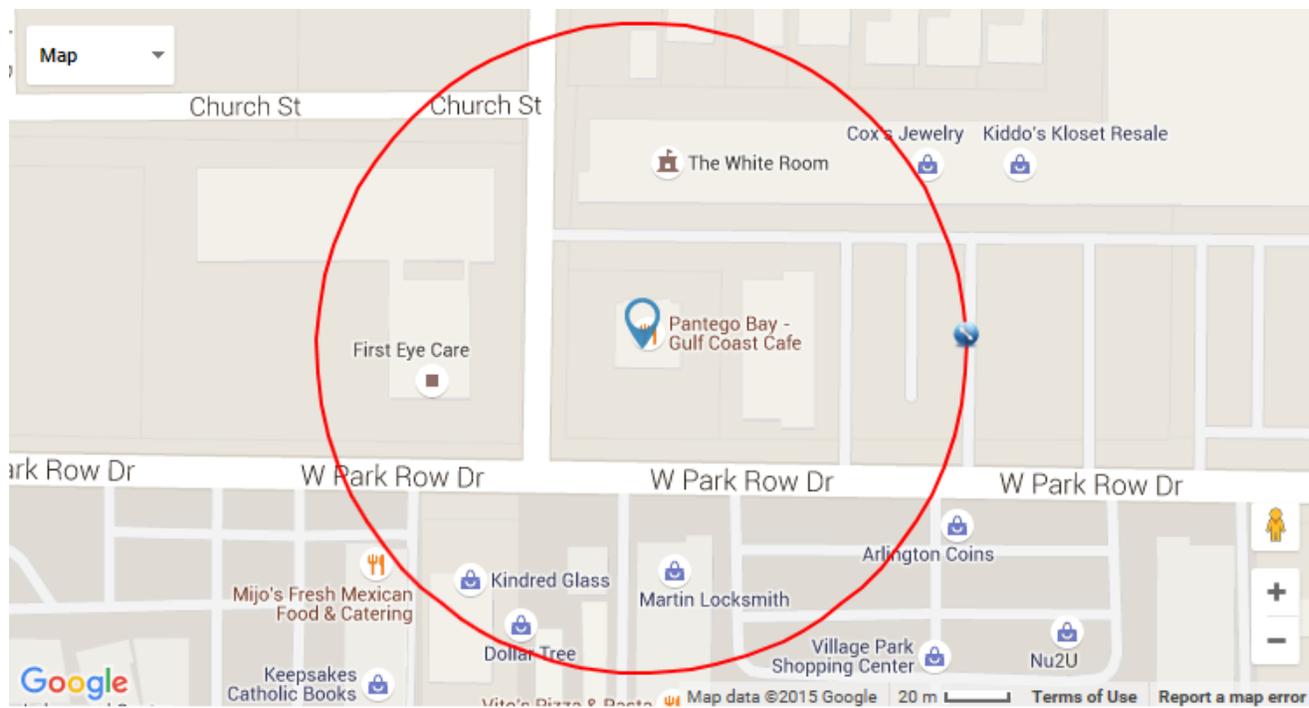
(PARKING AREA)



**L
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Rear
Service
Area



Notification List Z-217					
Name	Address	City	State	Zip Code	Adtl. Address
S&D FAMILY PARTNERS LP	2227 W PARK ROW DR SUITE A	PANTEGO	TX	76013	
VILLAGE PARK INVESTMENTS LP	670 ARAPAHO RD	RICHARDSON	TX	75080	
FARRELL PROPERTY CO LTD	2304 W. PARK ROW DR SUITE 7	PANTEGO	TX	76013	
KINDRED GLASS CO	2302 W PARK ROW DR	PANTEGO	TX	76013	
DOLLAR TREE	2305 W PARK ROW DR	PANTEGO	TX	76013	
DOLLAR TREE	PO BOX 1261	MANAAN	ND	58554	
PS TEXAS HOLDINGS LTD	PO BOX 25025	GLENDALE	CA	91221	PUBLIC STORAGE
TODD & DIANE NELSON	4772 W HASLETT RD	HASLETT	MI	48872	1111 MILBY
PETER & TUOI PHAM	2417 CROSS TIMBERS TRL	ARLINGTON	TX	76006	
MC LEASING	3101 W PIONEER PKWY	PANTEGO	TX	76013	
EUY SHIN & MYUNG JOH	PO BOX 13235	ARLINGTON	TX	76094	
VICTOR KEVIN & PHILLIP VOISE	2209 LAVERN ST SUITE B	ARLINGTON	TX	76013	
MBANK ARLINGTON	575 WASHINGTON BLVD FL 4TH	JERSEY CITY	NJ	7310	
BOMAC PARTNERS LTD	1110 E STATE HIGHWAY 114 SUITE 200	SOUTHLAKE	TX	76092	



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on Resolution 15-35 a resolution of the Town Council of the Town of Pantego, Texas, authorizing the City Manager to enter into an agreement with Oncor for the reimbursement of tariffs.

Date: December 14, 2015

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

Oncor has performed an audit of the Town's electrical accounts for street lighting and identified several instances in which the billing was incorrect. This primarily involves mercury-vapor lights that have been replaced with sodium vapor bulbs. The net impact to the Town is a credit of \$9,298.23. Resolution 15-35 would authorize the City Manager to enter into an agreement to receive the credit.

FISCAL IMPACT:

\$9,298.23

RECOMMENDATION:

Staff recommends approval of Resolution 15-35

ATTACHMENTS:

Resolution 15-35
Oncor Agreement

Director's Review: JCA
City Manager's Review: _____

RESOLUTION NO. 15-35

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS, AUTHORIZING THE CITY MANGER TO ENTER INTO A SETTLEMENT AND RELEASE AGREEMENT WITH ONCOR ELECTRIC DELIVERY COMPANY LLC (“ONCOR”) FOR THE ACCEPTANCE OF REIMBURSEMENT PAYMENTS RESULTING FROM AN AUDIT.

WHEREAS, the Town Council has determined that it is in the best interest of the Town of Pantego to enter into this agreement with Oncor.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS:

Section 1: the Town Council authorizes the City Manager to enter into a Settlement and Release Agreement between the Town of Pantego and Oncor. (Exhibit A)

Section 2: this resolution is effective immediately upon passage.

PASSED AND APPROVED this the 14th day of December 2015, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of __ ayes, __ nays and abstentions.

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

APPROVED AS TO FORM:

James T. Jeffrey, Jr., City Attorney

Exhibit A

SETTLEMENT AND RELEASE AGREEMENT

This Settlement and Release Agreement (the “Agreement”) is made and entered into as of November 17, 2015 (the “Effective Date”) by and between Oncor Electric Delivery Company LLC (“Oncor”) and the City of Pantego, Texas (the “City”).

WHEREAS, Oncor and the City agree that Oncor and its predecessors in interest have been billing – either directly to the City prior to the start of retail competition in January 2002 or to retail electric providers serving the City since the start of retail competition in January 2002 – for providing service to unmetered street lights (the “Street Lights”) for which the City is the end-use customer; and

WHEREAS, Oncor and the City agree that Oncor’s billings have, for an undetermined period of time, been inaccurate with respect to the number and/or type and/or size of Street Lights for which the City is the end-use customer; and

WHEREAS Oncor and the City recognize that the information is not readily available to determine the exact number, type and size of streetlights provided by Oncor during the past; and

WHEREAS the overbilling of street light numbers has resulted in City paying excess charges not only for transmission and distribution service, but also for energy; and

WHEREAS, Oncor and the City wish to avoid the expense of proceedings at either the Public Utility Commission of Texas or state district court; and

WHEREAS, Oncor wishes to avoid the expense Oncor would incur if it were required to cancel/rebill prior bills or invoices to the City or to the City’s retail electric provider(s).

NOW, THEREFORE, in order to fully and finally resolve all disputes and claims arising out of or related to the billings by Oncor, Oncor’s predecessors in interest, the City’s retail electric providers, and the affiliated companies of each, for electricity consumed by the Street Lights, and for the mutual covenants set forth in this Agreement, the adequacy and sufficiency of which is acknowledged, Oncor and the City agree as follows:

1. PAYMENT TO THE CITY

No later than 30 days after the latest signature date set below, Oncor will pay the City the sum of \$9,298.23.

2. RELEASE OF ONCOR AND ITS AFFILIATES, AND OF RETAIL ELECTRIC PROVIDERS WHO PROVIDED STREET LIGHT SERVICE TO THE CITY

The City, on behalf of itself and its successors and assigns and any and all persons, entities or municipalities claiming by, through or under them, hereby **RELEASES, DISCHARGES AND ACQUITS**, forever and for all purposes, Oncor, its predecessors in interest, and each of their respective agents, employees, officers, directors, shareholders, partners, insurers, attorneys, legal representatives, successors, and assigns, as well as all affiliated companies, including TXU Energy Company LLC and its subsidiaries, as well as all retail electric providers from whom the City has taken retail electric service, for Street Lights from and against any and all liability which they now have, have had, or may have, and all past, present and future actions, causes of action, claims, demands, damages, costs, expenses, compensation, losses, and fees of any kind or nature whatsoever, whether known or unknown, fixed or contingent, in law or in equity, whether asserted or unasserted, whether now existing or accruing in the future, arising out of or related to the calculation, reporting, billing or invoicing of charges to the City for electric service for Street Lights through November 17, 2015.

3. AGREEMENT AS TO ACCURACY OF CURRENT STREET LIGHT BILLING INFORMATION

City does not dispute and agrees not to dispute that the current Street Light billing information being used by Oncor for the City's Street Lights, including but not limited to the number, types and sizes of Street Lights, as detailed on Attachment A, is accurate as of November 17, 2015.

4. WARRANTY AS TO AUTHORITY

Oncor and the City each warrant that the person executing this Agreement on their behalf has the authority to bind the entity for whom such person signs this Agreement.

5. MISCELLANEOUS PROVISIONS

A. The parties acknowledge and agree that the terms of this Agreement are all contractual and not mere recitals.

B. The parties acknowledge that they have read this Agreement in its entirety, understand its terms, and that this Agreement is entered into voluntarily, without duress, and with full knowledge of its legal significance.

C. This Agreement may not be modified in any manner, nor may any rights provided for herein be waived, except in an instrument in writing signed by each party.

D. This Agreement shall be construed in accordance with the laws of the State of Texas.

E. This Agreement, and any amendment hereto, may be executed in one or more counterparts. All of such counterparts shall constitute one and the same agreement. The parties expressly agree that any counterparts signed and delivered by electronic copy or facsimile shall be deemed original document and shall legally bind the parties to the same extent as originals.

IN WITNESS THEREOF, each party, by its duly authorized representative, has executed this Agreement as of the applicable date set forth below, and by such execution, giving the Agreement full force and effect as of the Effective Date.

ONCOR ELECTRIC DELIVERY COMPANY LLC

By: _____

Its: Vice President

STATE OF TEXAS §

COUNTY OF DALLAS §

This instrument was acknowledged before me on the ____ day of _____, 2015, by _____, of Oncor Electric Delivery Company LLC, on behalf of said entity.

Notary Public, State of Texas

THE CITY OF Panola, TEXAS

By: _____

Its: _____

STATE OF TEXAS §

COUNTY OF _____ §

This instrument was acknowledged before me on the ____ day of _____, 2015, by _____, on behalf of the City of _____, Texas.

Notary Public, State of Texas

ATTACHMENT A

CITY OF PANTEGO STREET LIGHTING BILLING TABLE AS OF NOVEMBER 17, 2015

Account	Description		Count	Last Run	Wattage	Type	Schedule
1989783	PANTEGO, CITY OF	(100,HP,A)	100	11/17/2015	100	HP	A
67255	PANTEGO, CITY OF	(150,MH,A)	1	11/17/2015	150	MH	A
4431771	PANTEGO, CITY OF	(175,MH,A)	34	11/17/2015	175	MH	A
4431802	PANTEGO, CITY OF	(175,MV,A)	35	11/17/2015	175	MV	A
4431833	PANTEGO, CITY OF	(175,MV,B)	4	11/17/2015	175	MV	B
4431864	PANTEGO, CITY OF	(200,HP,A)	23	11/17/2015	200	HP	A
4431895	PANTEGO, CITY OF	(200,HP,C)	2	11/17/2015	200	HP	C
8258476	PANTEGO, CITY OF	(400,HP,A)	10	11/17/2015	400	HP	A
4431926	PANTEGO, CITY OF	(400,MV,A)	9	11/17/2015	400	MV	A



City of Pantego - Oncor Streetlight Audit Summary 2015

Inventory Counts				
Pre-Survey Light Total	Lights Surveyed	Lights Correct	Total Errors	Post-Survey Light Total
224	224	200	24	218
(09/08/15)	100.00%	89.29%	10.71%	(11/17/15)

Audit Findings				
Record Errors	Wattage	Removes	New Adds to Existing Premises	New Adds, Not in Billing System
24	16	8	0	2
100.00%	66.67%	33.33%	0.00%	

Settlement Calculations						
Adds - Lights in Field		Removes - Light not in Field		Net	Unit Settlement	Extended Amount
2	100-HP,A	1	100-HP,A	-1	\$75.86	(\$75.86)
0	175-MV,A	7	175-MV,A	7	\$1,326.50	\$9,285.50
2		8		6		\$9,209.64

Wattage Correction Changes	\$88.59
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Total Settlement to be Paid	\$9,298.23
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Oncor Audit Results - New Adds

2015

Line #	Lat	Log	Location	Qty	Owner	Light Type	Description	Audit Time Stamp
New Lights Added, Not in Billing System								
1	32.7119380903708	-97.1536767482758	2805 Sarah Dr, Pantego, TX 76013, USA	1	Oncor	100-HP	STEEL POLE. COBRA STREETLIGHT FIXTURE. UG FEED. FRONT OF 2805 SARAHA DR.	9/17/2015 13:54:32
2	32.7181666570119	-97.1524214744568	1508 Cresthaven Dr, Pantego, TX 76013, USA	1	Oncor	100-HP	STEEL POLE. COBRA STREETLIGHT FIXTURE. OH FEED. NW CNR OF CRESTHAVEN DR	9/17/2015 15:11:00

Oncor Audit Results - Inventory Corrections

City of Pantego

85

Line #	GLN	Qty	Original Light Type	Action Taken	Correct Qty	Correct Light Type	Audit Time Stamp	Record Notes	Unit Settlement
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Lights Added to Existing Premises

		0			0				
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Line #	GLN	Qty	Original Light Type	Action Taken	Correct Qty	Correct Light Type	Audit Time Stamp	Record Notes	Unit Settlement
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Lights Removed

1	3873919-3573005	1	100 HP	A\Remove	0	No Light	9/17/2015 13:57:27	REMOVED 100 HP	
2	3873870-3573729	1	175 MV	A\Remove	0	No Light	9/17/2015 13:59:57	REMOVED 175 MV	
3	3873345-3574014	1	175 MV	A\Remove	0	No Light	9/17/2015 15:15:08	REMOVED 175 MV	
4	3873909-3574103	1	175 MV	A\Remove	0	No Light	9/17/2015 15:16:02	REMOVED 175 MV	
5	3870164-3572588	1	175 MV	A\Remove	0	No Light	9/17/2015 15:36:00	REMOVED 175 MV	
6	3871134-3572329	1	175 MV	A\Remove	0	No Light	9/17/2015 15:40:29	REMOVED 175 MV	
7	3876370-3570377	1	175 MV	A\Remove	0	No Light	9/17/2015 13:14:52	REMOVED 175 MV	
8	3876680-3570384	1	175 MV	A\Remove	0	No Light	9/17/2015 13:15:36	REMOVED 175 MV	
		8			0				

Line #	GLN	Qty	Original Light Type	Action Taken	Correct Qty	Correct Light Type	Audit Time Stamp	Record Notes	Unit Settlement
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Wattage Change

1	3872023-3574089	1	175 MH	A\Edit	1	100 HP	9/17/2015 15:07:13	175 MH TO 100 HP	\$368.53
2	3878232-3570384	1	175 MV	A\Edit	1	100 HP	9/17/2015 13:21:06	175 MV TO 100 HP	\$200.20
3	3876980-3575670	1	175 MV	A\Edit	1	100 HP	9/17/2015 14:14:21	175 MV TO 100 HP	\$200.20
4	3877232-3575670	1	175 MV	A\Edit	1	100 HP	9/17/2015 14:15:11	175 MV TO 100 HP	\$200.20
5	3870610-3575904	1	175 MV	A\Edit	1	100 HP	9/17/2015 15:50:10	175 MV TO 100 HP	\$200.20
6	3871564-3574594	1	175 MV	A\Edit	1	100 HP	9/17/2015 16:41:19	175 MV TO 100 HP	\$200.20

Oncor Audit Results - Inventory Corrections

2015

7	3874961-3574760	1	175 MH	PAN	A^Edit	1	175 MV	PAN	A^Edit	1	175 MV	9/17/2015 14:06:34	175 MH TO 175 MV	\$168.33
8	3875376-3573579	1	175 MV	PAN	A^Edit	1	200 HP	PAN	A^Edit	1	200 HP	9/17/2015 13:38:24	175 MV TO 200 HP	\$153.01
9	3875163-3571806	1	175 MV	PAN	A^Edit	1	400 MV	PAN	A^Edit	1	400 MV	9/17/2015 13:33:27	175 MV TO 400 MV	(\$653.56)
10	3877626-3575718	1	175 MV	PAN	A^Edit	1	400 MV	PAN	A^Edit	1	400 MV	9/17/2015 14:18:31	175 MV TO 400 MV	(\$653.56)
11	3877344-3575716	1	175 MV	PAN	A^Edit	1	400 MV	PAN	A^Edit	1	400 MV	9/17/2015 14:19:02	175 MV TO 400 MV	(\$653.56)
12	3875656-3575724	1	175 MV	PAN	A^Edit	1	400 MV	PAN	A^Edit	1	400 MV	9/17/2015 14:23:26	175 MV TO 400 MV	(\$653.56)
13	3876506-3575668	1	200 HP	PAN	A^Edit	1	400 MV	PAN	A^Edit	1	400 MV	9/17/2015 14:12:20	200 HP TO 400 MV	(\$482.55)
14	3875348-3571958	1	400 MV	PAN	A^Edit	1	200 HP	PAN	A^Edit	1	200 HP	9/17/2015 13:34:03	400 MV TO 200 HP	\$498.17
15	3875769-3575664	1	400 MV	PAN	A^Edit	1	200 HP	PAN	A^Edit	1	200 HP	9/17/2015 14:10:15	400 MV TO 200 HP	\$498.17
16	3875918-3575714	1	400 MV	PAN	A^Edit	1	200 HP	PAN	A^Edit	1	200 HP	9/17/2015 14:22:58	400 MV TO 200 HP	\$498.17
													\$88.59	



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on Resolution 15-36 a resolution of the Town Council of the Town of Pantego, Texas, authorizing the City Manager to enter into an agreement with Viewu Solutions for body cameras for the Police Department.

Date: December 10, 2015

PRESENTER:

Barry Reeves, Assistant Police Chief

BACKGROUND:

The Police Department has utilized in-car cameras since 2008 and body worn cameras on a limited basis since 2013. These items have proven to be a valuable asset. Moving forward, with the increased demand for transparency, protecting the Department and Town against liability and in order to clear officers in future complaints, staff recommends the purchase of 10 new body cameras for all officers working the street. Staff has prepared an agreement with VieVu that allows the Town to obtain 10 new cameras without effecting the approved 2015-2016 budget.

FISCAL IMPACT:

\$11,024.00 over three Fiscal Year's

RECOMMENDATION:

Staff recommends the approval of Resolution 15-36 as presented.

ATTACHMENTS:

Resolution 15-36
Memo
VieVu Estimate
Viewu Terms and Conditions

Director's Review: JCA
City Manager's Review: _____

RESOLUTION NO. 15-36

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH VIEVU SOLUTION & STRAIGHT SHOOTER 25 TO PURCHASE BODY CAMERAS FOR THE POLICE DEPARTMENT.

WHEREAS, the Town Council sees the need to furnish body cameras to the police officers employed with the Town; and

WHEREAS, Viewu Solution & Straight Shooter 25 is compatible with the Tarrant County District Attorney's requirements; and

WHEREAS, the Town Council has determined the purchase and use of the Viewu Solution & Straight Shooter 25 is in the best interest of the town for providing body camera's to the Town Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS:

Section 1: the Town Council authorizes the City Manager to enter into an agreement with Viewu Solution & Straight Shooter 25 for the purchase, use, and warranty of the LE3 Body Worn Video Camera and the Veripatrol software.

Section 2: the Town Council agrees and accepts the terms and conditions of the contract as presented by Viewu in "Exhibit A" and not to exceed \$11,024 in total for services rendered during this 36 month agreement.

Section 3: this resolution is effective immediately upon passage.

PASSED AND APPROVED this the 14th day of December 2015, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of __ ayes, __ nays and __ abstentions.

Melody Paradise, Mayor

ATTEST:

Julie Arrington, City Secretary

APPROVED AS TO FORM:

James T. Jeffrey, Jr., City Attorney



**PANTEGO PUBLIC
SAFETY**



To: Matt Fielder; City Manager
From: Barry Reeves; Assistant Chief of Police
Through: Tom Griffith; Chief of Public Safety
Date: December 7, 2015
Re: Body Camera Purchase

During the budget process, the Department was approved (4) body camera's through Digital Ally in the amount of \$5,160. Since this approval, the Tarrant County District Attorney's Office has upgraded and changed their software and procedures on how cases are filed. This process has affected all Police agencies in Tarrant County. One major procedure pertains to uploading Digital Media Evidence (DME). DME must be uploaded to the County in an MP4 format. The original approved body cameras through Digital Ally are not MP4 compatible nor is it convertible.

Multiple agencies in Tarrant and Dallas Counties have purchased or prepared to purchase body cameras through Viewu. The body camera is more user friendly, durable and most importantly, convertible to MP4 format which meets the requirements for the DA's office.

Viewu has a "Straight Shooter" program. By going through this program, we can purchase 10 cameras for \$25.00 per month per camera for 36 months. This program allows the purchase to be spread out over a three year period and the three year warranty is free. The immediate payment is \$4,990 and the next two fiscal year payments of \$3,000 each year.

Staff recommends making this purchase of 10 Viewu body cameras through the Straight Shooter program which allows the Department to purchase more cameras without affecting our current approved budget.

A handwritten signature in black ink, appearing to read "Barry Reeves", written over a horizontal line.

Barry Reeves

Assistant Chief of Police

Barry Reeves

From: Anatoly Khen [anatoly.khen@viewu.com]
Sent: Tuesday, December 08, 2015 1:04 PM
To: Barry Reeves
Subject: VIEVU: Estimate #8633



105 W John St
 Seattle WA 98119
 USA
 1.888.285.4548
 Fax: 206.299.3380

Bill To

Pantego Police Department (TX)
 2600 Miller Lane
 Pantego TX 76013

Ship To

Asst Chief Reeves
 Pantego Police Department (TX)
 2600 Miller Lane
 Pantego TX 76013

Estimate

Date 12/8/2015
 Estimate # 8633
 Expires 1/22/2016
 Exp. Close 12/8/2015
 Sales Rep Anatoly Khen
 Shipping Method FedEx Ground

Item	Quantity	Serial/Lot Numbers	Description	Units	Rate	Amount
Straight Shooter 25	10		A 36 month plan that provides a camera, 3yr warranty and access to our VERIPATROL software.		900.00	9,000.00
VERIPATROL Software	10		VERIPATROL - Software			
VIEVU Deployment Kit	10		Includes Sample Policies, Documentation, Remote Setup and Training.		199.00	1,990.00
LE3	10		LE3 Body Worn Video Camera		0.00	0.00
Warranty - 3 Year (LE3)	10		Warranty - 3 Year (LE3)		0.00	0.00

Subtotal 10,990.00

Shipping Cost (FedEx Ground) 34.00

Total \$11,024.00

For consideration identified in this service agreement ("Agreement") between "VIEVU" and "Customer", VIEVU agrees to provide and Customer agrees to pay for services identified in this Agreement. The parties agree VIEVU's terms and conditions found at: <http://www.viewu.com/about-us/terms-and-policies/> govern the responsibilities of the parties and agree to be bound by those terms and conditions.

By signing below I am authorizing a 36 month contract with VIEVU.

Please initial to acknowledge:

___ Customer understands the monthly service fee per unit is \$25

___ Customer understands early termination fees, warranty and liability limitations apply

Customer: _____ Title: _____ Date: _____

[VIEVU Products](#)[Plans](#)[VIEVU Advantage](#)[News + Media](#)[Support](#)

888-285-4548

About Us

[Careers](#)[Terms and Policies](#)

VIEVU Solution & Straight Shooter 25 Terms and Conditions

You have chosen to acquire VIEVU products through a three (3) year VIEVU Solution option or a three (3) year Straight Shooter 25 option. By selecting either of these options you are agreeing to pay VIEVU a monthly service fee for each camera you acquire. The VIEVU Solution option or The Straight Shooter 25 option may not be combined during the contract term. Because you have selected either The VIEVU Solution or The Straight Shooter 25 option you will not be charged an initial purchase price for the cameras you acquire. Instead, you will be provided the cameras for use during the term of The VIEVU Solution or The Straight Shooter 25 option. At the end of The VIEVU Solution option or The Straight Shooter 25 option, or as otherwise provided in this agreement in the event of early termination, you will own the cameras.

VIEVU also offers its cameras for sale without The VIEVU Solution option or The Straight Shooter 25 option. If you would rather purchase the cameras outside of The VIEVU Solution or The Straight Shooter 25 options, please contact VIEVU for more information. Customers who purchase VIEVU's cameras outside of these options will have the choice of separately subscribing to VIEVU's secure remote data storage and access system, VERIPATROL. Please contact VIEVU for further information on alternative subscription services.

If you mistakenly selected to acquire VIEVU products on The VIEVU Solution option or The Straight Shooter 25 option or otherwise decide you do not want to acquire cameras through these options, please contact VIEVU within fourteen (14) days of the receipt of the cameras. If you do not opt out of The VIEVU Solution option or The Straight Shooter 25 option within fourteen (14) days of receipt of the cameras the terms and conditions of this customer agreement will apply to your order.

MONTHLY SERVICE FEE

VIEVU is providing body-worn video cameras identified on the invoice pursuant to these options. You agree to this contract with VIEVU as described in the terms and conditions as to each camera identified on the invoice.

You agree to pay VIEVU a monthly fee for each invoiced camera during the contract term (\$55.00 per camera for The VIEVU Solution option or \$25.00 per camera for The Straight Shooter 25 option). The contract term is thirty-six (36) consecutive months commencing on the shipping date identified on the invoice. The monthly fee provides you the use of the cameras identified on the invoice as well as access to VIEVU's VERIPATROL software. Total payments per invoiced camera for the VIEVU Solution service plan will be \$1,980; total payments per invoiced camera for the VIEVU Straight Shooter 25 service plan will be \$900.

During the 36 month contract VIEVU remains the owner of the cameras identified on the invoice for either The VIEVU Solution option or The Straight Shooter 25 option. At the conclusion of the contract period the cameras become your property unless otherwise specified in these terms and conditions. At the conclusion of the contract period your VERIPATROL access will continue without interruption at the rates and upon the conditions then in effect. You may at any time during the 36 month contract term for The VIEVU Solution option or The Straight Shooter 25 option pay the balance of the option and own the cameras without penalty. Please contact VIEVU for further information on paying off the balance of The VIEVU Solution option or The Straight Shooter 25 option.

EARLY TERMINATION OPTION

You may terminate your contract with VIEVU prior to the end of the 36 month service plan period. If you decide to terminate the contract with VIEVU before the end of the 36 month contract period you agree to alert VIEVU immediately of your decision to terminate, pay an early termination fee and return the camera freight prepaid to VIEVU within 15 calendar days of contract termination. The fee you agree to pay will vary depending on the date the contract is terminated. The following schedule identifies the early termination fee you agree to pay: \$350.00 minus \$10.00 for each full month of the service commitment that has been completed. You agree that if the contract is terminated early you are still responsible for all monthly payments incurred up to the time of termination as well as the early termination fee.

Damage or destruction of a camera by an intentional act or attempt to open or alter the camera will be treated as an early termination under the terms of this contract.

PRODUCT WARRANTY FOR VIEVU SOLUTION OPTION OR STRAIGHT SHOOTER 25 OPTION

Incorporated in The VIEVU Solution option or The Straight Shooter 25 option is VIEVU's thirty-six (36) month product warranty for each camera listed on the invoice and commencing on the shipping date identified on the invoice. The product warranty is listed below.

You are responsible for maintaining all evidence and videos taken with VIEVU products. You agree to download all videos from VIEVU products before returning to VIEVU for repair or replacement. You agree to indemnify, defend and hold VIEVU harmless in the event VIEVU becomes involved in any claim or action associated with the loss or destruction of any evidence or video on any camera returned to VIEVU for repair or replacement.

The product warranty does not cover intentional damage, use that is not consistent with its intended operation, or any damage caused by an attempt to open or alter the camera.

To submit a claim under the product warranty, the camera must be returned to VIEVU by freight prepaid within The VIEVU Solution option or The Straight Shooter 25 option period with a description of the cause and nature of the malfunction or damage sustained. VIEVU will repair or replace the camera subject to the terms of the warranty. The repaired or replaced camera will be a current replacement model returned to you freight prepaid.

- a. **Product Warranty.** Company warrants to purchaser that the Products purchased through the VIEVU Solution or the Straight Shooter 25 option hereunder shall be free from defects in materials and workmanship and shall conform in all material respect to the Specifications for a period of three (3) years from the date of delivery thereof, provided the Product in question has been stored and used in accordance with ordinary industry practices and conditions. The use of non-Company branded or approved accessories or replacement parts may result in damage not covered by warranty. COMPANY DOES NOT WARRANT THAT THE OPERATION OF THE PRODUCTS WILL BE UNINTERRUPTED OR ERROR FREE.
- b. **Remedies.** In the event that a Product does not comply with the product warranty set out above and such non-conforming Product is returned to Company within the warranty period by Purchaser freight prepaid, Company will repair or replace such non-conforming Product at no additional charge to Purchaser; the repaired or replaced Product will be returned to Purchaser, freight prepaid. You agree that product repair or replacement is the sole remedy available for any camera malfunction or failure and agree to indemnify, defend and hold VIEVU harmless in the event any claim is made for remedy, including monetary damages other than as specifically allowed in this paragraph.
- c. **Disclaimer of Warranties.** The foregoing express warranties are limited to Customer, are not transferable and are in lieu of any other warranty by Company with respect to Products furnished hereunder. COMPANY GRANTS NO OTHER WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
- d. **Limitation of Liability.** COMPANY SHALL IN NO EVENT BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATING TO THE SALE OR USE OF ITS

PRODUCTS, WHETHER OR NOT COMPANY HAS ADVANCE NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. IF COMPANY BREACHES ANY PROVISION OF THIS AGREEMENT, PURCHASER'S SOLE AND EXCLUSIVE MAXIMUM LIABILITY, WHETHER BASED IN CONTRACT, TORT, OR OTHERWISE, SHALL NOT IN ANY EVENT EXCEED THE CONTRACT PRICE FOR THE PARTICULAR PRODUCTS. Customer agrees to indemnify and defend Company in the event of any claim for damages associated with malfunction or failure of a camera other than repair or replacement as provided in these Terms and Conditions.

ADDITIONAL CONTRACT TERMS

You agree that you are responsible to pay any personal property tax or other tax associated with the cameras during the service plan period.

This contract represents the full and complete agreement between you and VIEVU and you agree that any other or different agreements or contracts have been incorporated into this contract. You agree that you have not relied upon any other promise, statement or information in deciding to enter this contract.

In the event of any dispute under this contract you agree that the contract will be governed by and interpreted under the laws of Washington State and that any claim or lawsuit based upon or involving the contract may be brought only in the Superior Court of King County, WA or in the United States District Court for the Western District of Washington.



TOWN OF PANTEGO

1614 S. BOWEN
PANTEGO, TEXAS 76013

No. *1863* 194

INSTRUCTIONS TO VENDOR

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:
TOWN OF PANTEGO
PURCHASING DEPARTMENT
CITY HALL
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt
Entity I.D. #75-1291097

TO *VieVu*
105 W. John ST.
Seattle, WA 98119

SHIP TO *2600 miller lane*
Pantego, TX 76013

DATE		ACCT #		DEPT.					
QUANTITY		STOCK NUMBER / DESCRIPTION				PRICE		PER	AMOUNT
ORDERED	RECEIVED								
<i>10</i>		<i>VieVu Body Cameras (25.⁰⁰ per month)</i>				<i>25</i>	<i>00</i>		<i>3000</i>
<i>10</i>		<i>Deployment Kits- Software</i>				<i>199</i>	<i>00</i>		<i>1,990</i>
								TOTAL	<i>4,990</i>

[Signature]

APPROVED BY



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on authorizing the City Manager to pay the routine and anticipated monthly bills for the remainder of December 2015 due to the cancellation of the second December Council meeting.

Date: December 10, 2015

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

Council holds their Council Meetings every second and fourth Monday of the month. The second Council meeting for the month of December will be held on December 28, 2015. This item is for Councils consideration.

FISCAL IMPACT:

N/A

RECOMMENDATION:

None.

ATTACHMENTS:

None.

Director's Review: JCA
City Manager's Review: _____



AGENDA BACKGROUND

AGENDA ITEM: Discuss, direct, and consider action on PantegoFest 2016.

Date: December 14, 2015

PRESENTER:

Matt Fielder, City Manager

BACKGROUND:

April Coltharp, with Flair Events, will be present to offer options for restructuring PantegoFest to reduce the cost. She will present multiple options, including a three-day event, a one-day event, and multiple smaller events, along with estimated costs.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff is seeking guidance on planning for PantegoFest 2016.

ATTACHMENTS:

PantegoFest Financial History 2013-2015

Director's Review: JCA
City Manager's Review: _____

PantegoFest Financial History 2013-2015

	<u>2013</u>	<u>2014</u>	<u>2015</u>
<u>Revenues</u>			
PantegoFest Revenues		\$5,505.00	\$6,525.42
Sponsorships		\$18,050.00	\$21,850.00
Vendor Revenue		\$7,400.00	\$8,935.00
Total Revenues	\$72,726.99	\$30,955.00	\$37,310.42
<u>Expenditures</u>			
PantegoFest Revenues			
Event Planner		\$16,518.75	\$21,864.25
Entertainment		\$15,100.00	\$14,900.00
Logistics		\$26,903.30	\$25,578.48
Marketing		\$8,853.80	\$3,210.66
Miscellaneous		\$2,095.38	\$5,598.05
Total Expenditures	\$97,860.55	\$69,471.23	\$71,151.44
Profit (Loss)	(\$25,133.56)	(\$38,516.23)	(\$33,841.02)

Note: A transfer from the General Fund was made in FY 2013-14 in the amount of \$71,500 to cover projected shortfalls.

Note: Does not include overtime