



Melody Paradise, Mayor  
Russell Brewster, Mayor Pro Tem

# AGENDA

## TOWN COUNCIL

December 14, 2015

Work Session 6:30 p.m.

Regular Session 7:30 p.m.

Council Chamber

1614 South Bowen Road

### COUNCIL MEMBERS:

Fred Adair  
Don Funderlic  
Jane Barrett  
Don Surratt

Matthew Fielder, City Manager

### WORK SESSION 6:30 P.M.

REVIEW AND DISCUSS ITEMS ON THE REGULAR AGENDA, AND CONSIDER PLACING APPROVED ITEMS ON CONSENT AGENDA.

*All consent agenda items are considered to be routine by the Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence.*

#### 1. City Manager Report

- Personnel Vacancies
- Concealed Handgun Training
- Christmas Events
- Wagon Wheel Update
- Economic Development Strategic Report
- Zoning Ordinance Update
- City Secretary Graduation

#### 2. Monthly Staff Reports

- Finance: Monthly Investment, Interest Distribution, Fund Investment, General Fund Variance Analysis, General Fund Summarized Expenditure Variance Analysis, and Water/Sewer Variance Analysis.
- Public Safety: Public Safety Monthly Activity Report, Officer Activity Report, Criminal Investigation Report, Crime Statistics, Fire Department Monthly Activity Summary, Letters of Appreciation.
- Public Works Department: Director's Update, Water and Sewer Billing Analysis Reports; Garbage and Recycling Billing Analysis.
- Community Development: Certificate of Occupancies, Building Permits, Inspections, Construction Values, Contractor Registrations.
- Municipal Court: Citations Issued, Warrants Issued, Monies Received.

#### 3. Approval of Bills Payable and Purchase Orders in excess of \$1,000.

*A summary of invoices, purchase orders, and applicable copies are included in the agenda packet.*

#### 4. Approval and Acceptance of Minutes

Approval of Town Council Minutes:

- Town Council minutes from November 9, 2015

Acceptance of Minutes of Boards and Commissions:

- PEDC minutes from September 9, 2015
- PEDC minutes from October 28, 2015
- PEDC minutes from November 11, 2015
- P&Z minutes from June 1, 2015
- P&Z minutes from November 2, 2015

### REGULAR SESSION 7:30 P. M.

#### CALL TO ORDER/WELCOME

INVOCATION BY: Council Member Don Surratt

#### PLEDGE OF ALLEGIANCE

#### MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

#### COUNCIL LIAISON TO BOARD REPORT

- Community Relations Board
- Pantego Youth Leadership Council

## PEDC REPORT

### CITIZENS OPEN FORUM

This is a time for the public to address the Town Council on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. The Town Council or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

### APPROVAL OF CONSENT AGENDA ITEMS

Approval of the Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations and all votes on final reading will be recorded as reflected on first reading unless otherwise indicated. Public comment will be accepted on items, with the exception of those items on which a public hearing has been held and closed by Council.

### PUBLIC HEARING

5. Public hearing, discuss, review, and consider action on Ordinance 15-773 an ordinance of the Town Council of the Town of Pantego, Texas, regarding Zoning Case Z-216, a proposed Special Use Permit as requested by Sylvester T. Lafayette to establish a church and offices at 3216 W. Park Row Drive, Lot 1, Block 1 of Park Row West Addition of the A.L.S. Land Survey, Pantego, Tarrant County, Texas. The property is generally located on the South side of W. Park Row Drive between Nora Drive and Bowen Road.
6. Public hearing, discuss, review, and consider action on Ordinance 15-774 an ordinance of the Town Council of the Town of Pantego, Texas, regarding Zoning Case Z-217, a proposed Special Use Permit as requested by DS Restaurant Ventures, LLC for the permission to sell alcohol (mixed beverages) for on-premise consumption at a restaurant located at 2233 West Park Row Drive, Lot 1, Block 10 of the G.W. Parks Subdivision, Pantego, Tarrant County, Texas. The Property is generally located on the northeast corner of West Park Row Drive and Milby Road.

### RESOLUTION

7. Discuss, direct, and consider action on Resolution 15-35 a resolution of the Town Council of the Town of Pantego, Texas, authorizing the City Manager to enter into an agreement with Oncor for the reimbursement of tariffs.
8. Discuss, direct, and consider action on Resolution 15-36 a resolution of the Town Council of the Town of Pantego, Texas, authorizing the City Manager to enter into an agreement with Viewu Solutions for body cameras for the Police Department.

### NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF

9. Discuss, direct, and consider action on authorizing the City Manager to pay the routine and anticipated monthly bills for the remainder of December 2015 due to the cancellation of the second December Council meeting.

### OLD BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF

10. Discuss, direct, and consider action on PantegoFest 2016.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

### SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
  1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Zoning Case Z-216.

### COUNCIL INQUIRY

If a member of the Council makes a spontaneous inquiry about a subject not on this agenda, then the Town Council or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

### ADJOURNMENT

**CERTIFICATION**

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Friday, December 11, 2015 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.



Julie Arrington, City Secretary

*Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852.*

Complete Council Agenda and background information are available for review at the City Secretary's Office and on the Town's website: [www.townofpantego.com](http://www.townofpantego.com).

