



Melody Paradise, Mayor  
Russell Brewster, Mayor Pro Tem

# AGENDA

## TOWN COUNCIL

September 14, 2015

Work Session 6:30 p.m.  
Regular Session 7:30 p.m.  
Council Chamber  
1614 South Bowen Road

### COUNCIL MEMBERS:

Fred Adair  
Don Funderlic  
Jane Barrett  
Don Surratt

Matthew Fielder, City Manager

### WORK SESSION 6:30 P.M.

REVIEW AND DISCUSS ITEMS ON THE REGULAR AGENDA, AND CONSIDER PLACING APPROVED ITEMS ON CONSENT AGENDA.

*All consent agenda items are considered to be routine by the Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence.*

1. City Manager Report
  - Personnel Vacancies
  - Park Row Construction
  - PantegoFest 2015
  - NTCAR Update
  - Arlington Chamber Foundation Awards Dinner
  - Upcoming Ribbon Cuttings
  - Tarrant Appraisal District Board of Directors Nominations
2. Monthly Staff Reports
  - Finance: Monthly Investment, Interest Distribution, Fund Investment, General Fund Variance Analysis, General Fund Summarized Expenditure Variance Analysis, Water and Sewer Variance Analysis.
  - Public Safety: Public Safety Monthly Activity Report, Officer Activity Report, Criminal Investigation Report, Crime Statistics, Fire Department Monthly Activity Summary, Letters of Appreciation.
  - Public Works Department: Director's Update, Water and Sewer Billing Analysis Reports; Garbage and Recycling Billing Analysis.
  - Community Development: Certificate of Occupancies, Building Permits, Inspections, Construction Values, Contractor Registrations.
  - Municipal Court: Citations Issued, Warrants Issued, Monies Received.
3. Approval of Bills Payable and Purchase Orders in excess of \$1,000.  
*A summary of invoices, purchase orders, and applicable copies are included in the agenda packet.*
4. Approval and Acceptance of Minutes
  - Approval of Town Council Minutes:
    - Town Council minutes from August 3, 2015, Budget Workshop
    - Town Council minutes from August 10, 2015
    - Town Council minutes from August 17, 2015, Budget Workshop
    - Town Council minutes from August 24, 2015
    - Town Council minutes from August 31, 2015, Budget Workshop
  - Acceptance of Minutes of Boards and Commissions:
    - CRB minutes from August 4, 2015

### REGULAR SESSION 7:30 P. M.

#### CALL TO ORDER/WELCOME

INVOCATION BY: Mayor Paradise

#### PLEDGE OF ALLEGIANCE

#### MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

#### HONORS/PROCLAMATION

- Proclamation Constitution Week
- Introduction of Jessie Hanks as Support Specialist to the Community Development Department.

- Proclamation Honoring Firefighters Lt. Scott Mitchell, Matt Edmonson, and Lance Westman for their life-saving efforts at a house fire located in Arlington, Texas.

## RECEPTION

### COUNCIL LIAISON TO BOARD REPORT

- Community Relations Board
- Pantego Youth Leadership Council

## PEDC REPORT

### CITIZENS OPEN FORUM

This is a time for the public to address the Town Council on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. The Town Council or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

### APPROVAL OF CONSENT AGENDA ITEMS

Approval of the Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations and all votes on final reading will be recorded as reflected on first reading unless otherwise indicated. Public comment will be accepted on items, with the exception of those items on which a public hearing has been held and closed by Council.

## PUBLIC HEARING

5. Second and final public hearing to receive comments and to consider the proposed Tax Rate of \$0.42 per \$100 valuation for the Town's 2015-2016 Fiscal Year Budget.
6. First public hearing to receive comments to consider the proposed Budget for the Fiscal Year beginning October 1, 2015 through September 30, 2016.
7. Public hearing, discuss, and consider action regarding the Town of Pantego's application to the Texas Parks & Wildlife Department for improvements to the Pantego Bicentennial Park, being of three sections along the Pantego Branch of Rush Creek with the South Park located south of Smith Barry Road, North Park from Smith Barry Road to Wagon Wheel Drive and West Park extending along the creek west of Wagon Wheel Drive. Funding has been made available through the Texas Parks and Wildlife Department; Local Park Grant program, Small Community Recreation Grant. The proposed enhancements for this project may be within the 100 year floodplain and may include such improvements as a splash park, pavilion enhancements, enhancements to the basketball courts, walking trail enhancements, butterfly nature garden, and additional playground/recreational equipment. The public is invited to make comments on the project, review the park master plan and site plans at the Pantego Town Hall 1614 S. Bowen Rd., Pantego, Texas 76013. Comments may be submitted in writing at the Town Secretary's office in Town Hall Monday thru Friday between 8:00 a.m. and 5:00 p.m. on or before September 26, 2015. All comments will be forwarded to the Texas Parks and Wildlife Department.

## RESOLUTION

8. Discuss, direct, and consider action on Resolution 15-32 a resolution of the Town Council of the Town of Pantego, Texas, as hereinafter referred to as "Applicant," designating certain officials as being responsible for, acting for, and on behalf of the Applicant in dealing with the Texas Parks and Wildlife Department, hereinafter referred to as "Department," for the purpose of participating in the Local Park Grant Program, hereinafter referred to as the "Program"; certifying that the Applicant is eligible to receive program assistance; certifying that the Applicant matching share is readily available; and dedicating the proposed site for permanent (or for the term of the lease for leased property) public work and recreational uses.
9. Discuss, direct, and consider action on Resolution 15-30 a resolution of the Town Council of the Town of Pantego, Texas, in support of the application by Terracon Consultants, Inc. on behalf of the East Division Street Partners, L.P. to the Texas Commission on Environmental Quality (TCEQ) for a Municipal Setting Designation (MSD) for the properties located at 1830 and 1840 E. Division Street, Arlington, Texas.
10. Discuss, direct, and consider action on Resolution 15-33 a resolution of the Town Council of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with Shady Valley Country Club for the purpose to provide a venue to the Town for the annual Christmas party 2015.

## NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.

11. Discuss, direct, and consider action on the replacement and upgrade of the council chambers recording system.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

**SCHEDULED EXECUTIVE SESSION ITEMS**

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
  1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Denitech Contract.
  2. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Fire Department Quint

**COUNCIL INQUIRY**

If a member of the Council makes a spontaneous inquiry about a subject not on this agenda, then the Town Council or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

**ADJOURNMENT**

**CERTIFICATION**

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Friday, September 11, 2015 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.



Julie Arrington, City Secretary

*Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852.*

Complete Council Agenda and background information are available for review at the City Secretary's Office and on the Town's website: [www.townofpantego.com](http://www.townofpantego.com).





# City Manager's Report

**To:** Mayor Paradise and Members of the Town Council

**From:** Matt Fielder, City Manager

**Date:** September 14, 2015

## **Personnel Vacancies**

Vacancies remain for two Police Officer positions, one Dispatcher, and the Community Development Director.

## **Park Row Construction**

Construction is now complete, with the exception of minor items identified during the final inspection. These include two valve stacks that were offset. The concrete immediately around it was replaced and the only remaining task is to crack seal those areas.

## **PantegoFest 2015**

Planning is being finalized for PantegoFest. The banner for the arch has been delivered, and should be installed by mid-next week. We were unable to come to an agreement with Pantego Bay for beer sales, but were able to reach one with Angelo's Pizza, Steak, and Spaghetti on Pioneer Parkway. Camp Thurman has confirmed that they will provide the volunteers to operate the kid's zone, and the Community Relations Board has developed a plan to staff a booth that will provide information on their activities, as well as seek volunteers for them.

## **NTCAR Update**

Pam Mundo and I attended the North Texas Commercial Association of Realtors trade show on Wednesday, September 2<sup>nd</sup>.

## **Arlington Chamber Foundations Award Dinner**

PEDC will have a table at the Arlington Chamber Foundations Award Dinner. Please let Julie know if you wish to attend.

## **Upcoming Ribbon Cuttings**

Colonial Bank will be having a ribbon cutting to recognize the addition of a commercial lending office at their Pantego location on Saturday, September 19<sup>th</sup> from 10:00 a.m. until noon. They will also be offering free shredding. Escapades will be having a ribbon cutting on Saturday, October 3<sup>rd</sup> at 5:00 p.m.

## **Tarrant Appraisal District Board of Directors Nominations**

The Town has been notified that the Tarrant Appraisal District is accepting nominations for the Board of Directors election. Nominations are due by October 15<sup>th</sup>. The Town has two votes out of the five thousand spread among all taxing jurisdictions.



*Jeff Law  
Executive Director  
Chief Appraiser*

September 3, 2015

Mr. Matthew Fielder  
Town Manager  
Town of Pantego  
1614 S. Bowen Road  
Pantego, Texas 76013

Dear Mr. Fielder:

The terms of service for our five members of the Board of Directors will expire on December 31, 2015 and it is time to begin the process of conducting an election.

Based on the amount of the 2014 adjusted tax levy imposed by each eligible taxing unit, we have calculated the number of votes for your entity. The enclosed list will provide you with that information.

The first step in the procedure is the nomination of candidates. Each voting unit may nominate one candidate for each of the five positions to be filled. You are not required to make any nomination or you may nominate any number up to five. The County Tax Assessor/Collector is automatically a non-voting member of the Board of Directors by law.

In order to be eligible to serve as directors, the 2015 nominees must have resided in Tarrant County for at least two years prior to January 1, 2016. They may serve on the governing body of a taxing unit in the County and still be eligible to serve as a Director. However, an employee of a taxing unit is prohibited from serving as a Director unless that employee is also an elected official of the governing body. A Director may not be related to a person who is in the business of appraising property for property tax purposes or represents property owners for compensation in proceedings in the appraisal district or appraises property for use in a proceeding in the appraisal district or who is employed by the appraisal district. A person is ineligible to serve as a director if the individual, or a business in which the individual has a substantial interest, enters into a contract with the appraisal district or enters into a contract with a taxing unit in the district, if that contract relates to the performance of an activity governed by Title I of the Texas Property Tax Code (for example, appraising property for tax purposes or determining eligibility for exemptions). A substantial interest exists where the individual and spouse have a combined ownership of at least 10% of the voting stock or shares of a business, or either of them is a partner, limited partner or an officer. If you have questions concerning the qualifications of nominees for a Board position, please call.

Letter to Taxing Units  
Election of Board of Directors  
September 3, 2015  
Page 2

The nominations for Directors, which must be made in an open meeting of your taxing unit, should be submitted by the presiding officer to the Chief Appraiser in the form of a resolution or other official process adopted by the governing body by October 15, 2015, giving the names and addresses of the nominees. A current resume or vita is also helpful.

The appointment calendar is as follows:

By October 15, 2015	Nominations by resolution or official action
By October 30, 2015	Ballots listing nominees delivered to Presiding Officer
By December 15, 2015	Entity submits votes by resolution to Chief Appraiser
By December 31, 2015	Five (5) nominees receiving largest cumulative vote totals are elected
January 1, 2016	Board takes office for two year term

The duties of the Board are outlined in Chapter 6, Texas Property Tax Code. Again, if you have any questions, do not hesitate to call.

Sincerely,



Jeff Law  
Executive Director  
Chief Appraiser

JL:mm  
Encl.

Aledo I.S.D.	4	City of Mansfield	54
Arlington I.S.D.	437	City of North Richland Hills	38
Azle I.S.D.	25	Town of Pantego	2
Birdville I.S.D.	162	City of Pelican Bay	0
Burleson I.S.D.	28	City of Richland Hills	5
Carroll I.S.D.	138	City of River Oaks	3
Castleberry I.S.D.	9	City of Roanoke	0
Crowley I.S.D.	120	City of Saginaw	10
Eagle Mountain Saginaw I.S.D.	158	City of Sansom Park	1
Everman I.S.D.	24	City of Southlake	42
Fort Worth I.S.D.	567	Town of Trophy Club	1
Godley I.S.D.	1	City of Watauga	9
Grapevine-Colleyville I.S.D.	226	Town of Westlake	2
Hurst Euless Bedford I.S.D.	201	City of Westover Hills	3
Keller I.S.D.	307	Westworth Village	2
Kennedale I.S.D.	25	City of White Settlement	7
Lake Worth I.S.D.	19		
Lewisville I.S.D.	2	Tarrant County	562
Mansfield I.S.D.	230	Tarrant County College	317
Northwest I.S.D.	116		
White Settlement I.S.D.	37		

City of Arlington	191
City of Azle	6
City of Bedford	23
City of Benbrook	17
City of Blue Mound	1
City of Burleson	7
City of Colleyville	22
City of Crowley	8
City of Dalworthington Gardens	1
Edgecliff Village	1
City of Euless	22
City of Everman	2
City of Flower Mound	1
City of Forest Hill	5
City of Fort Worth	623
City of Grand Prairie	58
City of Grapevine	34
City of Haltom City	18
City of Haslet	3
City of Hurst	21
City of Keller	31
City of Kennedale	7
City of Lake Worth	3
City of Lakeside	1



# AGENDA BACKGROUND

**AGENDA ITEM:** Monthly Staff Reports

**Date:** September 14, 2015

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**PRESENTER:**

Matt Fielder, City Manager

**BACKGROUND:**

Staff reports on departmental activities on a monthly basis.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends approval of the reports as presented.

**ATTACHMENTS:**

- Finance Department Reports
- Public Safety Reports
- Public Works Reports
- Community Development Reports
- Municipal Court Reports

Director's Review: *JCA*  
City Manager's Review: \_\_\_\_\_



## ABOUT THIS REPORT

This report has been prepared by the Town of Pantego's Finance department. It is intended to provide users (internal and external) with information regarding the Town's financial position and economic activity. This report includes information for the period ending August 31, 2015.

The report is presented in four sections:

1. The **Monthly Investment Report** provides a summary of the Town's investment portfolio, interest earnings and a brief market outlook including the monthly cash and investment report. This report also includes a narrative of key operating trends affecting the fluctuation of cash inflows and outflows.
2. The **Budget Variance Analysis Report** for the General Fund and the Water and Sewer Fund provides current month and year-to-date budget variances for key revenue sources and expenditures by the function/department that comprises the General and Water and Sewer Funds.
3. The **Notes to the Budget Variance Analysis Report** contains a high level summary of the General and Water and Sewer Operating Funds using graphic illustrations. Narrative disclosures are included to highlight changes and fluctuations in key revenue sources and overall departmental expenditures. This section also provides a comparison of the current fiscal year budget projections to actual and comparisons of current year actual to results from the prior fiscal year.
4. The **Budget Summary of All Funds Report** contains an overview of all the budgeted funds of the Town. This section provides a comparison of budgeted revenues and expenditures to year-to-date actual results for each budgeted fund of the Town.

Please contact me if you would like additional information, and/or have comments or suggestions regarding this monthly report.

Ariel Carmona, CGFO  
Finance Director  
acarmona@townofpantego.com  
(817)617-3707

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**Town of Pantego**  
**Monthly Investment Report**  
**As of August 31, 2015**

Book Value of Pool Account, August 1, 2015 \$ 5,360,070

Security	Purchase Date	Par	Maturity Date	Yield	Price
TexPool	8/1/2015	\$ 4,160,070	8/31/2015	0.0716%	\$ 1.00
TexPool Prime	8/1/2015	1,200,000	8/31/2015	0.1398%	1.00
Certificate of Deposits	2/26/2015	907,309	2/23/2017	0.69%	907,309

Security	Beginning Book Value	Beginning Market Value	Net Change in Market Value	Ending Book Value	Ending Market Value
TexPool	\$ 5,360,070	5,112,884	\$ (1,606,976)	\$ 3,505,872	\$ 3,505,908
TexPool Prime	-	-	1,200,000	1,200,120	1,200,132
Certificate of Deposits	907,309	907,309	0.00	907,309	907,309
<b>Total</b>	<b>\$ 6,267,379</b>	<b>\$ 6,020,193</b>	<b>\$ (406,976)</b>	<b>\$ 5,613,302</b>	<b>\$ 5,613,348</b>

**Pantego Economic Development Corp.**  
**Monthly Investment Report**  
**As of August 31, 2015**

Book Value of Pool Account, August 1, 2015 \$ 505,155

Security	Purchase Date	Par	Maturity Date	Yield	Price
Texpool	8/1/2015	\$ 505,155	8/31/2015	0.0716%	\$ 1.00

Security	Beginning Book Value	Beginning Market Value	Net Change in Market Value	Ending Book Value	Ending Market Value
Texpool	\$ 505,155	\$ 505,185	\$ 26,997	\$ 532,177	\$ 532,182
<b>Total</b>	<b>\$ 505,155</b>	<b>\$ 505,185</b>	<b>\$ 26,997</b>	<b>\$ 532,177</b>	<b>\$ 532,182</b>

The above investment information is in compliance with Chapter 3.08 of the Pantego Municipal Code, the Public Funds Investment Act and conforms to Generally Accepted Accounting Principles.

Matthew Fielder  
City Manager

Ariel Carmona  
Finance Director



# Interest Distribution Rep

Deposit	Withdrawal	Transfer	Multi Transaction	Vendor P
Reports	Report Scheduler	Report Access	Statements	Inqu
			Help / Contact Us	Update

## Interest Distribution Report

Interest Distribution Report

Generated: 09/02/2015  
Settlement Date: 08/31/2015

Location : 79038  
Location Name : TOWN OF PANTEGO

Only accounts earning interest during the prior month will show on this report. Those account balances can be viewed on the Summary Statement available under the Statements tab.

Pool Number/Name	Account Number	Account Name	Interest Amount	Month End Balance
449/TexPool	7903800001	GENERAL FUND	\$235.53	\$3,505,872.49
449/TexPool	7903800002	PANTEGO ECONOMIC DEVELOPMENT CORP	\$30.18	\$532,176.95
590/TexPool Prime	7903800001	GENERAL FUND	\$119.94	\$1,200,119.94
		TexPool Totals:	\$265.71	\$4,038,049.44
		TexPool Prime Totals:	\$119.94	\$1,200,119.94
		Locations Totals	\$385.65	\$5,238,169.38

Only accounts earning interest during the prior month will show on this report. Those account balances can be viewed on the Summary Statement available under the Statements tab.



**Welcome to  
TexConnect**

**TEXPOOL**

Deposit	Withdrawal	Transfer	Multi Transaction	Vendor Payment	Maintenance
Reports	Report Scheduler	Report Access	Statements	Inquiry	Change Location
			Help / Contact Us	Update Profile	Logout

## Pool Information

Location: 79038  
Town Of Pantego

### TexPool

Average Monthly rate for August	0.0716%
Average Monthly Dividend Factor for August	0.000001962

<b>Information as of</b>	September 1, 2015
Daily Net Yield	0.0801%
Dividend Factor	0.000002194
7 Day Net Yield	0.07%
Daily Assets	\$12,076,018,091.04
Weighted Average Maturity	42 days
Weighted Average Life	76 days
NAV	1.00001

### TexPool Prime

Average Monthly rate for August	0.1398%
Average Monthly Dividend Factor for August	0.000003831

<b>Information as of</b>	September 1, 2015
Daily Net Yield	0.1470%
Dividend Factor	0.000004028
7 Day Net Yield	0.14%
Daily Assets	\$995,867,724.89
Weighted Average Maturity	28 days
Weighted Average Life	52 days
NAV	1.00001

### Contact Information

Participant Services	1-866-839-7665
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Performance quoted represents past performance which is no guarantee of future results. Investment return will vary. The value of an investment when redeemed may be worth more or less than the original cost. Current performance may be higher or lower than what is stated.

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TOWN OF PANTEGO  
 CASH & INVESTMENTS REPORT  
 AS OF: AUGUST 31ST, 2015

FUND-ACCT. NO.	ACCOUNT NAME	CASH	CD'S	DISC NOTES	TEXPOOL/ TEXPOOL PRIME	FUND TOTAL
GENERAL FUND						
100-0-000-102.00	CASH	297,222.43				
100-0-000-102.10	PETTY CASH	500.00				
100-0-000-102.20	CHANGE FUND - COURT	300.00				
100-0-000-102.30	CHANGE FUND - CITY HALL	105.00				
100-0-000-202.00	CERT OF DEPOSIT		252,755.95			
100-0-000-203.00	DISC NOTES			0.00		
100-0-000-204.00	TEXPOOL				1,160,506.94	
100-0-000-204.50	TEXPOOL PRIME				550,119.94	
	TOTAL 100-GENERAL FUND	298,127.43	252,755.95	0.00	1,710,626.88	2,261,510.26
LONG TERM DEBT FUND						
	TOTAL 150-LONG TERM DEBT FUND	0.00	0.00	0.00	0.00	0.00
FIXED ASSETS FUND						
	TOTAL 175-FIXED ASSETS FUND	0.00	0.00	0.00	0.00	0.00
WATER AND SEWER FUND						
200-0-000-102.00	CASH	18,787.82				
200-0-000-102.10	PETTY CASH	0.00				
200-0-000-202.00	CERTIFICATE OF DEPOSIT		251,751.37			
200-0-000-203.00	DISCOUNT NOTE #1			0.00		
200-0-000-204.00	TEXPOOL				347,027.15	
	TOTAL 200-WATER AND SEWER FUND	18,787.82	251,751.37	0.00	347,027.15	617,566.34
CAPITAL PROJECTS FUND						
300-0-000-102.00	CASH	0.00				
300-0-000-202.00	CERT OF DEPOSITS		0.00			
300-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
300-0-000-204.00	TEXPOOL				55,296.73	
	TOTAL 300-CAPITAL PROJECTS FUND	0.00	0.00	0.00	55,296.73	55,296.73
INTEREST & SINKING FUND						
400-0-000-102.00	CASH	0.00				
400-0-000-202.00	CERT OF DEPOSITS		100,700.51			
400-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
400-0-000-204.00	TEXPOOL				134,021.68	
	TOTAL 400-INTEREST & SINKING FUND	0.00	100,700.51	0.00	134,021.68	234,722.19
STREET IMPVMT CONST FUND						
500-0-000-102.00	CASH	0.00				
500-0-000-202.00	CERT OF DEPOSITS		251,751.37			
500-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
500-0-000-204.00	TEXPOOL				542,583.86	
	TOTAL 500-STREET IMPVMT CONST FUND	0.00	251,751.37	0.00	542,583.86	794,335.23

TOWN OF PANTEGO  
 CASH & INVESTMENTS REPORT  
 AS OF: AUGUST 31ST, 2015

FUND-ACCT. NO.	ACCOUNT NAME	CASH	CD'S	DISC NOTES	TEXPOOL/ TEXPOOL PRIME	FUND TOTAL
PARK ROW PROJ FUND						
550-0-000-204.00	TEXPOOL				298,637.27	
550-0-000-204.50	TEXPOOL PRIME				650,000.00	
	TOTAL 550-PARK ROW PROJ FUND	0.00	0.00	0.00	948,637.27	948,637.27
TRUST & AGENCY FUND						
650-0-000-102.00	CASH	76,236.64				
650-0-000-202.00	CERT OF DEPOSITS		0.00			
650-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
650-0-000-204.00	TEXPOOL				61,866.27	
	TOTAL 650-TRUST & AGENCY FUND	76,236.64	0.00	0.00	61,866.27	138,102.91
WATER/SEWER CONSTRUCTION						
700-0-000-102.00	CASH	0.00				
700-0-000-202.00	CERT OF DEPOSITS		0.00			
700-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
700-0-000-204.00	TEXPOOL				319,143.43	
	TOTAL 700-WATER/SEWER CONSTRUCTION	0.00	0.00	0.00	319,143.43	319,143.43
INFRASTRUCTURE IMPVMT						
750-0-000-102.00	CASH	0.00				
750-0-000-202.00	CERT OF DEPOSITS		0.00			
750-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
750-0-000-204.00	TEXPOOL				437,779.73	
	TOTAL 750-W/S INFRASTRUCTURE FUND	0.00	0.00	0.00	437,779.73	437,779.73
PAYROLL IMPREST FUND						
777-0-000-102.00	CASH	2,922.79				
	TOTAL 777-PAYROLL IMPREST FUND	2,922.79	0.00	0.00	0.00	2,922.79
COURT SECURITY FUND						
800-0-000-102.00	CASH	0.00				
800-0-000-202.00	CERT OF DEPOSITS		0.00			
800-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
800-0-000-204.00	TEXPOOL				25,731.20	
	TOTAL 800-COURT SECURITY FUND	0.00	0.00	0.00	25,731.20	25,731.20
COURT TECHNOLOGY FUND						
825-0-000-102.00	CASH	0.00				
825-0-000-202.00	CERT OF DEPOSITS		0.00			
825-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
825-0-000-204.00	TEXPOOL				64,519.68	
	TOTAL 825-COURT TECHNOLOGY FUND	0.00	0.00	0.00	64,519.68	64,519.68
PANTEGOFEST						
850-0-000-102.00	CASH	36,990.99				
850-0-000-102.20	CHANGE FUND	0.00				
850-0-000-204.00	TEXPOOL				6,746.24	
	TOTAL 850-PANTEGOFEST	36,990.99	0.00	0.00	6,746.24	43,737.23

TOWN OF PANTEGO  
 CASH & INVESTMENTS REPORT  
 AS OF: AUGUST 31ST, 2015

FUND-ACCT. NO.	ACCOUNT NAME	CASH	CD'S	DISC NOTES	TEXPOOL/ TEXPOOL PRIME	FUND TOTAL
<u>SHAMBURGER MEMORIAL FUND</u>						
875-0-000-102.00	CASH	0.00				
875-0-000-202.00	CERT OF DEPOSITS		50,350.24			
875-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
875-0-000-204.00	TEXPOOL				31,142.77	
TOTAL 875-SHAMBURGER		0.00	50,350.24	0.00	31,142.77	81,493.01
<u>CARTWRIGHT LIBRARY FUND</u>						
880-0-000-102.00	CASH	0.00				
880-0-000-202.00	CERT OF DEPOSITS		0.00			
880-0-000-203.00	FHML MTG DISC NOTE #1			0.00		
880-0-000-204.00	TEXPOOL				20,869.54	
TOTAL 880-CARTWRIGHT LIBRARY FUND		0.00	0.00	0.00	20,869.54	20,869.54
<u>PEDC INTEREST &amp; SINKING</u>						
901-0-000-102.00	CASH	0.00				
901-0-000-206.10	TEXPOOL				201,259.55	
TOTAL 901-PEDC INTEREST & SINKING		0.00	0.00	0.00	201,259.55	201,259.55
<u>PEDC BOND RESERVE FUND</u>						
TOTAL 902-PEDC BOND RESERVE FUND		0.00	0.00	0.00	0.00	0.00
<u>PEDC OPERATING FUND</u>						
903-0-000-102.00	CASH	13,568.97				
903-0-000-102.10	PETTY CASH	0.00				
903-0-000-206.10	TEXPOOL				330,917.40	
TOTAL 903-PEDC OPERATING FUND		13,568.97	0.00	0.00	330,917.40	344,486.37
<u>PEDC ADMIN EXPENDITURE</u>						
TOTAL 904-DORMANT		0.00	0.00	0.00	0.00	0.00
<u>PEDC REDEMPTION FUND</u>						
TOTAL 905-DORMANT		0.00	0.00	0.00	0.00	0.00
<u>PEDC SALES TAX REVENUE</u>						
906-0-000-102.00	CASH	0.00				
906-0-000-206.10	TEXPOOL				0.00	
TOTAL 906-PEDC SALES TAX REVENUE		0.00	0.00	0.00	0.00	0.00
<u>ACCOUNTS PAYABLE IMPREST</u>						
TOTAL 999-DORMANT		0.00	0.00	0.00	0.00	0.00
<hr/>						
ALL FUNDS TOTAL		446,634.64	907,309.44	0.00	5,238,169.38	6,592,113.46
		=====	=====	=====	=====	=====
TOTAL CASH AND INVESTMENTS		446,634.64			6,145,478.82	
		=====			=====	

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TOWN OF PANTEGO GENERAL FUND REVENUE REPORT AUGUST 2015  
General Fund Variance Analysis

Revenues:	*-----CURRENT MONTH-----			*-----YEAR TO DATE-----			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Property Tax	\$ 2,595	\$ 3,000	\$ (405)	\$ 934,975	\$ 935,500	\$ (525)	\$ 950,000	\$ 15,025	2%
Delinquent Tax Property	-	1,417	(1,417)	5,920	15,583	(9,663)	17,000	11,080	65%
Sales Tax	142,479	114,450	28,029	1,333,300	1,203,958	129,342	1,313,409	(19,891)	-2%
Franchise Fee-Natural Gas	-	-	-	32,391	23,000	9,391	23,000	(9,391)	-41%
Franchise Fee-Communications	19,023	15,000	4,023	80,891	82,500	(1,609)	90,000	9,109	10%
Franchise Fee-Electricity	-	-	-	165,761	165,000	761	175,000	9,239	5%
Franchise Fee-Cable	4,883	4,670	213	15,233	14,000	1,233	14,000	(1,233)	-9%
Franchise Fee-Water & Sewer	6,250	6,250	-	25,000	25,000	-	25,000	-	0%
Mixed Beverage Tax	-	-	-	11,860	10,500	1,360	14,000	2,140	15%
Warrant Charges	8,374	8,333	41	98,359	91,667	6,692	100,000	1,641	2%
FTA / City (Omni Base)	585	708	(123)	6,496	7,792	(1,296)	8,500	2,004	24%
Court Fines and Penalties	31,985	30,833	1,152	343,283	339,167	4,116	370,000	26,717	7%
Special Expense Fee	26,967	22,917	4,050	258,578	252,083	6,494	275,000	16,422	6%
Police Accident Reports	25	67	(42)	339	733	(395)	800	461	58%
Child Safety Guard Program	334	708	(374)	6,139	7,792	(1,653)	8,500	2,361	28%
Traffic Fees	585	625	(40)	5,241	6,875	(1,634)	7,500	2,259	30%
City Judicial Fee	244	250	(6)	2,419	2,750	(331)	3,000	581	19%
City Arrest Fees	1,683	1,625	58	16,461	17,875	(1,414)	19,500	3,039	16%
10% Serv. Fee from T&A	-	2,083	(2,083)	16,782	22,917	(6,135)	25,000	8,218	33%
Time Payment Fee	-	1,558	(1,558)	22,894	17,142	5,752	18,700	(4,194)	-22%
Planning and Zoning Fees	-	625	(625)	6,083	6,875	(792)	7,500	1,417	19%
Plan Review Fees	220	583	(364)	8,944	6,417	2,527	7,000	(1,944)	-28%
Building Permits	8,245	3,917	4,328	46,641	43,083	3,558	47,000	359	1%
Liquor Licenses	-	167	(167)	7,288	1,833	5,454	2,000	(5,288)	-264%
Contractor Registration Fee	2,000	917	1,083	14,000	10,083	3,917	11,000	(3,000)	-27%
Certificates of Occupancy	600	583	17	8,140	6,417	1,723	7,000	(1,140)	-16%
Clean & Show	120	25	95	800	275	525	300	(500)	-167%
Dog Tag Revenue	-	17	(17)	210	183	27	200	(10)	-5%
NSF Check Fees	-	2	(2)	35	21	14	25	(10)	-40%
Ambulance Revenue	12,770	10,000	2,770	124,593	110,000	14,593	120,000	(4,593)	-4%
Fire Inspections	570	500	70	11,205	5,500	5,705	6,000	(5,205)	-87%
Park Rental Revenue	80	250	(170)	2,945	2,750	195	3,000	55	2%
Gas Royalty Revenue	-	667	(667)	5,073	7,333	(2,260)	8,000	2,927	37%
Copy Fees	-	4	(4)	-	46	(46)	50	50	100%
No Insurance Towing Fees	-	417	(417)	5,175	4,583	592	5,000	(175)	NA
Interest Revenue	355	458	(103)	3,019	5,042	(2,023)	5,500	2,481	45%
Other Revenue	148	1,667	(1,519)	10,068	18,333	(8,265)	20,000	9,932	50%
<b>Total Revenue Before Transfers</b>	<b>\$ 271,119</b>	<b>\$ 235,293</b>	<b>\$ 35,827</b>	<b>\$ 3,636,539</b>	<b>\$ 3,470,608</b>	<b>\$ 165,931</b>	<b>\$ 3,707,484</b>	<b>\$ 70,945</b>	<b>2%</b>

TOWN OF PANTEGO GENERAL FUND EXPENSE REPORT AUGUST 2015  
General Fund Variance Analysis

Expenditures	*-----CURRENT MONTH-----			*-----YEAR TO DATE-----			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
General & Administrative	\$ 47,263	\$ 50,913	\$ 3,650	\$ 569,767	\$ 613,642	\$ 43,876	\$ 687,445	\$ 117,678	17%
Public Works	33,125	42,237	9,112	448,528	491,883	43,355	551,401	102,873	19%
Community Development	12,742	13,525	784	108,313	116,310	7,997	126,496	18,183	14%
Police	72,290	86,289	13,999	1,034,884	1,125,126	90,242	1,235,908	201,024	16%
Fire	72,177	81,631	9,454	907,175	941,931	34,756	1,036,287	129,112	12%
Municipal Court	25,128	25,782	654	307,504	321,500	13,995	352,439	44,935	13%
Community Relations Board	527	527	-	11,082	11,500	418	11,500	418	4%
Special Events	-	-	-	8,877	8,500	(377)	8,500	(377)	-4%
<b>Total Expenditures</b>	<b>\$ 263,252</b>	<b>\$ 300,905</b>	<b>\$ 37,653</b>	<b>\$ 3,396,129</b>	<b>\$ 3,630,392</b>	<b>\$ 234,263</b>	<b>\$ 4,009,976</b>	<b>\$ 613,846</b>	<b>15%</b>

TOWN OF PANTEGO WATER AND SEWER REVENUE REPORT AUGUST 2015  
Water and Sewer Fund Variance Analysis

Revenue	*-----CURRENT MONTH-----*			*-----YEAR TO DATE-----*			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Sale of Water	\$ 59,551	\$ 58,000	\$ 1,551	\$ 402,805	\$ 430,833	\$ (28,029)	\$ 470,000	\$ (67,195)	14%
Water Tap Fees	600	25	575	2,935	275	2,660	300	2,635	-878%
Sewer Service Charge Fee	32,897	29,583	3,314	325,415	325,417	(2)	355,000	(29,585)	8%
Sewer Tap Fees	-	21	(21)	700	229	471	250	450	-180%
Groundwater Conservation Fee	2,832	-	2,832	2,832	-	2,832	-	2,832	NA
Groundwater Conservation Fee - Recovery	2,832	-	2,832	2,832	-	2,832	-	2,832	NA
Trash Collections	7,805	7,500	305	85,248	82,500	2,748	90,000	(4,752)	5%
Sales Tax on Trash Collections	638	619	19	6,966	6,806	160	7,425	(459)	6%
Recycling	2,066	2,125	(59)	22,549	23,375	(826)	25,500	(2,951)	12%
Sales Tax on Recycling	159	175	(17)	1,731	1,929	(198)	2,104	(373)	18%
Penalties	1,487	1,250	237	15,531	13,750	1,781	15,000	531	-4%
N.S.F. Check Fees	30	33	(3)	240	367	(127)	400	(160)	40%
Adm. Serv. Charge / Sewer Impact	460	417	43	6,740	4,583	2,157	5,000	1,740	-35%
Interest Revenue	-	63	(63)	688	688	0	750	(62)	8%
Other Revenue	574	2,333	(1,759)	22,563	25,667	(3,104)	28,000	(5,437)	19%
Trash Contract Payable	(7,805)	(7,500)	(305)	(85,248)	(82,500)	(2,748)	(90,000)	4,752	5%
Sales Tax on Trash Collections Payable	(638)	(619)	(19)	(6,966)	(6,806)	(160)	(7,425)	459	6%
Recycling Contract Payable	(2,066)	(2,125)	59	(22,549)	(23,375)	826	(25,500)	2,951	12%
Sales Tax on Recycling Payable	(159)	(175)	17	(1,731)	(1,929)	198	(2,104)	373	18%
<b>Total Revenue Before Transfers</b>	<b>\$ 101,263</b>	<b>\$ 91,725</b>	<b>\$ 9,538</b>	<b>\$ 783,279</b>	<b>\$ 801,808</b>	<b>\$ (18,529)</b>	<b>\$ 874,700</b>	<b>\$ (91,421)</b>	<b>10%</b>

TOWN OF PANTEGO INFRASTRUCTURE IMPROVEMENT FUND REPORT AUGUST 2015  
Water and Sewer Fund Variance Analysis

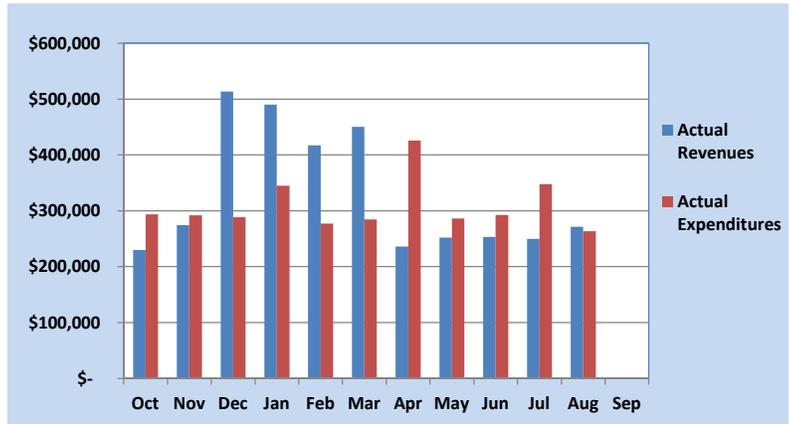
Revenue	*-----CURRENT MONTH-----*			*-----YEAR TO DATE-----*			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Infrastructure Improvements	\$ 25,494	\$ 20,000	\$ 5,494	\$ 275,104	\$ 280,000	\$ (4,896)	\$ 300,000	\$ 24,896	8%

TOWN OF PANTEGO WATER AND SEWER EXPENDITURE REPORT AUGUST 2015  
Water and Sewer Fund Variance Analysis

Expenses	*-----CURRENT MONTH-----*			*-----YEAR TO DATE-----*			BUDGET		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Total	Remaining	%
Water Expense	\$ 17,544	\$ 22,869	\$ 5,325	\$ 184,731	\$ 195,986	\$ 11,255	\$ 305,469	\$ 120,738	40%
Sewer Expense	17,789	22,624	4,834	247,808	291,340	43,532	391,984	144,176	37%
<b>Total Expenses</b>	<b>\$ 35,334</b>	<b>\$ 45,493</b>	<b>\$ 10,159</b>	<b>\$ 432,539</b>	<b>\$ 487,326</b>	<b>\$ 54,788</b>	<b>\$ 697,453</b>	<b>\$ 264,914</b>	<b>38%</b>

**OVERALL FUND PERFORMANCE**  
**FY 2015 GENERAL FUND REVENUES VS EXPENDITURES**

MONTH	Actual Revenues	Actual Expenditures	Change in Fund Balance Increase (Decrease)
Oct	\$ 229,668	\$ 293,492	\$ (63,824)
Nov	274,134	292,018	(17,884)
Dec	513,378	288,672	224,706
Jan	490,333	344,999	145,334
Feb	417,090	276,940	140,150
Mar	450,212	284,393	165,819
Apr	236,007	425,670	(189,663)
May	251,933	286,217	(34,284)
Jun	253,039	292,658	(39,619)
Jul	249,626	347,818	(98,192)
Aug	271,119	263,252	7,867
Sep			
<b>TOTAL</b>	<b>\$ 3,636,539</b>	<b>\$ 3,396,129</b>	<b>\$ 240,410</b>
Budget	\$ 3,707,484	\$ 4,009,976	
Over/(under)	\$ (70,945)	\$ (613,847)	
YTD % collected & expensed	98.1%	84.7%	



**Revenues:**

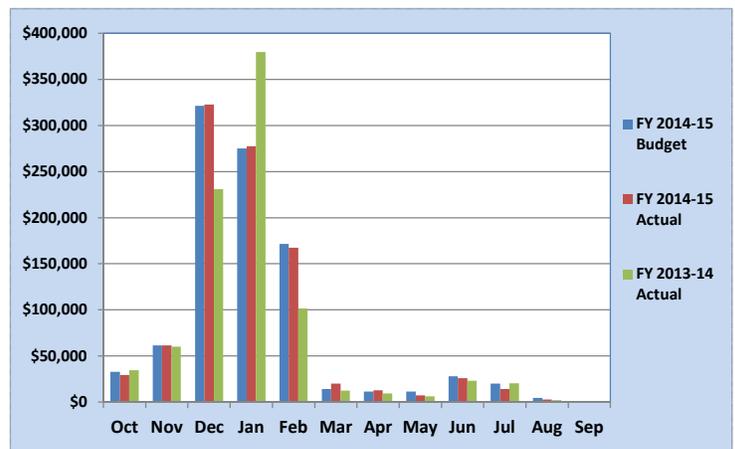
Total revenues in the General Fund as of August 31st totaled \$3,636,539. Total revenue for the same period last year totaled \$3,567,975; \$68,564 lower when compared to this year. When compared to this year's period projection of \$3,470,608, total revenue collected for the period is \$165,931 higher than anticipated. The increase comes as a result of higher than projected year to date collections of sales tax revenue.

**Expenditures:**

Expenditures in the General Fund as of August 31st totaled \$3,396,129; \$234,263 lower than projected for the period. Total expenditures for the same period last year totaled \$3,320,519; \$75,610 lower when compared to this year's total period expenditures. The difference may be attributable to the timing of capital purchases, vacancy savings and lower/higher than expected expenses.

**REVENUE ANALYSIS - General Fund**  
**FY 2015 PROPERTY TAX (Current & Delinquent)**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 34,367	\$ 32,832	\$ 29,204	\$ (3,628)
Nov	60,066	61,417	61,371	(46)
Dec	230,830	321,417	322,907	1,490
Jan	379,898	275,000	277,595	2,595
Feb	101,435	171,417	167,342	(4,075)
Mar	12,374	13,917	19,958	6,041
Apr	9,103	11,417	12,848	1,431
May	6,061	11,417	7,255	(4,161)
Jun	22,934	27,833	25,795	(2,038)
Jul	20,219	20,000	14,025	(5,975)
Aug	2,027	4,417	2,595	(1,822)
Sep	1,922			
<b>TOTAL</b>	<b>\$ 881,236</b>	<b>\$ 951,083</b>	<b>\$ 940,895</b>	<b>\$ (10,188)</b>
Budget	\$ 880,000		\$ 967,000	
Over/(under)	\$ 1,236		\$ (26,105)	
YTD % collected			97.3%	

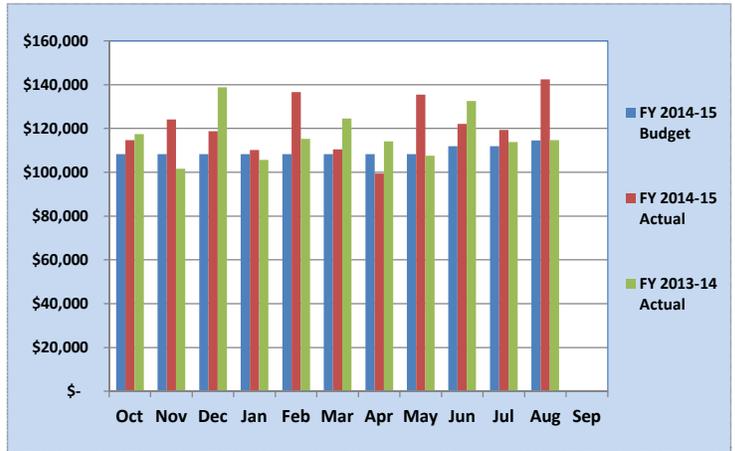


**Description:** Property tax is the second largest source of revenue for the General Fund. Property taxes are levied on both real and personal property according to the property's valuation and tax rate. The property tax rate for the Town of Pantego for FY 2015 is \$0.42 per \$100 valuation, unchanged from the prior fiscal year. Although the property tax remained unchanged, total revenue from property tax is expected to increase this fiscal year due to a slight increase in property values. The Tarrant County Tax Assessor Collector mails property tax statements the first week of October. Taxes are due by January 31. Taxes unpaid as of February 1 are considered late and therefore subject to penalty and interest fees.

**Analysis:** General fund property tax collections as of August 31st totaled \$940,895 or 97.3% of the FY 2015 property tax budgeted amount. Delinquent taxes did not meet period projections by \$9,663. Staff estimates this shortfall to total about \$10,000 - \$15,000 by the end of the fiscal year. Delinquent tax collections are unstable and difficult to predict; current year budget was originally estimated based on historical collections in prior years.

**REVENUE ANALYSIS - General Fund**  
**FY 2015 SALES AND USE TAX**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 117,450	\$ 108,201	\$ 114,681	\$ 6,480
Nov	101,605	108,201	124,068	15,867
Dec	138,744	108,201	118,757	10,556
Jan	105,673	108,201	110,090	1,889
Feb	115,203	108,201	136,546	28,345
Mar	124,540	108,201	110,404	2,203
Apr	114,075	108,201	99,359	(8,842)
May	107,566	108,201	135,502	27,301
Jun	132,526	111,950	122,121	10,171
Jul	113,790	111,950	119,294	7,344
Aug	114,681	114,450	142,479	28,029
Sep	123,282			
<b>TOTAL</b>	<b>\$ 1,409,135</b>	<b>\$ 1,203,958</b>	<b>\$ 1,333,301</b>	<b>\$ 129,343</b>
Budget	\$ 1,281,969		\$ 1,313,409	
Over/(under)	\$ 127,166		\$ 19,892	
YTD % collected			101.5%	

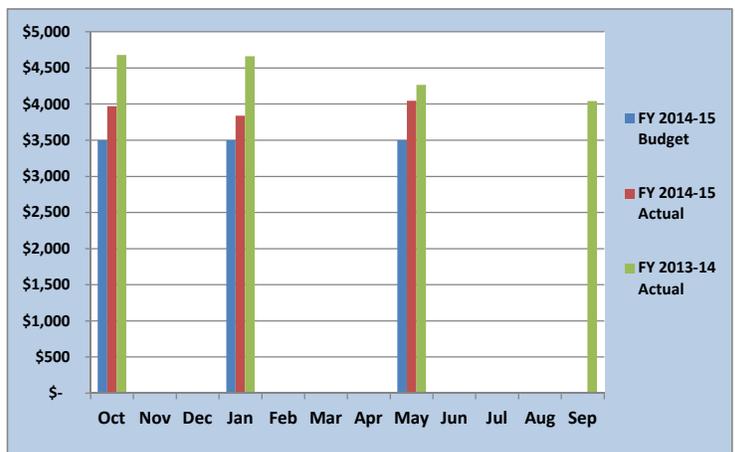


**Description:** Sales and use tax is a tax imposed on all retail sales, leases and rentals of most goods, as well as taxable services. The total sales tax rate levied within the Town is 8.25% (State 6.25%; Town 1.25%; Street Improvement 0.25%; PEDC 0.50%). Sales and use taxes are collected by the State Comptroller and are collected on sales made two months or more prior to the allocation payment date. As the largest source of revenue to the Town's General Fund, sales and use taxes are essential to the delivery of services to the community.

**Analysis:** Sales tax revenue through the end of August totaled \$1,333,301. Compared to sales tax revenue collected for the same period last year of \$1,285,853, this year's sale tax collections through August represent a \$47,447 increase. When compared to this year's period budget projection of \$1,203,958, sales tax revenue is \$129,342 higher than projected. In June Council approved a budget amendment to sales tax allowing it to be increased by \$15,000; from the original budgeted amount of \$1,298,409 to \$1,313,409. As of the end of August we already met the year-end projection.

**REVENUE ANALYSIS - General Fund**  
**FY 2015 MIXED BEVERAGE TAX**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 4,681	\$ 3,500	\$ 3,972	\$ 472
Nov	-	-	-	-
Dec	-	-	-	-
Jan	4,661	3,500	3,841	341
Feb	-	-	-	-
Mar	-	-	-	-
Apr	-	-	-	-
May	4,267	3,500	4,047	547
Jun	-	-	-	-
Jul	-	-	-	-
Aug	-	-	-	-
Sep	4,044			
<b>TOTAL</b>	<b>\$ 17,653</b>	<b>\$ 10,500</b>	<b>\$ 11,860</b>	<b>\$ 1,360</b>
Budget	\$ 11,000		\$ 14,000	
Over/(under)	\$ 6,653		\$ (2,140)	
YTD % collected			84.7%	



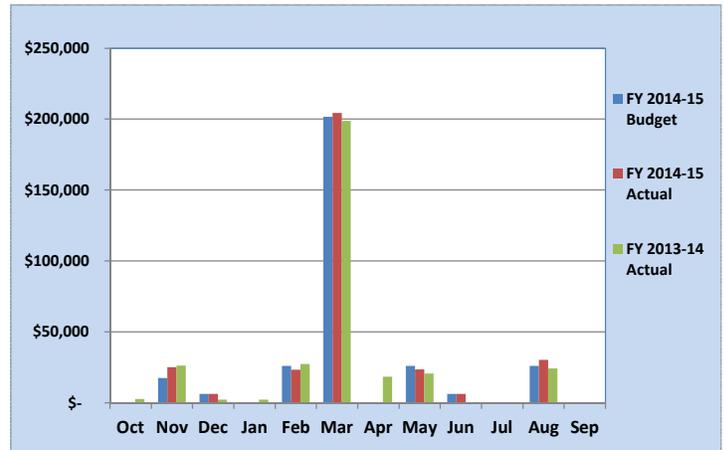
**Description:** Effective January 1, 2014 the gross receipts tax was lowered to 6.7% (previously 14%) and an 8.25% mixed beverage sales tax was added to the price of each mixed beverage sold. Following the end of each calendar quarter, the State Comptroller allocates a portion of the mixed beverage taxes received, both gross receipts and sales tax, to the county/city where the business is located. Mixed beverage tax allocation amounts are dependent upon the timing and accuracy of the taxpayers' returns and payments, but generally represent taxes remitted to the Comptroller's office during the calendar quarter immediately preceding the month the allocation is distributed.

**Analysis:** Collections of mixed beverage tax through the end of August totaled \$11,860; \$1,360 higher than projected for the period. However, when compared to last year's revenue collection of \$4,267, this year's third quarter mixed beverage revenue decreased by \$547. As of the end of August, the Town collected about \$1,749 less in mixed beverage tax compared to same period collections from the prior fiscal year. The next mixed beverage quarterly payment for the months of July through September will be collected in October.

**REVENUE ANALYSIS - General Fund**

**FY 2015 FRANCHISE FEES**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 2,501	\$ -	\$ 313	\$ 313
Nov	26,240	17,333	24,966	7,633
Dec	2,122	6,250	6,256	6
Jan	2,170	-	73	73
Feb	27,162	26,000	23,239	(2,761)
Mar	198,730	201,750	204,383	2,633
Apr	18,228	-	69	69
May	20,492	26,000	23,498	(2,502)
Jun	-	6,250	6,256	6
Jul	-	-	67	67
Aug	24,031	25,920	30,156	4,236
Sep	9,789			
<b>TOTAL</b>	<b>\$ 331,464</b>	<b>\$ 309,503</b>	<b>\$ 319,276</b>	<b>\$ 9,773</b>
Budget	\$ 327,000		\$ 327,000	
Over/(under)	\$ 4,464		\$ (7,724)	
YTD % collected			97.6%	



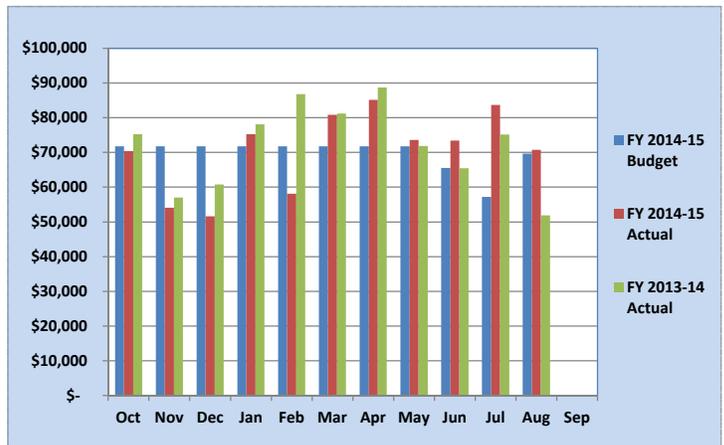
**Description:** Franchise fees are fees charged to specific industries conducting business within the Town. Utilities (electric, phone, gas and cable) that operate within the Town pay this fee for their use of the Town's right-of-way to run their utility lines. Franchise fee payments are based on a percentage of the utilities' gross receipts. Most utility companies pay quarterly with electricity paid yearly during the month of March. Franchise fees for FY 2015 represent nearly 9% of the total General Fund projected revenues and include franchise fees from electric, gas, cable and telecommunications utility companies.

**Analysis:** Revenue from franchise fees through August 31st totaled \$319,276; \$9,773 higher than projected for the period. Compared to last year revenue of \$321,675, this year's year-to-date revenue represents a decrease of \$2,400. The difference may be attributable to the timing and amount of franchise collections from the different utilities. Overall, franchise fees from electricity may not meet budget projections by approximately \$7,000. However, increased revenue from natural gas franchise fees may offset this shortfall at year end.

**REVENUE ANALYSIS - General Fund**

**FY 2015 FINES & FORFEITURES**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 75,261	\$ 71,792	\$ 70,412	\$ (1,380)
Nov	57,019	71,792	54,055	(17,737)
Dec	60,736	71,792	51,640	(20,152)
Jan	78,089	71,792	75,232	3,440
Feb	86,792	71,792	58,164	(13,628)
Mar	81,185	71,792	80,877	9,085
Apr	88,776	71,792	85,143	13,351
May	71,867	71,792	73,597	1,805
Jun	65,458	65,541	73,416	7,875
Jul	75,144	57,206	83,671	26,465
Aug	51,879	69,708	70,783	1,075
Sep	87,632			
<b>TOTAL</b>	<b>\$ 879,837</b>	<b>\$ 766,791</b>	<b>\$ 776,990</b>	<b>\$ 10,199</b>
Budget	\$ 861,500		\$ 836,500	
Over/(under)	\$ 18,337		\$ (59,510)	
YTD % collected			92.9%	

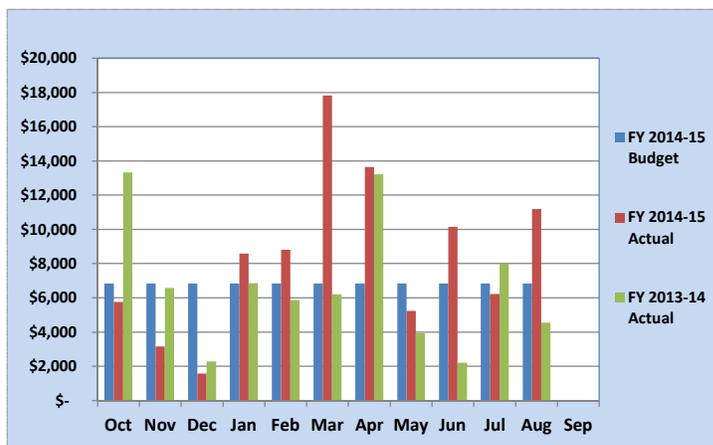


**Description:** Fines and forfeitures revenue for the Town include revenue from municipal court fines, warrant charges and other special assessment fees. Fines and related fees are assessed by the violation of local ordinances and state laws. For every dollar assessed, a percentage is recognized as fines or fees for the municipality and fees assessed by the State. The Town remits to the State of Texas the fees collected that the State assessed for itself. Court fines and fees represent 23.1% of the total revenue projection for the General Fund and also represents the third largest source of revenue for the General Fund.

**Analysis:** Fines and forfeiture collections are \$776,990 or 92.9% of budget as of August 31st. A budget amendment was approved by Council during the month of June that reduced the original budget projection from \$861,500 to \$836,500; a \$25,000 reduction. This reduction in budget has allowed the period projection (budget) to decrease. As a result, fines and forfeiture revenue through the end of August seem to be on track to meeting the amended year-end projection.

**REVENUE ANALYSIS - General Fund**  
**FY 2015 LICENSES & PERMITS**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 13,328	\$ 6,833	\$ 5,764	\$ (1,069)
Nov	6,579	6,833	3,151	(3,682)
Dec	2,286	6,833	1,580	(5,253)
Jan	6,861	6,833	8,576	1,743
Feb	5,872	6,833	8,801	1,968
Mar	6,198	6,833	17,821	10,988
Apr	13,211	6,833	13,632	6,799
May	3,941	6,833	5,235	(1,598)
Jun	2,213	6,833	10,145	3,312
Jul	7,997	6,833	6,216	(617)
Aug	4,555	6,833	11,184	4,351
Sep	4,378			
<b>TOTAL</b>	<b>\$ 77,419</b>	<b>\$ 75,166</b>	<b>\$ 92,105</b>	<b>\$ 16,939</b>
Budget	\$ 83,050		\$ 82,000	
Over/(under)	\$ (5,631)		\$ 10,105	
YTD % collected			112.3%	

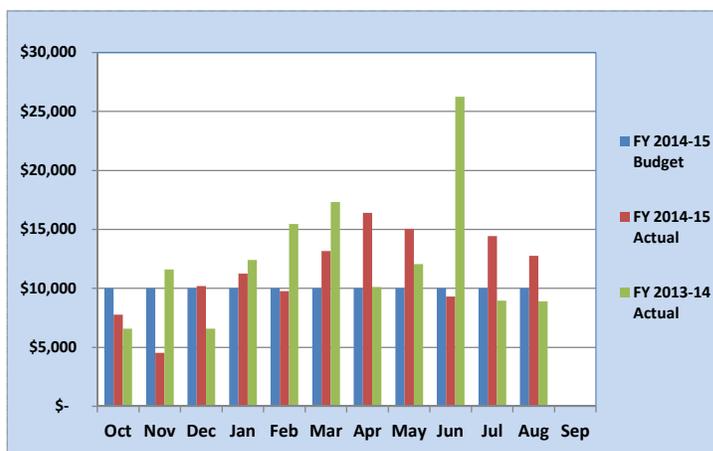


**Description:** Licenses and permits include revenue collected by the Town for services related to construction activity. It also includes project permits which cover all or partial construction (electrical, plumbing, mechanical, and certificate of occupancy fees), specific permits (fences, garage sale, electric, plumbing), and service fees (re-inspections and special inspections).

**Analysis:** Licenses and permits represent 2.2% of the total revenue projection for the General Fund. Compared to current year projections of \$75,166 through the end of August, revenue from licenses and permits are \$16,939 higher than projected for the period, and \$19,064 higher when compared to the prior fiscal year. This increase is partly due to revenue collected from liquor licenses. As of the end of August, the licenses and permits revenue category has met year-end budget projection.

**REVENUE ANALYSIS - General Fund**  
**FY 2015 AMBULANCE REVENUE**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 6,580	\$ 10,000	\$ 7,758	\$ (2,242)
Nov	11,596	10,000	4,522	(5,478)
Dec	6,582	10,000	10,190	190
Jan	12,419	10,000	11,255	1,255
Feb	15,442	10,000	9,768	(232)
Mar	17,327	10,000	13,168	3,168
Apr	10,106	10,000	16,390	6,390
May	12,055	10,000	15,052	5,052
Jun	26,235	10,000	9,300	(700)
Jul	8,948	10,000	14,420	4,420
Aug	8,909	10,000	12,770	2,770
Sep	7,354			
<b>TOTAL</b>	<b>\$ 143,553</b>	<b>\$ 110,000</b>	<b>\$ 124,592</b>	<b>\$ 14,592</b>
Budget	\$ 120,000		\$ 120,000	
Over/(under)	\$ 23,553		\$ 4,592	
YTD % collected			103.8%	

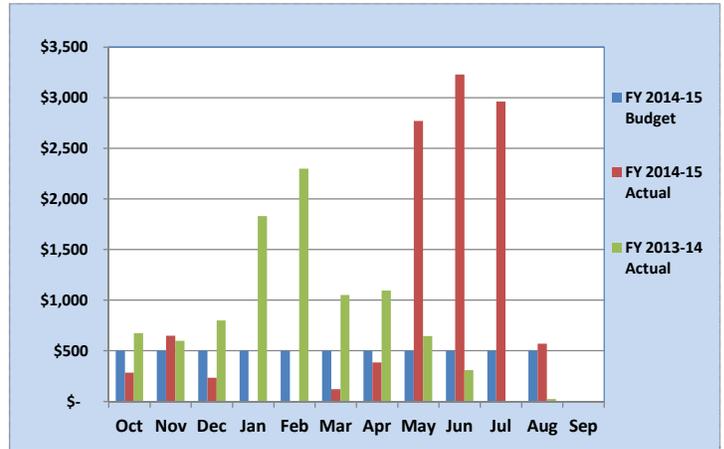


**Description:** This fee represents the revenue that is earned from providing emergency medical services to the Town of Pantego citizens. The fees help offset the cost of providing this service to the community.

**Analysis:** Revenues of \$124,592 through the end of August represent 103.8% of total projected ambulance revenue. Compared to last year revenue of \$136,199, current year revenue is \$11,607 lower than last year. However, when compared to current year projections, ambulance services revenue is \$14,592 higher than the \$110,000 projected as of August 31st. As of the end of August, we already met this year-end budget projection.

**REVENUE ANALYSIS - General Fund**  
**FY 2015 FIRE INSPECTIONS**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 675	\$ 500	\$ 285	\$ (215)
Nov	600	500	650	150
Dec	800	500	235	(265)
Jan	1,830	500	-	(500)
Feb	2,300	500	-	(500)
Mar	1,050	500	120	(380)
Apr	1,095	500	385	(115)
May	645	500	2,770	2,270
Jun	310	500	3,230	2,730
Jul	-	500	2,960	2,460
Aug	25	500	570	70
Sep	150			
<b>TOTAL</b>	<b>\$ 9,480</b>	<b>\$ 5,500</b>	<b>\$ 11,205</b>	<b>\$ 5,705</b>
<i>Budget</i>	<i>\$ 6,000</i>		<i>\$ 6,000</i>	
<i>Over/(under)</i>	<i>\$ 3,480</i>		<i>\$ 5,205</i>	
<i>YTD % collected</i>			<i>186.8%</i>	

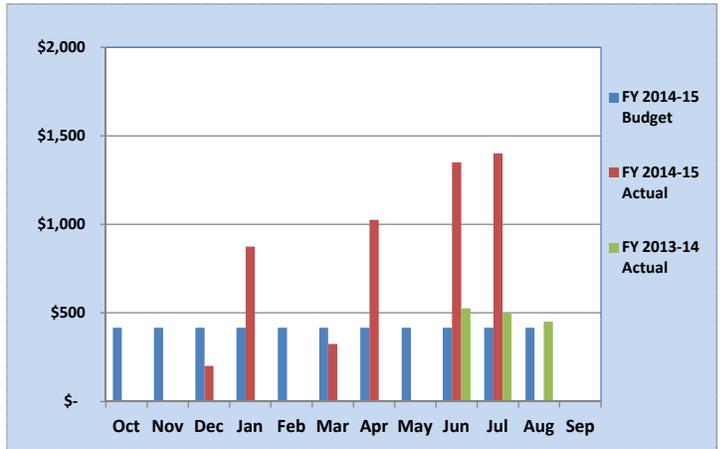


**Description:** This revenue is collected by the Fire department for fire safety inspections.

**Analysis:** Revenue from fire inspections through August 31st totaled \$11,205; \$5,705 over the \$5,000 projected for the period. Compared to last year's period revenue of \$9,330, current year fire inspections revenue has increased by \$1,875. As of August 31st the receivable balance for fire inspections totaled \$2,575.

**REVENUE ANALYSIS - General Fund**  
**FY 2015 NO INSURANCE TOWING FEES**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ -	\$ 416	\$ -	\$ (416)
Nov	-	416	-	(416)
Dec	-	416	200	(216)
Jan	-	417	875	458
Feb	-	417	-	(417)
Mar	-	417	325	(92)
Apr	-	417	1,025	608
May	-	417	-	(417)
Jun	525	417	1,350	933
Jul	500	417	1,400	983
Aug	450	417	-	(417)
Sep	975			
<b>TOTAL</b>	<b>\$ 2,450</b>	<b>\$ 4,584</b>	<b>\$ 5,175</b>	<b>591</b>
<i>Budget</i>	<i>\$ -</i>		<i>\$ 5,000</i>	
<i>Over/(under)</i>	<i>\$ 2,450</i>		<i>\$ 175</i>	
<i>YTD % collected</i>			<i>103.5%</i>	

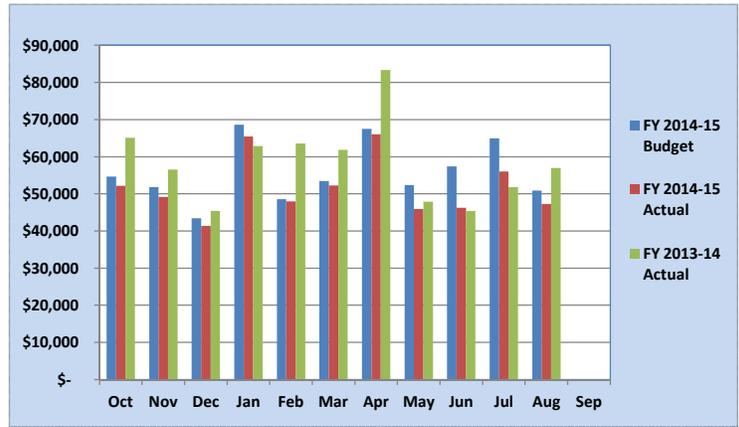


**Description:** Town Council approved an ordinance allowing the Police department to impound vehicles whose drivers failed to provide proof of liability insurance. An administrative fee of \$25 per vehicle was authorized to be assessed to the owner of such vehicle. The Town currently holds a contract with a local towing company; the company collects the \$25 administrative fee and forwards this pass-through amount to the Town.

**Analysis:** A budget amendment was approved by the Town Council in June that reduced the original budget of \$20,000 to \$5,000. As of August 31st, the Town has met the adjusted year-end projection.

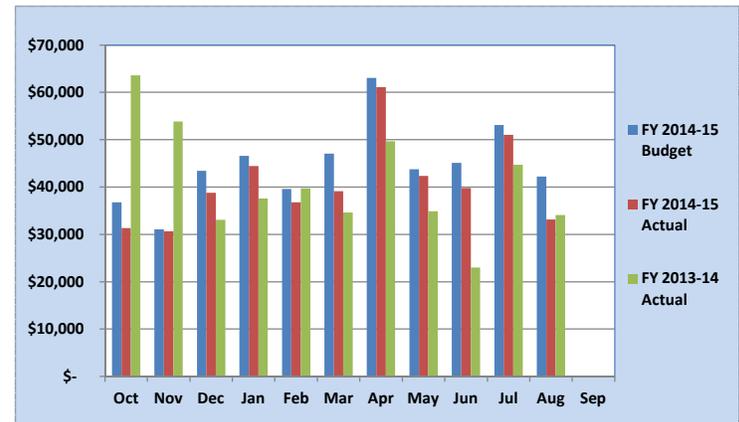
**EXPENDITURES ANALYSIS BY FUNCTION - General Fund**  
**General and Administrative**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 65,081	\$ 54,629	\$ 52,134	\$ 2,495
Nov	56,558	51,831	49,177	2,654
Dec	45,395	43,445	41,414	2,031
Jan	62,855	68,642	65,427	3,215
Feb	63,541	48,588	47,934	654
Mar	61,869	53,444	52,223	1,221
Apr	83,367	67,526	66,069	1,457
May	47,893	52,310	45,922	6,388
Jun	45,395	57,411	46,213	11,198
Jul	51,852	64,903	55,990	8,913
Aug	56,952	50,913	47,263	3,650
Sep	69,563			
<b>TOTAL</b>	<b>\$ 710,321</b>	<b>\$ 613,642</b>	<b>\$ 569,767</b>	<b>\$ 43,875</b>
Budget	\$ 741,782		\$ 687,445	
Over/(under)	\$ (31,461)		\$ (117,678)	
YTD% expensed			82.9%	



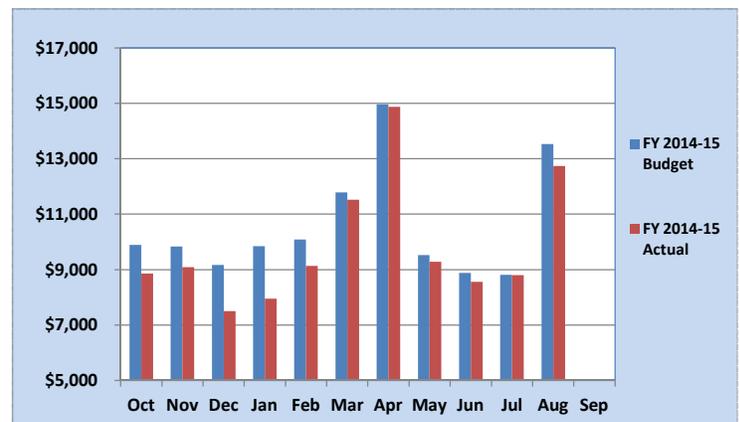
**EXPENDITURES ANALYSIS BY FUNCTION - General Fund**  
**Public Works**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 63,600	\$ 36,791	\$ 31,310	\$ 5,481
Nov	53,865	31,054	30,679	375
Dec	33,110	43,412	38,776	4,637
Jan	37,603	46,578	44,408	2,170
Feb	39,745	39,616	36,767	2,849
Mar	34,638	47,056	39,156	7,900
Apr	49,664	63,076	61,117	1,959
May	34,861	43,795	42,336	1,458
Jun	22,998	45,140	39,827	5,313
Jul	44,721	53,128	51,026	2,101
Aug	34,085	42,237	33,125	9,112
Sep	73,599			
<b>TOTAL</b>	<b>\$ 522,488</b>	<b>\$ 491,883</b>	<b>\$ 448,528</b>	<b>\$ 43,355</b>
Budget	\$ 581,228		\$ 551,401	
Over/(under)	\$ (58,740)		\$ (102,873)	
YTD% expensed			81.3%	



**EXPENDITURES ANALYSIS BY FUNCTION - General Fund**  
**Community Development**

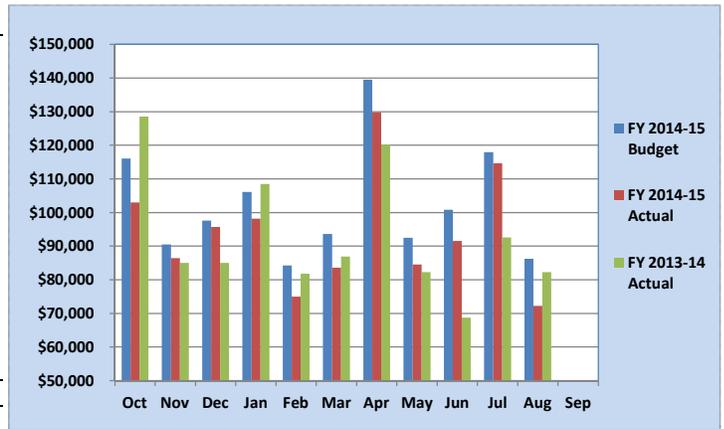
MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ -	\$ 9,895	\$ 8,859	\$ 1,036
Nov	-	9,837	9,089	748
Dec	-	9,162	7,504	1,658
Jan	-	9,840	7,949	1,891
Feb	-	10,080	9,130	951
Mar	-	11,789	11,525	264
Apr	-	14,967	14,873	94
May	-	9,523	9,284	238
Jun	-	8,884	8,561	323
Jul	-	8,808	8,797	12
Aug	-	13,525	12,742	784
Sep	-			
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 116,310</b>	<b>\$ 108,313</b>	<b>\$ 7,998</b>
Budget			\$ 126,496	
Over/(under)			\$ (18,184)	
YTD% expensed			85.6%	



**EXPENDITURES ANALYSIS BY FUNCTION - General Fund**

**Police Department**

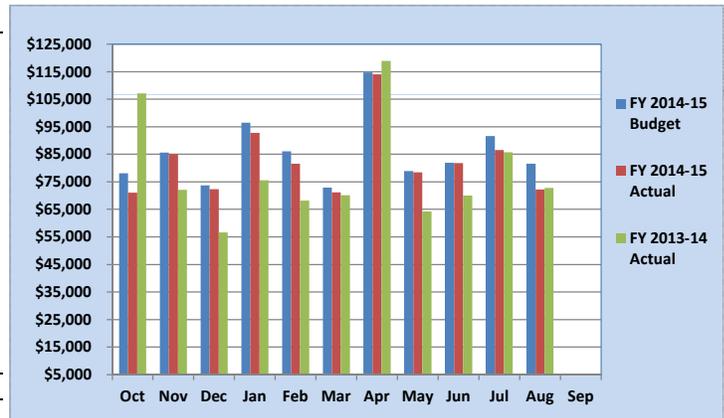
MONTH	FY 2013-14	FY 2014-15	FY 2014-15	Variance
	Actual	Budget	Actual	Favorable (Unfavorable)
Oct	\$ 128,523	\$ 116,033	\$ 103,027	\$ 13,006
Nov	85,023	90,549	86,444	4,105
Dec	84,987	97,580	95,726	1,855
Jan	108,468	106,129	98,220	7,909
Feb	81,808	84,230	74,966	9,264
Mar	86,915	93,606	83,633	9,972
Apr	120,201	139,490	129,811	9,679
May	82,306	92,453	84,524	7,929
Jun	68,698	100,811	91,572	9,239
Jul	92,592	117,956	114,670	3,285
Aug	82,303	86,289	72,290	13,999
Sep	116,816			
<b>TOTAL</b>	<b>\$ 1,138,640</b>	<b>\$ 1,125,126</b>	<b>\$ 1,034,884</b>	<b>\$ 90,243</b>
Budget	\$ 1,199,054		\$ 1,235,908	
Over/(under)	\$ (60,414)		\$ (201,024)	
YTD% expensed			83.7%	



**EXPENDITURES ANALYSIS BY FUNCTION - General Fund**

**Fire Department**

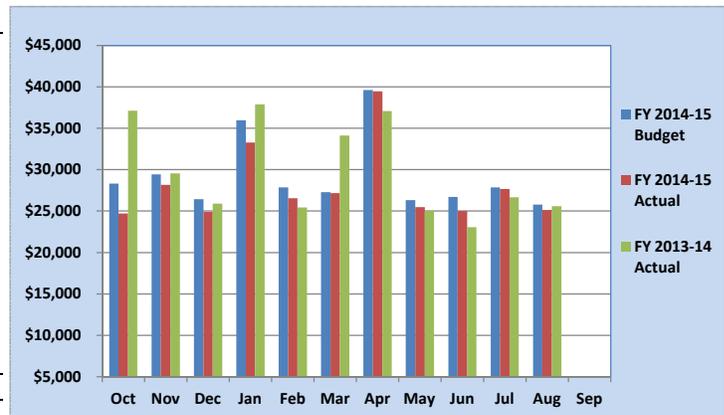
MONTH	FY 2013-14	FY 2014-15	FY 2014-15	Variance
	Actual	Budget	Actual	Favorable (Unfavorable)
Oct	\$ 107,084	\$ 78,136	\$ 71,099	\$ 7,037
Nov	72,154	85,601	85,089	512
Dec	56,611	73,773	72,301	1,472
Jan	75,569	96,470	92,841	3,629
Feb	68,184	86,138	81,581	4,557
Mar	70,148	72,944	71,192	1,752
Apr	118,947	114,709	114,096	613
May	64,192	78,976	78,512	465
Jun	70,073	81,922	81,766	157
Jul	85,700	91,630	86,521	5,109
Aug	72,740	81,631	72,177	9,454
Sep	113,418			
<b>TOTAL</b>	<b>\$ 974,820</b>	<b>\$ 941,931</b>	<b>\$ 907,175</b>	<b>\$ 34,756</b>
Budget	\$ 970,290		\$ 1,036,287	
Over/(under)	\$ 4,530		\$ (129,112)	
YTD% expensed			87.5%	



**EXPENDITURES ANALYSIS BY FUNCTION - General Fund**

**Municipal Court**

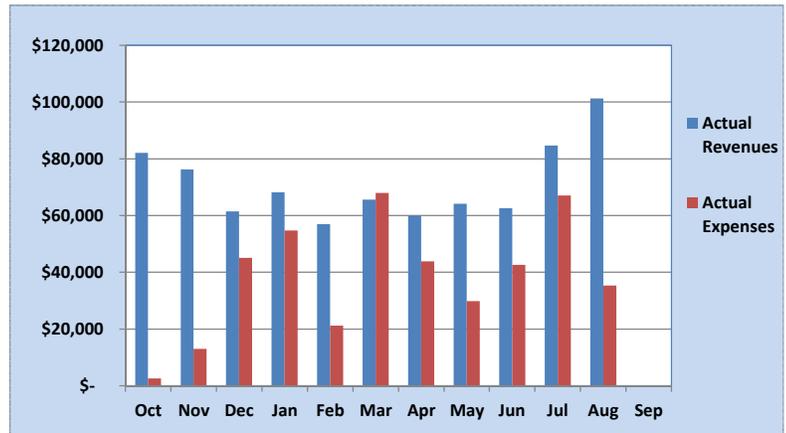
MONTH	FY 2013-14	FY 2014-15	FY 2014-15	Variance
	Actual	Budget	Actual	Favorable (Unfavorable)
Oct	\$ 37,104	\$ 28,302	\$ 24,727	\$ 3,575
Nov	29,562	29,443	28,182	1,261
Dec	25,905	26,425	24,888	1,537
Jan	37,889	35,951	33,267	2,684
Feb	25,425	27,845	26,562	1,283
Mar	34,119	27,275	27,183	92
Apr	37,062	39,591	39,444	147
May	25,026	26,321	25,462	859
Jun	23,054	26,724	25,003	1,721
Jul	26,663	27,840	27,658	182
Aug	25,604	25,782	25,128	654
Sep	34,597			
<b>TOTAL</b>	<b>\$ 362,011</b>	<b>\$ 321,499</b>	<b>\$ 307,504</b>	<b>\$ 13,995</b>
Budget	\$ 371,232		\$ 352,441	
Over/(under)	\$ (9,221)		\$ (44,937)	
YTD% expensed			87.2%	



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**OVERALL FUND PERFORMANCE**  
**WATER AND SEWER OPERATING FUND REVENUES VS EXPENSES**

MONTH	Actual Revenues	Actual Expenses	Change in Net Position Increase (Decrease)
Oct	\$ 82,098	\$ 2,536	\$ 79,562
Nov	76,266	13,016	63,250
Dec	61,461	45,068	16,393
Jan	68,217	54,764	13,453
Feb	56,972	21,168	35,804
Mar	65,638	67,979	(2,341)
Apr	60,005	43,834	16,171
May	64,106	29,892	34,214
Jun	62,625	42,617	20,008
Jul	84,629	67,079	17,550
Aug	101,263	35,334	65,929
Sep			
<b>TOTAL</b>	<b>\$ 783,280</b>	<b>\$ 423,287</b>	<b>\$ 359,993</b>
<i>Budget</i>	<i>\$ 874,700</i>	<i>\$ 697,453</i>	
<i>Over/(under)</i>	<i>\$ (91,420)</i>	<i>\$ (274,166)</i>	
<i>YTD % collected &amp; expensed</i>	<i>89.5%</i>	<i>60.7%</i>	



**Revenues:**

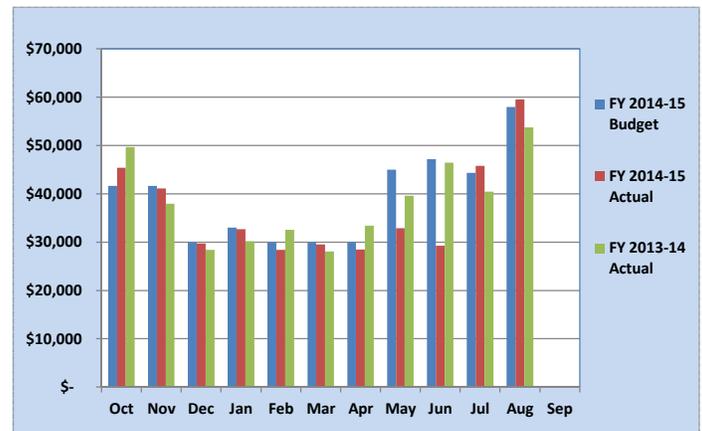
Revenues include collections from the sale of water, sewer service charge, late fees, admin service fees, interest earnings and other revenue. The Infrastructure Improvement fee is accounted for separately and therefore not included in this analysis. Water and Sewer operating fund revenues totaled \$783,280 as of August 31st. Compared to last year, revenues for the same period totaled \$802,837; about \$19,558 higher than the current fiscal year. Overall, current period projections from water and sewer revenue operations through the end of August were not met by \$28,029.

**Expenses:**

Expenses through August 31st totaled \$423,287; approximately \$34,547 higher than last year's period expenses of \$388,740. The difference may be attributable to the timing of maintenance, repairs and capital purchases.

**REVENUE ANALYSIS - Water and Sewer Operating Fund**  
**FY 2015 WATER SALES**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 49,655	\$ 41,667	\$ 45,424	\$ 3,757
Nov	37,960	41,666	41,114	(552)
Dec	28,402	30,000	29,726	(274)
Jan	30,185	33,000	32,651	(349)
Feb	32,541	30,000	28,413	(1,587)
Mar	28,098	30,000	29,493	(507)
Apr	33,413	30,000	28,462	(1,538)
May	39,571	45,000	32,892	(12,108)
Jun	46,465	47,167	29,263	(17,904)
Jul	40,468	44,333	45,815	1,482
Aug	53,787	58,000	59,551	1,551
Sep	43,337			
<b>TOTAL</b>	<b>\$ 463,881</b>	<b>\$ 430,833</b>	<b>\$ 402,804</b>	<b>\$ (28,029)</b>
<i>Budget</i>	<i>\$ 520,000</i>		<i>\$ 470,000</i>	
<i>Over/(under)</i>	<i>\$ (56,119)</i>		<i>\$ (67,196)</i>	
<i>YTD % collected</i>			<i>85.7%</i>	

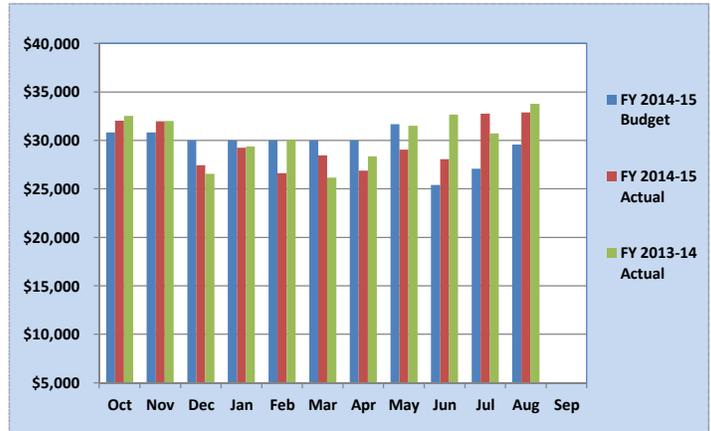


**Description:** The Town of Pantego owns and operates a water system. Utility customer service bills and collects revenue from the sale of potable water to residential, commercial and mobile dwellings. Water sales are highly dependent upon weather conditions, therefore, revenue trends and projections are difficult to predict.

**Analysis:** A budget amendment adjusting water sales by \$30,000 was approved by the Town Council in June. The budget was reduced from the original budget amount of \$500,000 to \$470,000. Through the end of August, revenue from the sale of water is still under budget by \$28,029. Staff anticipates this deficit to decrease as we complete the fiscal year.

**REVENUE ANALYSIS - Water and Sewer Operating Fund  
FY 2015 SEWER SERVICE CHARGE**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 32,541	\$ 30,833	\$ 32,028	\$ 1,195
Nov	32,012	30,833	31,969	1,136
Dec	26,546	30,000	27,441	(2,559)
Jan	29,393	30,000	29,245	(755)
Feb	30,098	30,000	26,615	(3,385)
Mar	26,178	30,000	28,475	(1,525)
Apr	28,377	30,000	26,888	(3,112)
May	31,502	31,667	29,037	(2,630)
Jun	32,659	25,418	28,056	2,638
Jul	30,709	27,083	32,764	5,681
Aug	33,786	29,583	32,897	3,314
Sep	26,299			
<b>TOTAL</b>	<b>\$ 360,099</b>	<b>\$ 325,417</b>	<b>\$ 325,415</b>	<b>\$ (2)</b>
Budget	\$ 375,000		\$ 355,000	
Over/(under)	\$ (14,901)		\$ (29,585)	
YTD % collected			91.7%	

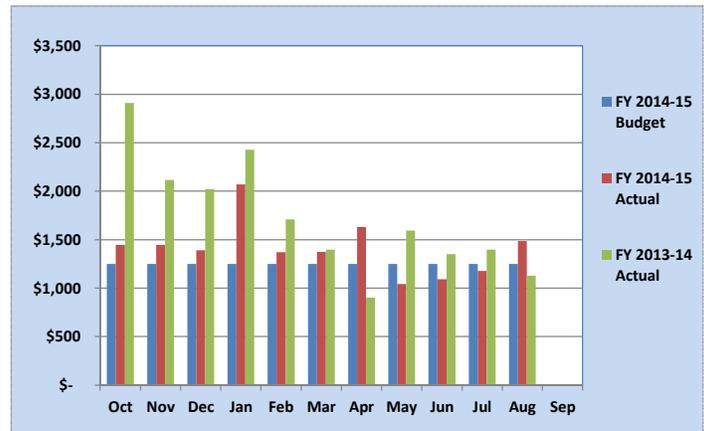


**Description:** Utility customer service bills and collects revenue from the disposal of sewer discharge for residential, commercial and mobile dwellings. The Town of Pantego has contracts with the City of Fort Worth and the City of Arlington for the treatment of wastewater. These contracts require the Town to pay varying amounts based on the costs associated with the wastewater treated. As with water sales, sewer service charges are highly dependent upon weather conditions, therefore, revenue trends are more difficult to predict.

**Analysis:** Revenue collections from sewer service charges through August 31st failed to meet projections by \$2. A budget amendment was approved by Council during the month of June reducing sewer charge revenue projections from the original budget of \$370,000 to \$355,000. Staff anticipates no problem in meeting this adjusted year-end budget projection.

**REVENUE ANALYSIS - Water and Sewer Operating Fund  
FY 2015 LATE PAYMENT FEES**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 2,909	\$ 1,250	\$ 1,447	\$ 197
Nov	2,117	1,250	1,448	198
Dec	2,022	1,250	1,390	140
Jan	2,427	1,250	2,071	821
Feb	1,710	1,250	1,371	121
Mar	1,396	1,250	1,373	123
Apr	903	1,250	1,631	381
May	1,596	1,250	1,044	(206)
Jun	1,352	1,250	1,091	(159)
Jul	1,397	1,250	1,178	(72)
Aug	1,127	1,250	1,487	237
Sep	1,589			
<b>TOTAL</b>	<b>\$ 20,545</b>	<b>\$ 13,750</b>	<b>\$ 15,532</b>	<b>\$ 1,782</b>
Budget	\$ 15,000		\$ 15,000	
Over/(under)	\$ 5,545		\$ 532	
YTD % collected			103.5%	

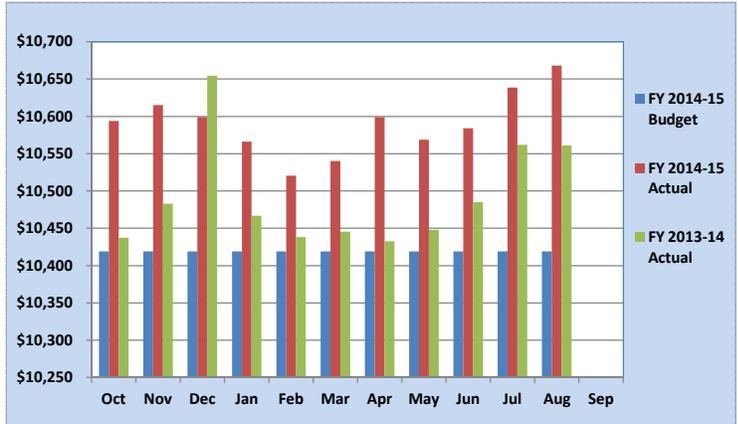


**Description:** All bills for monthly water, sewer and trash services are due upon receipt and are considered delinquent after the billing due date with a 10% of the balance due to be charged if payment in full is not received by the Town. In the event of delinquency in payment of the monthly service charges beyond 30 days after the date of billing, service is disconnected after two (2) days' notice to the customer. A fee is charged and collected for reconnection and restoration of service, as well as all unpaid billings plus penalties, before service is restored.

**Analysis:** Revenue from late fees through the end of August was \$1,782 higher than projected. However, compared to last year's actual revenue from late payments fees of \$18,956, collections this year for the same period are \$3,424 lower. Nonetheless, year-end budget projections for late payments fees have been met as of the end of August.

**REVENUE ANALYSIS - Water and Sewer Operating Fund  
FY 2015 GARBAGE & RECYCLING**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 10,438	\$ 10,419	\$ 10,594	\$ 175
Nov	10,483	10,419	10,615	196
Dec	10,654	10,419	10,599	180
Jan	10,467	10,419	10,566	147
Feb	10,438	10,419	10,520	101
Mar	10,445	10,419	10,540	121
Apr	10,433	10,419	10,599	180
May	10,448	10,419	10,569	150
Jun	10,485	10,419	10,584	165
Jul	10,562	10,419	10,639	220
Aug	10,561	10,419	10,668	249
Sep	10,568			
<b>TOTAL</b>	<b>\$ 125,982</b>	<b>\$ 114,609</b>	<b>\$ 116,494</b>	<b>\$ 1,885</b>
Budget	\$ 130,700		\$ 125,029	
Over/(under)	\$ (4,718)		\$ (8,535)	
YTD % collected			93.2%	



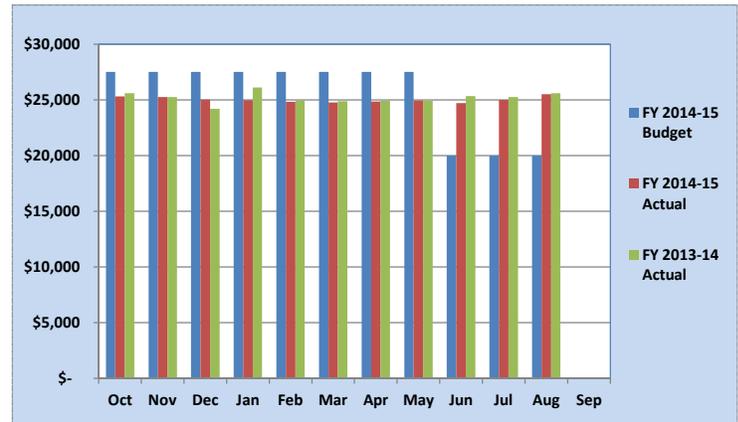
**Garbage & Recycling Fees**

**Description:** Revenue collected from garbage and recycling fees are charged for the residential and the commercial solid waste collection services. The Town of Pantego outsources this service, therefore the revenue collected through utility billing serves to cover the cost of the service to the Town.

**Analysis:** Garbage and recycling revenue collections through August 31st exceeded projections by \$1,885. Compared to last year's revenue of \$115,414, actual collections this year of \$116,494 reflect an increase of \$1,079. Even though the number of garbage and recycling accounts remain almost unchanged, the cost of the garbage and recycling services to the Town increased slightly this year.

**REVENUE ANALYSIS - Water and Sewer - Infrastructure Fund  
FY 2015 INFRASTRUCTURE IMPROVEMENT FEES**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 25,603	\$ 27,500	\$ 25,318	\$ (2,182)
Nov	25,248	27,500	25,245	(2,255)
Dec	24,184	27,500	25,009	(2,491)
Jan	26,104	27,500	24,968	(2,532)
Feb	24,940	27,500	24,813	(2,687)
Mar	24,889	27,500	24,758	(2,742)
Apr	24,915	27,500	24,847	(2,653)
May	24,915	27,500	24,936	(2,564)
Jun	25,322	20,000	24,715	4,715
Jul	25,252	20,000	25,001	5,001
Aug	25,594	20,000	25,494	5,494
Sep	23,147			
<b>TOTAL</b>	<b>\$ 300,113</b>	<b>\$ 280,000</b>	<b>\$ 275,104</b>	<b>\$ (4,896)</b>
Budget	\$ 330,000		\$ 300,000	
Over/(under)	\$ (29,887)		\$ (24,896)	
YTD % collected			91.7%	



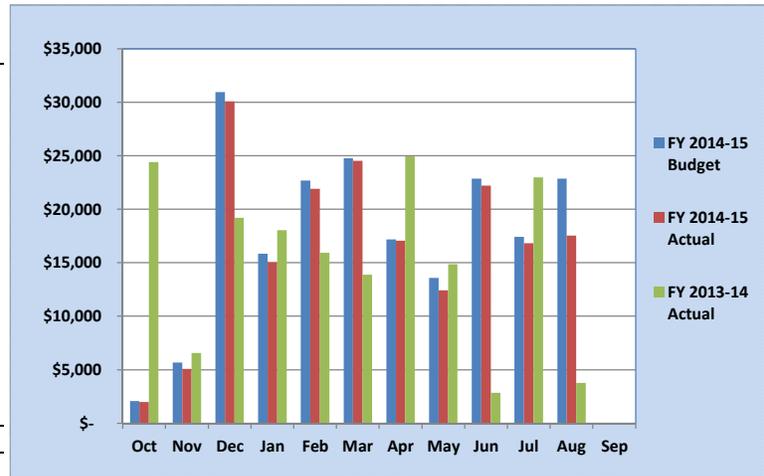
**Infrastructure Improvement Fee:**

**Description:** The object of the infrastructure improvement fee is to generate revenue from water sales by applying a specific charge that is based on the amounts of water each consumer consumes, and use it to pay for the water and sewer infrastructure projects identified by the water study commissioned by the Town Council in 2011.

**Analysis:** The budget was amended in the month of June to reflect an anticipated revenue of \$300,000; \$30,000 less than the adopted budget amount of \$330,000. As of August 31st, the deficit gap decreased to \$4,896. Staff anticipates the adjusted/amended budget of \$300,000 to be met by the end of the fiscal year.

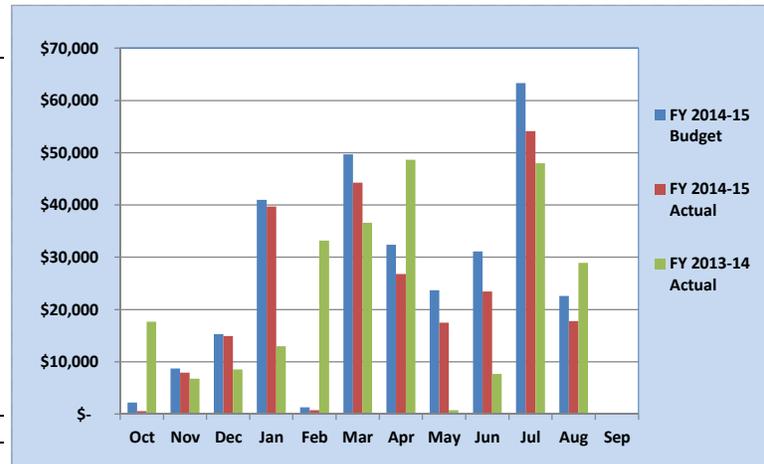
**EXPENSE ANALYSIS BY FUNCTION - Water and Sewer Operating Fund  
Water Department**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 24,410	\$ 2,083	\$ 1,975	\$ 108
Nov	6,560	5,656	5,073	583
Dec	19,214	30,967	30,108	859
Jan	18,043	15,857	15,039	818
Feb	15,934	22,703	21,919	784
Mar	13,888	24,789	24,528	261
Apr	24,953	17,180	17,056	124
May	14,864	13,595	12,427	1,167
Jun	2,849	22,877	22,224	653
Jul	22,989	17,410	16,837	573
Aug	3,753	22,869	17,544	5,325
Sep	134,477			
<b>TOTAL</b>	<b>\$ 301,935</b>	<b>\$ 195,986</b>	<b>\$ 184,731</b>	<b>\$ 11,254</b>
Budget	\$ 292,887		\$ 305,469	
Over/(under)	\$ 9,048		\$ (120,738)	
YTD% expensed			60.5%	



**EXPENSE ANALYSIS BY FUNCTION - Water and Sewer Operating Fund  
Sewer Department**

MONTH	FY 2013-14 Actual	FY 2014-15 Budget	FY 2014-15 Actual	Variance Favorable (Unfavorable)
Oct	\$ 17,659	\$ 2,199	\$ 561	\$ 1,638
Nov	6,799	8,699	7,943	756
Dec	8,565	15,300	14,960	340
Jan	12,974	40,996	39,725	1,271
Feb	33,206	1,329	738	591
Mar	36,584	49,679	44,250	5,429
Apr	48,641	32,378	26,778	5,600
May	780	23,679	17,465	6,214
Jun	7,698	31,104	23,441	7,662
Jul	48,002	63,354	54,158	9,196
Aug	28,949	22,624	17,789	4,835
Sep	73,237			
<b>TOTAL</b>	<b>\$ 323,094</b>	<b>\$ 291,340</b>	<b>\$ 247,808</b>	<b>\$ 43,532</b>
Budget	\$ 331,605		\$ 391,984	
Over/(under)	\$ (8,511)		\$ (144,176)	
YTD% expensed			63.2%	





**TOWN OF PANTEGO, TEXAS**  
**Budget Summary of All Funds**  
**As of August 31, 2015**

**FISCAL YEAR 2014-2015**  
**SUMMARY OF ALL BUDGETED FUNDS**

	<b>ADOPTED BUDGET</b>	<b>AMENDED BUDGET</b>	<b>YTD Actual</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Collected/ Expensed</b>
<b>REVENUES:</b>					
General Fund	\$ 3,732,484	\$ 3,707,484	\$ 3,636,539	\$ (70,945)	98.1%
Debt Service Fund	90,725	90,725	84,991	(5,734)	93.7%
Shamburger Fund	100	100	138	38	137.6%
Cartwright Fund	-	-	-	-	NA
Court Security Fund	15,000	15,000	12,312	(2,688)	82.1%
Court Technology Fund	32,000	32,000	31,279	(721)	97.7%
PantegoFest Fund	-	58,500	22,650	(35,850)	38.7%
Street Improvement Fund	260,332	260,332	267,348	7,016	102.7%
Park Row Fund	260,000	260,000	-	(260,000)	0.0%
Capital/Equipment Replac Fund	73,870	-	13,112	13,112	NA
Water/Sewer Operating	919,700	874,700	783,279	(91,421)	89.5%
Water/Sewer Construction	-	-	-	-	NA
Water/Sewer Infrastructure	330,000	300,000	275,104	(24,896)	91.7%
<b>Total Revenues before Transfers</b>	<b>\$ 5,714,211</b>	<b>\$ 5,598,841</b>	<b>\$ 5,126,751</b>	<b>\$ (472,090)</b>	<b>89.7%</b>
<b>EXPENSES:</b>					
General Fund	\$ 4,034,978	\$ 4,009,978	\$ 3,396,129	\$ 613,849	84.7%
Debt Service Fund	87,475	87,475	87,729	(254)	100.3%
Shamburger Fund	1,200	1,200	1,495	(295)	124.6%
Cartwright Fund	3,500	3,500	3,473	27	99.2%
Court Security Fund	2,773	2,773	2,698	75	97.3%
Court Technology Fund	13,175	13,175	15,614	(2,439)	118.5%
PantegoFest Fund	-	76,374	8,738	67,636	11.4%
Street Improvement Fund	446,000	446,000	10,444	435,556	2.3%
Park Row Fund	1,767,000	917,000	558,363	358,637	60.9%
Capital/Equipment Replac Fund	299,078	385,216	343,031	42,185	89.0%
Water/Sewer Operating	697,453	697,453	432,539	264,914	62.0%
Water/Sewer Construction	368,800	342,141	22,998	319,144	6.7%
Water/Sewer Infrastructure	229,000	169,000	56,433	112,567	33.4%
<b>Total Expenses before Transfers</b>	<b>\$ 7,950,432</b>	<b>\$ 7,151,285</b>	<b>\$ 4,939,683</b>	<b>\$ 2,211,602</b>	<b>69.1%</b>



## PANTEGO PUBLIC SAFETY



### PUBLIC SAFETY MONTHLY ACTIVITY SUMMARY- August 2015

#### Personnel

There are two vacant positions for patrol officer and one for dispatcher. Interviews for all three positions occurred on September 2<sup>nd</sup>. It is too early to determine if any of the candidates are viable at this point in time.

Firefighters Scott Mitchell, Matt Edmondson and Lance Westman were honored by the Arlington Fire Department on August 4<sup>th</sup> for their part in the rescue of an Arlington citizen from a fully involved house fire.



#### Operational Issues

##### **Fire Department**

On August 17<sup>th</sup> Pantego firefighters responded to a garage fire on Kidd Drive. The fire was quickly extinguished before the fire spread to the adjoining rooms or attic, but the garage was severely damaged.

##### **Police Department**

The Pantego COPS for Kids program was successful at collecting numerous school supplies for the local Arlington schools.

#### Training

##### **Police Department**

No training conducted during this period.

##### **Fire Department**

PHI air ambulance service conducted an onsite education on the newest blood products that they now carry on their helicopters.

C-shift participated in hands on vehicle extrication training with Dalworthington Gardens. Two vehicles were utilized to practice cutting, opening and lifting techniques.



## **Public Relations**

Public Safety held another Block Party for the residents at the intersection of Peachtree and Hilltop on August 20<sup>th</sup>. Approximately 20 residents participated despite the fact that the evening was also the night that most returning school children and parents were meeting their new teachers, for the first time, at local schools. The party was co-hosted by Texas Fitt who generously provided the hotdogs for the event.

## **Emergency Management**

A report from Tarrant County Meals on Wheels is attached to this report and illustrates the numbers of residents and meals served in Pantego and other County communities.

Respectfully submitted,



Thomas D. Griffith  
Chief of Public Safety





# PANTEGO POLICE DEPARTMENT OFFICER ACTIVITY REPORT

605	Marquez	227	79	147	1	39
606	Open Pos.					
607	Bonner	337	64	273	10	38
608	Watson	177	52	124	12	68
609	Martin	222	23	199	12	126
710	Alexander				2	34
711	Hopkins				0	23
Ex-Officers						110
<b>Totals</b>		<b>1,808</b>	<b>373</b>	<b>1,433</b>	<b>58</b>	<b>737</b>

**Average     2:35**  
**Response**  
**Time**

Respectfully,



Barry Reeves  
Assistant Chief of Police

# PANTEGO POLICE DEPARTMENT CRIMINAL INVESTIGATIONS REPORT



This report includes cases received in CID for the month of August, 2015 including cases filed with the District Attorney's office, active cases, and offenses cleared.

<b>Offenses Received</b>	<b>Quan.</b>	<b>YTD</b>
Assault	0	8
Assault Family Violence	0	2
Burglary/Building	1	7
Burglary/Coin-op	0	1
Burglary/Vehicle	3	22
Burglary/Residence	0	5
Manufacture and Delivery	1	3
Criminal Mischief	4	18
DWI	6	47
DWLI	1	2
Evading or Resisting Arrest/Detention	0	3
Failure to ID	0	18
Fraud	1	22
Graffiti	0	0
Poss. Controlled Subst.	4	40
Poss. Marijuana	6	63
Robbery	0	0
Theft	11	62
Theft of Motor Vehicle	1	4
Other	4	33
<b>Total Received</b>	<b>43</b>	<b>360</b>

<b>Case Dispositions of Above Totals</b>	<b>Month</b>	<b>YTD</b>
Cases Active	17	125
Cases Cleared	26	230
Cleared Cases Filed with DA	7	117
Cases Suspended-Pending Leads	0	5

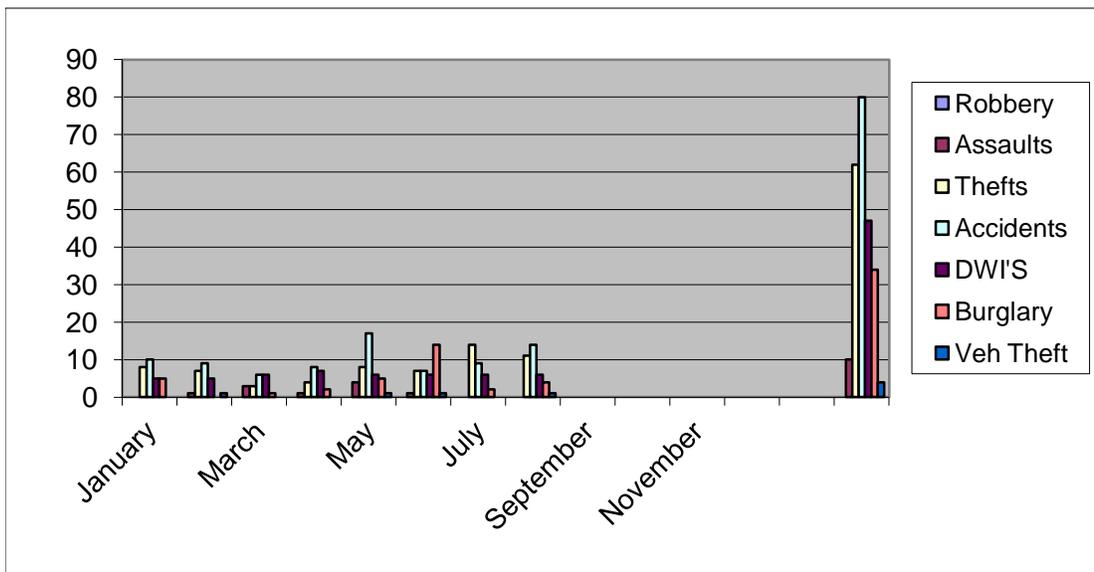
<b>Cases Filed with DA from Previous Report Periods</b>	3	40
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Respectfully submitted,

Chris Whitwell, Detective

2015 Crime Stat's (2)

2015 Monthly	Robbery	Assaults	Thefts	Accidents	DWI'S	Burglary	Veh Theft
January	0	0	8	10	5	5	0
February	0	1	7	9	5	0	1
March	0	3	3	6	6	1	0
April	0	1	4	8	7	2	0
May	0	4	8	17	6	5	1
June	0	1	7	7	6	14	1
July	0	0	14	9	6	2	0
August	0	0	11	14	6	4	1
September							
October							
November							
December							
Totals	0	10	62	80	47	34	4



<b>PANTEGO FIRE RESCUE</b>							
<b>MONTHLY ACTIVITY SUMMARY</b>							
31-Aug-15							
<b>FIRE RESPONSES</b>		<b>PANTEGO</b>			<b>AFD</b>		
		MONTH	15 YTD	14 YTD	MONTH	15 YTD	14 YTD
<b>TYPE OF INCIDENT</b>							
<b>Fire</b>							
Structure		1	1	1		7	5
Outside					1	1	2
Natural Vegetation Fire			1	4	1	1	2
Vehicle				1	1	1	2
Trash			1	1		1	
Cooking Fire, Contained to container							
Fire Other			1			3	
<b>Hazardous Condition</b>							
Arcing - Shorted Electrical Equip.			1		1	3	2
Equip. Malfunction			2		2	1	
Power Lines			2	3	1	5	1
Hazmat							
Hazardous Condition, Other			1	6	2	7	4
Heat From Short Circuit, Wiring				1		1	1
Overheated Motor						2	
Gas/Fuel Spill				1			
Natural Gas Leak				3	3	2	1
Chemical Spill or Leak							
Carbon Monoxide							
<b>Service Call</b>		<b>3</b>	<b>17</b>		<b>1</b>	<b>6</b>	
Water or Steam Leak				5	1	2	3
Assist Invalid			7	36	37		7
Unauthorized Burning							3
Rescue				1			2
Utilities							
Smoke Removal					1		2
Person in Distress, Other			1	14	2		1
Service Call, Other				10	9		4
Lock Out				3	2		4
Animal Rescue				1		1	1
Ring or jewelry removal							
Asst. PD				15	6		
<b>Good Intent Call</b>							
Good Intent Call Other			1	33	23	8	62
Dispatched & Cancelled En Route					7		17
Wrong Location							
No Incident Found On Arrival			1	2	4	1	3
Investigation							
Cancelled On Scene						18	97
Smoke scare, Odor of smoke				2	1		
Hazmat Invest, No Hazmat							
<b>False Alarm &amp; False Call</b>							



Unintentional Transmission of Alarm	1	2			3	5	
Smoke Detector Activation - No Fire	1	5	2	1	1	3	
Bomb Scare - No Bomb							
System Malfunction		1	4		1	3	
False Alarm or False Call, Other		6	6		16	10	
CO Detector Activation, Malfunction			1			2	
Sprinkler Activation, no fire							
<b>Special Incident Type</b>							
Citizen Complaint			1	1	1		
Special Incident Type, Other							
Mutual Aid			7				
<b>TOTAL FIRE INCIDENTS</b>	<b>17</b>	<b>172</b>	<b>131</b>	<b>40</b>	<b>307</b>	<b>185</b>	
<b>AVERAGE FIRE RESPONSE TIME - PANTEGO</b>		2.9					
<b>AVERAGE FIRE SCENE TIME - PANTEGO</b>		28.34					
<b>AVERAGE FIRE SCENE TIME - ARLINGTON</b>		17.31					



<b>PANTEGO FIRE RESCUE</b>							
<b>MONTHLY ACTIVITY SUMMARY</b>							
<b>31-Aug-15</b>							
							
<b>FIRE TRAINING</b>							
<b>CLASS SUBJECT</b>	<b>HOURS</b>	<b>YTD</b>					
TCC- Strategic and Tactical Operations	4	42					
<b>TOTAL HOURS</b>							
<b>EMS TRAINING</b>							
<b>CLASS SUBJECT</b>	<b>HOURS</b>	<b>YTD</b>					
TCC EMS CE'S TOPICS COVERED-CHANGES IN EM	4	36					
			<b>MONTH</b>	<b>MONTH</b>			
<b>PUBLIC EDUCATION</b>	<b>MONTH</b>	<b>YTD</b>	<b>ADULTS</b>	<b>YTD</b>	<b>CHILDREN</b>	<b>YTD</b>	
Fire Extinguisher Class							
School Presentations							
B-day parties	1	2	20	60	20	60	
Spray Downs							
Station Tours	2	3	7	24	3	31	
Special Events	1	4	20	260	20	340	
Home Inspections							
Public Safety Forums							
Fall Risk Assessment							
<b>TOTAL CONTACTS</b>	<b>4</b>	<b>9</b>	<b>47</b>	<b>344</b>	<b>43</b>	<b>431</b>	
<b>BUSINESS INSPECTIONS</b>	<b>MONTH</b>	<b>YTD</b>					
Initial	18	464					
Re-Inspections	3	20					
Plans Review Completed	4	9					
C.O Issued	5	47					

**Meals on Wheels of Tarrant County, Inc.**  
**Clients and Meals Served by City**  
**10/1/2014 - 7/31/2015**  
**YTD from 10/1/2014 - 7/31/2015**

City	Clients Served	Meals Delivered
Arlington	621	129,144
Azle	58	12,120
Bedford	78	13,647
Benbrook	30	6,147
Blue Mound	4	326
Burleson	11	2,255
Colleyville	7	1,004
Crowley	33	5,683
Edgecliff Village	14	2,416
Eules	68	11,151
Everman	36	5,717
Flower Mound	1	301
Forest Hill	38	5,621
Fort Worth	2,111	417,435
Grand Prairie	41	8,861
Grapevine	24	5,017
Haltom City	114	20,514
Haslet	2	896
Hurst	142	27,420
Keller	37	7,605
Kennedale	7	1,574
Lake Worth	19	3,826
Lakeside	1	6
Mansfield	58	12,017
North Richland Hil	115	20,115
Pantego	6	926
Pelican Bay	9	1,615
Richland Hills	45	7,429
River Oaks	17	2,783
Saginaw	21	4,525
Sansom Park	24	5,077
Tarrant County	14	591
Watauga	21	3,661

City	Clients Served	Meals Delivered
Westworth Village	9	2,055
White Settlement	77	15,979
<b>TOTALS</b>	<b>3,913</b>	<b>765,459</b>

**Number of People Helped YTD: 3913**

**Number of Meals Delivered YTD: 765459**

*Praise God in his holy sanctuary;  
Give praise in the mighty dome of heaven.  
Let everything that has breath  
Give praise to the Lord!*

*Psalm 150: 1,6*

*Thank you Chief Griffith for  
having your officers watch over  
our home at 12 Preston Trail Ct.  
during our August vacation.*

*Jerry and Mary Claire English*



# PUBLIC WORKS REPORT

## August 2015

### **AMINISTRATIVE / PROJECTS / ENGINEERING**

- Public Works notified the residents about the Wagonwheel project, knocking on doors and leaving notices and speaking with residents.
- SYB contractor staged at Wagonwheel
- Park Row Project - Water line is 100% complete
- Park Row Project - Paving has been replaced repaired, approximately 44 locations where repaired
- Park Row/Bowen intersection was paved during night using high early strength concrete to avoid traffic delays
- Park Row Project – Buttons have been replaced from Bowen to end of Pantego limits, 4 new stop bars added at the intersection of Park Row and Bowen, 3 stop bars placed at intersection of Milby and Park Row
- Park Row Project - Preliminary punch list was turned into SYB to finalize project
- Complete Care Project - contractor added 2 main line valves, 1 fire hydrant valve and 1 fire line valve and 1 fire hydrant



## **STREETS and DRAINAGE**

- Inspected and removed debris from creek channel and flumes
- Filled in sinkholes at Country Club @ Arrowhead approximately 5sq ft
- Filled potholes at Arrowhead @ Peach Tree approximately 12sq ft
- Filled potholes at 2427 S. Bowen in front of Starbucks approximately 8sq ft
- Filled potholes at Winewood @ Bowen approximately 5sq ft

## **TOWN FACILITIES**

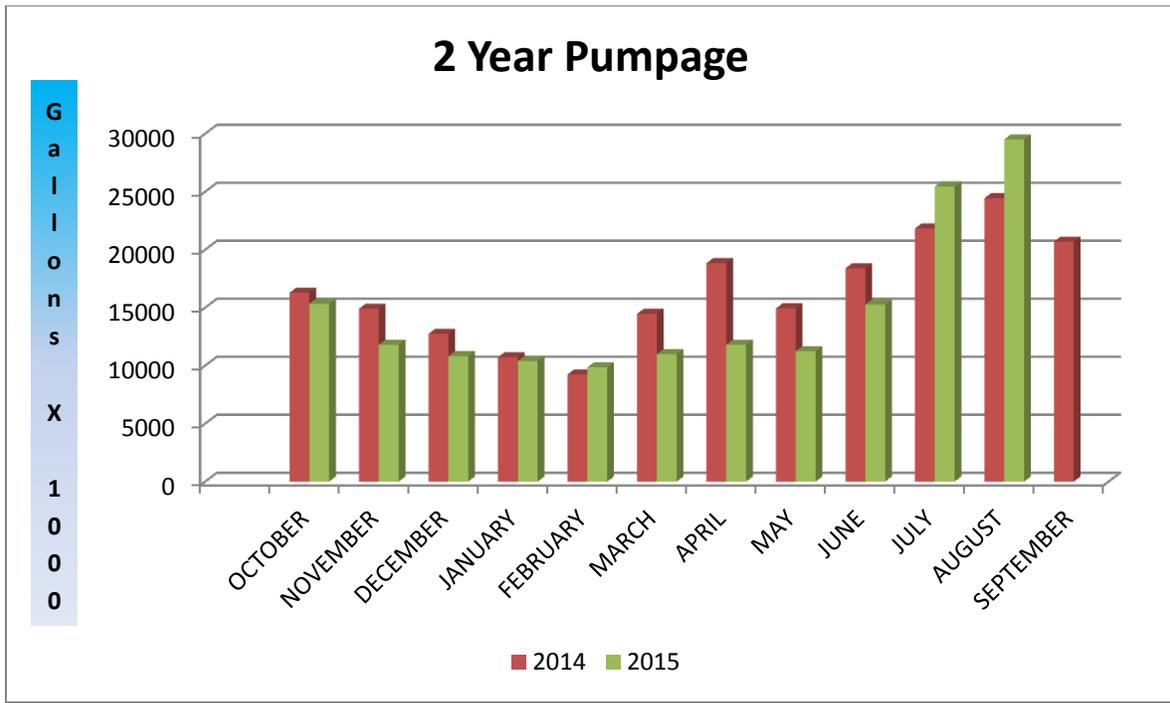
- Daily general policing of the Town Hall building and surrounding area
- Changed light bulbs at town hall

## **PARK OPERATIONS**

- Daily cleaning at the restrooms
- All sprinklers at park checked and repaired
- Basketball courts mowed, edged, and blown off
- Park mowed by Landtech Systems 2 times

## **UTILITY BILLING**

August Billing for 1,202 Accounts \$133,077.51	August Past Due Balances \$6,276.24
August Billing for Garbage \$7,805.11	August Billing for Recycling \$2,066.43



## **WATER: WELLS AND DISTRIBUTION**

- Total water production 29,505,000
- Average daily production 951,800
- 162 residual samples taken – average chlorine residual (.40)
- 2 total coliform / ecoli samples taken – all tests negative
- 1195 - meters read
- 30 - rereads
- 26 - dead end hydrants flushed
- (21) - work orders completed relating to water turn on and turn offs, meter replacements, etc



## **WATER Continued: WELLS AND DISTRIBUTION**

- Nora, 303, Lane well site mowed, edged, and blown
- (7) Cut off notices were issued
- (1) Cut off was performed
- (1) Installed 1.5" irrigation meter
- Raised hydrant at 2735 Whispering Trail
- Raised hydrant at 2904 Mistletoe Ct
- (14) Painted hydrants
- (20) Painted valves
- Installed 1 – 1.5"
- (4) – work orders for breaks/leaks reported

## **WASTEWATER**

- Cleaned the Lift Station bar screen and bagged the solids (13) times for the month
- Lift Station was mowed, edged, and blown
- 8000 ft of sewer mainline cleaned
- (1) work order for sewer complaint



## **PUBLIC WORKS MAINTENANCE**

- Replaced 2 front tires were replaced on supervisor truck
- Serviced fleet wipers and wiper fluid
- Repaired flat tire on Bob Cat
- Repaired 303 Median Irrigation
- Mowed 303 Median

## **ANIMAL SERVICES**

- (1) Picked up cat and took to Fort Worth
- (1) Kitten brought in by the FD, found on Bowen Rd., fostered while looking for owner, and adopted out.
- (5) dead animal picked up and disposed of
- Mosquito traps placed and recovered and taken to Tarrant County for Analysis (4) traps (1) time per week
- (2) Animal trap requests

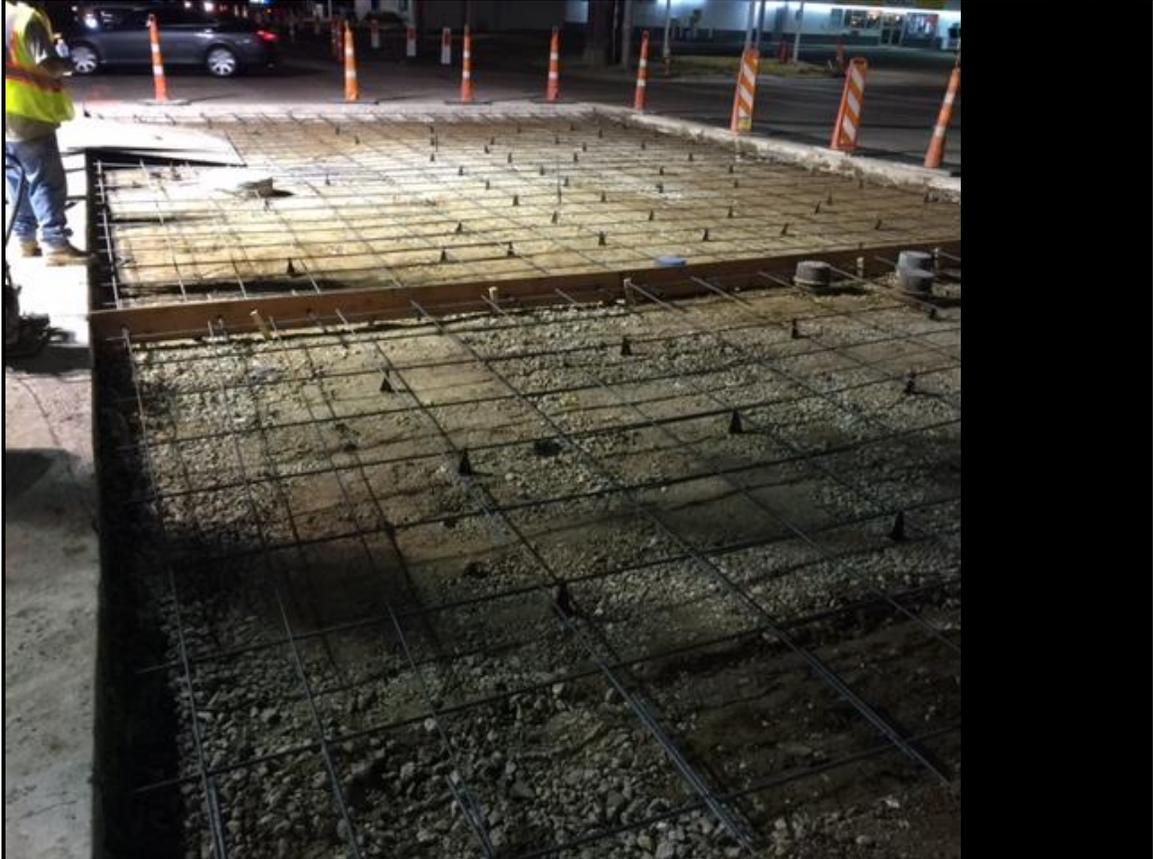
## **EVENTS**

- Movie Night in the Park, showing Big Hero 6, approx 65-70

## **ADDITIONAL ITEMS**

- Public Works is temporarily assuming some responsibilities of the Community Development Director's duties until the position is filled

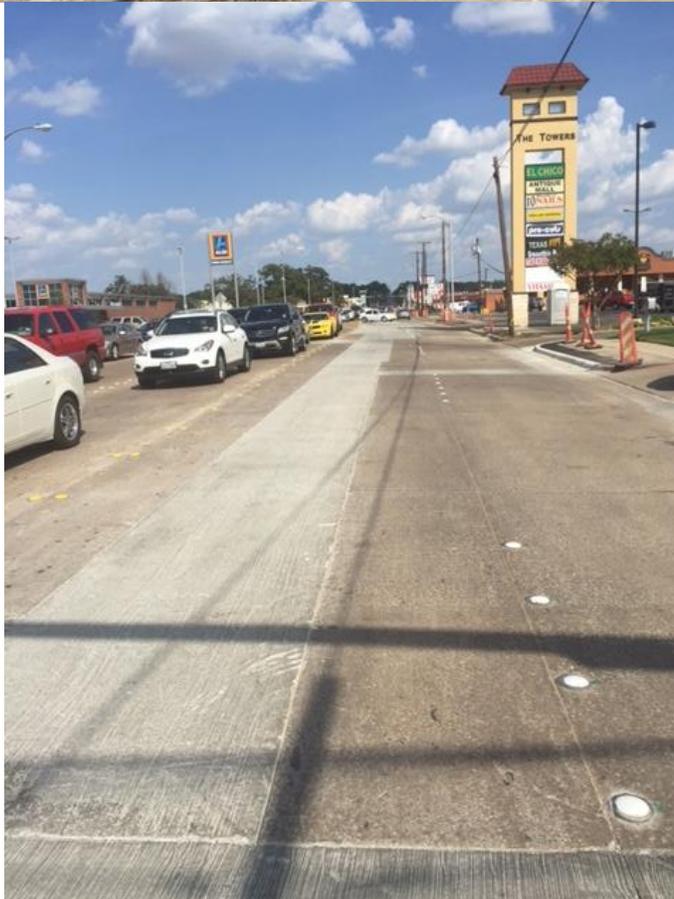














## COMMUNITY DEVELOPMENT REPORT – SEPTEMBER 2015

### **ENVIRONMENTAL SERVICES**

#### • **West Nile Testing**

	2600 Miller Lane	3613 Shady Valley Drive	Roaming #1	Roaming #2
8/6	32	0	11 (1601 Newsom Court)	17 (2308 Stockbridge Court)
8/12	49	20	110 (1510 Wagonwheel Trail)	37 (1612 Mistletoe Lane)
8/19	28	13	59 (3403 Country Club Road)	36 (1507 Hilltop Lane)
8/26	22	4	23 (1604 Nora Drive)	63 (1802 S. Bowen Road)

#### **Mosquito Positive Samples**

Mosquito pools from Tarrant County have tested positive for WNV in 2015 from the following municipalities:

Arlington	26	Fort Worth	74	North Richland Hills	16
Azle	1	Grand Prairie	4	Pantego	7
Bedford	3	Grapevine	4	Richland Hills	10
Benbrook	4	Haltom City	4	River Oaks	4
Burleson		Hurst	9	Samson Park	4
Colleyville	6	Keller	1	Southlake	
Crowley	16	Kennedale	6	Watauga	3
Edgecliff Village	5	Lake Worth	12	Unincorporated	19
Eules	9	Mansfield	4		

#### **Human Positive Cases**

This season Tarrant County is monitoring for human cases of the following viruses:

- Dengue Virus (DENV) – 1 imported case
- Chikungunya Virus (CHIKV) – 2 imported cases
- St. Louis Encephalitis Virus (SLEV) - none
- West Nile Virus (WNV) – 1 case (resulting in death)

### **PLANNING AND ZONING**

#### • **Zoning Ordinance Update**

No meeting needed in August

### **CONSTRUCTION AND DEVELOPMENT**

#### • **2305 West Park Row Drive**

Construction is ongoing for a 10,000 square foot building on the Westbury Square property. Exterior concrete work has been completed, and the interior building construction is well underway. No timeframe for completion has been given.

#### • **1607 S Bowen Road**

Construction is ongoing for the remodel of the 5,400 square foot building at 1607 S Bowen Road. The new use will be Complete Emergency Care, a 24-hour emergency care clinic. Facility opened September 10<sup>th</sup>.

- **1503 Nora Drive**

Construction is underway on the remodel of the existing two-story building at 1503 Nora Drive. Improvements include the enclosure of the area under the second story balcony, enclosure of the stairways and interior remodel. Plan review of final phases is underway.

- **2306 Superior Drive**

Construction continues for the addition of a second floor showroom area at North Texas Carpet. No timetable for completion has been given.

- **Nora Drive Construction**

Construction is ongoing for a 3,083 square foot single-family residential building at 1704 Nora Drive.

- **3523 W Pioneer Pkwy** – Permit for Verizon Wireless antennae approved. The plans included information for the sound-proof enclosure, but did not include any information for the exhaust silencer. A note was made on the plans and an email sent to the general contractor about the oversight.

- **3640 W Pioneer Pkwy** – pole sign permit approved.

- **2500 W Park Row Drive** – Minor remodel to CVS approved.

- **2905 Mistletoe Court** – This address does not presently exist on the map. The lot to the east of 2906 Mistletoe Court is about to be developed as a single-family residential building.

- **Smith Barry Farms Subdivision**

- There is no construction in Smith Barry Farms at this time.

## **CERTIFICATES OF OCCUPANCY**

### **Issued**

- Vito's Restaurante Italiano – 2234 W Park Row Dr (G) – Restaurant – New Owner
- Joseph E Briggs & Associates, Inc – 3436 W Pioneer Pkwy – Real Estate Management – New Business
- Christal Clear Pools – 2220 W Park Row Dr (A) – Retail Pools & Spas – New Business
- Rivas Tire & Mechanical Shop – 3640 W Pioneer Pkwy (A) – Tire & Mechanical Shop – New Business
- Color New – 2026 W Pioneer Pkwy (D8) – Automotive Upholstery – New Business
- Truth Bookkeeping & Tax Service – 3630 W Pioneer Pkwy (204) – Bookkeeping & Tax Services – New Business

### **Pending**

- Brighter Days STEM Academy – 2221 W Arkansas Ln #106 – Learning Center – New Business
- Perna's – 2304 W Park Row Dr #21 – Restaurant – New Business
- Elite Auto Works – 2003 W Pioneer Pkwy (B) – Auto Repair – New Business
- Stitch Niche – 2425 W Arkansas Ln (B&C) – Retail – Business Expansion
- H&H Interiors, Inc. – 2410 Superior Dr (D) – Drywall Contractor – New Business

- Brandon Moretz – 1924 W Pioneer Pkwy (C) – Storage – New Business
- Liberty Tax Service – 2424 W Pioneer Pkwy (B) – Tax Preparation – New Owner

### **INSPECTIONS**

	AUG TOTAL	YTD TOTAL
BUILDING INSPECTION	8	87
CERTIFICATE OF OCCUPANCY	5	87
CUSTOMER SERVICE INSPECTION	0	5
ELECTRICAL INSPECTION	2	70
MECHANICAL INSPECTION	1	32
PLUMBING INSPECTION	7	115
REINSPECTION	2	111
CODE ENFORCEMENT INSPECTIONS	0	66
TOTAL INSPECTIONS	25	573

### **CONSTRUCTION VALUES**

	AUG TOTAL	2014/2015 YTD TOTAL	2013/2014 JUL YTD TOTAL
NEW RESIDENTIAL CONSTRUCTION	\$100,000.00	\$330,000.00	\$1,695,000.00
EXISTING RESIDENTIAL REMODEL	\$192,965.00	\$506,606.00	\$294,814.00
NEW COMMERCIAL CONSTRUCTION	\$0.00	\$1,863,538.00	\$0.00
EXISTING COMMERCIAL REMODEL	\$183,870.00	\$2,101,492.00	\$851,917.00
TOTAL VALUE	\$476,835.00	\$4,801,636.00	\$2,841,731.00

### **FEES COLLECTED**

	AUG TOTAL	AUG FEES	YTD TOTAL	YTD FEES	YTD BUDGET	YTD DIFF.
CERTIFICATE OF OCCUPANCY	6	\$600.00	85	\$8,295.00	\$5,833.33	\$2,461.67
ZONING FEES	0	\$0.00	9	\$5,200.00	\$6,250.00	(\$1,050.00)
DEVELOPMENT FEE	0	\$0.00	2	\$1,082.80	\$0.00	\$1,082.80
PLAN REVIEW	6	\$559.76	37	\$9,541.33	\$5,833.33	\$3,708.00
BUILDING PERMIT	29	\$4,376.50	273	\$44,024.73	\$39,166.67	\$4,858.06
UTILITY RELEASE	0	\$0.00	17	\$680.00	\$250.00	\$430.00
CONTRACTOR REGISTRATION	27	\$2,700.00	152	\$14,675.00	\$9,166.67	\$5,508.33
LIQUOR PERMITS	0	\$0.00	11	\$6,045.00	\$1,666.67	\$4,378.33
TOTAL FEES		\$8,236.26		\$89,543.86	\$66,500.00	\$23,043.86




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**MUNICIPAL COURT**


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## Municipal Court Collections / August 2015

### On-Time Citations

Fines- \$31,606.10  
Fees- \$18,410.40  
 Total- \$50,016.50

### Warrants

Fines- \$39,151.58  
Fees- \$15,930.57  
 Total- \$55,082.15

Court Security Fund- \$1,192.10

Court Technology Fund- \$1,613.75

Accident Reports- \$25.00

Collection Fees- \$1,102.10

Gross Total Revenue- \$ 105,098.65  
Less State Fee's- \$ 34,340.97  
 Net Revenue- \$ 70,757.68

Presented by: Thressa Householder





<b>TOTAL VALUE-----</b>	<b>710 - \$51,444,30</b>	<b>711 - \$33,686.50</b>
<b>TOTAL AMOUNT COLLECTED-----</b>	<b>710 - \$18,078.00</b>	<b>711 - \$16,533.50</b>
<b>FUTURE REVENUE-----</b>	<b>710 - \$19,548.40</b>	<b>711 - \$13,952.90</b>

**EXTRA DUTIES/VACATION/OTHER FOR JULY**

Ofcr. Alexander out for six days – vacation/personal

Ofcr. Hopkins out four days for doctor appointments/injury (light duty)

12 arraignments

13 Prisoner Service calls

Additional warrants cleared – 276

**Respectfully submitted,**

**Warrant Officer: Freddie Alexander 710**

**Warrant Officer: Robert Hopkins 711**

Report for fees collected: 8/01/2015 - 8/31/2015

Street:

Fee	Citation	Violation	Amount	Posting Date	Docket
COLAGY COLLECTIONS FEE	111008	02	108.00	8/18/2015	111008 02
COLAGY COLLECTIONS FEE	111008F	01	82.50	8/18/2015	111008F01
COLAGY COLLECTIONS FEE	132533F	02	0.80	8/13/2015	132533F02
COLAGY COLLECTIONS FEE	133660F	01	85.50	8/31/2015	133660F01
COLAGY COLLECTIONS FEE	133660F	02	85.50	8/31/2015	133660F02
COLAGY COLLECTIONS FEE	140415F	02	82.50	8/27/2015	140415F02
COLAGY COLLECTIONS FEE	142798	01	48.00	8/13/2015	142798 01
COLAGY COLLECTIONS FEE	142798	03	153.00	8/13/2015	142798 03
COLAGY COLLECTIONS FEE	149306	01	99.00	8/26/2015	149306 01
COLAGY COLLECTIONS FEE	149306	02	137.70	8/26/2015	149306 02
COLAGY COLLECTIONS FEE	E004683	02	111.60	8/21/2015	E004683 02
COLAGY COLLECTIONS FEE	E004683F	01	108.00	8/21/2015	E004683F01

12 1,102.10 COLAGY COLLECTIONS FEE  
 TOTAL: 1,102.10

# CERTIFICATE OF ATTENDANCE

Awarded to

**Shannon Story**

For Attending the Texas Municipal Courts Association Annual Meeting

Held on August 2 through August 4, 2015

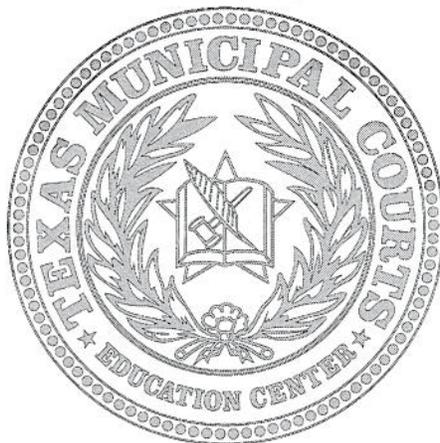
Omni Hotel, Corpus Christi, Texas

Education Credit 20 hours

*Hilda Cuthbertson*

Texas Municipal Courts Association, Secretary





**THE TEXAS MUNICIPAL COURTS  
EDUCATION CENTER**

*of the*

**TEXAS MUNICIPAL COURTS ASSOCIATION**

*Be It Known That*

**Thressa J. Householder**

*Has successfully completed the  
following described course of study  
in judicial education*

Course attended:

Legislative Update, Dallas

Aug 17, 2015

7.00 Hours

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*Executive Director  
Texas Municipal Courts Education Center*



# AGENDA BACKGROUND

**AGENDA ITEM:** Approval of Bills Payable and Purchase Orders over \$1,000.

**DATE:** September 14, 2015

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**PRESENTER:** Matthew Fielder, City Manager

**BACKGROUND:**

This agenda item includes a listing of bills payable over \$1,000. Included are copies of invoices for professional services and purchase orders over \$1,000, their attached memo, and invoice copies, if available.

**FISCAL IMPACT:**

Please review report for individual account number.

**RECOMMENDATION:**

Staff recommends the following motion:

Approval of the listing of bills payable over \$1,000 and purchase orders as submitted.

**ATTACHMENTS:**

Expenditure Summary of approval list over \$1,000 and purchase orders for September 14, 2015:

Professional Services:

- C.A. Magnuson, Prosecutor
- Sara Jane del Carmen, Magistrate
- Jim Jeffrey, Attorney
- Alan Plummer Associates, Inc., Engineers
- SYB Construction Company, Inc., Contractor
- Perdue, Brandon, et al, Collectors

Purchase Order:

- 1783 – R & R Electric, Inc.
- 1784 – Siddons-Martin
- 1785 – Civic Plus

**Summary of Bills Payable over \$1,000.00 and Purchase Orders Requiring Council Approval  
9/14/2015**

<u>PROFESSIONAL SERVICES</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
C.A. Magnuson	\$1,300.00	August 2015 Prosecution Services
Sara Jane del Carmen	\$1,300.00	August 2015 Magistration Services
Jim Jeffrey	\$805.00	August 2015 Attorney Services
Alan Plummer Associates, Inc.	\$5,735.31	July 2015 Engineering Services
SYB Construction Company, Inc.	\$286,878.15	July 2015 Contractor Services
Perdue, Brandon, et al	\$1,646.43	July 2015 Court Collection Services
<u>PURCHASE ORDERS</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
1783 - R & R Electric, Inc.	\$2,183.88	Emergency Booster Pump Repair
1784 - Siddons-Martin	\$1,778.03	Emergency Repair to E-1
1785 - Civic Plus	\$3,646.85	Annual Renewal for Hosting & Web Support
<u>GENERAL BILLS</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Duncan - Garbage	\$8,396.62	August 2015 Trash Removal
Duncan - Recycling	\$2,098.10	August 2015 Recycling Removal
Voyager Fleet Systems	\$3,702.74	August 2015 Oil & Gas Expense
Gexa Energy	\$27,802.83	Electricity Billing Thru 8/14/15
Iwerk	\$3,987.50	July 2015 Tech Support Services
Pantego Utilities	\$2,479.26	August 2015 Water Consumption
City of Arlington	\$1,131.00	August 2015 Radio Lease Payment
Commerce Bank	\$1,437.07	August 2015 Credit Card Expenses
Arlington Utilities	\$10,271.22	July 2015 Wastewater Services
Time Warner Cable	\$2,273.90	Telephone Bill Thru 9/16/15
City of Arlington	\$1,131.00	August 2015 Radio Lease Payment
Texas Municipal League	\$22,141.64	September 2015 Employee Life Insurance
City of Fort Worth	\$21,349.27	July 2015 Wastewater Services

**PROSECUTOR SERVICE FOR THE MONTH OF AUGUST 2015**

ACCOUNT # 100-5-160-210.00

## INVOICE FOR SERVICES

SERVICES PERFORMED: PROSECUTOR FOR MUNICIPAL COURT

VENDOR # 10123	CRAIG MAGNUSON	\$1,300.00
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BILLING ADDRESS: CRAIG MAGNUSON  
6000 WESTERN PLACE #200  
FT WORTH, TEXAS 76103

**MAGISTRATION SERVICE FOR THE MONTH OF AUGUST 2015**

ACCOUNT # 100-5-160-210.00

## INVOICE FOR SERVICES

SERVICES PERFORMED: ARRAIGNMENTS/WARRANTS/MAGISTRATION  
DUTIES

VENDOR # 11022 Sara Jane del Carmen

BLOOD DRAW WARRANTS  
MAGISTRATIONS

TOTAL - \$1300.00

BILLING ADDRESS: Sara Jane del Carmen  
3051 Trevino  
Grand Prairie, Texas 75054

**LAW OFFICES OF JIM JEFFREY**

2214 Park Springs Blvd  
Arlington, Texas 76013  
Phone: (817) 261-4640  
Fax: (817) 275-5826  
Federal Tax I.D. # 75-2947449

Town of Pantego  
1614 S. Bowen Road  
Pantego, TX 76013

9/1/2015  
Account No. – 09.01.06  
Invoice #21981

Legal services

August 1 – August 31, 2015

Attorney Total Hours:	4.60
Hourly Rate:	\$175.00
Paralegal Total Hours	\$ ---
Hourly Rate	\$90.00
Total for Services:	\$805.00
Expenses:	\$ --
TOTAL BALANCE DUE:	\$ 805.00
Nolan County land issue	\$ 0



1320 South University Drive, Suite 300  
Fort Worth, Texas 76107

Mr. Matt Fielder  
Town of Pantego  
Accounts Payable  
1614 South Bowen Road  
Pantego, TX 76013

July 24, 2015  
Project No: 1329-004-04  
Invoice No: 000000037675  
Project Manager: Brian Wright  
Total Contract: 43,124.00

Project 1329-004-04 Pantego Park Row Pipeline Construction Administration

**Professional Services through July 24, 2015**

Phase A Construction Phase Services  
Task 04 Meeting Minutes & Pay Apps

Meeting Minutes & Pay Apps

**Professional Personnel**

	Hours	Rate	Amount
Senior Project Manager Wright, Brian	.50	218.00	109.00
Engineer/Scientist in Training II Houseman, Heather	3.00	115.00	345.00
Totals	3.50		454.00
<b>Total Labor</b>			<b>454.00</b>
<b>Total this Task</b>			<b>\$454.00</b>

Task 05 Review Submittals RFI

Review Submittals RFI

**Professional Personnel**

	Hours	Rate	Amount
Senior Project Manager Wright, Brian	4.25	218.00	926.50
Engineer/Scientist in Training II Houseman, Heather	10.00	115.00	1,150.00
Totals	14.25		2,076.50
<b>Total Labor</b>			<b>2,076.50</b>
<b>Total this Task</b>			<b>\$2,076.50</b>

Task 06 Change Orders

Change Orders

**Professional Personnel**

	Hours	Rate	Amount
Principal I Martin, Clete	.50	260.00	130.00
Senior Project Manager Wright, Brian	7.00	218.00	1,526.00

Project 1329-004-04 Pantego Park Row Pipeline Construction A Invoice 000000037675

Engineer/Scientist in Training II

Houseman, Heather

1.50 115.00 172.50

Totals

9.00 1,828.50

**Total Labor**

**1,828.50**

**Total this Task \$1,828.50**

Task 07 Documentation & Filing

Documentation & Filing  
Professional Personnel

Hours Rate Amount

Project Manager II  
Farah, George

.25 175.00 43.75  
.25 43.75

Totals

**Total Labor**

**43.75**

**Total this Task \$43.75**

**Total this Phase \$4,402.75**

Phase PM Administrative/QC Tasks  
Task 01 Project Management

Project Management  
Professional Personnel

Hours Rate Amount

Senior Project Manager  
Wright, Brian  
Project Manager II  
Farah, George

5.25 218.00 1,144.50  
1.00 175.00 175.00  
6.25 1,319.50

Totals

**Total Labor**

**1,319.50**

**Total this Task \$1,319.50**

**Total this Phase \$1,319.50**

Phase RE Reimbursable Expenses

Reimbursable Expenses

Reproduction & Print

13.06

**Total Reimbursables**

**13.06**

**13.06**

**Total this Phase \$13.06**

**Total this Invoice \$5,735.31**

Billings to Date

Current  
5,735.31

Prior  
23,908.78

Total  
29,644.09

Payments  
23,908.78

A/R Balance  
5,735.31

Adj# 550-5-000-476.40

Collins 8/14/15

Authorized By:



Date: 8/14/15

Brian Wright

MONTHLY PAY REQUEST

PROJECT NAME:  
PARK ROW DRIVE  
WATER LINE REPLACEMENT

ESTIMATE NUMBER: 3  
PERIOD: 7/1/15 thru 7/31/15  
INVOICE DATE: 8/6/2015  
INVOICE NUMBER: 7355  
SYB JOB # 766

OWNER:  
TOWN OF PANTEGO

INSPECTOR:  
JUNIOR MARQUEZ

CONTRACTOR: SYB CONSTRUCTION COMPANY, INC.  
421 COMPTON AVENUE  
IRVING, TEXAS 75061

ITEM NO.	DESCRIPTION OF ITEM	UNIT OF MEAS	APPROVED CONTRACT QUANTITY	QUANTITY COMPLETED PREVIOUSLY	QUANTITY COMPL. THIS MONTH	QUANTITY COMPLETED TO DATE	UNIT PRICE	VALUE OF COMPLETED WORK	THIS MONTH'S TOTAL
1	MOBILIZATION & DEMOBILIZATION	LS	1	0.75		0.90	\$ 23,000.00	\$ 20,700.00	\$ 3,450.00
2	BONDS & INSURANCE	LS	1	1.00		1.00	\$ 11,500.00	\$ 11,500.00	\$ -
3	DEVELOPMENT, DESIGN, & IMPLEMENTATION OF TRAFFIC CONTROL PLAN	LS	1	0.75		1.00	\$ 13,225.00	\$ 13,225.00	\$ 3,306.25
4	DEVELOPMENT, DESIGN, & IMPLEMENTATION OF STORM WATER POLLUTION PREVENTION PLAN	LS	1	0.50		1.00	\$ 6,000.00	\$ 6,000.00	\$ 3,000.00
5	FURNISH & INSTALL TEMPORARY WATER LINES TO EXISTING CUSTOMERS, INCL. LINES TO EXISTING TAPS FEEDING SHOPPING CENTERS	LS	0			0.00	\$ 30,000.00	\$ -	\$ -
6	ALL CONNECTIONS & FITTINGS NOT LISTED ELSEWHERE	LS	1	0.25		1.00	\$ 36,000.00	\$ 36,000.00	\$ 27,000.00
7	DEVELOPMENT, DESIGN, & IMPLEMENTATION OF TRENCH SAFETY PLAN	LF	2,670	2,295.70		2,670.00	\$ 1.00	\$ 2,670.00	\$ 374.30
8	8" THICK, 4,500-PSI REINFORCED CONCRETE PAVING FOR TRENCH REPAIR, INCLUDING EXCAVATION & SURFACE PREPARATION	LF	2,475			2,200.00	\$ 48.10	\$ 105,820.00	\$ 105,820.00
9A	10" C-900 PVC PIPE, INCL. PIGGING, DISINFECTION, TESTING, & INSPECTION PRIOR TO PLACING IN SERVICE (PRE-TEST & DISINFECTION)	LF	2,500	2,295.70		2,500.00	\$ 57.60	\$ 144,000.00	\$ 15,233.68
9B	10" C-900 PVC PIPE, INCL. PIGGING, DISINFECTION, TESTING, & INSPECTION PRIOR TO PLACING IN SERVICE (POST-TEST & DISINFECTION)	LF	2,500	693.00		2,500.00	\$ 14.40	\$ 36,000.00	\$ 26,020.80
10	FURNISH & INSTALL 18-INCH STEEL CASING PIPE BY BORE	LF	67.11	67.11		67.11	\$ 258.00	\$ 17,314.38	\$ -
11A	6" C-900 PVC PIPE, INCL. PIGGING, DISINFECTION, TESTING, & INSPECTION PRIOR TO PLACING IN SERVICE (PRE-TEST & DISINFECTION)	LF	280	60.00		280.00	\$ 54.40	\$ 15,232.00	\$ 11,968.00
11B	6" C-900 PVC PIPE, INCL. PIGGING, DISINFECTION, TESTING, & INSPECTION PRIOR TO PLACING IN SERVICE (POST-TEST & DISINFECTION)	LF	280			280.00	\$ 13.60	\$ 3,808.00	\$ 3,808.00
12	FURNISH & INSTALL 12-INCH STEEL CASING PIPE BY OPEN CUT	LF	20			20.00	\$ 100.00	\$ 2,000.00	\$ 2,000.00

ITEM NO.	DESCRIPTION OF ITEM	UNIT OF MEAS	APPROVED CONTRACT QUANTITY	QUANTITY COMPLETED PREVIOUSLY	QUANTITY COMPL. THIS MONTH	QUANTITY COMPLETED TO DATE	UNIT PRICE	VALUE OF COMPLETED WORK	THIS MONTH'S TOTAL
13	8" THICK, 4,500-PSI REINFORCED CONCRETE PAVING PANELS AT THE INTERSECTION OF PARK ROW DR. & BOWEN RD., INCLUDING EXCAVATION & SURFACE PREPARATION	SY	300			0.00	\$ 81.00	\$ -	\$ -
14	SUBSURFACE UTILITY ENGINEERING (SUE) PERFORMED BY A REGISTERED PROFESSIONAL LAND SURVEYOR OR PROFESSIONAL ENGINEER IN THE STATE OF TEXAS	EA	21	6.00		6.00	\$ 125.00	\$ 750.00	\$ -
15	FURNISH & INSTALL PIPE COLLAR AS SHOWN ON THE PLANS	EA	4	4.00		4.00	\$ 800.00	\$ 3,200.00	\$ -
16	FURNISH, INSTALLING & TESTING NEW 1-INCH WATER METERS WITH CONNECTIONS	EA	12	5.50		12.00	\$ 1,150.00	\$ 13,800.00	\$ 7,475.00
17	FURNISH, INSTALLING & TESTING NEW 1.5-INCH WATER METERS WITH CONNECTIONS	EA	1			1.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00
18	FURNISH & INSTALLING NEW FIRE HYDRANT	EA	2	1.00		2.00	\$ 2,950.00	\$ 5,900.00	\$ 2,950.00
19	FURNISH & INSTALLING 6-INCH GATE VALVES	EA	6	5.00		6.00	\$ 3,100.00	\$ 18,600.00	\$ 3,100.00
20	FURNISH & INSTALLING 10-INCH GATE VALVES	EA	20	15.00		20.00	\$ 900.00	\$ 18,000.00	\$ 4,500.00
21	FURNISH & INSTALLING 10-INCH GATE VALVES	EA	10	8.00		10.00	\$ 1,950.00	\$ 19,500.00	\$ 3,900.00
22	FURNISH & INSTALLING 1-INCH COMBINATION AIR/VACUUM RELEASE VALVES INCL. VAULT & VENT PIPE	EA	2			2.00	\$ 5,400.00	\$ 10,800.00	\$ 10,800.00
	<b>CONTINGENCY ITEMS</b>								
23	FURNISH & INSTALLING NEW 2-INCH WATER METERS FOR FUTURE USE & CONNECTING THEM TO THE NEW WATER LINE, IF NEEDED & AS DIRECTED	EA	2			2.00	\$ 2,950.00	\$ 5,900.00	\$ 5,900.00
24	FURNISHING & INSTALLING ADDITIONAL DUCTILE IRON FITTINGS & PIPE RESTRAINTS, NOT SHOWN OR DESCRIBED ON THE PLANS, IF NEEDED & AS DIRECTED	TN	0			0.00	\$ 5,000.00	\$ -	\$ -
25	FURNISHING & INSTALLING EXTRA FLOWABLE FILL, INCL. EXCAVATION & FORMS, IF NEEDED & AS DIRECTED	CY	0			0.00	\$ 100.00	\$ -	\$ -
26	FURNISHING & PLACING EXTRA CRUSHED STONE EMBEDMENT FOR TRENCH STABILIZATION OR FOUNDATION MATERIAL (COARSE AGGREGATE GRADATION NO. 67), IF NEEDED & AS DIRECTED	CY	0			0.00	\$ 30.00	\$ -	\$ -
27	FURNISHING & INSTALLING EXTRA SELECT FILL, AS DIRECTED	CY	0			0.00	\$ 12.00	\$ -	\$ -
28	FURNISHING & INSTALLING 3000-PSI CONCRETE FOR ADDITIONAL BLOCKING, ENCASEMENT, ETC., AS DIRECTED	CY	0			0.00	\$ 110.00	\$ -	\$ -
29	FURNISHING & INSTALLING 4500-PSI REINFORCED CONCRETE CURB & GUTTER, AS DIRECTED	LF	0			0.00	\$ 45.00	\$ -	\$ -
30	FURNISHING & INSTALLING 3000-PSI CONCRETE SIDEWALK, MOW STRIP, OR PADS, INCL. EXCAVATION & SURFACE PREPARATION, AS DIRECTED	SF	140			0.00	\$ 6.00	\$ -	\$ -

ITEM NO.	DESCRIPTION OF ITEM	UNIT OF MEAS	APPROVED QUANTITY	QUANTITY COMPLETED PREVIOUSLY	QUANTITY COMPL. THIS MONTH	QUANTITY COMPLETED TO DATE	UNIT PRICE	VALUE OF COMPLETED WORK	THIS MONTH'S TOTAL
31	CONSTRUCTION CONTINGENCY ALLOWANCE AS DIRECTED BY THE OWNER	LS	0			0.00	\$ 50,000.00	\$ -	\$ -
	<b>ADDED ITEMS</b>								
	REMOVE & REPLACE 8" THICK 4,500PSI REINFORCED CONCRETE PAVEMENT (APPROX. 44 LOCATIONS), INCLUDING DEMO SAWCUT, REMOVAL & HAUL OFF, DRILLING/DOWELLING, & JOINT SEALING, COMPLETE IN PLACE	SY	542.00			470.70	\$178.27	\$ 83,912.28	\$ 83,912.28
	CONSTRUCT 6" MONOLITHIC CONCRETE CURB INCLUDING DEMO SAWCUT, REMOVAL & HAUL OFF, DRILLING/DOWELLING, & JOINT SEALING, COMPLETE IN PLACE	LF	198.00			171.00	\$20.00	\$ 3,420.00	\$ 3,420.00
	ADD-4 12" WHITE TYI THERMO	LF	57.00			0.00	\$120.00	\$ -	\$ -
	ADD-5 124" WHITE TYI STOP BAR	LF	520.00			0.00	\$5.40	\$ -	\$ -
	ADD-6 4" P7 YELLOW BUTTONS	LF	152.00			0.00	\$10.80	\$ -	\$ -
	ADD-7 4" P7 WHITE BUTTONS	EA	1080.00			0.00	\$4.80	\$ -	\$ -
	REMOVE OF 4" RAISED PAVEMENT MARKINGS	EA	900.00			0.00	\$4.80	\$ -	\$ -
	REMOVE OF 12" THERMOPLASTIC MARKINGS	LS	1.00			0.00	\$1,800.00	\$ -	\$ -
	REMOVE OF 24" THERMOPLASTIC MARKINGS	LF	520.00			0.00	\$1.80	\$ -	\$ -
	DEDUCT FOR SELECT FILL TRENCH BACKFILL NOT USED PER TOWN	LF	80.00			0.00	\$3.60	\$ -	\$ -
	DEDUCT FOR 1-INCH WATER METERS FURNISHED BY TOWN	LS	(1.00)			-1.00	\$15,000.00	\$ (15,000.00)	\$ (15,000.00)
	DEDUCT FOR 1.5-INCH WATER METERS FURNISHED BY TOWN	EA	(12.00)			-12.00	\$231.00	\$ (2,772.00)	\$ (2,772.00)
	DEDUCT FOR 2-INCH WATER METERS FURNISHED BY TOWN	EA	(1.00)			-1.00	\$676.00	\$ (676.00)	\$ (676.00)
	DEDUCT FOR 2-INCH WATER METERS FURNISHED BY TOWN	EA	(4.00)			-4.00	\$864.00	\$ (3,456.00)	\$ (3,456.00)
	<b>TOTAL CONTRACT</b>							\$ 658,508.50	\$ 308,774.31
	TOTAL VALUE OF WORK TO DATE							\$ 578,897.66	
	LESS 10% RETAINAGE							\$ 57,889.77	
	AMOUNT PAYABLE ON CONTRACT							\$ 521,007.89	
	LESS AMOUNT OF PREVIOUS PAYMENTS							\$ 234,129.74	

BALANCE DUE THIS STATEMENT (Please make checks payable to SYB Construction Co., Inc.)

CERTIFIED: Brian Wood 8/6/15 BRIAN WOOD, VP (CONTRACTOR)

CERTIFIED: [Signature] 8/6/15 JUNIOR MARQUEZ (PANTEGO)

CERTIFIED: [Signature] 8/6/15 SCOTT WILLIAMS (PANTEGO)

ACCT# 550-5-000-476.10  
*[Signature]* 8/14/15

PERDUE, BRANDON, FIELDER, COLLINS & MOTT LLP  
Attorneys at Law  
500 E. Border, Suite 640  
Arlington, Texas 76010

INVOICE	IVC00027169 <sup>76</sup>
Type	
Date	8/14/2015
Page	1

Bill to:

City of Pantego  
2600 Miller Lane  
Pantego TX 76013

Description	Ext. Price
Attorneys Fees for professional services provided in collecting Fines and Fees July 2015	\$1,646.43
<b>Total</b>	<b>\$1,646.43</b>



PUBLIC WORKS MEMO

---

Date: August 31, 2015  
To: Matthew Fielder, City Manager  
From: Scott Williams, Public Works Director  
Subject: PO Authorization – Lane Well Site Emergency Booster Pump Repair

The Public Works Department is requesting the approval of a purchase order in the amount of *Two Thousand, One Hundred and Eighty-Three Dollars and Eighty Eight Cents* (\$2,183.88) to R & R Electric for an emergency repair at Lane Well Site – Booster Pump #2. The booster pump would not run, troubleshooting the problem determined the motor starter had failed. Because this occurred during a high production time, PW sought an emergency repair.

Please find attached the invoice in the amount (\$2,183.88) that reflects the material, labor and description of work performed. Acct No: 200-5-202-488.00

A handwritten signature in black ink, appearing to read "Scott Williams", written in a cursive style.

Scott Williams, Public Works Director



**TOWN OF PANTEGO**

1614 S. BOWEN  
PANTEGO, TEXAS 76013

No. 1783

79

**INSTRUCTIONS TO VENDOR**

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:  
TOWN OF PANTEGO  
PURCHASING DEPARTMENT  
CITY HALL  
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt Entity I.D. #75-1291097

TO R & R Electric, Inc.  
505 San Carlos St.  
Grand Prairie, TX. 75051

SHIP TO Pantego  
LANE WELL SITE

DATE		ACCT #	DEPT.		
8/26/15		700-5-000-477.40	PW		
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT
ORDERED	RECEIVED				
		Emergency Repair - Booster Pump #2 Replace - Motor starter, switch, Contacts, heater pack, fuses.			
		Material			1728 88
		Labor			455 00
				TOTAL	2183 88

*William*

*[Signature]*

APPROVED BY



Pantego Fire Department

**To:** City Manager, Matt Fielder  
**From:** Assistant Fire Chief, Robert Coker  
**Through:** Public Safety Chief, Tom Griffith  
**Subject:** Purchase Order.

**Release Date:** 05-26 -2015

I am requesting approval to expend \$1,778.03 to Siddons-Martin. The requested amount is for the emergency repairs to Engine One.

Engine one experienced a failure to the alternator belt. Engine one was taken to Siddons Martin. The Tech at Siddons found that the failure was not the belt. The failure was found in the alternator itself. The pulley and the stator inside the alternator had to be replaced. The alternator was removed and sent to Neihoff the manufacture to be rebuilt. The alternator was rebuilt and returned to Martin. The tech reinstalled the alternator and tested; with no problems noted the vehicle was returned to service.

This is not an approved budgeted amount in the 2014/2015 budget. This is an emergency repair.

Cc: R. A. Carmona

# Siddons-Martin Emergency Group

Protecting the Southwest

Please remit payment to:  
PO Box 974615  
Dallas, TX 75397-4615

Invoice # **2004842**

Date : 8/26/15

Page : 1

Center : 4

P.O.# :AWA PO

**Customer :** PANTEGO FIRE DEPARTMENT

**Address :** 1614 S. BOWEN

**City :** ARLINGTON, TX 76013-

**Phone 1 :** ( 817 ) 274-1384 **Ext :**

**Phone 2 :** ( 817 ) - **Ext :**

**Vehicle :** 1998 PRC QUANTUM

**Job # :** EB097

**Ehrs :** 3629

**VIN :** 4P1CT02P3WA000292

**Engine :** SERIES 60

**Trans :** 4060 PR

**Mileage :** 20756

**Flt# :** E1

Tech	Quantity	Part Number	Job Description	Part Description	Labor Total	Parts Total	Subtotal
						Parts Price	
DP			COMPLAINT: ALTERNATOR NOT CHARGING CAUSE: REMOVE AND SEND OUT FOR TESTING. CORRECTION: REMOVE AND SEND ALTERNATOR FOR REMAN.		364.50	46.66	411.16
	2.00	9330		GATES BELT		46.66	
SUB			REMAN OF NEIHOFF ALTERNATOR AND REPLACE DRIVE PULLEY.		1345.00		1345.00

Payments:  
(On Account), \$1778.03, on 05/15/15

100-150-356.00  
Approved



A Siddons-Martin Emergency Group Company



A Siddons-Martin Emergency Group Company



We (the Customer) are responsible for all costs and expenses listed on this invoice. I, the undersigned, am authorized to agree, on behalf of the owner of the vehicle, to pay all outstanding charges in accordance with the terms and conditions agreed to between us and the Company. Unless otherwise stated, all invoices are due and payable 30 days from the date of the invoice. We have granted the Company, its employees, and agents permission to operate the vehicle on any streets as necessary for testing, inspection, or other services requested. We are responsible for insuring the vehicle at all times. We release the Company for any loss, damage or theft of any items left in the vehicle for any reason. All parts and labor on this invoice are warranted for purpose and fitness for 90 days from the date of the invoice. In order to recover against any warranty, we agree to return the vehicle to the Company for all warranty repairs. Failure to return the vehicle cancels all warranties provided. All other warranties are expressly disclaimed by Company.

Acknowledged and Received by: \_\_\_\_\_

**Labor :** \$364.50  
**Parts :** \$46.66  
**Sublet :** \$1,345.00  
**Other Fees :** \$0.00  
**Supply Fee :** \$21.87  
**Subtotal :** \$1,778.03  
**Sales Tax :** \$0.00

**Paid By :** Total : \$1,778.03  
**On Account**  
**Pay Ref :** Paid : \$0.00  
Due : \$1,778.03

[www.Siddons-Martin.com](http://www.Siddons-Martin.com)

PAYMENT TERMS ARE NET 30 UNLESS OTHERWISE NOTED

We appreciate your business  
email: [service@siddons-martin.com](mailto:service@siddons-martin.com)

# TOWN OF PANTEGO

1614 S. BOWEN  
PANTEGO, TEXAS 76013

No. 1784

82

**INSTRUCTIONS TO VENDOR**

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:  
TOWN OF PANTEGO  
PURCHASING DEPARTMENT  
CITY HALL  
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt  
Entity I.D. #75-1291097

TO Siddons - Martin

SHIP TO Pantego Fire.

DATE		ACCT #	DEPT.		
8-26-15		100-5-150-356.00	fire.		
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT
ORDERED	RECEIVED				
		Remove Alternator send for Roman Replace Belts.	411.16		411.16.
		Reman of Neihoff alternator Install on E-1.	1345.00		1345.00
		Supply Fee.	21.87		21.87

Robert Coker J. Smith  


TOTAL 1,778.03

APPROVED BY



G/A MEMO

---

To: Matt Fielder

From: Julie Arrington, City Secretary

Date: August 31, 2015

Re: Town of Pantego Website

The Town of Pantego contracts with Civic Plus for hosting and support of the Town's website. This is an annual contract and should be renewed each year. Enclosed is the invoice for the FY 2015-2016 in the amount of \$3,646.85. This item is budgeted out of the Cartwright Fund.



# CIVICPLUS

HELPING COMMUNITIES ENGAGE & INTERACT

Remit to:  
302 S 4th St. Suite 500  
Manhattan, KS 66502  
P 888-228-2233 ext 291  
F 785-587-8951

## Invoice

Invoice # 155956  
Date 10/1/2015  
Terms Net 30  
Due Date 10/31/2015  
PO #  
Contract Start Date 10/1/2015  
Contract End Date 9/30/2016

### Bill To

City of Pantego  
PO Box 13210  
1614 S Bowen Rd  
Arlington TX 76094

Qty	Description	Rate	Amount	Start Date	End Date
1	Annual Fee Renewal (Hosting & Support)	3,646.85	3,646.85	10/1/2015	9/30/2016

**Total** 3,646.85  
**Amount Due** \$3,646.85

**PLEASE NOTE OUR UPDATED MAILING ADDRESS:**

**CIVICPLUS  
302 S 4TH ST STE 500  
MANHATTAN, KS 66502**

**QUESTIONS? EMAIL: [ACCOUNTING@CIVICPLUS.COM](mailto:ACCOUNTING@CIVICPLUS.COM)**

A Finance Charge of 2.9% Per Month Will Be Added To Past Due Accounts.

PAYMENT POLICY: Payments received will be applied first to finance charges, then to the oldest outstanding invoice(s).

# TOWN OF PANTEGO

1614 S. BOWEN  
 PANTEGO, TEXAS 76013

No. **1785** 85

**INSTRUCTIONS TO VENDOR**

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:  
 TOWN OF PANTEGO  
 PURCHASING DEPARTMENT  
 CITY HALL  
 PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt Entity I.D. #75-1291097

TO *Civic Plus*  
 302 S. 4<sup>th</sup> St, Suite 500  
 Manhattan, KS 66502

SHIP TO *Civic Plus*  
 302 S. 4<sup>th</sup> St, Suite 500  
 Manhattan, KS 66502

DATE		ACCT #		DEPT.				
QUANTITY		STOCK NUMBER / DESCRIPTION				PRICE	PER	AMOUNT
ORDERED	RECEIVED							
8/28/15				Gen. Admin				
1	1	Annual Fee Renewal Pantego Website				3,646.85	1	3,646.85
** Budgeted **								
							TOTAL	3,646.85

*[Signature]*  
 \_\_\_\_\_  
 APPROVED BY



G/A MEMO

---

To: Matt Fielder

From: Julie Arrington, City Secretary

Date: September 4, 2015

Re: Arlington Chamber of Commerce Membership

On July 14, 2014, the Town Council met in regular session and approved by a unanimous vote to begin a relationship with the Arlington Chamber of Commerce. At the last scheduled PEDC meeting, the PEDC Board passed a motion to continue the relationship for another year. The cost of the Town's annual membership to the Arlington Chamber of Commerce is \$10,000.00.

**TOWN OF PANTEGO**  
 1614 S. BOWEN  
 PANTEGO, TEXAS 76013

No. 1789

- INSTRUCTIONS TO VENDOR**  
 1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.  
 2. INVOICING. Send invoices in duplicate to:  
 TOWN OF PANTEGO  
 PURCHASING DEPARTMENT  
 CITY HALL  
 PANTEGO, TEXAS 76013  
 3. TAXES. Municipality Tax Exempt  
 Entity I.O. #75-1291097

TO *Arlington Chamber of Commerce*  
*505 East Border*  
*Arlington, TX 76010*

SHIP TO *Arlington Chamber of Commerce*  
*505 East Border*  
*Arlington, TX 76010*

DATE		ACCT #	OEPT.		
9-4-15		903-5-000-457.00	PEDC		
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT
ORDERED	RECEIVED				
1	1	membership to the Arlington Chamber of Commerce	10,000 00	1	10,000 00
<i>** Budgeted **</i>					
TOTAL					10,000 00

  
 APPROVED BY



Vector Disease Control  
International  
1320 Brookwood Dr Ste H  
Little Rock, AR 72202

# INVOICE

DATE	INVOICE #
8/31/2015	15-4831

Fax #	E-mail	Web Site
866-839-8595	dclment@vdcj.net	www.vdcj.net

## BILL TO

Town of Pantego  
Attn: Chad Joyce  
1614 S. Bowen Rd  
Pantego, TX 76013

P.O. NO.	DUE DATE
	8/31/2015

ORDER #	DESCRIPTION	RATE	QTY	AMOUNT
2 TIMES	Truck Mounted Spraying August 2-8, per mile	38.50	35.5	1,366.75
3 TIMES	Truck Mounted Spraying August 16-22, per mile	38.50	53.2	2,048.20
1 TIME	Truck Mounted Spraying August 23-29, per mile	38.50	16.5	635.25
1 TIME	Truck Mounted Spraying August 30-31, per mile	38.50	17.9	689.15
<p>100-5-136 - 526.00</p> 				

Phone #

800-413-4445

**Total**

**\$4,739.35**

**TOWN OF PANTEGO**  
 1614 S. BOWEN  
 PANTEGO, TEXAS 76013

No. 1790

- INSTRUCTIONS TO VENDOR**
1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
  2. INVOICING. Send invoices in duplicate to:  
 TOWN OF PANTEGO  
 PURCHASING DEPARTMENT  
 CITY HALL  
 PANTEGO, TEXAS 76013
  3. TAXES. Municipality Tax Exempt  
 Entity LO. #75-1291097

TO Vector Disease Control International  
 1320 Brookwood Dr. Ste H  
 Little Rock, AR. 72202

SHIP TO

DATE		ACCT #	DEPT.			
8/31/15		100-5-136-526.00	CD			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
		Spraying: WEEKS / August				
		August 2 - 8 = 2 TIMES	38.50	<del>36.5</del> 1366	75	
		August 16 - 22 = 3 TIMES	38.50	53.2	2048	20
		AUGUST 23 - 29 = 1 TIME	38.50	16.5	635	25
		AUGUST 30 - 31 = 1 TIME	38.50	17.9	689	15
					TOTAL	4739 35

*Collins*

*[Signature]*

APPROVED BY

**G/A MEMO**

---

**To:** Matt Fielder  
**From:** Julie Arrington, City Secretary  
**Date:** September 4, 2015  
**Re:** Hot Water Heater

The hot water at Town Hall has a very harsh odor that fills the building when the water is used. I have had two different companies come out and look at the hot water heater. The issue is the natural minerals in the Town's water corrode the elements of the tank and the tank itself quicker than other areas of the metroplex. The hot water is typically used for washing dishes after a council meeting, washing hands, and by the cleaning crew. Due to the minerals and the minimal use of the water heater, the temperature of the water heater must remain above 140°F to burn off the residue that is left behind. Overtime this residue builds up and corrodes the inside of the tank. The current tank is over 5 years old and has this residue build up. Upon the technicians first visit the tank temperature was below 130°F. He turned the temperature up and at his direction I ran the water out of the tank. He stated if the smell did not subside in a few days the tank would need to be replaced. This did not happen and he was out again. He confirmed the tank would need to be replaced and gave an estimate for replacement. This estimate is attached. I am proposing the replacement of the water heater at Town Hall with a 40gal. gas water heater in the amount of \$1,505.00.

# TOWN OF PANTEGO

1614 S. BOWEN  
PANTEGO, TEXAS 76013

No. 1791

**INSTRUCTIONS TO VENDOR**

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:  
TOWN OF PANTEGO  
PURCHASING DEPARTMENT  
CITY HALL  
PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt  
Entity I.O. #75-1291097

TO *Ernie's Plumbing Service, Inc*  
*1809 W. Pioneer Pkwy*  
*Pantego Tx 76013*

SHIP TO *Ernie's Plumbing Service, Inc*  
*1809 W. Pioneer Pkwy*  
*Pantego, TX 76013*

DATE		ACCT #	DEPT.			
<i>09-10-15</i>		<i>100-5-101-350.00</i>	<i>General Adv</i>			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE		PER	AMOUNT
ORDERED	RECEIVED					
<i>1</i>	<i>1</i>	<i>40 gal. gas Hot Water Heater plus installation</i>	<i>1,505</i>	<i>00</i>		<i>1,505 00</i>
<i>** Not Budgeted **</i>						
					TOTAL	<i>1,505 00</i>

*[Handwritten Signature]*

APPROVED BY



1-888-802-0005

# ERNIE'S PLUMBING SERVICE, INC.



Scan the above code to upload us onto your smartphone.

[www.erniesplumbing.com](http://www.erniesplumbing.com)  
[www.erniesplumbing.mobi](http://www.erniesplumbing.mobi)

Please tell us what you thought about our service today.

From a desktop computer go to [www.erniesplumbing.com](http://www.erniesplumbing.com) and click the "Customer Survey" button.

From your smartphone go to [www.erniesplumbing.mobi](http://www.erniesplumbing.mobi) and scroll down until you see "Press here to post a review", and don't forget to save us to your smartphone's contact page so you can easily call us when you need to.

Employee Name <i>Bryane Marcellus</i>	Employee # <i>467</i>	Date <i>10 Sep 15</i>
Billing Name <i>Town of Pantego</i>	Billing Address <i>1614 S. Bowen Pantego TX 76013</i>	
<i>Kallis</i>	Paid check # _____	Paid cash _____
	M/C _____	Visa _____
	Discover _____	Am. Express _____
		On Account _____

### Description of service to be performed

*(Est to Replace Logal Gas w/14) (last quote 3/30/15)*  
*Renstate The last Quote given 30 mar 15*

*Thankyou Bryan*



## WANT TO PAY LESS?

First time customers pay full rate. However, the next time you call, show our plumber your Ernie's refrigerator magnet and you will receive a **10% discount** off your total invoice for your loyalty to us. In addition to this savings, you may consider purchasing a service agreement. We call it our PMA. The PMA stands for Plumbing Maintenance Agreement. The purpose of this program is to offer you preferred treatment and to save you money. As a PMA customer you will receive an additional **10% discount** off your total invoice.

Original Estimate \$ *1505.<sup>00</sup>*

I, the undersigned below, am the owner or authorized representative or tenant of the premises at which the work mentioned is to be done. I understand that I have the option of seeking other bids before authorizing this work. I hereby authorize you to perform the services as you deem advisable. I also hereby authorize you to proceed with the work at the pricing stated above. I also understand that the estimated price does not cover unforeseen parts or labor which may be needed after the work begins. Written customer authorization by me will be obtained before beginning any additional work. I have read the terms and conditions, the warranty and waivers, of this proposal work order on the front and back.

Customer Signature \_\_\_\_\_

Unforeseen additional work estimate \$ \_\_\_\_\_

I hereby authorize you to perform the additional work as you deem advisable.

Customer Signature \_\_\_\_\_

Total Amount Due \$ \_\_\_\_\_

Your plumber has explained to me and I fully understand and choose to purchase your optional PMA Agreement. I also acknowledge that your office will call me when it is time to schedule my annual check. Customer Signature *Alex [Signature]*

Your plumber has explained to me and I fully understand your optional PMA Agreement. However at this time I have elected NOT to purchase. Customer Signature \_\_\_\_\_

**\$30.00 Service fee on all returned checks!**

**Invoice 422675**



1-888-802-0005

# ERNIE'S PLUMBING SERVICE, INC.

[www.erniesplumbing.com](http://www.erniesplumbing.com)  
[www.erniesplumbing.mobi](http://www.erniesplumbing.mobi)

Please tell us what you thought about our service  
From a desktop computer go to [www.erniesplumbing.com](http://www.erniesplumbing.com) and click the  
From your smartphone go to [www.erniesplumbing.mobi](http://www.erniesplumbing.mobi) and scroll down until you  
forget to save us to your smartphone's contact page so you can easily

Temp was below  
130°. He turned  
it up. Check  
for next 2-3 days.  
may not have to  
replac.  
Estimate good for  
90 days.

Employee Name <i>Bryan Marcelus</i>	Employee # <i>467</i>
Billing Name <i>Town of Parag</i>	Billing Address <i>1614 S Bowen Lexington IA 76013</i>
Monday <input type="checkbox"/> Old check # <input type="checkbox"/> Paid cash <input type="checkbox"/> M/C <input type="checkbox"/> Visa <input type="checkbox"/> Discover <input type="checkbox"/> Am. Express <input type="checkbox"/> On Account <input type="checkbox"/>	

Description of service to be performed

*W/H Replacement Est (Julie) State 40 gal N/C*  
*M# G5640YBRT 200 S# 1049J000606 (This W/H is Sup. 010.)*

* Bradford White	40 gal Gas	\$1235. <sup>00</sup>	Attic	\$270. <sup>00</sup>	= \$1505. <sup>00</sup>
	50 gal Gas	\$1350. <sup>00</sup>	Attic	\$270. <sup>00</sup>	= \$1620. <sup>00</sup>
City Permit + Handling = \$125. <sup>00</sup> (TAX Exempt)					

*Thankyou Bryan*

## STOP WANT TO PAY LESS?

First time customers pay full rate. However, the next time you call, show our plumber your Ernie's refrigerator magnet and you will receive a **10% discount** off your total invoice for your loyalty to us. In addition to this savings, you may consider purchasing a service agreement. We call it our PMA. The PMA stands for Plumbing Maintenance Agreement. The purpose of this program is to offer you preferred treatment and to save you money. As a PMA customer you will receive an additional **10% discount** off your total invoice.

Original Estimate \$ \_\_\_\_\_  
I, the undersigned below, am the owner or authorized representative or tenant of the premises at which the work mentioned is to be done. I understand that I have the option of seeking other bids before authorizing this work. I hereby authorize you to perform the services as you deem advisable. I also hereby authorize you to proceed with the work at the pricing stated above. I also understand that the estimated price does not cover unforeseen parts or labor which may be needed after the work begins. Written customer authorization by me will be obtained before beginning any additional work. I have read the terms and conditions, the warranty and waivers, of this proposal work order on the front and back.

Customer Signature \_\_\_\_\_

Unforeseen additional work estimate \$ \_\_\_\_\_  
I hereby authorize you to perform the additional work as you deem advisable.

Customer Signature \_\_\_\_\_

Total Amount Due \$ \_\_\_\_\_  
Your plumber has explained to me and I fully understand and choose to purchase your optional PMA Agreement. I also acknowledge that your office will call me when it is time to schedule my annual check. Customer Signature \_\_\_\_\_

Your plumber has explained to me and I fully understand your optional PMA Agreement. However at this time I have elected NOT to purchase. Customer Signature \_\_\_\_\_

\$30.00 Service fee on all returned checks!

Invoice 407887



PUBLIC WORKS MEMO

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Date: September 10, 2015  
To: Matthew Fielder, City Manager  
From: Scott Williams, Public Works Director  
Subject: Purchase Order Authorization – Lift Station Upgrade to SCADA

The Public Works Department is requesting the approval of a purchase order in the amount of *Fifteen Thousand, Seventy Five Dollars* (\$15,075.00) to Enhanced Control Solutions, Inc, to upgrade the Lift Station for SCADA monitoring for pump run status, wet well levels, generator transfer switch, failure alarms/notification through SCADA. This amount was previously approved in the FY14-15 budget for purchase.

Please find attached, the quotation and purchase order that reflect the requested amount (\$15,075.00) from Acct No: 200-5-202-489.00

Scott Williams, Public Works Director

# Enhanced Control Solutions, Inc.

SCADA / PROCESS / PLC's / HMI

---

August 19, 2014

Mr. Joshua Brown  
Forman of Public Works  
Town of Pantego  
1614 South Bowen Rd.  
Pantego, TX 76013

Re: Town of Pantego Lift Station Interface to SCADA

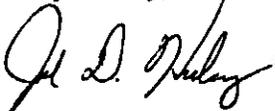
Dear Mr. Brown

Enhanced Control Solutions is pleased to provide a price for the design, build and installation of one new SCADA Remote Terminal Unit (RTU), for an existing Lift Station, and incorporate into the existing SCADA system. This will include graphics, trends, and related alarms.

The RTU will include pump fault alarms, communication fail alarm (all alarms will be incorporated into Auto-dial software). Included is run status, pump starts, pump daily starts, run hours, wet well level, trending of pump run and level, generator and transfer switch status. The Lift Station will include a new level transmitter with high and low level alarms. Also included is a new 40' radio tower with concrete base. The RTU, installation, interface, SCADA programming and graphics are included for a total price of \$15,075.00 (Fifteen thousand, seventy five dollars and no/100). ECSi will be providing all labor, material and liability insurance to complete this work.

Things **not** included in the price are taxes, permits and performance bonds and any environmental issue requiring special procedures or handling. This quote is good for 30 days unless otherwise agreed to. Pricing is based on 60% payment at the start of the project and 40% after startup is complete. ECSi welcomes the opportunity to assist the Town of Pantego in any way possible.

Respectfully,



Joel D. Hulcy  
Project Manager  
Enhanced Control Solutions, Inc.

\\jd\pantego\ls quote.docx

**TOWN OF PANTEGO**  
 1614 S. BOWEN  
 PANTEGO, TEXAS 76013

No. 1792

- INSTRUCTIONS TO VENDOR**
1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
  2. INVOICING. Send invoices in duplicate to:  
 TOWN OF PANTEGO  
 PURCHASING DEPARTMENT  
 CITY HALL  
 PANTEGO, TEXAS 76013
  3. TAXES. Municipality Tax Exempt Entity I.D. #75-1291097

TO *Enhanced Control Solutions, Inc.*  
*P.O. Box 705*  
*Joshua, TX. 76058*

SHIP  
 TO

DATE		ACCT#	DEPT.		
9/10/15		200-5-202-489.00	PW		
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT
ORDERED	RECEIVED				
		Complete install of all components for upgrading the lift station to SCADA control and monitoring - pump fault alarms, communication failure, pump run, tank levels, etc - Includes RTU with SCADA Packs - Radio communication. Approved in FY14-15 Budget.	1		15,075.00
				TOTAL	15,075.00

*Collins*

*[Signature]*

APPROVED BY



PUBLIC WORKS MEMO

---

Date: September 10, 2015  
To: Matthew Fielder, City Manager  
From: Scott Williams, Public Works Director  
Subject: Purchase Order for – CitectSCADA Software Upgrade

The Public Works Department is requesting the approval of a purchase order in the amount of *Two Thousand, One Hundred, and Twenty Dollars* (\$2,120.00) to Schneider Electric USA, Inc, to upgrade the SCADA system used to monitor and control the water distribution system. This amount was previously approved in the FY14-15 budget for purchase.

Please find attached, the quotation and purchase order that reflect the requested amount (\$2,120.00) from Acct No: 200-5-201-482.00

Scott Williams, Public Works Director

Schneider Electric USA, Inc.  
30000 Mill Creek Avenue Suite 300  
Alpharetta, GA 30022  
USA



Quote Number: 44918 - 14 - 25291

Town of Pantego  
1614 South Bowen Rd  
Pantego, Texas 76013

Partner Involved: Enhanced Control Solutions, Inc.  
Schneider Electric Account Manager(s): Stephane Gaudreau

### Required Part Number & Support Unit Totals

Part No: CIT109112	Total Units (qty): 53	Description: Reinstatement	Price/Unit: \$28
Part No: CIT109101	Total Units (qty): 53	Description: Gold Renewal	Price/Unit: \$12

Total Support Units represents Quantity and Unit Price represents net price per unit/quantity of the line item.

### Site Serial Number and Support Level Coverage Details

Site ID Number: 44918  
Membership Level: 8x5 Support and Upgrades (Gold)

Serial Number		Part Description (Part No. Details above)	Support Units (QTY)	Expiration Date
47956706	1	CitectSCADA, Full Server, 500 PTS	S3	6/30/2009

Total List Support Price to Customer	\$2,120.00
Total Due to Schneider Electric	\$2,120.00

Reinstatement Support Renewal is valid a year from Purchase Date

\*Quote is in USD. Additional taxes may apply. Quote Expires on 10/31/2015.

### Purchase Order Requirements

#### Distributor Specifics

All Orders must be entered via MySchneider, distributor ordering tool, using the above Part Number(s) and description(s) with total units required as quantity. In order markings please reference Site ID Number.

#### End User/Non-Distributor Specifics

Valid Part Number(s) and description(s) listed above with accurate pricing; Net 30 Days terms; Vendor/Bill To and Ship To address; Company Name matching Tax ID number and Additional taxes may apply (if applicable). Email to [citect.orders@schneider-electric.com](mailto:citect.orders@schneider-electric.com) must include Site ID Number as reference.

Quote Prepared By: Kimberly Smith  
Phone: (813) 882-6621  
Email: [scada.supportsales@schneider-electric.com](mailto:scada.supportsales@schneider-electric.com)

9/10/2015

**TOWN OF PANTEGO**

1614 S. BOWEN  
 PANTEGO, TEXAS 76013

No. 1793

**INSTRUCTIONS TO VENDOR**

1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
2. INVOICING. Send invoices in duplicate to:  
 TOWN OF PANTEGO  
 PURCHASING DEPARTMENT  
 CITY HALL  
 PANTEGO, TEXAS 76013
3. TAXES. Municipality Tax Exempt  
 Entity I.D. #75-1291097

TO *Schneider Electric USA Inc.*  
*30000 Mill Creek Ave Ste 300*  
*Alpharetta, GA. 30022*

SHIP  
 TO

DATE <i>9/10/15</i>	ACCT # <i>200-5-201-482.00</i>	DEPT <i>PW-</i>
------------------------	-----------------------------------	--------------------

QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT	
ORDERED	RECEIVED					
		<i>Upgrade the current SCADA software and system support - Citect SCADA</i>			<i>2120</i>	<i>00</i>
<i>Approved in FY 14-15 Budget</i>						

TOTAL *2120 00*

*[Signature]*  


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*[Signature]*  


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 APPROVED BY



PUBLIC WORKS MEMO

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Date: September 10, 2015  
To: Matthew Fielder, City Manager  
From: Scott Williams, Public Works Director  
Subject: Purchase Order for – Window Replacement at PW Building

The Public Works Department is requesting the approval of a purchase order in the amount of *Four Thousand, Four Hundred Dollars* (\$4,400.00) to Angel's Glass LLC, to replace four windows at Public Works building. This amount was previously approved in the FY14-15 budget for purchase.

Please find attached, the quotation and purchase order that reflect the requested amount (\$4,400.00) from Acct No: 100-5-135-350.00

Scott Williams, Public Works Director

**Angel's Glass LLC**

207 Yorkshire Ct  
Euless, TX 76040

Phone # 682-225-6346

sharta@angelsglass.net  
www.angelsglass.net

# Estimate

Date	Estimate #
9/9/2015	1111

Name / Address
Town of Pantego Public Works Kyle Sugg 1614 S Bowen Rd Pantego, TX 76013 817-617-3721

Ship To

Description	Qty	Rate	Total
Window Replacement • Single Hung Vinyl Window • Dark Grey/Clear Tempered Glass • 44 X 80	4	1,100.00	4,400.00
Sales Tax		8.25%	0.00
<b>Total</b>			<b>\$4,400.00</b>







**TOWN OF PANTEGO**

1614 S. BOWEN  
PANTEGO, TEXAS 76013

No. 1794

- INSTRUCTIONS TO VENDOR**
1. PURCHASE ORDER NUMBER. Vendor must show purchase order number on all packages, shipping papers, invoices and relative correspondence.
  2. INVOICING. Send invoices in duplicate to:  
TOWN OF PANTEGO  
PURCHASING DEPARTMENT  
CITY HALL  
PANTEGO, TEXAS 76013
  3. TAXES. Municipality Tax Exempt Entity I.D. #75-1291097

TO Angel's Glass LLC  
207 Yorkshire Ct.  
Euless, TX. 76040

SHIP  
TO

DATE 9/10/15		ACCT # 100-5-135-350.00		DEPT. PW			
QUANTITY		STOCK NUMBER / DESCRIPTION	PRICE	PER	AMOUNT		
ORDERED	RECEIVED						
		Replace (4) windows at Public Work Building -				4,400.00	
* Amount budgeted in FY14-15							
					TOTAL	4,400.00	

*Collins*

*[Signature]*

APPROVED BY



# AGENDA BACKGROUND

**AGENDA ITEM:** Approval of the Town Council minutes and acceptance of Minutes of the various Boards and Commissions.

**Date:** September 14, 2015

**PRESENTER:**

Julie Arrington, City Secretary

**BACKGROUND:**

Minutes from Town Council and Pantego's various Boards and Commissions.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Staff recommends the approval of the minutes as presented.

**ATTACHMENTS:**

Town Council minutes from August 3, 2015, Budget Workshop  
 Town Council minutes from August 10, 2015  
 Town Council minutes from August 17, 2015, Budget Workshop  
 Town Council minutes from August 24, 2015  
 Town Council minutes from August 31, 2015, Budget Workshop

Community Relations Board minutes from August 4, 2015

Town Council Minutes  
August 3, 2015

**STATE OF TEXAS                   §**

**COUNTY OF TARRANT           §**

**TOWN OF PANTEGO               §**

**The Town Council of the Town of Pantego, Texas, met in work session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 3<sup>rd</sup> day of August 2015 with the following members present:**

<p><b>Melody Paradise</b> <b>Fred Adair</b> <b>Don Funderlic</b> <b>Jane Barrett</b></p>	<p><b>Mayor</b> <b>Council Member</b> <b>Council Member</b> <b>Council Member</b></p>
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**Members absent:**

<p><b>Russell Brewster</b> <b>Don Surratt</b></p>	<p><b>Mayor Pro-Tem</b> <b>Council Member</b></p>
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**Constituting a quorum. The following staff members were present:**

<p><b>Matt Fielder</b> <b>Julie Arrington</b> <b>Ariel Carmona</b> <b>Chad Joyce</b> <b>Scott Williams</b> <b>Tom Griffith</b> <b>Barry Reeves</b> <b>Robert Coker</b> <b>Thressa Householder</b></p>	<p><b>City Manager</b> <b>City Secretary</b> <b>Finance Director</b> <b>Community Development Director</b> <b>Public Works Director</b> <b>Chief of Public Safety</b> <b>Assistant Police Chief</b> <b>Assistant Fire Chief</b> <b>Court Administrator</b></p>
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**Also in attendance:**

**None.**

**WORK SESSION 6:30 P.M.**

Mayor Paradise called the work session to order at 6:32 p.m.

**1. Discuss and Review the Budget for the Fiscal Year 2015-2016.**

Council discussed the Special Revenue Funds, PEDC Budget, and wrapped up the open items on the General Fund. Mayor Paradise advised Mayor Pro-Tem Brewster and Councilmember Surratt were absent this evening. There was a consensus of Council due to their absence the Council will discuss the PEDC Budget in place of the Capital Projects allowing them to be a part of the Capital Project discussion.

Assistant Police Chief Reeves gave a PowerPoint presentation that compared the differences in the cost and value of continuing to lease the police motorcycles or to purchase them and compared the purchase of police sedan vehicles versus the sport utility police vehicles. There was discussion regarding the annual mileage on the motorcycles and the vehicles, the average mileage, and the expected maximum mileage prior to the replacement of the motorcycle and/or vehicle. There was discussion on the need for two motorcycles and the warranty coverage. Council requested staff to obtain a purchase price for the motorcycles that are currently leased. There was discussion on the

Town Council Minutes  
August 3, 2015

affect the airbags would have on the equipment and the officer in a sedan police vehicle, maintenance requirements, resale costs, and the comfort of the officers versus the advantages to the officer's duties between the different types of vehicles. Council discussed their concerns on the finances of the town and being judicial in the five year plans. There was discussion on the comparison chart supplied by Assistant Police Chief Reeves between the Dodge Charger, the Ford Expedition, and the Chevrolet Caprice regarding the resale value, the depreciation, maintenance, and overall mileage, mileage per gallon of gasoline, the overall cost of the vehicle, and the overall safety of the officer. Council would like to discuss a vehicle policy in the future that outlines the procedure for vehicle replacement, the disposition of assets, etc. Council requested the City Manager to provide a table of the five year plan, a strategy for handling vehicles, and a vehicle list.

Mr. Fielder discussed the use of the Street Maintenance Fund for Right-Of-Way maintenance and mowing. He explained through his research of the Texas Tax Code Chapter 327, the ballot language used, and the Webster dictionary; he has been able to determine the use of these funds for the Right-Of-Way mowing is strictly up to Council. There was discussion on the purpose and intent of the fund. Council requested to have the Town Attorney review case law.

Mr. Fielder discussed the purpose of the Shamburger Fund as outlined in the Town's records and explained animal control is an approved use. There was discussion on the intent of the Shamburger Fund to pay for expenses to care for stray animals. Council is concerned that Fort Worth will euthanize animals after a determined number of days. Council requested to have the Town Attorney revisit this item and give his determination on the use of animal control expenses in the Shamburger Fund. Mr. Fielder explained Public Works is implementing a fostering program.

Mr. Fielder discussed the purpose of the Cartwright Fund as outlined in the Town's records and explained this Fund pays for the town website. Council requested the link to the Arlington Library and their electronic books page to be on the Town's website; along with an explanation of the fund.

There was minimal discussed on the Court Security Fund and the Court Technology Fund. Council inquired if the requested remodel of the front office could be expensed from the Court Security Fund. Mr. Fielder advised he felt that could be accomplished in a different manner. There was discussion on how the revenue for the Court Security Fund is received. Ms. Householder explained the credit card charge to the Town for the ability to accept credit card payments is paid from the Court Technology Fund.

Mr. Fielder proposed waiting to see how successful PantegoFest is this time and looking at what we have left and investing this into the following year to build this fund balance. This year the Town will receive more sales tax revenue than expected. Council discussed their concerns with having several items hinging on the amount of savings from this current year; such as the vehicles. Council would like to be less conservative on the revenues to allow Council to include some of these items and/or show a draw down in the reserves. If the revenue falls short later in the year then the expenses can be backed out. Council requested April to update her revenue projections and have something in the budget for PantegoFest. Council would like to use this year's PantegoFest expenses as a place holder for next year. Mrs. Carmona suggested placing the year end estimates for the current fiscal year in the budget for the next fiscal year, including the transfer of \$5,923 from the General Fund. Council agreed. There was discussion on the procedures for publishing and adopting the tax rate.

Mr. Fielder presented the Pantego Economic Development Corporation budget explaining PEDC has approved their budget and it looks a little different for 2015-16 due to the bonds sold and is nondiscretionary. There was discussion on the bonds, an outline of the park projects for this year, the designation of park revenue for the TPWD grant, and revenue generated from the gas well. There was discussion on the safety at the park.

#### ADJOURNMENT

Mayor Paradise adjourned the work session at 8:47 p.m.

Town Council Minutes  
August 3, 2015

APPROVED:

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Melody Paradise, Mayor

ATTEST:

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Julie Arrington, City Secretary

Town Council Minutes  
August 10, 2015

**STATE OF TEXAS                   §**

**COUNTY OF TARRANT           §**

**TOWN OF PANTEGO               §**

**The Town Council of the Town of Pantego, Texas, met in regular session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 10<sup>th</sup> day of August 2015 with the following members present:**

<p><b>Melody Paradise</b> <b>Russ Brewster</b> <b>Fred Adair</b> <b>Don Funderlic</b> <b>Don Surratt</b> <b>Jane Barrett</b></p>	<p><b>Mayor</b> <b>Mayor Pro-Tem</b> <b>Council Member</b> <b>Council Member</b> <b>Council Member</b> <b>Council Member</b></p>
--	--

**Members absent:**

**None.**

**Constituting a quorum. The following staff members were present:**

<p><b>Matt Fielder</b> <b>Julie Arrington</b> <b>Jim Jeffrey</b> <b>Ariel Carmona</b> <b>Chad Joyce</b> <b>Scott Williams</b> <b>Tom Griffith</b> <b>Barry Reeves</b> <b>Robert Coker</b> <b>Thressa Householder</b></p>	<p><b>City Manager</b> <b>City Secretary</b> <b>Town Attorney</b> <b>Finance Director</b> <b>Community Director</b> <b>Public Works Director</b> <b>Chief of Public Safety</b> <b>Assistant Police Chief</b> <b>Assistant Fire Chief</b> <b>Court Administrator</b></p>
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**Also in attendance:**

**None.**

**WORK SESSION 6:30 P.M.**

Mayor Paradise called the work session to order at 6:34 p.m.

Mayor Paradise announced the Town Attorney is here only for the executive session and requested Council's permission to conduct the executive session first and release the Town Attorney afterwards.

Mayor Paradise recessed the work session for the executive session at 6:35 p.m.

Mayor Paradise reconvened the work session at 7:12 p.m.

Mayor, Council, and Staff discussed the following consent agenda items:

**1. City Manager Report**

Mr. Fielder informed Council the vacancies remain for a police officer, dispatcher, and support specialist. Interviews are being conducted for the support specialist position.

Town Council Minutes  
August 10, 2015

Mr. Fielder explained the waterline for the Park Row Water Line project is completed, except punch items. The traffic lanes have been switched to the North side for paving repairs. In approximately two weeks they will be working in the intersection of Park Row and Bowen at night.

Mr. Fielder advised Council PantegoFest is one and a half months away. The sponsorship totals are ahead of this time last year and the confirmed vendors are equal to last year's numbers. He informed them there will be a meeting with the business owners of Park Row West Shopping Center on August 11, 2015 at Pantego Bay at 6:00 p.m. Flair Events is working on the marketing and obtaining estimates for the expanded areas of the direct mailer. The Star Telegram is waiting on the sponsor's logos for the digital advertising piece.

## 2. Monthly Staff Reports

Council confirmed the use of TexPool Prime, the amount of funds that will be moved into the account, and that there will be an investigation to the damage of the Quint and Council will receive a copy of the corrective action. There was discussion on the quarantined animal, the water wells, and the water consumption of Camp Thurman since the completion of their recent construction.

## 3. Approval of Bills Payable and Purchase Orders in excess of \$1,000.

Council inquired on the reason for the different itemized amounts on the Vector Disease Control invoice. Mr. Joyce explained there were three trips on the invoice and each trip contained a different number of days.

## 4. Approval and Acceptance of Minutes

Approval of Town Council Minutes:

- Town Council minutes from July 27, 2015

There was a typo on the PEDC update the grant was \$2,000 not \$200. Mayor Paradise requested two changes to the discussion on insurance at the end of the minutes changing the words "additionally insured" to "additional insured" and clarifying the following words so that it reads which is best accomplished by either a blanket or a specific endorsement.

Acceptance of Minutes of Boards and Commissions:

- PEDC minutes from July 8, 2015

Mayor Pro-Tem adjourned the Work Session at 7:29 p.m.

### **REGULAR SESSION 7:30 P. M.** **CALL TO ORDER/WELCOME**

Mayor Paradise called the regular session to order at 7:38 p.m. and welcomed the audience.

Council Member Funderlic led the invocation which was immediately followed by the Pledge of Allegiance.

### **MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS**

Mayor Pro-Tem Brewster commented it was nice to see everyone and thanked everyone for coming tonight and Council and staff for working together as usual and getting things done.

Councilmember Adair agreed with Mayor Pro-Tem Brewster and appreciated everyone showing up.

Councilmember Barrett commented it was nice to see everyone and thanked them for coming.

Town Council Minutes  
August 10, 2015

Councilmember Funderlic thanked everyone for coming tonight and staff and first responders for what they provide for the town. He commented on the awards ceremony with the Arlington Fire Department that was conducted at Town Hall last week giving special recognition to Lt. Mitchell and Firefighters Edmondson and Westman.

Councilmember Surratt welcomed the guests and the new employees and appreciates them taking time out of their evening to come to tonight's meeting.

Mayor Paradise welcomed everyone tonight and explained at the first council meeting of the month Council receives monthly departmental reports with a lot of good deeds of employees in the reports that are not mentioned in the record. She asked Assistant Police Chief Reeves to summarize the program that is currently underway at the Police Department. Assistant Police Chief Reeves informed the audience and Council the Police Department has their Cops for Kids program going on through the end of August. The Department encourages people to donate school supplies to the police department that will be distributed to the local schools. Mayor Paradise asked Assistant Fire Chief Coker to give Council information on the upcoming events of Lieutenant Roy De Leon. Assistant Fire Chief Coker explained Lt. De Leon is participating in the Dallas Stair Climb, a tribute event to honor the sacrifices of the heroes and to never forget the first responders and citizens who lost their lives. On September 5<sup>th</sup> he will climb 110 flights of stairs in Downtown Dallas with full bunker gear and air packs. Council expressed their support and wished him well.

### HONORS

- **Proclamation Honoring Anna Tham for her life-saving efforts at the Waterford located in Pantego.**

Mayor Paradise called Frank Pickle to the front of the room. She introduced Mr. Pickle and presented him with a Proclamation regarding the Town's support and appreciation for Mr. Pickle's years of service in the Navy during World War II.

Mayor Paradise called Anna Tham to the front of the room. She introduced Ms. Tham and presented her with a Proclamation regarding her life-saving efforts performed on Mr. Pickle in April 2015.

Mayor Paradise called Suzy Lundquist to the front of the room to discuss the goals and purpose of the Agape Home Care.

- **Introduction of Kyle Suggs, Foreman, and Juan Carlos Rodriquez, Maintenance Worker I, to the Public Works Department.**

Mayor Paradise called Mr. Williams to the front of the room. Mr. Williams introduced Kyle Suggs and his wife and Juan Carlos Rodriquez and his family to the audience.

- **Introduction of Donna Stewart, Karen St. Valentine, and Cindy Pontley as Dispatchers to the Police Department.**

Mayor Paradise called Assistant Police Chief Reeves to the front of the room to introduce the Dispatchers. Assistant Police Chief Reeves stated the dispatchers could not attend tonight's meeting but gave the audience their name and a brief biography of their work experience.

### RECEPTION

Mayor Paradise recessed the Council meeting for a brief reception for the above honors at 8:00 p.m. Mayor Paradise reconvened the Council meeting at 8:26 p.m.

Mayor Paradise announced the Pantego Dairy Queen donated the ice cream cakes for tonight's reception.

**COUNCIL LIAISON TO BOARD REPORT****Community Relations Board**

Councilmember Barrett stated Saturday's movie night was a success. The Board served hot dogs donated by Enervest and supplied by Dairy Queen, the Lion's Club had popcorn, water, and cokes. Mr. Fielder informed Council the CRB managed to get all the movies donated for movie night from local businesses. At the last CRB meeting the board discussed planning the events, setting teams for each event comprised of the board members and will hold a special meeting on August 25<sup>th</sup> to discuss Halloween. There will be further discussion on the Candy Train in September. The next CRB meeting is September 1<sup>st</sup> at Town Hall at 7:00 p.m.

**Pantego Youth Leadership Council**

Mayor Paradise reminded Council the PYLC group is still on a summer hiatus. The first meeting will be September 15<sup>th</sup> at 6:30 p.m. at Town Hall. She announced the Texas Ranger tickets are in for August 16<sup>th</sup> and invited Council to join PYLC at the Ranger game.

**PEDC REPORT**

Councilmember Adair informed Council there has not been a meeting of the PEDC Board since the last Council meeting. There is one this Wednesday. Mr. Fielder informed Council the focus on this week's meeting will be the North Texas Commercial Association of Realtors tradeshow, the Texas Park & Wildlife Department Park Grant, and the loan program. There was discussion on the lights located on the Arch on Park Row.

**CITIZENS OPEN FORUM**

None.

**APPROVAL OF CONSENT AGENDA ITEMS**

Councilmember Surratt made a motion to approve Consent Agenda items 1,2,3 and 4 with changes discussed during the work session. Mayor Pro-tem Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the vote passed unanimously.

**NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.****5. Discuss and review the 2014 Ad Valorem Certified Tax Roll from the Tarrant County Appraisal District.**

Mr. Fielder advised staff has received the 2015 numbers from the Tarrant Appraisal District. He informed Council the town meets the requirements to keep the tax rate at \$0.42 per \$100 of evaluation without requiring a rollback election and explained the calculation of the effective tax rate and the rollback tax rate. There was discussion on the mineral lease appraisals, the mineral lease number of accounts exceeding the total number of accounts within the town, incomplete appraisal values, and the sales tax adjustment on the calculation sheet. Council requested staff to obtain a list of the incomplete appraisals from the Tarrant Appraisal District. There was discussion on the affect the Street Maintenance Fund has on the sales tax for property tax reduction.

Town Council Minutes  
August 10, 2015

**6. Discuss, direct, and consider action on a proposed Tax Year 2015 Ad Valorem tax rate to be voted upon during the regularly scheduled Town Council Meeting on September 28, 2015 and after two scheduled public hearings on August 24, 2015 and September 14, 2015 at 7:30 p.m.**

There was no discussion on this item.

Councilmember Surratt made a motion to propose to adopt the tax rate of 0.42¢ per \$100 valuation. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

Mayor Paradise announced that two public hearings will be held regarding the tax rate of 0.42¢ per \$100 valuation with the first one on August 24, 2015 and the second on September 14, 2015 at 7:30 p.m. here at Town Hall.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

**SCHEDULED EXECUTIVE SESSION ITEMS**

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
  1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Denitech Contract.
  2. Pursuant to Government Code Section 551.074, to deliberate the appointment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee - Discussion of Board and Commissions appointments.

Mayor Paradise announced there was no action on Executive Session item #1.

Councilmember Adair made a motion to appoint Sheila Burcham to the Community Relations Board effective immediately. Mayor Pro-Tem Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the motion passed unanimously.

**7. Discuss and Review the Budget for Fiscal Year 2015-2016.**

Mr. Fielder presented a Powerpoint presentation regarding the Street Maintenance Fund outlining the revenues and expenditures of the Fund. There was discussion regarding the two street projects; Sarah/Melbourne and Garner/Smith Barry both for drainage and road repair. He explained he is requesting an engineering study for both to allow for a plan of action in the repairs. There was discussion on the retention pond on Sarah and its construction design. Mr. Fielder was directed to have the Town Engineer review the developer plans for Sarah and Melbourne to verify the developer built to the approved plans. There was discussion on the estimated costs for the study regarding Garner/Smith Barry. Council revisited and discussed maintaining the Right-Of-Ways with the Street

Town Council Minutes  
August 10, 2015

Maintenance Fund and having an in-depth street study done. Council directed Mr. Fielder to move \$100,000 from the total balance and add it to the street repairs budget line.

Council discussed the Capital Projects Budget, the continuation and expectations of the Park Row Streetscape project, and the condition of the sewer line on Park Row. Council inquired on CMA's progress. Mr. Fielder stated the last issue they dealt with is the raising of the utility poles. Mr. Joyce explained their electrical engineer came in late to the project and they are waiting on us to finish the water line. Council inquired on an updated estimate from CMA. A Councilmember discussed his concern with proceeding with the streetscape/landscaping project on Park Row due the lack of investigation on the condition of the current sewer line and if it is structurally suitable to handle the volume that may be created with the increased development. He is concerned with the completion of the project and then having unintentional consequences that cause repair or replacement of the line. The repairs would require digging up the newly completed project. He would rather spend the money on the residential roads and would like to have a comprehensive plan to review the roads and prioritize the repair of the roads. Council disagrees and believes this is more than a landscaping project and was envisioned with the concept of walk ability, revitalization, sustainability, and Urban Planning. They agreed the project will have an impact on future generations and could be downscaled, or tweaked, and a lot of money has already been spent on architects and engineers but all of them want to see this project complete. Mr. Fielder advised historically there have not been any maintenance issues with the sewer line. There are other areas in town that have major sewer line issues and would rather focus on them with the limited resources available to the town. Council will keep the budget as is and revisit after further staff has been able to investigate the sewer lines and develop a priority list of street and sewer line repair.

COUNCIL INQUIRY

Councilmember Barrett inquired on an update for the Rogers Court drainage issue. Mr. Fielder stated the area was monitored in May with the heavy rains and believes the issue has been resolved.

ADJOURNMENT

Mayor Paradise adjourned the regular session at 10:24 p.m.

APPROVED:

\_\_\_\_\_  
Melody Paradise, Mayor

ATTEST:

\_\_\_\_\_  
Julie Arrington, City Secretary

Town Council Minutes  
August 17, 2015

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in work session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 17<sup>th</sup> day of August 2015 with the following members present:

- |                         |                       |
|-------------------------|-----------------------|
| <b>Melody Paradise</b>  | <b>Mayor</b>          |
| <b>Russell Brewster</b> | <b>Mayor Pro-Tem</b>  |
| <b>Fred Adair</b>       | <b>Council Member</b> |
| <b>Don Funderlic</b>    | <b>Council Member</b> |
| <b>Jane Barrett</b>     | <b>Council Member</b> |
| <b>Don Surratt</b>      | <b>Council Member</b> |

Members absent:  
None.

Constituting a quorum. The following staff members were present:

- |                            |                                       |
|----------------------------|---------------------------------------|
| <b>Matt Fielder</b>        | <b>City Manager</b>                   |
| <b>Julie Arrington</b>     | <b>City Secretary</b>                 |
| <b>Ariel Carmona</b>       | <b>Finance Director</b>               |
| <b>Chad Joyce</b>          | <b>Community Development Director</b> |
| <b>Scott Williams</b>      | <b>Public Works Director</b>          |
| <b>Tom Griffith</b>        | <b>Chief of Public Safety</b>         |
| <b>Barry Reeves</b>        | <b>Assistant Police Chief</b>         |
| <b>Robert Coker</b>        | <b>Assistant Fire Chief</b>           |
| <b>Thressa Householder</b> | <b>Court Administrator</b>            |

Also in attendance:  
None.

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:39 p.m.

**1. Discuss and Review the Budget for the Fiscal Year 2015-2016.**

Council discussed the Water & Sewer Funds and wrapped up the open items on the General Fund. Mr. Fielder gave a PowerPoint presentation outlining the water revenues and expenses and the Water and Sewer Operating Fund. He explained in order to accomplish his recommendations the Council will need to approve the use of some reserve funds.

There was discussion on the year end estimate of the water revenue and the effects to the revenue by the spring rain, the infrastructure fee, and the public water restriction education campaign. There was discussion on the storage tank inspections and the cleaning of the water storage tanks. There was discussion on the Well Maintenance Program line item in the budget and what is included in this cost. Council inquired on historical financial information in regards to the well maintenance program. Mr. Fielder explained this account was established for tracking the costs of the maintenance to the water wells; such as minor repairs. There was discussion on the need for the maintenance agreement regarding the folding machine. Staff explained this machine uses the maintenance agreement

Town Council Minutes  
August 17, 2015

routinely. Council clarified the SCADA system was up-to-date and the number of upgrades needed. Mr. Williams informed them there is one upgrade left for the system. In answering Council's question on the GIS system, Mr. Williams informed them the system is online and working; however, the town does not have the software or staff needed to update the system with the new information. There was discussion on the manipulation and migration of data and hiring an intern to input the new data. Council inquired on the training and how involved the training is for the program. It was determined the best way to migrate the new information was to outsource the project. There was discussion on a price break if the landscaping and grounds keeping of all town property were performed with the same contractor.

Mr. Fielder gave a presentation on the Infrastructure Fund and the plans for infrastructure projects during the next fiscal year. There was discussion on the projects listed to complete under this fund, the intent of the fund, the wording of the ordinance that created the fund, and the information detailed within the newsletters to the residents in 2012, and the public hearing comments of 2012. Council discussed their concerns with the cost of the sewer projects being expensed out of the Infrastructure Fund. Council feels this fund should only include water infrastructure costs and requested to move money around to reflect this concern. Council would like a legal opinion on this item and for staff to research all back up information that was provided to the residents.

There was discussion on increasing the water rates by 6.5% to cover the increased maintenance costs and repair costs of the water system. Mr. Fielder informed Council the Town Attorney has concerns with raising the rates without an independent third party water rate study. He moved on to explained the scope of work and purpose for the water projects listed within the budget.

Council recapped some of the open items in the General Fund. Council discussed the purchase of the police motorcycles and vehicles, requested another copy of last year's vehicle replacement plan, and a review of last year's five year plan. There was discussion on the number of miles each administrative vehicle currently has and the mechanical issues they are experiencing. Council discussed the differences in a police sedan and a police SUV with the largest difference being the visibility of the officers as they patrol. There was clarification on the Support Specialists payroll increase to the Water and Sewer Operating Fund and the request to remodel the front office for employee safety.

ADJOURNMENT

Mayor Paradise adjourned the work session at 8:16 p.m.

APPROVED:

\_\_\_\_\_  
Melody Paradise, Mayor

ATTEST:

\_\_\_\_\_  
Julie Arrington, City Secretary

Town Council Minutes  
August 24, 2015

STATE OF TEXAS §  
 COUNTY OF TARRANT §  
 TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 24<sup>th</sup> day of August 2015 with the following members present:

<b>Melody Paradise</b>	<b>Mayor</b>
<b>Russ Brewster</b>	<b>Mayor Pro-Tem</b>
<b>Fred Adair</b>	<b>Council Member</b>
<b>Don Funderlic</b>	<b>Council Member</b>
<b>Don Surratt</b>	<b>Council Member</b>
<b>Jane Barrett</b>	<b>Council Member</b>

Members absent:  
None.

Constituting a quorum. The following staff members were present:

<b>Matt Fielder</b>	<b>City Manager</b>
<b>Julie Arrington</b>	<b>City Secretary</b>
<b>Jim Jeffrey</b>	<b>Town Attorney</b>
<b>Ariel Carmona</b>	<b>Finance Director</b>
<b>Chad Joyce</b>	<b>Community Director</b>
<b>Scott Williams</b>	<b>Public Works Director</b>
<b>Tom Griffith</b>	<b>Chief of Public Safety</b>
<b>Barry Reeves</b>	<b>Assistant Police Chief</b>
<b>Robert Coker</b>	<b>Assistant Fire Chief</b>
<b>Thressa Householder</b>	<b>Court Administrator</b>

Also in attendance:  
None.

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:31p.m.

Mayor Paradise recessed the regular meeting for an Executive Session at 6:31 p.m. to discuss agenda item #5.

Mayor Paradise reconvened the regular meeting at 6:49 p.m. announcing should there be any action on this item it will be taken when Council reaches the agenda item on the agenda.

**1. City Manager Report**

Mr. Fielder stated there is not an update on the police officer and dispatcher positions. The advertisement for the Community Development Director position will go out later this week. Jessie Hanks has been hired for the Support Specialist position in the front office. She will begin Monday.

Mr. Fielder informed Council the work in the intersection of Bowen and Park Row is half complete. Beginning tomorrow the middle two lanes in front of Dairy Queen will be closed through Friday. Completion of the intersection is expected the following weekend. The construction crew for Wagon

Town Council Minutes  
August 24, 2015

Wheel mobilized today. Staff has communicated with the residents regarding the expected construction disruptions to Wagon Wheel. Council verified the equipment will be removed by next week. There was discussion on a failed concrete test.

Flair Events scheduled a meeting with the business owners located at Park Row West on August 11<sup>th</sup> to discuss PantegoFest. There were approximately a dozen business owners in attendance. The banner for the arch arrived today. Sponsorship amounts continue to increase. There is a scheduled meeting with Ben E. Keith, St. Arnolds Brewery, and Pantego Bay tomorrow regarding price issues. Council inquired on an update of the issues with the lights on the arch.

The ambulance chassis sold in auction for \$10,657. Payment has been committed but not received.

## **2. Approval of Bills Payable and Purchase Orders in excess of \$1,000.**

Council expressed concerns with the lack of detail on the overage charges on the Denitech invoice. Mr. Jeffrey's informed Council of the Prompt Payment Law and recommends pulling the invoice until their concerns are resolved. He will draft a letter for Denitech stating the Town's position. Council clarified the Perdue invoices were actual cleared incidents. Mrs. Householder assured Council a cleared report is supplied to Perdue and they invoice off the amount of cleared incidents per month.

Council questioned the purchase order for the Texas Commission on Fire Protection as an insurance claim or can the Town file on the homeowners insurance due to the violation of code. Chief Griffith informed the Council he has asked the Finance Director to obtain the information for the Town's insurance and the deductible is \$5,000. Mr. Joyce confirmed the code requires 14 foot clearance. There was discussion with Chief Griffith in the corrective action and proper procedures for this incident. Mayor Paradise requested Mr. Fielder to discuss further with the Town Attorney and give an update at the next meeting by way of an Executive Session to receive advice from the Town Attorney on the proper way to proceed since this incident deals with insurance, personnel, and procedures.

Council verified the purchase order for Insight Vision was budgeted and the size is large enough for the Town's needs.

## **3. Approval and Acceptance of Minutes**

Approval of Town Council Minutes:

- Town Council minutes from August 3, 2015
- Town Council minutes from August 10, 2015

Council clarified what the Town Attorney was supposed to review in the Shamburger Fund as requested in the August 3, 2015 minutes. Ms. Arrington explained he was to review the ability to expense animal control from the Shamburger Fund. Mayor Paradise requested Ms. Arrington to review all historical minutes, notes, and conversations regarding the Shamburger Fund, since this has been discussed numerous times.

Council inquired on the PantegoFest discussions held in the August 3, 2015 minutes regarding a placeholder in the budget for PantegoFest. Council would like the minutes revised stating there is a placeholder for the current PantegoFest. Ms. Arrington was instructed to revise for clarity.

Councilmember Funderlic would like to have his reservation and comments on the Park Row Project in regards to the condition of the sanitary sewer and not having a comprehensive plan to review the roads and prioritizing the work clarified. Mayor Paradise stated if his reservations were added the Council comments would need to be added and requested to pull the minutes for revisions.

Acceptance of Minutes of Boards and Commissions:

- PEDC minutes from July 22, 2015
- CRB minutes from July 7, 2015

Town Council Minutes  
August 24, 2015

## **7. Discuss and Review the Budget for the Fiscal Year 2015-2016.**

Mr. Fielder reminded Council at the last budget workshop there was discussion on the appropriate uses of the Infrastructure Fee and what was told to the residents. He explained the ordinance states water and sewer uses and there were twelve water projects outlined in 2012; along with water projects described in the Newsletters. Council does not believe this precludes the Town from performing sewer projects; they would like the money to reflect water projects only funded from the Infrastructure Fund. There was discussion on the effect this would have on the water and sewer fund balance, wording of the ordinance for well and water maintenance, and the comparison of the ordinance versus the resolution. Council reviewed the ordinance on the projector. There was discussion on the intent and the possible perceptions of the residents.

Mayor Paradise adjourned the Work Session at 7:31 p.m.

### **REGULAR SESSION 7:30 P. M.** **CALL TO ORDER/WELCOME**

Mayor Paradise called the regular session to order at 7:38 p.m. and welcomed the audience.

Council Member Barrett led the invocation which was immediately followed by the Pledge of Allegiance.

### **MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS**

Mayor Pro-Tem Brewster welcomed the audience and thanked town staff and council for working together and stated he is excited to get the Park Row Project completed.

Councilmember Adair welcomed the audience and agreed with the Mayor Pro-Tem.

Councilmember Barrett welcomed the audience.

Councilmember Funderlic agreed with the previous council members comments and gave a special Thank You to Mr. Joyce and his family.

Councilmember Surratt agreed with what everyone has already said.

### **HONORS**

- **Honoring Chad Joyce, Community Development Director, who is retiring, for his years of dedication and service to the Town of Pantego.**

Mayor Paradise called Chad Joyce, Community Development Director; his family; and Council to join her in front of the Dias. She read a Proclamation for Mr. Joyce's retirement and dedicated years of service. Mr. Joyce gave a brief overview of his responsibilities with his new employer.

### **RECEPTION**

Mayor Paradise recessed the Council meeting for a brief reception for the above honors at 8:00 p.m. Mayor Paradise and Kylee Joyce reconvened the Council meeting at 8:26 p.m.

### **COUNCIL LIAISON TO BOARD REPORT**

#### **Community Relations Board**

Councilmember Barrett informed Council there is a special meeting tomorrow night for the CRB board to discuss the different events in the park. The next movie night is September 12<sup>th</sup> and the movie will be

Town Council Minutes  
August 24, 2015

Guardians of the Galaxy and the next regularly scheduled meeting will be on Tuesday, September 1, 2015.

### **Pantego Youth Leadership Council**

Mayor Paradise informed Council the first meeting of the next school year will be September 15<sup>th</sup>.

### **PEDC REPORT**

Councilmember Surratt stated the last meeting was on August 12<sup>th</sup> and the board discussed re-applying for the Texas Parks and Wildlife Grant, the present loan program and partnering with a financial institution, and the NTCAR Tradeshow attendance.

### **CITIZENS OPEN FORUM**

None.

### **APPROVAL OF CONSENT AGENDA ITEMS**

Mayor Paradise reminded Council the Denitech invoice and the minutes for August 10<sup>th</sup> were pulled from the Consent Agenda and the August 3<sup>rd</sup> minutes are being revised for clarity. Councilmember Funderlic made a motion to approve Consent Agenda items 1 thru 3 with the exception of the Denitech invoice and the August 10<sup>th</sup> council minutes, which are being pulled and the revisions to the August 3<sup>rd</sup> council minutes. Mayor Pro-tem Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the vote passed unanimously.

### **PUBLIC HEARINGS**

#### **4. First Public Hearing to receive comments and to consider the Proposed Tax Rate of \$0.42 per \$100 valuation for the Town's 2015-2016 Fiscal Year Budget.**

Mr. Fielder informed Council the proposed budget recommended a tax rate of \$0.42 as in the past years. The increase in valuations increased the taxes received. Due to this, the Truth in Taxation laws requires two public hearings on the tax rate and special language in the publications.

Mayor Paradise opened the public hearing at 8:13 p.m.

No comments were given.

Mayor Paradise closed the public hearing at 8:13 p.m.

Mayor Paradise announced the date, time, and place of the vote for the tax rate.

There were no comments from Council.

### **RESOLUTION**

#### **5. Discuss, direct, and consider action on Resolution 15-30 a resolution of the Town Council of the Town of Pantego, Texas, in support of the application by Terracon Consultants, Inc. on behalf of the East Division Street Partners, L.P. to the Texas Commission on Environmental Quality (TCEQ) for a Municipal Setting Designation (MSD) for the properties located at 1830 and 1840 E. Division Street, Arlington, Texas.**

Town Council Minutes  
August 24, 2015

Councilmember Surratt re-cussed himself as a council member and will speak as a resident from the audience. Mr. Joyce gave a summary of the location and the purpose for the MSD. He informed Council the MSD was approved by ordinance with the City of Arlington. Since the Town owns public water wells within five (5) miles of the location, the Town must consider an ordinance regarding the approval of the MSD. Mrs. Stanton gave a brief overview of her findings, recommendations of the ordinance, and concerns regarding the notification and education of shallow well owners in regards to the circumstances.

Lance Crabtree with Terracon Consultants, Inc., 11681 Kingsville Dr., Frisco, TX. 75035 confirmed Terracon is required to notify all well owners within five (5) miles of the MSD application and there were no notices or comments received by Terracon or the Texas Commission on Environment Quality (TCEQ). He gave a brief overview of the details to the project as a voluntary cleanup program and clarified there were no plans of remediation.

Don Surratt, 1908 Ivy Green, Pantego, TX. 76013 informed Council prior to the end of the submission period he sent in comments via e-mail to TCEQ. The property has been monitored since 1996 and Terracon was well aware of the issues at this property. He explained he uses his shallow well for watering his plants and vegetable garden. He is a proponent to cleaning it up and stated groundwater plumes move and maybe subject to chemicals in the water.

Council verified a written response was not received by Mrs. Stanton from Terracon regarding her concerns. Mrs. Stanton confirmed she did receive a sample Resolution from Terracon written by the City of Grand Prairie. Council discussed educating the citizens with private wells and confirmed private wells could be potentially affected but the drinking wells are safe. There was discussion on the rate of the plume movement, constant levels of contaminants over the years, and the concentration levels of the outer limits of the property and how it was determined. Council inquired on the makeup of the resolution and how it compares to the Grand Prairie resolution.

Councilmember Funderlic made a motion to table agenda item 5 until the next council meeting on September 14, 2015 and receipt of a revised letter from Terracon. Councilmember Barrett seconded the motion. Mr. Crabtree clarified the requested revisions for the unlikelihood of the contamination and a reference that has assurances that the Town will not see problems with the shallow wells.

The vote was as follows:

Ayes: Funderlic, Barrett, Adair, and Brewster

Nays: None

Abstentions: Surratt

Mayor Paradise declared the motion passed unanimously.

**6. Discuss, direct, and consider action on Resolution 15-31 a resolution of the Town Council of the Town of Pantego, Texas, authorizing the City Manager to enter into an Interlocal Agreement between the City of Fort Worth, Texas extending the contract term for the collection of waste disposal/recycling firm or firms and will administer a household hazardous waste collection program; and providing for an effective date.**

Mr. Fielder advised Council this is a stock resolution the Town approves each year. There is no cost to the Town for this but does allow the residents to take part in the program.

Mayor Pro-Tem Brewster made a motion to approve Resolution 15-31 as written. Councilmember Funderlic seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster

Nays: None.

Abstention: None.

Mayor Paradise declared the motion passed unanimously.

**NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.**

**7. Discuss and Review the Budget for the Fiscal Year 2015-2016.**

Mr. Fielder provided a summary of each change to the proposed budget. Council expressed concerns on the increase in court fines, confirmed the decision to purchase toughbooks for the Police Department, and verified there are not any software costs associated with this purchase. Mayor Paradise confirmed Council agreed to the purchase of a Tahoe at the Police Department’s request. Mr. Fielder recommended replacing the administrative vehicles with retired patrol vehicles and the Charger becoming the Detective’s vehicle. There was discussion on concerns for the remaining life expectancy of the existing Tahoe’s as administrative vehicles. Assistant Police Chief Reeves informed Council the police department administrative vehicles could be two Chargers; however, the fire department administrative vehicle would need to be something bigger to hold all the required gear needed. There was discussion on the use of a Ford Interceptor and the cost difference. Mr. Fielder confirmed the purchase of these vehicles would require the use of reserve funds. Council clarified the purpose of the F350 is for fire inspections, EMS calls, and schools instead of the fire engine. There was discussion on the comparison of the value of each vehicle at the end of five years.

Mr. Fielder reminded Council the PantegoFest Fund staff was asked to finance next year fully this required a transfer of \$5,923 for next year based on this year’s budget. Mr. Fielder continued to review the changes made to the proposed budget. There was discussion on the responsibilities of the warrant officers and their recurring assistance to the police department.

Council inquired on the use of reserve funds for the general fund. Mr. Fielder informed Council the general fund is balanced without the use of reserve funds; however, staff is proposing to use reserve funds to pay for some of the expenditures from the water fund. There was discussion on the need for a sewer study to determine the condition of the sewer infrastructure. Council instructed Mr. Fielder to pull the sewer funds out of the infrastructure fund and only include water projects. This is to be outlined in the next meeting.

Mr. Fielder informed Council there is equipment that needs to be purchased for Public Works in the amount of \$52,000 for exercising the infrastructure valves. This will require more money to be spent from the reserves. Mrs. Carmona inquired on Councils perspective in using a mid-year surplus to purchase the equipment from the current year, after the year end financials are complete.

**COUNCIL INQUIRY**

None.

**ADJOURNMENT**

Mayor Paradise adjourned the regular session at 9:30 p.m.

APPROVED:

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Melody Paradise, Mayor

ATTEST:

\_\_\_\_\_  
Julie Arrington, City Secretary

Town Council Minutes  
August 31, 2015

**STATE OF TEXAS** §

**COUNTY OF TARRANT** §

**TOWN OF PANTEGO** §

**The Town Council of the Town of Pantego, Texas, met in work session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 31<sup>st</sup> day of August 2015 with the following members present:**

<p><b>Russell Brewster</b> <b>Fred Adair</b> <b>Don Funderlic</b> <b>Jane Barrett</b> <b>Don Surratt</b></p>	<p><b>Mayor Pro-Tem</b> <b>Council Member</b> <b>Council Member</b> <b>Council Member</b> <b>Council Member</b></p>
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**Members absent:**

<p><b>Melody Paradise</b></p>	<p><b>Mayor</b></p>
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**Constituting a quorum. The following staff members were present:**

<p><b>Matt Fielder</b> <b>Julie Arrington</b> <b>Ariel Carmona</b> <b>Scott Williams</b> <b>Tom Griffith</b> <b>Barry Reeves</b> <b>Robert Coker</b> <b>Thressa Householder</b></p>	<p><b>City Manager</b> <b>City Secretary</b> <b>Finance Director</b> <b>Public Works Director</b> <b>Chief of Public Safety</b> <b>Assistant Police Chief</b> <b>Assistant Fire Chief</b> <b>Court Administrator</b></p>
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**Also in attendance:**

**None.**

**WORK SESSION 6:30 P.M.**

Mayor Pro-Tem Brewster called the work session to order at 6:33 p.m.

**1. Discuss and Review the Budget for the Fiscal Year 2015-2016.**

Council discussed the Water and Sewer Infrastructure Fund and wrapped up any budget items left open for a vote. Council inquired on the budget calendar and the number of public hearings scheduled for public comments on the budget. Staff informed Council the State statutes require one public hearing; however, the Town of Pantego has historically held two. Council would like to have two public hearings.

Mr. Fielder outlined the latest changes to the Budget based on the discussion from the last meeting in regards to the water and sewer monthly revenue paying for the proposed sewer projects and the the Infrastructure Fund paying for the proposed water projects.

Council addressed their concerns with planning mid-year and end-year budget amendments and the use of reserve funds to cover the costs stating if gives a perception that staff is planning to fail. Mr. Fielder informed Council the purpose is to allow the fluctuation of revenue from sales tax, weather related water revenue, and unforeseen circumstances. He explained staff plans to be conservative

Town Council Minutes  
August 31, 2015

and cautious and this is more of a course correction by adjusting the mid-year revenues and expenses accordingly to fit the economy at that time.

Council discussed the water rates with a possible increase. Council confirmed the reserves are not being used to balance the proposed budget; there is an excess of funds for this current year; and clarified the Town is on target for the planned schedule of projects.

Council discussed the supplemental request from the Public Works Department for the trailer mounted combo unit valve machine and hydro vac. Mr. Williams presented a video of the equipment demonstrating how it functions and the different applications for it. Council inquired on the cost of the unit; if it was a buy board product, and if it this type of unit is sold used. Mr. Williams explained the valves are to be checked annually. There was discussion on the feasibility of a third party contractor to check the valves annually, the availability of renting the unit on an as needed basis, the cost of staff to perform a valve change out, and the expected return on investment for the purchase of this machine. Council inquired on the life expectancy of the valves and agreed to place this item in the budget using the year end surplus to purchase the machine. There was discussion on the increase in expenses since last year. Staff explained the increased costs and transfer from the General Fund comes from the reclassification of some of the personnel costs, the operating costs of the public works department, and the restructure of some positions.

Chief Griffith presented an updated cost comparison n the administrative vehicles, estimated life expectancy of the current charger, and staff usage for the vehicles. There was discussion on the current issues of each administrative vehicle, lease to purchase financing, and the order of precedence for the vehicles. Council clarified the department is requesting two police sedans and one SUV for the fire department as administrative vehicles. There was discussion on the effect caused by adding a place holder for this item in the budget or amending the budget to purchase the vehicles based on possible savings in the end of the year audit. Council expressed concerns on replacing the administrative vehicles with retired patrol vehicles due to the rough driving conditions the patrol vehicles are exposed to. There was discussion on the number of vehicles to purchase in this budget and the turnaround time for the ordering of the equipment needed for the new vehicles. Council directed Mr. Fielder to put a place holder in the budget for the hydro vac.

Council agreed a special meeting for next week is not needed and Council can wrap up at the Council meeting on September 14<sup>th</sup>. Council inquired on the remodeling of the front office. Mr. Fielder stated he is researching other options; such as closing in the front area and placing a door buzzer on the current front door. He is attempting to maintain the environment expected from the residents.

#### ADJOURNMENT

Mayor Pro-Tem Brewster adjourned the work session at 8:22 p.m.

APPROVED:

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Russell Brewster, Mayor Pro-Tem

ATTEST:

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Julie Arrington, City Secretary

**Community Relations Board Minutes  
August 4, 2015**

**STATE OF TEXAS**

**COUNTY OF TARRANT**

**TOWN OF PANTEGO**

The Community Relations Board of the Town of Pantego, Texas, met in scheduled session at 7:00 p.m. in Council Chambers, 1614 South Bowen Road, Pantego, on the 4th day of August, 2015 with the following members present:

**Chuck White  
Tori Roemmich  
Leanna Cartier  
Michael Cartier  
Lothar Heller  
Jesse Howell**

**Chair  
Vice Chair/ Interim Secretary  
Treasurer  
Board Members**

The following staff members were present:

**Matt Fielder  
Scott Williams  
Sheila Sherman**

**City Manager  
Public Works Director  
Staff Liaison**

**REGULAR SESSION 7:00**

Chair Chuck White called the meeting to order at 7:03 p.m.

**PLEDGE OF ALLIGENCE**

**OLD BUSINESS**

Approval of minutes for July 7, 2015. Micheal<sup>add</sup> Cartier made a motion to approve the minutes as written. Leanne Cartier 2nds motion. Board approved minutes as written.

**CITIZENS OPEN FORUM**

**NEW BUSINESS FOR DISCUSSION, REVIEW, AND APPROVAL**

**1. Movie Night**

Our August movie night was sponsored by Jane Barrett from Council and Cowboy Towing is sponsoring the September movie. Chuck was able to get Dairy Queen to donate footlong hot dogs at a discounted price. EnterVest is donating to purchase the hot dogs for the movie nights in August and September. The council had a vote to have the hot dogs. Michael Cartier motions to have the hot dogs. Jesse Howell 2nds the motion. Passes with one abstention.

## 2. Halloween Event

The Halloween event will be on October 31,2015. A special meeting is going to be held for the event. Jesse Howell motions to have the special on August 25,2015. Tori Roemmich seconds the motion. Motion passes.

## 3. Christmas

The board discussed having a special meeting for Christmas in September. Will vote on date the following scheduled meeting. The board would like to see the Christmas event moved to December 5<sup>th</sup>. Jesse Howell motions to have Matt Fielder request Council to move event. Leanna Cartier 2nds the motion. Motion passes.

## 4. Military Flags and Pantego Fest

Discussed the idea to postpone the discussion of the flags and Pantego Fest until we got more details on how much it will cost the CRB to hand out stuff at the event. Micheal Cartier motions to discuss in special meeting on August 26,2015. Jesse Howell 2nds the motion. Motion passes.

## 5. Budget

Halloween- Tori Roemmich motions to move the budget to \$3,400. Michael Cartier 2nds the motion. The motion passes.

Christmas- Michael Cartier motions to move the budget to \$2,500. Jesse Howell 2nds the motion. Lothar Heller motions to keep it at \$2,200. No one seconds, motion fails. Motion passes for \$2,500 with one abstention.

Easter- Leanna Cartier motions to leave the budget as is. Tori Roemmich seconds. Motion passes.

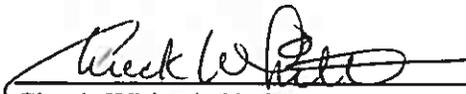
Memorial Day- Tori Roemmich motions to move the essay winner contest to \$350. Jesse Howell 2nds. Motion passes.

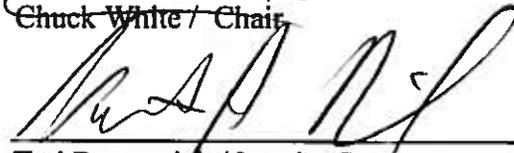
Movie Night- Michael Cartier motions to leave the budget as is. Jesse Howell seconds. Motion passes

## CRB MEMBER INQUIRY

## ADJOURNMENT

Chairperson White adjourned the regular session at 8:27 p.m.

  
\_\_\_\_\_  
Chuck White / Chair

  
\_\_\_\_\_  
Tori Roemmich / Interim Secretary





# AGENDA BACKGROUND

**AGENDA ITEM:** Honors/Proclamations

**Date:** September 14, 2015

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Proclamations:

- Constitution Week 2014 – Dorothy Rencurrel with the Daughters of the Revolution requested the Town of Pantego issue this proclamation for the week of September 17<sup>th</sup> through September 23<sup>rd</sup>.

Introduction of Jessie Hanks

- Jessie Hanks is the new Support Specialist in the Front Office. She began working with the Town on August 1, 2015 and will work closely with the new Community Development Director.

Honors:

- Tonight we honor the firefighters from B-Shift; Lt. Mitchell and Firefighters Edmondson and Westman, for their extraordinary work on a house fire located on Ventura Ln. in Arlington.



# Proclamation

- WHEREAS,** September 17, 2015 marks the two hundred and twenty eighth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; AND
- WHEREAS,** It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary with patriotic celebrations which will commemorate the occasion, AND
- WHEREAS,** Public Law #915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17<sup>th</sup> through 23<sup>rd</sup> as Constitution Week.

**NOW, THEREFORE, I, MELODY PARADISE, MAYOR OF THE TOWN OF PANTEGO ALONG WITH THE ENTIRE TOWN COUNCIL, URGE ALL CITIZENS TO JOIN ME IN DECLARING:**

**SEPTEMBER 17<sup>TH</sup> THROUGH SEPTEMBER 23<sup>RD</sup>  
CONSTITUTION WEEK**

IN WITNESS WHEREOF I HAVE HEREUNTO SET MY HAND  
AND CAUSED THE SEAL OF THE TOWN OF PANTEGO TO  
BE AFFIXED THIS 14<sup>TH</sup> DAY OF SEPTEMBER 2015.

---

**MELODY PARADISE  
MAYOR**



# Proclamation

- WHEREAS,** The Pantego Fire Department - B Shift consists of Lieutenant Scott Mitchell, Firefighter Matthew Edmondson, and Firefighter Lance Westman; AND
- WHEREAS,** On July 11, 2015 at 8:06 a.m. the B Shift responded to a house fire on Ventura Drive in Arlington, Texas to assist the Arlington Fire Department; AND
- WHEREAS,** The Pantego Police Department arrived first on scene and confirmed one female trapped inside the home; upon arrival B-Shift reported heavy smoke coming from the home; AND
- WHEREAS,** B Shift made entry directly into the female's bedroom; she was removed from the home and transported to a local hospital via ambulance; AND
- WHEREAS,** Firefighters are trained to protect our lives, homes, and communities; the Town of Pantego is grateful for the life saving efforts performed by Lt. Mitchell and Firefighters Edmondson and Westman, and for their dedication and tireless efforts in their service to the community.

**NOW, THEREFORE, I, MELODY PARADISE, MAYOR OF THE TOWN OF PANTEGO, ALONG WITH THE ENTIRE TOWN COUNCIL, URGE ALL CITIZENS TO JOIN ME IN HONORING AND DECLARING:**

**SEPTEMBER 14, 2015  
PANTEGO FIRE DEPARTMENT B SHIFT DAY**

IN WITNESS WHEREOF I HAVE HEREUNTO SET MY HAND AND CAUSED THE SEAL OF THE TOWN OF PANTEGO TO BE AFFIXED THIS 14<sup>TH</sup> DAY OF SEPTEMBER 2015.

---

**MELODY PARADISE  
MAYOR**



# AGENDA BACKGROUND

**AGENDA ITEM:** Second Public Hearing to consider a Tax Rate of \$0.42 per \$100 valuation for Tax Year 2015.

**DATE:** September 14, 2015

**PRESENTERS:** Matthew Fielder, City Manager  
Ariel Carmona, Finance Director

**BACKGROUND:**

As required by the Property Tax Code, Section 26.06(d), the "Notice of Public Hearing on Tax Increase" was published on August 17, 2015 to advertise two (2) public hearings. The first public hearing was on August 24, 2015 at 7:30 pm and the second on September 14, 2015 at 7:30 pm, which provides the public with the opportunity to make comments and state their views on a proposed tax rate of \$0.42 per \$100 valuation for the Town's 2015 tax year.

A quorum of the governing body must be present at both hearings. Taxpayers must have the opportunity to express their views on the projected tax increase and the projected increase in ad valorem tax revenue at each hearing. The governing body may not adopt the tax rate at these hearings.

After each hearing, the governing body must announce the date, time and place of the meeting in which it will vote to adopt the final tax rate. A Notice of Tax Revenue Increase is published after each public hearing and before the meeting scheduled for the vote.

**Parliamentary Procedures:**

This is the second public hearing and the Mayor will introduce the item and open the public hearing to allow taxpayers to voice their opinions and concerns. The mayor will then close the public hearing and announce the date, time and place where the Town Council will vote to adopt the tax rate.

**FISCAL IMPACT:**

The revenue increase from Ad Valorem tax collections in the upcoming fiscal year is estimated to be \$9,226.

**RECOMMENDATION:**

The Pantego Town Council will vote on the adoption of a tax rate on September 28, 2015 at 7:30 pm during a regularly scheduled meeting of the Town Council at the Pantego Town Council Chambers located at 1614 South Bowen Road, Pantego, Texas 76013.

**ATTACHMENTS:**

Notice of 2015 Tax Year Proposed Tax Rate  
Notice of Public Hearing on Tax Increase  
Notice of Tax Revenue Increase

Director's Review: AC  
City Manager's Review: \_\_\_\_\_

# NOTICE OF TAX YEAR PROPOSED PROPERTY TAX RATE FOR

A tax rate of \$ \_\_\_\_\_ per \$100 valuation has been proposed for adoption by the governing body of \_\_\_\_\_. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

PROPOSED TAX RATE	\$ _____ per \$100
PRECEDING YEAR'S TAX RATE	\$ _____ per \$100
EFFECTIVE TAX RATE	\$ _____ per \$100
ROLLBACK TAX RATE	\$ _____ per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for \_\_\_\_\_ from the same properties in both the \_\_\_\_\_ tax year and the \_\_\_\_\_ tax year.

The rollback tax rate is the highest tax rate that \_\_\_\_\_ may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

\_\_\_\_\_

\_\_\_\_\_ tax assessor-collector

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: \_\_\_\_\_ at \_\_\_\_\_.

Second Hearing: \_\_\_\_\_ at \_\_\_\_\_.

## Notice of Public Hearing on Tax Increase

The Town of Pantego will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 0.362 percent (percentage by which the proposed tax rate exceeds the lower of rollback rate or effective tax calculated under Chapter 26, Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

The first public hearing will be held on August 24, 2015, at 7:30 pm at Pantego Town Hall, 1614 S. Bowen Road, Pantego, Texas 76013.

The second public hearing will be held on September 14, 2014 at 7:30 pm at Pantego Town Hall, 1614 S. Bowen Road, Pantego, Texas 76013.

The members of the governing body voted on the proposal to consider the tax revenue increase as follows:

FOR: Jane Barrett, Russell Brewster, Don Funderlic, Fred Adair, Don Surratt

AGAINST:

PRESENT and not voting: Mayor, Melody Paradise

ABSENT:

The average taxable value of a residence homestead in the Town of Pantego, Texas last year was \$112,038. Based on last year's tax rate of \$0.4200 per \$100 of taxable value, the amount of taxes imposed last year on the average homestead was \$470.56.

The average taxable value of a residence homestead in the Town of Pantego, Texas this year is \$114,943. If the governing body adopts the effective tax rate for this year of \$0.418485 per \$100 of taxable value, the amount of taxes imposed last year on the average home would be \$481.02.

If the governing body adopts the proposed tax rate of \$0.4200 per \$100 taxable value the amount of taxes imposed this year on the average home would be \$482.76.

Members of the public are encouraged to attend the hearings and express their views.

## **Notice of Tax Revenue Increase**

The Town of Pantego conducted public hearings on August 24, 2015 and September 14, 2015 at 7:30 pm on a proposal to increase the total tax revenues of the Town of Pantego from properties on the tax roll in the preceding year by 0.362 percent or .00362.

The total tax revenue proposed to be raised last year at last year's tax rate of \$0.42 for each \$100 of taxable value was \$1,035,391.08.

The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.42 for each \$100 of taxable value, excluding tax revenue to be raised from new property added to the tax roll this year, is \$1,038,179.29.

Total tax revenue proposed to be raised this year at the proposed tax rate of \$0.42 for each \$100 of taxable value, including tax revenue to be raised from new property added to the tax roll this year, is \$1,046,701.28

The Town Council of the Town of Pantego is scheduled to vote on the tax rate that will result in that tax increase at a public meeting to be held on September 28, 2015 at the Town Hall located at 1614 South Bowen Road, Pantego, Texas 76013 at 7:30 pm.



# AGENDA BACKGROUND

**AGENDA ITEM:** First public hearing to consider the proposed budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

**DATE:** September 14, 2015

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**PRESENTERS:** Matthew Fielder, City Manager  
Ariel Carmona, Finance Director

**BACKGROUND:**

The proposed budget has been posted on the Town's website and filed with the City Secretary for public view. Notices of public hearings on the proposed budget have been posted on the Town's public notice board and under Public Notices & Updates – Finance Department web page.

This is the first public hearing to allow taxpayers to express their views on any aspect of the proposed budget. The proposed budget will be voted upon and approved on September 28, 2015 at 7:30 p.m. during the regularly scheduled meeting of the Town Council.

**Parliamentary Procedures:**

Other than holding the public hearing, no action is necessary. Mayor Paradise must open and close the public hearing and state for the record that the budget will be voted and approved on September 28, 2015 at 7:30 p.m. during a regularly scheduled meeting of the Town Council located at 1614 South Bowen Road, Pantego, Texas 76013.

**FISCAL IMPACT:**

The budget has the greatest impact on the financial affairs of the Town. It is basically the Town's financial guide for the upcoming fiscal year.

**RECOMMENDATION:**

Staff recommends the following announcement:

The Pantego Town Council will vote on the adoption of the Fiscal Year 2015-2016 proposed budget on September 28, 2015 at 7:30 pm during a regularly scheduled meeting of the Town Council located at 1614 South Bowen Road, Pantego, Texas 76013.

**ATTACHMENT:**

Notice of First Public Hearing for the Fiscal Year 2015-2016 Annual Operating Budget.

Director's Review: AC  
City Manager's Review: \_\_\_\_\_

# Town of Pantego NOTICE

Pursuant to House Bill 3195

A public hearing on the proposed budget for Fiscal Year 2015-2016 is scheduled to be held on Monday, September 14, 2015 at 7:30 p.m. at Pantego Town Hall, located at 1614 South Bowen Road, Pantego, Texas 76013.

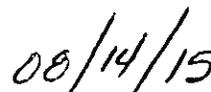
This budget will raise more total property taxes than last year's budget by \$9,226, a 0.89% increase, and of that amount \$8,522 is tax revenue to be raised from new property added to the tax roll this year.

#### CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of a Public Hearing was posted on the outside window in a display cabinet at the Town Hall of the Town of Pantego, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted at least 72 hours before said meeting convened.



Ariel Carmona, Finance Director



Date



# AGENDA BACKGROUND

**AGENDA ITEM:** Public Hearing, discuss, and consider action regarding the Town of Pantego's application to the Texas Parks & Wildlife Department for improvements to the Pantego Bicentennial Park, being of three sections along the Pantego Branch of Rush Creek with the South Park located south of Smith Barry Road, North Park from Smith Barry Road to Wagon Wheel Drive and West Park extending along the creek west of Wagon Wheel Drive. Funding has been made available through the Texas Parks and Wildlife Department; Local Park Grant program, Small Community Recreation Grant. The proposed enhancements for this project may be within the 100 year floodplain and may include such improvements as a splash park, pavilion enhancements, enhancements to the basketball courts, walking trail enhancements, butterfly nature garden, and additional playground/recreational equipment. The public is invited to make comments on the project, review the park master plan and site plans at the Pantego Town Hall 1614 S. Bowen Rd., Pantego, Texas 76013. Comments may be submitted in writing at the Town Secretary's office in Town Hall Monday thru Friday between 8:00 a.m. and 5:00 p.m. on or before September 26, 2015. All comments will be forwarded to the Texas Parks and Wildlife Department.

**Date:** September 14, 2015

**PRESENTER:**

Matt. Fielder, City Manager

**BACKGROUND:**

PEDC held a public hearing on August 26, 2015 to hear comments on the proposed grant for improvements to Bicentennial Park. The grant requirements state a public hearing must be held by Council for prior to approval of the resolution. The notice was published in the newspaper and on the Town's website and Facebook page.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

None.

**ATTACHMENTS:**

None.

Director's Review: JCA  
 City Manager's Review: \_\_\_\_\_



# AGENDA BACKGROUND

**AGENDA ITEM:** Discuss, direct, and consider action on Resolution 15-31 a resolution of the Town Council of the Town of Pantego, Texas, as hereinafter referred to as "Applicant," designating certain officials as being responsible for, acting for, and on behalf of the Applicant in dealing with the Texas Parks and Wildlife Department, hereinafter referred to as "Department," for the purpose of participating in the Local Park Grant Program, hereinafter referred to as the "Program"; certifying that the Applicant is eligible to receive program assistance; certifying that the Applicant matching share is readily available; and dedicating the proposed site for permanent (or for the term of the lease for leased property) public work and recreational uses.

**Date:** September 14, 2015

**PRESENTER:**

Matt. Fielder, City Manager

**BACKGROUND:**

The PEDC Board applied in March of 2015 for this grant and was denied. The PEDC Board is applying for the grant again. The wording of the resolution is exactly as the TPWD directed. The notice of public hearing has been posted in the newspaper, town website, and Facebook page. The wording used was provided by the TPWD. The deadline for submission is October 1<sup>st</sup>. This is a 50/50 matching grant. The Town will pay \$75,000 and the TPWD will match it; making the total cost of the improvements \$150,000.00. This amount is included in the PEDC budget that was passed by PEDC and will be voted upon by Council at the council meeting on September 28, 2015. Per Mrs. Mundo, all projects, except the butterfly garden, were outlined projects in the Comprehensive Park Plan. Some of the original documents will be used for this application; such as the volunteer letters of intent.

**FISCAL IMPACT:**

\$75,000

**RECOMMENDATION:**

Staff is at the direction of Council.

**ATTACHMENTS:**

Resolution 15-32  
Grant Application

Director's Review: JCA  
City Manager's Review: \_\_\_\_\_

**RESOLUTION NO. 15-32**

**A RESOLUTION OF THE TOWN OF PANTEGO AS HEREINAFTER REFERRED TO AS “APPLICANT,” DESIGNATING CERTAIN OFFICIALS AS BEING RESPONSIBLE FOR, ACTING FOR, AND ON BEHALF OF THE APPLICANT IN DEALING WITH THE TEXAS PARKS & WILDLIFE DEPARTMENT, HEREINAFTER REFERRED TO AS “DEPARTMENT,” FOR THE PURPOSE OF PARTICIPATING IN THE LOCAL PARK GRANT PROGRAM, HEREINAFTER REFERRED TO AS THE “PROGRAM”; CERTIFYING THAT THE APPLICANT IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; CERTIFYING THAT THE APPLICANT MATCHING SHARE IS READILY AVAILABLE; AND DEDICATING THE PROPOSED SITE FOR PERMANENT (OR FOR THE TERM OF THE LEASE FOR LEASED PROPERTY) PUBLIC PARK AND RECREATIONAL USES.**

**WHEREAS,** the Applicant is fully eligible to receive assistance under the Program; and

**WHEREAS,** the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program;

**BE IT RESOLVED BY THE APPLICANT:**

**Section 1** That the Applicant hereby certifies that they are eligible to receive assistance under the Program, and that notice of the application has been posted according to local public hearing requirements.

**Section 2:** That the Applicant hereby certifies that the matching share for this application is readily available at this time.

**Section 3:** That the Applicant hereby authorizes and directs the City Manager, Matt Fielder, to act for the Applicant in dealing with the Department for the purpose of the Program, and that Matt Fielder is hereby officially designated as the representative in this regard.

**Section 4:** The Applicant hereby specifically authorizes the official to make application to the Department concerning the site to be known as Bicentennial Park in the Town of Pantego or use as a park site and is hereby dedicated for public park and recreation purposes in perpetuity. Projects with federal monies may have differing requirements.

**Introduced, read and passed by an affirmative vote of the “Applicant” on this 14<sup>th</sup> day of September 2015.**

**APPROVED:**

\_\_\_\_\_  
**Melody Paradise, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Julie Arrington, Town Secretary**

**APPROVED AS TO FORM:**

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**James T. Jeffrey, Jr., City Attorney**



# Local Parks Small Community Grant Application

Created: 02/11/2015

Last updated: 03/31/2015

## Page 1

### QUESTIONS?

If you have questions regarding any part the application documents or processes, please contact us:

Dana Lagarde  
512-389-8175  
dana.lagarde@tpwd.texas.gov

Dan Reece  
512-389-4656  
dan.reece@tpwd.texas.gov

Roxane Eley  
512-389-8109  
roxane.eley@tpwd.texas.gov

Zack Thomas  
512-389-8862  
zack.thomas@tpwd.texas.gov

### APPLICATION DEADLINE

The application deadline is 11:59 PM on March 31, 2015. You will be unable to make changes to your application once it has been submitted.

Once you have a complete application, you must choose the "SUBMIT" button for your application to be turned into Recreation Grants for review.

Paper applications will not be accepted.

### SAVE YOUR PROGRESS

While working on your application, save your progress often by selecting "SAVE & CONTINUE EDITING".

Once saved, you can return to the main screen by selecting "BACK TO SUBMISSION" in the top right hand corner of the screen.

### GENERAL APPLICATION INFORMATION

**This application is for eligible local units of government with populations under 20,000 according to the 2010 census.**

Carefully review the Local Parks General Information and Small Community Scoring Criteria. Only complete applications will be accepted. Applications missing pertinent information will be disqualified.

[Local Parks General Information \(12/2014\)](#)

[Local Parks SCORING Criteria-Small Community Grants](#)

### Application Documents to Upload

Select the below link to print a list of documents you will need to upload during the application submission process. The list indicates which documents are required and need a signature.

[Local Parks Application Documents Needed](#)

All forms are available under the Resources link, in the upper right of this screen.

## Eligibility

Is the applicant in full compliance with previously approved Projects awarded by the Recreation Grants Branch?

**Don't know**, submit an email to [Rec.Grants@tpwd.texas.gov](mailto:Rec.Grants@tpwd.texas.gov), and put "Request Previous Grants Projects" in the Subject line.

Yes

If no, describe non-compliance issue with plan of action to remedy. Applicants in non-compliance may be considered ineligible for funding, depending on the severity of the issues.

(No response)

List any previous grants received from the Recreation Grants Branch specific to this Project location:

No previous grants received

## APPLICANT INFORMATION

### Applying Entity Name

Town of Pantego

### Planning Needs and Priorities Identified

Based on the Local Plan or other documented public input, list the proposed facilities which are:

- identified as a need;
- the priority number; and
- specify the corresponding page number from the planning document.

Splash Pad was identified a one of most needed facilities, See Bicentennial Park Master Plan, page 45 listing of planned items item 9. See South Master Plan drawing (section D) for splash pad location. See page 28 for results of Stakeholder Meeting item 4 where water play was identified as a need not addressed in the current park. Page 29 item 16 water play was the most mentioned park upgrade and results of the Community Questionnaire page 34 Question 6 where spray park was listed as a desired new facilities. The City Council Special Meeting , item 15 on page 51 noted a yes to spend money on park improvements for a spray ground.

Volleyball Court was identified on the South Master Plan drawing (Section D) for volleyball courts location. See page 45 for listing of planned items, item 15 recommends to add volleyball courts. See page 21, item 2 for results of Stakeholder Questionnaire where the need for park activities for teens with a volleyball area was noted as well as on page 23 where, under Park Amenities, Item 1 volleyball was requested to be added to the park, At the Stakeholders meeting, page 28, item 4 notes includes volleyball as a park activity not addressed. At the City Council Special Meeting, page 40, item 8 notes no sand volleyball courts as a concern not addressed.

Texas Native Plants and Butterfly Garden- North Master Plan calls for, on page 43, item 7, a tilled area to be created between the houses, walking trail or stone wall for an area of native grass and wildflower mix creating a non-mow area. The Community Questionnaire results

on page 34 identified in Question 6 that under Improvements request were made for more native plants, more flowering plants and bird feeders. Public comments at the City Council Special Meeting under item 8 on page 40 identified a concern that there was no activities for senior citizens.

The Splash Pad, sand volleyball court and Texas Native Plants and Butterfly Garden supports the Land and Water Resources Conservation and Recreation Plan through responding to outdoor recreation trends, addressing sustainable features and leveraging resources to meet the needs of the growing urban population, efficiently managing land, water and facilities for sustainable public use. Further, these facilities are recommended as part of the Pantego planning efforts and the Town of Pantego recognizing the importance of a partnership between the State and Local governments to share the resources and benefits of the LWCF grants and the commitment to periodically review the public involvement process and plan to adequately meet and reflect the need for outdoor recreation and conservation.

### **Comptroller Identification Number**

75-1291097

### **From the 2010 U.S. Census, what is the population of your jurisdiction?**

2,394

### **Resolution Authorizing Submission of the Grant Application**

Fillable version of this form is available for download [here](#). Fill out the form and obtain the required signature. The resolution is intended to certify that the applying entity has the authority to apply for a grant; has the matching funds available; names a responsible individual that will be authorized to sign the agreement and any amendments; the name of the project; and that the project site is or will be permanently dedicated public park land; in a public meeting.

The Resolution must be signed by the presiding officer of your jurisdiction; i.e. Mayor, County Judge, MUD President, etc.

Upload the **signed** *Resolution Authorizing Application*

<https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-6000b8kry7/Signed Council Authorization Resoluto n 15-07.pdf>

### **Name of Official named in Resolution to represent the project.**

Matthew Fielder

### **Title**

City Manager

### **Mailing Address**

Town of Pantego  
1614 S. Bowen Rd  
Pantego, TX 76103

**Email Address**

[mfielder@townofpantego.com](mailto:mfielder@townofpantego.com)

**Phone Number**

817-617-3705

**Alternate Phone Number (Cell)**

Optional

817-422-9497

**Applicant's Certification and Program Assurances**

Fillable version of this form is available for download [Local Parks Applicant's Certification & Program Assurances-fillable form](#). Fill out the form and obtain the required signatures **from the person authorized in the Resolution to represent the project**.

Upload the **signed** *Applicant's Certification*

[https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-a8blXdmx0l/Applications\\_Certification\\_signed.pdf](https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-a8blXdmx0l/Applications_Certification_signed.pdf)

**Alternate Applicant Contact**

Identify an staff member for day-to-day contact, *must be applicant staff*

**Name**

Scott Williams

**Title**

Public Works Director

**Email Address**

[swilliams@townofpantego.com](mailto:swilliams@townofpantego.com)

**Phone Number**

817-617-3720

**Alternate Phone Number (Cell)**

817-617-3700

**Was this application prepared by someone other than the authorized official or staff person named above?**

Yes

**Application Prepared By**

**Name**

Pam Mundo

**Title**

Economic Development Coordinator

**Company Name / DBA**

Mundo and Associates, Inc.

**Mailing Address**

5542 Canada Court  
Rockwall, Tx 75032

**Email Address**

[pmundo@mundoandassociates.com](mailto:pmundo@mundoandassociates.com)

**Phone Number**

214 773 0966

**Alternate Phone Number (Cell)**

214 773 0966

**PARK PROJECT INFORMATION**

The entire park is intended to be dedicated parkland, in perpetuity, as a result of receiving park grant funding.

**Park Name**

Pantego Bicentennial Park

Resolution  
Authorizing  
Application

# Applicants Certification

**County**

220 Tarrant

**Physical Address of the Project Site**3204 Smith Barry Road  
Pantego, TX 76013**Latitude at Park Entrance**As dd.ddddr  
Not sure? Click [Here](#)

32.713979

**Longitude at Park Entrance**As -dd.ddddr  
Not sure? Click [Here](#)

-97.158395

**Texas Senate District Number for the project location**Not sure? Click [Here](#)

10

**Texas House of Representatives District Number for the project location**Not sure? Click [Here](#)

94

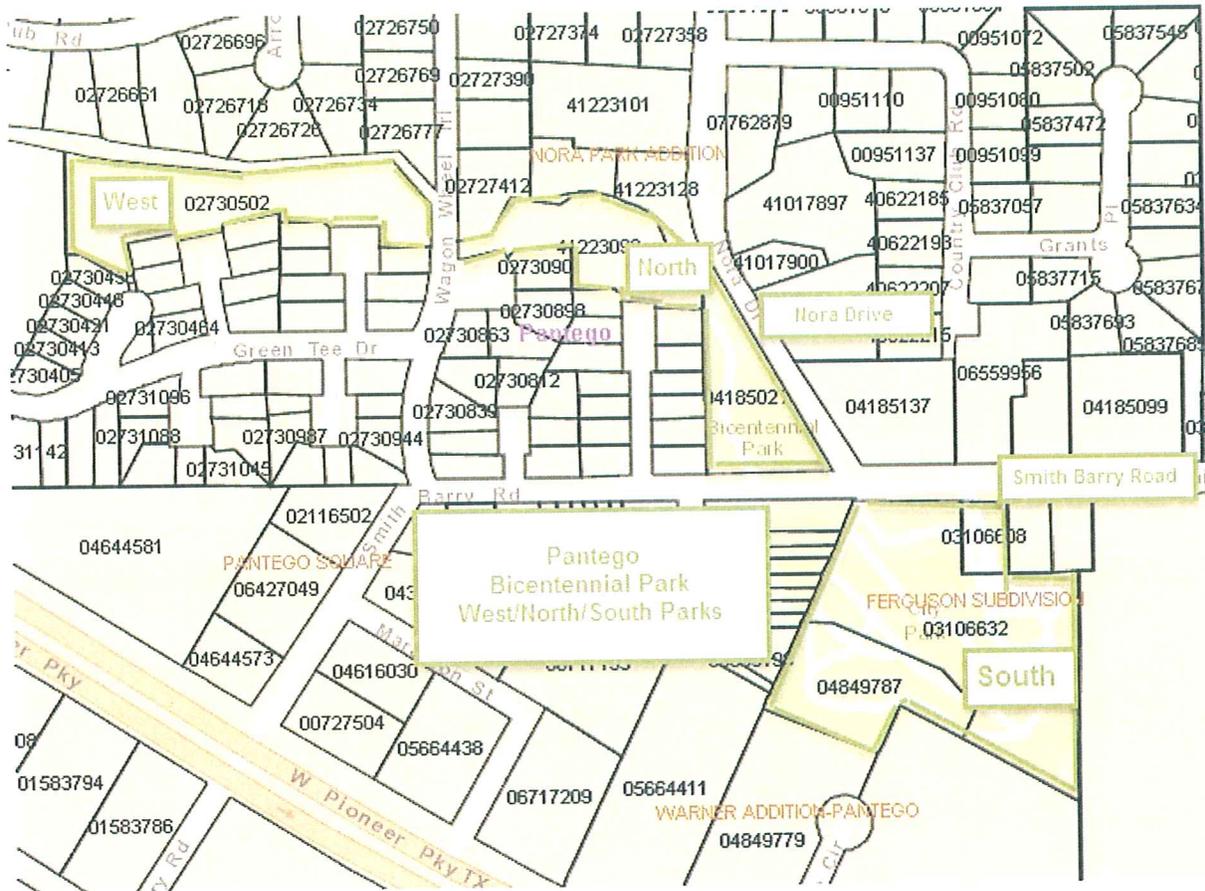
**US Congressional District Number for the project location**Not sure? Click [Here](#)

6

**Upload *Location Map***

This is to specify the project location with legible street names. A sample is available here [Local Parks SAMPLE Location Map](#)

[https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-X6fRQreEnU/Location Map-Bicentennial Park\\_qpfxFoh.pdf](https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-X6fRQreEnU/Location Map-Bicentennial Park_qpfxFoh.pdf)



## PUBLIC INPUT

Does the applicant have a current and accepted master plan or other comprehensive plan on file with TPWD?

Yes

If applicant does not have an accepted Plan, upload documentation of public input related to the grant proposal.

Acceptable documentation includes:

- copy of the public meeting notice
- the minutes for the public meeting certified by an official applicant representative

If a public survey has been completed provide:

- an explanation of how the survey was distributed
- a copy of the survey results

Upload the required documents:

(No response)

## UNDERSERVED POPULATIONS

From the 2010 census, provide the percent of the population with a household income of \$34,999 and less.

24%

2009-2013 AMC

Pantego

Total households 1058, Under \$34,999 pop. 258

From the 2010 census, provide the percent of the local population of ethnic minorities.

10%

2010 Census

Total Population 2,394

White Population 2,147

Other Minorities 247

## PROJECT DESCRIPTION

Specifically describe the proposed project.

Provide details, at a minimum, of the following :

- number of acquisition acres (if any);
- number of acres in the park;
- quantity and type of facilities to be developed;
- any economic, health and/or community benefit;
- how the project relates to current and future public recreation needs;
- any unique design features, or any innovative community involvement; and
- access point(s) (named streets/road) to the project area.

The Pantego Bicentennial Park consists of 9.4494 acres within 8 contiguous parcels of land along the Pantego Branch of Rush Creek. No additional acreage is proposed for acquisition. The project proposed is to enhance and broaden features of the park based on requests from the community.

Bicentennial Park is the central focus of recreation for the Town of Pantego. The Park is the only public recreational open space for the Town residents. Pantego is a town of 2,394 residents(2010 US Census). The Town is a fully developed community surrounded by the City of Arlington. The Town is one square mile.

The community residents regard Bicentennial Park as its most beloved public facility with recreational features that guide the development of small children through full adult maturity and into the senior years. Many a family has grown up around Bicentennial Park.

There is extensive community pride in this park with major community gatherings from the Easter Egg Roll to the Christmas Candy Train centered on Bicentennial Park. Summer family movies and Holiday lighting occur at the Bicentennial Park. Throughout the park there are very detailed brass sculptures of children playing.

Bicentennial Park is centrally located within the residential area of Pantego and within easy walking distance of most homes. The Park consists of 3 distinct areas. The South Park area is accessed by two locations, the principal entrance is from Smith Barry Road at Nora Drive but also access comes from the commercial center to the south via Show Place Circle.

The South Park area is the largest park area with walking trails, picnic areas and a Gazebo, adult outdoor exercise area, children play areas and climbing rocks, grass fields and public restrooms. The former wading pool has been grassed over and is in need of replacement.

The North Park area is across Smith Barry Road, from the South Park area, wit entrance at Nora Drive. North Park area was the initial park area developed in 1976. This area features a pleasant water fall garden area, an active children play area as well as picnic tables and a walking trail that crosses over and follows Pantego Branch into the residential areas along the creek. There are public rest rooms at this North Park area.

The grass park area and walking trails continue along Pantego Branch and the residential area to Wagon Wheel Trail which allows a second public street entrance to the North Park park features. One can also enter the North Park area along Preston Trail Court.

The West Park area runs from Wagon Wheel Trail westward along the Pantego Branch culminating at the basketball courts. Access to the West park area is best from the Oakmont Court or from private streets within the Shady Valley Apartment Complex.

Pantego Branch is finished within the park with gabion rock basket sides and a concrete channel bottom.

Bicentennial Park was originally developed by a group of committed citizens who then turned the completed park over to the City and the City's Economic Development Corporation. Th City's Economic Development Corporation (PEDC) annually sets aside funding for staffing

and maintenance of the Park. This year, 2014-2015, \$60,000 of additional funds were set aside for replacement of play area surfaces and other maintenance activities.

The proposed development project consists of replacement of an out of date wading pool with a splash pad which is a primary request of the citizens of Pantego. Further, at the request of teenagers and school age youth, planned is the installation of a sand volleyball court. The splash pad and volleyball court are proposed for South Park area.

Creation of a Texas Native Plants and Butterfly Garden is proposed for the North Park area off of Preston Trail Court along the walking trail. This area is often passed by residents walking along Pantego Branch on the way to more active recreational pursuits in the South Park area. The selected location for the Garden will include 2 park benches and educational kiosk explaining the Texas Native Plants selected.

The Project (splash pad, volleyball court and Butterfly Garden) are intended to add new features that to date has not been budgeted due to the maintenance needs being a priority. It is a goal of the City Council and the Pantego EDC to keep the Bicentennial Park at a significant level of importance since the community has always regarded the Park as its center of activity. These park improvements will assist in improving the recreational features offered for a wide range of age groups, meet needs clearly identified by the residents and add to the overall community well being. Pantego's strength as a quality community is demonstrated by the quality of recreational offerings at its Bicentennial Park.

### **Planning Needs and Priorities Identified**

Based on the Local Plan or other documented public input, list the proposed facilities which are:

- identified as a need;
- the priority number; and
- specify the corresponding page number from the planning document.

See request in a previous section of the application where this information has been provided. This question is a duplicate question from above.

### **Upload *Site Plan of Proposed Development***

Click here for [Local Parks SAMPLE Site Plan](#), must identify the project boundary, all existing conditions (overhead utilities, ROW, easements), and proposed project elements.

<https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-rsSDKWBKt1/2015-03-30 Site Plans South & North EPV3fjM.pdf>

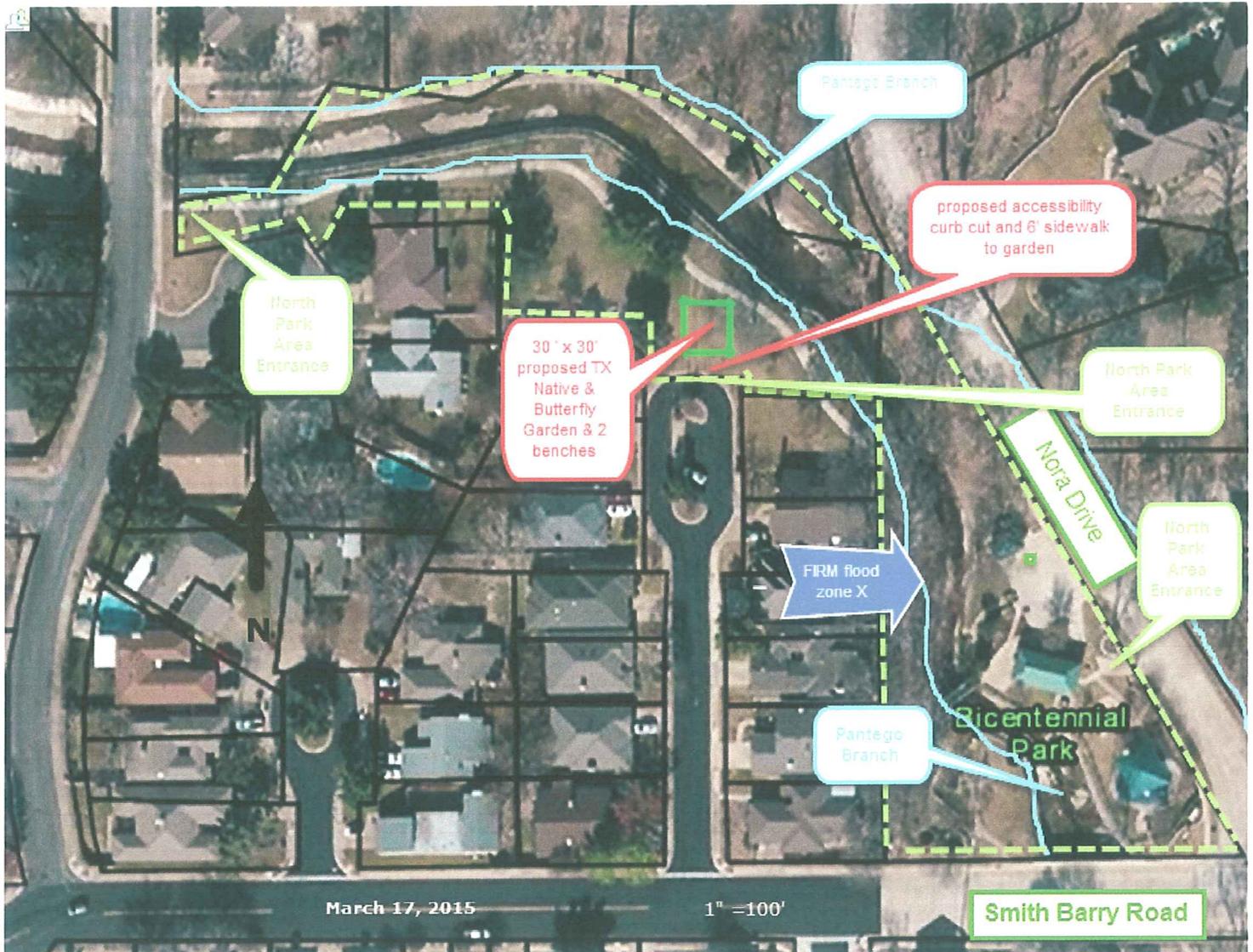


Town of Pantego, Texas

Bicentennial Park-South Park Area - SITE PLAN upon aerial map of existing park facilities

1. Install splash pad; a renovation of former wading pool site
2. Install one sand volleyball court (30' x 60')

Note: All utilities underground within the Park. Overhead electrical line in easement at western property line between residential lots and Park.



Town of Pantego, Texas

Bicentennial Park - North Park Area - SITE PLAN upon aerial map of existing park facilities

Proposed Improvement

1. Install Texas Native Plants at a new Butterfly Garden 30/ x 30/ with 2 benches and 6' sidewalk to curb cut for accessibility pad and educational materials kiosk

## Geographic Distribution

Describe how the project will improve the geographic distribution of park and recreation lands and facilities.

Identify if this is the first public park in applicant's jurisdiction or intended service area; or what significantly new and different park and recreation opportunities will be provided at the project site. Specify Plan or public input documentation in support of the first park, or new and different opportunities.

The Project (splash pad, sand volleyball court and Texas Native Plants and Butterfly Garden) are renovations and enhancements to the Town of Pantego's only public park. The splash pad is a renovation to replace a former wading pool. The sand volleyball court is to provide a recreational activity specifically for the teenage and young adult demographic. The Texas Native Plants and Butterfly Garden are to enhance the passive recreational pursuits at the Park and to provide educational opportunities on the use and benefit of water wise, Texas native and butterfly attracting plants.

Splash pad was identified as one of most needed facilities, See Bicentennial Park Master Plan, page 45 listing of planned items item 9. See South Master Plan drawing (section D) for splash pad location. See page 28 for results of Stakeholder Meeting item 4 where water play was identified as a need not addressed in the current park, page 29 item 16 water play was the most mentioned park upgrade and results of the Community Questionnaire page 34 Question 6 where spray park was listed as a desired new facilities. The City Council Special Meeting , item 15 on page 51 noted a yes to spend money on park improvements for a spray ground.

Volleyball Court was identified on the South Master Plan drawing (Section D) for volleyball courts location. See page 45 for listing of planned items, item 15 recommends to add volleyball courts. See page 21, item 2 for results of Stakeholder Questionnaire where the need for park activities for teens with a volleyball area was noted as well as on page 23 where under Park Amenities Item 1 volleyball was requested to be added to the park, At the Stakeholders meeting, page 28, item 4 notes includes volleyball as a park activity not addressed. At the City Council Special Meeting, page 40, item 8 notes no sand volleyball courts as a concern not addressed.

Texas Native Plants and Butterfly Garden- North Master Plan calls for, on page 43, item 7, a tilled area to be created between the houses, walking trail or stone wall for an area of native grass and wildflower mix creating a non-mow area. The Community Questionnaire results on page 34 identified in Question 6 that under Improvements request were made for more native plants, more flowering plants and bird feeders. Public comments at the City Council Special Meeting under item 8 on page 40 identified a concern that there was no activities for senior citizens.

The planned renovations and improvements provide significantly new features to the park and improve the offerings to different age groups.

### **Explain how the project improves park and recreation opportunities for physically/mentally challenged citizens which exceed the federal and state required accessibility standards.**

The Bicentennial Park Project improvements will be design for full accessibility of physically/mentally challenged citizens. The site of the former wading pool will be renovated to a splash pad. There is little elevation change from the adjoining concrete walkway that surrounds the location making the pad fully accessible to those with physical and mentally challenged offering water play and sensations in a safe environment. The splash pad will has deck nozzles and be relatively level, except for required drainage and recycling. Likewise the sand volleyball court will be designed to be fully accessible. The location and Texas Native Plant and Butterfly Garden will be fully accessible from the nearby Preston Trail Court with a curb ramp from the street and sidewalk to garden with accessible park benches for garden viewing.

### **Does the project provide for the renovation or adaptive reuse of existing obsolete lands or facilities?**

Yes

**If yes, describe how the project provides for the restoration, renovation or adaptive reuse of existing infrastructure or other facilities that are no longer useable for its intended or original use. Identify the age and condition of each of the facilities proposed for renovation/restoration/reuse. Describe the proposed work to be completed for each of the obsolete facilities.**

The Bicentennial splash pad is a renovation and adaptive reuse of a former wading pool area at the South Park Area. Three years ago the wading pool was closed due to age of facility, health and sanitation concerns. The wading pool is approximately 20 years old. The area was grassed over to make way for plans for a more modern splash pad. The Project plans a 700 sf splash pad with fully recycling water system of 1,100 gallon underground tank with two pool pumps. The recycling system will allow for a limited use of water of some 300 to 400 gallons daily rather than other systems that do not recycle and clean the water. The water is to be recaptured within the system and will not drain to the Pantego Branch creek.

**Provide photographs of elements proposed for restoration, renovation or adaptive reuse.**

Upload photographs

[https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-b2ZTpXFV2n/Pantego splash pad area\\_hRD23NN.pdf](https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-b2ZTpXFV2n/Pantego splash pad area_hRD23NN.pdf)

### **Sustainable Park Design**

Describe how the project embraces sustainable techniques in the design and construction of the park, including but not limited to the diversity, innovative nature and/or cost of the project elements.

**The costs for these design features must be identified in the project budget.**

To view the Sustainable Design Guide, click [here](#)

The splash pad is design to incorporate features that recycle and treat the water. This saves the amount of water utilized with a recycling system using 300/400 gallons daily. Note that non-sustainable systems would use several thousand gallons daily. Further the system is designed so that no water drains off into adjoining landscaping or Pantego Branch reducing storm water pollution.

The sand volleyball court will be designed with a edging of re-purposed 2 x 12 treated lumber/ building materials from local or regionally available sources including Habitat for Humanity Re-stores. The re-purposed 2 x 12's will be topped with a sand volleyball court "EDGE GUARD" that is a high density polyethelene plastic (same as milk jugs) and can be recycled. Re-purposed and reused PVC pipe in the court drainage will also be purchased from local or regionally available sources including Habitat for Humanity Re-stores.

The Texas Native and Butterfly Garden will be designed with a timed drip irrigation system. The plants and grasses will be selected from plants recommended by the Monarch Watch.org/Waystations, Texas Native Plant Society, Wildseed Farms Market Center, the Fort Worth Botanical Garden /Botanical Research Institute of Texas and the Cross Timbers Chapter of Texas Master Naturalists. Recycled Mulch will be used for the garden. Edging for the garden will be re-purposed stone edging purchases from local or regionally available sources including Habitat for Humanity Re-Stores. Instructional educational information will be available on displays at the garden.

### **EXISTING ENVIRONMENT**

**Describe the characteristics of the surrounding land uses at the Project site.**



Pantego's BiCentennial Park former wading pool within the grass area circled by a concrete walkway. Renovation and adaptive reuse to a 700 sq.ft splash pad. Existing underground utilities in place- electrical, water and sanitary sewer.

e.g. Residential (single-family, multi-family, rural), Commercial, Agricultural, Industrial, etc.

North	Single family residential
South	Commercial
East	Camp Thurman & Single-family residential
West	Single-family & multi-family residential

## Upload *Site Photographs*

Only a single document can be uploaded. Save photos in a single file (WORD or PDF), then upload.

<https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-TbDIDHF9TP/Bicentennial Park Photographs.pdf>

**Indicate any of the applicable agencies with which you have made initial contact or know that the project will require any of these special contacts; and provide general information with regard to your initial contact.**

Check all that apply.

[u"ck's on ownership by Town & EDC"]

**Is there any history of ground contamination at the Project site?**

e.g. former landfill, gas station, illegal dumping, brownfield, etc.

No

**If yes, describe the contamination history.**

(No response)

**Describe the topography and soils at the Project site.**

The USDA reports that the Pantego Bicentennial Park consists of Birome-aubrey-urban land complex soils with 5 to 15% slope and Gasil-urban land complex in 1 to 8% slope. Lands within all 3 park areas are the same. Lands gently slope toward Pantego Branch from local streets and access points of the Park.

**Describe the vegetation and wildlife present at the Project site. Indicate if any vegetation or wildlife species are considered valuable, vulnerable, rare, threatened or endangered.**

To link to the Texas Natural Diversity Database (by county), click [here](#) and follow the instructions. Additional information is available at the *Texas Conservation Plan* [here](#).

The Bicentennial Park is within the Cross Timbers Ecoregion, Upper Trinity Drainage Basin, Lower West Fork Trinity Watershed. The upper reaches of the Pantego Branch creek flow through the Park. The Bicentennial Park is within an urban built environment. The Pantego Branch creek is modified with a concrete bottom and gabion rock basket side banks. The improvements within the Park are more suburban with no undeveloped areas having native plants or grasses. Grasses are mostly a mix of bermuda and fescue. Trees are throughout the park with a large eastern red cedar (the annual Christmas tree), live oaks planted through updates to the park and cedar

Bicentennial Park Photographs



Entrance to the South Park area



Fountain and grass field South Park area



Walking Trails



South Park area Walking Trails



Children's Play area



Children's Climbing Rocks & Proposed Volleyball Ct site beyond  
The Rocks



Splash Pad site-mid left side of photo

Beyond play area



Pantego Branch-South Park area

Volleyball site upper left of Photo beyond climbing rocks



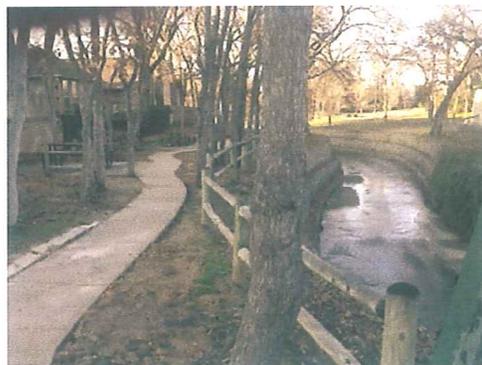
Exercise, Fit-Circuit- South Park area



Gazebo – South Park area



Dedication Plaque-North Park area



Walking Trail and Pantego Branch –North Park area



Site for Tx Native & Butterfly Garden  
To Left of Trail-North Park area



Site for Garden to right of  
Preston Trail Court- North Park area



Walking Trail from Wagon Wheel Trail Street  
North Park area



Basketball Courts-West Park area

elms clustered along the sides of the Pantego Branch. Wildlife would be birds of the regions and grey and american red squirrels. There is no known endangered, threatened, rare, vulnerable, valuable vegetation or wildlife species within the Bicentennial Park

**FLOODPLAINS AND WETLANDS**

**Floodplain:** The lowland and relatively flat areas adjoining inland and coastal waters including flood-prone areas of offshore islands, including at a minimum the 100-year floodplain.

**Wetlands:** Those areas that are inundated by surface or ground water with a frequency sufficient to support, and under normal circumstances support, a prevalence of vegetative or aquatic life that requires saturated or seasonally saturated soil conditions for growth and reproduction. Wetlands generally include swamps, marshes, bogs, and similar areas such as sloughs, potholes, wet meadows, river overflows, mud flats, and natural ponds. Additional information on wetlands is available from the Texas Outdoor Recreation Plan (TORP) Local Parks TORP Chapter 3-Wetlands.

**Is any part of the Project area within a 100-year floodplain or consists of wetlands?**

No

**ENVIRONMENTAL IMPACTS**

**Identify the level of impact, describe the impacts based on the proposed development, and discuss any anticipated short and long-term impacts of the Project on the site.**

Impacts (or effects) are defined as direct or indirect changes in the existing environment which are anticipated as a result of the proposed action or related future actions. These impacts may be either beneficial or adverse, and should be identified in your description.

	Environmental Resources Impact	Briefly Describe the Potential Impacts
Geological resources: soils, slopes, streambeds, landforms, etc.	Minor Impacts	The splash pad site is a reused site with no impact. The volleyball court site will be moderately graded in a total area of 30' x 60' with limited change in the slope or landform. The Texas Native and Butterfly Plants Garden is proposed for no grading in an area of 30' x 30'.
Air Quality	Minor Impacts	The splash pad would add moisture to the air. The plants and grasses in the garden will help to provide positive air filtration impact on the air.
Sound (noise impacts)	Minor Impacts	Only modest noise will occur from the construction of the recreational facilities. Noise is often define as too much sound and children playing in the splash pad or at the volleyball court or visiting the garden is a positive sound but not noise.
Water quality/quantity	Minor Impacts	The splash pad will use water but the system is designed to reduce consumption of water by recycling and treating the water. No drainage into the Pantego Branch is proposed with the splash pad by design for recycling. The garden will be provided with a timed drip irrigation system modifying the quantity of water used. Utilizing the native plants will limit the need for treating the plants with chemicals.
Streamflow Characteristic	N/A	The proposed project will not alter streamflow characteristics.

Marine/estuarine	N/A	The project is not in a marine or estuary area.
Floodplains/wetlands (may require additional documentation)	N/A	The project is outside of the "X: flood plain along Pantego Branch.
Land use/ownership patterns property values; community livability	Minor Impacts	The land ownership is not changing. The improved facilities in the park will enhance the park. The improvements will positively enhance the community and its livability by continuing the park's high level of recreational offerings.
Circulation, transportation	Minor Impacts	The proposed facilities will not increase the need for more parking or cause increased traffic by automobile. The Park is within walking distance of most homes in Pantego and encourage more residents to walk to the park and see the new garden and improvements.
Plant/animal/fish species of special concern or habitat; state/ federal listed or proposed listing	Minor Impacts	Garden planned of Texas native plants and those plants that attract butterflies will improve the environment by providing habitat favorable for butterflies and other important pollinators.
Unique ecosystems (biosphere reserves, World Heritage sites, old growth forests, etc.)	Minor Impacts	There are no existing unique ecosystems however the Texas Native Plants and Butterfly Garden will provide a small ecosystem to attract butterflies and other pollinators
Unique or important wildlife/ wildlife habitat	Minor Impacts	The proposed Texas Native Plans and Butterfly Garden will provide a unique and important habitat for butterflies and other important pollinators .
Unique or important fish/habitat	N/A	There are no unique fish habitat.
Introduction or promotion of invasive species (plant or animal)	N/A	No introduction or promotion of invasive species is proposed.
Recreation resources, including parks, open space, conservation areas, rec. trails, facilities, services, opportunities, public access, etc.	Minor Impacts	The continued improvement of the existing park offers a positive impact to the environment and to the community.
Overall aesthetics, special characteristics/features	Minor Impacts	Propose project will enhance the overall aesthetics blending in the active recreational features within the existing parkland and trees without removing trees. The garden will enhance the park by providing an educational forum for demonstrating the advantages of using Texas native plants in the landscape.
Historical/cultural resources, including landscapes, ethnographic, archeological, structures, etc.	Minor Impacts	There is no known historical or archeological sites within the park. The new planned features of the project will blend into the existing landscapes without changing the overall landscape patterns and design.

Socioeconomics, including employment, occupation, income changes, tax base, infrastructure	Minor Impacts	The planned park improvements will encourage community participation in their development. The new renovation of the former wading pond into a splash pad will provide safer infrastructure to the park and offer a venue for all children of the community to enjoy. The new volleyball court will offer a recreational venue desired by teens and provide an opportunity for learning teamwork and well as meeting new friends. The new garden will offer an opportunity for walking to a park garden to enjoy the butterfly and learn about Texas native plants and their use in urban landscapes.
Minority and low-income populations	Minor Impacts	The proposed project and the park improvements are open to all residents of the community and within the only park of the community provide a friendly area for all to mix and mingle and enjoy or learn about diversity and its benefits.
Energy resources (geothermal, fossil fuels, etc.)	Minor Impacts	Modest amounts of fossil fuels may be used in the development of the splash pad, volleyball court and garden while preparing the sites with the use of mechanical tools.
Other agency or tribal land use plans or policies	N/A	There is not other agency or tribal land policies applicable to this project.
Other important environmental resources that should be addressed	N/A	There are no other important environmental resources that should be addressed.

### Unavoidable Adverse Impacts

Those effects which cannot be mitigated should be explained and the effects weighed against the beneficial impacts of the Project. Be objective as well as analytical, and avoid trying to justify or rationalize proposed actions.

The improvements planned as part of the project will require modest grading, noise during construction and use of limited fossil fuels for tools and equipment during construction. These unavoidable adverse impacts are minimized by planning for the project to limit the impact on the landscape and the existing park. Improvements to the park will continue to enhance the recreational offerings and encourage park use. Water use will increase with the splash pad and the Texas native plants and butterfly garden, however, conservation methods to recycle and treat the water and to utilize drip irrigation reduce significantly the water usage. The new facilities will encourage more park usage but will also provide the opportunity to allow the entire community a venue to mix and mingle, meet and greet all residents of the community and embrace the diversity without regard to race or income.

### Mitigating Measures for Adverse Impacts

Adverse impacts may have short-term or long-term effects. They should be identified as such and explained.

For those impacts considered adverse, and caused as a result of actions proposed in the application, explain how they will be minimized or eliminated. Adverse impacts which cannot be mitigated should be identified and discussed. You may not be able to mitigate every adverse impact, but each one should be considered and weighed against the effects considered beneficial to the community and environment.

For example:

- The utilization of erosion control devices to prevent soil run-off during construction.
- The routing or re-routing of vehicles or the installation of traffic controls to regulate increased traffic to, from, and around the project area.
- Replacement/re-establishment of specialized fish, vegetation, or wildlife habitat which will be lost or partially lost as a result of the project's actions.
- Relocation of persons or businesses located within the project area(s).

Erosion control devices will be used during construction to limit soil run off during construction. The construction will occur during normal business hours to limit noise impacts on park users or the adjacent residential neighborhoods. The use of hand tools and limited use of tools using fossil fuels during construction will be encouraged. The conservation of water will be utilized by water recycling of the splash pad and drip irrigation of the garden.

**Describe any and all alternatives considered for the proposed Project. The alternative of "no action" must be specifically addressed. Also discuss the basis for rejection of any/or all alternatives.**

The proposed project elements were selected after review of other sites alternatives. For the splash pad the cost of relocating utilities and disrupting the park grass land and park usage led to the selected site being the reuse of the former wading pool site. The selection of the volleyball court was due to continued expressed desire for such a facility by the teens of the community. The site for the volleyball court to the south side of Pantego Branch was to be near the exercise circuit area and to minimize disruption of large lawn area to the north of Pantego Branch used for festivals and lawn movie events. The alternative of no action has been considered to limit use of resources, however, the importance of the park to the community encouraged the decision making to invest funds for the benefit of the residents.

## LAND ACQUISITION

Acquisitions which occur prior to grant approval, without TPWD authorization by a Waiver of Retroactivity, or which do not meet the acquisition criteria, are not eligible for assistance.

**Does the proposed Project include land acquisition?**

No

**Does the proposed acquisition include publicly-owned non-parkland?**

(No response)

### Publicly-Owned Non-Parkland

Describe the purpose for which the site was originally acquired. Describe any other uses of the site since it was acquired.

(No response)

### Assurance of Eligibility for Publicly-Owned Non-Parkland

The value of publicly owned non-parkland may only be used as the applicant's matching share if it has never been:

- dedicated,
- platted,
- managed,
- used, or
- acquired for public park or recreation use.

For projects proposing to use publicly-owned non-parkland as match, certification affirming these conditions is required. A fillable form is available for download here [Local Parks Assurance of Eligibility Publicly-Owned Land-fillable form](#). Print the form and obtain the required signature.

**Upload Assurance of Eligibility for Publicly-Owned Land**

(No response)

**Acquisition Schedule**

Choose Acquisition Type, identify the Parcel Number, number of Acres, estimated Land Value, estimated Improvement Value, Current Owner and Total Value (land plus improvements).

Acquisition Type	Parcel Number	Acreage	Land Value	Improvement Value	Current Owner	Total Acquisition Value
Total						

**Estimated Land Value Letter**

All projects proposing the acquisition of land must submit a valuation letter from a real estate professional stating the approximate value of the subject property. The purpose of this requirement is to:

- ensure that enough money is budgeted to acquire the property by purchase
- ensure the amount of match is available for property to be acquired by donation, or bargain sale.

In either case, the cost estimates for property acquisition are very important. If property values are estimated below the budgeted amount and the land is to be donated, the applicant will be required to supplement the match amount to offset the deficit.

On the other hand, if the property is to be purchased and the appraised value turns out to be higher than the estimated value, the applicant may not be reimbursed above that amount proposed in the application and approved in the grant.

**Upload *Estimated Value Letter***

(No response)

**Acquisition Boundary Map**

[Local Parks SAMPLE Acquisition Boundary Map](#)

A boundary map is required for all projects requesting acquisition assistance or using applicant and/or publicly-owned property as match. Identify boundaries of each parcel listed in the Acquisition Schedule.

This map should be a scaled drawing which includes all of the following:

- Applicant and project name;
- Directional arrow and scale;
- Acquisition area and parcel boundaries with each parcel to be acquired labeled in the same manner as the Acquisition Schedule. Boundaries should be drawn to scale, or if possible, identified using a metes and bounds legal description.
- **NOTE:** For projects proposing acquisition of land which will expand an existing park, the boundary map should include the entire area of the existing park, and the parcels to be acquired;
- Locate and label all easements, overhead utilities, structures, improvements, water bodies, adjoining streets (including designated rights-of-way), and future or proposed streets.
- Identify any areas in the park that may be proposed as dedicated open space

**Upload *Acquisition Boundary Map***

(No response)

**Has a Waiver of Retroactivity been obtained?**

No

## LEGAL CONTROL CONDITIONS

### Upload *Aerial Photo or Satellite Image*, identifying the Project boundary

[https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-LswZNG5OKT/2015-03-30 Boundary Maps.pdf](https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-LswZNG5OKT/2015-03-30%20Boundary%20Maps.pdf)

### What utilities are available on the site?

Describe the existing utilities (electrical, cable, phone, water, sewer, pipelines, etc.); describe the type (major transmission, neighborhood service, natural gas, etc.); and location on the Project site. NOTE: identification of these utilities must also appear on the Project Site Plan.

All utilities within the park are underground. Note there is an above ground electrical line that runs along the property line between the residential lots and the western park property line of the South Park area. The South Park area has underground electrical and water to the splash park area. There are no major transmission lines in the park. The garden site will be provided with in the ground water service from the water line in Preston Trail Court and irrigation lines within the grassed areas of the garden site.

### Are there any overhead utility lines within the Project boundary?

No

### If yes, what will be the disposition of the existing overhead utility lines?

Please note, if funded, overhead utility lines will be required to be removed or buried under most circumstances. Existing overhead utilities are required to be shown on the Project Site Plan.

(No response)

### Describe any rights-of-way and/or easements at the Project site.

There are no known rights of way or easements within the Project site.

### Proof of Ownership and/or Legal Control

For all properties *already under the legal control of the Applicant* and proposed for development, the Applicant must provide evidence of legal control.

- Recorded deed(s),
- Lease agreements,
- Easement agreements, or
- Drafts of the lease or easement, with a letter of intent from the landowner to enter into the agreement. Leases must be only other public land, no leases from private land owners.

### Upload *Proof of Ownership and/or Legal Control* Documentation

[https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-QnnbfMJ2mC/8 deeds for Pantego Bicentennial Park.pdf](https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-QnnbfMJ2mC/8%20deeds%20for%20Pantego%20Bicentennial%20Park.pdf)



Boundary Map for  
Town of Pantego, Texas  
Bicentennial Park - South Park Boundary



Boundary Map for  
Town of Pantego, Texas  
Bicentennial Park - North Park Area Boundary



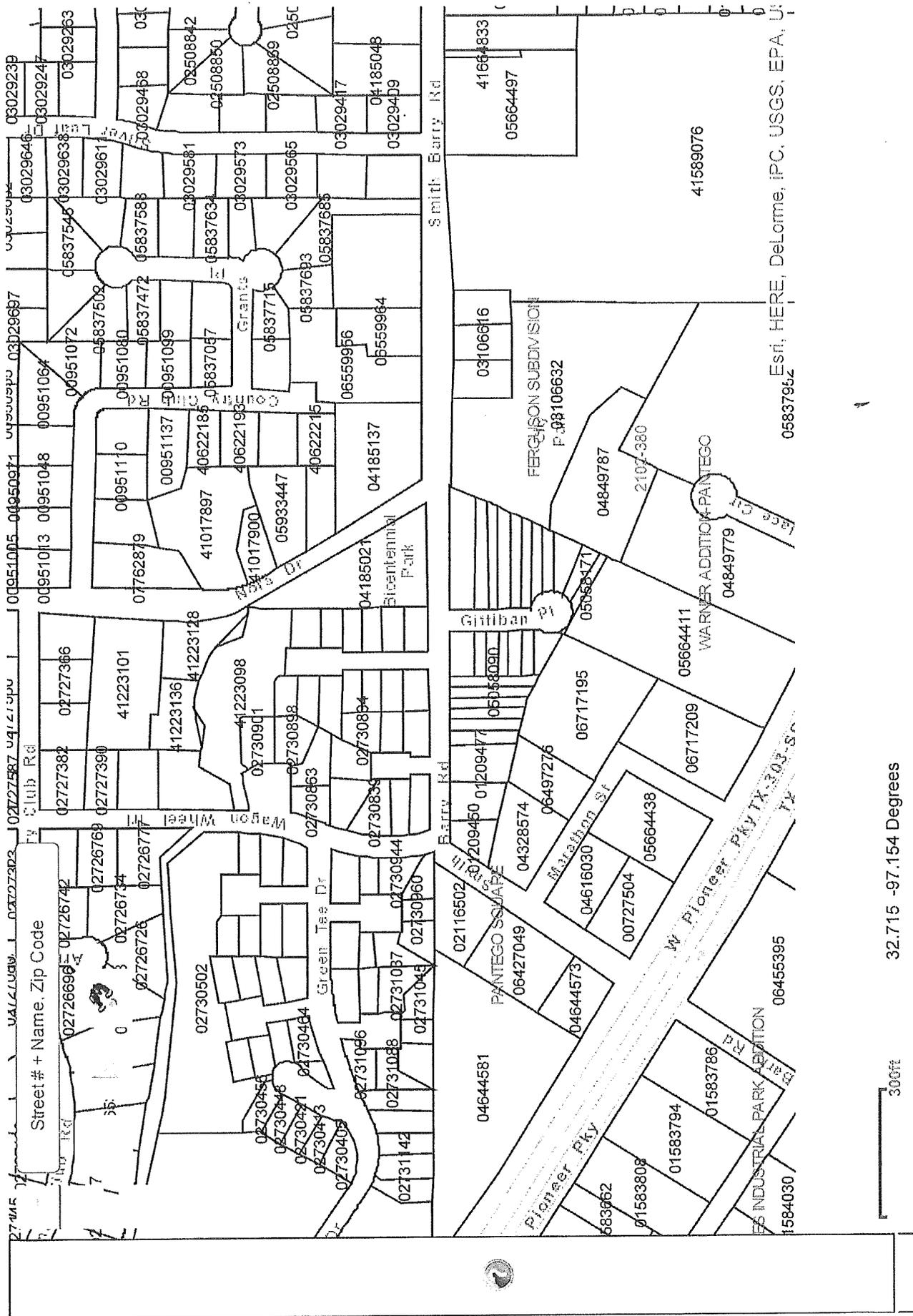
Boundary Map for  
Town of Pantego, Texas  
Bicentennial Park - West Park Area Boundary







Last Updated: 12/02/2014 TAD Home Page Tarrant County GIS Downloads



390ft

32.715 -97.154 Degrees

All Rights Reserved

Tax Parcel  
3106632

700  
60

Prepared by the State Bar of Texas for use by lawyers only. Reviewed  
1-1-76. Revised to include grantee's address (art. 6626, RCS) 1-1-82.

**WARRANTY DEED**

2090

327051

7.00 U D  
& 03/21/84

THE STATE OF TEXAS  
COUNTY OF TARRANT

} KNOW ALL MEN BY THESE PRESENTS:

That I, WILLIAM J. WARNER,

of the County of Tarrant and State of Texas for and in  
consideration of the sum of TEN AND NO/100 -----  
----- (\$10.00) ----- DOLLARS  
and other valuable consideration to the undersigned paid by the grantee herein named, the receipt of  
which is hereby acknowledged,

I have GRANTED, SOLD AND CONVEYED, and by these presents do GRANT, SELL AND CONVEY unto  
THE TOWN OF PANTEGO, a municipal corporation,

of the County of Tarrant and State of Texas, all of  
the following described real property in Tarrant County, Texas, to-wit:

Being a parcel of land out of LOT 4, FERGUSON SUB-  
DIVISION, Pantego, Tarrant County, Texas, more par-  
ticularly described in Exhibit "A" attached hereto  
and incorporated herein by reference for all pur-  
poses.

TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and  
appurtenances thereto in anywise belonging, unto the said grantee, its successors ~~heirs and assigns~~  
forever; and I do hereby bind myself, my heirs, executors and administrators to  
WARRANT AND FOREVER DEFEND all and singular the said premises unto the said grantee, its  
successors ~~heirs and assigns~~, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

EXECUTED this 7th day of March, A.D. 1984.

*William J. Warner*  
WILLIAM J. WARNER

GRANTEE'S MAILING ADDRESS:

Town of Pantego  
1614 South Bowen Road  
Arlington, Texas 76013

7775 W 1863



EXHIBIT "A" TO WARRANTY DEED  
from  
WILLIAM J. WARNER  
to  
TOWN OF PANTEGO

BEGINNING at a point in the south right-of-way line of Smith-Barry Road, said point being the northwest corner of said Lot 4, Ferguson Subdivision;

THENCE N 89°20'50" E along the south line of said Smith-Barry Road and the north line of said Lot 4 for a distance of 204.13 feet to an iron rod for corner, said point being the northwest corner of Lot 1, said Ferguson Subdivision;

THENCE S 00°38'56" E along the west line of said Lot 1 for a distance of 135.00 feet to an iron rod for corner, said point also being the southwest corner of said Lot 1;

THENCE N 89°21'04" E along the south line of Lots 1-3 of said Ferguson Subdivision for a distance of 211.06 feet to an iron rod for corner, said point being the most easterly northeast corner of said Lot 4;

THENCE S 00°11'54" E along the east line of said Lot 4 and the west line of a tract of land conveyed to T. E. Roxburgh by deed recorded in Volume 1546, Page 127 of the Deed Records of Tarrant County, Texas, for a distance of 458.06 feet to an iron rod for corner, said point being the southeast corner of said Lot 4, and said point also being the northeast corner of a remaining portion of Block 1, Warner Subdivision, as recorded in Volume 388-134, Page 92, of the Plat Records of Tarrant County, Texas, said point also being the beginning of a curve to the right having a radius of 6,095.44 feet and a central angle of 2°31'08";

THENCE in a northwesterly direction along said curve to the right for a distance of 267.98 feet to an iron rod for corner, said point being in the east line of Lot 2, Block 1, of said Warner Subdivision;

THENCE N 25°08'00" E along the east line of said Lot 2, Block 1 for a distance of 118.27 feet to an iron rod for corner;

THENCE N 39°28'21" W for a distance of 97.02 feet to an iron rod for corner;

THENCE N 65°53'52" W for a distance of 216.68 feet to an iron rod for corner;

THENCE N 84°50'32" W for a distance of 60.88 feet to an iron rod for corner, said point being in the northwesterly line of said Lot 4, and said point also being in the southeasterly line of Heritage Park Addition as recorded in Volume 388-113, Page 711 of the Plat Records of Tarrant County, Texas;

THENCE N 25°08'00" E along the southeasterly line of said Heritage Park Addition for a distance of 241.84 feet to the PLACE OF BEGINNING and containing 162,868.43 square feet (3.73894 acres) of land, more or less.

COUNTY OF TARRANT  
STATE OF TEXAS  
I hereby certify that this instrument was FILED on this  
date and at the time stamped herein by me and was duly  
RECORDED in the Volume and Page of the Public Records  
of TARRANT County, TEXAS, as stamped herein by me.

MAR 21 1984



*Madeline Huffman*  
COUNTY CLERK  
TARRANT COUNTY, TEXAS

BY \_\_\_\_\_

MADRIEN HUFFMAN  
COUNTY CLERK

84 MAR 21 09:15

TARRANT COUNTY, TEXAS  
FILED

Town of Pantego  
1614 South Bowen Road  
Arlington, TX 76013

AFTER RECORDING, RETURN TO:

99813M 5427

Tax Parcel  
3106608

B

WARRANTY DEED

FILED  
TARRANT COUNTY TEXAS

1997 SEP 23 P 2:53

SUZANNE HENDERSON  
COUNTY CLERK

BY \_\_\_\_\_

Date: September 22, 1997  
Grantor: Robert Shane Scott, and wife, Donna Rhene Scott

Grantor's Mailing Address:

P.O. Box 491, White House, Tennessee 37188

Grantee: Pantego Economic Development Corporation

Grantee's Mailing Address:

1614 S. Bowen Road, Pantego, TX 76013

Consideration:

TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration.

Property (including any improvements):

Lot 1, Block 1, FERGUSON SUBDIVISION to the City of Pantego, Tarrant County Texas according to the plat recorded in Volume 388-134, Page 93, Plat Records, Tarrant County, Texas.

Including, but not limited to, all rights, benefits, privileges, easements, tenements, hereditaments, and appurtenances thereon or in any wise appertaining thereto with all improvements located thereon and any right, title and interest of Grantor in and to adjacent streets, alleys, right-of-way, strips and gores contiguous and adjacent to such land, including reversion and remainder interests related thereto (said land and improvements, together with Grantor's interest in the rights, benefits, privileges, easements, tenements, hereditaments, appurtenances, and interests related thereto being hereinafter referred to as the "Property").

Reservations from and Exceptions to Conveyance and Warranty:

This conveyance is made expressly subject and subordinate to any and all restrictions, covenants, and easements, if any, relating to the hereinabove described property, but only to the extent they are still in effect, and shown of record in Tarrant County, Texas, to all zoning laws, regulations or ordinances of municipal and other governmental authorities, if any, but only to the extent they are still in effect, and relate to the hereinabove described property, rights-of-way, and prescriptive rights, whether of record or not and those encumbrances and exceptions set forth on EXHIBIT A attached hereto and made a part hereof for all purposes, but only to the extent they validly exist and affect or relate to the Property.

Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty.

Grantee hereby assumes the payment of ad valorem taxes relating to the Property for calendar year 1997, an appropriate proration of same having been made between Grantor and Grantee.

When the context requires, singular nouns and pronouns include the plural.

GRANTOR:

Robert Shane Scott  
Robert Shane Scott

Donna Rhene Scott  
Donna Rhene Scott

STATE OF TENNESSEE §  
  §  
COUNTY OF Robertson §

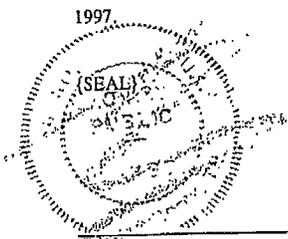
This instrument was acknowledged before me by Robert Shane Scott on this 18<sup>th</sup> day of September, 1997.



Carol Ann Stumm  
Notary Public, State of Tennessee

STATE OF TENNESSEE §  
  §  
COUNTY OF Robertson §

This instrument was acknowledged before me by Donna Rhene Scott on this 18<sup>th</sup> day of September, 1997.



Carol Ann Stumm  
Notary Public, State of Tennessee

## EXHIBIT A

## PERMITTED ENCUMBRANCES

1. Any discrepancies, conflicts, or shortages in area or boundary lines, or any encroachments, or protrusions or any overlapping of improvements.
2. Standby fees, taxes and assessments by any taxing authority for the year 1997 and subsequent years, and subsequent taxes and assessments by any taxing authority for prior years due to change in land usage or ownership.
3. Easements, or claims of easements, which are not recorded in the public records.
4. An easement seven and one-half (7.5') feet in width along the south and the west property line(s) for public utilities, according to plat recorded in Volume 388-134, Page 93, of the Plat Records of Tarrant County, Texas.
5. The following easements, all according to plat recorded in Volume 388-134, Page 93 of the Plat Records of Tarrant County, Texas: building line of undetermined width along the north property line.
6. Agreement for Underground Electric Distribution Facilities by and between Texas Electric Service Company and Flagship Enterprises, Inc., dated September 30, 1980, recorded in Volume 7031, Page 1282, Deed Records, Tarrant County, Texas.

AFTER RECORDING RETURN TO:

Larry Smith, Executive Director  
Pantego Economic Development Corporation  
1614 S. Bowen Road, Pantego, TX 76013

D197176147  
LARRY SMITH, EXECUTIVE DIRECTO  
PANTEGO ECONOMIC DEVELOPM  
1614 S BOWEN RD  
ARLINGTON TX 76013

-W A R N I N G-T H I S I S P A R T O F T H E O F F I C I A L R E C O R D -- D O N O T D E S T R O Y

I N D E X E D -- T A R R A N T C O U N T Y T E X A S  
S U Z A N N E H E N D E R S O N -- C O U N T Y C L E R K  
O F F I C I A L R E C E I P T

T O: A L A M O T I T L E C O

RECEIPT NO	REGISTER	RECD-BY	PRINTED DATE	TIME
197313961	DR92	T003957	09/23/97	14:51

	INSTRUMENT	FEED	INDEXED	TIME	
1	D197176147	WD	970923	14:51	CG

T O T A L : D O C U M E N T S : 0 1 F E E S : 1 3 . 0 0

B Y: \_\_\_\_\_ 

ANY PROVISION WHICH RESTRICTS THE SALE RENTAL OR USE  
OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE  
IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.

Tax Parcel  
4849787

15  
WD

SPECIAL WARRANTY DEED

Date: October 26, 1998

Grantor: Mike-Jay Joint Venture

Grantor's Mailing Address:

1517 Jacksboro Highway, Fort Worth, Tarrant County, Texas 76114

Grantee: Pantego Economic Development Corporation

Grantee's Mailing Address:

1614 S. Bowen Road, Pantego, TX 76013

Consideration:

TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration.

Property (including any improvements):

A portion of Lot 2, Block 1, of the WARNER ADDITION, situated in the Town of Pantego, Tarrant County, Texas, as it appears upon the map recorded in Volume 388-152, Page 64, of the Tarrant County Plat Records; and embracing the tract described in the deed to Mike-Jay Joint Venture recorded in Volume 11627, Page 253 of the Tarrant County Deed Records, more fully described on Exhibit B, attached hereto and incorporated herein.

Including, but not limited to, all rights, benefits, privileges, easements, tenements, hereditaments, and appurtenances thereon or in any wise appertaining thereto with all improvements located thereon and any right, title and interest of Grantor in and to adjacent streets, alleys, right-of-way, strips and gores contiguous and adjacent to such land, including reversion and remainder interests related thereto (said land and improvements, together with Grantor's interest in the rights, benefits, privileges, easements, tenements, hereditaments, appurtenances, and interests related thereto being hereinafter referred to as the "Property").

Reservations from and Exceptions to Conveyance and Warranty:

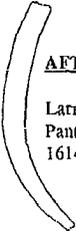
This conveyance is made expressly subject and subordinate to any and all restrictions, covenants, and easements, if any, relating to the hereinabove described property, but only to the extent they are still in effect, and shown of record in Tarrant County, Texas, to all zoning laws, regulations or ordinances of



## EXHIBIT A

## PERMITTED ENCUMBRANCES

1. Any discrepancies, conflicts, or shortages in area or boundary lines, or any encroachments, or protrusions or any overlapping of improvements.
2. Standby fees, taxes and assessments by any taxing authority for the year 1998 and subsequent years, and subsequent taxes and assessments by any taxing authority for prior years due to change in land usage or ownership.
3. The following, all according to plat recorded in Volume 388-152, Page 64, of the Plat Records of Tarrant County, Texas: fifteen foot (15') drainage and utility easement along the northwesterly property line; twenty foot (20') drainage and utility easement along the northerly property line; ten foot (10') drainage and utility easement along the north, south and easterly portion of property; five foot (5') utility easement along the most easterly east property line.
4. Per the survey prepared by Stephen H. Roberson, R.P.L.S. #4090, dated September 4, 1998: Wood rail fence encroaching over a portion of the northwesterly property line.



AFTER RECORDING RETURN TO:

Larry Smith, Executive Director  
Pantego Economic Development Corporation  
1614 S. Bowen Road, Pantego, TX 76013

-----  
Special Warranty Deed  
{pls}[a:RP.011]

MO 00284062 PR

Page - 3

## EXHIBIT B

BEGINNING at a ½" iron rod found for the northwest corner of said Lot 2 and for the northwest corner of said Mike-Jay tract.

THENCE along the north line of said Lot 2 for the north line of said Mike-Jay tract the following:

South 84 degrees-50 minutes-32 seconds east 60-88/100 feet to a ½" iron rod found for corner;

South 65 degrees-53 minutes-52 seconds east 216-68/100 feet to a ½" iron rod found for corner;

South 39 degrees-28 minutes-21 seconds east 97-02/100 feet to a ½" iron rod found for the northeast corner of said Lot 2.

THENCE south 25 degrees-08 minutes-no seconds west, along the east line of said Lot 2, a distance of 61-07/100 feet to a 5/8" iron rod set in the north line of West 303 Centre, an addition to the Town of Pantego, as it appears upon the map recorded in Volume 388-193, Page 50 of the said Deed Records, and for the southeast corner of said Mike-Jay tract.

THENCE north 64 degrees-23 minutes-25 seconds west, along the north line of said West 303 Centre, for the south line of said Mike-Jay tract, 31-36/100 feet to a 5/8" iron set for corner.

THENCE north 52 degrees-06 minutes-43 seconds west, continuing along the said north line of West 303 Centre and the said south line of Mike-Jay tract, 99-45/100 feet to a ½" iron rod found for the northwest corner of said West 303 Centre and a re-entrant corner of said Mike-Jay tract.

THENCE south 26 degrees-41 minutes-49 seconds west, along the west line of said West 303 Centre and the east line of said Mike-Jay tract, 86-86/100 feet to a ½" iron found for the southerly southeast corner of said Mike-Jay tract and the northeast corner of the tract described in the Deed to Ann L. Robertson and Gene W. Robertson recorded in Volume 10051, Page 435 of the said Deed Records, and being the beginning of a curve to the right having a radius of 6,095-44/100 feet.

THENCE along said curve, an arc length of 229-78/100 feet to a ½" iron found for the southwest corner of said Mike-Jay tract and said Robertson tract, in the west line of said Lot 2, the long chord of said 229-78/100 feet arc is north 65 degrees-45 minutes-54 seconds west 229-77/100 feet.

THENCE north 24 degrees-43 minutes-29 seconds East, along the said West line of Lot 2 for the West line of said Mike-Jay tract, 146-19/100 feet to the PLACE OF BEGINNING and containing 1-111/1000 acres, more or less.

The basis for bearings is the recorded map of said Lot 2, Block 1, WARNER ADDITION, Volume 388-152, Page 64 of the Tarrant County Plat Records.

D198254271  
 PANTEGO ECONOMIC  
 1614 S BOWEN RD  
 ARLINGTON TX 76013

-W A R N I N G-T H I S I S P A R T O F T H E O F F I C I A L R E C O R D--D O N O T D E S T R O Y

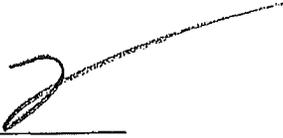
I N D E X E D -- T A R R A N T C O U N T Y T E X A S  
 S U Z A N N E H E N D E R S O N -- C O U N T Y C L E R K  
 O F F I C I A L R E C E I P T

T O : A L A M O T I T L E C O

RECEIPT NO	REGISTER	RECD-BY	PRINTED DATE	TIME
199035620	DR92	T021602	11/02/98	15:32

	INSTRUMENT FEED	INDEXED	TIME	
1	D198254271 WD	981102	15:32	CG

T O T A L : D O C U M E N T S : 0 1 F E E S : 1 5 . 0 0

B Y: 

ANY PROVISION WHICH RESTRICTS THE SALE RENTAL OR USE  
 OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE  
 IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.

Tax Parcel  
4185021

280

JUL-31-74 46558 A - HD TEXAS STANDARD FORM 250

The State of Texas,  
County of TARRANT

VOL. 5333 PAGE 309  
Know All Men by These Presents:

That I, DAN C. GOULD, not joined herein by my wife, as the property hereby conveyed constitutes no part of my homestead,  
of the County of Tarrant State of Texas for and in consideration  
of the sum of -----

THREE THOUSAND THREE HUNDRED SEVENTY TWO AND 50/100 ----- (\$3,372.50) ----- DOLLARS  
and other good and valuable considerations  
to me in hand paid by

TOWN OF PANTEGO, a municipal corporation, of Tarrant County, Texas, as follows:

ALL CASH in hand paid by Grantee herein, the receipt of which is hereby acknowledged and confessed;

IT IS FURTHER UNDERSTOOD AND AGREED that this conveyance is made subject to that one certain note in the original principal amount of \$12,500.00, dated June 8, 1973, executed by Dan C. Gould, payable to the order of L. O. Estes, bearing interest at the rate of 7-1/2% per annum, payable in monthly installments of \$148.38, principal and interest, which said note is NOT assumed by the Town of Pantego.

have Granted, Sold and Conveyed, and by these presents do Grant, Sell and Convey unto the said  
TOWN OF PANTEGO, a municipal corporation,

of the County of Tarrant State of Texas all that certain lot, tract or parcel of land situated in the Town of Pantego, Tarrant County, Texas; and being a tract of land in the NATHAN SMITH SURVEY, Abstract No. 1432, and being a portion of that certain tract of land described as 59 acres in Deed recorded in Vol. 1506, Page 203, Deed Records of Tarrant County, Texas, and being more particularly described as follows:

BEGINNING at an iron pipe in place at the Southwest corner of said 59 acre tract, said point being in the North line of Tucker Blvd.; (Smith-Barry Road)  
THENCE North with the West line of said 59 acre tract, 392.1 feet to an iron rod in the Westerly line of Nora Drive;  
THENCE South 32° East with the Westerly line of said Nora Drive, 462.35 feet to an iron rod in the South line of said 59 acre tract and the North line of said Tucker Blvd., (Smith-Barry Road);  
THENCE West with said South line of 59 acre tract, and said North line of Tucker Blvd., 245.0 feet to the PLACE OF BEGINNING, and containing 1.103 acres, more or less, being the same property described in a Deed dated June 8, 1973, from L. O. Estes to Dan C. Gould recorded in Volume 5469, Page 291, Deed Records, Tarrant County, Texas.

This conveyance is made subject to all easements, restrictions, zoning ordinances and mineral reservations, if any, affecting the herein described property.

TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and appurtenances thereto in anywise belonging unto the said

TOWN OF PANTEGO, a municipal corporation, its successors  
do hereby bind myself, my heirs, executors and administrators, to Warrant and Forever Defend, all and singular the said premises unto the said TOWN OF PANTEGO, a municipal corporation, its successors

and assigns, against every person whomsoever lawfully claiming, or to claim the same, or any part thereof.

WITNESS my hand at Arlington, Texas,  
this 26th day of JULY, 1974.  
Witnesses at Request of Grantor:

*D. C. Gould*  
DAN C. GOULD

THE STATE OF TEXAS,  
COUNTY OF TARRANT

SINGLE ACKNOWLEDGMENT

VOL 3086 PAGE 810

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared

known to me to be the person whose name DAN C. GOULD is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE,  
this the 26<sup>th</sup> day of JULY, A. D. 19 74.



*Dan C. Gould* (Dan C. Gould)  
Notary Public in and for Tarrant County, Texas

THE STATE OF TEXAS,  
COUNTY OF

SINGLE ACKNOWLEDGMENT

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared

known to me to be the person whose name subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE,  
this the day of A. D. 19

(L. S.)

Notary Public in and for County, Texas

THE STATE OF TEXAS,  
COUNTY OF

SINGLE ACKNOWLEDGMENT

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared

known to me to be the person whose name subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE,  
this the day of A. D. 19

(L. S.)

Notary Public in and for County, Texas

THE STATE OF TEXAS,  
COUNTY OF

I HEREBY CERTIFY that the foregoing instrument of writing with its certificate of authentication, was filed for record in my office on the day of A. D. 19 at o'clock M., and was duly recorded by me on the day of A. D. 19 in Vol. page of the Records of said County.

STATE OF TEXAS MY HAND and the Seal of the County Court of said County, at my office in County, Texas  
I hereby certify that this instrument was FILED on the date and at the time stamped hereon by me and was duly RECORDED in the Volume and Page of the DEED RECORDS of Tarrant County, Texas, as stamped hereon by me.  
(L. S.) County Clerk Deputy.

JUL 30 1974



Warranty Deed

FROM TO  
COUNTY CLERK  
TARRANT COUNTY, TEXAS

FILED FOR RECORD  
This day of A. D. 19 at o'clock

County Clerk Deputy  
A. D. 19  
In Book on Page  
County Clerk Deputy

Recording Fee \$  
This instrument should be filed immediately with the County Clerk for Record.  
Town of Carroll R 4  
1614 Paces Ave 76013  
The Old Company, Publishers, Dallas

Tax Parcels  
4122 3098  
2730502

DEDICATION OF REVISED PLAT

THE STATE OF TEXAS           \*  
  \*  
COUNTY OF TARRANT         \*

WHEREAS, Buchanan Brothers, Inc., a Corporation, Shady Valley Place Homeowners Association, a Non-Profit Corporation, Frankie L. Thomas, Wayne L. Dietz and wife, Theodora K. Dietz, Donald C. Betts and wife, Dorothy J. Betts, Mike Slusser & Company and Michael D. Jarrett and wife, Teresa L. Jarrett, are the owners of all of Blocks A/R, B/R, and C/R, Shady Valley Place, an addition to the Town of Pantego, Tarrant County, Texas, according to revised plat recorded in Volume         at Page         of the Plat Records of Tarrant County, Texas:

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS that Buchanan Brothers, Inc., a Corporation, Shady Valley Place Homeowners Association, a Non-Profit Corporation, Frankie L. Thomas, Wayne L. Dietz and wife, Theodora K. Dietz, Donald C. Betts and wife, Dorothy J. Betts, Mike Slusser & Company and Michael D. Jarrett and wife, Teresa L. Jarrett, acting herein by and through their duly authorized officials or in his or her own capacity, do hereby adopt the foregoing plat as a Revised Plat of Shady Valley Place, an addition to the Town of Pantego, Tarrant County, Texas, and hereby dedicate to the public forever the streets, easements, and city park shown thereon. By this dedication, the owners hereof expressly dedicate and transfer all common areas to the Town of Pantego, a municipal corporation, of Tarrant County, Texas, and by the execution of this dedication each of said owners and the Shady Valley Place Homeowners Association expressly agree to such dedication and transfer, and this dedication abrogates to that extent the plat and dedication filed on June 10, 1974, and recorded in Volume 5658,

Pages 919-935, and amendments filed on August 23, 1974, recorded in Volume 5700, Pages 391-393, and on March 7, 1975, recorded in Volume 5786, Pages 898-900, of the Deed Records of Tarrant County, Texas.

IN WITNESS WHEREOF, this Dedication is executed this 30 day of March, 1976.

BUCHANAN BROTHERS, INC.,  
a Corporation

By M. H. Buchanan

SHADY VALLEY PLACE HOMBOWNERS  
ASSOCIATION, a Corporation

By M. H. Buchanan

Mrs F. L. Thomas  
FRANKIE L. THOMAS

Wayne L. Dietz  
WAYNE L. DIETZ

Theodora K. Dietz  
THEODORA K. DIETZ

Donald C. Betts  
DONALD C. BETTS

Dorothy J. Betts  
DOROTHY J. BETTS

MIKE SLUSSER & COMPANY

By M. D. Jarrett

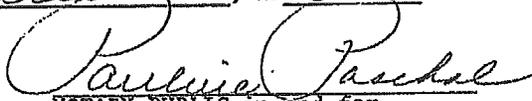
Michael D. Jarrett  
MICHAEL D. JARRETT

Teresa L. Jarrett  
TERESA L. JARRETT

THE STATE OF TEXAS       \*  
                                   \*  
 COUNTY OF TARRANT       \*

BEFORE ME, the undersigned authority, on this day personally appeared M. D. BUCHANAN, President of BUCHANAN BROTHERS, INC., known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, and in the capacity therein stated as the act and deed of said corporation.

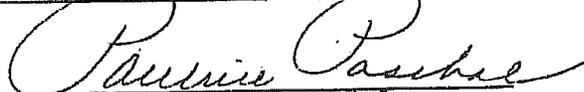
GIVEN UNDER MY HAND AND SEAL OF OFFICE this the  
30 day of March, 1976.

  
 NOTARY PUBLIC in and for  
 Tarrant County, Texas.

THE STATE OF TEXAS       \*  
                                   \*  
 COUNTY OF TARRANT       \*

BEFORE ME, the undersigned authority, on this day personally appeared M. D. BUCHANAN, President of SHADY VALLEY PLACE HOMEOWNERS ASSOCIATION, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, and in the capacity therein stated as the act and deed of said corporation.

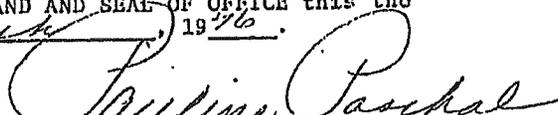
GIVEN UNDER MY HAND AND SEAL OF OFFICE this the  
30 day of March, 1976.

  
 NOTARY PUBLIC in and for  
 Tarrant County, Texas.

THE STATE OF TEXAS       \*  
                                   \*  
 COUNTY OF TARRANT       \*

BEFORE ME, the undersigned authority, on this day personally appeared FRANKIE L. THOMAS, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the  
30 day of March, 1976.

  
 NOTARY PUBLIC in and for  
 Tarrant County, Texas.

THE STATE OF TEXAS \*  
 COUNTY OF TARRANT \*

BEFORE ME, the undersigned authority, on this day personally appeared WAYNE L. DIETZ and wife, THEODORA K. DIETZ, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

30 GIVEN UNDER MY HAND AND SEAL OF OFFICE this the day of March, 1976.

*Russell Paschal*  
 NOTARY PUBLIC in and for  
 Tarrant County, Texas.

THE STATE OF TEXAS \*  
 COUNTY OF TARRANT \*

BEFORE ME, the undersigned authority, on this day personally appeared DONALD C. BETTS and wife, DOROTHY J. BETTS, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

30 GIVEN UNDER MY HAND AND SEAL OF OFFICE this the day of March, 1976.

*Russell Paschal*  
 NOTARY PUBLIC in and for  
 Tarrant County, Texas.

THE STATE OF TEXAS \*  
 COUNTY OF TARRANT \*

BEFORE ME, the undersigned authority, on this day personally appeared MIKE SLUSSER, President of Mike Slusser & Company, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, and in the capacity therein stated as the act and deed of said corporation.

30 GIVEN UNDER MY HAND AND SEAL OF OFFICE this the day of March, 1976.

*Russell Paschal*  
 NOTARY PUBLIC in and for  
 Tarrant County, Texas.

THE STATE OF TEXAS \*  
\*  
COUNTY OF TARRANT \*

BEFORE ME, the undersigned authority, on this day personally appeared MICHAEL D. JARRETT and wife, TERESA L. JARRETT, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

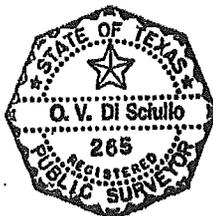
30 GIVEN UNDER MY HAND AND SEAL OF OFFICE this the day of March, 1976.

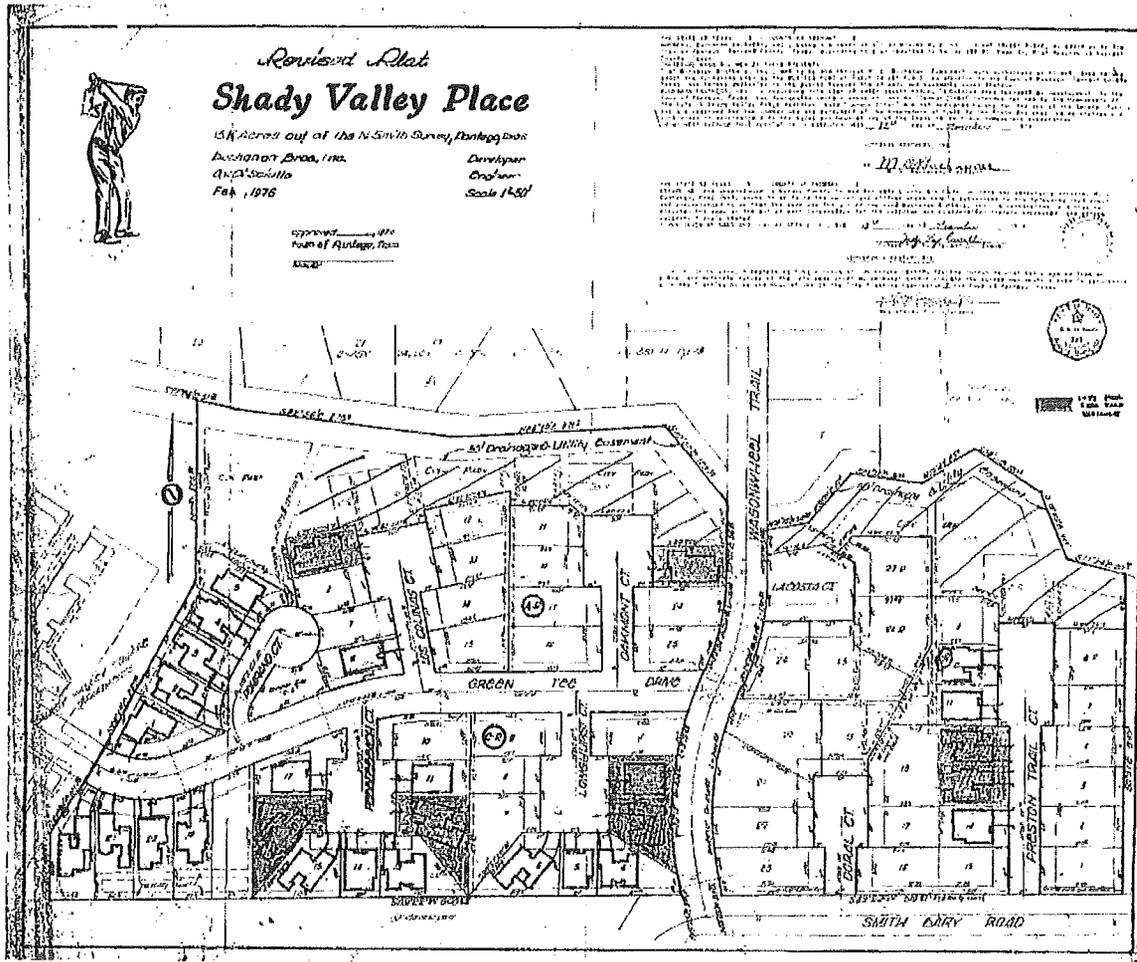
*[Handwritten Signature]*  
NOTARY PUBLIC in and for  
Tarrant County, Texas  
*[Notary Seal: NOTARY PUBLIC TARRANT COUNTY TEXAS]*

SURVEYOR'S CERTIFICATE

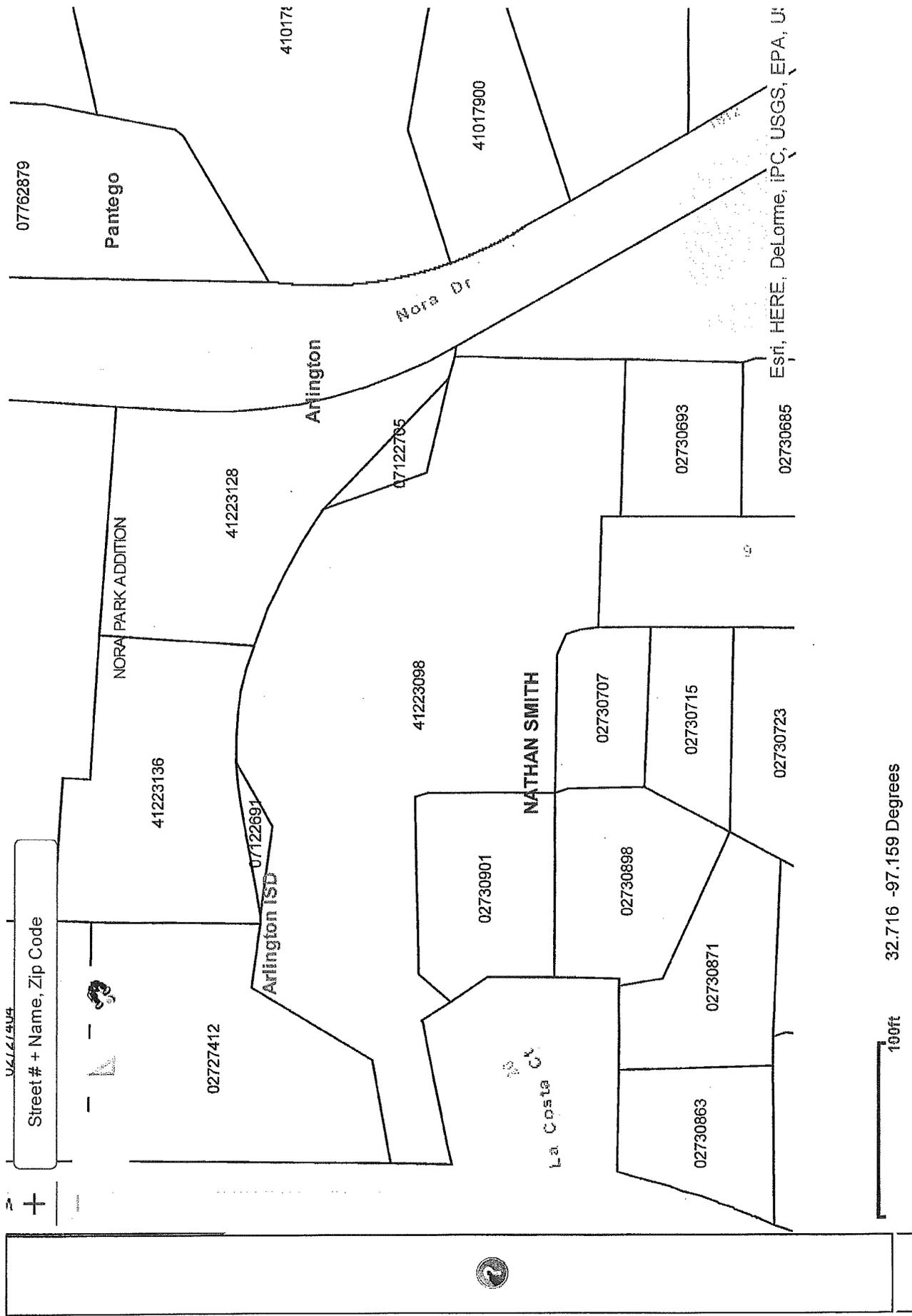
I, O. V. DI SCIULLO, a Registered Public Surveyor, do hereby certify that the foregoing plat was prepared from an actual and accurate survey of the land made under my personal supervision and the corner monuments placed in accordance with the Platting Rules and Regulations of the City Planning Commission of the Town of Pantego, Texas.

O. V. Di Sciullo, P. E.  
O. V. DI SCIULLO, P. E.  
Registered Public Surveyor





 Common Areas Dedicated



THENCE North 78 degrees, 54 minutes, 45 seconds East and northerly from northerly edge of a concrete channel liner, 65.55 feet to the beginning of a curve whose center bears South 14 degrees, 44 minutes, 17 seconds East 170.47 feet;

THENCE easterly with said curve and continuing northerly from said northerly edge of channel liner, a distance of 25.09 feet to a point in a southerly line of said Lillard tract and northerly line of said City Park, said point being 39.90 feet South 59 degrees, 33 minutes, 25 seconds West from a 5/8" iron rod set for an angle point in said Lillard southerly line;

THENCE South 59 degrees, 33 minutes, 25 seconds West, crossing said northerly edge of channel liner, 45.10 feet to a "Y" cut in said concrete channel liner for an angle point in said Lillard southerly line and said City Park northerly line;

THENCE North 83 degrees, 32 minutes, 40 seconds West with a southerly line of said Lillard tract and a northerly line of said City Park, again crossing said northerly edge of channel liner, 50.41 feet to the PLACE OF BEGINNING and containing 698 square feet (0.0160 acre).

**RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:**

Easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded instruments, other than liens and conveyances, that affect the property.

Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty.

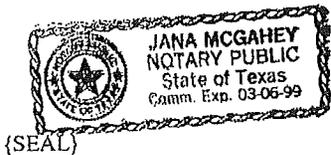
GRANTOR:

  
Lee A. Lillard

# ACKNOWLEDGEMENT

STATE OF TEXAS     §  
                                  §  
COUNTY OF TARRANT §

Dec 1996 THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME on the 22 day of  
June, 1996, by Lee A. Lillard.



*Jana McGahey*  
Notary Public, in and for the  
State of Texas  
Jana McGahey  
(Notary's Printed Name)

My Commission Expires:  
3-6-99

AFTER RECORDING, RETURN TO:

PREPARED IN THE LAW OFFICE OF:

REMINGTON & JEFFREY, P.C.  
1306 W. Abram  
Arlington, Texas 76013  
(817)261-7100



D198018470  
 TOWN OF PANTEGO  
 1614 S BOWEN RD  
 PANTEGO TX 76013

-W A R N I N G-T H I S I S P A R T O F T H E O F F I C I A L R E C O R D -- D O N O T D E S T R O Y

I N D E X E D -- T A R R A N T C O U N T Y T E X A S  
 S U Z A N N E H E N D E R S O N -- C O U N T Y C L E R K  
 O F F I C I A L R E C E I P T

T O : T O W N O F P A N T E G O

RECEIPT NO	REGISTER	RECD-BY	PRINTED DATE	TIME
198100113	DR96	T003957	01/29/98	11:33

	INSTRUMENT FEED	INDEXED	TIME	
1	D198018470 WD	980129	11:33	CK 2607

T O T A L : D O C U M E N T S : 01 F E E S : 15.00

B Y : \_\_\_\_\_



ANY PROVISION WHICH RESTRICTS THE SALE RENTAL OR USE  
 OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE  
 IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.

## Proof Applicant can Prevent Surface Drilling/Mining of the Project Site

The applicant must provide evidence that the surface of the project site is protected from any drilling or mining, or can demonstrate protection through the following:

- Existing ordinance or resolution,
- Zoning,
- Ownership of mineral rights by applicant,
- Designated drill sites on the project site (will be excluded from project assistance),
- Draft of ordinance, resolution or zoning, and statement that if funded, will authorize the ordinance or resolution.

### Upload *Proof of Drilling/Mining Protection*

<https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-kVF2O51ofW/Proof Applicant can Prevent Surface Drilling.pdf>

### State who will operate and maintain the Project area.

The applicant is responsible for the maintenance and operation of the fund supported area(s)/facilities. If agreements exist (or are anticipated) for others to perform operations, programming and/or maintenance duties, describe such arrangements.

The Town of Pantego will maintain the site. Maintenance funds are the budget of the City and of the Economic Development Corporation.

### Upload existing or draft *Agreements for Maintenance and/or Operations*

(No response)

## PROJECT BUDGET

The Budget Summary provides the complete estimated costs for the proposed grant project. Estimates should build in cost inflation for the construction period.

### How will the development be constructed?

Select all that apply

Contract, Volunteers

### Project Schedule

Describe the estimated time schedule for implementing the proposed Project. Applicants are allowed approximately three years from the date of Commission approval to complete all project elements. Approved projects should be accomplished in a timely manner by the Applicant, unless delays result from extraordinary circumstances beyond the Applicant's control.

Failure to meet the grant time frames may be grounds for the Department to initiate cancellation of the project, or to deny requests for additional grant funds for new projects.

TX Parks & Wildlife Commission Approval Begin 3 year project period

Grant Agreement Execution As soon as possible

Pending Documentation Within 6 mo's of grant agreement date

THC Cultural Resources Survey & Clearance





**Budget Summary -- Local Park Grants Program**

**Project Name: Pantego Bicentennial Park**

		GRANT ELEMENTS	GRANT SUB-TOTAL	NON-GRANT COSTS	NON-GRANT SUB-TOTALS	GRANT + NON-GRANT TOTALS
<b>I. PROFESSIONAL SERVICES</b>			\$ 10,500		\$ -	
Pre-Agreement Costs						
Beginning Date:						
A.	Application preparation cost-none	\$ -				\$ -
B.	Permits & Survey-State agency reviews-TCEQ, historical, archeological, accessibility	\$ 2,500				\$ 2,500
C.	Construction Plan & Project Inspections - 12%	\$ 8,000				\$ 8,000
<b>II. LAND ACQUISITION</b>			\$ -		\$ -	
A.	No land acquisition	\$ -				\$ -
B.	No appraisal	\$ -				\$ -
<b>III. CONSTRUCTION</b>			\$ 139,500		\$ 55,070	
A.	One Splash Park	\$ 97,590				\$ 97,590
B.	One Volleyball Court	\$ 25,540				\$ 25,540
C.	Texas Native & Butterfly Garden with benches, sidewalk and accessibility curb cut	\$ 5,000				\$ 5,000
D.	PCA (Pantego Christian Academy)& local youth assistance in Volleyball court sand spreading and garden planting 40 hrs	\$ 290				\$ 290
E.	Lion's Club donation to Splash Pk	\$ 7,000				\$ 7,000
F.	PYLC (Pantego Youth Leadership Council) youth to provide 40 hrs for Volleyball court sand spreading and garden planting	\$ 290				\$ 290
G.	Boy Scout Troop 517	\$ 290				\$ 290
H.	Project Signs	\$ 3,500				\$ 3,500
I.	Canopy Replacements& Rennovations			\$ 4,980		\$ 4,980
J.	Electrical Replacements & Up-grades			\$ 16,500		\$ 16,500
K.	Pk Pavillions ( N & S) Rennovations			\$ 8,680		\$ 8,680
L.	Restrooms And Gazebo Rennovations			\$ 13,370		\$ 13,370
M.	Pedestrian Bridges Rennovations			\$ 11,540		\$ 11,540
N.						\$ -
<b>TOTAL PROJECT COST</b>			\$ 150,000		\$ 55,070	\$ 205,070
50% MATCH AMOUNT		\$ 75,000				
50% Match amount cannot exceed: Urban Outdoor-\$1,000,000; Outdoor-\$400,000; Small Community-\$75,000				Verify Grant + Non-Grant	\$ 205,070	

Contributor 1	Labor	Students & Staff-Julie Nicholson	Pantego Christian Academy	290.00
Contributor 2	Cash	Nancy Tice, President Lions Club	Lions Club	7000
Contributor 3	Labor	Melody Paradise, Mayor	Pantego Youth Leadership Council	290.00
Contributor 4	Labor	Steve Barnes, Scout Master	Boy Scout Troop 517	290.00
Contributor 5				
Contributor 6				
Contributor 7				
Contributor 8				
Contributor 9				
Contributor 10				
Total				7870.0

### Costs for Non-Grant Elements

If the development of the entire park exceeds the proposed grant amount, identify the elements and costs in the Budget Summary, and enter the amount greater than the grant.

Enter "\$0.00" if none.

\$0.00

Provide details regarding the additional project costs in excess of the grant budget. Identify the source for paying for the additional costs to complete the overall project, a list of project elements it is intended to pay for, and a timeframe for these elements to be completed. This can include both applicant funds and outside contributions.

Preparation of the Grant application was completed by the Pantego Economic Development Corporation's Economic Development Consultant as part of their agreement for services for the Pantego Economic Development Corporation.

### Upload Documentation of Contributions in Excess of the Grant Budget

For applicant funds, attach a resolution or letter from applicant authority that identifies the project and details the amount of funds being allocated to the project in excess of the grant budget.

For outside contributions, attach a partnership letter detailing the value of the contribution and how the value was determined. Upload as a single WORD or PDF document.

(No response)

### Do you have additional supporting documents related to your proposal?

OPTIONAL

For multiple documents, save all as a single PDF, then upload.

### Upload Additional Supporting Documents

<https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-6Jp7RwJwPU/See attached the Vicinity Map . Ad for>

## SUBMITTING YOUR APPLICATION

**The application deadline is 11:59 PM on MARCH 31, 2015. You will be unable to make any changes to your application once it has been submitted.**

Please remember that once you have a complete application, you must choose "SUBMIT" below for your application to be turned into Recreation Grants for review. You will receive an email confirmation that your application was submitted successfully. Once submitted, you can download your complete application, but you will NOT be able to make changes. If you discover an error in your application PRIOR to the deadline, contact [James.Lindsey2@tpwd.texas.gov](mailto:James.Lindsey2@tpwd.texas.gov).

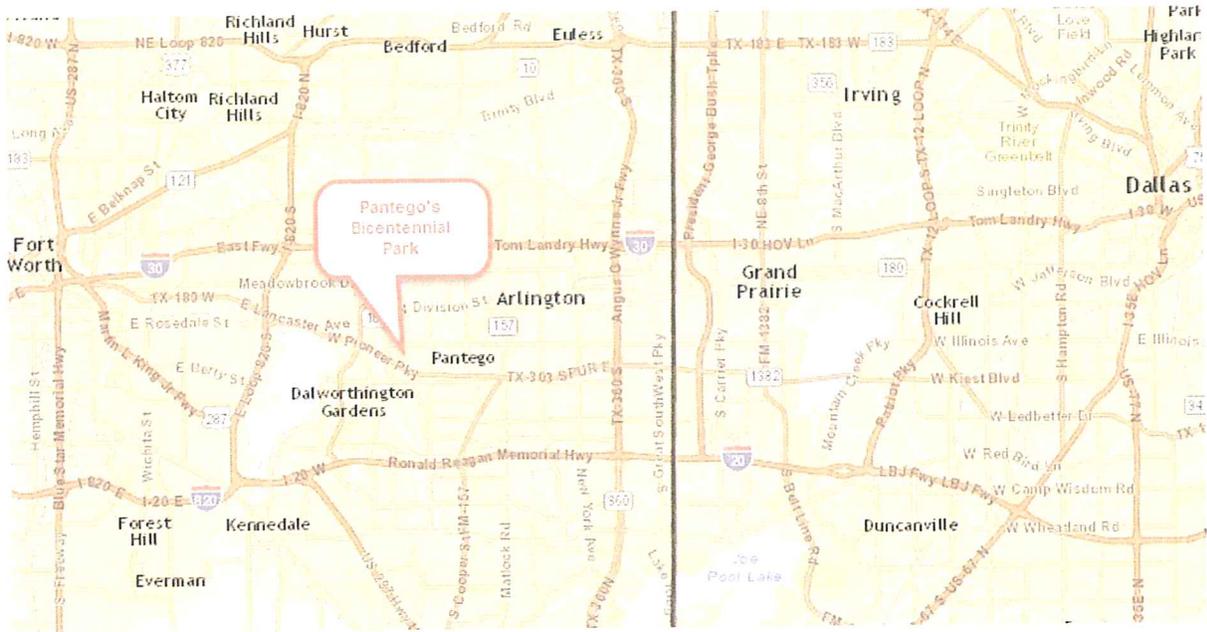
Paper copies of the application will not be accepted.

See attached the Vicinity Map for the Pantego Bicentennial Park

See attached the Publication of the Flood Plain notice in the Commercial Recorder. Also note that there has been no comments received from this notice at the Town Hall.

The FIRM flood zone X is identified on the site plan maps for the South Park Area and the North Park Area. The FIRM flood zone X have been transposed from the FIRM maps at 1" = 100' and it does not appear that improvements are within the flood zone. If this application is selected, further engineering drawings of the proposed improvements will verify this X flood zone location.

See also the minutes of the City Council meeting authorizing the submission of the application. They are in draft form since the official minutes result from Council consideration at an upcoming meeting after the submission of this application.



# Publisher's Affidavit

STATE OF TEXAS  
COUNTY OF TARRANT

I, JANET RATCLIFF, PUBLISHER of the **COMMERCIAL RECORDER**, am over the age of 18, have knowledge of the facts stated herein, and am otherwise competent to make this affidavit. The **COMMERCIAL RECORDER**, of Fort Worth, Tarrant County, Texas, is a newspaper of general circulation which has been published in Tarrant County regularly and continuously for a period of over one year prior to the first day of publication of this notice. The **COMMERCIAL RECORDER** is qualified to publish legal notices according to Article 28e, Revised Civil statutes of Texas.

I, solemnly swear that the notice hereto attached was published in the **COMMERCIAL RECORDER**, on the following dates, to-wit:

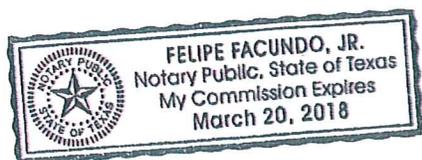
March 16, 2015

*Janet Ratcliff*

Sworn to and subscribed before me this

16<sup>th</sup> day of March, A.D. 2015.

SS  
Notary Public, Tarrant County, Texas



**PEDC TPWL Grant PH  
Publication**

The Town of Pantego will conduct a Public Hearing on March 23, 2015 at Town Hall, 1614 S. Bowen Rd., Pantego TX. 76013 at 7:30 p.m. regarding proposed park improvements to Bicentennial Park by seeking a grant from the Texas Park & Wildlife Department, Local Park Grant Program, Small Community Recreation Grant. The proposed improvements are located at South Park south of Smith Barry Rd., North Park between Smith Barry Rd. and Wagon Wheel Dr., and West Park along the creek west of Wagon Wheel Dr. The proposed enhancements may be located within the 100 year flood plain and include such improvements as a splash pad and/or Butterfly garden.

Comments or inquiries regarding this project should be made in writing to Matthew Fielder, City Manager at [mfielder@townofpantego.com](mailto:mfielder@townofpantego.com). All written comments must be received by 5:00 p.m. on March 23, 2015 to be included in the public hearing. The Park Master Plan and site plans are available for review on the town's website at [www.townofpantego.com](http://www.townofpantego.com).

3-16

Council  
Minutes  
9/14/23

LI	35	25	-0-*	25	7,000
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\*Except when abutting residential, in which case it shall be 20', with 8' screening fence.

(Ordinance 114, sec. 1 (table 6-G), adopted 6/23/86)

#### **Sec. 14.02.453 Permitted uses in C-1 commercial district**

A building or premises in this district shall be used only for the following purposes:

- (1) Offices for professional and business services not involving the on-premises sale of items of tangible property.
- (2) Studios for instruction in any of the performing arts.
- (3) Child care facilities.
- (4) Temporary building used in conjunction with construction work, but only during construction.

(Ordinance 114, sec. 1 (6.B), adopted 6/23/86)

#### **Sec. 14.02.454 Permitted uses in C-2 commercial district**

A building or premises in this district shall be used only for the following purposes:

- (1) Any use permitted in the C-1 district.
- (2) Banks and other financial institutions.
- (3) Personal service shops: barber or beauty shop, photography studio, interior design studio, photocopy services.
- (4) Dry cleaning (not involving on-premises use of chemicals ultimately disposed of through the town's sanitary sewer system).

(Ordinance 114, sec. 1 (6.C), adopted 6/23/86)

- (5) Retail sales: jewelry; carpet, paint and wallpaper (no outside display); gifts and floral objects (no greenhouses or propagation on premises); drugs and sundries; musical instruments, clothing; and, variety goods; antique sales (no outside display). (Ordinance 114, sec. 1 (6.C), adopted 6/23/86; Ordinance 95-07, sec. 1, adopted 7/24/95).
- (6) Food service; restaurants, delicatessens, catering, and convenience grocery sales.
- (7) Accessory buildings or uses customarily incidental to any of the above-listed uses.

(Ordinance 114, sec. 1 (6.C), adopted 6/23/86)

#### **Sec. 14.02.455 Permitted uses in C-3 commercial district**

A building or premises in this district shall be used only for the following purposes:

- (1) Any use permitted in the C-2 district.

- (2) Food, drug and other retail sales.
- (3) Service stations, tire sales, auto repair.

(Ordinance 114, sec. 1 (6.D), adopted 6/23/86)

- (4) Furniture (no outside display). (Ordinance 95-07, sec. 3, adopted 7/24/95)
- (5) Veterinarian or animal hospitals (no outside pens or runs).
- (6) Mini-warehouses with a minimum 200-foot setback from street frontage and other standards as provided in table 14.02.451 notes.
- (7) Accessory buildings or uses customarily incidental to any of the above-listed uses.

(Ordinance 114, sec. 1 (6.D), adopted 6/23/86)

**Sec. 14.02.456 Permitted uses in C-4 commercial district**

A building or premises in this district shall be used only for the following purposes:

- (1) Any use permitted in the C-3 district.
- (2) Manufacture of: candy, jewelry, signs.
- (3) Boat, trailer (auto-drawn) and farm implement sales (not including manufactured leasing or truck-trailer sales).
- (4) New car and light truck sales and service.
- (5) Plumbing, heating, air conditioning sales and shop.
- (6) Warehouse with on-site commercial retail or wholesale, or service activity.
- (7) Lumber sales, retail.

(Ordinance 114, sec. 1 (6.E), adopted 6/23/86)

- (8) A land use not permitted as a wholesale, remanufacturing or repair land use may be permitted within applicable zoning districts when:
  - (A) Such wholesale, remanufacturing or repair land use activity is a consolidation of a current permitted retail activity within such zoning district;
  - (B) Where the current and permitted retail activity, authorizing the wholesale, remanufacturing or repair activity continues;
  - (C) Where the storage of raw material and finished product is limited to remain within an enclosed building;
  - (D) Where all delivery and shipping points are set back 100 feet from the front property line for wholesale purposes; and
  - (E) Where all delivery and shipping points do not face the property frontage for wholesale or remanufacturing or repair purposes.

(Ordinance 114-02, sec. 1, adopted 6/22/87)

**Sec. 14.02.457 Permitted uses in LI light industrial district**

A building or premises in this district shall be used only for the following purposes:

- (1) Any use permitted in the C-4 commercial district.
- (2) Subject to town council's approval, with plan commission's recommendations, service industries and light industries that manufacture, process, store and distribute goods and materials and are, in general, dependent on raw materials refined elsewhere.

(Ordinance 114, sec. 1 (6.F), adopted 6/23/86)

(3) Adult entertainment establishments if in accordance with the provisions of division 13 of this article, the adult entertainment regulations of the Pantego Municipal Code and all other provisions of the Pantego Municipal Code which are applicable. (Ordinance 95-04, sec. 4, adopted 6/12/95)

(4) Call centers.

(A) For purposes of this article of the Town of Pantego Municipal Code, a call center means a facility at which a substantial portion of the activities conducted at the facility consists of telephone calls or internet communications, placed or received by workers located at that facility for the purpose of:

(i) Inducing persons who are not located at that facility to make a donation or make a purchase, or rent, or claim, or receive any item or any goods or any services or any real property or any personal property or any intangible item of value; or

(ii) Routing or rerouting calls or internet communications to or from another location for any of the purposes described in section 14.02.457(4)(A)(i); or

(iii) Providing technical support to existing customers; or

(iv) Providing customer service or assistance to existing customers; or

(v) Routing or rerouting calls or internet communications to or from existing customers in connection with technical support or customer assistance sought by such existing customers; or

(vi) Any other substantially similar business operation in which a majority portion of the activities conducted at the facility consists of placing or receiving telephone calls or internet communications.

(B) Exemption from LI classification. The term "call center" as used in section 14.02.457(4)(A) shall not be construed to include a facility at which call center activities as described in that section are conducted if the facility operates under the same name as that used in connection with its call center activities, and at the same facility operates an establishment where goods or products or services are continuously furnished or offered for sale or lease, if a majority of the establishment's business involves the customers or clients of the establishment obtaining services or products from workers or employees who work at such a facility, then such a facility is exempt from being considered a call center. For purposes of qualifying for this exemption, the services furnished by such an establishment must not be services furnished over the telephone or over the internet. A facility that meets this exemption is therefore exempt from the application of Town of Pantego Municipal Code section 14.02.144(e) and shall not be considered an industrial use subject to being located solely within the LI light industrial district.

(Ordinance 07-024, sec. 2, adopted 5/21/07)

**Sec. 14.02.458 Conditions for certain uses in LI light industrial district**

The criteria for approval hereunder shall include the following:

- (1) Manufacturing shall be conducted within enclosed buildings.
- (2) The storage of raw materials and products shall be conducted within screened areas not located in a required yard.
- (3) No activity shall be conducted on the premises which creates a level of noise, vibration, smoke or odor emission which, when measured at any property line of the

premises, exceeds the same measure when said measurement is taken 300 feet from the premises.

(Ordinance 114, sec. 1 (6.F), adopted 6/23/86)

**Secs. 14.02.459–14.02.510 Reserved**

TPWD Biological Consultations

Construction Plans & Engineering Within 6 mo's of grant agreement date

Construction Plans Submission to TPWD Within 6 mo's of grant agreement date

Bidding and Construction Agreements Within 9 mo's of grant agreement date

Quarterly State Reports to TPWD Jan 15, April 15, July 15 and Oct 15

Periodic Reimbursement Billings Quarterly, Jan 15, April 15, July 15 and Oct 15

Project Completion & Grant Close-out Within 3 years after Commission approval

## The Budget Summary

A SAMPLE Budget Summary in EXCEL is available for view [here](#).

A fillable version of the required budget is available after the section descriptions. Download and fill out the form.

NOTE:

**Grant Elements** are ONLY those expenses for which you will be requesting reimbursement if the grant is approved. Grant Elements = grant funds + applicant match.

**Non-Grant Elements** are ONLY those expenses for which you are covering the costs above the grant limits, overmatching the grant, or constructing elements not part of the grant.

## Professional Services

- The total cost of Professional Services **cannot** exceed 12% of grant construction estimates.
- Costs for required permits (COE, TCEQ, TDLR) or surveys (cultural resources, environmental resources) should be included if it is anticipated that these actions may be necessary.
- The cost to prepare the grant application is an eligible pre-agreement expense and must include a beginning date for the site planning and application preparation.

Construction Plans/Specifications and Inspections:

- Plans must be prepared and sealed by an engineer, architect or landscape architect registered in Texas or other competent professions depending on the scope of work.
- Plans must be submitted to the Texas Department of Licensing and Regulation (TDLR) for compliance with Texas Accessibility Standards.

## Land Costs

- All land to be acquired must be shown in the Budget Summary based on the estimated value letter.
- The value of donated land and/or applicant-owned non-parkland is considered an expense of the project.
- Appraisals and boundary survey costs cannot exceed \$10,000 or 5% of the land value, whichever is less.

## Construction Costs

Include Site Preparation

Itemize proposed project elements to include but not limited to:

- Utilities
- Roads and Parking
- Restroom/Concession Building or Other Buildings (separate line for each item)

- Recreation elements (separate line for each element. Combine elements for items such as ballfields to incorporate site work, fencing, dirt work, irrigation, lighting costs in a single budget line item)
- Landscaping (native plant species only)
- Program Acknowledgement Signs (eligible for reimbursement)
  - A *temporary* program acknowledgement sign is required during construction
  - A *permanent* program acknowledgement sign is required at project completion

**Upload the Budget Summary**

The fillable EXCEL version of the Budget Summary is available [here](#). Download the form, complete the project budget, then upload the final budget. Need additional rows on the budget form? Send your form to [Rec.Grants@tpwd.texas.gov](mailto:Rec.Grants@tpwd.texas.gov) with "Budget Summary" in the subject line.

Upload the final Budget Summary

[https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-MHTgl7mvyg/LOCALPARKSBudgetSummary \(Final A1\).pdf](https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-MHTgl7mvyg/LOCALPARKSBudgetSummary (Final A1).pdf)

**APPLICANT'S MATCHING SHARE OF GRANT**

	Amount
Voter Approved Bonds	
APPLICANT Funds (General Fund cash, 4-B, EDC, etc.)	67130
APPLICANT In-House Labor, Equipment and/or Materials	
APPLICANT/Publicly Owned Non-Parkland	
PRIVATE Land Acquisition (donation or purchase)	
PRIVATE or OTHER PUBLIC Contributions (cash, labor, equipment and/or materials)	7870
<b>Total</b>	<b>75000.0</b>

**Letters of Commitment**

If the match includes private or other public contributions you must submit letters of commitment. Letters of commitment must include the value of the contribution and how the value was determined.

For multiple letters, save all to a single PDF, then upload.

**Upload Letters of Commitment**

<https://tpwd-recgrants.fluidreview.com/media/assets/survey-uploads/23379/2727199-nDJL5NH7rf/PCA Lions Club PYLC & boy Scouts letters.pdf>

**Contributor Information**

Complete for each contributor

Type of Contribution	Contributor Name	Contributor Organization (if applicable)	Amount/Value of Contribution
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P A N T E G O  
CHRISTIAN ACADEMY

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Pam Mundo  
Mundo & Associates  
March 16, 2015

Dear Ms. Mundo,

Our school, Pantego Christian Academy would like to submit this letter in support for the proposed improvements of the Pantego Bicentennial Park. We want to contribute to making our park an even better place to play, exercise, and relax.

We are pleased that the proposed improvements will enhance park experiences for citizens of all ages. Our PCA Panthers use the Pantego Bicentennial Park for Easter egg hunts, taking homecoming and prom pictures, and after school playdates. We are truly excited to be a part of this grant application process.

The students and staff of Pantego Christian Academy will be able to commit to serving approximately 40 hours to help spread volleyball sand, prepare the garden, and plant Texas native plants. We will also plant flowers that attract butterflies and other important pollinator insects.

Pantego Bicentennial Park is a vital recreation area and facility for our community. We look forward to helping the park improve.

Sincerely,

Julie Nicholson  
Director of Development  
Pantego Christian Academy  
817-460-3315 ext. 1207  
jnicholson@pantego.com



**Pantego Lions Club**  
3535 Marathon St. Pantego, TX 76013

March 23, 2015

City of Pantego  
1614 S. Bowen Rd.  
Pantego, Texas 76013

Re: City of Pantego Grant Application for the Splash Park

To Whom It May Concern:

The Pantego Lions Club would like to submit this letter in support of the proposed Splash Park at Bicentennial Park in Pantego.

The Pantego Lions have supported many events throughout the years at Bicentennial Park such as the annual Easter Egg Hunt, Christmas Tree Lighting and Candy Train, and Movie Night in the Park during the summer. Events at Bicentennial Park have also enabled us to raise funds for our organization and the park has become a vital part of the community enabling young families to have a safe and fun environment for their children.

Please also consider this as a commitment letter that the Pantego Lions Foundation is willing to commit \$7,000 to this worthwhile project.

Sincerely,

Nancy Tice  
President  
Pantego Lions Club

*We Serve*



1614 South Bowen Road  
Pantego, Texas 76013-4100  
817-274-1681 • Mobile 817-201-4507 • Fax: 817-265-1375 • [www.townofpantego.com](http://www.townofpantego.com)

P.O. Box 10210  
Pantego, Texas 76001-0210

March 26, 2015

Town of Pantego  
Economic Development Corporation  
1614 S. Bowen Rd.  
Pantego, TX. 76013

Re: Texas Park & Wildlife Department Small Community Park Grant Program

To Whom It May Concern:

The Pantego Youth Leadership Council is for students in grades 7 through 12 who have an interest in learning about local government and the inner workings of a municipality. The program is designed to develop leadership, problem-solving, and communication skills and allows students to actively participate in the Town's community events and activities. I encourage the students to volunteer and participate in the various town events; such as the Christmas Candy Train.

The Pantego Youth Leadership Council has agreed to provide 40 hours of service to the construction of the Butterfly Garden by planting the native Texas plants and to provide services in other areas as needed. This gives the young adults of our community a wonderful opportunity to give back to the community in which they live.

Sincerely,

Melody Paradise, Mayor  
Town of Pantego

March 29, 2015

Matt Fielder  
City Manager  
Town of Pantego  
1614 S. Bowen Road  
Pantego, TX 76013

Re: P.E.D.C. Bicentennial Park Improvement Funding Grant

Dear Mr. Fielder,

I am Scoutmaster of Boy Scout Troop 517 in Arlington. It is great to hear that a grant is being sought to assist with these wonderful upgrades and improvements to Bicentennial Park. I feel my Troop would enjoy assisting on any of the projects as they become ready to initiate. My guys really enjoy the opportunity to provide assistance on community service projects, and should be able to provide 30 – 40 hours of service.

I have no doubt, that once the plans for this project begins to stabilize, we can network with the other scout troops in the district for the possibility of some potential Eagle Scout projects, as well as opportunities for these other Troops to receive community service hours during different phases of the project as a whole.

The proposed enhancements to the park are great, and I look forward, along with you and the citizens of Pantego to see them come to fruition.

Sincerely yours,



Steve Barnes

P.O. Box 1001  
Arlington, TX 76004-1001

stevebarnes@sbcglobal.net



# AGENDA BACKGROUND

**AGENDA ITEM:** Discuss, direct, and consider action on Resolution 15-30 a resolution of the Town Council of the Town of Pantego, Texas, in support of the application by StorageLand I to the Texas Commission on Environmental Quality (TCEQ) for a Municipal Setting Designation (MSD) at 1830 and 1840 E. Division Street, Arlington, Texas.

**Date:** September 14, 2015

**PRESENTER:**

Matt Fielder, City Manager

**BACKGROUND:**

Terracon Consultants, Inc. has obtained a Municipal Setting Designation from the City of Arlington on behalf of StorageLand I. In order to also obtain this designation from the Texas Commission on Environmental Quality, the applicant must obtain support from the governing body of each retail public water utility within five miles of the site. The Town has wells within that five mile radius, so Terracon has requested a resolution of support from the Town.

Terracon presented this request at the August 24<sup>th</sup> Regular Meeting of the Town Council. At that time, Council tabled the resolution and requested a revised letter from Terracon changing the statement that the Town's wells were unlikely to be affected to state that they will not be affected. That letter is included. The resolution has been changed to reflect that the Town's support is conditional upon the approval of resolutions from other communities whose public water supply would be affected, rather than basing it on an ordinance approved by the City of Arlington, as well as changing the final statement to match the changes in Terracon's letter.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends approval of this resolution.

**ATTACHMENTS:**

Proposed Resolution  
Letter from Town Engineer Joyce Stanton  
Revised Terracon Informational Submittal

Director's Review: \_\_\_\_\_  
City Manager's Review: \_\_\_\_\_

**RESOLUTION NO. 15-30**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS, IN SUPPORT OF THE APPLICATION BY STORAGE LAND I TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) FOR A MUNICIPAL SETTING DESIGNATION (MSD) AT 1830 AND 1840 E. DIVISION STREET, ARLINGTON, TEXAS.**

**WHEREAS,** Texas Health and Safety Code Chapter 361, Subchapter W authorizes the Texas Commission on Environmental Quality (“TCEQ”) to certify Municipal Setting Designations for properties upon receipt and approval of a properly submitted application to TCEQ; and

**WHEREAS,** as a part of the application to TCEQ for a Municipal Setting Designation, the applicant is required to provide documentation that the application is supported by: (1) the city council of the municipality in which the Site is located, (2) the city council of each municipality with a boundary located not more than one-half mile from the site, (3) the city council of each municipality that owns or operates groundwater supply well located not more than five miles from site, and (4) the governing body of each retail public utility, as defined by Section 13.002, Texas Water Code, that owns or operates a groundwater supply well located not more than five miles from the Site; and

**WHEREAS,** MSD for Terracon Consultant, Inc. (the “Applicant”) has filed with the City of Arlington (the “City”), Texas, for the City’s support of a Municipal Setting Designation for the property located at 1830 and 1840 E. Division Street and was approved by the City of Arlington in their Ordinance 15-007 (attached); and

**WHEREAS,** the Town of Pantego owns or operates a groundwater supply well located not more than five miles from the site; and

**WHEREAS,** following the issuance of this resolution by the Town of Pantego and each additional municipality and retail public utility for which approval is required, the property owner will submit to TCEQ an application for certification of a Municipal Setting Designation for the MSD Site pursuant to Texas Health and Safety Code, Chapter 361, Subchapter W; and

**WHEREAS,** Applicant’s environmental consultant has provided a written statement that based on the lateral distance and the presence of regional aquitards between the shallow perched groundwater and potable aquifers, there is no risk that the site will affect the Town of Pantego public supply wells, or the private water wells located within Pantego.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS THAT:**

**Section 1.** the Town Council Supports the Applicant’s application to the TCEQ for certification of a Municipal Setting Designation for the Site.

**PASSED AND APPROVED this the 14<sup>th</sup> day of September 2015, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of \_\_ ayes, \_\_ nays and \_\_ abstentions.**

**APPROVED:**

---

**Melody Paradise, Mayor**

**ATTEST:**

---

**Julie Arrington, Town Secretary**

**APPROVED AS TO FORM:**

---

**James T. Jeffrey, Jr., City Attorney**

August 5, 2015

Mr. Chad Joyce  
Town of Pantego  
1614 S. Bowen Road  
Pantego, Texas 76013

Re: **Municipal Settings Designation**  
912-934 N. Collins Street  
Arlington, Texas 76011

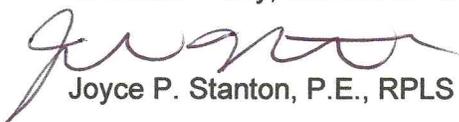
Dear Mr. Joyce,

I have communicated with the Lance Crabtree, the Senior Project Manager at Terracon for this Municipal Settings Designation (MSD). Their request of the Town of Pantego is limited to a Resolution in Support of designating the site described in the application, as a MSD by the City of Arlington. I have attached a sample that he provided me from the City of Grand Prairie. Since the contamination is shallow and in the City of Arlington, I recommend that as a Town we move forward with the Resolution supporting this MSD. It is my understanding that, this Resolution will support City of Arlington Ordinance No. 15-007 prohibiting the use of, and contact with, groundwater from the designated area. Our Resolution will be from the Town of Pantego in support of the Resolution already passed by the City of Arlington.

However, the nearly 30 shallow private wells located throughout the Town of Pantego were not identified nor addressed. The applicant is responsible to notify all private well owners separately in compliance with a different section of the TCEQ regulations. When I spoke with Mr. Crabtree, he had received no response from any private well owners. I am concerned that the well owners may not be aware of the process and adequately informed of their rights and responsibilities of having a private well. This MSD was to address concentrations of tetrachloroethylene (PCE) and trichloroethene (TCE) which exceed the protective concentration levels. Based on the submitted report, the contaminated groundwater is limited to shallow perched groundwater. It was unclear the extent of the contamination. I do not know how fast the contamination plume migrates nor how quickly the PCE and TCE contaminates dilute to acceptable levels. Because the contamination is shallow, the shallow Pantego private wells could potentially be of concern. Therefore it is also my recommendation that the Town Council consider education for the citizens of the Town with private wells. There are several resources available to us at the University of Texas at Arlington (UTA). Dr. Choi ([hchoi@uta.edu](mailto:hchoi@uta.edu)) and Dr. Hu ([maxhu@uta.edu](mailto:maxhu@uta.edu)) are both professors at UTA who have groundwater expertise and may be able to answer questions such as: What additional testing or verification measures should be proposed to ensure protection of these shallow private Pantego wells? How fast do these contaminates migrate? How quickly do these contaminates dilute to acceptable levels?

The concern of the private wells is a separate subject from the Resolution supporting the MSD. Therefore I recommend moving forward with the Resolution, but at the same time providing the education and support for the Town citizens needed to protect the shallow private wells. This will allow them to comment on this MSD as appropriate. Feel free to contact me at 817-275-3361 or via email at [jstanton@dterry.com](mailto:jstanton@dterry.com) with any questions.

Sincerely,  
Di Sciullo-Terry, Stanton & Associates, Inc.



Joyce P. Stanton, P.E., RPLS

## RESOLUTION NO. 4752-2015

**A RESOLUTION IN SUPPORT OF STORAGE LAND I TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY FOR A MUNICIPAL SETTING DESIGNATION AT 1830 AND 1840 E. DIVISION STREET, ARLINGTON, TEXAS**

**WHEREAS**, Chapter 361, Subchapter W, of the Texas Solid Waste Disposal Act authorizes the Texas Commission on Environmental Quality (TCEQ) to certify Municipal Setting Designations for properties upon receipt and approval of a properly submitted application to TCEQ; and

**WHEREAS**, as a part of the application to TCEQ for a Municipal Setting Designation for a site, the applicant is required to provide documentation that the application is supported by: (1) the city council of the municipality in which the site is located, (2) the city council of each municipality with a boundary located not more than one-half mile from the site, (3) the city council of each municipality that owns or operates a groundwater supply well located not more than five miles from the site, and (4) the governing body of each municipal or retail public utility, as defined by Section 13.002, Texas Water Code, that owns or operates a groundwater supply well located not more than five miles from the site; and

**WHEREAS**, the property owner will file an application with the TCEQ for the issuance of a Municipal Setting Designation for the property located at 1830 and 1840 E. Division Street, Arlington, Texas. (the "MSD Site"); and

**WHEREAS**, the MSD Site is within 5 miles of three groundwater supply wells operated by the City of Grand Prairie, Texas; and

**WHEREAS**, following the issuance of a MSD Resolution by the City of Irving and each additional municipality and retail public utility for which approval is required, the property owner will submit to TCEQ an application for certification of a Municipal Setting Designation for the MSD Site pursuant to Texas Health and Safety Code, Chapter 361, Subchapter W.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:**

**SECTION 1.** THAT City of Grand Prairie supports the application of StorageLand I to the TCEQ for certification of a Municipal Setting Designation for the MSD Site.

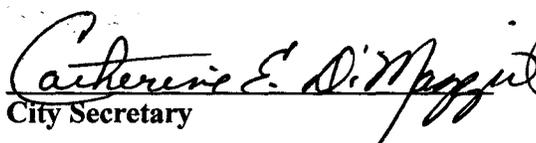
**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON THIS THE 2<sup>ND</sup> DAY OF JUNE, 2015.**

**APPROVED:**

  
Ron Jensen, Mayor

**APPROVED AS TO FORM:**

**ATTEST:**

  
Catherine E. DiMaggio  
City Secretary

  
Donald R. Best  
City Attorney

August 26, 2015

Mr. Matthew Fielder  
City Manager  
Town of Pantego  
1614 South Bowen Road  
Pantego, Texas 76013

Telephone: (817) 617-3705  
Email: [mfielder@townofpantego.com](mailto:mfielder@townofpantego.com)

RE: StorageLand I MSD  
1830 and 1840 E. Division Street  
Arlington, Texas

Dear Mr. Fielder,

Terracon Consultants, Inc. (Terracon), on behalf of StorageLand I, has obtained a Municipal Setting Designation (MSD) from the City of Arlington (MSD Ordinance No. 15-007) and is currently pursuing a MSD with the Texas Commission on Environmental Quality (TCEQ) for the Storage Land I property (hereinafter the "site") located at 1830 and 1840 E. Division Street in Arlington, Texas. A legal description of the site including a survey plat is included as Attachment 1. An aerial photograph depicting the site and surrounding land uses is included in Attachment 2. The property is in the TCEQ Voluntary Cleanup Program (VCP) and assigned VCP No. 2698.

The purpose of the MSD is to restrict access to and the use of groundwater to protect public health and welfare where the quality of groundwater may present an actual or potential threat to human health.

A property is eligible for an MSD if a public drinking water supply system exists that satisfies the requirements of Texas Health and Safety Code Chapter 341 and that supplies or is capable of supplying drinking water to the property for which the MSD is sought and property within one-half mile of the property for which the MSD is sought. The site meets these criteria.

The most recent groundwater assessment activities conducted on the site in 2014 indicated detected concentrations of contaminants of concern (COCs) in the groundwater, including tetrachloroethene (PCE) and trichloroethene (TCE) which exceeded applicable protective concentration limits (PCLs). PCE was detected in monitoring wells MW-1 and MW-4 at concentrations of 0.084 milligrams per liter (mg/L) and 0.025 mg/L, respectively, which exceeded the TCEQ Texas Risk Reduction Program (TRRP) PCL of 0.005 mg/L. TCE was detected in monitoring wells MW-1 and MW-4 at concentrations of 0.051 mg/L and 0.016 mg/L, respectively, which exceeded the TRRP PCL of 0.005 mg/L. Sampling locations and groundwater isoconcentration maps are included in Attachment 2. Summary tables of groundwater laboratory analytical results are included in Attachment 3.

The impacted groundwater plume consists of shallow perched groundwater extending to an average depth between 13 and 17 feet below grade surface (bgs). Groundwater flow at the designated property is generally towards the northwest. Groundwater assessment activities

Terracon Consultants, Inc. 8901 John W. Carpenter Freeway, Suite 100 Dallas, Texas 75247  
P [214] 630 1010 F [214] 630 7070 [terracon.com](http://terracon.com)



**Storage Land I MSD**

Arlington, Texas

August 26, 2015



have not been conducted beyond the site boundaries. The plume is not located under land utilized for residential purposes; therefore, a soil vapor intrusion study is not applicable and has not been completed for the site. A groundwater potentiometric map is included in Attachment 2.

As part of the MSD application, the applicant is required to obtain support from the governing body of each retail public utility, as defined by Section 13.002, Texas Water Code, that owns or operates a groundwater supply well located not more than five miles from the site. A copy of the City of Arlington MSD Ordinance (Ordinance No. 15-007) is included as Attachment 4.

A database survey was conducted by GeoSearch, *5-Mile Municipal Setting Designation (MSD) Report and Water Utility Database (WUD) Report of Groundwater Wells (both dated September 12, 2012)*, of water wells owned by municipal and retail public utilities within a five mile radius of the site. The WUD report identified three groundwater supply wells operated by the Town of Pantego (CCN No. 10070) located within the five mile search radius. A copy of the WUD report with a site map depicting the water well locations is included as Attachment 5. The WUD water wells were identified as follows:

Map ID	Well ID	Well Owner Name	Distance/Direction from Site	Water Usage
4	G2200066C	Town Of Pantego	4.02 mi Southwest	Public Supply
5	G2200066A	Town Of Pantego	4.56 mi Southwest	Public Supply
5	G2200066B	Town Of Pantego	4.56 mi Southwest	Public Supply
6	G2200066E	Town Of Pantego	4.74 mi West	Public Supply

The MSD report identified four additional wells operated by the Town of Pantego (CCN No. 10070) located within the five mile search radius. Due to the size of the MSD report (1,041 pages), excerpts of the MSD report, including the summary table, site map, and the applicable water well drillers schedule/report is included as Attachment 6. The MSD water wells were identified as follows:

Map ID	Well ID	Well Owner Name	Distance/Direction from Site	Water Usage
144	32-23-306	Town Of Pantego	4.02 mi Southwest	Public Supply
211	32-23-304	Town Of Pantego	4.56 mi Southwest	Public Supply
211	32-23-305	Town Of Pantego	4.56 mi Southwest	Public Supply
231	32-23-313	Town Of Pantego	4.75 mi West	Public Supply

Based on review of the well logs, the identified Pantego water wells produce from the Twin Mountains Formation, part of the Trinity Group. In the site area, the Trinity Group is separated from the shallow perched groundwater in which COCs have been detected by several consecutive limestone, shale, and clay formations which combine to form a regional aquitard. The site is underlain by the Woodbine Group Formation, which further extends to a depth of approximately 400 feet bgs. The Woodbine Formation primarily consists of sandstone with minor interbeds of clay and shale. The Woodbine Group is underlain by the Duck Creek, Fort Worth Limestone, Denton Clay, Weno Limestone, and Pawpaw Formation (collectively known as the Washita Group). In the site area, the Washita Group extends from approximately 400 to 800 feet bgs. The Washita Group is underlain by the Edwards Limestone, Comanche Peak

**Storage Land I MSD**

Arlington, Texas

August 26, 2015



Limestone, Goodland Limestone, and Walnut Shell Conglomerate (collectively known as the Fredericksburg Group), which extend approximately 100 feet beneath the Washita Group and also act as a regional aquitard. The Fredericksburg Group is underlain by the Paluxy Formation, which is a major aquifer in Texas. The Paluxy Formation extends approximately 150 feet beneath the Fredericksburg Group. The Paluxy Formation is then underlain by the Glen Rose Formation which extends approximately 400 feet beneath the Paluxy Formation. The Glen Rose Formation also acts as a regional aquitard. The Glen Rose Formation is then underlain by the Twin Mountains Formation.

The MSD report identified 13 private water wells in Pantego located within the 5 mile search radius. The MSD water wells were identified as follows:

Map ID	Well ID	Current Well Owner	Distance/Direction from Site (miles)	Water Usage	Well Depth (feet)	Notified
143	TX189468	Ferrel Property Co. LTD	3.99 West	Unknown	135	Yes
178	TX189473	Robert and Susan Kania	4.29 West	Irrigation	85	Yes
184	TX196891	Stephanie Fields	4.34 Southwest	Irrigation	52	Yes
185	TX191575	Gary and Donna House	4.34 Southwest	Irrigation	65	No – 3 attempts
188	TX189485	Shirley Cessna	4.35 West	Irrigation	65	Yes
190	TX196890	Robert and Linda Sexton	4.40 Southwest	Irrigation	58	Yes
194	TX16735	John Dickey	4.43 Southwest	Irrigation	70	Yes
199	TX198605	Donald Surratt	4.47 Southwest	Irrigation	115	Yes
201	TX189478	Julie Porras Struska	4.48 Southwest	Irrigation	100	Yes
	Livestock			105		
202	32-23-308	Ronald and Laura Trammell	4.49 West	Irrigation	98	Yes
236	TX189467	Lonnie and Teresa Warren	4.79 Southwest	Irrigation	60	Yes
251	TX197030	James and Pamela St. John	4.92 West	Irrigation	28	Yes

It should be noted that the closest downgradient surface water body is Johnson Creek, which is located approximately 1,650 feet west of the site. Johnson Creek represents a hydrogeologic barrier, preventing flow of shallow perched groundwater further to the west. In addition, based on the strike and dip of the underlying geologic formations, groundwater flow in the deeper, potable aquifers in this area is generally to the southeast and away from the Town of Pantego.

Based on the lateral distance between the site and the identified Town of Pantego water wells (greater than 4 miles), the regional groundwater gradient and flow direction, the presence of a hydrogeologic barrier for perched shallow groundwater (Johnson Creek), and the presence of regional aquitards between the shallow perched groundwater and deeper potable aquifers, there is no risk that the site will affect the Town of Pantego public supply wells or the private water wells located within Pantego.

**Storage Land I MSD**

Arlington, Texas

August 26, 2015

**Terracon**

Please note that, as an identified municipal public utility, you may provide written comments on any information relevant to the TCEQ executive director's consideration of the MSD (not later than the 60<sup>th</sup> day after the date of receipt of this notice) to the following:

- Ms. Estefani Jimenez, VCP-CA Section, Remediation Division, P.O. Box 13087, Austin, TX 78711-3087, (512)-239-3170, [Estefani.Jimenez@tceq.texas.gov](mailto:Estefani.Jimenez@tceq.texas.gov). Please reference VCP No. 2698 in any correspondence or when contacting TCEQ.

Following the submittal of the MSD application, the responsible executive director at the TCEQ will certify or deny the MSD application or request additional information from the applicant not later than 90 days after receiving the application.

In summary, StorageLand I is requesting a Resolution of Support from the Town of Pantego for the StorageLand I MSD application. Please contact either of the undersigned should you have any questions or require additional information.

Sincerely,



Lance W. Crabtree, P.G.  
Project Manager



Scott M. Kolodziej, P.G.  
Department Manager

cc: Mr. John Thill, StorageLand I

Attachments: Attachment 1 – Legal Description and Survey Plat  
Attachment 2 – Figures  
Attachment 3 – Tables  
Attachment 4 – City of Arlington MSD Ordinance  
Attachment 5 – WUD Site Map  
Attachment 6 – 5-Mile MSD Report Excerpts and Well Schedule/Reports



# AGENDA BACKGROUND

**AGENDA ITEM:** Discuss, direct, and consider action on Resolution 15-32 a resolution of the Town Council of the Town of Pantego, Texas, authorizing the City Manager to enter into a contract with Shady Valley Country Club for the purpose top provide a venue for the annual Town Christmas Party.

**Date:** September 14, 2015

**PRESENTER:**

Julie Arrington, City Secretary

**BACKGROUND:**

The Town holds an annual Christmas party every year to honor the volunteers, staff, and board members of the Town. The last two years it was held at Shady Valley Country Club. It has been held at the Lion's Club and Pantego Christian Academy in the past. Each year I research and compare other locations within Pantego and Arlington. Shady Valley is the most cost effective for the town. They provide the food, decorations, tables, chairs, Christmas Trees, cash bar, music, and more.

**FISCAL IMPACT:**

\$6,451.00

**RECOMMENDATION:**

Staff recommends the approval of Resolution 15-32.

**ATTACHMENTS:**

Resolution 15-33  
 Shady Valley Contract  
 Shady Valley Holiday Event  
 Packet Venue Comparison list  
 Shady Valley Annual Comparison

Director's Review: JCA  
 City Manager's Review: \_\_\_\_\_

**RESOLUTION NO. 15-33**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SHADY VALLEY COUNTRY CLUB FOR PROVIDING A VENUE LOCATION FOR THE ANNUAL TOWN CHRISTMAS PARTY.**

**WHEREAS,** the Town Council sees the need to furnish a venue large enough to accommodate the attendees at the annual Town Christmas party; and

**WHEREAS,** Shady Valley Country Club agrees to furnish their facilities for the purpose of the annual Town Christmas party; and

**WHEREAS,** the proposed date for the 2015 Town Christmas party is Friday, December 11, 2015.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PANTEGO, TEXAS:**

**Section 1:** the Town Council authorizes the City Manager to enter into a contract with Shady Valley Country Club for providing a venue large enough to accommodate the attendees of the 2015 Town Christmas party.

**Section 2:** the Town Council authorizes the City Manager to pay a total contract price of \$6,025; with an initial deposit of \$500.00, a second deposit of \$3,225.00 on October 12, 2015, and a final deposit of \$2300.00 on December 1, 2015 as outlined in "Exhibit A".

**Section 3:** the Town Council agrees and accepts the terms and conditions of the contract as presented by Shady Valley Country Club in "Exhibit A".

**Section 4:** this resolution is effective immediately upon passage.

**PASSED AND APPROVED this the 14<sup>th</sup> day of September 2015, at a regular meeting of the Town Council of the Town of Pantego, Texas, by a vote of \_\_ ayes, \_\_ nays and abstentions.**

\_\_\_\_\_  
**Melody Paradise, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Julie Arrington, City Secretary**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**James T. Jeffrey, Jr., City Attorney**

**PRIVATE EVENT AGREEMENT**

FUNCTION: Town of Pantego Holiday Party  
DATE OF FUNCTION: December 11, 2015

<b>ROOM</b>	<b>TIME IN</b>	<b>TIME OUT</b>	<b>ROOM FEE</b>
Tavern59	12/11/2015 06:30 pm	12/11/2015 11:00 pm	\$1,500.00
Tavern59 Bar	12/11/2015 06:30 pm	12/11/2015 11:00 pm	\$0.00
Treetop	12/11/2015 06:30 pm	12/11/2015 11:00 pm	\$325.00
Wilemon	12/11/2015 06:30 pm	12/11/2015 11:00 pm	\$0.00

ESTIMATED ATTENDEES: 130      FOOD AND BEVERAGE MINIMUM: \$3,500.00  
ESTIMATED COST: \$6,451.00      NONREFUNDABLE DEPOSIT: \$500.00  
MEMBER CLIENT: Julie Arrington  
PHONE: (817) 617-3701      EMAIL: jarrington@townofpantego.com

This Agreement is not binding upon the Club unless it is signed by both parties and any deposit paid by: 08/25/2015

This Private Event Agreement (this "Agreement") is between Shady Valley Management Corp. dba Shady Valley CC ("Club"), located at 4001 WEST PARK ROW, ARLINGTON, TX, 76013-2940 and Julie Arrington ("Member/Client").

Member/Client has requested that Club reserve a portion of Club's facilities for an event, party, banquet, or function (the "Function"). Member/Client has selected the arrangement summarized above, which will be more specifically described on Exhibit "A" to be attached hereto (the "Banquet Event Order"). Member/Client understands and agrees that the following are express terms and conditions applicable to the Function:

1. **Payment Schedule.** At the time of execution of this Agreement by both parties, Member/Client shall pay to Club a nonrefundable deposit of \$500.00 to secure the Function. This nonrefundable deposit will be applied to the total cost of the Function. No later than 10/12/2015 (or, if blank, 60 days) prior to the Function, Member/Client will pay an additional deposit equal to 50% of the estimated cost for the Function set forth above (the "Estimated Cost"). The remaining 50%, less the nonrefundable deposit, is due no later than 12/01/2015 prior to the Function. In the event of an overpayment, the Club shall issue a refund check to Member/Client for the difference within 20 days after the Function. Any outstanding amounts and any additional charges incurred with respect to the Function will be charged to Member/Client's authorized **credit card**. If any payment is not made when due, the Club may, at its option, deem the Function canceled, in which case cancellation charges will apply.

2. **Cancellation Policy.** In the event Member/Client cancels the Function for any reason, Club will be entitled to a cancellation fee as liquidated damages (plus service charges and applicable taxes) at the time of cancellation as follows:

More than 121 days prior to the Function - 40% of the Estimated Cost

Initial: \_\_\_\_\_

120 days to 90 days prior to the Function	-	50% of the Estimated Cost
89 days to 45 days prior to the Function	-	75% of the Estimated Cost
Less than 45 days prior to the Function	-	90% of the Estimated Cost

Given the Club's capacity to prepare and serve food and beverages, the parties acknowledge that it is highly unlikely that the Club would be able to mitigate any losses caused by cancellation of the Function. The parties agree that prospectively calculating the damages that Club would suffer as a result of the cancellation of the Function would be exceptionally difficult or impossible. For this reason, the parties have agreed that the calculations set forth above are a reasonable forecast of just compensation in the event of the cancellation of the Function. The amounts due for cancellation set forth herein are intended as liquidated damages and not as a penalty.

3. **Guest Guarantee.** No later than seven (7) days prior to the Function, Member/Client will confirm the number of guests attending the Function. In the event Club is not notified of the guest confirmation at least seven (7) days in advance, Club will use the estimated number of attendees set forth above as the guaranteed number. Club reserves the right to adjust or substitute the space allocated to the Function to appropriately accommodate the number of confirmed guests. If there is a food and beverage minimum set forth above, the Member/Client will be charged the food and beverage minimum or the actual food and beverage charges, whichever is greater. Subject to any food and beverage minimum set forth above, the Member/Client will be charged for the guaranteed number or the actual number of attendees, whichever is greater.

4. **Service Charge/Taxes/Banquet Event Order Pricing.** The prices listed on the BEO (Banquet Event Order), when attached hereto, are subject to proportionate increases to meet increased cost of supplies for Functions reserved more than 120 days in advance, but any such increase shall not exceed 10%. Prices can be set 90 days in advance of the Function. All food and beverage purchases are subject to an automatic 20% Service Charge, a portion of which may be distributed by the Club to certain food beverage service employees. The Service Charge is not a tip or gratuity. Applicable taxes and fees, in addition to the service charge, will be added to all amounts due under this Agreement, including without limitation cancellation fees as liquidated damages. Once the BEO has been finalized, it shall be signed and attached hereto no later than seven (7) days prior to the Function. Exemptions from sales tax will be honored when a valid tax exemption certificate or other required document is presented no later than seven (7) days prior to the event. After that time, any tax refunds claims must be made directly with the tax jurisdiction.

5. **Member/Client and Guest Conduct/Contractors.** Member/Client is responsible for conduct of Member/Client's guests, attendees, and permitted contractors and will promptly pay for all damages incurred by the Club due to their actions or omissions. No food or beverage of any kind can be brought into or removed from the Club by Member/Client or Member/Client's guests or attendees. Member/Clients that wish to use a third party contractor(s) to provide a specific service, not available through the Club, agree to use a contractor(s) that meets the insurance requirements established by the Club. The Club reserves the right to approve all contractors, such approval not to be unreasonably withheld, and all contractors must provide appropriate proof of adequate insurance. Member/Client's contracts with its contractors will all specify that such contractor and the

Initial: \_\_\_\_\_

Member/Client will indemnify and hold the Club and its affiliates harmless from any and all damages or liabilities which may arise by such contractor or through its use. Damage to the Club premises by the Member/Client or contractors hired by Member/Client will be the Member/Client's sole responsibility. The Function is subject to the rules and regulations and Membership Bylaws of the Club.

6. **Security.** Club is not responsible for security or any damage to or the loss of any personal property or articles brought into the Club, or for any item left unattended, or for loss or damage which occurs in Club's parking areas. Member/Client will accept full responsibility for any damages resulting from any action or omission of their individual attendees in conjunction with organized group activities. The Club is not responsible for any loss or damage no matter how caused, to any samples, displays, properties, or personal effects brought into the Club, and/or for the loss of equipment, exhibits, or other materials left in meeting rooms.

7. **Alcohol Consumption.** Member/Client covenants to be responsible for the consumption of alcoholic beverages by Member/Client's guests and attendees at the Function. Club does not serve alcoholic beverages to minors as required by state law, and Member/Client assumes the duty to ensure observance of this state statute. In the event Member/Client has reason to believe a guest or attendee has become impaired to the extent they should not drive, Member/Client will prevent the person from leaving the Function without assistance. Member/Client acknowledges Club may refuse service to any guest or attendee or, at its discretion, discontinue service to all guests and attendees. Any such discontinuation of service shall not relieve Member/Client of any obligations or any amounts owed pursuant to this Agreement.

8. **Americans with Disabilities Act.** Both the Member/Client and the Club shall be responsible for compliance with the public accommodation requirements of the Americans with Disabilities Act ("ADA"). The Club agrees that it will comply with Title III of the ADA and the regulations promulgated thereunder. Club shall provide, to the extent required by the ADA, such auxiliary aids and/or services as may reasonably be requested by Member/Client, provided that Member/Client gives reasonable advanced written notice to Club of such needs. Member/Client shall be responsible for the cost of any auxiliary aids and/or services (including engagement of and payment to specialized service providers, such as sign language interpreters) other than those types and quantities typically maintained by the Club.

9. **Payments.** Member/Client shall remain liable for all amounts owed to Club and shall have no right to obtain a refund of any deposits paid to the Club. Interest will accrue on any unpaid balance or deposit paid late at the lesser of (i) the rate of 1.5% per month (18% per annum) or (ii) the highest rate permitted under applicable law. Additionally, should the Club, in its sole discretion, deem collection action necessary, whether prior to, during, or subsequent to litigation, the entire cost of collection, including reasonable attorneys' fees, costs, and expenses shall be paid by Member/Client.

10. **Limitation of Liability.** In no event will the Club be liable for consequential, incidental, or punitive damages of any nature for any reason, including without limitation lost profits or goodwill, even if Club has been advised of their possible existence. Furthermore, in the event the Club shall have any liability to Member/Client (whether under this Agreement or otherwise), the amount of such liability shall not exceed 50% of the amount paid

Initial: \_\_\_\_\_

to Club pursuant to this Agreement.

11. **Miscellaneous.** In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein. Neither Club nor Member/Client shall be required to perform any term, condition, or covenant in this Agreement so long as such performance is delayed or prevented by force majeure, which shall mean acts of God, war, terrorist act, strikes, lockouts, material or labor restrictions, damage to or destruction of Club facilities, or prohibitions by any governmental authority. In the event that the Function is cancelled as the result of a force majeure event, all deposits shall be returned to Member/Client, less actual costs incurred by Club in anticipation of the Function. In no event shall Club be liable for the failure of or interruption of utilities. If, for any reason, the space reserved hereunder is not available for the Function, the Club may substitute other space and the Member/Client agrees to accept such substitutions. This Agreement and attachments embody the entire agreement and understanding of the parties relating to the subject matter hereof, is nonassignable, may not be amended except in writing signed by both parties, and supersedes any prior representations, agreements, and understandings, oral or written, if any, relating to such subject matter. All notices, including a cancellation notice, must be in writing. Text messages, instant messages, messages on social media sites, and similar messages are not "in writing" for purposes of this Agreement. This Agreement shall be deemed drafted by all parties and shall be interpreted in accordance with the plain meaning of its terms and not strictly for or against any of the parties hereto. This Agreement may be executed by facsimile or other electronic means, and each facsimile or other electronic signature shall be deemed to constitute a valid and binding signature of the executing party.

12. **Governing Law and Place for Suit.** This Agreement will be deemed to be a contract under the laws of the State in which Club is located and for all purposes will be governed by and construed in accordance with such laws. Member/Client irrevocably agrees that any legal action or proceeding brought by or against Club with respect to this Agreement will be brought in the courts of the State in which Club is located or in the U.S. District Court for that State. Member/Client consents to the jurisdiction of such courts and that the venue for any such action will be the county in which Club is located. **TO THE FULLEST EXTENT PERMITTED BY LAW, EACH PARTY HEREBY KNOWINGLY, VOLUNTARILY, AND INTENTIONALLY WAIVES ANY RIGHT THAT IT MAY HAVE TO A TRIAL BY JURY IN ANY LITIGATION ARISING OUT OF, BASED UPON, OR IN ANY WAY RELATING TO THIS AGREEMENT OR THE SUBJECT MATTER HEREOF.**

Initial: \_\_\_\_\_

The undersigned has read and agrees to the terms and conditions stated above, certifies that he or she is an authorized representative of Member/Client and has the authority to bind Member/Client to this Agreement, and acknowledges receipt of a copy of this Agreement.

Member/Client:

Club:

\_\_\_\_\_  
Printed Name

\_\_\_\_\_

\_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Private Events Director or General Manager

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Initial: \_\_\_\_\_

**Credit Card Authorization**

I hereby certify that I am an authorized representative of Member/Client, that I am an authorized signor on the credit card listed below, that I have the authority to authorize charges to the credit card, and that the address above is the billing address for the credit card. By signing below, I irrevocably authorize all deposits, payments, and outstanding amounts and/or charges owed to the Club as of the date of the Function or cancellation of the Function to be charged to the following credit card:

Master Card

Visa

American Express

Credit Card Number: \_\_\_\_\_

Code: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

(Last 3 digits)

Cardholder Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Initial:* \_\_\_\_\_

**Banquet Event Order**  
**SHADY VALLEY COUNTRY CLUB**  
**Event: Town of Pantego Holiday Party**

EVENT DATE:	Fri. December 11, 2015	EST PEOPLE:	130 - 200
START TIME:	06:30pm	GUARANTEE:	0
END TIME:	11:00pm	F & B MINIMUM:	\$3,500.00
EVENT TYPE:	Reception Social	TAX EXEMPT:	No
CLUB CONTACT:	Brittany Garalis	BILL TO:	

	<b>Name</b>	<b>Phone</b>	<b>Email</b>	<b>Address</b>
<b>Customer</b>	Julie Arrington	(817) 617-3701	jarrington@townofpantego.com	--

FACILITIES

<b>FUNCTION TYPE: Main Event</b>	<b>TIME IN: 06:30pm</b>	<b>TIME OUT: 11:00pm</b>	
			Subtotal
ROOM: Tavern59			\$1,500.00
SETUP:			
ROOM: Tavern59 Bar			\$0.00
SETUP:			
ROOM: Treetop			\$325.00
SETUP:			
ROOM: Wilemon			\$0.00
SETUP:			

\*\*\* END OF FACILITIES SECTION \*\*\*

MENU

<b>FUNCTION TYPE: Main Event</b>	<b>TIME IN: 06:30pm</b>	<b>TIME OUT: 11:00pm</b>	
<b>INDIVIDUAL MENU ITEMS</b>			
1	Food & Beverage Minimum		\$3,500.00

\*\*\* END OF MENU SECTION \*\*\*

All F&B subject to service charge and sales tax. See signature page for details.

Initial: \_\_\_\_\_

The prices listed on this BEO are subject to proportionate increases to meet cost of supplies for functions reserved more than 120 days in advance, but such increases shall not exceed 10%. Prices can be set 90 days before the function. All food and beverage purchases are subject to an automatic 20% service charge, a portion of which may be distributed by the Club to certain food & beverage service employees. The service charge is not a tip or a gratuity. In addition, applicable sales tax will be added to the final bill. The BEO must be finalized and signed no later than seven (7) days prior to the function. Exemptions from sales tax will be honored when a valid tax exemption certificate or other required document is presented no later than seven (7) days prior to the function. After that time, any tax refund claims must be made directly with the tax jurisdiction.

CUSTOMER SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Initial Deposit Due by 08/25/2015:	\$500.00
Second Deposit Due by 10/12/2015:	\$3,225.50
Final Deposit Due by 12/01/2015:	\$2,725.50
Balance Due:	\$6,451.00

Initial: \_\_\_\_\_

SHADY VALLEY COUNTRY CLUB Proposal Summary

Date: 09/01/2015

Event: Town of Pantego Holiday Party

Date: 12/11/2015 Friday

	Price	Service Charge	Tax	Total
Menu:	\$3,500.00	\$700.00	\$280.00	\$4,480.00
Bar - Beer:	\$0.00	\$0.00	\$0.00	\$0.00
Wine:	\$0.00	\$0.00	\$0.00	\$0.00
Liquor:	\$0.00	\$0.00	\$0.00	\$0.00
Other:	\$0.00	\$0.00	\$0.00	\$0.00
Equip/Services:	\$0.00	\$0.00	\$0.00	\$0.00
Non-Banquet:	\$0.00	\$0.00	\$0.00	\$0.00
Room Rental:	\$1,825.00	\$0.00	\$146.00	\$1,971.00
Subtotal:	<u>\$5,325.00</u>	<u>\$700.00</u>	<u>\$426.00</u>	<u>\$6,451.00</u>
Initial Deposit Due by 08/25/2015:				500.00
Second Deposit Due by 10/12/2015:				3,225.50
Final Deposit Due by 12/01/2015:				2,725.50
Balance Due:				\$6,451.00



EAT, DRINK & BE MERRY!



# Shady Valley Country Club

Holiday Event Menu

SHADY VALLEY  
COUNTRY CLUB

4001 West Park Row, Arlington TX 76013 • 817.275.3092 • [Shadyvalley.com](http://Shadyvalley.com)

\*All food and beverage purchases are subject to an automatic 20% Service Charge, a portion of which may be distributed by the Club to certain food and beverage service employees. The Service Charge is not a tip or gratuity.

Thank you for considering Shady Valley to host your upcoming Holiday Party. It is our pleasure to assist you throughout the planning process and we appreciate the opportunity to serve you.

Shady Valley provides the ideal spot for hosting your event. The Club offers a beautiful selection of full-service private Party and event rooms, which will accommodate up to 200 guests, as well as a variety of amenities to make your event complete.

From breathtaking views to fantastic cuisine, our experienced service staff and certified event planner stand ready to give you all the information you need to design a special event that's sure to please every time. Our staff creates magic moments for you and your guests by placing emphasis on fine food and impeccable creativity and service.

Enclosed you will find more information about Shady Valley's pricing, amenities, capabilities and more.

Feel free to contact our Private Event professional at 817.275.3092 with any questions you may have.

We are happy to help!

Warmest Regards,

***Brittany Isbell***

Private Event Coordinator

Brittany.Garalis@ClubCorp.com

SHADY VALLEY  
COUNTRY CLUB

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# *Shady Valley Amenities*

Each and every Holiday Event hosted at Shady Valley Country Club receives personalized service and outstanding food and beverages, along with a number of services and complimentary amenities, including:

- Setup and breakdown of the event space
- On-site Banquet Manager and/or Private Event Director
- Setup access at least 2 hours prior to event
- Vendor setup access at least 2 hours prior to event
- White or Black table cloths
- Napkins in your choice of Red, Green or Blue
- Holiday Centerpiece
- Hot Chocolate or Gourmet Coffee Station
- Audio speaker system with iPod compatibility
- Standard banquet tables
- Mahogany chivari chairs
- Plate-ware, glassware and silverware
- Dance Floor
- Easels
- Sophistication and privacy of a private country club

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# Event Packages

Prices below are per person and are subject to 8% Sales Tax and 20% Service Charge. Menus include iced tea, water, and coffee.

## Holly Jolly Hors D'oeuvre Service | 18.00 Per Person

Choice of Two Traditional Hors D'oeuvres  
Choice of Two Premium Hors D'oeuvres  
Artisan Fruit & Cheese Display  
Choice of Gourmet Popcorn, Crunchy Munchie or Cookie Display  
Hosted Non-Alcoholic Beverages  
Bartender fee included

## The Traditional Holiday Dinner Package | 28.00 Per Person

Butler Passed Fruit & Cheese Skewers  
2 Entrée Buffet or One Entrée Plated  
Choice of Garden, Caesar or spinach Salad  
Warm Rolls & Butter  
Hosted Non-Alcoholic Beverages  
Bartender Fee included  
Gourmet Popcorn, Crunchy Munchie, or Cookie Display  
Room Uplighting

## The Mix, Mingle & Jingle Package | 38.00 Per Person

Choice of Two Traditional Hors D'oeuvres  
Choice of One Butchers Block: Garlic & Rosemary Prime Rib/ Spiced Rubbed Pork Tenderloin/ Bone-in Country Ham/ Slow Smoked Turkey Breast/ Ancho Chili Rubbed Beef Brisket  
Choice of Mac N' Cheese station or Whipped Potato Station  
Choice of Gourmet Popcorn, Crunchy Munchie or Cookie Display  
Four Hour Hosted Beer and Wine  
Butler Passed Champagne  
Room Uplighting

## The Modern Holiday Dinner Package | 48.00 Per Person

Choice of Artisan Fruit and Cheese Display or 2 Traditional Hors D'oeuvres  
2 Entrée Buffet or 2 Entrée Plated  
Choice of Garden, Caesar or Spinach Salad  
Warm Rolls & Butter  
4 hour Hosted Beer and Wine Bar  
Butler Passed Champagne  
1 Hour Signature Cocktail Service  
Choice of Gourmet Popcorn, Crunchy Munchie or Sweet Tooth Display

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# *Room Rental and Food & Beverage Minimums*

## Tree Top Room: Capacity-85

	Friday, Saturday, Sunday PM	Friday, Saturday, Sunday AM	Week Day PM	Week Day AM	Mondays
Room Rental Fees	\$650	\$500	\$400	\$300	\$450
Food & Beverage Minimums	\$850	\$750	\$700	\$550	\$600

## Wilemon Room: Capacity- 95

	Saturday, Sunday PM	Friday, Saturday, Sunday AM	Week Day PM	Week Day AM	Mondays
Room Rental Fees	\$950	\$950	\$850	\$700	\$850
Food & Beverage Minimums	\$1500	\$1000	\$1000	\$900	\$1000

## Tavern59: Capacity-115

	Saturday, Sunday PM	Friday, Saturday, Sunday AM	Week Day PM	Week Day AM	Mondays
Room Rental Fees	\$1000	\$1000	\$1000	\$950	\$980
Food & Beverage Minimums	\$2000	\$1500	\$1500	\$1000	\$1000

## Entire First Floor: Capacity- 200 \*Not Available on Fridays\*

	Saturday, Sunday PM	Friday, Saturday, Sunday AM	Week Day PM	Week Day AM	Monday
Room Rental Fees	\$1500	\$1000	\$1500	\$1000	\$1500
Food & Beverage Minimums	\$2500	\$2000	\$2000	\$1500	\$1000

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# Plated & Buffet lunch & Dinner

Prices below are per person and are subject to 8% Sales Tax and 20% Service Charge

TWO COURSE LUNCH | One Entrée Buffet- 20.00

One Entrée Plated-22.00

Select One Soup or Side Salad & One Entrée. Add an additional Entrée for \$3.50.

THREE COURSE LUNCH | One Entrée Buffet- 23.00

One Entrée Plated- 25.00

Select One Soup or Side Salad, One Entrée & One Dessert. Add an additional Entrée for \$3.50.

TWO COURSE DINNER | One Entrée Buffet- 22.00

One Entrée Plated-24.00

Select One Soup or Side Salad & One Entrée. Add an additional Entrée for \$3.50.

THREE COURSE DINNER | One Entrée Buffet- 25.00

One Entrée Plated- 27.00

Select One Soup or Side Salad, One Entrée & One Dessert. Add an additional Entrée for \$3.50.

Chef's Choice of Seasonal Accompaniment, Artisan Bread Basket, Coffee & Tea Service Included

## SOUPS

**Tomato Basil-** Fresh Mozzarella & Herb Croutons

**Chicken & Wild Rice-** Roasted Root Vegetables

**Broccoli & Cheddar-** Creamy Cheddar and Fresh Broccoli

## SIDE SALADS

**Chopped Caesar-** Crisp Romaine, Garlic Croutons, Parmesan Dressing

**Baby Wedge-** Blue Cheese Crumbles, Cherry Tomato, English Cucumber, Crumbled Bacon, Fried Tabasco Strings

**Spinach Salad-** Feta, Bacon Crumbles, Candied Pecans, Raspberry Vinaigrette

**Seasonal Greens-** Sun-dried Cranberry, Grape Tomatoes, and Balsamic

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# Plated & Buffet lunch & Dinner Cont.

## HOLIDAY ENTRÉE

Herb Rubbed Beef Tenderloin with Cabernet Mushroom Ragu. Rosemary Red Potatoes & Green Beans Almandine

Seared Turkey Breast with Cranberry Relish. Maple Glazed Brussel Sprouts and Roasted Garlic Whipped Potatoes

Smoked Pork Loin with Cinnamon Apple Chutney. Sweet Potato Gratin & Balsamic Grilled Asparagus

London Broil with Peppercorn Cream. Roasted Root Vegetables & Sautéed Lemon Garlic Kale.

Grilled Chicken with Black Cheery Sauce. Wild Rice Pilaf & Caramelized Butternut Squash

Seared Salmon with Yogurt Dill Sauce. Brown Butter Fingerling Potatoes & Sautéed Winter Vegetables

Lemon Basil Jumbo Shrimp. Smoked Gouda Polenta & Sautéed Spinach with Caramelized Onion

Rosemary Roasted Airline Chicken. Bacon Leek Cornbread Stuffing & Sugar Glazed Carrots

## HOLIDAY DESSERTS

Bread Pudding  
Pecan Pie  
Chocolate Cake  
NY Style Cheese cake  
Key lime Tarts

Add a holiday Sweets display for \$5 per person

Add a warm Cookies and Milk Display for \$4 per person

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# Mix & Mingle

Prices below are per person and are subject to 8% Sales Tax and 20% Service Charge

Platters | 45.00 Per Display  
Feeds approximately 25 people  
Buy 3 get one free!

Imported & Domestic Cheese Display with Assorted Crackers  
Seasonal Fruit Display with Yogurt Dipping Sauce  
Fresh Vegetable Display with Ranch Dipping Sauce  
Mini Tea Sandwiches- Cucumber, Pimento Cheese, Chicken Salad, Ham, Turkey  
Chocolate Covered Fruit  
Cookie, Brownie, & Mini Cheesecake Platter

Hors D'Oeuvres- Two Pieces of Each Item Per Person

\*A minimum of 4 Hors D'Oeuvres must be selected unless paired with a Buffet or Plated meal.

## Traditional | 4.00 Per Person, Per Item

Strawberry Goat Cheese Bruschetta with Basil & Balsamic  
Texas Smoked Chicken Drummette with Blue Cheese  
Southwest Chicken Quesadillas with House Made Salsa  
Mini Tea Sandwiches: Cucumber & Dill, Chicken Salad, Turkey & Cheese  
Antipasto Skewers with Cherry Tomato, Mozzarella & Zucchini  
Prosciutto & Melon Skewers  
Swedish or BBQ Meatballs  
Steamed Pork Potsticker with Teriyaki Glaze  
Spicy Chicken & Cheese Cornucopia with House Made Salsa  
Veggie Spring Rolls with Apricot Ponzu  
Sirloin Burger Sliders with Carmelized Onions

## Premium | 6.00 Per Person, Per Item

Mini Beef Wellington  
Bacon Wrapped Chicken Stuffed with Jalapeno Cream Cheese  
Coconut Shrimp with Pineapple Sweet & Sour Sauce  
Jumbo Cold Boiled Shrimp with Cocktail & Remoulade Sauce  
Lamb Lollipops with Mint Jelly  
Bloody Mary Shrimp Shooters  
Beef Satay Skewers with Sesame Soy Glaze  
Prosciutto Wrapped Asparagus with Balsamic Glaze  
Lump Crab Cakes with Lemon Aioli  
Scallop Brochette Wrapped in bacon

## MARKET STANDS

Minimum of twenty guests required

### **Antipasti** | 8.50

Italian Charcuterie, Local Cheeses, Grilled Vegetables, Assorted Cheeses, Olives, Stone Ground Mustard, Grilled Pita

### **Artisan Fruit & Cheese Display** | 7.50

Local and Imported Cheeses, Seasonal Fruit, Assorted Crackers

### **Crudités & Dips** | 4.50

Assorted Local Seasonal Vegetables, Ranch Dip, Assorted Crackers

### **Tailgater Favorite** | 8.50

Cheeseburger Sliders, Buffalo wings, Mozzarella Sticks with Marianna, House Made Ranch Chips & Blue Cheese Dip

### **Grand Harvest** | 7.50

Warm Spinach Artichoke Dip, Roasted Red Pepper Hummus with Kalamata Olives & Feta, Grilled Pita, Vegetable Crudit e & Pickled Vegetables

### **Big Dipper** | 7.50

Spinach Artichoke Dip, Fresh Roasted Red Salsa, Queso & Tortilla Chips, Roasted Red Pepper Hummus with Pita

### **Raw Bar** | 14.50

Poached Shrimp Cocktail, Crab Claws, Oysters on the Half Shell, Scallop Ceviche, Grilled Lemons, Cajun Remoulade and Cabernet Mignonette

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# Stations

Prices below are per person and are subject to 8% Sales Tax and 20% Service Charge

## BUTCHER'S BLOCK

\*Attendant Fee Included in Below Pricing  
30 Person Minimum Required

**Pepper crusted Tenderloin of Beef** | 12.00  
With Roasted Shallot & Mushroom Demi

**Garlic & Rosemary Prime Rib** | 11.00  
With Horseradish cream and au jus

**Spice rubbed pork tenderloin** | 9.50  
With a Fire Roasted tropical salsa

**Bone-In Country Ham** | 9.50  
Buttermilk Biscuits, Local Honey, Sweet Chili & Brown Sugar Glaze

**Herb Roasted NY Strip** | 11.00  
With Horseradish Cream and Au Jus

**Slow Smoked Turkey Breast** | 8.50  
With Maderia Pan Gravy

**Spiced Leg of Lamb** | 13.00  
Moroccan Harissa Rub, Mint Pesto, Grilled Soft Pita

**Ancho Rubber Beef Brisket** | 8.50  
With a Sweet Bourbon BBQ Sauce

## BUILD YOUR OWN

**Mac N' Cheese Station** | 6.50  
White Cheddar Macaroni, Broccoli, Scallions, Bleu Cheese, Crumbled Bacon, Sour Cream, Parmesan Cheese & Diced Ham

**Whipped Potato Station** | 6.50  
Whipped Potatoes & Sweet Potatoes with Chopped bacon, Scallions, Shredded Cheeses, Sour Cream, Butter, Marshmallows, Brown Sugar, Bleu Cheese Crumbles, Sautéed Mushrooms, Grilled Asparagus pieces.

**Nacho Station** | 11.00  
Shredded Chicken & Ground Beef, Queso, Jalapenos, Salsa, Tomatoes, Pico De Gallo, Sour Cream, Feta, Mized Mexican Cheese & Tortilla Chips.

**Street Tacos** | 11.00  
Shredded Chicken & Pork, Jalapenos, Salsa, Pico De Gallo, Sour Cream, Pickled Onions, Feta, Cilantro, Black Beans & Cilantro Lime Rice.

## DELUXE STATIONS

20 Person Minimum Required

**State Fair** | 6.50  
Mini Corn Dogs / Roasted Candied Pecans / Sweet Kettle Corn / Fried Pickles / Fresh Squeezed Lemonade

**Gourmet Popcorn** | 4.50  
Assorted Popcorn flavors

**S'mores Bar** | 7.50  
White, Milk, Dark Chocolate, Assorted Marshmallows, Graham Crackers, Raspberry & Orange Jam

**Crunchy Munchies** | 5.50  
Signature Trail Mix / Pretzels / Popcorn / House Made Potato Chips- French Onion Dip

**Sweet Tooth** | 7.50  
Warm Cookies / Chocolate Dipped Strawberries / Double Chocolate Brownies / Assorted Candy

**The Ice Man** | 7.00  
Ice Cream Sundae Station / Drumsticks / Popsicles/ Mini Root Beer Floats

**Warm Cookies & Milk** | 4.50

Cookies: Chocolate Chip, Macadamia & White Chocolate, Peanut Butter / Milks: Strawberry, Chocolate & Regular

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\*All food and beverage purchases are subject to an automatic 20% Service Charge, a portion of which may be distributed by the Club to certain food and beverage service employees. The Service Charge is not a tip or gratuity.

# Breakfast

Prices below are per person and are subject to 8% Sales Tax and 20% Service Charge

## PLATED MEALS

All plated breakfasts are served with seasonal fruit cup and fresh baked pastry basket.  
Coffee & tea service included

### **The Classic** | 11.50

Scrambled Eggs, Roasted Fingerling Potatoes and Applewood Bacon

### **Toast of the Town** | 12.00

Vanilla Cinnamon butter French Toast, Maple Syrup, Sugar Dust and Crispy Bacon

### **Saint Benedict** | 14.95

Two Poached Eggs, Shaved Canadian Bacon, Toasted English Muffin, Citrus Hollandaise, Asparagus, Pear Tomatoes and Roasted Fingerling Potatoes

### **Crispy Crepes** | 13.80

Two Classic Crepes, Farm Fresh Eggs, Grilled Country Ham, Smoked Cheddar and Roasted Tomato Cream

### **Right Start** | 9.00

Greek Yogurt, Seasonal Berry Compote and Toasted Club-Made Granola

## CONTIENTAL BREAKFAST

Minimum of twenty guests required

### **West Side** | 10.00

Selection of Seasonal Fresh Fruit & Berries  
Fresh Baked Pastry Basket  
Berry Jam, Whipped Butter & Local Honey  
Yogurt Parfaits with Fresh Berries and Granola  
Coffee & Hot Tea Service

### **East Side** | 15.00

Selection of Seasonal Fresh Fruit & Berries  
Fresh Baked Pastry Basket  
Croissants and Toasted Bagels  
Whipped Cream Cheese, Berry Jam, Sweet Butter and Honey  
Assorted Greek Yogurts  
House-Made Granola  
Assorted Breakfast Cereals  
Coffee, Hot Tea and Juice Service

## CONTINENTAL BREAKFAST ENHANCEMENTS

**Individual Fruit Yogurt Parfaits-** Granola Crunch | 3.00

**Assorted Bagels-** Cream Cheese | 3.00

**Oatmeal Station** | 5.75

**Hard Boiled Eggs** | 2.30

**Smoked Salmon & Bagels** | 5.00

**Fruit & Berry Smoothie Shooters** | 5.00

# Breakfast

Prices below are per person and are subject to 8% Sales Tax and 20% Service Charge

## **BUILD YOUR OWN AMERICAN | 13.80**

### **Selection of Seasonal Fresh Fruit & Berries**

**Assorted Fruit Yogurts & Granola Crunch**

**Fresh Baked Pastry Basket**

Choose one item per category:

### **Farm Fresh Eggs**

Trio of Cheese Scrambled / Ham & Cheese Quiche / Sausage Egg & Crepes / Chorizo & Egg Wraps / Huevos Rancheros / Assorted Breakfast Tacos

### **Meats**

Applewood Bacon / Chicken or Pork Sausage / Grilled Country Sausage / Ham Steak

### **Potatoes**

Pan Fries with Peppers & Onions / Hash Browns / BBQ Spiced Red Skins / Skillet Potatoes

**Package includes coffee and hot tea service.**

## BREAKFAST ENHANCEMENTS STATIONS

### **Omelets Made to Order | 5.75**

Farm Fresh Eggs / Applewood Bacon / Country Ham / Trio of Cheese / Tomato / Mushrooms / Onion / Bell Pepper / Spinach / Jalapenos

### **Griddle Bar | 5.00**

Buttermilk Pancakes & American Waffles

Warm Maple / Toasted Pecan / Blueberry Syrups

Vanilla Cream / Shaved Chocolate / Fresh Berries / Local Jam / Whipped Butter

### **French Toast Bar | 6.00**

Warm Maple / Toasted Pecan / Blueberry Syrups

Vanilla Cream / Shaved Chocolate / Fresh Berries / Local Jam / Whipped Butter / Powdered Sugar

### **Breakfast Tacos | 5.75**

Farm Fresh Scrambled Eggs / Crispy Bacon / Sausage / Ham / Sautéed Mushrooms / Crispy Potatoes / Jalapenos / Black Beans / Pico de Gallo / Trio of Cheese / Salsa

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# From The Bar

Prices below are per person and are subject to 8.25% Sales Tax and 20% Service Charge

## BAR PACKAGES

### **Sterling Bar Package** | \$1,500

Includes: 1 Imported Keg, 1 Domestic Keg, 12 Bottles of Wine (6 Cabernet, 6 Chardonnay), 2 Batches of Frozen Margaritas, Butler Passed Champagne, and Signature Drink Service for 1 hour.

### **Diamond Bar Package** | \$2,500

Includes: 1 Imported Keg, 2 Domestic Keg, 18 Bottles of Wine (9 Cabernet, 9 Chardonnay), 2 Batches of Frozen Margaritas, Butler Passed Champagne, and His & Her's Signature Drink Service for 1 hour.

### **Silver Bar Package**

Includes domestic & Imported beers, House Wines, Sodas. May upgrade to 2nd or 3rd tier wines for an additional cost. Guests under 21 will be charged \$10.

2 hours | 20.00      3 hours | 23.00      4 hours | 27.00      Each Additional Hour | 4.00

### **Gold Bar Package**

Includes call brand liquors, domestic & imported beers, house wines and Sodas. Guests Under the age of 21 will be charged \$10.

Call Mixed Drinks to Include Svedka Vodka, Beefeater Gin, Bacardi Silver Rum,

Sauza Blue Tequila, Jim Beam Bourbon, Johnny Walker Black Scotch, Seagrams 7 Blended Whiskey

2 hours | 26.00      3 hours | 31.00      4 hours | 34.00      Each Additional Hour | 5

### **Platinum Bar Package**

Includes Premium brand liquors, domestic & imported beers, House wines, Sodas. Guests under the age of 21 will be charged \$10.

Premium Mixed Drinks to Include Grey Goose Vodka, Bombay Gin, Myers Rum,

Sauza Blue Tequila, Makers Mark Bourbon, Johnny Walker Red Scotch, Crown Royal Blended Whiskey

2 hours | 30.00      3 hours | 33.00      4 hours | 37.00      Each Additional Hour | 6.00

## OPEN CONSUMPTION BAR

### **Charged Per Beverage Consumed**

Cash & Consumption The host may place restrictions on a consumption bar based on timing, types of alcoholic beverages to be served, or a value cap on the tab. A minimum of \$400 must be spent for all cash & consumption bars. If the minimum is not met, the host will be responsible for a \$200 bartender fee.

## A LA CARTE

Host may select kegs, bottles of wine or frozen drinks to be added to the master bill

### **16 Gallon Kegs**

Yields approximately 125 beers

Domestic Keg | 350.00      Imported Keg | 400.00

### **Wine & Champagne**

Wine by the bottle

House | 26.00      2nd Tier | 32.00      3rd Tier | 35.00

Champagne by the bottle | 27.00

Champagne Toast | 5.00 (per person)

### **Frozen Drinks**

Margarita, Strawberry Daiquiri, Pina Colada, Pink Lemonade, or Green Apple (One batch yields 60 drinks)

Alcoholic | 225.00      Non-Alcoholic | 150.00

Each Additional Batch | 100.00

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## AVAILABLE EVENT ENHANCEMENTS

Contact Club's Private Event Director for availability and pricing

- Up lighting packages
- DJ
- Wedding Cake
- Floral
- Guest Favors
- Upgraded linens
- Upgraded Chairs
- Ceremony Arches & Décor
- Ceremony Coordination
- Vendor Perks
- Outside Tented Events

## MENUS

Our menus are designed to offer you a selection of quality items, however if you prefer to offer your guests something outside of the printed menus, our Executive Chef is more than willing to tailor a menu to your specifications. Full banquet menus are available upon request.

## FOOD & BEVERAGE MINIMUMS

All events are required to meet a food and beverage minimum. A food and beverage minimum is the amount a host must spend in order to secure a private space at the Club. If the minimum is not met, the difference may be charged as a minimum fee. This is in addition to the facility fee & Ceremony Fee and is dependent of the day & Time of the day you are booking. Contact the Club's Private event director for your Food & Beverage Minimum.

## FACILITY FEES

Non-members are welcome to host events at the Club, however, a facility fee will apply in order to access the Club. **Shady Valley Country Club** members in good standing with the Club are exempt however, May not include some rented Items. Facility fees ensure private access to Club amenities and private rooms & are based on a 4-hour timed frame. If you would like to reserve the room for a longer period of time, you may do so for an additional cost. Facility Fees are based on month, day and time of each event. Please ask your Private Event Director for a proposal to determine your event's facility fee.

## CEREMONY FEES

All Ceremonies taking place at Shady Valley Country Club are subject to a ceremony fee. Ceremony Fees are a minimum of \$750 and include; 1 hour Rehearsal time the week of the wedding, 1 hour Ceremony time & White Garden Chairs up to 150. Ceremony & Rehearsal Coordination is an additional fee starting at \$500.

## TAXES & GRATUITY

A sales tax of **8%** will be added to all banquet charges, and a **20%** will be added to all food and beverage services.

## GUARANTEES

Your guaranteed number of guests is due to the Private Event department seven (7) days prior to the event. In the event the Club does not receive a guarantee, the number of guests previously indicated on your signed contract will serve as the guarantee. Actual charges will depend on the guaranteed number or actual attendance at the event, whichever is greater. If the number in attendance exceeds your guarantee given, the Club may prepare additional meals, if possible, and the host will be charged a higher rate for each additional guest; the same meal cannot always be promised should your attendance be greater than your guarantee.

## DEPOSITS & PAYMENT SCHEDULE

When scheduling an event, a signed contract and minimum deposit is required to secure your date. Subsequent deposits of 50% of your estimated remaining balance are required 60 and 7 days prior to your event. All event charges should be paid in full prior to the event. All deposits are non-refundable. Deposits payable by credit card, check or cash. Please note, a credit card is required to be kept on file for incidentals.

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<u>Venue</u>	<u>Location</u>	<u>Capacity</u>	<u>Available Date</u>	<u>Catering</u>	<u>Alcohol</u>	<u>Decorations</u>	<u>Costs</u>	<u>Deposit</u>	<u>Total</u>
1010 Social	1003 N. Collins Street	< 200	Dec. Sat. are avail	Either	Provided anything we want or cost X2 pay for opened bottles or cash bar	Venue	\$ 2,500.00		\$ 2,500.00
White Room	2227 Park Row Drive	<300	All Dec. Fridays	By Venue	Provided (Cash bar or pre-purchased drinks)	Town or Venue	\$ 2,998.50	\$ 695.00	\$ 3,693.50
Mediterranean Villa	1111 Wet N Wild Way	<300	Dec. 11 and 18	By Venue	Provided (Cash bar or pre-purchased drinks)	Either	\$ 7,800.00	\$1,000.00	\$ 8,800.00
Shady Valley	4001 W. Park Row Drive	<200	Dec. 5,11,18,19	Either	Provided (Cash bar or pre-purchased drinks)	Venue	\$ 6,150.00	\$ 500.00	\$ 6,650.00
Rolling Hills Country Club	401 E Lamar Blvd								\$ -
Courtyard Villa	1801 W Division Street	<250	All Dec. Fridays	By Venue	BYOB although bar set up is (\$350)	Either	\$1,350.00	\$ 500.00	\$ 1,850.00

Date	Day of the week	# of quoted attendees	# of actual attendees	Non-refundable Deposit	Room Fees	Food & Beverage Minimum	Actual Food Costs	20% Service Charge	Total
12/22/2013	Sunday	140-160		\$ 500.00	\$ -	\$ 3,500.00	\$ 5,250.00	\$ 1,050.00	\$ 6,300.00
12/19/2014	Friday		150	\$ 500.00	\$ -	\$ 4,000.00	\$ 5,450.00	\$ 1,090.00	\$ 6,540.00
12/11/2015	Friday		100	\$ 500.00	\$ 1,825.00	\$ 2,500.00	\$ 2,800.00	\$ 560.00	\$ 5,185.00



# AGENDA BACKGROUND

**AGENDA ITEM:** Discuss, direct, and consider action on the replacement and upgrade of the Council Chambers recording system.

**Date:** September 3, 2015

**PRESENTER:**

Julie Arrington, City Secretary

**BACKGROUND:**

There are various issues with the current system. In the past six months the existing system has developed functional problems such as every fourth recording does not have the capability of fast forwarding or rewinding the video and an inconsistent audio interference. The interference has rendered a PEDC video recording useless. The system is not capable of recording to the server only the hard drive of the laptop requiring the video to be manually moved onto the server for back up during the routine backup. The town does not have the ability to burn a copy of a recorded meeting for open records. This is fixable with the purchase of expensive specific software made for burning and copying the meetings.

The proposed system will automatically save to the server, restore and enhance the fast forward and rewind functions, has the capability of burning copies, integrate the various systems we have working together into one system, and automatically provide a filter between the microphones and the speakers. This will allow your speakers to be turned up ensuring the staff and the audience in the back of the room can hear you. One feature is the ability to tune out the side conversations allowing my playback to focus on the main conversation for the minutes. Several Councilmembers have witnessed some of the issues and directed me to research what it would take to fix the current issues. Daniel Bullard, with Iwerk, contacted four companies for estimates of repairs. Two companies refused to come out. One company came out performed a walk through stated they would provide an estimate and have never returned our calls. The last company, Jefferson Audio Visual Systems, Inc, is out of Kentucky. They came and performed a walk through and provided an estimate the following day.

**FISCAL IMPACT:**

\$14,994.00

**RECOMMENDATION:**

Staff is at the direction of Council.

**ATTACHMENTS:**

JAVS estimate

Director's Review: JCA  
City Manager's Review: \_\_\_\_\_



13020 Middletown Industrial Blvd.  
Louisville, KY 40223-4761  
Phone: 502.244.8788  
Fax: 502.244.3311  
www.javs.com

## QUOTE # JAVQ31815A

Date

08/28/15

Specialist

Gabriel Schmitz

## Quote To:

TX Town of Pantego  
Julie Arrington  
1614 South Bowens Road  
Arlington, TX 76013

(817)617-3706

jarrington@townofpantego.com

## Ship To:

TX Town of Pantego  
Julie Arrington  
1614 South Bowens Road  
Arlington, TX 76013

(817)617-3706

jarrington@townofpantego.com

Quote is for a JAVS Centro TX digital recording system with AutoLog7. Quote includes a multi-track Recorder 7, Suite 7 software, adapters to reuse the existing 8 microphones and 1 camera, AMP, EQ and installation.

The existing projector will be integrated.

Qty	Part #	Description	Unit Price	Ext. Price
		TX Town of Pantego Centro TX AL7 System		
		AUDIO/VIDEO PROCESSOR		
1	JAV-CENTRO-TX	"Centro TX"- Base Unit plus Centro TX software (Does not include Cameras or Mics) - 8 Microphone Inputs; 1 Camera Input - 1 Audio Conference Input/Output - 2 Zoning PA Outputs; 1 Local Monitor Output; 6 Non-Configurable A/V Outputs Centro Power Supply	\$2,800.00	\$2,800.00
		EQUIPMENT RACK		
		- Reuse existing non JAVS rack and power strips		
		PA SYSTEM		
1	JAV-AFS	DBX Dual Channel Advanced Feedback Suppression Processor	\$570.00	\$570.00
1	JAV-240Z	JBL 2 Channel 40W per Channel with 70V & 100V Speaker Output	\$452.00	\$452.00
		SPEAKERS		
		- Reuse existing non JAVS speakers		

All orders are subject to signed acceptance of JAVS Standard Terms and Conditions, Sales Contract Agreement, Limited Warranty Statement and Software Limited Agreement as applicable. All pricing is valid for 30 days from issue of quote.

Qty	Part #	Description	Unit Price	Ext. Price
		MICROPHONES		
		- Reuse existing non JAVS microphones		
8	JAV-CENTRO-MPA	Centro Microphone Pre-Amp Adapter Required to Connect an Existing Mic	\$120.00	\$960.00
		AUTOLOG & DIGITAL RECORDERS		
		COURT WILL PROVIDE WORKSTATION FOR SUITE 7 SOFTWARE RECOMMENDED REQUIREMENTS: Windows XP SP 3 or greater Microsoft .NET Framework 3.5 SP1 Pentium Core2Duo 2GHZ equivalent or better 2GB RAM 5GB HDD space 10/100/1000MB Network Adapter ATI Radeon Graphics Adapter		
1	JAV-SW-AL7S	"AutoLog 7" Record Session Logging and Control Software	\$700.00	\$700.00
1	JAV-SW-P7S	"Publisher 7" Record Session Publishing Software	\$250.00	\$250.00
1	JAV-SPE-100	Samsung Video Encoder with Audio	\$309.00	\$309.00
1	JAV-REC7-SM	"Recorder 7 Standard" Audio/Video Recording Device with Multichannel Audio Recording	\$3,100.00	\$3,100.00
1	JAV-REC7-SR MK	"Recorder 7" Single Rack Mount Kit	\$70.00	\$70.00
1	JAV-GS108	Netgear 8 Port 10/100/1000 Fast Ethernet Gigabit Switch w/Auto Uplink	\$103.00	\$103.00
		COURTROOM CAMERAS		
		- Reuse existing non JAVS PTZ camera		
1	JAV-CAMINT	"Actua" Video Interface with Video, Power and Genlock	\$120.00	\$120.00
		WIRE & CONNECTORS		
100	JAV-CAT5P	CAT 5E Cable (Plenum)	\$0.35	\$35.00
20	JAV-RJ45	CT Control Box Connector RJ45	\$2.50	\$50.00
1	JAV-MISC	Misc. Hardware for Installation (Examples - Wall Plates, Wiremold, Floor Boxes)	\$75.00	\$75.00
		SHIPPING & LABOR		
1	SHIPPING	Shipping	\$800.00	\$800.00
1	JAVSLABOR	Labor for Setup & Installation	\$4,600.00	\$4,600.00
		SubTotal		\$14,994.00
			SubTotal	\$14,994.00
			Sales Tax	\$1,237.01
			<b>Total</b>	<b>\$16,231.01</b>

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GLS

Thanks,

*Gabriel L. Schütz*