



AGENDA

PANTEGO ECONOMIC DEVELOPMENT CORPORATION

August 26, 2015

**TOWN COUNCIL CHAMBER
1614 S. BOWEN ROAD
REGULAR SESSION 7:00 P.M.**

- REGULAR SESSION 7:00 P.M.
- CALL TO ORDER AND GENERAL COMMENTS
- INVOCATION: Don Surratt
- PLEDGE OF ALLEGIANCE
- PRESIDENT'S WELCOMING COMMENTS
- PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST

REGULAR BUSINESS

1. Executive Director Report
2. Approval of PEDC Minutes
 - August 12, 2015

CITIZENS OPEN FORUM

This is a time for the public to address the PEDC on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the PEDC cannot discuss issues raised or make any decisions on that subject at this time. The PEDC or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

DISCUSSION, REVIEW AND CONSIDER ANY ACTION AND/OR DIRECT STAFF ON THE FOLLOWING ITEMS OF BUSINESS:

3. Public Hearing, discuss, and consider action regarding the designation of FY 2015-2016 projects for the Town of Pantego Economic Development Corporation:
 - a. As a project of the Corporation, land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the corporation's board of directors to promote new or expanded business development. The estimated amount of expenditures for such type of general project in fiscal year 2015-2016 is \$106,009.
 - b. As a project of the Corporation, land, buildings, equipment, facilities, and improvements found by the board of directors to be required or suitable for use for professional and amateur sports, including children's sports, athletic, entertainment, tourist, convention, and public park purposes and events, including stadiums, ball parks, auditoriums, amphitheaters, concert halls, parks and park facilities, open space improvements, museums, exhibition facilities, and related store, restaurant, concession, and automobile parking facilities, related area transportation facilities, and related roads, streets, and water and sewer facilities, and other related improvements that enhance any of the items described herewith. The estimated amount of expenditures for such type of general project in fiscal year 2015-2016 is \$106,009.
4. Public Hearing, discuss, and consider action regarding the Town of Pantego's application to the Texas Parks & Wildlife Department for improvements to the Pantego Bicentennial Park, being of three sections along the Pantego Branch of Rush Creek with the South Park located south of Smith Barry Road, North Park from Smith Barry Road to Wagon Wheel Drive and West Park extending along the creek west of Wagon Wheel Drive. Funding has been made available through the Texas Parks and Wildlife Department; Local Park Grant program, Small Community Recreation Grant. The proposed enhancements for this project may be within the 100 year floodplain and may include such improvements as a splash park, pavilion enhancements, enhancements to the basketball courts, walking trail enhancements, butterfly nature garden, and additional playground/recreational equipment. The public is invited to make comments on the project, review the park master plan and site plans at the Pantego Town Hall 1614 S. Bowen Rd., Pantego, Texas 76013. Comments may be submitted in writing at the Town Secretary's office in Town Hall Monday thru Friday between 8:00 a.m. and 5:00 p.m. on or before September 26, 2015. All comments will be forwarded to the Texas Parks and Wildlife Department.

5. Discuss and review the Texas Parks and Wildlife Grant application.
6. Discuss, direct, and consider action on support of the Pantego/ Arlington/Texas National Night Out on October 6, 2015.
7. Discuss, direct, and consider action on a one page citizen survey for the PEDC booth at PantegoFest and a map to locate the city of those attending PantegoFest.
8. Discuss, direct, and consider action on a Board of Directors visitation program for Pantego businesses.
9. Discuss, direct, and consider action on sponsoring and promoting a sidewalk sale for Pantego businesses.
10. Discuss, direct, and consider action on participation in an American Express Black Saturday Small Business Day event on November 28, 2015.
11. Discuss, direct, and consider action on the renewal of PEDC's Membership with the Arlington Chamber of Commerce.
12. Discuss, direct, and consider action on awarding the Gazebo painting project to Moffett Commercial Paint Contracting in the amount of \$4,990.00

SCHEDULED EXECUTIVE SESSION

The PEDC may convene in the City Manager's Office pursuant to the Texas Government Code for an executive session as follows:

- Pursuant to Government Code Section 551.087 to discuss or deliberate regarding commercial or financial information that the governmental body has received from business prospects that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations. Dr. Jeckyll.

Following the Scheduled Executive Session, the PEDC will reconvene in public session and may take any and all action necessary concerning the Executive Session.

PEDC MEMBER INQUIRY

If a member of the PEDC makes a spontaneous inquiry about a subject not on this agenda, then the PEDC or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the PEDC cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

ADJOURNMENT

CERTIFICATION

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Sunday, August 23, 2015 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.


Julie Arrington, City Secretary

Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852

Complete PEDC Agenda and background information are available for review at the City Secretary's Office and on the Town's website: www.townofpantego.com



**NOTICE
of
POTENTIAL QUORUM**

NOTICE IS HEREBY GIVEN THAT A POTENTIAL QUORUM OF THE TOWN COUNCIL OF THE TOWN OF PANTEGO MAY BE PRESENT DURING THE REGULAR MEETING OF THE PANTEGO ECONOMIC DEVELOPMENT CORPORATION.

August 26, 2015

**TOWN COUNCIL CHAMBER
1614 SOUTH BOWEN ROAD
PANTEGO, TEXAS**

BEGINNING AT 7:00 P.M.

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Sunday, August 23, 2015 and remained so posted at least 72 hours before said meeting convened.


Julie Arrington, City Secretary





Executive Director's Report

To: PEDC Board of Directors
From: Matt Fielder, Executive Director
Date: August 26, 2014

Community Development Director Position

Chad Joyce, Community Development Director, will be retiring at the end of the month. A search is underway for his replacement.

Park Row Water Line Project

The contractor will be doing paving this weekend in the intersection. This work will occur during evening hours, and will be done using high intensity concrete, which will allow for the road to be reopened the next day.

PantegoFest 2015

Flair Events held a meeting with the tenants of the Park Row West Shopping Center on August 11th to review the plan for the event, as well as to answer questions regarding the impact on their businesses. Several businesses indicated a desire to participate. The banner that will be displayed on the arch is ready and is being scheduled to be installed by Public Works.



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Julie Arrington, City Secretary
Date: 8/26/15
Re: Approval of the PEDC Minutes.

Attachments: 081215 PEDC Minutes

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Pantego Economic Development Corporation of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber, 1614 South Bowen Road, Pantego, on the 12th day of August 2015 with the following members present:

Danny Lakey	President
Don Surratt	Vice President
Fred Adair	Secretary
Arsalan Gittiban	Treasurer
Stephanie Springer	Director
Gloria Van Zandt	Director

Members Absent:

Robert Jordan	Director
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Constituting a quorum. Staff present was:

Matt Fielder	City Manager
Julie Arrington	City Secretary
Chad Joyce	Community Development Director
Scott Williams	Public Works Director

Also in attendance:

Pam Mundo	Consultant, Mundo & Associates, Inc.
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REGULAR SESSION 7:00 P.M.
CALL TO ORDER AND GENERAL COMMENTS

President Danny Lakey called the meeting to order at 7:04 p.m.

INVOCATION

Director Gloria Van Zandt led the invocation which was followed by the Pledge of Allegiance.

PRESIDENT'S COMMENTS

President Lakey welcomed the audience and stated he met the owner of Motion Sports on Pioneer Parkway and was surprised to learn the owner does not know one person on the PEDC Board or Council and requested the Board Members to purposely go by and meet the owners of the businesses located in Pantego.

PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST

None.

REGULAR BUSINESS

1. Executive Director Report

Mr. Fielder informed the Board the Park Row waterline is complete the majority of work left consists of paving work. The crew has moved to the north side of the road in the westbound lanes and expects to close the intersection of Bowen Rd. and Park Row Dr. for night repair the week of August 21st. This should minimize the traffic disruptions.

Mr. Fielder informed the Board the Community Relations Board held their Movie Night in the Park last weekend and showed Big Hero 6. There were approximately 50 people in attendance. Dairy Queen provided the Hot Dogs donated by Enervest. The CRB discussed joining PEDC in their PantegoFest booth and would like to help man the booth. They are also providing a flyer to be placed in the shopping bag.

Mr. Fielder announced staff has received the insurance check for the vandalism damage to the park and it should be on the next agenda.

2. Approval of PEDC Minutes

- **July 22, 2015**

Secretary Adair made a motion to approve the PEDC minutes as submitted. Treasurer Gittiban seconded the motion.

The vote was as follows:

Ayes: Surratt, Adair, Lakey, Springer, Van Zandt, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

3. Summary of Revenues and Expenditures

- **August 12, 2015**

Vice President Surratt made a motion to approve the PEDC Vendor Payment Listing dated August 12, 2015. Director Springer seconded the motion.

The vote was as follows:

Ayes: Surratt, Adair, Lakey, Springer, Van Zandt, and Gittiban.

Nays: None.

Abstentions: None.

President Lakey declared the motion passed unanimously.

CITIZENS OPEN FORUM

Mary K. Lohman, 3023 Friendswood, Arlington, TX 76013

Jessica Zimmerman, 3018 Norwood, Arlington, TX 76013

Both ladies above invited the PEDC members to the Texas National Night Out event on October 6, 2015 at the Dotty Lynn Recreation Center at 6:00 p.m. They requested the Board to help get more Pantego Businesses involved in the event. President Lakey stated he would put this on the next agenda for discussion.

Michael Gallaway, Timeless Treasures, 2304 W. Park Row #24, asked the Board to help re-energize the business on Park Row due to the road repairs the business activity has declined. He suggested contacting the show Good Morning Texas to see if they would highlight the Town of Pantego. He also suggested joining in on the American Express Black Saturday Small Business Day in November.

DISCUSSION, REVIEW, AND CONSIDER ANY ACTION AND/OR DIRECT STAFF ON THE FOLLOWING ITEMS OF BUSINESS:

4. Discuss, direct, and consider action on the PEDC Loan Program.

Mr. Fielder introduced the idea of partnering with a bank and allowing the bank to handle the loan program completely backed with a loan guarantee by the Town. The Board discussed the need with the amount of loans issued annually and the recent updates to the software and programs for staff. There was discussion on the various ideas of how the program could be managed; the strict requirements of the banks for loans; the role of the Arlington Chamber of Commerce; and the ability to build the relationship with the bank, the consumer, and the Town. The Board discussed their concerns with the purpose of the PEDC Loans in that the Board accepts a higher risk investment than the banks to help the smaller businesses get started. Staff was directed to research and communicate with local banks to see if this idea is received by the banks and if they could make it work.

5. Discuss and review the Texas Parks and Wildlife Grant.

Mrs. Mundo informed the Board the deadline for this application is October 1st. She presented the guidelines for the grant application and some printed maps of the park area. She verified the Board is still interested in the splash pad, volleyball courts, and butterfly garden for the use of the grant. There was discussion on some of the requirements for utilities and upgraded volunteer letters.

6. Discuss, direct, and consider action on the PEDC attendance to the North Texas Commercial Association of Realtors.

Mrs. Mundo informed the Board the tradeshow will begin on Wednesday, September 2, 2015 at 4:00 p.m. and run through Friday, September 4, 2015 at Noon. The booth number is 103 and the location is the Sheraton, Downtown Dallas, Lone Star Ballroom. There was discussion on who will attend the tradeshow and parking.

PEDC MEMBER INQUIRY

President Lakey inquired on the shopping bags.

ADJOURNMENT

President Lakey adjourned the regular session at 7:56 p.m.

APPROVED:

Danny Lakey, President

ATTEST:

Fred Adair, Secretary



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Matt Fielder, Executive Director
Date: 8/26/2015
Re: Public Hearing regarding the designation of FY 2015-2016 projects for the Town of Pantego Economic Development Corporation

The PEDC Board of Directors will conduct a public hearing for the purpose of declaring the following designated projects:

- a. As a project of the Corporation, land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the corporation's board of directors to promote new or expanded business development. The estimated amount of expenditures for such type of general project in fiscal year 2015-2016 is \$106,009.
- b. As a project of the Corporation, land, buildings, equipment, facilities, and improvements found by the board of directors to be required or suitable for use for professional and amateur sports, including children's sports, athletic, entertainment, tourist, convention, and public park purposes and events, including stadiums, ball parks, auditoriums, amphitheatres, concert halls, parks and park facilities, open space improvements, museums, exhibition facilities, and related store, restaurant, concession, and automobile parking facilities, related area transportation facilities, and related roads, streets, and water and sewer facilities, and other related improvements that enhance any of the items described herewith. The estimated amount of expenditures for such type of general project in fiscal year 2015-2016 is \$106,009.

Mr. Fielder will introduce this item. President Lakey will open the Public Hearing. The Board is not allowed to comment or converse during this time. Once all public speakers have been heard, President Lakey will close the public hearing and open this item up for Board discussion. Once all discussion is had he will call for a motion.



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Bill Brown and PEDC Board Members
From: Pam Mundo, Consultant
Date: 3/11/2015
Re: Public Hearing, discuss, and consider action regarding the Town of Pantego's application to the Texas Parks & Wildlife Department for improvements to the Pantego Bicentennial Park.

This is a requirement for the Grant. Pam Mundo will introduce this item. President Lakey will open the public hearing. At this time the Board cannot comment or converse. After hearing all public comments he will close the public hearing and open it up for Board discussions. After all discussion he will call for a motion.



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Pam Mundo, Consultant
Date: 08/26/15
Re: Discuss and review the Texas Parks and Wildlife Grant Application.

Mrs. Mundo will give an update on the grant application.

Attachments:

None.



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Danny Lakey, President
Date: 08/26/15
Re: Discuss, direct, and consider action on support of the Pantego/Arlington/Texas National Night Out on October 6, 2015.

President Lakey requested this to be on the agenda for discussion on the Boards participation.

Attachments:

None.



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Pam Mundo, Consultant
Date: 08/26/15
Re: Discuss, direct, and consider action on a one page citizen survey for the PEDC Booth at PantegoFest and a map to locate the city of those attending PantegoFest.

Mrs. Mundo requested to discuss this with the Board.

Attachments:

None.



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Pam Mundo, Consultant
Date: 08/26/15
Re: Discuss, direct, and consider action on a Board of Directors visitation program for Pantego businesses.

Mrs. Mundo requested to discuss this with the Board.

Attachments:

None.



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Pam Mundo, Consultant
Date: 08/26/15
Re: Discuss, direct, and consider action on sponsoring and promoting a sidewalk sale for Pantego businesses.

Mrs. Mundo requested to discuss this with the Board.

Attachments:

None.



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Pam Mundo, Consultant
Date: 08/26/15
Re: Discuss, direct, and consider action on participation in an American Express Black Saturday Small Business Day event on November 28, 2015.

Mrs. Mundo requested to discuss this with the Board.

Attachments:

None.



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Matt Fielder, Executive Director
Date: 08/26/15
Re: Discuss, direct, and consider action on the renewal of PEDC's Membership with the Arlington Chamber of Commerce.

The PEDC included \$10,000 in the FY 2014-15 budget for a membership in the Arlington Chamber of Commerce at the President's Advisory Board level. The purpose of this item is to consider renewing that membership.

Attachments:

Arlington Chamber of Commerce Correspondence



July 31, 2015

Mathew Fielder
 Pantego EDC/ Town of Pantego
 1614 S. Bowen Rd.
 Pantego, TX 76013

Dear Mathew,

We are writing to express our appreciation for your support of the Chamber through your investment as a long standing member of the **President's Advisory Council**, and have enclosed an invoice for your membership renewal, which is due in August.

Please know that we personally appreciate Dallas Cowboys Football Clubs' financial commitment, we invite you to accept appointment to serve as a member of the Board of Directors, and look forward to working with you to support both the Dallas Cowboys Football Club and manufacturers in our regional community.

We are all serving as officers because we strongly believe in the importance of the Chamber's mission. We do, however, depend upon the continued support of our member investors to enable the Chamber to significantly impact Arlington's economic sustainability and support of our member interests. Never before has the Chamber's work been more important or your support more essential.

From our vantage point, there is no other organization as uniquely positioned as the Chamber to help policy makers confront the challenge we face, or help business remain competitive.

We trust we can depend on your continued support and active engagement in ensuring our future prosperity, and look forward to meeting you. Our next President's Advisory Council meeting is Wednesday, September 2, 2015 from 11:30 am- 1:00 pm at the Chamber. Our next Board of Directors meeting is Wednesday, September 9, 2015 from 11:30 am-1:00 pm at the Chamber. We would be pleased to have you attend both, as it would offer us the opportunity to introduce you to our community business leaders. We have also enclosed information about our establishment of the North Texas Association of Manufacturers, which Paul Graham was instrumental in, in terms of defining our focus.

We will be in touch to follow up!

Sincerely,

Winston Borland
 CEO, Medical Center Arlington
 Chairman of the Board
 Arlington Chamber of Commerce

Wes Jurey
 President & CEO
 Arlington Chamber of Commerce

Robert Kembel
 President, JCPKL
 Chair-Elect of the Board
 Arlington Chamber of Commerce

Carl Cravens
 Regional President- Southwest Bank
 Chair-Elect of the Board
 Arlington Chamber of Commerce

Arlington Chamber Foundation

An affiliate of the Arlington Chamber of Commerce
 505 East Border ★ Arlington, Texas 76010
 817.275.2613 ★ Metro 817.265.1911 ★ Fax 817.261.7535
 www.arlingtontx.com



Mr. Mathew Fielder
Pantego EDC/Town of Pantego
1614 S. Bowen Rd.
Pantego, TX 76013

Invoice # 41233
 Member ID # 1071329
 Member Since: 7/17/2014

2015 President's Advisory Group Investment

\$10,000.00

Please make checks payable to:

Arlington Chamber Foundation
 505 E. Border St.
 Arlington, TX 76010
 Attn: Accounting Department

The Arlington Chamber Foundation is a non-profit 501(c) 3 organization incorporated under the laws of the state of Texas. Federal Tax ID Number: 54-2085214

We would appreciate receiving your investment within 30 days of receipt of this invoice

Please direct any inquiries to:
 Wes Jurey, President & CEO at (817) 543-4282

Thank you for your investment!

President's Advisory Group investments made to the Arlington Chamber Foundation are tax deductible as a charitable contribution, less \$1,000, which represents your membership dues in the Arlington Chamber of Commerce. Of this membership dues amount, 85% can be deducted as a business expense, since 15% is spent on lobbying efforts.

Arlington Chamber Foundation

An affiliate of the Arlington Chamber of Commerce
 505 East Border ★ Arlington, Texas 76010
 817.275.2613 ★ Metro 817.265.1911 ★ Fax 817.261.7389
www.arlingtontx.com



PANTEGO ECONOMIC DEVELOPMENT CORPORATION

To: President Danny Lakey and PEDC Board Members
From: Scott Williams, Public Works Director
Date: 08/26/15
Re: Discuss, direct, and consider action on awarding the Gazebo painting project to Moffett Commercial Paint Contracting in the amount of \$4,990.00

The Board directed staff to pursue updated quotes for painting the gazebo. Staff received two qualified quotations and recommends approval of the painting project to Moffett Commercial Paint Contracting for an amount not to exceed \$4,990.00.

Attachments:

Moffett - quotation

Stephens - quotation

Moffett Commercial Paint Contracting

P. O. Box 339, Arlington, Texas 76004-0339

(817) 261-2554 ♦ FAX (817) 261-3252

July 28, 2015

Town of Pantego
1614 South Bowen Road
Pantego, Texas 76013

Quotation for the proposed preparation, spot prime and coating of Gazebo which includes green interior frame/structure, first and second level wood fascia's, white metal railing under cupola and railing with post on ground level located at the Bicentennial Park, Smith Barry Road, Pantego, Texas.

Procedures and Materials

1. Interior green frame/structure to sand, wipe with denatured alcohol and apply a finish coat of PPG Durethane DTM in the prescribed color of green.
2. White metal railing on roof under cupola, ground level including post will be sanded, wiped clean with denatured alcohol, spot primed with PPG Pitt-Guard Direct-to-Rust Epoxy and a final coat of PPG Durethane DTM in the prescribed color of white using brush and roll.
3. Wood fascia under cupola and under roof to be sanded, swept free of dust, putty and caulk where applicable, primed with Glidden Latex Primer/Sealer and treated with TWO separate coats of Glidden Semi-Gloss Exterior Enamel in the prescribed color of white.
4. All debris associated with preparation and coating will be removed on a daily bases.
5. Time to complete project-six days.
6. Moffett Commercial Paint Contracting carries both workmen's compensation and public liability. A certificate will be forwarded on request. General liability- each occurrence \$1,000,000, personal \$1,000,000, general \$2,000,000. Automobile-\$1,000,000. Excess umbrella liability- \$3,000,000. Workers comp \$500,000.
7. Quote valid for sixty days

	Total Labor and Material	
	<u>\$4,990.00</u>	



Revision #2

July 24, 2015

Proposal Presented to:

Town of Pantego

Ron Johnston

817-823-9366

rjohnston@townofpantego.com

redwards@townofpantego.com

Property:

Bicentennial Park

Smith Barry Rd.

Pantego, TX

This proposal is for prep & painting of various structures within the park per the following scope of work & options:

General Specification for Metal Surfaces

- ✓ Clean the metal surfaces with a combination of power washing and hand cleaning
- ✓ Scrape & sand loose paint & rusted areas
- ✓ Apply (1) coat of PPG's Durathane 2-part, self priming, Urethane Industrial Enamel by brush & rolling

General Specification for Wood Surfaces

- ✓ Clean the wood surfaces by power washing
- ✓ Scrape & sand any peeling paint
- ✓ Prime bare wood with Glidden exterior latex primer/sealer
- ✓ Caulk seams & cracks with 40 year silicone latex caulk
- ✓ Apply (1) coat of Glidden 100% acrylic latex paint satin sheen matching the existing color

General Specification for interior CMU Wall Surfaces

- ✓ Clean the CMU surfaces by power washing
- ✓ Scrape & sand any peeling paint
- ✓ Prime bare wood with Glidden latex primer/sealer
- ✓ Caulk seams & cracks with 40 year silicone latex caulk
- ✓ Apply (1) coat of Glidden semi-gloss enamel paint close to the existing color (color TBD)

General Specification for the raised seam roof metal surfaces on North Pavilion

- ✓ Clean the roof surfaces by power washing
- ✓ Scrape & sand any peeling paint
- ✓ Apply (1) coat Sherwin Williams Pro-Cryl Primer
- ✓ Apply (2) coats Sherwin Williams Sher-Cryl acrylic coating
- ✓ Apply (1) coat of Sherwin Williams Sher-Clear acrylic – clear top coating

General Specification for the natural wood ceilings & soffits

- ✓ Clean the roof surfaces by power washing
- ✓ Apply (1) coat of clear exterior polyurethane

John Neeley²²

817-914-2617

John@stephenspainting.com

Items to be painted**3. Gazebo**

Labor \$4,800

Material \$1,200

Bid Notes:

1. All labor & material included.
2. Stephens Painting carries \$2million General Liability Insurance Policy and Texas Workers Comp.
3. Color draw-down cards will be provided for pre-approval.
4. Price includes all covering and protection of items and surfaces not being painted.
5. Price does not include any provision for metal welding repairs.
6. Mid-stream color changes will be charged separately to cover re-work & materials.
7. This agreement shall be the entire, full, and complete agreement between the owner/agent and the contractor. There are no oral agreements that are not included in this contract. This agreement may not be changed or modified unless in writing and signed by both the owner/agent and the contractor.

Payment is to be made as follows: Draw Schedule TBD. Balance due upon completion.

The undersigned agree to the terms set forth and the stated scope of work.

Official

Date

Stephens Painting

Date