

Town Council Minutes
November 10, 2014

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 10th day of November 2014 with the following members present:

Melody Paradise
Russ Brewster
Don Funderlic
Fred Adair
Don Surratt

Mayor
Mayor Pro-Tem
Council Member

Members absent:

Jane Barrett

Council Member

constituting a quorum. The following staff members were present:

Matt Fielder
Julie Arrington
Jim Jeffrey
Ariel Carmona
Chad Joyce
Scott Williams
Tom Griffith
Barry Reeves
Robert Coker
Thressa Householder

City Manager
City Secretary
Town Attorney
Finance Director
Community Development Director
Public Works Director
Chief of Public Safety
Assistant Police Chief
Assistant Fire Chief
Court Administrator

Also in attendance:

None.

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:32 p.m.

Mayor, Council, and Staff discussed the following consent agenda items:

1. City Manager Report

Mr. Fielder informed Council an offer has been extended to a potential employee and the Public Works Director is waiting on the drug screen results. There is still an opening for a dispatcher and police officer.

The Park Row project is waiting on the finalization from the electrical engineer. Mr. Fielder is expecting to have them at the next meeting for discussion.

Mr. Fielder informed Council the Access Enforcer spam filter system was replaced by the MacAfee spam/virus filter. The only remaining task left if to implement the web filtering service.

The Fire Department received notification they will not receive the grant for the Self-Contained Breathing Apparatuses (SCBA) as discussed during the budget. Staff is working on other funding possibilities to bring back to Council for approval.

Mr. Fielder explained the State Comptroller's Office has a certification program for municipality's that have certain documentation on the website for public viewing. The Finance Director is attempting to obtain this certification for the Town of Pantego. You will see more financial information on the website.

Mayor Paradise recognized Mary Jean Maloney with Atmos Energy for her retirement thanking her for her years of service and her replacement Kelly Paclev. Mrs. Maloney thanked the Town for a wonderful 10 years of working together.

2. Monthly Staff Reports

There was discussion on the issues with the air compressor tank used for the filling of the Fire Department's SCBA's.

3. Approval of Bills Payable and Purchase Orders in excess of \$1,000.

No comments were given.

4. Approval and Acceptance of Minutes

Approval of Town Council Minutes:

- Town Council minutes from October 27, 2014
- Town Council minutes from October 28, 2014

There was a minor change to the front page of the October 27, 2014 minutes changing the Mayor Pro-Tem to Mayor.

Acceptance of Minutes of Boards and Commissions:

- Planning & Zoning minutes from August 4, 2014

No comments were given.

6. Discuss, direct, and consider action on the cancellation of the December 22, 2014 Town Council Meeting.

There was discussion on the availability of the Councilmember's for this meeting. Council agreed to cancel this meeting and move this item to the Consent Agenda.

7. Discuss, direct, and consider action on the Republic Waste Services Invoice for clean up after the October 2, 2014 storm.

Mr. Fielder informed Council Republic Services did not enforce the requirements outlined within the contract as it pertains to the length, weight, bundling, had a quick response to the Town for brush removal by sending four trucks, and was easy to work with in response to the storm. There was discussion on the responsibility of the contractor and the hourly wage stated within the contract is different from what was actually charged. Council will discuss during the regular session.

5. Discuss, direct, and consider action on a recommendation of the Planning and Zoning Commission regarding Zoning Case Z-204, a proposed plat as requested by Ann Farrell, for the properties at 1704 and 1706 Nora Drive, Tracts 8A01 and 8A01A of the Nathan Smith Survey, into a single residential lot, Lot 1 of the Farrell Addition, Pantego, Tarrant

County, Texas. The property is generally located on the west side of Nora Drive between Peachtree Lane and Rogers Court.

Mr. Joyce introduced this item informing Council presently there are two tracks of land on Nora 1704 and 1706 Nora Dr. Ms. Farrell has purchased both tracts and would like to re-plat them as one tract. There was discussion on setbacks and easements. Council clarified the land was never plotted but was surveyed as tracts and filed with the County Clerks Office. There was discussion on drainage and possible issues. Council requested the following changes; adding dimensions to the inlet, correct the "Town of Pantego permanent drainage easement by this plat" needs to be the correct recorded information, confirm the FEMA Map revision date, and the correct spelling of Wood Wind Dr.

Council recessed into Executive Session at 7:15 p.m.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
 1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Van Hoosier
 2. Pursuant to Government Code Section 551.07071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Potential Litigation Northern Trinity Groundwater Conservation District.

Council reconvened from Executive Session at 7:50 p.m.

Mayor Paradise adjourned the work session at 7:50p.m.

REGULAR SESSION 7:30 P. M.
CALL TO ORDER/WELCOME

Mayor Paradise called the regular session to order at 7: 50 p.m. and welcomed the audience.

Mayor Pro-Tem Brewster led the invocation which was immediately followed by the Pledge of Allegiance.

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Mayor Paradise informed the audience Councilmember Barrett is out of town for a funeral and Mary Jean Maloney with Atmos Energy will be retiring at the end of the year. She attended the work session to inform Council and introduced her replacement Kelly Paclev. Mayor Paradise wished her well and looks forward to working with Kelly in the future.

Councilmember Surratt thanked the veterans for their service to this country, the Police Department for their assistant to the dog Officer Morgan adopted, and the Fire Department for their Cheers in the Star Telegram.

Mayor Pro-Tem Brewster thanked staff and Council for working together and thanked Officer Morgan for going above and beyond his duties with the adoption of the dog. It is great to see the Cheers for the Fire Department in the newspaper.

Councilmember Funderlic agreed with Mayor Pro-Tem Brewster and Councilmember Surratt.

Councilmember Adair appreciated the work staff has done.

Assistant Chief Coker informed Council the Fire Department will hold an open house for Council before the Council meeting on December 8, 2014 and Chief Griffith will cook chili for dinner.

PROCLAMATION

- Childhood Cancer Awareness Week Proclamation

Mayor Paradise read and presented the Proclamation for the Kids Cancer Connection, Inc.

COUNCIL LIAISON TO BOARD REPORT

Community Relations Board

Mr. Fielder informed Council the Halloween Carnival was a success. The next meeting is scheduled for tomorrow to finalize the plans for the Christmas Tree Lighting. The stocking stuffing event to prepare for the Candy Train is scheduled for Tuesday, November 25, 2014 in the Fire Department Training Room. The Candy Train will be Saturday, November 29, 2014 starting at 3:00 p.m.

Pantego Youth Leadership Council

Mayor Paradise informed the Council next Tuesday PYLC will meet to discuss the Candy Train and the stocking stuffing event. They will learn about what the City Manager and the Finance Director do and their functions in the role of government.

PEDC REPORT

Councilmember Adair informed Council the Board there has not been a PEDC meeting since the last Council meeting.

CITIZENS OPEN FORUM

None.

APPROVAL OF CONSENT AGENDA ITEMS

Mayor Paradise reminded Council item number 6 was moved to the Consent Agenda.

Mayor Pro-Tem Brewster made a motion to approve the Consent Agenda items 1, 2, 3, 4, & 6 with corrections made during the work session. Councilmember Adair seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Adair, and Brewster.

Nays: None

Abstention: None

Mayor Paradise declared the vote passed unanimously.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL, AND/OR DIRECT STAFF.

5. Discuss, direct, and consider action on a recommendation of the Planning and Zoning Commission regarding Zoning Case Z-204, a proposed plat as requested by Ann Farrell, for the properties at 1704 and 1706 Nora Drive, Tracts 8A01 and 8A01A of the Nathan Smith Survey, into a single residential lot, Lot 1 of the Farrell Addition, Pantego, Tarrant County, Texas. The property is generally located on the west side of Nora Drive between Peachtree Lane and Rogers Court.

This item was discussed during the work session and Mr. Joyce was directed to make the following changes; adding dimensions to the inlet, correct the "Town of Pantego permanent

drainage easement by this plat" needs to be the correct recorded information, confirm the FEMA Map revision date, and the correct spelling of Wood Wind Dr.

Mr. Joyce informed the Council since the work session has verified the spelling of Wood Wind Dr. and the newest FEMA map is 2009. He introduced Annie Farrell, the applicant, to Council. There was clarification on which town code enforces the sidewalks and drive approaches. Ms. Arrington read the caption of the item.

Councilmember Adair made a motion to approve Zoning Case Z-204 with the changes discussed during the work session. Councilmember Surratt seconded the motion.

The Vote was as follows:

Ayes: Surratt, Funderlic, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the vote passed unanimously.

6. Discuss, direct, and consider action on the cancellation of the December 22, 2014 Town Council Meeting.

This item was discussed and passed with the Consent Agenda.

7. Discuss, direct, and consider action on the Republic Waste Services Invoice for clean up after the October 2, 2014 storm.

This item was discussed during the work session.

Councilmember Surratt made a motion to table agenda item 7 until the November 24, 2014 Council meeting. Councilmember Funderlic seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Adair, and Brewster.

Nays: None.

Abstentions: None.

Mayor Paradise declared the vote passed unanimously.

8. Discuss, direct, and consider action on an update from Alan Plummer & Associates regarding the Lane Well.

Mr. Fielder informed Council insurance covered the majority of the costs for the repairs with the exception of the deductible and some maintenance items. He introduced Patrick Moseley with Alan Plummer & Associates to discuss the findings with the well.

Mr. Moseley handed Council an Electrical Technical Memorandum and informed them the issue was not truly an electrical issue. They have reviewed the issues and believe it to be an electrical issue and/or damage to the thrust bearing components ultimately causing pump failure. He explained the temperature relay functioned properly and all motor cables checked out. He went on to explain the expected effects with a typical thrust bearing failure and how this issue followed these chain of events. He is still waiting for the autopsy report from Franklin Motors. He further explained there were errors made in the electrical installation because the electricians followed the recommendations of Franklin Motors for installation. There was no evidence of a phase imbalance.

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Mr. Moseley recommended installing a meter protection that is compatible with a VFD and installing two electrical leads by replacing just one electrical lead. Council requested Mr. Moseley to present formal recommendations at the next Council meeting.

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Council reconvened from Executive Session at 7:50 p.m.

Mayor Paradise declared there was no action taken on the Executive Session items 1 and 2.

COUNCIL INQUIRY

Mayor Paradise asked Assistant Chief Reeves if they will escort the Pantego Christian Academy Football Team to I-20 on Friday Morning. Their team has made state playoffs and their first game is in San Antonio.

ADJOURNMENT

Mayor Paradise adjourned the regular session at 8:47 p.m.

APPROVED:


Melody Paradise, Mayor

ATTEST:


Julie Arrington, City Secretary

