

Town Council Minutes  
August 25, 2014

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 11<sup>th</sup> day of August 2014 with the following members present:

Melody Paradise  
Russell Brewster  
Jane Barrett  
Don Funderlic  
Fred Adair  
Don Surratt

Mayor  
Mayor Pro Tem  
Council Members

Members absent:

None.

constituting a quorum. The following staff members were present:

Matt Fielder  
Julie Arrington  
Jim Jeffrey  
Ariel Carmona  
Chad Joyce  
Scott Williams  
Tom Griffith  
Barry Reeves

City Manager  
City Secretary  
Town Attorney  
Finance Director  
Community Development Director  
Public Works Director  
Chief of Public Safety  
Assistant Police Chief

Also in attendance:

None.

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:34 p.m.

Mayor, Council, and Staff discussed the following consent agenda items:

**1. City Manager Report**

Mr. Fielder informed Council there are still openings for a dispatcher, a police Officer, and a public works maintenance worker.

Ms. Coltharp with Flair Events presented Council with the marketing details she has secured and discussed details she is working on. She informed Council the live entertainment is completely booked. There will be more marketing to obtain volunteers.

Mr. Fielder presented and discussed with Council the comments he received from Councilmember's on the Boat and RV Ordinance revisions. There was discussion with Mr. Jeffrey's regarding adding a Grandfathering clause to this ordinance.

Mayor Paradise adjourned the work session at 7:38 p.m.

**REGULAR SESSION 7:30 P. M.**  
**CALL TO ORDER/WELCOME**

Mayor Paradise called the regular session to order at 7:48 p.m., welcomed everyone, and thanked them for coming out tonight.

Julie Arrington, City Secretary, led the invocation which was immediately followed by the Pledge of Allegiance.

**MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS**

Mayor Pro-Tem Brewster thanked Council and Staff for working together and thanked Kal Cost and Doug Davis for tonight's attendance.

Councilmember Adair thanked Kal Cost and Doug Davis for being here this evening and staff for all their work on the budget.

Councilmember Barrett thanked Kal Cost and Doug Davis for being here tonight and wished Doug a happy birthday.

Councilmember Funderlic thanked Kal Cost and Doug Davis for being at tonight's meeting.

Councilmember Surratt thanked Kal Cost and the Pantego Lions Club for the use of their facility for the Royalty Owners Association Meeting.

Kal Cost informed Council the semi-annual Lions Club Pancake Breakfast will be this Saturday from 7:00 a.m. to 11:00 a.m. They will have approximately 35-40 raffle prizes. All proceeds go to various charities.

**COUNCIL LIAISON TO BOARD REPORT**

**Community Relations Board**

Councilmember Barrett informed Council CRB has not met since the last council meeting. The next CRB meeting will be on September 2<sup>nd</sup> and the next Movie Night will be September 13<sup>th</sup>, Captain America Winter Soldier.

**Pantego Youth Leadership Council**

Mayor Paradise informed Council PYLC held its first meeting last week. There was a nice turnout. They discussed leadership and electing officials as they prepare for their elections in September. The members would like to focus on what department heads do, the municipal officers functions and roles, and will discuss budgets.

**PEDC REPORT**

Councilmember Surratt informed Council the Board met on August 13<sup>th</sup> and will meet again this week. They discussed the upcoming projects, the Chamber of Commerce dinner on September 30<sup>th</sup>, and updating the trade show panels. There was discussion on the attendance for the Chamber of Commerce dinner.

**CITIZENS OPEN FORUM**

Doug Davis, 7 Grant Place, thanked Council and PEDC for their assistance with his business move and obtaining his business loans. He stated working with Matt Fielder, Chad Joyce, and the front office staff were great, great teamwork, and they were very helpful.

Don King, 2590 W. Pioneer Pkwy, addressed Council on the sign ordinance and would like to have their permission to post advertisement signs and banners for Angelo's Steaks & Pasta for more than the allotted 30 days.

**2. Approval of Bills Payable and Purchase Orders in excess of \$1,000.**

Council inquired about the starter on the Quint.

**3. Approval and Acceptance of Minutes**

Approval of Town Council Minutes:

- Town Council minutes from August 11, 2014 Special Meeting

There was clarification on the Annie's Freeze SUP motion regarding the expiration or change of ownership.

Acceptance of Minutes of Boards and Commissions:

- PEDC from July 9, 2014
- PEDC from July 23, 2014
- CRB minutes from July 1, 2014

**4. Discuss, direct, and consider action on a Resolution of the Town of Pantego Authorizing the City Manager to enter into an Interlocal Agreement with the City of Fort Worth to Participate in Fort Worth's Environmental Collection Center Household Hazardous Waste Program; Providing for an Effective Date.**

Mr. Joyce informed Council this item is the same as last years; however last years was received several months late and this year the Town received it prior to the expiration date of September 30, 2014.

**5. Discuss, direct, and consider action on a Resolution of the Town of Pantego Authorizing the City Manager to enter into a Capital lease Agreement with Frost Bank for the Financing of one Police vehicle, one Court vehicle, and one Community Development vehicle.**

Mr. Fielder informed Council this was on the agenda due to being tabled at the last meeting and staff needs final direction on this item. Council pulled this item from the Consent Agenda.

**6. Discuss, direct, and consider action on a Resolution of the Town of Pantego Approving the Town of Pantego Fixed Asset and Inventory Policy and Procedure; Providing for an Effective Date.**

Ms. Carmona informed Council this item comes from last year's audit report. The Finance Committee met over this item and has approved it. There was discussion on the inventory schedule of the departments and clarification on the items involved in the inventory. Council inquired about the section on the Vehicle Replacement and any consequences for not setting this up at this time.

**APPROVAL OF CONSENT AGENDA ITEMS**

Councilmember Adair made a motion to approve the consent agenda items 1, 2, 3, 4, and 6 as discussed. Councilmember Funderlic seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nayes: None

Abstention: None

Mayor Paradise declared the vote passed unanimously.

Mayor Pro-Tem Brewster made a motion to deny the action on the Resolution authorizing the City Manager to enter into a Capital Lease Agreement with Frost Bank. Councilmember Surratt seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nayes: None

Abstention: None

Mayor Paradise declared the vote passed unanimously.

Councilmember Funderlic declared the rationale of Council was based on the cash payment already made for the vehicles; therefore, there is no need to enter into the agreement.

### **PUBLIC HEARING**

#### **7. First Public Hearing to receive comments and to consider the Proposed Tax Rate of \$0.42 per \$100 valuation for the Town's 2014-2015 Fiscal Year Budget.**

Public Hearing Opened at 8:22 p.m.

No comments were given.

Public Hearing Closed at 8:22 p.m.

No Council comments.

Mayor Paradise stated the Pantego Town Council will vote on the adoption of a tax rate at a public meeting to be held on September 8, 2014 at 7:30 pm at the Pantego Town Council Chambers, located at 1614 South Bowen Road, Pantego, Texas 76013.

#### **8. First Public Hearing to receive comments and to consider the Proposed Budget for Fiscal Year October 1, 2014 through September 30, 2015.**

Public Hearing Opened at 8:24 p.m.

No comments were given.

Public Hearing Closed at 8:24 p.m.

Mr. Fielder gave an overview of the budget and what the approved numbers are as of today. There was discussion on the amount of overdue water payments. Councilmember Surratt made a request to raise the fuel allowance by \$2,000. There was clarification on the second Public Hearing date, the voting date, and updating the information on the published budget located on the website.

Mayor Paradise reopened item #7 and stated the Pantego Town Council will vote on the adoption of a tax rate at a public meeting to be held on September 8, 2014 at 7:30 pm at the Pantego Town Council Chambers, located at 1614 South Bowen Road, Pantego, Texas 76013 adding the second public hearing date of September 2 with the vote held on September 8<sup>th</sup>.

Mayor Paradise stated the Pantego Town Council will vote on the adoption of the fiscal year budget of 2014/2015 on September 8, 2014 at 7:30 pm at the regularly scheduled meeting of the Town Council located at 1614 South Bowen Road, Pantego, Texas 76013 adding the second public hearing will be on September 2<sup>nd</sup> with the vote held on September 22<sup>nd</sup>.

Mayor Paradise asked Staff to place the revised budget pages on the website.

9. **Public Hearing, discuss, direct, and consider action on an Ordinance Amending the Town of Pantego Municipal Code of Ordinances Chapter 2 Animal Control; Article 2.02 – Impoundment, Section 2.02.002 Subsections (a) and (b) – Disposition of Impounded Animals by Revising the Length of Time for Holding of Animals; Article 2.04 – Rabies Reports and Quarantine, Section 21.04.003(a) Quarantine of Dogs, Cats, and Ferrets, Disposition of Other Animals, by Revising the Observation Periods; Containing a Savings Clause; Repealing all Ordinances in Conflict herewith; and Declaring an Effective Date.**

Public Hearing opened at 8:59 p.m.

No comments.

Public Hearing closed at 8:59 p.m.

There was discussion regarding past discussions on this agenda item.

Councilmember Funderlic made a motion to approve the adoption of Ordinance 14-745 Amending Chapter 2 Animal Control; Article 2.02 – Impoundment, Section 2.02.002 Subsections (a) and (b) – Disposition of Impounded Animals by Revising the Length of Time for Holding of Animals; Article 2.04 – Rabies Reports and Quarantine, Section 21.04.003(a) Quarantine of Dogs, Cats, and Ferrets, Disposition of Other Animals, by Revising the Observation Periods; Containing a Savings Clause; Repealing all Ordinances in Conflict herewith; and Declaring an Effective Date. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Funderlic, Barrett, Adair, and Brewster

Nays: Surratt

Abstentions: None

Mayor Paradise declared the vote passed 4-1.

The Consensus of Council does not agree with the 72 hold period and would like it to be longer.

#### **NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF**

10. **Discuss and direct staff on an Ordinance of the Town of Pantego relating to crafted precious metals; containing a findings clause and other provisions relating to the foregoing subject.**

Chief Griffith presented this item and informed Council this ordinance is to enforce existing state laws that are currently in place and establish local penalties for noncompliance. Currently the establishments are required to have a state permit and with this ordinance they would need to register with the Town. This creates a coordinated effort among the neighboring police departments.

There was discussion regarding validation of criminal histories for the employees of the establishments and the daily reporting procedures. Council would like the fees to be raised on temporary establishments to \$100 per day. There was discussion on the burden the ordinance will place on the existing establishments and the department that will handle the permitting for this ordinance. Mayor Paradise requested this item to be placed on the next Council agenda for a vote. Council agreed on one reading and one vote for this item.

Council recessed into Executive Session at 9:49 p.m.

#### **SCHEDULED EXECUTIVE SESSION ITEMS**

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- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
  1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Van Hoosier

Council reconvened from Executive Session at 10:06 p.m.

Mayor Paradise declared there was no action taken on the Executive Session items.

COUNCIL INQUIRY

None.

ADJOURNMENT

Mayor Paradise adjourned the regular session at 10:06 p.m.

APPROVED:

  
\_\_\_\_\_  
Melody Paradise, Mayor

ATTEST:

  
\_\_\_\_\_  
Julie Arrington, City Secretary