

Town Council Minutes
August 11, 2014

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 11th day of August 2014 with the following members present:

Melody Paradise
Russell Brewster
Jane Barrett
Don Funderlic
Fred Adair
Don Surratt

Mayor
Mayor Pro Tem
Council Members

Members absent:

None.

constituting a quorum. The following staff members were present:

Matt Fielder
Julie Arrington
Jim Jeffrey
Ariel Carmona
Chad Joyce
Scott Williams
Tom Griffith
Barry Reeves
Robert Coker
Thressa Householder

City Manager
City Secretary
Town Attorney
Finance Director
Community Development Director
Public Works Director
Chief of Public Safety
Assistant Police Chief
Assistant Fire Chief
Court Administrator

Also in attendance:

None.

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:32 p.m.

Mayor, Council, and Staff discussed the following consent agenda items:

1. City Manager Report

Mr. Fielder informed Council there are only two openings left; a dispatcher and a Public Works maintenance worker.

2. Monthly Staff Reports

There was discussion on the Water Revenue Fund involving the infrastructure fee, sales tax fees, past due water accounts, and utility locations. There was discussion on drainage issues caused by joint failures within the pipes and on the Park Row water line project and bid procedures. Council inquired about the locations and the results of the mosquito traps.

3. Approval of Bills Payable and Purchase Orders in excess of \$1,000.

There was discussion on the final cost of the Peachtree/Country Club Court construction; the complete costs of the well improvements versus what was already accrued and/or paid; plus the cost of Special Use Permit Applications and possibly raising them; and on the repairs needed for the ambulance.

4. Approval and Acceptance of Minutes

Approval of Town Council Minutes:

- Town Council minutes from July 14, 2014 Special Meeting
- Town Council minutes from July 28, 2014 Special Meeting

No comments on changes.

Acceptance of Minutes of Boards and Commissions:

- P & Z minutes from July 7, 2014
- CRB minutes from June 3, 2014

6. Discuss, direct, and consider action on a Resolution of the Town of Pantego Authorizing the City Manager to enter into a Capital lease Agreement with Frost Bank for the Financing of one Police vehicle, one Court vehicle, and one Community Development vehicle.

Ms. Carmona introduced this item and informed Council this item was discussed at a previous Council meeting. At the direction of Council several financial institutions were reviewed for the best rate. The proposal for this lease is from Frost Bank with four equal annual payments. There was discussion on the differences in a capital lease and cash purchase of the items requiring a budget amendment. Council directed Ms. Carmona to review the Capital Lease Budget providing the information for a revised budget with a cash purchase to be discussed at the next Budget Work Session.

Mayor Paradise adjourned the work session at 7:25 p.m.

REGULAR SESSION 7:30 P. M.
CALL TO ORDER/WELCOME

Mayor Paradise called the regular session to order at 7:41 p.m., welcomed everyone, and thanked them for coming out tonight.

Chad Joyce, Community Development Director led the invocation which was immediately followed by the Pledge of Allegiance.

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Councilmember Surratt welcomed everyone stating it is nice to see the Police and Fire staff here with their families.

Councilmember Funderlic welcomed everyone especially the wives and family of staff stating Council appreciates staff's dedication and making this a home oriented community.

Councilmember Barrett welcomed everyone stating it is great to see a full house.

Councilmember Adair stated it is great to see everyone here and he appreciates the work of staff for the Town and the families that support the first responders.

Mayor Pro-Tem Brewster stated great job to the first responders, he looks forward to the future, and appreciates seeing everyone here.

HONORS/RECOGNITIONS/RECEPTION

- Recognition of Police Officer Christine Hubbell in her recent graduation from the Police Academy
- Recognition of Fire Fighter Blake Slater for his promotion to Lieutenant.
- Oath of Office for Fire Fighter Lance Westman
- Oath of Office for Fire Fighter Ben Ogletree
- Oath of Office for Fire Fighter David Nock

Honors and Recognitions will be followed by a brief reception.

Mayor Paradise introduced Scott Williams and his family to the audience. She introduced Officer Christine Hubbell giving a brief summary of her accomplishment with the Police Academy.

Assistant Fire Chief Coker introduced Lieutenant Blake Slater and his wife, Holly Slater, giving a brief description of Lt. Slater's duties and accomplishments. Mrs. Slater pinned the Lieutenant badge onto Lt. Slater. Asst. Fire Chief Coker presented his Bugles and Chief Griffith presented the Lieutenant Helmet.

Mayor Paradise delivered the Oath of Office to Fire Fighter Lance Westman. Asst. Fire Chief Coker introduced Fire Fighter Westman and his fiancée, Jessica, who pinned his badge. Asst. Chief Coker gave a brief history of Fire Fighter Westman's part-time employment with the Town of Pantego and welcomed him to the Department.

Mayor Paradise delivered the Oath of Office to Fire Fighter Ben Ogletree. Asst. Fire Chief Coker introduced Fire Fighter Ogletree and his wife, Mandy Ogletree, who pinned his badge. Asst. Chief Coker gave a brief history of Fire Fighter Ogletree's previous employment and welcomed him to the department.

Mayor Paradise delivered the Oath of Office to Fire Fighter David Nock. Asst. Fire Chief Coker introduced Fire Fighter Nock, pinned his badge, gave a brief history of his previous employment, and welcomed him to the department.

The meeting was recessed at 8:00 p.m. for a brief reception

The meeting reconvened at 8:18 p.m.

COUNCIL LIAISON TO BOARD REPORT

Community Relations Board

Councilmember Barrett informed Council the Community Relations Board elected their officers; Barbara Rogers, President; Chuck White, Vice President; Annie Johnston, Secretary; and Victoria Roemmich, Treasurer. The Board discussed the events for 2014/2015 which will be Easter, Memorial Day, Halloween, Christmas, the Candy Train, and Movies in the Park. The next Moving in the Park will be Captain America: the Winter Soldier on September 13th at the Bicentennial Park.

Pantego Youth Leadership Council

Mayor Paradise informed the Council the back to school meeting for PYLC will be August 19th. The Application will be updated on the website as soon as possible.

PEDC REPORT

Councilmember Adair informed Council the PEDC Board has not held a PEDC Meeting since the last Council Meeting. On the next agenda the Board will hold a Public Hearing on the budgeted projects, discuss sponsoring a table for the Arlington Chamber of Commerce Annual Award Dinner, and the backdrops for tradeshow.

CITIZENS OPEN FORUM

None.

APPROVAL OF CONSENT AGENDA ITEMS

Mayor Pro-Tem Brewster made a motion to pull the Alan Plummer invoice for separate and further discussion. Councilmember Surratt seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nayes: None

Abstention: None

Mayor Paradise declared the vote passed unanimously

Councilmember Surratt made a motion to approve the Consent Agenda items 1, 2, 3, and 4 minus the Alan Plummer Authorization as discussed and those consent agenda items as discussed in the work session. Councilmember Funderlic seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nayes: None

Abstention: None

Mayor Paradise declared the vote passed unanimously.

There was discussion regarding the Alan Plummer Authorization pertaining to the original bill and the work completed plus the multiplier in addition to their actual cost.

Councilmember Adair made a motion to authorize the City Manager to enter into an agreement with Alan Plummer for well improvement evaluation not to exceed \$20,950.00. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nayes: None

Abstention: None

Mayor Paradise declared the vote passed unanimously.

PUBLIC HEARING

- 5. Public Hearing, discuss, direct, and consider action on a recommendation from the Planning & Zoning Commission regarding Zoning Case Z-203, a proposed renewal of the Special Use Permit as requested by Ann Farrell (Annie's Freeze) to continue use of a snow cone stand business located at 2304 West Park Row Drive, Tract 1A3, 1A3A, 1A3B, 1A5, 1A5B, 1A5C of the William J Barry Survey, Pantego, Tarrant County, Texas. The Property is generally located on the south side of West Park Row Drive between South Bowen and Milby Road.**

Mr. Joyce presented the recommendation from the Planning & Zoning Commission assuring the quality and site plan are the same as the previous SUP. The Commission removed the 14 day restriction and the added an expiration term on change of ownership instead of two years.

Public Hearing Opened at 8:34 p.m.

Annie Farrell informed Council she has customers that come from other municipalities. She has installed concrete benches and new umbrellas. She stated the business is family oriented, lots of fun and would like to continue her stay within Pantego.

Public Hearing Closed at 8:36 p.m.

There was discussion on the storage of the facility and decorations, the difficulty involved in making this a permanent structure, and expiration requirements for an SUP. Council would like to add an expiration to the SUP along with the change of ownership.

Mayor Pro-Tem Brewster made a motion to approve Zoning Case Z-203 with the 14-day stipulation removed and adding a three year expiration or change of ownership. Councilmember Surratt seconded the motion.

The Vote was as Follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None

Mayor Paradise declared the motion passed unanimously.

RESOLUTION

- 6. Discuss, direct, and consider action on a Resolution of the Town of Pantego Authorizing the City Manager to enter into a Capital lease Agreement with Frost Bank for the Financing of one Police vehicle, one Court vehicle, and one Community Development vehicle.**

This item was discussed during the work session.

Councilmember Surratt made a motion to table this Resolution until the August 25, 2014 Council Meeting. Mayor Pro-Tem Brewster seconded the motion.

The Vote was as Follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None

Mayor Paradise declared the motion passed unanimously.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF

- 7. Discuss, review, and consider action on setting the dates for the vote on the proposed 2014 Ad Valorem Tax Rate and the 2014/2015 Fiscal Year Budget to be acted upon during the regular scheduled Town Council Agenda of September 8, 2014 and September 22, 2014 and to schedule two Public Hearings for the 2014 Ad Valorem Tax Rate and the 2014/2015 Fiscal Year Budget for August 25, 2014 at 7:30 p.m. and September 2, 2014 at 6:30 p.m.**

Ms. Carmona explained to Council the statutory requirements and the purpose for this agenda item. The Finance Department is proposing two public hearings on the tax rate and the budget for the regular session on August 25th at 7:30 p.m. and a Special Session on September 2nd at 6:30 p.m. and a final vote on the tax rate and the budget at the regular session held on September 8th to meet the requirements of the Local Government Code. The City Attorney discussed the schedule in regards to our two vote requirement in the Town of Pantego Municipal Code Chapter 1 and Council's ability to waive the two vote requirement.

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Councilmember Barrett made a motion to schedule the first public hearing on August 25, 2014 and the second public hearing on September 2, 2014 with Council action taken at the September 8, 2014 Council Meeting. Councilmember Funderlic seconded the motion.

The Vote was as Follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None

Mayor Paradise declared the motion passed unanimously.

8. Discuss and review the 2014 Ad Valorem Certified Tax Roll from the Tarrant County Appraisal District.

There was discussion on the increase of mineral leases and a request for a breakdown of mineral rights.

9. Discuss and review the Certified Anticipated Collection Rate for the Tax Year 2014 from the Tarrant County Tax Assessor Collector.

Ms. Carmona introduced this item and informed the Council this is for informational purposes. The Texas Tax Code requires certification of the anticipated collection rates for each year. This rate is anticipated to be 100%.

Council recessed into Executive Session at 9:15 p.m.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
 1. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Van Hoosier
 2. Pursuant to Government Code Section 551.072 to discuss the purchase, exchange, lease, or value of real property – Mineral Rights
 3. Pursuant to Government Code Section 551.074 to discuss and deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee – six month evaluation of the City Manager.

Council reconvened from Executive Session at 11:12 p.m.

Mayor Paradise declared there was no action taken on the Executive Session items.

Item #7 was reopened by Mayor Paradise for further discussion and a vote on the publication of the rates. Ms. Carmona read the current tax rate, the effective tax rate, and the rollback tax rates to Council.

Councilmember Funderlic made a motion to post the tax rates as read by the Finance Director. Mayor Pro-Tem Brewster seconded the vote.

The Vote was as Follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nays: None.

Abstentions: None

Mayor Paradise declared the motion passed unanimously.

OLD BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF

10. Discuss, direct, and consider action on an update from the City Manager regarding PantegoFest 2014.

Mr. Fielder presented several options for radio advertisement and a quote for an electronic billboard advertisement. He explained staff recommends the CBS radio estimate as the best combination of pre-event and on-site advertising for the event.

Councilmember Adair made a motion to authorize the City Manager to enter into a contract with CBS Radio for \$3,250 for PantegoFest advertising. Councilmember Barrett seconded the motion.

The Vote was as Follows:

Ayes: Surratt, Funderlic, Barrett, Adair, and Brewster.

Nayes: None.

Abstentions: None

Mayor Paradise declared the motion passed unanimously.

11. Discuss, direct, and consider action on the Introduction of the 2014-2015 Fiscal Year Budget by the City Manager.

This item was not discussed due to time.

COUNCIL INQUIRY

None.

ADJOURNMENT

Mayor Paradise adjourned the regular session at 11:36 p.m.

APPROVED:


Melody Paradise, Mayor

ATTEST:


Julie Arrington, City Secretary

