



Melody Paradise, Mayor
Russell Brewster, Mayor Pro Tem

AGENDA

TOWN COUNCIL

January 13, 2014

COUNCIL MEMBERS:

Charlie Price
Don Funderlic
Jane Barrett
Don Surratt

Thomas Griffith, Interim City Manager

Work Session 6:30 p.m.
Regular Session 7:30 p.m.
Council Chamber
1614 South Bowen Road

WORK SESSION 6:30 P.M.

REVIEW AND DISCUSS ITEMS ON THE REGULAR AGENDA, AND CONSIDER PLACING APPROVED ITEMS ON CONSENT AGENDA.

All consent agenda items are considered to be routine by the Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence.

1. City Manager Report
 - Update on IT Issues
 - Road Projects Update
 - Update on Personnel Vacancies
 - Insurance Services Office (ISO) Update
 - Report on Transition of Recycling Service
 - Salary & Benefit Analysis Update
 - TAD Board Election Results
 - Social Media Update
2. Monthly Staff Reports
 - Finance: Monthly Investment, Interest Distribution, Fund Investment, General Fund Variance Analysis, General Fund Summarized Expenditure Variance Analysis, Water and Sewer Variance Analysis.
 - Public Safety: Public Safety Monthly Activity Report, Officer Activity Report, Criminal Investigation Report, Crime Statistics, Fire Department Monthly Activity Summary, Letters of Appreciation.
 - Public Works Department: Director's Update.
 - Community Development: Certificate of Occupancies, Building Permits, Inspections, Construction Values, Contractor Registrations.
 - Municipal Court: Citations Issued, Warrants Issued, Monies Received.
 - Utilities: Water and Sewer Billing Analysis, Garbage and Recycle Billing Analysis.
3. Approval of Bills Payable and Purchase Orders in excess of \$1,000.
A summary of invoices, purchase orders, and applicable copies are included in the agenda packet.
4. Approval of Town Council Minutes and Acceptance of Minutes of Boards and Commissions.
 - Town Council minutes from October 28, 2013
 - Town Council minutes from November 11, 2013
 - Town Council minutes from November 25, 2013
 - Town Council minutes from December 9, 2013
 - PEDC minutes from September 11, 2013
 - PEDC minutes from September 25, 2013
 - PEDC minutes from October 23, 2013
 - PEDC minutes from November 13, 2013
 - PEDC minutes from December 11, 2013

REGULAR SESSION 7:30 P. M.

CALL TO ORDER/WELCOME

INVOCATION BY: Interim City Manager Tom Griffith

PLEDGE OF ALLEGIANCE

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

RECOGNITIONS AND AWARDS

- The Pantego Lions Club for their service to the Town in 2013
- Residential Christmas Light Contest Winners
 - Traditional Decorations
 - 1604 Stagecoach Dr. – Kari and Blake Bowman
 - 1811 Nora Dr. – Bill and Wendy Ponder
 - Spirit of the Season
 - 27 Lacosta Court – Jim Staples
 - 1812 Nora Dr. – Sarah and Smokey Garrett
 - Whimsical
 - 3407 Country Club Rd – Barbara Johnson
 - 2702 Peachtree Lane – Ronald Kruse
 - Honorable Mention
 - 2303 Stockbridge Ct. – Keith and Starla Dalton
- Business Christmas Light Contest Winners
 - Best Theme The Cookie Machine, owned by Tanya Terrell
 - Best Traditional All Paws, owned by Margie Marcos
 - The Griswold Award Elgan's Salon, owned by Gloria Elgan
- Recognition of Service
 - Marissa McCann 5 years of Service
 - Christopher Whitwell 5 years of Service
 - Shannon Story 5 years of Service
- Departmental Employee of the Year Awards
 - Administration Jennifer Pauley
 - Public Works Joshua Brown
 - Fire Department Brandon Guess
 - Police Department Marissa McCann
 - Dispatch Christine Hubbell
 - Court Shannon Story
- Town of Pantego Employee of the Year Award
 - To Be Announced

RECEPTION HONORING RECOGNITIONS AND AWARDS

COUNCIL LIAISON TO BOARD REPORT

- Community Relations Board
- Pantego Youth Leadership Council

PEDC REPORT

CITIZENS OPEN FORUM

This is a time for the public to address the Town Council on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. The Town Council or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

APPROVAL OF CONSENT AGENDA ITEMS

Approval of the Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations and all votes on final reading will be recorded as reflected on first reading unless otherwise indicated. Public comment will be accepted on items, with the exception of those items on which a public hearing has been held and closed by Council.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF

5. Discussion on the 2014 PantegoFest.

SCHEDULED EXECUTIVE SESSION ITEMS

- The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session on the following items:
 1. Pursuant to Government Code Section 551.074, to discuss the position of City Manager, and to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee – The position of City Manager.

2. Pursuant to Government Code Section 551.074, to discuss the appointment of a PEDC Director, and to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee – The appointment of a PEDC Director.
3. Pursuant to Government Code Section 551.072, to discuss the purchase, exchange, lease, or value of real property – Nolan County Property
4. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Litigation Wells
5. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Litigation Van Hooser
6. Pursuant to Government Code Section 551.071 Litigation Matters, to discuss pending or contemplating litigation, settlement offers, and other legal matters that implicates the attorney-client privilege – Litigation Monica S Cooper, et al v. Pantego Camp Thurman, Inc., et al

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

COUNCIL INQUIRY

If a member of the Council makes a spontaneous inquiry about a subject not on this agenda, then the Town Council or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

ADJOURNMENT

CERTIFICATION

Prepared and posted in accordance with Chapter 551 of the Texas Government Code, I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Friday, January 10, 2014 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.



Julie Arrington, City Secretary

Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852.

Complete Council Agenda and background information are available for review at the City Secretary's Office and on the Town's website: www.townofpantego.com.

**NOTICE
of
POTENTIAL QUORUM**

NOTICE IS HEREBY GIVEN THAT A POTENTIAL QUORUM OF THE PANTEGO COMMUNITY RELATIONS BOARD OF THE TOWN OF PANTEGO MAY BE PRESENT DURING THE REGULAR MEETING OF THE TOWN COUNCIL.

January 13, 2014

**TOWN COUNCIL CHAMBER
1614 SOUTH BOWEN ROAD
PANTEGO, TEXAS**

BEGINNING AT 7:30 P.M.

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January 13, 2014

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