

**Town Council minutes
September 24, 2012**

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 7:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 24th day of September 2012 with the following members present:

Melody Paradise
Don Surratt
Jane Barrett
Russell Brewster
Don Funderlic
Charlie Price

Mayor
Mayor Pro Tem
Council Members

constituting a quorum. The following staff members were present:

Sean Fox
Lindsay Wells
Jim Jeffrey
Fitzhugh Newsome
Barry Reeves
Robert Coker
Ron Edwards
Chad Joyce

City Manager
City Secretary
City Attorney
Finance Director
Assistant Chief of Police
Assistant Fire Chief
Director of Public Works
Community Development Director

Also in attendance:

Paul Mayo

PEDC Secretary

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:32 p.m.

1. City Manager Report

- Comprehensive Plan – Representatives from Jacobs Engineering Cincinnati office flew in and met with staff to discuss Council's concerns including updating graphics and better defining Pioneer Parkway. This item will come back before Council at the October 22, 2012 meeting.
- Carrizo Gas Well – Carrizo is in the process of submitting an application to amend their gas well permit to accommodate a compressor station. They will be utilizing a small drilling rig to take soil samples next week.
- PantegoFEST – The festival is 11 days away and arts and crafts vendors are fully sold out. Advertising began last week and will include additional outlets this week.
- Chief Griffith – Chief Griffith's wife was thrown from a horse over the weekend and he was unable to attend the meeting as he is caring for her.

Council discussed issues including concerns of the Comprehensive Plan as well as advertising and volunteering for PantegoFEST.

2. Approval of Bills Payable and Purchase Orders in Excess of \$1,000

Council discussed issues related to the purchase order for the SCADA system, election expenses, and electrical costs at the lift station.

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- 3. Minutes: Community Relations Board – August 7, 2012
 PEDC – August 22, 2012
 Town Council – September 10, 2012**

Council discussed issues related to a current roster for the Community Relations Board and directed staff to make changes to Town Council minutes.

- 4. Consider any action on a proposed resolution authorizing the City Manager to enter into an agreement with Fort Worth Commercial Recorder designating them as the Town’s official newspaper for legal publications.**

City Secretary Lindsay Wells informed Council that a newspaper of record must be approved annually and staff recommends continuing use of the Fort Worth Commercial Recorder for official publications.

- 5. Consider any action on a proposed resolution authorizing the City Manager to enter into an agreement with and between Denitech and the Town of Pantego for a Xerox copier/printer and managed print services.**

City Secretary Lindsay Wells presented Council a proposal brought by Denitech for a managed print services program for all Town printing equipment. David Sullivan, a representative from Denitech, answered Council's questions regarding the proposal.

Council discussed issues with Mr. Sullivan including the number of printers in the Town, pass through costs, and total cost of the service.

Council pulled this item from the consent agenda.

- 6. Discuss and consider a proposed resolution approving the Town of Pantego to join the TxSmartbuy program.**

Assistant Police Chief Barry Reeves explained that the TxSmartBuy program is through the State Comptroller’s Office and allows the Town to take advantage of state negotiated rates for items such as police cars.

Council discussed issues including previous participation in the program, utilizing this program Town-wide, and contract language.

Mayor Paradise adjourned the work session at 7:25 p.m.

REGULAR SESSION 7:30 P.M.
CALL TO ORDER/WELCOME

Mayor Paradise called the regular session to order at 7:35 p.m.

INVOCATION BY:
Community Development Director Chad Joyce
PLEDGE OF ALLEGIANCE

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Mayor Pro Tem Surratt stated that a PYLC Youth Event was held at Bicentennial Park on Saturday, September 15 and had a great turnout. He also discussed his participation in the AISD program, Operation: Graduation. It is a program that encourages kids who have dropped out to return to school. He likes participating in the program and giving back to the community. Councilmember Brewster welcomed everyone, thanked the Town staff and retiring Human Resources Director Judy Browder.

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Councilmember Funderlic welcomed everyone in attendance. Councilmember Price thanked Ms. Browder for her service. Councilmember Barrett mentioned the victory by the Dallas Cowboys and thanked Ms. Browder for her many years of service. She and Mayor Paradise also attended a potential Turkish educational center and stated the group will come in later to apply for a Special Use Permit. She enjoyed learning about their culture.

Mayor Paradise stated that the meeting she attended with Councilmember Barrett was for the Range Rock Foundation which is a non-profit that focuses on the Turkish community. They will be applying for a Special Use Permit for a community center.

RECOGNITIONS

City Manager Sean Fox introduced new Town employees, Firefighter Shannon McGill and Senior Administrative Assistant Jesse Elizondo.

Mayor Paradise performed the oath of office for Firefighter McGill.

Next, Finance Director Fitzhugh Newsome provided a brief overview of Human Resource Director Judy Browder's 18 year tenure with the Town of Pantego.

Mayor Paradise recognized Ms. Browder for her 18 years of service. Mayor Paradise along with the rest of the Council, welcomed Ms. Browder and her family and coworkers in attendance and presented her with a crystal award and check on behalf of the Town to show their appreciation.

Mayor Paradise called a short recess to the meeting at 7:56 p.m. for a reception honoring Judy Browder. Mayor Paradise reconvened the meeting at 8:23 p.m.

COUNCIL LIAISON TO BOARD REPORT

- **Community Relations Board**

Councilmember Barrett informed Council that the Community Relations Board has not met since the previous Council meeting and will next meet on Tuesday, October 2, 2012.

- **Pantego Youth Leadership Council**

Mayor Paradise stated that PYLC's Youth Event was held on Saturday, September 15, 2012 and it was well attended. She thanked City Secretary Lindsay Wells and Community Relations Board Vice-Chair Eric Fox for their hard work in creating the event.

Mayor Paradise informed Council that PYLC held their first meeting on Tuesday, September 18, 2012 with several new students participating this year including many active 7th graders. The next meeting will be cover elections where the students will give presentations and Miss Pantego Molly Woehl will be in attendance as well.

PEDC REPORTS

Mayor Pro Tem Surratt stated that PEDC approved their new fiscal year budget at the last meeting held Wednesday, September 19, 2012. Mayor Pro Tem Surratt informed Council that one member resigned leaving PEDC with 6 members and an executive session about the Economic Development Coordinator was held and PEDC agreed to continue Pam Mundo's contract.

CITIZENS OPEN FORUM

None at this time.

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APPROVAL OF CONSENT AGENDA ITEMS

City Secretary Lindsay Wells requested that agenda item 5 be pulled for the next Council meeting to allow staff additional time to gather more information.

Councilmember Funderlic moved to approve Agenda Items 1, 2, 3, 4, and 6 on consent with changes as discussed. Councilmember Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Brewster, Funderlic and Price

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF

7. Discuss and receive update on mosquito control and West Nile in Tarrant County.

Public Works Director Ron Edwards apologized to Council and informed them that a representative from Tarrant County Public Health had been expected to attend to discuss the issue of spraying for mosquitoes. Mr. Edwards stated that Tarrant County informed him that there is a long waiting list of other cities waiting to utilize county services for spraying. Mr. Edwards was also told that it would not be beneficial to spray at this point in the year due to cooling temperatures and that the active mosquito season is winding down.

Council directed Mr. Edwards to produce a memo for Council with the information he discussed.

Council discussed issues including information received from City of Arlington contractors, what can be done for next year, and mosquito season.

8. Discuss, review and amend Pantego's Boards and Commissions appointments.

City Secretary Lindsay Wells stated that Mike Aguillard has resigned from PEDC due to a job change.

Council accepted this resignation and Mayor Paradise stated that an Executive Session will be held on October 22, 2012 to make an appointment for this vacancy.

9. Discuss, review and consider any action on accepting the 2012/2013 PEDC Budget.

Finance Director Fitzhugh Newsome presented the FY 2013 PEDC Budget. Council discussed issues including marketing costs, park statue and sprinkler maintenance costs, and travel costs.

City Manager Sean Fox stated that promotional items purchased for PantegoFEST were part of marketing costs

Mayor Pro Tem Surratt made a motion to approve the 2012/2013 PEDC Budget. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Brewster, Funderlic, and Price

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

10. Discuss, review and consider the Park Master Plan with David McCaskill.

David McCaskill presented the \$3.2 million cost estimate for the Park Master Plan. Council discussed ideas for each section beginning with the South Park and agreed the splash park should be a high priority item. Mr. McCaskill brought ideas for the South Park including moving the playground equipment, replacing rubberized surfacing, and moving the gazebo,

Mr. McCaskill stated that the splash park would cost approximately \$250,000. The play area would be approximately \$508,000 total including the splash park. Mr. McCaskill

Council discussed issues including synthetic turfs, what other cities are doing in their parks, costs for various parts of the park, concession trailer location, and money available. Council discussed going out to the bond market for funds,

Council next discussed the North Park area. Features discussed included new fencing as well as a pond area with a cost at approximately \$200,000 for the pond and area surrounding it. Council discussed issues related to the pond and liked the idea of a fishing area.

Council discussed the West Park area and costs of \$110,000 for a boardwalk section. Other features discussed included a basketball court and skate park.

Council directed staff to upload this information to the website for public review and discussed displaying the information during PantegoFEST. Council directed placing an agenda item on a future Council agenda to allow for public comment and to consider adopting the Park Master Plan.

ORDINANCES

11. Consider any action on a first and final reading of a proposed ordinance amending the 2011/2012 fiscal year budget.

Finance Director Fitzhugh Newsome informed Council of changes to the budget including a hazmat cost increase, Quint payments, and transfer from the General Fund to Capital Purchases Fund of \$175,000. Mr. Newsome explained that these changes will set up the new fiscal year.

Council discussed issues including differences between budgeted amounts from grants and actual amounts spent and accounting rules.

Councilmember Brewster made a motion to approve a first and final reading of an ordinance amending the 2011/2012 fiscal year budget. Councilmember Price seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Brewster, Funderlic, and Price

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

12. Consider any action on the Second and Final Reading of the ordinance adopting the annual budget for the Town of Pantego, Texas for the fiscal year October 1, 2012 through September 30, 2013.

Mayor Pro Tem Surratt and Councilmember Funderlic reiterated their disapproval for the drawdown amount of \$181,797.

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Councilmember Price moved to approve the second and final reading of an ordinance adopting the annual budget for the Town of Pantego, Texas for the fiscal year October 1, 2012 through September 30, 2013. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Barrett, Brewster, and Price
Nays: Surratt and Funderlic
Abstentions:

Mayor Paradise declared the motion passed 3-2.

13. Consider any action on the Second and Final Reading of the proposed ordinance adopting the tax rate and tax exemptions for 2012 and levying the tax.

Councilmember Price reiterated his dissent that the tax rate should be raised.

Mayor Pro Tem Surratt moved to approve the second and final reading of an ordinance adopting the tax rate and tax exemptions for 2012 and levying the tax. Councilmember Funderlic seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Brewster, and Funderlic
Nays: Price
Abstentions:

Mayor Paradise declared the motion passed 4-1.

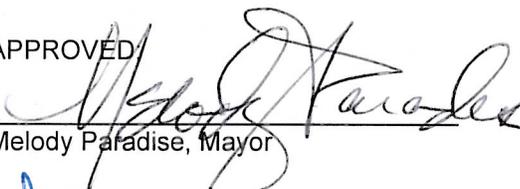
COUNCIL INQUIRY

None at this time.

ADJOURNMENT

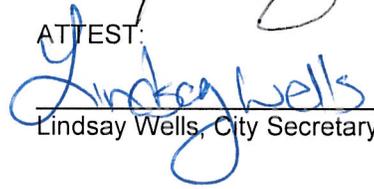
Mayor Paradise adjourned the regular session at 10:19 p.m.

APPROVED:



Melody Paradise, Mayor

ATTEST:



Lindsay Wells, City Secretary

