



Melody Paradise, Mayor
Don Surratt, Mayor Pro Tem

AGENDA

TOWN COUNCIL

COUNCIL MEMBERS:
Jane Barrett
Russell Brewster
Don Funderlic
Charlie Price

Sean Fox, City Manager

MONDAY

November 12, 2012

Work Session 6:30 p.m.
Regular Session 7:30 p.m.
Council Chamber
1614 South Bowen Road

WORK SESSION 6:30 P.M.

REVIEW AND DISCUSS ITEMS ON THE REGULAR AGENDA, AND CONSIDER PLACING APPROVED ITEMS ON CONSENT AGENDA.

All consent agenda items are considered to be routine by the Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence.

SCHEDULED EXECUTIVE SESSION

The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session as follows:

- Pursuant to Government Code Section 551.074, to deliberate the appointment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
 1. Discussion of position of Magistrate.
 2. Discussion of Board and Commissions appointments

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

1. City Manager Report:
 - ICSC Conference Recap
 - TML Conference
 - Park Master Plan Update
2. Monthly Staff Reports:
 - Finance: Monthly Investment, Interest Distribution, Fund Investment, General Fund Variance Analysis, General Fund Summarized Expenditure Variance Analysis, Water and Sewer Variance Analysis.
 - Public Safety: Public Safety Monthly Activity Report, Officer Activity Report, Criminal Investigation Report, Crime Statistics, Fire Department Monthly Activity Summary, Letters of Appreciation.
 - Public Works Department: Director's Update.
 - Community Development: Certificate of Occupancies, Building Permits, Inspections, Construction Values, Contractor Registrations.
 - Municipal Court: Citations Issued, Warrants Issued, Monies Received.
 - Utilities: Water and Sewer Billing Analysis, Garbage and Recycle Billing Analysis.
 - City Secretary: Open Records requests, Update
3. Approval of Bills Payable and Purchase Orders in excess of \$1,000:
 - Invoices: Jim Jeffrey, Craig Magnuson, David Kulesz, Dr. Roy Yamada
 - PO 1349 – DHS Automation
 - PO 1351 – Texas Commission on Fire Protection

- PO 1354 – Enhanced Control Solutions
 - PO 1358 – Tarrant County College (Budgeted)
 - PO 1359 – UL, LLC (Budgeted)
 - PO 1362 – OTE International Holdings, LLC (Budgeted)
4. Approval of Town Council Minutes and Acceptance of Minutes of Boards and Commissions:
 - Planning & Zoning minutes from October 1, 2012
 - Community Relations Board minutes from October 2, 2012
 - Town Council minutes from October 22, 2012
 5. Discuss, consider, and approve the purchase of approved capital budget item, two 2013 Chevrolet Police Package Tahoes.

REGULAR SESSION 7:30 P. M.

CALL TO ORDER/WELCOME

INVOCATION BY: Community Development Director Chad Joyce

PLEDGE OF ALLEGIANCE

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

RECOGNITION

Council will discuss and consider a candidate to fill the position of Magistrate during Executive Session. If an offer of employment is extended and accepted, the candidate will be sworn in.

- Oath of Office for Magistrate

COUNCIL LIAISON TO BOARD REPORT

- Community Relations Board
- Pantego Youth Leadership Council

PEDC REPORTS

CITIZENS OPEN FORUM

This is a time for the public to address the Town Council on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. The Town Council or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

APPROVAL OF CONSENT AGENDA ITEMS

Approval of the Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations and all votes on final reading will be recorded as reflected on first reading unless otherwise indicated. Public comment will be accepted on items, with the exception of those items on which a public hearing has been held and closed by Council.

PUBLIC HEARINGS

6. Public Hearing and consider any action on a proposed ordinance approving the 2012 Comprehensive Plan and Revitalization Strategies.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF

7. Discuss and receive an update on the findings of median ownership in the town.
8. Consider any action on a resolution approving a Public Information Act policy.
9. Discuss and receive a 30% review and update on the Park Row Corridor.

COUNCIL INQUIRY

If a member of the Council makes a spontaneous inquiry about a subject not on this agenda, then the Town Council or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

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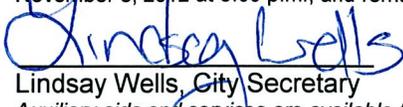
- Pursuant to Government Code Section 551.071, the Council will meet in private or non-public executive session with its attorney for consultation, discussion, and to receive advice regarding – Rebecca Van Hooser v. Town of Pantego, Texas & Eric Alvarez

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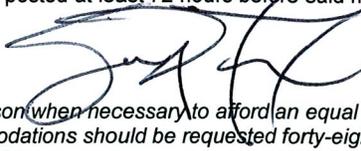
ADJOURNMENT

CERTIFICATION

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Thursday, November 8, 2012 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.



Lindsay Wells, City Secretary



Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852.

Complete Council Agenda and background information are available for review at the City Secretary's Office