

**Community Relations Board Minutes  
October 2, 2012**

STATE OF TEXAS           §

COUNTY OF TARRANT     §

TOWN OF PANTEGO   §

The Community Relations Board of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 2<sup>nd</sup> day of October 2012 with the following members present:

Barbara Rogers	Chair
Eric Fox	Vice-Chair
Karen Strzelecki	Treasurer
Annie Johnston	Secretary
Lothar Heller	Board Members
Cal Kost	
William Nolen	
Christi Perez	
Stephen Smith	

constituting a quorum. The following staff members were present:

Jesse Elizondo	Staff Liaison
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Also in attendance:

Jane Barrett	Council Liaison
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**REGULAR SESSION 7:00**

Chair Barbara Rogers called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**CRB MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST**

The PYLC Youth Event went well and had a good turnout and the movie in the park at the end of the evening was well received. The Park Master Plan is nearly completed and will be ready to present to the Town soon.

**OLD BUSINESS**

Approval of Minutes: October 2, 2012. Stephen Smith moved to approve the minutes and William Nolen seconded the motion. The vote passed.

**NEW BUSINESS**

**1. Discuss 2011/2012 budget recap**

Treasurer Karen Strzelecki stated that \$570.00 remained from 2011/2012 fiscal year budget. \$375.00 of which was spent on the train for the Halloween Carnival.

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**2. Discuss and consider 2012/2013 budget allocations**

Chair Barbara Rogers stated that the Community Relations Board will have a budget of \$10,500.00 for fiscal year 2012/2013. It is recommended that the board work with community businesses and organizations for donations for events or charge for selected portions of events.

**3. Discuss and consider planning for the Halloween Event**

The Halloween Carnival is scheduled to be held Saturday, October 27, 2012 from 5:30-8:00 pm. Set up will begin at 8:00 a.m. for the Haunted House and 12:00 p.m. for all other events. All participating board members and volunteers need to be at the park at 5:00 p.m. for the event.

Christi Perez will coordinate the Haunted House, Annie Johnston will coordinate the carnival games, and Terry Bacon will coordinate the costume and pumpkin contests and judging. Prizes for the contests will include a medal and a candy bar. Cal Kost will help with the popcorn and drink station along with Tracy and Eric Fox. Mr. Fox will coordinate the scavenger hunt with \$150.00 allocated for prizes.

A Halloween themed movie in the park and Halloween themed inflated were considered and declined.

A Police and Fire Fighter presence will be requested for the event.

**4. Discuss and consider planning for the Candy Train and Tree Lighting Event**

The Candy Train and Tree Lighting event will be held on Saturday, November 24, 2012. No coordinator for this event has been decided at this time. The Board will need to order stockings and stuff them 1-2 weeks before the event. This year the board hopes to get the Mayor and the Town more involved to better coordinate Train times and Park arrival.

A suggestion of a bell choir or another type of holiday entertainment was brought up for this year as well as a holiday themed movie in the park and advertisements will need to go out soon.

The Pantego Economic Development Corporation has encouraged businesses in Pantego to decorate their store fronts for the upcoming holiday season. There will be a house decorating contest as well with judging, signs for recognition, and possible gifts from local businesses.

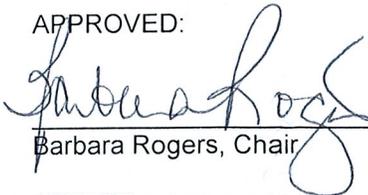
**CRB MEMBER INQUIRY**

The next Community Relations Board meeting will be moved to Thursday, November 1, 2012 at 7:00 p.m. due to the upcoming election.

**ADJOURNMENT**

Chairperson Rogers adjourned the regular session at 8:21 p.m.

APPROVED:

  
Barbara Rogers, Chair



ATTEST:

  
Annie Johnston, Secretary