

**Community Relations Board minutes  
July 10, 2012**

STATE OF TEXAS           §

COUNTY OF TARRANT     §

TOWN OF PANTEGO       §

The Community Relations Board of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 10<sup>th</sup> day of July 2012 with the following members present:

Barbara Rogers	Chair
Eric Fox	Vice-Chair
Annie Johnston	Secretary
Terry Bacon	Board Members
Kaitlyn Brewster	
Tracy Fox	
Otis Holamon	
Gladys Holamon	
William Nolen	
Stephen Smith	

constituting a quorum. The following staff members were present:

Sean Fox	City Manager
Katy Sutton	Staff Liaison

Also in attendance:

Jane Barrett	Council Liaison
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**REGULAR SESSION 7:00**

Chair Barbara Rogers called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**CRB MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST**

The board was pleased with the Memorial Day event.

**ELECTION OF OFFICERS**

Stephen Smith nominated Karen Strzelecki for Treasurer. William Nolen seconded the motion.

The vote passed unanimously.

Stephen Smith also moved for Annie Johnston to continue her position as Secretary. Barbara Rogers seconded and Ms. Johnston accepted.

The vote passed unanimously.

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For position of Vice Chair, Stephen Smith nominated Eric Fox and William Nolen seconded the motion. Mr. Fox accepted the nomination.

The vote passed unanimously.

For position of Chair person, Stephen Smith nominated Barbara Rogers to continue her position. William Nolen seconded and Ms. Rogers accepted.

The vote passed unanimously.

**OLD BUSINESS**

**APPROVAL OF MINUTES**

Stephen Smith moved to approve the May 3, 2012 minutes with changes as discussed. Tracy Fox seconded the motion.

The vote passed unanimously.

**NEW BUSINESS**

**1. Discuss and consider planning for the Halloween Event**

For this event, the board is expected to have a \$2,500 budget unless noted otherwise. Stephen Smith offered to coordinate the event with some help from others. Stephen expected Christi Perez would be able to help with the Haunted House and Annie Johnston offered to help with the games. The board hopes to offer some new games this year and several suggestions were discussed. Volunteers for the event should be contacted around the end of August. The possibility of Cowboy Towing Company donating candy was also discussed.

**2. Discuss and review Community Relations Board Budget**

Barbara Rogers provided a budget printout for everyone itemizing the board's spending for the year. The total amount spent was \$6,930.32 as of meeting time. The use of \$2,500 which was set aside for a possible PYLC event was briefly discussed and will be determined at a later date. Ideas included a new storage area or replenishing old decorations.

**3. Discuss and Receive update on PantegoFEST**

Tracy Fox presented a PowerPoint presentation to the board with updated information regarding PantegoFEST. Issues discussed included locations of vendors, concert areas, entrances, ticket prices, and a schedule of events. PantegoFEST will be held October 5, 6, and 7, 2012 and volunteers are needed at an expected 40-60 persons per day of the event weekend.

**4. Discuss and consider planning for the Candy Train and Tree Lighting Event**

This event is traditionally held the Saturday following Thanksgiving. Ideas about new ways to parade around town with the train were suggested and a Chairperson for this event will be decided in August.

**5. Discuss and review the condition of Bicentennial Park**

The board next discussed complaints from citizens about the condition of the park regarding issues such as landscaping, playground equipment, and the area where the wading pool was have been areas of

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concern. A suggestion included bringing in a Boy Scout group to help revive the park as part of their Eagle Scout Project.

**6. Discuss and receive a Town Council Update**

Council is currently working on preparing for PantegoFEST, the budget for the next fiscal year, and is waiting on an update on the master plan for Bicentennial Park.

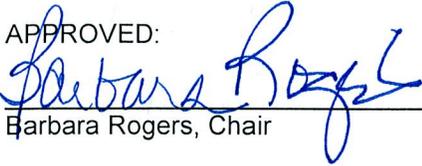
**CRB MEMBER INQUIRY**

The board will not be gaining any new members at this time.

**ADJOURNMENT**

Chairperson Rogers adjourned the regular session at 8:13 p.m.

APPROVED:

  
\_\_\_\_\_  
Barbara Rogers, Chair

ATTEST:

  
\_\_\_\_\_  
Annie Johnston, Secretary

