

**Town Council minutes
August 20, 2012**

STATE OF TEXAS §
COUNTY OF TARRANT §
TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in budget session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 20th day of August 2012 with the following members present:

Melody Paradise	Mayor
Don Surratt	Mayor Pro Tem
Jane Barrett	Council Members
Russell Brewster	
Don Funderlic	
Charlie Price	

constituting a quorum. The following staff members were present:

Sean Fox	City Manager
Lindsay Wells	City Secretary
Fitzhugh Newsome	Finance Director
Tom Griffith	Chief of Public Safety
Barry Reeves	Police Lieutenant
Robert Coker	Fire Lieutenant
Ron Edwards	Public Works Director
Chad Joyce	Community Development Director
Thressa Householder	Municipal Court Supervisor

Also in attendance:

Barbara Rogers	Community Relations Board Chair
Karen Strezlecki	Community Relations Board Treasurer

SPECIAL BUDGET SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:35 p.m.

1. Capital Improvements

City Manager Sean Fox began by providing details of budgeted items including PantegoFEST and Special Events such as the annual Christmas party and employee recognitions. Community Relations Board Chair Barbara Rogers made a presentation regarding the Community Relations Board budget and explained why the board was asking for \$13,000 in funds for the next fiscal year. Ms. Rogers detailed events historically held in the Town including the Easter Egg Hunt and the Halloween event and explained how the proposed funds would be spent.

Council discussed issues related to Ms. Rogers' presentation including the cost to hold a movie night, concession sales, movie screen location in the park, and a holiday decoration contest. Council asked Ms. Rogers and Community Relations Board Treasurer Karen Strezlecki to keep track of any expenses that CRB members incur throughout the year which they do not submit for reimbursement to help with budgeting for next year.

Mr. Fox next discussed Capital Purchases and began with Police Department items including motorcycle leases, and computer systems. Lt. Barry Reeves provided information regarding a new dispatch communication recorder and new patrol vehicles.

Council discussed issues including the need for two motorcycles, offsite backup for computers, standard warranties on police vehicles, as well as staggering leases to extend the fleet of police vehicles. Staff

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recommended leasing two cars this year and two cars next year. Council discussed this recommendation and the cost of leasing two vehicles at a cost of approximately \$19,000 rather than purchasing one vehicle for \$35,840.

Mr. Fox next discussed Fire Department Capital Purchases including lease payments for the Quint fire truck. Public Safety Chief Tom Griffith informed Council of the options available regarding Lifepak defibrillators stating that the Town could either purchase one device at a cost of approximately \$33,000 or lease three devices at a cost of \$36,266. Council discussed issues including the benefits of having new equipment, replacing one piece every year, the cost of trading in old equipment and leasing all three new defibrillators.

2. Special Revenue Funds

Mr. Fox next discussed Special Revenue Funds including the Street Maintenance Fund, Shamburger Fund, Cartwright Fund, Court Security Fund, and the Court Technology fund providing the balances in the various accounts. Mr. Fox stated that \$5,000 will be spent to update GIS mapping and the top three priorities on the street improvement list will be taken care of including Country Club Ct, Peachtree Ln., and Sarah Dr.

Council discussed the Shamburger Fund including expenses from itemized receipts, how much is transferred out annually to pay staffing costs, promoting the program online, and the costs to pay Fort Worth for holding animals. Council next discussed issues related to the Cartwright Fund including paying for website upkeep and maintenance and promoting this use on the Town's website.

3. Enterprise Funds

Mr. Fox provided details for Enterprise Fund contributions to projects including the Park Row project and Lane Well rehabilitation. Council discussed issues including the SCADA system, revenue projections for water, and lowering projections for the coming year.

4. Transfers

Mr. Fox next discussed the various transfers throughout the budget cycle. Mr. Newsome explained the history of PEDC paying for the Park Board and CRB and PantegoFEST. \$94,800 is for salaries from PEDC for the various town employees.

Council discussed issues including CRB funding, and overtime being allocated to the water/sewer fund.

5. Budget Wrap Up

Council inquired if budget discussions could be finished tonight and Mr. Fox proposed a final budget work session during the next Council meeting on August 27, 2012. Council discussed issues including solicitor fees charged by the police department and drawing down reserves.

ADJOURNMENT

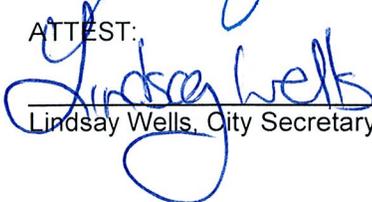
Mayor Paradise adjourned the regular session at 10:45 p.m.

APPROVED:



Melody Paradise, Mayor

ATTEST:



Lindsay Wells, City Secretary

