

**Town Council minutes  
July 23, 2012**

STATE OF TEXAS           §

COUNTY OF TARRANT     §

TOWN OF PANTEGO       §

The Town Council of the Town of Pantego, Texas, met in regular session at 7:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 23<sup>rd</sup> day of July 2012 with the following members present:

**Melody Paradise  
Don Surratt  
Jane Barrett  
Don Funderlic  
Charlie Price**

**Mayor  
Mayor Pro Tem  
Council Members**

constituting a quorum. Councilmember Brewster was excused from tonight's meeting. The following staff members were present:

**Sean Fox  
Lindsay Wells  
Jim Jeffrey  
Fitzhugh Newsome  
Tom Griffith  
Barry Reeves  
Ron Edwards  
Chad Joyce**

**City Manager  
City Secretary  
City Attorney  
Finance Director  
Public Safety Chief  
Police Lieutenant  
Public Works Director  
Community Development Director**

**WORK SESSION 6:30 P.M.**

Mayor Paradise called the work session into order at 6:34 p.m.

**1. City Manager Report**

- July Business Meet & Greet – The next monthly Meet & Greet event will be held Thursday, July 26, 2012 at Metroplex Flooring. A presentation on promotional opportunities during PantegoFEST will be discussed. Council is invited to attend.
- Park Row corridor update – The engineering proposal has been completed for \$7,000 less than estimated. Meetings have been held with ONCOR, Time Warner and AT&T regarding reducing or eliminating telephone poles. The associated costs were not included in the initial proposal but the proposed changes have been met favorably.
- FY 2013 Green Ribbon Funds – Community Development Director Chad Joyce and David Mccaskill met with TXDOT for possible funding to improve Pioneer Parkway. A meeting has been scheduled with Dalworthington Gardens to gather support for the project.

Council discussed the telephone pole proposal including pole height and types of cable run. Council also discussed the Green Ribbon Funds project.

**2. Approval of Bills Payable and Purchase Orders in Excess of \$1,000**

Council discussed purchase orders presented including a repair booster pump.

**3. Minutes:**

**Community Relations Board – May 3, 2012  
Planning & Zoning – May 7, 2012  
PEDC – June 13, 2012 & June 27, 2012  
Town Council – July 9, 2012 & July 16, 2012**

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Council discussed the minutes presented and the timing of presentation to Council.

**4. Discuss and consider the adoption of a Council Relations Policy.**

City Manager Sean Fox informed Council that the issues brought when previously discussed have been addressed in the revised edition. City Attorney Jim Jeffrey clarified whether or not this needs to be approved with a resolution and stated that it does not need to be approved by resolution. Council directed staff to clarify language regarding working with media.

Council next discussed agenda item #5 regarding smoking establishments. Community Development Director Chad Joyce informed Council of the considerations included in the proposed ordinance. He recommended allowing establishment of these types of businesses in C-4 rather than C-3. Council discussed boundary zones related to zoning.

City Attorney Jim Jeffrey explained how the ordinance was drafted. Council discussed issues including grandfathered businesses, radius distance, and ordinance language.

Council directed staff to bring more information from the police department as well as to rework the ordinance.

Mayor Paradise adjourned the work session at 7:28 p.m.

**REGULAR SESSION 7:30 P.M.**  
**CALL TO ORDER/WELCOME**

Mayor Paradise called the regular session to order at 7:38 p.m.

**INVOCATION BY:**  
Terry Cagle, Christ Community Church  
**PLEDGE OF ALLEGIANCE**

**MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS**

Mayor Paradise welcomed the PYLC students and their parents. Mayor Pro Tem Surratt welcomed the PYLC students as well. He stated that he and his son had attended PYLC meetings and events and hopes the program continues to thrive for his daughter to join when she is old enough.

Mayor Paradise commended staff member Cherie Charboneau, who handles water utility billing, for her outstanding work. Ms. Charboneau noticed a large increase in Mayor Paradise's water usage and had Public Works employees check the usage a second time to ensure accuracy and notified Mayor Paradise of the increase. Mayor Paradise stated that she was aware her usage would be greater than normal but was impressed with Ms. Charboneau's diligence and is grateful for such personal service.

**RECOGNITIONS**

Mayor Paradise discussed the Pantego Youth Leadership Council program and thanked the Town Council and the parents of the students for their participation. Mayor Paradise mentioned a new Youth Event called the Pantego Pentathlon that PYLC helped to create to be held on Saturday, September 15, 2012 at Bicentennial Park. She also mentioned that the first PYLC meeting of the new school year will take place Tuesday, September 18, 2012.

Mayor Paradise recognized the 2011/2012 PYLC students. Graduating senior Malik Amn as named the 2011/2012 PYLC Star for his two years of service as the PYLC City Manager.

**COUNCIL LIAISON TO BOARD REPORT**

• **Community Relations Board**

Councilmember Barrett stated that the Community Relations Board met on July 10, 2012 and new officers were elected. Barbara Rogers was elected Chairman, Eric Fox was elected Vice-Chairman, Annie Johnston was elected Secretary and Karen Strezlecki was elected Treasurer.

Councilmember Barrett mentioned other issues discussed included PantegoFEST, the Halloween event, and Candy Train.

• **Pantego Youth Leadership Council**

Mayor Paradise mentioned the Youth Event, the Pantego Pentathlon, scheduled for Saturday, September 15, 2012 organized by City Secretary Lindsay Wells, Community Relations Board Vice-Chair Eric Fox and Lauren Fox. Available members of PYLC will meet in August to discuss this event.

**PEDC REPORTS**

Executive Director Sean Fox stated that at the last meeting a Facebook page for Shop Pantego was discussed and that page has since been created. The scheduled meeting for Wednesday, July 25, 2012 has been cancelled because three members were going to be confirmed absent. Their next scheduled meeting August 8, 2012 will be an informal work session.

**CITIZENS OPEN FORUM**

**Monica Bravo, 2901 Hollow Oak Dr., Grand Prairie, TX 75052** – Ms. Bravo served as Mayor of PYLC this past year and stated that she loves the PYLC program.

**APPROVAL OF CONSENT AGENDA ITEMS**

Councilmember Funderlic moved to approve Agenda Items 1, 2, 3, and 4 on consent with changes as discussed. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Funderlic and Price

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

**NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF**

- 5. Discuss and consider a proposed ordinance amending Town Code Chapter 14, Zoning, by adding definitions of smoking establishment and smoking product, by establishing C-3 zoning for smoking establishments, and by amending the Table of Use regulations to include regulations for smoking establishments and to place smoking establishments in a C-3 zone.**

This item was discussed during work session.

Mayor Pro Tem Surratt made a motion to table agenda item #5 until the August 13, 2012 Council meeting. Councilmember Funderlic seconded the motion.

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The vote was as follows:

Ayes: Surratt, Barrett, Funderlic, and Price

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

**6. Discuss and consider a proposed ordinance amending Town Code Chapter 3, Building Regulations, Division 2, Swimming Pool Fences.**

Community Development Director Chad Joyce stated that this issue was brought up at the last Council meeting and since that meeting, he researched the current requirements in the Town code as well as other requirements. He informed Council that most other municipalities comply with the International Building Code. Mr. Joyce recommended removing the pool fencing language in the Town Code and replacing it with the International Building Code language.

Council discussed issues including possible conflict of interest, child safety, fencing requirements, enforcement, and door alarms.

Council directed staff to amend the wording in the proposed ordinance to require fencing similar to in ground pool requirements and bring back to Council.

Councilmember Funderlic made a motion to deny the motion as written. Councilmember Barrett seconded.

The vote was as follows:

For: Barrett, Funderlic, and Paradise

Against: Surratt, Price

Abstentions:

Mayor Paradise declared the motion passed 3-2

**7. Discuss and review ISO Consultant report.**

Public Safety Chief Tom Griffith informed Council that the report presented from Consultant Mike Pietsch is a summary of Mr. Pietsch's recommendations and observations. Currently, the Town is rated as a 4 on the ISO scale of 1-10 with 1 as the highest rating. Mr. Pietsch stated that the Town could be reevaluated as a 3 without making any changes. Mr. Pietsch made recommendations for changes that would allow the Town to be assessed at a 2 or above and listed several options available.

Council discussed issues including water line requirements, surveys, and consulting fees.

**8. Discuss, review, and consider the Park Master Plan with David Mccaskill.**

City Manager Sean Fox stated that David Mccaskill last came before Council in March to present a Park Master Plan.

Mr. Mccaskill presented options for the North park including a dog park and a Veterans plaza, South park options including a sand volleyball court and relocating pavilions and West park options.

Council discussed the options presented and agreed that the South park option without a lake is preferable. Council was in favor of amenities such as a dog park, a Veterans memorial depending on size, splash pad, skate park, sand volleyball, and separate play areas for different age groups.

COUNCIL INQUIRY

None at this time.

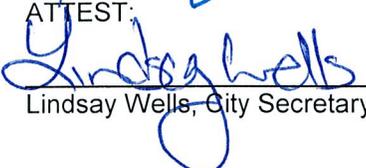
ADJOURNMENT

Mayor Paradise adjourned the regular session at 9:50 p.m.

APPROVED:

  
Melody Paradise, Mayor

ATTEST:

  
Lindsay Wells, City Secretary

