

**Town Council minutes
July 16, 2012**

STATE OF TEXAS §
COUNTY OF TARRANT §
TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in budget session at 6:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 16th day of July 2012 with the following members present:

Melody Paradise	Mayor
Don Surratt	Mayor Pro Tem
Jane Barrett	Council Members
Russell Brewster	
Don Funderlic	
Charlie Price	

constituting a quorum. The following staff members were present:

Sean Fox	City Manager
Lindsay Wells	City Secretary
Fitzhugh Newsome	Finance Director
Tom Griffith	Chief of Public Safety
Barry Reeves	Police Lieutenant
Robert Coker	Fire Captain
Ron Edwards	Public Works Director
Chad Joyce	Community Development Director
Thressa Householder	Municipal Court Supervisor

SPECIAL BUDGET SESSION 6:30 P.M.

Mayor Paradise called the work session to order at 6:32 p.m.

1. Revenues

City Manager Sean Fox began by stating that the budget cuts made last year would not be possible this year because there are no extraneous items to cut.

Mayor Paradise clarified how previous Councils have handled budgets. Council discussed future budget work session dates.

Mr. Fox next explained that the drawdown on the general fund will be \$217,510 through the end of FY13. Finance Director Fitzhugh Newsome defined what a balanced budget is and Mr. Fox clarified why the Town is in a negative position in the consolidated funds by \$1 million.

Mr. Fox next discussed General Fund revenues including projections for several revenue accounts such as property tax, sales tax, and franchise fees and stated that sales tax is currently less than 2% off target. Mr. Newsome informed Council that sales tax revenues were up 9.9% in May over the previous year.

Council discussed gas well revenues, interest revenue, franchise fees, and solicitor permits. Mr. Newsome explained what a franchise fee is and Council discussed increasing the franchise fee paid by the Town's water department.

2. Departmental Budgets

City Manager Sean Fox began by explaining that several budgets were combined for simplicity. Mr. Fox stated that the Finance, City Manager/Council, and General Administrative budgets have been combined in to a General Administrative budget and Police and Dispatch budgets are now combined under a Police budget.

Mr. Fox detailed each departmental budget with the respective department heads. Council discussed several issues brought forth by Mr. Fox, including small asset purchases, office supplies, overtime, and maintenance costs.

Finally, Mr. Fox discussed non divisional departments including PantegoFEST, Community Relations Board, and Special Events and explained that the only change made was to reduce the Community Relations Board budget by \$2,500 for a youth event hosted by PYLC.

ADJOURNMENT

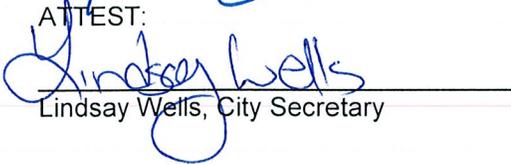
Mayor Paradise adjourned the regular session at 9:25 p.m.

APPROVED:



Melody Paradise, Mayor

ATTEST:



Lindsay Wells, City Secretary

