

Town Council Minutes
April 23, 2012

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 7:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 23rd day of April 2012 with the following members present:

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| Melody Paradise | Mayor |
| Don Surratt | Mayor Pro Tem |
| Jane Barrett | Council Members |
| Russell Brewster | |
| Don Funderlic | |
| Duane Smith | |

constituting a quorum. The following staff members were present:

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| Sean Fox | City Manager |
| Lindsay Wells | City Secretary |
| Jim Jeffrey | City Attorney |
| Fitzhugh Newsome | Finance Director |
| Joel McKinney | Police Chief |
| Tom Griffith | Fire Chief |
| Ron Edwards | Public Works Director |
| Chad Joyce | Community Development Director |

Also in attendance:

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| Angela Lilley | Mayor for the Day |
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WORK SESSION 6:30 P.M.

Mayor Paradise called the work session into order at 6:30 p.m.

1. City Manager Report

- Staff Introductions-Four new employees will be introduced during the Regular Session. Zachary Chenevert and Daniel Gomez recently began their employment in the Public Works Department, Kristie Martinez is a new Dispatcher and Christopher Cisneros has been hired as a Police Officer.
- Shattered Dreams-Pantego Christian Academy's program highlighting the effects of drinking and driving to students will be held Wednesday, April 25, 2012 beginning at 9:00 a.m. and concluding at 3:30 p.m. that afternoon.
- Council Orientation-This orientation has been scheduled for May 7, 2012 at 6:30 p.m. in the Training Room with topics including departmental briefs, Open Meetings Act, budget, and ethics.
- Concession/Sno-Cone Stand-Council has expressed concern about no longer having a concession stand at Bicentennial Park. The Lions Club is interested in buying the sno-cone stand and entering into an agreement with the Town to keep it open 11 weeks during the summer. PEDC may expend money to get the trailer ready to sell.
- April Meet & Greet-This month's event will be held Thursday, April 26, 2012 at Saljo's Pizza on Park Row Drive. Topics to be discussed include the Pantego Wellness Campaign and Shop Pantego.

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- Marvin Stapleton-The first police chief of Pantego passed away this past weekend. Funeral services will be held Wednesday, April 25, 2012 at Arlington Funeral Home Chapel.

Council discussed issues regarding the Sno-Cone stand including maintaining the inventory and sales price of the trailer.

2. Approval of Bills Payable and Purchase Orders in Excess of \$1,000

Council discussed purchase orders presented including invoices for air conditioning systems at the police station.

3. Minutes: Town Council-April 9, 2012

Council discussed the minutes presented and changes proposed to Town Council minutes.

4. Discuss and consider acquiring an automated messaging feature on Blackboard Connect for notifying the community during severe weather and town-wide emergencies.

Fire Chief Tom Griffith discussed a Blackboard Connect feature that would allow an automated message to be sent whenever the National Weather Service issues a specific kind of weather alert. Chief Griffith stated that this type of system would take human error out of the equation. The alert would come from a facility in California which negates the trouble with local communications failures during severe weather.

Council discussed issues including when this feature would be utilized, who makes the determination, future testing, and directed staff to revisit the capabilities of Blackboard Connect. Council discussed redundancies in the system and notifying residents, liabilities to the Town.

Council agreed it was a good feature for the Town and directed staff to implement this feature to Blackboard Connect.

5. Discuss, review and consider any action on an engineering proposal for Country Club Court and Peachtree Lane.

Public Works Director Ron Edwards identified the top nine street projects at the last Council meeting on April 9, 2012. Mr. Edwards presented engineering proposals to begin work on the first two projects identified on Country Club Court and Peachtree Lane. The seven remaining street projects do not require engineering proposals.

Council discussed the documents presented and issues including engineering proposals and costs, striking the clause for ownership of instruments, easements, and administration fees.

6. Discuss, consider and direct staff on approving the funding to abate the nuisances at 1711 Robin Rd.

Community Development Director Chad Joyce stated that he has been unable to receive any quotes for the nuisance abatements at this time. Council discussed the nuisances currently on the property including dangerous piping and bolts. City Manager Sean Fox informed Council that no mortgages are currently held on the property and discussed filing a tax lien on the property.

Mayor Paradise stated that Item #6 has been pulled from the agenda.

Mayor Paradise adjourned the work session at 7:18 p.m.

REGULAR SESSION 7:30 P.M.
CALL TO ORDER/WELCOME

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Mayor Paradise called the regular session to order at 7:40 p.m.

INVOCATION BY:

Community Development Director Chad Joyce

PLEDGE OF ALLEGIANCE

COUNCIL RECOGNITION

Presentation of a Key to the City to Mayor for the Day Angela Lilley

Mayor Paradise presented Mayor for the Day Angela Lilley with a Key to the City. Mayor Lilley thanked Mayor Paradise, Town Council, and Town staff for her Day.

Proclamation supporting Free Comic Book Day

Mayor for the Day Angela Lilley read a proclamation supporting Free Comic Book Day and declaring May 5, 2012 as Free Comic Book Day in Pantego.

Honor and recognize Fire staff for lifesaving efforts

Fire Chief Tom Griffith discussed a lifesaving event for Christine Thomas and recognized Pantego Fire Fighters, a Pantego Police Officer, and Arlington Fire Fighters for their efforts. A recording was played of Ms. Thomas offering her thanks to those who have helped save her life. Ms. Thomas' son thanked everyone involved for their efforts. He greatly appreciated the work they do.

STAFF INTRODUCTIONS/OATH OF OFFICE

City Manager Sean Fox recognized two new Public Works employees who were unable to attend tonight's meeting, Zachary Chenevert and Daniel Gomez. Mr. Fox introduced Kristie Martinez who recently began work as a part time dispatcher and introduced her family in attendance. Mr. Fox next introduced Officer Christopher Cisneros and his family.

Mayor for the Day Lilley performed the oath of office for Officer Christopher Cisneros.

RECEPTION

Mayor for the Day Lilley called a short recess to the regular session at 7:52 p.m. for a reception. The meeting was called back in to session at 8:06 p.m.

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Mayor for the Day Angela Lilley stated that she won an auction at Pantego Christian Academy where her son attends school. She thanked everyone for the opportunity and hopes the auction item is available again to allow her to win the item for her son. Councilmember Brewster thanked Town staff and was overwhelmed by the ceremony honoring those who helped save a life. Councilmember Smith echoed Councilmember Brewster's comments and welcomed Mayor for the Day Lilley. Mayor Pro Tem Surratt welcomed Mayor for the Day Lilley as well and was pleased that the Town could participate in PCA's auction. He also expressed his appreciation to the Fire Department and Police Department for their incredible work.

Mayor Paradise was proud to see the results of the auction and welcomed Mayor for the Day Lilley. Councilmember Barrett welcomed those in attendance and is looking forward to the Shattered Dreams event on Wednesday at Pantego Christian Academy. Councilmember Funderlic was proud that Pantego's police and fire departments answer calls regardless of city boundary line. He also thanked the Pantego Lions Club for taking over the Sno-Cone stand.

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Fire Chief Tom Griffith recognized Medical Director Roy Yamada. Chief Griffith stated that Dr. Yamada is a unique and wonderful doctor and is very valuable to the Town. Dr. Yamada said there is no greater calling than to take someone's pain away.

COUNCIL LIAISON TO BOARD REPORT

- **Community Relations Board**

Mayor Pro Tem Surratt stated that the Community Relations Board has not met since the previous meeting but will meet again on Tuesday, May 1, 2012 and encouraged those interested to come to a meeting and participate.

- **Pantego Youth Leadership Council**

Mayor Paradise stated that at their last meeting on April 17, 2012, they prepared for their upcoming mock trial with City Prosecutor Craig Magnuson. Mayor Paradise informed Council and staff that the mock trial will be held on Tuesday, May 15, 2012 and invited everyone to attend.

PEDC REPORTS

Executive Director Sean Fox stated that PEDC had a light agenda at their previous meeting. They will next meet Wednesday and discuss their Strategic Plan.

CITIZENS OPEN FORUM

None at this time.

APPROVAL OF CONSENT AGENDA ITEMS

Councilmember Brewster moved to approve Agenda Items 1, 2, 3, 4, and 5 on consent. Councilmember Funderlic seconded the motion.

The vote was as follows:

Ayes: Surratt, Brewster, Barrett, Funderlic and Smith

Nays:

Abstentions:

Mayor Lilley declared the motion passed unanimously.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF

- 7. Presentation of the Comprehensive Plan update rough draft that has been submitted for review by Jacobs Engineers. Discuss and direct staff on needed changes, if any, to proceed to final draft.**

Community Development Director Chad Joyce informed Council that the Comprehensive Plan has been discussed for the past year and is at a point that a rough draft can be approved.

Rick Leisner of Jacobs Engineering explained issues including why a comprehensive plan is necessary, 12 goals of the Comprehensive Plan, the Park Row corridor, future land use, and discussed the different catalyst sites. Mr. Leisner reminded Council that private developers are necessary to the implementation of this plan.

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Council discussed issues including live/work situations, making Park Row Drive a two lane road, a planned high occupancy residential property, and green space. Council was opposed to reducing Park Row Drive to a two lane road and stated that additional discussion would be needed.

COUNCIL INQUIRY

Mayor Paradise inquired about zoning changes related to the upcoming liquor election. Community Development Director Chad Joyce stated that the proposed ordinance will be presented to the Planning and Zoning Commission at their meeting on Monday, May 7, 2012 and will be presented to Council on May 14, 2012.

Councilmember Funderlic inquired about a resident parking in the drainage flume along Robin Road. Mr. Joyce stated that he has not witnessed this resident parking in the drainage flume.

ADJOURNMENT

Mayor for the Day Lilley adjourned the regular session at 9:14 p.m.

APPROVED:



Melody Paradise, Mayor

ATTEST:



Lindsay Wells, City Secretary