

**Community Relations Board Minutes
February 7, 2012**

STATE OF TEXAS §
COUNTY OF TARRANT §
TOWN OF PANTEGO §

The Community Relations Board of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 3rd day of February 2012 with the following members present:

Barbara Rogers	Chair
Christi Perez	Vice-Chair
Karen Strzelecki	Treasurer
Lothar Heller	Board Members
William Nolen	
Stephen Smith	
Tracy Fox	
Eric Fox	
Kaitlyn Brewster	
Gladys Holamon	
Otis Holamon	

constituting a quorum. The following staff members were present:

Don Surratt	Mayor Pro Tem
Katy Sutton	Staff Liaison

REGULAR SESSION 6:30 P.M.

Chair Barbara Rogers called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

OLD BUSINESS

1. Approval of Minutes: January 3, 2012 & November 8, 2011

Commissioner Smith moved to approve the Community Relations Board minutes from November 8, 2011. Commissioner Strzelecki seconded the motion. Commissioner Perez moved to approve the Community Relations Board minutes from January 3, 2012. Commissioner Smith seconded the motion.

The vote was as follows:

Ayes: Rogers, Heller, Nolen, Perez, Smith, Strzelecki, Fox, Fox, Brewster, Holamon, Holamon

Nays:

Abstentions:

Chairwoman Rogers declared the motion passed unanimously.

NEW BUSINESS

2. Elect New Secretary

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The issue of electing a new secretary was discussed, and will the decision on who to elect will be decided at the next meeting.

3. Event Planning 2012: Easter, Memorial Day, and Youth Events

The coordinator for the Easter Event will be Annie Johnston, and will be supported by Kaitlyn Brewster. Barbara Rogers will also help with the event. It will be held April 7, 2012 from 2 pm to 4pm at Bicentennial Park. The park will have a roped off area for the eggs. The Waterford Retirement Center will help stuff the eggs for the event. Barbara Rogers also suggested having an area set up where children can put a plant in a pot, and then decorate it. The idea of a scavenger hunt for ages 11 – 14 was also proposed. A couple of issues were raised about limiting the number of eggs per person, and spreading out the age groups. The age groups will now be as follows: 3 and under, 4 -6, 7-8, 9-10. Stephen Smith volunteered to put the signs out to advertise the event. Flyers that will be included with the water bills will be sent to Town Hall no later than March 15.

Tracy Fox volunteered to coordinate the ceremony for Memorial Day.

Eric Fox and Karen Strzelecki volunteered to attend the PYLC Meeting on Tuesday, February 21, 2012 to talk about the Youth Event.

4. Budget update

Karen Strzelecki reported that there have been not been any more expenditures since last meeting in January. Stephen Smith requested that the Board ask for more money in the future. Current budget spent is \$3835.09. The budget for Easter and the Youth Event are \$2,500 each, leaving a balance of \$1164.91 to be used for Memorial Day.

5. Administrative: T-Shirts Volunteers

The current consensus is to use vests for volunteers instead of T-Shirts. Christi Perez suggested adding reflective material to the vests. She will be looking up the pricing for this.

6. Park Maintenance/Observation

The Christmas lights are still up, and the Board requested that Public Works take the lights down.

7. Discuss ideas to target and solicit individual, non-profit, and corporate volunteers

Christi Perez discussed the idea of using an on-line volunteer organizer. This would help notify volunteers and Board members about information pertaining to events. Kaitlyn Brewster recommended having a volunteer link put up on the website. This would give people a more accessible way to sign up to volunteer.

8. Town Council Update

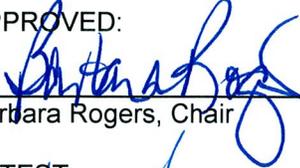
Mayor Pro Tem Surratt updated the Board about the liquor license. The liquor license petition has been turned in and will be voted on May 12. He also discussed the water rate increase and how it pertains to the residents. Lastly, Mayor Pro Tem Surratt updated the Board on the Comprehensive Plan. This includes the archway on Park Row and the monuments on Bowen.

ADJOURNMENT

Chairman Rogers adjourned the regular session at 8:28 p.m.

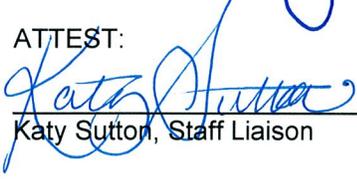
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APPROVED:



Barbara Rogers, Chair

ATTEST:



Katy Sutton, Staff Liaison