

**Town Council Minutes
February 27, 2012**

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 7:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 27th day of February 2012 with the following members present:

**Melody Paradise
Don Surratt
Russell Brewster
Don Funderlic
Duane Smith**

**Mayor
Mayor Pro Tem
Council Members**

constituting a quorum. Council Member Jane Barrett was excused from tonight's meeting. The following staff members were present:

**Sean Fox
Lindsay Wells
Jim Jeffrey
Joel McKinney
Tom Griffith
Fitzhugh Newsome
Ron Edwards
Chad Joyce**

**City Manager
City Secretary
City Attorney
Police Chief
Fire Chief
Finance Director
Public Works Director
Community Development Director**

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session into order at 6:33 p.m.

1. City Manager Report

- Town Staff Introductions-Two new employees were recently hired by the Police Department. Ben Moore recently began work as an officer and Tara Clamp has been hired as a dispatcher.
- Gateway Arch Celebration-The Gateway Arch is scheduled to be completed by Thursday, March 1, 2012. Park Row Drive will be shut down in both directions Wednesday evening at 10:00 p.m. to install the span of the arch and the road will reopen by 6:00 a.m. Thursday morning. The town will hold a celebration to mark the Gateway Arch completion on Saturday, March 3, 2012 at 8:00 a.m.
- Handitran & Arlington library service interlocal agreement-City of Arlington staff presented a report to Arlington's City Council summarizing the history, budget decisions and details of Pantego's request. The Arlington City Council was supportive of the agreement and will be considered at their next council meeting scheduled for Tuesday, March 6, 2012. Mayor Paradise and City Manager Sean Fox plan to attend this meeting.
- Business Owners Meet & Greet-Colonial Savings Bank will host another Meet & Greet event with PEDC tomorrow, Tuesday, February 28, 2012 from 5:30-6:30 p.m. A presentation on the Park Row corridor and PantegoFEST will be given.
- Restructuring Payment Plan of Quint-Payments of the fire department's Quint vehicle have been restructured allowing for monthly payments and reduced annual costs.
- TexPool-Finance Director Fitzhugh Newsome has restructured the Town's investments and increased interest revenues.

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- Town Water Wells-The Lane Well and the 303 Well have been repaired. Public Works Director Ron Edwards detailed the repairs made as well as provided pictures of the 303 Well issues.

Council discussed issues related to the Gateway Arch including road closures and lettering visibility as well as TexPool investments. Council also discussed issues related to the Town's water wells.

2. Approval of Bills Payable and Purchase Orders in Excess of \$1,000.

Council discussed the timeframe of TML insurance claims and future precautions related to the purchase orders presented.

**3. Minutes: PEDC-January 25, 2012
Town Council-February 13, 2012**

Council directed City Secretary Lindsay Wells to research a citizen's statements as written in the February 13, 2012 Town Council minutes.

Council next discussed agenda item #4 regarding the Annual Racial Profiling Report. Police Chief Joel McKinney stated that this report must be filed with the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) by March 1, 2012.

Council discussed agenda item #5 regarding a local option liquor election with City Secretary Lindsay Wells. Ms. Wells stated that the citizen petition for a local option liquor election issued on December 14, 2011 was returned on January 27, 2012 and explained how the petition was certified.

Council next discussed agenda item #6 regarding parking vehicles with Community Development Director Chad Joyce. Based on Council direction, Mr. Joyce stated that he and City Attorney Jim Jeffrey revised the ordinance passed on January 23, 2012. Mr. Joyce stated that the ordinance presented has been amended to allow a grandfather clause for current properties with stipulations in place for future changes to said properties.

Council discussed agenda item #7 regarding the animal ordinance with Public Works Director Ron Edwards. Mr. Edwards provided background of fowl regulations and stated that the ordinance changes presented are taken from ordinances passed in the City of Arlington and the City of Fort Worth. Issues addressed including enforcement of ordinance, fees assessed and language.

City Attorney Jim Jeffrey discussed recommended changes to the language of the ordinance.

Mayor Paradise adjourned the work session at 7:28 p.m.

REGULAR SESSION 7:30 P.M.
CALL TO ORDER/WELCOME

Mayor Paradise called the regular session to order at 7:35 p.m.

INVOCATION BY:
Mayor Pro Tem Don Surratt
PLEDGE OF ALLEGIANCE

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Mayor Pro Tem Surratt thanked Fire Chief Tom Griffith and the Fire Department for their strong relationship with the City of Arlington and detailed recordkeeping. Mayor Pro Tem Surratt stated that these efforts greatly helped to get the interlocal agreement with the City of Arlington accomplished. Councilmember Brewster thanked the Town staff for their continued hard work.

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Mayor Paradise agreed with Mayor Pro Tem Surratt's comments and thanked City Manager Sean Fox as well for his work in bringing about the interlocal agreement.

COUNCIL LIAISON TO BOARD REPORT

- **Community Relations Board**

Mayor Pro Tem Surratt stated that the board has not met since the previous Council meeting and will next meet Tuesday, March 6, 2012.

- **Pantego Youth Leadership Council**

Mayor Paradise stated that the PYLC met last Tuesday, February 21, 2012 with representatives from the Community Relations Board in attendance to discuss youth events and finalized plans for the PYLC Spring Break event. Town Prosecutor Craig Magnuson gave a presentation to PYLC about court proceedings.

City Secretary Lindsay Wells provided details of their trip to Camp Thurman on Friday, March 16, 2012. Mayor Paradise informed Council that grant funds received from the Wal-Mart Foundation will offset the cost of this event.

PEDC REPORTS

City Manager Sean Fox informed Council that Vice President Nancy York presided as President Bill Brown was on vacation. The attendance policy and the Park Row corridor were discussed as well as an executive session on an economic development negotiation.

CITIZENS OPEN FORUM

None at this time.

APPROVAL OF CONSENT AGENDA ITEMS

Mayor Pro Tem Surratt moved to approve Consent Agenda Items 1, 2, and 3. Councilmember Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Brewster, Funderlic and Smith

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF

RESOLUTIONS

4. Consider any action to ratify and confirm that the Pantego Police Department has submitted to the Town Council, the Annual Racial Profiling Report for year 2011.

This item was discussed during work session.

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Councilmember Brewster made a motion to approve the resolution ratifying and confirming that the Pantego Police Department submitted the 2011 Annual Racial Profiling Report to Town Council on or before March 1, 2012 as required by statute. Councilmember Funderlic seconded the motion.

The vote was as follows:

Ayes: Surratt, Brewster, Funderlic and Smith

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

ORDINANCES

5. Consider any action on a First and Final Reading of a proposed ordinance calling for a Special Election regarding the legal sale of all alcoholic beverages for off-premise consumption only to be held Saturday, May 12, 2012; providing for publication; providing for the administration and procedures for the conduct of the election; and declaring an effective date.

This item was discussed during work session.

Mayor Paradise stated that this petition cannot be rejected by the Council and the proposition must be ordered onto the May 12, 2012 ballot.

Mayor Pro Tem Surratt made a motion to approve the first and final reading of an ordinance calling for a Special Election regarding the legal sale of all alcoholic beverages for off-premise consumption only. Councilmember Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Brewster, Funderlic and Smith

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

6. Discuss, review and consider amending Chapter 12, "Traffic and Vehicles," Article 12.05 "Parking, Standing, and Stopping," of the Code of Ordinances of the Town of Pantego, Texas, and direct staff.

This item was discussed during work session.

Councilmember Funderlic made a motion to approve an ordinance amending the Town of Pantego Code of Ordinances Chapter 12 "Traffic and Vehicles" by amending Article 12.05 "Parking, Stopping, and Standing" Section 12.05.002(b) "General Provisions. Councilmember Smith seconded the motion.

The vote was as follows:

Ayes: Surratt, Brewster, Funderlic and Smith

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

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7. Discuss, review and consider any action on a draft amending the Town of Pantego Code of Ordinances Chapter 2 regarding animal control.

This item was discussed during work session.

Public Works Director Ron Edwards informed Council of recommended changes including the age of animals prior to licensing and the definition of fowl. City Attorney Jim Jeffrey gave his opinion on the definition of fowl and birds.

Council discussed issues including restricted animals and Shamburger Fund investments.

Council directed staff to draft a first reading of an ordinance with changes as discussed.

COUNCIL INQUIRY

Mayor Pro Tem Surratt will be excused from the next meeting scheduled for Monday, March 12, 2012.

SCHEDULED EXECUTIVE SESSION

The Council will convene in the City Manager's Office pursuant to the Texas Government Code for an executive session as follows:

- Pursuant to Government Code Section 551.071, the Council will meet in private or non-public executive session with its attorney for consultation, discussion, and to receive advice regarding potential litigation involving a complaint by Michelle Brown.
- Pursuant to Government Code Section 551.087, to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body and with which the governmental body is conducting economic development negotiations.

Mayor Paradise adjourned the regular session into executive session at 8:09 p.m. and reconvened at 8:53 p.m. with council taking no action on the executive session agenda item relating to potential litigation involving a complaint by Michelle Brown. For the executive session agenda item related to economic development negotiations, Mayor Paradise requested a motion to approve an economic development grant application by The Cookie Machine.

Councilmember Funderlic made a motion to accept PEDC's recommendation concerning support for relocation of The Cookie Machine. Councilmember Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Brewster, Funderlic and Smith

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

ADJOURNMENT

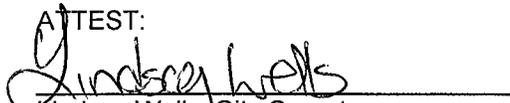
Mayor Paradise adjourned the regular session at 8:56 p.m.

APPROVED:



Melody Paradise, Mayor

ATTEST:



Lindsay Wells, City Secretary

