

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Pantego Economic Development Corporation of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber, 1614 South Bowen Road, Pantego, on the 14<sup>th</sup> day of December 2011 with the following members present:

Bill Brown	President
Charlie Price	Secretary
Barbara Rogers	Treasurer
Doug Davis	Director
Robert "Bob" Horak	
Eric St. John	

constituting a quorum. Vice President Nancy York was excused from tonight's meeting. Staff present were:

Sean Fox	Executive Director
Lindsay Wells	City Secretary
Ron Edwards	Director of Public Works
Chad Joyce	Community Development Director
Fitzhugh Newsome	Finance Director

Also present:

Don Surratt	Mayor Pro Tem
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**REGULAR SESSION 7:00 P.M.**  
**CALL TO ORDER AND GENERAL COMMENTS**

President Brown called the meeting to order at 7:03 p.m.

**INVOCATION**

Secretary Charlie Price gave the invocation.

**PLEDGE OF ALLEGIANCE**  
**PRESIDENT'S COMMENTS**

President Bill Brown welcomed all those in attendance.

**PEDC MEMBER REPORTS/COMMENTS OF COMMUNITY INTEREST**

None at this time

**INAUGURATION**

Mayor Pro Tem Don Surratt administered the oath of office for Director Doug Davis.

**REGULAR BUSINESS**

**1. Executive Director's Report**

- New Signage Park Row West-The Planning & Zoning Commission approved the request to build an electronic sign and Council approved this at Monday's Council meeting.
- Mayor's Red Kettle Challenge-Mayor Paradise will be hosting the Annual Mayoral Red Kettle Challenge for the Salvation Army Saturday, December 17, 2011 at the Wal-Mart Neighborhood Market at 2610 W. Pioneer Parkway from 8:30 a.m.-6:30 p.m.
- PCA "Taste of Pantego"- Pantego Christian Academy has scheduled this event for Friday, March 30, 2012 from 4:00-7:00 p.m. The event will provide local businesses an opportunity to promote themselves and generate interest in the Town and future events.

PEDC discussed "Taste of Pantego" with Executive Director Sean Fox.

**2. Approval of PEDC Minutes for November 9, 2011.**

Secretary Charlie Price moved to approve the PEDC minutes from November 9, 2011. Treasurer Barbara Rogers seconded the motion.

The vote was as follows:

Ayes: Brown, Davis, Horak, Price, Rogers, St. John

Nays:

Abstentions:

President Brown declared the motion passed unanimously.

**3. Approval of Bills Payable for December 14, 2011.**

The PEDC discussed with staff the expenditures presented for approval.

Secretary Charlie Price moved to approve the Bills Payable for December 14, 2011. Director Eric St. John seconded the motion.

The vote was as follows:

Ayes: Brown, Davis, Horak, Price, Rogers, St. John

Nays:

Abstentions:

President Brown declared the motion passed unanimously.

**CITIZEN'S OPEN FORUM**

No open forum discussion

**DISCUSS, REVIEW AND CONSIDER ANY ACTION AND/OR DIRECT STAFF ON THE FOLLOWING ITEMS OF BUSINESS**

**4. Discuss the timeline for the Park Row Development Project-Gateway Arch with contractor Whiting-Turner.**

Public Works Director Ron Edwards updated PEDC as to the status of the project and the contract. Mr. Edwards stated that the proposed completion date for the entire project is January 31, 2012 and presented building samples provided by Whiting-Turner.

PEDC discussed issues including the height of the Gateway Arch.

**5. Discuss economic development issues with Economic Development Coordinator Mundo & Associates.**

Pam Mundo and Jason Mundo of Mundo & Associates discussed the research about the Town that she and her associates have conducted since beginning their contract with PEDC on September 1, 2011. Ms. Mundo stated that in doing research about Pantego, she has spoken to 75 businesses with plans to reach out to all businesses in town. Ms. Mundo informed PEDC that while there are no large anchor stores in the town, there is great economic activity and a large business community for a town of Pantego's size.

Ms. Mundo discussed the unique businesses in town and provided ideas to promote the shopping corridor along Park Row Drive including a ribbon cutting once the Gateway Arch is completed.

Ms. Mundo introduced a representative from Colonial Savings who spoke about hosting small business meet and greets where business owners could learn skills including business plans and applying for small business loans.

**6. Discuss, review and consider bids received for landscaping Town Hall.**

Executive Director Sean Fox briefed PEDC on the history of the pond in front of Town hall as directed at the previous meeting. Mr. Fox stated that he has received an updated bid from Garden Green Designs taking the new information into account.

PEDC discussed Town funds versus PEDC funds, proposed plants, and guarantees on work completed.

Director Eric St. John moved to approve the proposal by Garden Green Designs to landscape Town Hall. Director Doug Davis seconded the motion.

The vote was as follows:

Ayes: Brown, Davis, Rogers, St. John

Nays: Horak, Price

Abstentions:

President Brown declared the motion passed 4-2 with Directors Brown, Davis, Rogers, and St. John approving and Directors Horak and Price voting against.

**7. Discuss, review and consider information received for improving Pioneer Parkway medians.**

David Mckaskill of David Mckaskill Design presented a proposal for median improvements along Pioneer Parkway in conjunction with the Texas Department of Transportation through a program called the Green Ribbon Program. The cost of the program would be \$230,000 with a \$26,000 design fee.

PEDC discussed issues including appearance improvements, business impact and future maintenance.

Secretary Charlie Price made a motion to set aside money for this project. Director Eric St. John seconded the motion.

The vote was as follows:

Ayes: Brown, Davis, Horak, Price, St. John

Nays:

Abstentions: Rogers

President Brown declared the motion passed with 5 ayes and 1 abstention.

President Brown declared the motion passed with 5 ayes and 1 abstention.

**PEDC MEMBER INQUIRY**

President Bill Brown stated that the December 28, 2011 meeting will be cancelled.

**SCHEDULED EXECUTIVE SESSION**

The PEDC will convene in the City Secretary's Office pursuant to the Texas Government Code for an executive session as follows:

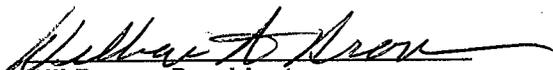
- Pursuant to Government Code Section 551.087, to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body and with which the governmental body is conducting economic development negotiations.

President Brown adjourned the regular session into executive session at 8:20 p.m. and reconvened at 9:24 p.m. with PEDC taking no action on the executive session agenda item.

**ADJOURNMENT**

President Brown adjourned the regular session at 9:24 p.m.

**APPROVED:**

  
Bill Brown, President

**ATTEST:**

  
Charlie Price, Secretary