

**Town Council Minutes
December 12, 2011**

STATE OF TEXAS §
COUNTY OF TARRANT §
TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 7:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 12th day of December 2011 with the following members present:

Melody Paradise	Mayor
Don Surratt	Mayor Pro Tem
Jane Barrett	Council Members
Russell Brewster	
Don Funderlic	
Duane Smith	

constituting a quorum. The following staff members were present:

Sean Fox	City Manager
Lindsay Wells	City Secretary
Jim Jeffrey	City Attorney
Joel McKinney	Police Chief
Tom Griffith	Fire Chief
Ron Edwards	Public Works Director
Chad Joyce	Community Development Director

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session into order at 6:34 p.m.

- 1. City Manager Report**
 - Carrizo meeting-Mayor Paradise and City Manager Sean Fox met with Carrizo on December 6, 2011 to discuss the recently passed gas well ordinance. Mayor directed staff to further research carrizo concerns and will discuss at January 9, 2012 meeting.
 - PCA "Taste of Pantego"-Pantego Christian Academy has scheduled this event for Friday, March 30, 2012 from 4:00-7:00 p.m. The event will provide local businesses an opportunity to promote themselves and generate interest in the Town and future events.
 - Water Infrastructure Rate Increase-A formal proposal will be presented to Council at the January 9, 2012 meeting detailing a water rate increase to fund infrastructure improvement projects over the next 20 years.
 - Poinsettias-The poinsettias in Council chambers were donated by Republic Waste Services.
 - Building plans-Building plans were recently submitted by Del Taco to transform the current site of Fabulous 50s.

Council discussed details of the meeting with Carrizo, the gas well ordinance, and the proposed water infrastructure rate increase. Council directed staff to provide information regarding a water infrastructure rate increase by January 1, 2012 for Council review.

- 2. Monthly Staff Reports**
- 3. Approval of Bills Payable and Purchase Orders in Excess of \$1,000**

Council discussed purchase orders presented including the purchase order for TCEQ with Public Works Director Ron Edwards.

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4. Minutes: Town Council-November 28, 2011

Council discussed agenda item #5 regarding a proposed recycling rate increase with City Secretary Lindsay Wells. Ms. Wells presented the proposed rate increase. Council discussed with staff issues including how increases are calculated, and contract requirements.

Council discussed agenda #8 regarding an Interlocal agreement between the Town of Pantego and the City of Arlington with City Manager Sean Fox. Mr. Fox gave the background information including cost of service, exemptions, and mutual aid agreements between the Town of Pantego and the City of Arlington.

Council discussed agenda item #9 regarding a new Town Hall facility with City Manager Sean Fox. Mr. Fox detailed and explained the options available of either moving Town Hall to a new facility along Park Row Drive or renovating the current building. Mr. Fox presented proposed designs for redesigning the existing Town Hall building.

Mayor Paradise adjourned the work session at 7:27 p.m.

REGULAR SESSION 7:30 P.M.
CALL TO ORDER/WELCOME

Mayor Paradise called the regular session to order at 7:36 p.m.

INVOCATION BY:

Capt. Andy Miller, Salvation Army

PLEDGE OF ALLEGIANCE

MAYOR'S EMPLOYEE OF THE YEAR AWARD AND RECOGNITION

Mayor Paradise presented Fire Chief Tom Griffith with the Mayor's Employee of the Year award.

PRESENTATION BY THE SALVATION ARMY

Capt. Andy Miller of the Salvation Army kicked off the Annual Mayoral Red Kettle Challenge by explaining the background and history of the challenge. He next informed those in attendance that Mayor Paradise won the per capita award last year and has set a fundraising goal this year of \$3,000. Capt. Miller presented Mayor Paradise with her red kettle for the challenge.

Mayor Paradise made the first official donation and encouraged participation during the challenge on Saturday, December 17, 2011 at the Wal-Mart Neighborhood Market at 2610 W. Pioneer Parkway.

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Mayor Pro Tem Surratt thanked all those in attendance for their commitment to the Town. He mentioned the volunteer Christmas party and stated that it was a wonderful event and is glad the Town is able to host such an event. Councilmember Funderlic thanked Chief Tom Griffith and the entire Town staff for their hard work on a daily basis.

Councilmember Barrett thanked the assembled citizens in attendance for their community interest. Councilmember Smith stated that he was happy for Chief Griffith for his award. Mr. Smith stressed that Pantego's police and fire departments are comprised of professionals and he was reminded of this when his grandson was chosen to be a fireman in Carrollton this week. Councilmember Brewster welcomed those in attendance and thanked the staff. He also encouraged everyone to volunteer with one of the Town's boards.

Mayor Paradise stated that the Town runs smoothly with dedicated volunteers along with Town staff. Mayor Paradise thanked City Secretary Lindsay Wells and Administrative Assistant Katy Sutton for

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planning and executing the volunteer Christmas party. Longtime volunteers and employees were recognized that evening for service greater than 15 years. Mayor Paradise recognized former Mayor Robert Surratt, who recently passed away, for his 27 years of service to the Town of Pantego.

COUNCIL LIAISON TO BOARD REPORT

- **Community Relations Board**

Mayor Pro Tem Surratt stated that the board has not met since the previous Council meeting and will next meet Tuesday, January 3, 2012.

- **Pantego Youth Leadership Council**

Mayor Paradise stated that the PYLC will meet tomorrow, Tuesday, December 13, 2011. The council is comprised of students from 7th grade through 12th grade who learn how a local government operates. Tomorrow night's meeting will discuss the planning and zoning commission.

PEDC REPORTS

City Manager Sean Fox informed Council that PEDC has not met since the previous Council meeting and will meet Wednesday, December 14, 2011 at 7:00 p.m.

CITIZENS OPEN FORUM

None at this time.

APPROVAL OF CONSENT AGENDA ITEMS

Councilmember Brewster moved to approve Consent Agenda Items 1, 2, 3, and 4. Councilmember Funderlic seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Brewster, Funderlic and Smith

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

ORDINANCES

5. Consider any action on a first and final reading of a proposed ordinance approving the recycling service rate increase by Community Waste Disposal.

This item was discussed during work session. Robert Medigovich, Municipal Coordinator for Community Waste Disposal, came before Council to discuss a proposed rate increase on Town recycling services. Council clarified contractual issues including items not recyclable.

Mayor Pro Tem Surratt made a motion to approve the rate increase of .06 per month for standard accounts and .03 per month for senior citizen accounts and authorizes the City Manager to amend the contract to include items as previously discussed. Councilmember Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Brewster, Funderlic and Smith

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

PUBLIC HEARINGS

6. Public hearing and consider any action on a first and final reading of a proposed ordinance on zoning case Z-159, a proposed special use permit to install an electronic message center, as requested by S&D Family Partners, LP, on the property at 2227 West Park Row Drive, Block 1, Lot 1R of the Duke Addition, Pantego, Tarrant County, Texas. The property is generally located on the north side of West Park Row Drive between Milby Road and Waggoner Drive.

Community Development Director Chad Joyce briefed Council on the history of this issue and how the Town has worked with the property owner.

Mayor Paradise opened the floor for a public hearing and the following citizens and business owners came before Council regarding the proposed electronic sign:

Barbara Brown, 1106 Port Au Prince Dr. Arlington, TX 76012 - Ms. Brown informed Council that she has been the manager of the shopping center since 1998 and is passionate about having this sign approved. Ms. Brown stated several proposed uses for the sign.

Tommy Stallard, 2225-F West Park Row Dr. Pantego, TX 76013 - Mr. Stallard stated that he has always been very happy with the staff of the Town. Mr. Stallard strongly encouraged the approval of the sign.

Sal Capuli, 2223-C West Park Row Dr. Pantego, TX 76013 - Mr. Capuli has been a business owner in Pantego for 24 years and feels Pantego is a great place to have a business.

Elisabeth Kolic, 2229 West Park Row Dr. Pantego, TX 76013 - Ms. Kolic representing Saljo's Pizza is in favor of the sign. She stated that a large electronic sign would be beneficial in advertising fundraisers.

Mayor Paradise closed the public hearing and gave Council the opportunity to discuss the issues brought by the citizens. Council discussed specifics of the proposed sign including color vs. monochrome and driver distractions caused by the brightness of the sign.

Councilmember Funderlic moved to approve zoning case Z-159, a special use permit to install an electronic message center. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Brewster, Funderlic and Smith

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF

7. Discuss the timeline for the Park Row Development Project-Gateway Arch with contractor Whiting-Turner.

Public Works Director Ron Edwards provided Council with an update on the Park Row Development Project. Mr. Edwards along with Steve Elliot of CMA and a representative from Whiting-Turner have been meeting weekly to discuss the progress and details of the project. Proposed completion is scheduled for January 31, 2012.

8. Discuss, review and consider an Interlocal agreement between the Town of Pantego and the City of Arlington regarding Handitran and library services.

This item was discussed during work session. Council directed City Manager Sean Fox to communicate with the City of Arlington to obtain information regarding the Mutual Aid agreement between the two cities to better draft an Interlocal Agreement as it relates to Handitran and library services.

9. Discuss, review and consider an initial/informal proposal for a possible new Town Hall facility.

This item was discussed during work session. City Manager Sean Fox reviewed options available to either renovate the current Town Hall building or build a new facility along Park Row Drive. Council discussed the options presented including current and future space allocations, alternate uses for the current Town Hall building, financing options and possible debt.

Bob Griffin, 2 Country Club Ct. Pantego, TX 76013 - Mr. Griffin expressed concern that Council is considering both a water rate increase to fund infrastructure improvements and incurring debt to build a new facility.

Council directed City Manager Sean Fox to research costs more fully and research space configuration and allocation costs.

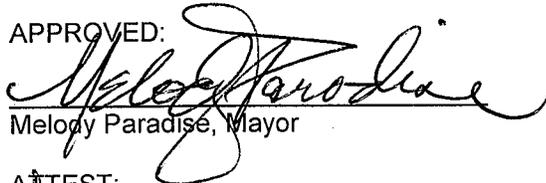
COUNCIL INQUIRY

Mayor Pro Tem Surratt inquired as to the status of the local option liquor election that was previously discussed and City Secretary Lindsay Wells informed Council that Doug Davis has volunteered to take the lead in obtaining signatures.

ADJOURNMENT

Mayor Paradise adjourned the regular session at 8:50 p.m.

APPROVED:


Melody Paradise, Mayor

ATTEST:


Lindsay Wells, City Secretary

