

STATE OF TEXAS §

COUNTY OF TARRANT §

TOWN OF PANTEGO §

The Pantego Economic Development Corporation of the Town of Pantego, Texas, met in regular session at 7:00 p.m. in the Council Chamber, 1614 South Bowen Road, Pantego, on the 9th day of November 2011 with the following members present:

Bill Brown	President
Nancy York	Vice President
Charlie Price	Secretary
Barbara Rogers	Treasurer
Robert "Bob" Horak	Director

constituting a quorum. Director Eric St. John was excused from tonight's meeting. Staff present were:

Sean Fox	Executive Director
Lindsay Wells	City Secretary
Ron Edwards	Director of Public Works
Fitzhugh Newsome	Finance Director

Also present:

Don Surratt	Mayor Pro Tem
Jane Barrett	Councilmembers
Duane Smith	

REGULAR SESSION 7:00 P.M.
CALL TO ORDER AND GENERAL COMMENTS

President Brown called the meeting to order at 7:00 p.m.

INVOCATION

Treasurer Barbara Rogers gave the invocation.

PLEDGE OF ALLEGIANCE

PRESIDENT'S COMMENTS

President Bill Brown welcomed all those in attendance.

REGULAR BUSINESS

1. Executive Director's Report

- ISCS Conference-Executive Director Sean Fox, President Bill Brown and Pam Mundo attended the ISCS Conference in San Antonio, TX and made several good contacts with retail brokers and developers.
- Bomac Performance Agreement-The performance agreement previously approved by PEDC has been executed with a change made to the expiration date with a new date of March 2013.
- Nana's Sign-Nana's Kitchen remains in business and has come into code compliance by removing the temporary sign.

Pam Mundo of Mundo & Associates discussed the ICSC Conference in further detail and explained why it was an important opportunity for Pantego to participate. Ms. Mundo detailed the "fast facts" brochure and banners that were created for the conference.

2. Approval of PEDC Minutes for September 28, 2011.

PEDC discussed the minutes presented and directed City Secretary Lindsay Wells to make changes as discussed.

Vice President Nancy York moved to approve the PEDC minutes from September 28, 2011. Secretary Charlie Price seconded the motion.

The vote was as follows:

Ayes: Brown, Horak, Price, Rogers, York

Nays:

Abstentions:

President Brown declared the motion passed unanimously.

3. Approval of Bills Payable for October 26, 2011 and November 9, 2011.

The PEDC discussed with staff the expenditures presented for approval. Vice President Nancy York moved to approve the Bills Payable for October 26, 2011 and November 9, 2011. Treasurer Barbara Rogers seconded the motion.

The vote was as follows:

Ayes: Brown, Horak, Price, Rogers, York

Nays:

Abstentions:

President Brown declared the motion passed unanimously.

CITIZEN'S OPEN FORUM

No open forum discussion

DISCUSS, REVIEW AND CONSIDER ANY ACTION AND/OR DIRECT STAFF ON THE FOLLOWING ITEMS OF BUSINESS

4. Discuss, review and consider bids received for landscaping Town Hall.

Executive Director Sean Fox presented PEDC with the bids received for landscaping Town Hall. Two proposals were received which included drought resistant plants.

PEDC discussed the bids received, including clarification on the pond and directed staff to research the cost to revitalize the existing pond structure prior to making a determination for landscaping.

5. Discuss, review and consider bids received for the Park Row Development project.

Public Works Director Ron Edwards stated that the bid process was completed a second time and closed on October 24, 2011. The re-bid process was deemed necessary due to clarifications being needed within the original bid. Two bids were received from AUI and Whiting-Turner. Mr. Edwards and Steve Elliott of CMA met with Whiting-Turner who clarified an accounting error in their bid and informed Mr. Edwards and Mr. Elliott of the correct amounts. Mr. Edwards clarified the correct bids amounts for PEDC.

PEDC discussed the bids received and the information given by Mr. Edwards.

Secretary Charlie Price made a motion to accept the bid received from Whiting-Turner for a cost of \$122,000 for the gateway and the alternate bid #1 of \$30,000 for the monument. Vice President Nancy York seconded the motion.

The vote was as follows:

Ayes: Brown, Horak, Price, Rogers, York

Nays:

Abstentions:

President Brown declared the motion passed unanimously.

6. Discuss, review and consider a proposed Park Master Plan

Executive Director Sean Fox briefed PEDC on the history of proposed Park Master Plans previously discussed and presented to PEDC and Council. Mr. Fox stated that he was approached by David Mccaskill who presented a proposal for a Park Master Plan for Bicentennial Park.

Mr. Mccaskill discussed the details of his proposal with PEDC including the timeline for implementation. PEDC discussed the proposal presented including citizen input, a possible splash park and associated costs.

Treasurer Barbara Rogers moved to approve the proposed Park Master Plan presented by David Mccaskill. Vice President Nancy York seconded the motion.

The vote was as follows:

Ayes: Brown, Horak, Price, Rogers, York

Nays:

Abstentions:

President Brown declared the motion passed unanimously.

7. Discuss, review and consider new equipment for Bicentennial Park

Secretary Charlie Price moved to table agenda item #7. Vice President Nancy York seconded the motion.

The vote was as follows:

Ayes: Brown, Horak, Price, Rogers, York

Nays:

Abstentions:

President Brown declared the motion passed unanimously.

8. Discuss, review and consider bids for a splash park for Bicentennial Park

Secretary Charlie Price moved to table agenda item #8. Vice President Nancy York seconded the motion.

The vote was as follows:

Ayes: Brown, Horak, Price, Rogers, York

Nays:

Abstentions:

President Brown declared the motion passed unanimously.

PEDC MEMBER INQUIRY

President Bill Brown stated that the November 23, 2011 meeting will be cancelled.

ADJOURNMENT

President Brown adjourned the meeting at 7:59 p.m.

APPROVED:



Bill Brown, President

ATTEST:



Charlie Price, Secretary