

**Town Council Minutes
October 24, 2011**

STATE OF TEXAS §
COUNTY OF TARRANT §
TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 7:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 24th day of October 2011 with the following members present:

Melody Paradise
Don Surratt
Jane Barrett
Russell Brewster
Don Funderlic
Duane Smith

Mayor
Mayor Pro Tem
Council Members

constituting a quorum. The following staff members were present:

Sean Fox
Lindsay Wells
Jim Jeffrey
Joel McKinney
Tom Griffith
Ron Edwards
Chad Joyce

City Manager
City Secretary
City Attorney
Police Chief
Fire Chief
Public Works Director
Building Inspector

WORK SESSION 6:30 P.M.

Mayor Paradise called the work session into order at 6:32 p.m.

Police Chief Joel McKinney took an opportunity to welcome new officers, Eric Alvarez and Michael Marquez and introduce their respective families. Chief McKinney next officially announced the promotion of Stephen Meinke to Corporal. His wife, Jenny, formally pinned his Corporal pins onto his uniform.

1. Town Council Prospective Member Interview

Council met with Don Funderlic about possible appointment to the Pantego Town Council. Mr. Funderlic stated that he has no preconceived notions about joining the Council and explained that he understands there are limited resources to work with and would like to steer things as best he can.

Mayor Pro Tem Surratt discussed serving on the Ad Hoc Water Committee with Mr. Funderlic and expressed his support for appointment. Councilmember Brewster stated that he hoped Mr. Funderlic would continue the good work that has been done the last year and a half by the current council. Councilmember Barrett was impressed with the input that had been given by Mr. Funderlic at previous meetings. Mayor Paradise thanked Mr. Funderlic and stated that she wanted to ensure that he had more than one issue in mind in seeking appointment to the Council.

2. City Manager Report

- Town Staff Introductions-Two new police officers were introduced, Eric Alvarez and Michael Marquez and welcomed to the Town. Stephen Meinke was also introduced at the Police Department's newest Corporal.
- ICSC Conference-This conference will take place November 2-4, 2011 with Bill Brown and Pam Mundo attending along with the City Manager.

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- Pantego Business Owners Breakfast-An email invitation has been sent out to most Pantego business owners to attend a breakfast at Town Hall on Wednesday, November 9, 2011. The purpose of this breakfast is to learn more about the Town's businesses and business owners.
- Proposal for Tarrant County-Commissioner Nguyen stated that the Town projects presented to Tarrant County are the types of projects the County is looking for. The County is expected to make a decision by the middle of November and a member of Commissioner Nguyen's staff will be coming to Pantego to learn more about the proposed projects.
- Park Row Bid Status-The re-bid closed at 2 p.m. this afternoon and 2 bids were received. PEDC will be informed at their meeting on Wednesday of the details of those bids.

3. Approval of Bills Payable and Purchase Orders in Excess of \$1,000

Council discussed and considered the bills payable and purchase orders presented for approval.

**4. Minutes: Community Relations Board-August 23, 2011
Community Relations Board-September 13, 2011
Town Council-October 10, 2011**

Council discussed the Community Relations board minutes and directed City Secretary Lindsay Wells to work with the CRB Secretary to correct the formatting and language in their minutes. Council addressed the Town Council minutes as well.

Council discussed agenda item #6 regarding cancelling or rescheduling the Council meetings currently set for November 28, 2011 and December 26, 2011 and agreed that the meeting on November 28th will move forward as scheduled. The December 26, 2011 meeting will be cancelled.

Council next discussed agenda items #7, #8, and #9 with Building Inspector Chad Joyce. Mr. Joyce reported the history of these proposed ordinances to Council. City Attorney Jim Jeffrey answered general questions concerning legalities of damages and various definitions.

Mayor Paradise adjourned the work session at 7:37 p.m.

REGULAR SESSION 7:30 P.M.
CALL TO ORDER/WELCOME

Mayor Paradise called the regular session to order at 7:39 p.m.

INVOCATION BY:

Lelton James, Bible Baptist Church

PLEDGE OF ALLEGIANCE

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Mayor Paradise welcomed all those in attendance. Councilmember Brewster welcomed the new officers and congratulated Corporal Meinke and thanked the staff. Mr. Brewster also welcomed the students from Grace Prep in attendance. Mayor Pro Tem Surratt thanked City Manager Sean Fox and City Secretary Lindsay Wells for organizing the excursion to the TML conference in Houston, TX. Mr. Surratt discussed the educational sessions he attended while at the conference and mentioned that the session materials are available on the TML website at www.tml.org for review.

Mayor Paradise thanked Mr. Fox and Ms. Wells as well and summarized the sessions she attended. Mayor Paradise welcomed the newly hired officers and congratulated Corporal Meinke.

COUNCIL LIAISON TO BOARD REPORT

- **Community Relations Board**

Mayor Pro Tem Surratt mentioned that he was unable to attend the last meeting as he was on his way to the TML conference. He has spoken to members of the board regarding the planning of the upcoming Halloween event at Bicentennial Park. The Halloween event is scheduled for Saturday, October 29, 2011 from 5:30-8:30.

Mayor Paradise informed Council that the next CRB meeting will be held Tuesday, November 8, 2011 in the Betty Harrison training room due to the Council chambers being utilized for Election Day.

- **Pantego Youth Leadership Council**

Mayor Paradise stated that the PYLC is open to all junior high and high school students and meets once a month to learn about city government. PYLC met on Tuesday, October 18 and elected their Mayor and Councilmembers. Monica Bravo was elected PYLC Mayor.

PEDC REPORTS

City Manager Sean Fox informed Council that PEDC has not met since the previous council meeting but President Bill Brown, Pam Mundo and he will be going to the ICSC Conference in San Antonio, TX November 2-4, 2011. PEDC will next meet on Wednesday, November 9, 2011.

CITIZENS OPEN FORUM

No open forum discussion.

APPROVAL OF CONSENT AGENDA ITEMS

Mayor Pro Tem Surratt moved to approve Consent Agenda Items 1, 2, 3, and 4 with the stipulation as discussed that CRB minutes from September 13, 2011 be reformatted and resubmitted for approval. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Brewster, and Smith

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF

5. Discuss and consider an appointment to fill the vacancy of Councilmember, Place 2 on the Pantego Town Council

Mayor Paradise stated that Donna Arlington resigned her position and explained that the two options available to Council include leaving the position vacant until the election in May 2012 or appointing someone to fill the vacancy until the election. Council interviewed Don Funderlic during the work session.

Mayor Pro Tem Surratt made a motion to appoint Don Funderlic to Councilmember, Place 2 to fill the remainder of Donna Arlington's unexpired term. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Brewster, and Smith

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

Mayor Paradise performed the oath of office for Don Funderlic. Mr. Funderlic joined the Council at the dais after he was sworn in.

6. Discuss and consider the cancellation and/or rescheduling of Town Council meetings scheduled for November 28, 2011 and December 26, 2011.

This item was discussed during work session and Council agreed that the meeting currently set for November 28, 2011 will proceed as scheduled; the meeting set for December 26, 2011 will be cancelled.

ORDINANCES

7. Discuss and consider any action on a proposed ordinance amending the Town of Pantego Code of Ordinances Article 8.02 "Nuisances Generally" by amending and updating it in its entirety.

This item was discussed during work session with Building Inspector Chad Joyce.

Councilmember Smith moved to approve an ordinance amending the Town of Pantego Code of Ordinances Article 8.02 "Nuisances Generally" by amending and updating it in its entirety incorporating changes. Councilmember Brewster seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Brewster, Funderlic, and Smith

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

8. Discuss and consider any action on a proposed ordinance amending the Town of Pantego Code of Ordinances Chapter 12 "Traffic and Vehicles" by amending Article 12.01 "General Provisions" and by amending Article 12.05 "Parking, Stopping and Standing."

This item was discussed during work session with Building Inspector Chad Joyce and City Attorney Jim Jeffrey. Council discussed various definitions and changes to language as presented.

Mayor Pro Tem Surratt moved to approve an ordinance amending the Town of Pantego Code of Ordinances Chapter 12 "Traffic and Vehicles" by amending Article 12.01 "General Provisions" and by amending Article 12.05 "Parking, Stopping and Standing" with changes as discussed during work session and regular session. Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Brewster, and Smith

Nays:

Abstentions: Funderlic

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Mayor Paradise declared the motion passed with Mayor Pro Surratt, and Councilmembers Barrett, Brewster and Smith approving and Councilmember Funderlic abstaining.

9. Discuss and consider any action on a proposed ordinance amending the Town of Pantego Code of Ordinances Chapter 12 "Traffic and Vehicles" by adding Article 12.08 "Sight Obstructions."

This item was discussed during work session with Building Inspector Chad Joyce. Mr. Joyce updated Council on the history of this ordinance and stated that this ordinance is related to the earlier discussed "nuisance" ordinance presented in agenda item #7. In addition to the information presented by Mr. Joyce, Council discussed tree and shrub obstructions.

Mayor Pro Tem Surratt moved to approve an ordinance amending the Town of Pantego Code of Ordinances Chapter 12 "Traffic and Vehicles" by adding Article 12.08 "Sight Obstructions." Councilmember Barrett seconded the motion.

The vote was as follows:

Ayes: Surratt, Barrett, Brewster, Funderlic, and Smith

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

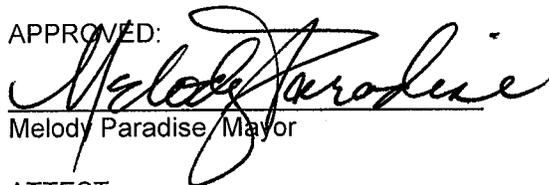
COUNCIL INQUIRY

None at this time.

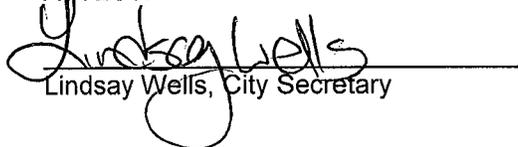
ADJOURNMENT

Mayor Paradise adjourned the regular session at 8:20 p.m.

APPROVED:


Melody Paradise, Mayor

ATTEST:


Lindsay Wells, City Secretary

