

Town Council Minutes
May 9, 2011

STATE OF TEXAS §
COUNTY OF TARRANT §
TOWN OF PANTEGO §

The Town Council of the Town of Pantego, Texas, met in regular session at 7:30 p.m. in the Council Chamber of Town Hall, 1614 South Bowen Road, Pantego, on the 9th day of May 2011 with the following members present:

Melody Paradise	Mayor
Duane Smith	Mayor Pro Tem
Donna Arlington	Council Members
Jane Barrett	
Russell Brewster	
Don Surratt	

constituting a quorum. The following staff members were present:

Tom Griffith	Interim City Manager
Gayla McNair	City Secretary
Jim Jeffrey	City Attorney
Joel McKinney	Police Chief
Robert Newsome	Finance Director
Ron Edwards	Director of Public Works
Chad Joyce	Building Inspector

Also in attendance:

Jim Staples	PEDC Vice President
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WORK SESSION 6:30 P.M.

1. Interim City Manager Report
2. Monthly Staff Reports
3. Acceptance of Purchase Orders: BUDGETED ITEMS
4. Approval of Bills Payable for Professional Services
5. Minutes: PSAB and Town Council

Mayor, Council, and staff discussed the consent and regular agenda items.

Mayor Paradise adjourned the work session at 7:29 p.m.

REGULAR SESSION 7:30 P. M.
CALL TO ORDER/WELCOME

Mayor Paradise called the regular session to order at 7:37 p.m.

INVOCATION BY: TERRY CAGLE, CHRIST COMMUNITY CHURCH

PLEDGE OF ALLEGIANCE

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

Councilmember Arlington recognized Officer Chris Whitwell for his work with Mothers Against Drunk Driving as well as his efforts in helping to remove a woman from underneath a car.

COUNCIL LIAISON TO BOARDS REPORTS

Park & Recreation Board

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Councilmember Arlington said that P&R has not met since the last council meeting but will be meeting May 10, 2011.

Public Safety Advisory Board

Councilmember Brewster was unable to attend the previous meeting. Mayor Paradise stated that the board is considering consolidating the Public Safety Advisory Board with the Park and Recreation Board. If each board approves this change, a representative from each board will come before Council with its recommendation for change.

PEDC REPORTS

Vice President Staples made a presentation about the PEDC board meeting that took place April 20, 2011 and made Council aware of ribbon cuttings for Nana's Restaurant and Traditional Martial Arts Institute that took place. Mr. Staples invited all of council to the next PEDC meeting, Wednesday, May 18th, where he will be giving a formal presentation for the EDC position.

CITIZENS OPEN FORUM

No comments.

APPROVAL OF CONSENT AGENDA ITEMS 1, 2, 3, 4, and 5.

Councilmember Arlington moved to approve Consent Agenda Items, 1, 2, 3, 4, and 5, regarding item #5, removal of P&R Board Minutes and Town Council Minutes which will be resubmitted for Council approval. Councilmember Surratt seconded the motion.

The vote was as follows:

Ayes: Smith, Arlington, Barrett, Brewster, and Surratt

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF

- 6. Discuss, review, and consider any action on converting Lane well #1 from a line shaft to a submersible well.**

Director of Public Works Ron Edwards discussed with Council a brief background on the Lane Well Conversion. Council discussed issues and concerns related to cost and different repair options. After seeking opinions from engineers and other professionals, staff recommends the installation of a standard submersible well.

Interim City Manager Tom Griffith reiterated the importance of keeping the well in service and indicated that Collier's expertise on the matter would be beneficial in developing a proposal.

Councilmember Surratt made a motion authorizing staff to solicit a bid package from Collier not to exceed \$5000. Mayor Pro Tem Smith seconded the motion.

The vote was as follows:

Ayes: Smith, Arlington, Barrett, Brewster, and Surratt

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

- 7. Discussion of the May 4th Kick-off Meeting for the Comprehensive Plan Update.**

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Interim City Manager Tom Griffith stated that a projected timeline has been submitted. Mayor Pro Tem Duane Smith was in attendance at the kick-off meeting and shared his concerns, including the Town's contractual obligations. Mr. Griffith informed Council that the Town will be contracted on a monthly basis for the scope of work in the Comprehensive Plan and the Subdivision Updates. The cost for Phase I will be approximately \$30,000 and is not being paid for in the current budget.

Council discussed timeframes for questionnaires, interview questions and interviewees. Mayor Paradise asked Council to review the list of residents and developers to be interviewed by Jacobs and forward to Town staff any recommendations or revisions.

8. Discussion on Rogers Court Drainage Issue.

Interim City Manager Tom Griffith provided Council with a memorandum from 1992 regarding a drainage issue on Rogers Court. Town records show a final plat approval by Council on November 9, 1992 with the addition of four concrete flumes added as a result of preliminary plat discussion in April 1992. The Town began receiving complaints in October 1993 and records show the last attempt at correction was January 2005, at which time a drainage study was done resulting in an underground culvert to be built to carry away storm water. The bid quote was denied by Council and no further action was taken.

James Michael Duncan, 5 Rogers Court – Mr. Duncan purchased his home in 2005 and was aware of drainage issues at that time, however, the previous residents assured him flooding was not a problem. He later met with several Town officials who gave recommendations on a solution to the drainage problem. He spent \$5,000 for a landscaping company to implement those changes

Ann Farrell, 6 Rogers Court – Ms. Farrell informed Council that her father paid to grade the entire subdivision before he was able to build their home.

City Engineer Joyce Stanton informed Council what could be done on an individual basis to help alleviate this problem. Her recommendations included: removal of the wooden fences would help the flow of water and replace with wrought iron fence between 5 and 6 Rogers Court, removal of the low brick retaining wall for 6 Rogers Court, redirection of the down spouts for 6 Rogers Court, and removal of the river rock and a smooth hard underlying material be installed for the water to run without any silt buildup. The Town's cost for Ms. Stanton would be \$8,500. Another recommendation from Ms. Stanton would be to construct a valley gutter across Wagonwheel Spur to allow and encourage the flows from the north along Wagonwheel Trail along south to continue to the creek.

Councilmember Surratt made a motion for staff to work with residents in accomplishing the following items:

1. Removal of wooden fence and replacement with a wrought iron fence.
2. Removal of low brick retaining wall.
3. Redirection of the down spouts at 6 Rogers Court.
4. Removal of the river rock.
5. Installation of a smooth hard underlying material as recommended by the town engineer and not to exceed \$3,000.00.

Mayor Pro Tem Smith seconded the motion.

The vote was as follows:

Ayes: Smith, Arlington, Barrett, Brewster, and Surratt

Nays:

Abstentions:

Mayor Paradise declared the motion passed unanimously.

COUNCIL INQUIRY

There were no council inquiries.

SCHEDULED EXECUTIVE SESSION

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The Council will convene in the City Secretary's Office pursuant to the Texas Government Code for an executive session as follows:

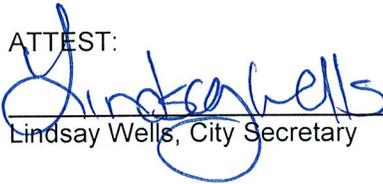
- Pursuant to Government Code Section 551.074, to deliberate the appointment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee – City Manager, Municipal Judge, City Attorney, City Engineer, City Secretary.
 1. Discussion of position of City Manager
 2. Discussion of position of City Secretary

Mayor Paradise adjourned the regular session into executive session at 10:17 p.m. and reconvened at 12:45 a.m. with no action taken.

ADJOURNMENT

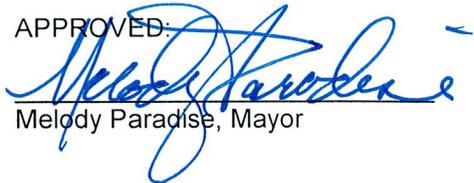
Mayor Paradise adjourned the regular session at 12:45 a.m.

ATTEST:


Lindsay Wells, City Secretary



APPROVED:


Melody Paradise, Mayor