



Melody Paradise, Mayor  
Duane Smith, Mayor Pro Tem

# AGENDA

## TOWN COUNCIL

# MONDAY

## June 13, 2011

**COUNCIL MEMBERS:**  
Donna Arlington  
Jane Barrett  
Russell Brewster  
Don Surratt

Tom Griffith, Interim City Manager

**Work Session 6:00 p.m.**  
**Regular Session 7:30 p.m.**  
**Council Chamber**  
**1614 South Bowen Road**

### WORK SESSION 6:00 P.M.

REVIEW AND DISCUSS ITEMS ON THE REGULAR AGENDA, AND CONSIDER PLACING APPROVED ITEMS ON CONSENT AGENDA.

*All consent agenda items are considered to be routine by the Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence.*

1. Boards and Commissions Prospective Member Interviews
2. Interim City Manager Report:
  - CDBG Sidewalk Project
  - Comprehensive Plan
  - PEDC - Park Row Project
  - Carrizo Water Bill
  - 2901 Smith Barry
  - Letters of Appreciation
3. Monthly Staff Reports:
  - Finance: Monthly Investment, Interest Distribution, Fund Investment, General Fund Variance Analysis, General Fund Summarized Expenditure Variance Analysis, Water and Sewer Variance Analysis.
  - Police Department: Chief's Report on Staff, Traffic Division Report, Criminal Investigations Report, Officer Activity Report, Monthly Statistics, Annual Statistics, Letters of Appreciation.
  - Fire Department: Monthly Activity Summary.
  - Public Works Department: Director's Update.
  - Building Inspector: Certificate of Occupancies, Building Permits, Inspections, Construction Values, Contractor Registrations.
  - Municipal Court: Citations Issued, Warrants Issued, Monies Received.
  - Utilities: Water and Sewer Billing Analysis, Garbage and Recycle Billing Analysis.
4. Acceptance of Purchase Orders: BUDGETED ITEMS
  - 1165-Don Davis Auto Group
  - 1166-Atlas Utility Supply
  - 1167-DHS Automation, Inc.
  - 1170-Casco Industries
5. Approval of Bills Payable for Professional Services:
  - Invoices: Di Sciuillo-Terry, Larry Hulsey & Co., Bill Lane, Dr. Roy Yamada, Jim Jeffrey, Craig Magnuson, Alan Plummer Associates, Inc., Taylor, Olson, Adkins, Sralla & Elam, L.L.P
6. Minutes:
  - P&Z Minutes from February 22, 2011
  - Town Council Minutes resubmitted from May 9, 2011
  - Town Council Minutes from May 23, 2011

REGULAR SESSION 7:30 P. M.  
CALL TO ORDER/WELCOME  
INVOCATION BY: THOMAS GRIFFITH, INTERIM CITY MANAGER  
PLEDGE OF ALLEGIANCE

- Election of Mayor Pro Tem

MAYOR/COUNCIL/STAFF COMMENTS OF COMMUNITY INTERESTS

COUNCIL LIAISON TO BOARDS REPORTS

- Park & Recreation Board
- Public Safety Advisory Board

PEDC REPORTS

CITIZENS OPEN FORUM

This is a time for the public to address the Town Council on any subject not on this agenda. However, in accordance with the Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. The Town Council or an appropriate Town official may make a statement of factual information or policy on the subject in response to an inquiry by a member of the public. Issues raised may be referred to Town Staff for research and possible future action.

APPROVAL OF CONSENT AGENDA ITEMS 1, 2, 3, 4, 5 and 6.

NEW BUSINESS FOR DISCUSSION, REVIEW, APPROVAL AND / OR DIRECT STAFF

7. Discuss, review, and consider authorizing the City Manager to enter into a one year contract with the Texas Municipal League, Intergovernmental Employee Benefits Pool for employee health insurance.
8. Review and discussion of a proposal from Carolyn Marshall, CPA, for a Water & Sewer Rate Study.
9. Review and discussion of the Pantego Gas Well Ordinance update.
10. Public hearing and consider any action on zoning case Z-155, a proposed change of zoning as requested by Kevin McIntosh of Bomac Partners, Ltd., for the properties at 2304-2401 West Park Row Drive, Block 1, Lots 3 and 4 of the Westbury Square Addition, Pantego, Tarrant County Texas. The property is generally located on the north side of West Park Row Drive between South Bowen Road and Milby Road.
11. Public hearing and consider any action on zoning case Z-156, a proposed special use permit as requested by Lordi, LLC dba Saljo's Pizza, for the permission to sell alcohol (beer and wine) for on-premise use at an existing restaurant located at 2229 West Park Row Drive (A), a part of Block 1, Lot 1R of the Duke Addition, Pantego, Tarrant County Texas. The property is generally located on the north side of West Park Row Drive between Milby Road and Waggoner Drive.
12. Review and discussion of the resolution for Town participation in Tarrant County's Community Development Block Grant Program for the three year period, fiscal year 2012 through fiscal year 2014.
13. Review and discussion of the resolution in support of the application of Terracon Consultants, Inc. to the Texas Commission on Environmental Quality for a Municipal Setting Designation for the property at 800 Orthopedic Way and 813 & 815 Secretary Drive Arlington, Texas.

COUNCIL INQUIRY

If a member of the Council makes a spontaneous inquiry about a subject not on this agenda, then the Town Council or an appropriate Town official may make a statement of factual information or policy in response to such an inquiry. However, in accordance with Open Meetings Act Section 551.042, the Town Council cannot discuss issues raised or make any decisions on that subject at this time. Issues raised may be referred to Town Staff for research and possible future action.

## SCHEDULED EXECUTIVE SESSION

The Council will convene in the City Secretary's Office pursuant to the Texas Government Code for an executive session as follows:

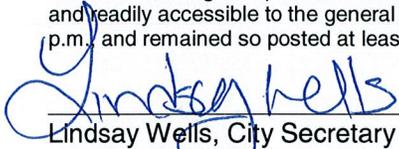
- Pursuant to Government Code Section 551.071, the Council will meet in private or non-public executive session with its attorney for consultation, discussion, and to receive advice regarding potential litigation involving a complaint by Michelle Brown.

Following the Scheduled Executive Session, the Council will reconvene in public session and may take any and all action necessary concerning the Executive Session.

## ADJOURNMENT

## CERTIFICATION

Prepared and posted in accordance with Chapter 551 of the Texas Government Code. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window of a display cabinet at the Town Hall of the Town of Pantego, Texas, a place of convenience and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Thursday, June 9, 2011 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.



Lindsay Wells, City Secretary

*Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in Town functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time by calling the City Secretary's Office at (817) 548-5852.*

Complete Council Agenda and background information are available for review at the City Secretary's Office